

MINUTES OF JUNE 2, 2020 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:05pm and roll was called.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Josh Lutton, Commissioner
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Stephani Briskman, PM: Arts/Enrich/Youth/Camps
Liz Visteen, PM: Spec. Events/Active Adults/Teens
Adam Wohl, Takiff/Watts Facility Manager
Jenny Runkel, Administrative Assistant
Ann Scheuer, Recreation Administrative Assistant
Serena Tyler, Recreation Intern

Members of the Public in attendance who signed in or spoke: Eric Anderson

Matters from the Public: President Brooks asked Executive Director Sheppard to read aloud any public comments received via email prior the meeting per policy. There were no public comments received.

Update on Programs and Facilities Operations: Executive Director Sheppard and the department heads reviewed the current COVID-era program and facility operations for the District. Discussion ensued during all topics.

Glencoe Beach and Boating Beach

On June 1, 2020, the season pass cap limit set by the Board and staff was reached. Of the 5,000 passes sold, 78% were residents. The District accommodated all residents and non-residents on the waitlist. Water will be open on Friday, June 5 without lifeguards. Rules were reviewed and will be communicated to pass holders prior the opening. The spray pad and playgrounds remain closed per the Governor's order. Staff are working on a bottle fill station outside and inside to be installed in 2-3 weeks. Concessions are closed, but staff is looking into vending.

Children's Circle and Summer Care

On June 1, 47 Children's Circle students returned with an additional eight emergency care children, and another 11 students returning on June 15. Students with an undecided return date and those who dropped were reviewed. Summer Care registration is at 35 and looks like it will hit 50.

Recreation Programs and Services

Staff reviewed the list of virtual and mostly outdoor in-person program offerings. There are a wide variety of programs offered.

Open Amenities

Disc golf, tennis, basketball, and athletic fields are open with modifications. Rules were reviewed.

Parks Operations

Two parks maintenance staff members are leaving for other growth opportunities. Staff does not plan to fill the positions immediately. Staff activated the mowing and horticulture contract as planned when the courts and athletic fields re-opened. There is a surge in resident and non-resident use in our parks. Staff are handling the extra garbage and have put port-a-lets in Lakefront Park. The Halfway House's roof tiles are in and the project is projected to be completed this month. The Schuman Overlook retaining wall bid will be going to the Board for approval in the next couple of months. The project is scheduled to begin fall 2020. This is a shared project with the Village and, at this time, has not been cut from their budget.

Updates on Phase 3 Information

Although Takiff registration is not open for in-person registration, Jill and Amy are working on-site helping with online registration and phone calls. Playgrounds cannot open during phase 3. The District can offer 1-on-1 personal training and karate, and outdoor small group youth sports and recreation classes. The Administrative Team, in an abundance of caution, have decided never to be in the same room. If one of the Admin Team gets the virus, it will not impact the operation of the District. There is no indication of when phase 4 will happen.

Discussion on Future Capital Projects: Staff asked the Board if the District should be ready with shovel-ready projects in case future grants become available. Director Leiner gave an overview of critical facilities down to 20% remaining life and the cost to get the projects to shovel-ready status including Watts Recreational Center, maintenance, Veterans Park and unfunded Connect Glencoe elements, Lakefront Park retaining walls and drainage, Takiff site and athletic fields, Kalk Park drainage (phase 2), and West Park athletic fields. Eric Anderson of Piper Sandler explained the current state of issuing bonds. Discussion ensued. Staff asked the Board to put thought into this for future discussion at the next committee meeting.

Other Business: There was no other business.

Adjourn: Commissioner Lutton moved to adjourn the meeting at 8:20pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary