

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and Chris Leiner Director of Parks & Maintenance
SUBJECT: Approval of Contract Takiff Center RTU Replacement
DATE: February 20, 2020

In the FY2020/21 Capital Budget, funds were allocated for replacement of the two (50) ton roof top HVAC units at the Takiff Community Center. These two units provide heating and cooling for the lobby common area, staff offices, and gym. The current units consist of original components installed during the 2008 facility renovation. Due to the greater than average breakdowns experienced and the risk of a significant interruption in service, the units were included in the FY2020/21 Capital Budget for replacement.

Nine firms initially expressed interest in this project, six qualified legal bids were received and opened at the February 13, 2020 legal bid opening.

The project components include:

Base Bid: Mobilization/Crane, 50 ton unit *lobby/staff offices*, 50 ton unit *gym*

Results are as follows:

Takiff RTU HVAC Replacement Program Bid Opening Results	
Contractor	Total Bid
MG Mechanical Contracting	\$139,400.00
Oak Brook Mechanical Services	\$148,000.00
Core Mechanical Inc.	\$149,650.00
Amber Mechanical Contactors	\$165,300.00
Precision Quality Contractors	\$218,400.00
Red Feather	\$244,700.00

Staff is recommending the approval of MG Mechanical Contracting's bid for components; Base Bid.

MG Mechanical Contracting's has excellent references. This contractor works extensively with park and school districts.

Recommended Motion: The approval of the base bid of the lowest responsible bidder, MG Mechanical Contracting's of Woodstock, Illinois, for a total of \$139,400.

Approval of the RTU Bid: The Board would like to wait for 45 days to see the effect on COVID-19 on our budget. The Board agreed to approve bid and give the Executive Director the ability to execute the contract after discussion with Board members. The motion passed.