



BOARD REPORT

September 2026



**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, September 15, 2026 | 7:00pm at Takiff Center**

Consistent with Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 requirements (Open Meetings Act). Notices of this meeting were posted. Meeting Location: Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of August 18, 2026, Regular Board Meeting
 - B. Minutes of September 1, 2026, Committee of the Whole Meeting
 - C. Approval of the Bills
- IV. Matters from the Public
- V. Cari Resis Professional Service Resolution and Approval
- VI. Discussion of the Proposed Ravine Bluffs Cottage Sign from Glencoe Historical Society
- VII. Discussion of Indoor Batting Cage Equipment Proposal and a GBSA Donation
- VIII. Discussion on Takiff Lighting Control Bid
- IX. Financial Report
- X. Tax Levy Discussion
- XI. Executive Director's Report
- XII. Discussion of Policy Updates within the Administrative Manual
 - Continuity of Operations Policy
 - Records Management Policy
 - ADA Policy
- XIII. Action Items
 - A. Resolution for Termination of PDRMA Health Membership
 - B. Resolution Authorizing Membership in the Intergovernmental Personnel Benefit Cooperative
 - C. Cancellation of the October Regular Committee Meeting
- XIV. Executive Session
- XV. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: lsheppard@glencoeParkDistrict.com

Key rules governing participation

All comments will be limited to three (3) minutes per person and
no longer than 30 minutes for all comments.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Park Commissioners or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for **any** reason whatsoever, they may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
September 2026 Board Meeting

III. Consent Agenda Items

**Minutes of August 18, 2026, Regular Board Meeting,
Minutes of September 1, 2026, Committee of the Whole
Meeting, and Approval of the Bills**

Glencoe Park District
September 2026 Board Meeting

MINUTES OF AUGUST 18, 2026 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Commissioners present:

Nicole Reifman, Vice President
Jackie Avitia-Guzman, Treasurer
Meg Cummins, Commissioner
Gary Hazan, Commissioner
Michael Covey, President

Staff present:

Lisa Sheppard, Executive Director/Secretary
Kyle Kuhs, Director of Parks and Planning
John Cutrera, Director of Finance and HR
Bobby Collins, Deputy Dir./Dir. of Rec & Facilities
Erin Classen, Superintendent of Marketing/Comm.

Commissioner Guzman arrived at 7:11 pm.

Members of the public in attendance who signed in or spoke: Maggie Shapack and Jeff Shapack

Consent Agenda: A motion was made by Commissioner Reifman to approve the consent agenda items as presented, including Minutes of the July 21, 2026, Regular Board Meeting, Minutes of the August 4, 2026, Regular Committee Meeting, and Approval of the Bills. Commissioner Hazan seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Reifman, Cummins, Hazan, Covey

NAYS: None

ABSENT: Guzman

Motion passed.

Matters from the Public: Jeff Shapack, Glencoe resident, acknowledged the District's strong financial standing but commented that financial solvency does not necessarily demonstrate effective stewardship of taxpayer dollars. He raised concerns about declining beach pass revenue and resident pass sales with significant lakefront investments starting soon. Shapack requested that the District publish a fully allocated cost analysis of lakefront operations to understand whether the lakefront is financially self-sustaining before additional investments are made.

Executive Report: Executive Director Shepard provided an overview of current operations, highlighting that the summer season is coming to a close after a safe and successful season and recognized staff for their hard work. Camp enrollment remained strong, particularly for FSA and Game On contractual programs, as well as the District's traditional full-day camp. Before- and after-care participation also increased following investments in transportation and expanded access for specialty camp participants. Recent family surveys have produced very positive feedback and compliments

regarding staff. A comprehensive report on camps and aquatics, including additional participation data and survey results, will be presented at a later Board meeting.

Staff also highlighted several operational updates, including a community safety training exercise held on August 5 in partnership with the Village, School District, Library, and Family Services. Annual facility cleaning and maintenance shutdowns were completed or underway at Takiff and Weinberg, with some projects continuing beyond the scheduled closure period. Fall program registration is strong, and the after-school program is experiencing its highest enrollment to date. Staff also welcomed a new recreation supervisor who will oversee athletics, youth sports, fitness, and other programming.

The Glencoe Beach construction project will begin after Labor Day. The beach will close for construction beginning September 8, with work initially focused on the south side. Boats and vessels that will continue to be used during the fall will be relocated to North Beach, which will remain operational through October 11 during designated Friday and weekend hours. The beach ramp will be closed to the public during construction hours from 7 a.m. to 3 p.m. on weekdays but is expected to remain available for pedestrian use after construction hours and on weekends, subject to safety and site conditions. Access to South Beach will be restricted, and boaters needing to retrieve vessels from that area will be required to make an appointment. A comprehensive communication plan to keep residents and boaters informed throughout construction is in place. Staff will continue to monitor conditions, respond to questions, and adjust communications and access procedures as necessary.

Staff also reported continued progress on the West Park project. Work on school property is expected to be substantially completed as school begins, allowing access to the green space and racket courts. The remaining portions of the project are anticipated to be completed by mid-September, weather permitting, at which time staff will evaluate restoration work and determine which areas can safely reopen to the public.

The Park Maintenance Center ribbon-cutting is scheduled for September 3 at 10:30 a.m., with invitations sent and additional public outreach planned.

Board members thanked staff for successfully managing multiple major capital projects, facility improvements, and seasonal operations at the same time.

Action Items:

Approval of the Friends Park Concept Design: A motion was made by Commissioner Cummins to approve the revised Friends Park Concept Design as presented. Commissioner Hazan seconded the motion.

AYES: Guzman, Reifman, Cummins, Hazan, Covey
NAYS: None
ABSENT: None

The motion passed.

Approval of the Employee Health Insurance Plan: A motion was made by Commissioner Guzman to approve participation in the Intergovernmental Personnel Benefit Cooperative (IPBC) effective January 1, 2027, for a period of one year, as the 2027 employee health insurance plan as presented. Commissioner Cummins seconded the motion.

AYES: Guzman, Reifman, Cummins, Hazan, Covey
NAYS: None
ABSENT: None

The motion passed.

Approval of the Early Childhood Advisory Membership Appointments: A motion was made by Commissioner Guzman to approve appointments for membership of the Early Childhood Advisory Group as presented. Commissioner Cummins seconded the motion.

AYES: Guzman, Reifman, Cummins, Hazan, Covey
NAYS: None
ABSENT: None

The motion passed.

Approval of the Lakefront Park Parking Task Force Membership: A motion was made by Commissioner Reifman to approve the appointments for membership of the Lakefront Park Parking Task Force as presented. Commissioner Cummins seconded the motion.

AYES: Guzman, Reifman, Cummins, Hazan, Covey
NAYS: None
ABSENT: None

The motion passed.

Approval of a Sign at Ravine Bluffs Park Adjacent to Ravine Bluffs Cottage has been tabled to a future meeting.

Other Business: None

Executive Session: There was no reason to enter into Closed Session.

Adjourn: Commissioner Reifman moved to adjourn the meeting at 7:16 pm.
Commissioner Hazan seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

DRAFT

MINUTES OF SEPTEMBER 1, 2026, COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Committee members present:

Michael Covey, President
Nicole Reifman, Vice President
Jackie Guzman, Treasurer
Megan Cummins, Commissioner
Gary Hazan, Commissioner

Staff present:

Lisa Sheppard, Executive Director and Secretary
Bobby Collins, Deputy Director

Members of the Public in attendance who signed in or spoke: None

Matters from the Public: None

Board Governance Review: The Board participated in a governance workshop led by Margaret Resnick, an experienced parks and recreation professional, to review Board effectiveness and governance practices. The discussion was informed by a Board self-evaluation and addressed governance, strategic direction, financial oversight, community engagement, transparency and ethics, Board collaboration, executive leadership oversight, programs and facilities, risk management, and ongoing Board development. Overall, the evaluation reflected positive alignment among Board members and confidence in the District's current governance, financial oversight, community engagement, and operational practices. The Board discussed the importance of remaining focused on the District's strategic priorities while continuing to consider community feedback and emerging needs.

Discussion also focused on the respective roles of the Board and staff, emphasizing that the Board provides policy direction and oversight while professional staff are responsible for implementing policy and managing District operations. Board members were encouraged to engage in open and respectful discussion during public meetings, ask questions, seek additional information when needed, and support decisions made collectively by the Board. The group also discussed the value of continued commissioner education, professional development, and opportunities to learn from other park districts. With several newer commissioners serving on the Board, ongoing training and communication were identified as particularly valuable for maintaining institutional knowledge and strengthening Board effectiveness.

Adjourn: Commissioner Reifman moved to adjourn the meeting at 8:13 pm. Commissioner Hazan seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary



Glencoe Park District

Voucher List of Bills By Vendor Set

Payment Dates 8/1/2026 - 8/30/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor DBA: 12078 - AAA Glass Tint					
AAA Glass Tint	08/27/2026	APA001074	45-00-000-5587	PO# 12077	40,755.26
Vendor DBA 12078 - AAA Glass Tint Total:					40,755.26
Vendor DBA: 10132 -					
ABT Electronics Inc.	08/06/2026	APA001016	65-00-026-5508	Washer/Dryer combo for Room 217	3,471.99
Vendor DBA 10132 - ABT Electronics Inc. Total:					3,471.99
Vendor DBA: 10098 -					
AFLAC	08/04/2026	21685	10-00-000-2170	Supplemental Aflac Coverage	158.06
Vendor DBA 10098 - AFLAC Total:					158.06
Vendor DBA: 11841 -					
Alexander Edward Sokol	08/27/2026	APA001069	25-00-000-5362	drone	1,400.00
Vendor DBA 11841 - Alexander Edward Sokol Total:					1,400.00
Vendor DBA: 10864 -					
All About Childcare Health Ltd.	08/20/2026	APA001054	25-26-000-5387	Nurse Visit - July 2026	100.00
Vendor DBA 10864 - All About Childcare Health Ltd. Total:					100.00
Vendor DBA: 10946 -					
Amazon Capital Services	08/24/2026	DFT0002928	10-11-000-5401	Stamps and new phone case	71.58
Amazon Capital Services	08/24/2026	DFT0002928	25-25-801-5400	Camp Supplies- Sun Fun	200.22
Amazon Capital Services	08/24/2026	DFT0002928	25-25-801-5400	Youth Camp Supplies	136.24
Amazon Capital Services	08/24/2026	DFT0002928	25-25-803-5400	Youth Camp Supplies	136.24
Amazon Capital Services	08/24/2026	DFT0002928	25-25-809-5400	Youth Camp Supplies	45.42
Amazon Capital Services	08/24/2026	DFT0002928	25-25-810-5400	Youth Camp Supplies	136.24
Amazon Capital Services	08/24/2026	DFT0002928	25-25-801-5400	Camp Supplies- All	200.00
Amazon Capital Services	08/24/2026	DFT0002928	25-25-803-5400	Camp Supplies- All	177.74
Amazon Capital Services	08/24/2026	DFT0002928	25-25-810-5400	Camp Supplies- All	177.74
Amazon Capital Services	08/24/2026	DFT0002928	25-25-833-5400	Camp Supplies- All	200.00
Amazon Capital Services	08/24/2026	DFT0002928	25-25-911-5400	Projector Case	297.98
Amazon Capital Services	08/24/2026	DFT0002928	25-26-000-5401	DB- Ink EC Workspace	93.89
Amazon Capital Services	08/24/2026	DFT0002928	25-26-000-5401	office supplies	124.01
Amazon Capital Services	08/24/2026	DFT0002928	10-14-000-5412	Urinal Cakes	344.22
Amazon Capital Services	08/24/2026	DFT0002928	25-25-803-5400	Kinder Korner Supplies	105.35
Amazon Capital Services	08/24/2026	DFT0002928	25-26-000-5403	cabinet locks for classrooms	37.52
Amazon Capital Services	08/24/2026	DFT0002928	25-00-000-5484	Batteries for sensors/clocks	70.06
Amazon Capital Services	08/24/2026	DFT0002928	25-26-000-5403	CC - Dolphins chair	65.54
				replacement cozy corner	
Amazon Capital Services	08/24/2026	DFT0002928	25-26-000-5403	Plants for Beluga Classrooms	50.07
Amazon Capital Services	08/24/2026	DFT0002928	25-00-000-5352	ceramics kiln duct work	22.89
Amazon Capital Services	08/24/2026	DFT0002928	25-25-803-5400	Camp Decor for Decision Day	41.98
Amazon Capital Services	08/24/2026	DFT0002928	25-00-000-5412	Misch Order for supplies	646.00
Amazon Capital Services	08/24/2026	DFT0002928	25-00-000-5481	Misch Order for supplies	251.05
Amazon Capital Services	08/24/2026	DFT0002928	25-00-000-5486	Misch Order for supplies	109.24
Amazon Capital Services	08/24/2026	DFT0002928	25-00-000-5488	Misch Order for supplies	43.97
Amazon Capital Services	08/24/2026	DFT0002928	25-25-315-5400	Ceramics Drawer Covering	11.99
Amazon Capital Services	08/24/2026	DFT0002928	10-14-000-5420	Sunscreen and Microwawe	163.99
Amazon Capital Services	08/24/2026	DFT0002928	68-00-000-5515	Kyle Office TV and wall mount	387.98
Amazon Capital Services	08/24/2026	DFT0002928	25-25-615-5400	Clay room extension cords	14.25
Amazon Capital Services	08/24/2026	DFT0002928	25-26-000-5401	First Aid+ Office and Diversity Items	125.88
Amazon Capital Services	08/24/2026	DFT0002928	25-26-000-5403	First Aid+ Office and Diversity Items	76.56

Voucher List of Bills
Payment Dates: 8/1/2026 - 8/30/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	08/24/2026	DFT0002928	25-26-000-5430	First Aid+ Office and Diversity Items	22.88
Amazon Capital Services	08/24/2026	DFT0002928	25-25-833-5400	Action Quest Heat Supplies	52.53
Amazon Capital Services	08/24/2026	DFT0002928	25-26-000-5403	Diversity Books + Wasp Hangers	73.05
Amazon Capital Services	08/24/2026	DFT0002928	25-25-805-5400	PM Care Crafts and Action Quest Water Balloons	202.42
Amazon Capital Services	08/24/2026	DFT0002928	25-25-833-5400	PM Care Crafts and Action Quest Water Balloons	70.00
Amazon Capital Services	08/24/2026	DFT0002928	25-25-801-5400	Summer's End Camp Supplies and Youth Camps	42.65
Amazon Capital Services	08/24/2026	DFT0002928	25-25-803-5400	Summer's End Camp Supplies and Youth Camps	60.00
Amazon Capital Services	08/24/2026	DFT0002928	25-25-810-5400	Summer's End Camp Supplies and Youth Camps	60.00
Amazon Capital Services	08/24/2026	DFT0002928	25-25-825-5400	Summer's End Camp Supplies and Youth Camps	315.92
Amazon Capital Services	08/24/2026	DFT0002928	25-25-952-5400	Batteries	14.45
Amazon Capital Services	08/24/2026	DFT0002928	25-25-810-5400	Camp Supplies	48.50
Amazon Capital Services	08/24/2026	DFT0002928	25-00-000-5481	Cleanout out caps/misc supplies	46.58
Amazon Capital Services	08/24/2026	DFT0002928	25-00-000-5486	Cleanout out caps/misc supplies	17.94
Amazon Capital Services	08/24/2026	DFT0002928	25-25-911-5400	Campout Supplies	79.76
Amazon Capital Services	08/24/2026	DFT0002928	10-11-000-5401	Storage for old electronic recycling	56.39
Amazon Capital Services	08/24/2026	DFT0002928	10-14-000-5420	Umbrella and Stands	205.96
Amazon Capital Services	08/24/2026	DFT0002928	25-25-801-5400	Camp Supplies	201.22
Amazon Capital Services	08/24/2026	DFT0002928	25-25-801-5400	Camp Supplies	201.23
Amazon Capital Services	08/24/2026	DFT0002928	25-25-810-5400	Camp Supplies	201.25
Amazon Capital Services	08/24/2026	DFT0002928	25-25-833-5400	Camp Supplies	201.23
Amazon Capital Services	08/24/2026	DFT0002928	10-11-000-5401	Office supplies	257.00
Amazon Capital Services	08/24/2026	DFT0002928	25-25-801-5400	Camp Supplies	51.92
Amazon Capital Services	08/24/2026	DFT0002928	25-25-803-5400	Camp Supplies	45.82
Amazon Capital Services	08/24/2026	DFT0002928	10-14-000-5420	Beach Supplies	80.16
Amazon Capital Services	08/24/2026	DFT0002928	10-15-000-5420	swim line supplies	186.04
Amazon Capital Services	08/24/2026	DFT0002928	25-25-835-5400	watches for counselor	51.27
Amazon Capital Services	08/24/2026	DFT0002928	25-25-412-5400	Sensory Bin Items- NNC	306.49
Amazon Capital Services	08/24/2026	DFT0002928	25-25-803-5400	Sand art filling supplies	13.27
Amazon Capital Services	08/24/2026	DFT0002928	25-25-801-5400	Youth Camp Supplies	159.24
Amazon Capital Services	08/24/2026	DFT0002928	25-25-803-5400	Youth Camp Supplies	159.24
Amazon Capital Services	08/24/2026	DFT0002928	25-25-809-5400	Youth Camp Supplies	53.07
Amazon Capital Services	08/24/2026	DFT0002928	25-25-810-5400	Youth Camp Supplies	159.24
Amazon Capital Services	08/24/2026	DFT0002928	25-26-000-5403	Straps for highchairs	22.96
Amazon Capital Services	08/24/2026	DFT0002928	25-25-412-5400	DB- Bins NNC, Pretzels camp, batteries	91.67
Amazon Capital Services	08/24/2026	DFT0002928	25-25-812-5400	DB- Bins NNC, Pretzels camp, batteries	8.28
Amazon Capital Services	08/24/2026	DFT0002928	25-25-813-5400	DB- Bins NNC, Pretzels camp, batteries	8.28
Amazon Capital Services	08/24/2026	DFT0002928	25-26-000-5401	DB- Bins NNC, Pretzels camp, batteries	8.31
Amazon Capital Services	08/24/2026	DFT0002928	10-12-000-5585	Lock for Gates	118.79
Vendor DBA 10946 - Amazon Capital Services Total:					8,520.85
Vendor DBA: 11965 -					
Amy Garber	08/20/2026	APA001055	25-25-785-5300	Amy Garber July Fitness Payment	996.00
Amy Garber	08/20/2026	APA001055	25-25-786-5300	Amy Garber July Fitness Payment	33.00
Vendor DBA 11965 - Amy Garber Total:					1,029.00

Voucher List of Bills
Payment Dates: 8/1/2026 - 8/30/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 10050 -					
Ancel Glink P.C.	08/11/2026	APA001027	10-11-000-5310	Legal Services - July 2026	2,835.00
Vendor DBA 10050 - Ancel Glink P.C. Total:					2,835.00
Vendor DBA: 12294 -					
ARENASERV LLC	08/27/2026	APA001070	10-13-000-5355	Dasherboard Cleaner	1,200.00
Vendor DBA 12294 - ARENASERV LLC Total:					1,200.00
Vendor DBA: 10455 -					
AT&T	08/27/2026	APA001071	25-00-000-5210	Takiff Backup Internet 8/6 - 9/5/2026	211.40
Vendor DBA 10455 - AT&T Total:					211.40
Vendor DBA: 11422 -					
Carl Rosenthal	08/20/2026	APA001056	25-25-791-5300	2026 Summer 2 Pickleball Classes - Carl Rosenthal	5,643.00
Vendor DBA 11422 - Carl Rosenthal Total:					5,643.00
Vendor DBA: 10190 -					
Ceramic Supply Chicago Inc.	08/27/2026	APA001072	25-25-315-5400	Adult Ceramics Clay for End of Summer	360.00
Ceramic Supply Chicago Inc.	08/27/2026	APA001072	25-25-315-5400	Glazes for Fall/Winter Sessions	253.50
Ceramic Supply Chicago Inc.	08/27/2026	APA001072	25-25-315-5400	Summer Clay Needs 2026	488.00
Vendor DBA 10190 - Ceramic Supply Chicago Inc. Total:					1,101.50
Vendor DBA: 11472 - Chi Connect					
Chi Connect	08/20/2026	APA001065	25-25-785-5300	Silvia Strazzarino July Fitness Payment	193.88
Chi Connect	08/20/2026	APA001065	25-25-786-5300	Silvia Strazzarino July Fitness Payment	16.50
Vendor DBA 11472 - Chi Connect Total:					210.38
Vendor DBA: 12178 -					
Comcast	08/27/2026	APA001073	10-14-000-5210	Beach - Fiber Line - Aug26	535.00
Comcast	08/27/2026	APA001073	25-00-000-5210	Takiff - Fiber Line - Aug26	877.78
Vendor DBA 12178 - Comcast Total:					1,412.78
Vendor DBA: 10208 -					
Commonwealth Edison	08/06/2026	APA001017	10-12-000-5230	1015 Green Bay Road - 6/23 - 7/23/2026	50.36
Commonwealth Edison	08/06/2026	APA001017	10-12-000-5230	Duke Park Electricity 6/29 - 7/29/2026	47.01
Commonwealth Edison	08/11/2026	APA001028	10-12-000-5230	Friends Park Electricity 6/29 - 7/29/2026	72.75
Vendor DBA 10208 - Commonwealth Edison Total:					170.12
Vendor DBA: 12152 - Constellation Newenergy - Gas Division LLC					
Constellation Newenergy - Gas..	08/06/2026	APA001018	10-13-000-5220	Weinberg Gas - June 2026	33.52
Constellation Newenergy - Gas..	08/06/2026	APA001018	25-00-000-5220	Takiff Gas - June 2026	1,015.48
Constellation Newenergy - Gas..	08/11/2026	APA001029	10-13-000-5220	Weinberg Gas - July 2026	30.78
Constellation Newenergy - Gas..	08/11/2026	APA001029	25-00-000-5220	Takiff Gas - July 2026	993.14
Vendor DBA 12152 - Constellation Newenergy - Gas Division LLC Total:					2,072.92
Vendor DBA: 10212 -					
Constellation Newenergy Inc.	08/06/2026	APA001019	10-12-000-5230	680 Greenwood Electricity 4/29 - 5/29/2026	55.68
Constellation Newenergy Inc.	08/06/2026	APA001019	10-13-000-5230	305 Randolph Road Electricity 4/29 - 5/29/2026	574.62
Constellation Newenergy Inc.	08/06/2026	APA001019	10-14-000-5230	0 S Hazel 1W Electricity 4/29 - 5/29/2026	270.18
Constellation Newenergy Inc.	08/06/2026	APA001019	10-15-000-5230	38 Beach Road Electricity 4/29 - 5/29/2026	515.10
Constellation Newenergy Inc.	08/06/2026	APA001019	25-00-000-5230	999 Green Bay Road Electricity 4/29 - 5/29/2026	6,865.34
Vendor DBA 10212 - Constellation Newenergy Inc. Total:					8,280.92
Vendor DBA: 11911 -					
ePact Network	08/27/2026	APA001075	25-25-827-5300	Extra ePact Licenses - Game On and Finish Strong	2,000.00

Voucher List of Bills
Payment Dates: 8/1/2026 - 8/30/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
ePact Network	08/27/2026	APA001075	25-25-828-5300	Extra ePact Licenses - Game On and Finish Strong	1,500.00
Vendor DBA 11911 - ePact Network Total:					3,500.00
Vendor DBA: 10207 -					
F.E. Moran Inc.	08/20/2026	APA001057	25-00-000-5350	Smoke Detector Maintenance Call	1,630.00
F.E. Moran Inc.	08/27/2026	APA001077	25-00-000-5355	Annual Fire Safety Testing	5,782.00
Vendor DBA 10207 - F.E. Moran Inc. Total:					7,412.00
Vendor DBA: 12323 -					
Finish Strong Athletics LLC	08/27/2026	APA001078	25-25-827-5300	2026 Final Camp Payment	242,193.36
Vendor DBA 12323 - Finish Strong Athletics LLC Total:					242,193.36
Vendor DBA: 10405 -					
First Student Inc.	08/27/2026	APA001079	25-25-833-5300	ACTION QUEST LINCOLN PARK ZOO 7/3/26	840.00
First Student Inc.	08/27/2026	APA001079	25-25-833-5300	ACTION QUEST AMC THEATER	560.00
First Student Inc.	08/27/2026	APA001079	25-25-833-5300	ACTION QUEST CLIMB ZONE 7/20/2026	770.00
First Student Inc.	08/27/2026	APA001079	25-25-801-5300	Sun Fun- Lincoln Park Zoo 2026	1,120.00
First Student Inc.	08/27/2026	APA001079	25-25-810-5300	Dave and Busters- Camp Adventure	630.00
First Student Inc.	08/27/2026	APA001079	25-25-833-5300	Action Quest- Hidden Creek Bus- 7.23	770.00
First Student Inc.	08/27/2026	APA001079	25-25-803-5300	Kinder KORner Bus- Kids Empire	595.00
First Student Inc.	08/27/2026	APA001079	25-25-833-5300	Flick Aquatic- Action Quest Bus	770.00
First Student Inc.	08/27/2026	APA001079	25-25-833-5300	Action Quest- Main Event Trip Summer 2026	840.00
First Student Inc.	08/27/2026	APA001079	25-25-810-5300	Climb Zone Chicago Bus- Camp Adventure	805.00
First Student Inc.	08/27/2026	APA001079	25-25-833-5300	Action Quest- Six Flags Trips #2 Bus	1,330.00
First Student Inc.	08/27/2026	APA001079	25-25-803-5300	Kinder Korner Spray and Play Bus	630.00
First Student Inc.	08/27/2026	APA001079	25-25-833-5300	Action Quest Top Golf Trip #2 Bus	630.00
First Student Inc.	08/27/2026	APA001079	25-25-833-5300	Action Quest Whirly Ball Bus	700.00
First Student Inc.	08/27/2026	APA001079	25-25-833-5300	Action Quest Mystic Waters #2 bus	840.00
First Student Inc.	08/27/2026	APA001079	25-25-810-5300	Camp Adventure Mystic Water Bus	700.00
First Student Inc.	08/27/2026	APA001079	25-25-835-5300	Aquatics - Main Event Bus 8.10.26	467.50
First Student Inc.	08/27/2026	APA001079	25-25-810-5300	Camp Adventure Added Dave and Buster Trip	560.00
First Student Inc.	08/27/2026	APA001079	25-25-809-5300	CIT Field Trip #2- Great Big Game Show Bus	402.50
First Student Inc.	08/27/2026	APA001079	25-25-833-5300	ACTION QUEST ANDRETTI KART RACING	840.00
First Student Inc.	08/27/2026	APA001079	25-25-810-5300	CAMP ADVENTURE RAINBOW FALLS 8/6/26	700.00
First Student Inc.	08/27/2026	APA001079	25-25-801-5300	Sun Fun Flick Aquatic Center 8/6/26	770.00
First Student Inc.	08/27/2026	APA001079	25-25-833-5300	ACTION QUEST BOWLERO TRIP 8/7/26	490.00
Vendor DBA 10405 - First Student Inc. Total:					16,760.00
Vendor DBA: 10069 -					
Fleck's Landscaping	08/27/2026	APA001080	10-12-000-5349	contractual landscape labor	13,024.00
Fleck's Landscaping	08/27/2026	APA001080	10-14-000-5586	contractual landscape labor	7,000.00
Fleck's Landscaping	08/27/2026	APA001080	10-15-000-5586	contractual landscape labor	5,000.00
Vendor DBA 10069 - Fleck's Landscaping Total:					25,024.00

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Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 11375 - Game On! Sports 4 Girls					
Game On! Sports 4 Girls	08/27/2026	APA001081	25-25-828-5300	2026 Summer Camp Final Payment	152,380.98
Vendor DBA 11375 - Game On! Sports 4 Girls Total:					152,380.98
Vendor DBA: 10370 -					
Grainger Inc.	08/11/2026	APA001030	65-00-026-5508	Rubber Mats for EC Classrooms	141.90
Grainger Inc.	08/20/2026	APA001058	25-26-000-5430	DB- Gloves for CC Pie Closet	1,907.25
Grainger Inc.	08/20/2026	APA001058	25-00-000-5352	ceramics kiln duct work	44.42
Grainger Inc.	08/20/2026	APA001058	68-00-000-5515	Shop Fans	2,147.03
Grainger Inc.	08/27/2026	APA001082	25-00-000-5481	Pallet Jack for Takiff Supply deliveries	814.17
Grainger Inc.	08/27/2026	APA001082	68-00-000-5515	pallet racks for cold storage garage	4,032.60
Vendor DBA 10370 - Grainger Inc. Total:					9,087.37
Vendor DBA: 12549 -					
Great Lakes Landscaping Com...	08/11/2026	APA001031	69-00-000-5506	West Pay App #2 Dist 35 and PD cost share	76,406.95
Great Lakes Landscaping Com...	08/11/2026	APA001031	30-00-000-5590	West Pay App #2 OSLAD Scope	52,563.60
Great Lakes Landscaping Com...	08/11/2026	APA001031	69-00-000-5506	West Pay App #2 OSLAD Scope	197,996.04
Great Lakes Landscaping Com...	08/11/2026	APA001031	69-00-000-5506	West Park Pay App 3 non OSLAD	115,521.68
Great Lakes Landscaping Com...	08/11/2026	APA001031	30-00-000-5590	West Pay App 3 OSLAD Scope	52,563.60
Great Lakes Landscaping Com...	08/11/2026	APA001031	69-00-000-5506	West Pay App 3 OSLAD Scope	210,550.19
Vendor DBA 12549 - Great Lakes Landscaping Company Total:					705,602.06
Vendor DBA: 10068 -					
Hot Shots Sports	08/11/2026	APA001032	25-25-748-5300	2026 Summer Storm Mini Clinics	1,232.00
Vendor DBA 10068 - Hot Shots Sports Total:					1,232.00
Vendor DBA: 11736 -					
HSA Bank a division of Webster..	08/07/2026	DFT0002909	10-00-000-2176	HSA Bank	1,660.42
HSA Bank a division of Webster..	08/21/2026	DFT0002916	10-00-000-2176	HSA Bank	1,660.42
Vendor DBA 11736 - HSA Bank a division of Webster Bank N.A. Total:					3,320.84
Vendor DBA: 10390 -					
Idlewood Electric Supply Inc.	08/11/2026	APA001033	68-00-000-5505	Electrical box Extension for WAP	5.82
Idlewood Electric Supply Inc.	08/27/2026	APA001083	10-13-000-5484	Replacement Lights for Weinberg	109.98
Vendor DBA 10390 - Idlewood Electric Supply Inc. Total:					115.80
Vendor DBA: 10100 -					
IL Dept of Revenue	08/07/2026	DFT0002913	10-00-000-2110	IL State Tax W/H	13,724.82
IL Dept of Revenue	08/21/2026	DFT0002920	10-00-000-2110	IL State Tax W/H	10,965.88
Vendor DBA 10100 - IL Dept of Revenue Total:					24,690.70
Vendor DBA: 10101 -					
Illinois Municipal Retirement ...	08/18/2026	DFT0002924	10-00-000-2150	IMRF - July 2026	44,365.99
Illinois Municipal Retirement ...	08/18/2026	DFT0002924	10-00-000-2155	IMRF - July 2026	7,263.11
Vendor DBA 10101 - Illinois Municipal Retirement Fund Total:					51,629.10
Vendor DBA: 10106 -					
IRS/Dept of Treasury	08/07/2026	DFT0002911	10-00-000-2120	Social Security W/H	38,305.34
IRS/Dept of Treasury	08/07/2026	DFT0002912	10-00-000-2130	Medicare	8,958.60
IRS/Dept of Treasury	08/07/2026	DFT0002914	10-00-000-2100	Fed Income Tax W/H	20,202.44
IRS/Dept of Treasury	08/21/2026	DFT0002918	10-00-000-2120	Social Security W/H	30,590.54
IRS/Dept of Treasury	08/21/2026	DFT0002919	10-00-000-2130	Medicare	7,154.40
IRS/Dept of Treasury	08/21/2026	DFT0002921	10-00-000-2100	Fed Income Tax W/H	16,084.69
Vendor DBA 10106 - IRS/Dept of Treasury Total:					121,296.01
Vendor DBA: 12575 -					
JLH Land Surveying Inc.	08/11/2026	APA001034	69-00-000-5556	Friends Park Topo	3,000.00
Vendor DBA 12575 - JLH Land Surveying Inc. Total:					3,000.00

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Vendor DBA: 10089 -					
Julie Kaplan	08/11/2026	APA001035	25-25-785-5300	Julie Kaplan July Fitness Payment	594.00
Julie Kaplan	08/11/2026	APA001035	25-25-786-5300	Julie Kaplan July Fitness Payment	181.50
Vendor DBA 10089 - Julie Kaplan Total:					775.50
Vendor DBA: 12208 -					
L6 Technology Inc.	08/06/2026	APA001020	65-00-026-5501	Maint Center Phones	252.20
L6 Technology Inc.	08/06/2026	APA001020	10-12-000-5210	VOIP 8/29-9/28/26	21.50
L6 Technology Inc.	08/06/2026	APA001020	10-13-000-5210	VOIP 8/29-9/28/26	117.00
L6 Technology Inc.	08/06/2026	APA001020	10-14-000-5210	VOIP 8/29-9/28/26	91.50
L6 Technology Inc.	08/06/2026	APA001020	25-00-000-5210	VOIP 8/29-9/28/26	1,285.50
L6 Technology Inc.	08/11/2026	APA001036	10-11-000-5355	Printer Support Service - August	72.00
L6 Technology Inc.	08/27/2026	APA001084	10-11-000-5355	Managed IT Services - 9/21-10/20	7,200.00
Vendor DBA 12208 - L6 Technology Inc. Total:					9,039.70
Vendor DBA: 12166 - LaForce LLC					
LaForce LLC	08/27/2026	APA001085	68-00-000-5505	Lock Cylinders	30.00
Vendor DBA 12166 - LaForce LLC Total:					30.00
Vendor DBA: 11200 - Lakeshore Recycling Systems LLC					
Lakeshore Recycling Systems L...	08/27/2026	APA001087	10-13-000-5353	Weinberg Garbage/Recycle - Sept26	814.21
Lakeshore Recycling Systems L...	08/27/2026	APA001087	10-12-000-5353	Maintenance Garbage/Recycle - Sept26	806.51
Lakeshore Recycling Systems L...	08/27/2026	APA001087	25-00-000-5353	Takiff Garbage/Recycle - Sept26	857.23
Vendor DBA 11200 - Lakeshore Recycling Systems LLC Total:					2,477.95
Vendor DBA: 12573 - Maaco Auto Body Wheeling IL					
Maaco Auto Body Wheeling IL	08/06/2026	APA001025	65-00-026-5505	Replacement Truck Paint Job	4,968.50
Vendor DBA 12573 - Maaco Auto Body Wheeling IL Total:					4,968.50
Vendor DBA: 11834 - Magic by Randy Inc.					
Magic by Randy Inc.	08/27/2026	APA001093	25-25-825-5300	Magic Show from 8.10.2026-Summers End	425.00
Vendor DBA 11834 - Magic by Randy Inc. Total:					425.00
Vendor DBA: 10859 -					
Maul Enterprises Inc.	08/27/2026	APA001086	10-12-000-5585	Sealcoating Rear Parking Lot	7,825.00
Vendor DBA 10859 - Maul Enterprises Inc. Total:					7,825.00
Vendor DBA: 10174 -					
MCI	08/06/2026	APA001021	25-00-000-5210	Long Distance Phone Svc	69.54
Vendor DBA 10174 - MCI Total:					69.54
Vendor DBA: 10191 -					
Menoni & Mocogni	08/11/2026	APA001037	10-12-000-5481	fencing for parks temporary	459.00
Vendor DBA 10191 - Menoni & Mocogni Total:					459.00
Vendor DBA: 11319 -					
Monica McCarthy O'Connor	08/20/2026	APA001059	25-25-785-5300	Monica O'Connor July Fitness Payment	409.50
Vendor DBA 11319 - Monica McCarthy O'Connor Total:					409.50
Vendor DBA: 10213 -					
Mutual Ace Hardware	08/11/2026	APA001038	10-14-000-5370	rental dingo for boathouse	683.20
Mutual Ace Hardware	08/11/2026	APA001038	10-14-000-5370	credit back for rental dingo	-341.60
Mutual Ace Hardware	08/20/2026	APA001060	25-00-000-5352	shims for takiff cabinets	7.19
Mutual Ace Hardware	08/27/2026	APA001088	68-00-000-5515	parts/supplies for appliances in parks breakroom	124.15
Vendor DBA 10213 - Mutual Ace Hardware Total:					472.94
Vendor DBA: 11926 -					
National Benefit Services LLC	08/18/2026	DFT0002922	10-11-000-5313	FSA Fees	75.00

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National Benefit Services LLC	08/18/2026	DFT0002923	10-00-000-2174	FSA Funding - July 2026	2,046.32
Vendor DBA 11926 - National Benefit Services LLC Total:					2,121.32
Vendor DBA: 11436 - National Center for Safety Initiatives LLC					
National Center for Safety Init...	08/11/2026	APA001046	45-00-000-5335	2026 July Background Checks	74.00
Vendor DBA 11436 - National Center for Safety Initiatives LLC Total:					74.00
Vendor DBA: 10103 -					
NCPERS Group Life Ins	08/04/2026	21686	10-00-000-2160	IMRF Life-#03298	48.00
Vendor DBA 10103 - NCPERS Group Life Ins Total:					48.00
Vendor DBA: 10224 -					
North Shore Gas Company	08/06/2026	APA001022	10-14-000-5220	Beach House Natural Gas 6/24 - 7/26/2026	74.47
North Shore Gas Company	08/11/2026	APA001039	10-12-000-5220	Maint. Bldg. Natural Gas 6/30 - 7/28/2026	148.34
Vendor DBA 10224 - North Shore Gas Company Total:					222.81
Vendor DBA: 10340 -					
Northshore Omega	08/06/2026	APA001023	45-00-000-5335	Employment Exam - Amy Sergesketter	327.00
Northshore Omega	08/06/2026	APA001023	45-00-000-5335	Employment Exam - Amy Sergesketter	83.00
Northshore Omega	08/06/2026	APA001023	45-00-000-5335	Employment Exam - Remi Mueller	289.00
Vendor DBA 10340 - Northshore Omega Total:					699.00
Vendor DBA: 12147 -					
Ooma Inc.	08/27/2026	APA001089	25-00-000-5210	Air Dialer/Efax - July26	254.38
Ooma Inc.	08/27/2026	APA001089	25-26-000-5210	Efax - July26	14.99
Vendor DBA 12147 - Ooma Inc. Total:					269.37
Vendor DBA: 10235 -					
Otis Elevator Company	08/27/2026	APA001090	25-00-000-5355	Monthly Maint Agreement - Sept26	608.67
Vendor DBA 10235 - Otis Elevator Company Total:					608.67
Vendor DBA: 10239 -					
Parkreation	08/11/2026	APA001040	65-00-025-5503	Takiff Shelter PO# 12047	85,249.40
Vendor DBA 10239 - Parkreation Total:					85,249.40
Vendor DBA: 12579 -					
PCI Flortech Inc	08/27/2026	APA001091	65-00-026-5508	217 flooring	13,390.00
Vendor DBA 12579 - PCI Flortech Inc Total:					13,390.00
Vendor DBA: 10242 -					
PDRMA	08/06/2026	APA001024	10-11-000-5600	Health Insurance - July 2026	21,263.66
PDRMA	08/06/2026	APA001024	10-12-000-5600	Health Insurance - July 2026	13,423.97
PDRMA	08/06/2026	APA001024	10-13-000-5600	Health Insurance - July 2026	370.26
PDRMA	08/06/2026	APA001024	10-14-000-5600	Health Insurance - July 2026	370.26
PDRMA	08/06/2026	APA001024	10-15-000-5600	Health Insurance - July 2026	370.26
PDRMA	08/06/2026	APA001024	25-00-000-5600	Health Insurance - July 2026	20,940.00
PDRMA	08/06/2026	APA001024	25-26-000-5600	Health Insurance - July 2026	30,518.90
Vendor DBA 10242 - PDRMA Total:					87,257.31
Vendor DBA: 10919 -					
Pizzo & Associates Ltd.	08/11/2026	APA001041	10-12-000-5350	Stewardship buckthorn removals	3,608.28
Pizzo & Associates Ltd.	08/27/2026	APA001092	10-12-000-5350	Stewardship	1,999.99
Vendor DBA 10919 - Pizzo & Associates Ltd. Total:					5,608.27
Vendor DBA: 11584 -					
PowerDMS Inc.	08/20/2026	APA001061	10-11-000-5404	PowerDMS Subscription 8/10/2026 - 8/09/2026	850.00
Vendor DBA 11584 - PowerDMS Inc. Total:					850.00
Vendor DBA: 10375 -					
Record-A-Hit	08/20/2026	APA001062	25-25-952-5300	Block Party Charicature Artist	500.00

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Record-A-Hit	08/20/2026	APA001062	25-25-913-5300	Halloween Inflatables	2,620.00
Vendor DBA 10375 - Record-A-Hit Total:					3,120.00
Vendor DBA: 11486 -					
Red Feather Painting Inc.	08/27/2026	APA001094	65-00-026-5508	STEAM Room 224 renovations	13,680.00
Vendor DBA 11486 - Red Feather Painting Inc. Total:					13,680.00
Vendor DBA: 12498 - RVI Planning + Landscape Architecture Inc.					
RVI Planning + Landscape Arch...	08/10/2026	DFT0002938	30-00-000-5590	Refunded APA Payment for APA001007	-52,563.60
RVI Planning + Landscape Arch...	08/10/2026	DFT0002938	69-00-000-5505	Refunded APA Payment for APA001007	-8,139.86
RVI Planning + Landscape Arch...	08/10/2026	DFT0002938	69-00-000-5506	Refunded APA Payment for APA001007	-76,406.95
RVI Planning + Landscape Arch...	08/10/2026	DFT0002938	69-00-000-5506	Refunded APA Payment for APA001007	-197,996.04
RVI Planning + Landscape Arch...	08/11/2026	APA001042	69-00-000-5505	West Design June 2026	8,139.86
RVI Planning + Landscape Arch...	08/20/2026	APA001063	69-00-000-5505	West Design July 2026	2,255.84
Vendor DBA 12498 - RVI Planning + Landscape Architecture Inc. Total:					-324,710.75
Vendor DBA: 12235 -					
SavATree LLC	08/11/2026	APA001043	10-12-000-5590	emergency tree removal at greenbay/harbor	2,160.00
SavATree LLC	08/27/2026	APA001095	10-12-000-5590	Stump Grinding	247.50
SavATree LLC	08/27/2026	APA001095	10-12-000-5590	Tree removal	900.00
Vendor DBA 12235 - SavATree LLC Total:					3,307.50
Vendor DBA: 12002 - Scharm Floor Covering					
Scharm Floor Covering	08/27/2026	APA001076	25-00-000-5352	LVT Flooring Demo/Install Rm's 1,3,4	24,646.99
Vendor DBA 12002 - Scharm Floor Covering Total:					24,646.99
Vendor DBA: 10277 -					
Service Sanitation Inc.	08/11/2026	APA001044	10-12-000-5353	Watts Park (305 Randolph) Restrooms - Aug26	75.00
Service Sanitation Inc.	08/11/2026	APA001044	10-12-000-5353	LF Park (60 Hazel) Restrooms - Aug26	370.00
Service Sanitation Inc.	08/11/2026	APA001044	10-12-000-5353	Duke Park (15 Cresent) Restrooms - Aug26	195.00
Service Sanitation Inc.	08/11/2026	APA001044	10-12-000-5353	Beach Season (99 Park) Restrooms - Aug26	195.00
Service Sanitation Inc.	08/11/2026	APA001044	10-12-000-5353	West Park (1010 Forest) Restrooms - Aug26	75.00
Service Sanitation Inc.	08/11/2026	APA001044	10-12-000-5353	Shelton Park (370 OGB) Restrooms - Aug26	75.00
Vendor DBA 10277 - Service Sanitation Inc. Total:					985.00
Vendor DBA: 10279 -					
Sherwin-Williams Company	08/20/2026	APA001064	25-00-000-5481	Takiff Paint for Shutdown	1,272.42
Sherwin-Williams Company	08/27/2026	APA001096	25-00-000-5481	Takiff Room 1 paint	217.60
Sherwin-Williams Company	08/27/2026	APA001096	10-13-000-5481	Paint for Weinberg Shutdown	778.49
Vendor DBA 10279 - Sherwin-Williams Company Total:					2,268.51
Vendor DBA: 10716 -					
SiteOne Landscape Supply	08/11/2026	APA001045	10-12-000-5486	irrigation parts	547.56
Vendor DBA 10716 - SiteOne Landscape Supply Total:					547.56
Vendor DBA: 12461 -					
Stanley Steemer International ...	08/27/2026	APA001097	25-00-000-5350	Takiff Carpet/Tile Cleaning	2,684.00
Stanley Steemer International ...	08/27/2026	APA001097	10-13-000-5588	Kids Club Carpet/Tile Cleaning	560.00
Vendor DBA 12461 - Stanley Steemer International Inc. Total:					3,244.00
Vendor DBA: 11906 - Staples Contract & Commercial LLC					
Staples Contract & Commercia...	08/11/2026	APA001047	25-00-000-5401	Copy paper	217.92
Vendor DBA 11906 - Staples Contract & Commercial LLC Total:					217.92
Vendor DBA: 12442 -					
Starguard Elite LLC	08/20/2026	APA001066	10-14-000-5371	StarGuard Audits	3,450.00

