

**APPROVED**

MINUTES OF DECEMBER 3, 2019 COMMITTEE OF THE WHOLE MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Committee Members present:

Lisa Brooks, President  
Stefanie Boron, Vice President  
Josh Lutton, Commissioner  
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Carol Mensinger, Director of Finance/HR  
Chris Leiner, Director of Parks/Maintenance  
Bobby Collins, Director of Recreation/Facilities  
Erin Classen, Supt. of Marketing/Communications

Committee Members absent:

Michael Covey, Treasurer

Members of the Public in attendance who signed in or spoke: Matt Duggan, Ania Szulc

Matters from the Public: There were no matters from the public.

Discussion on Watts Recreational Center: Executive Director Sheppard shared the history of the project including the Board asking staff to develop a Watts Recreational Center master plan, a community meeting on November 5 held to educate and garner feedback from the community regarding the future of the facility and improvements, and a Watts Advisory Group meeting on November 26 with over 20 members in attendance.

Commissioner Lutton arrived at 7:07pm.

All feedback was shared followed by a Wight and Company presentation on the conceptual plan.

Wight and staff answered commissioner questions.

Discussion on Applying for a PARC Grant: Director Leiner reviewed the PARC grant and staff answered commissioner questions. Further discussion ensued including design, grant, funding, bond issue, and donations. Commissioners vocalized that staff should pursue the PARC grant and get more information on a new bond issue to share at the December meeting.

Facility Operations Discussion: Director Collins vocalized a change in budgeting trends for programs due to increased minimum wage starting January 1 including facility pricing, concessions, service levels; all of which have an impact on finances of the District. Discussion ensued on competition, weather, and the \$216,000 salary impact in the next six years. Absorbing the cost is not realistic, however options include changing levels of service, adjusting pricing, or a combination of both. Discussion continued regarding pricing, use, restrictions, delayed season opening, shortening hours,

attendance, concessions, and reduced sand spots effect on payroll and operational costs.

Following discussion, commissioners communicated they are okay with shortening hours in some areas.

Other park districts in the area will be facing has the same problem with the increase in minimum age.

The Dog Park Task Force is presenting their findings at the January 7 committee meeting.

Other Business: There was no other business.

Adjourn to Closed Session: At 8:49pm, Commissioner Onderdonk moved to adjourn into closed session to discuss lease property as mandated by Section 2.06. 5 ILCS 120/2 (c)(5) Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Return to Open Session: The meeting returned to open session at 9:33pm.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 9:34pm. Commissioner Lutton seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary