

MINUTES OF APRIL 7, 2026 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Committee members present:

Michael Covey, President
Nicole Reifman, Vice President
Jackie Guzman, Treasurer
Megan Cummins, Commissioner
Hary Hazan, Commissioner

Staff present:

Lisa Sheppard, Executive Director and Secretary
Kyle Kuhs, Director of Parks and Planning
John Cutrera, Director of Finance and HR
Bobby Collins, Deputy Dir./Dir. of Rec & Facilities

Members of the Public in attendance who signed in or spoke: None

Matters from the Public: None

Presentation on Levels of Service Offered by Parks & Facilities Maintenance: Director Kuhs and Parks Maintenance Manager Jared Barchenger provided a presentation on the services offered by the parks maintenance department, including a scope of our parks system and the teams' major areas of service. This includes mowing, turf management, landscape maintenance, tree care, special event support, garbage pick up, beach maintenance, snow removal, and seasonal facility support. The presentation is available in the supplements.

Friends Park Architect Design Service Proposal: Director Kuhs provided a summary of the staff recommendation for Friends Park architectural design services. After reviewing proposals, staff recommended selecting Upland Design Co, based on lower cost and their successful facilitation of community engagement during the beach project. It was noted that RVI (formerly Hitchcock Design Group) had previously successfully worked with the District on other projects, but their cost was higher. The Board expressed support for the recommendation. Staff outlined next steps, including a May committee meeting where Upland will conduct a visioning session with the Board, followed by a community engagement process. The item will be placed on the consent agenda for the next Board meeting for approval.

Other Business: Lakefront Park and Beach Operations Update. Executive Director Sheppard provided an update on the meetings, input, and upcoming suggested changes for Lakefront park parking and beach operations for the upcoming summer. Staff have had ongoing coordination with the Village regarding parking, safety, and facility improvements. Proposed parking changes include clearly striped spaces, expanded no-parking zones, updated signage, and promotion of overflow parking at the Metra lot, supported by maps and communication to passholders. Additional measures discussed include enhanced

enforcement, potential fine increases, and expanded community safety officer coverage if needed. Safety improvements at the beach ramp were also suggested, including added signage, speed limits, and a possible stop sign to address concerns about vehicle traffic on the ramp. The Board reviewed park rule signage updates to better communicate key regulations and reporting tools, including QR codes for non-emergency issues. Operational updates included extending staffed beach hours to manage access, adjustments to postseason beach operations, and continued evaluation of strategies to address crowding and traffic.

Executive Director Sheppard also provided an update to the Safran beach house interior design. Commissioners provided feedback to the architects on suggested adjustments to materials in the initial design. Key updates included material changes such as a terracotta feature wall, added color and tile enhancements, updated bathroom finishes with round mirrors, and the use of durable materials for ceiling beams to withstand temperature fluctuations. Board members expressed strong support for the updated design, noting that the changes elevated the overall aesthetic. Consensus was reached to move forward, and the project will proceed to final design specifications and bidding.

Executive Session: NA

Adjourn: Commissioner Reifman moved to adjourn the meeting at 8:08pm. Commissioner Cummins seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,



Lisa M. Sheppard
Secretary