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Starguard Elite LLC	08/20/2026	APA001066	10-14-000-5340	Lifeguard Certifications	2,429.20
Starguard Elite LLC	08/20/2026	APA001066	10-15-000-5340	Lifeguard Certifications	607.30
Vendor DBA 12442 - Starguard Elite LLC Total:					6,486.50
Vendor DBA: 10108 -					
State Disbursement Unit	08/04/2026	21687	10-00-000-2190	A Perry,FIPS#1703100/2017D009 0954,355-78-3181	153.29
State Disbursement Unit	08/04/2026	21687	10-00-000-2190	O Murillo,FIPS#1709700/18- D0001072	271.84
State Disbursement Unit	08/18/2026	21690	10-00-000-2190	A Perry,FIPS#1703100/2017D009 0954,355-78-3181	153.29
State Disbursement Unit	08/18/2026	21690	10-00-000-2190	O Murillo,FIPS#1709700/18- D0001072	271.84
Vendor DBA 10108 - State Disbursement Unit Total:					850.26
Vendor DBA: 10801 -					
Stephanie Metz	08/06/2026	21689	25-25-787-5300	2024 Summer Paddleboard Yoga	2,820.00
Vendor DBA 10801 - Stephanie Metz Total:					2,820.00
Vendor DBA: 11414 -					
Sysco Chicago Inc.	08/20/2026	21693	25-26-000-5460	Sysco- Delitnr Container Plastic deli-Kit storage	53.65
Sysco Chicago Inc.	08/20/2026	21693	25-26-000-5460	Sysco - food for CC snacks	1,097.15
Vendor DBA 11414 - Sysco Chicago Inc. Total:					1,150.80
Vendor DBA: 11741 -					
Taste For Kids Inc.	08/11/2026	APA001048	25-26-000-5385	Taste for Kids - CC lunches	9,274.75
Vendor DBA 11741 - Taste For Kids Inc. Total:					9,274.75
Vendor DBA: 12479 - Testa Produce					
Testa Produce	08/20/2026	APA001067	25-26-000-5409	Testa Produce - CC milk and snacks	328.85
Testa Produce	08/20/2026	APA001067	25-26-000-5409	Testa Produce - CC snacks and milk	353.85
Vendor DBA 12479 - Testa Produce Total:					682.70
Vendor DBA: 12027 - The Illinois Baseball Academy LLC					
The Illinois Baseball Academy ...	08/27/2026	APA001099	25-25-701-5300	2026 Extra Innings Summer Camps	4,508.00
Vendor DBA 12027 - The Illinois Baseball Academy LLC Total:					4,508.00
Vendor DBA: 11168 -					
TimeClock Plus LLC	08/27/2026	APA001098	10-11-000-5355	TCP support - 9/26/26-9/25/27	2,997.28
TimeClock Plus LLC	08/27/2026	APA001098	10-11-000-5355	TCP license - 9/25/26-9/24/27	8,391.78
Vendor DBA 11168 - TimeClock Plus LLC Total:					11,389.06
Vendor DBA: 12013 - Timeout Services LLC					
Timeout Services LLC	08/06/2026	21688	10-13-000-5352	Watts Scoreboard Repairs	423.00
Vendor DBA 12013 - Timeout Services LLC Total:					423.00
Vendor DBA: 10302 -					
Uline Inc.	08/06/2026	APA001026	68-00-000-5515	tables for parks staff in new breakroom	3,184.03
Uline Inc.	08/06/2026	APA001026	68-00-000-5515	Kyle Office Furniture	3,365.86
Uline Inc.	08/11/2026	APA001049	68-00-000-5515	matt's new office desk	2,401.83
Uline Inc.	08/11/2026	APA001049	68-00-000-5515	jareds new office desk	1,718.58
Vendor DBA 10302 - Uline Inc. Total:					10,670.30
Vendor DBA: 12158 -					
Upland Design Ltd	08/27/2026	APA001100	68-00-000-5510	Beach Playground Design July /August 2026	4,550.00
Upland Design Ltd	08/27/2026	APA001100	69-00-000-5556	Friends park Design July and August 2026	7,378.00
Vendor DBA 12158 - Upland Design Ltd Total:					11,928.00

Voucher List of Bills
Payment Dates: 8/1/2026 - 8/30/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 12190 -					
Vanderstappen Land Surveyin...	08/11/2026	APA001050	69-00-000-5556	Friends park Title and Deed Search	150.00
Vendor DBA 12190 - Vanderstappen Land Surveying Inc. Total:					150.00
Vendor DBA: 10099 -					
Vantagepoint Trf Agents-457	08/07/2026	DFT0002910	10-00-000-2140	ICMA - A/C#301403	2,334.62
Vantagepoint Trf Agents-457	08/21/2026	DFT0002917	10-00-000-2140	ICMA - A/C#301403	2,334.62
Vendor DBA 10099 - Vantagepoint Trf Agents-457 Total:					4,669.24
Vendor DBA: 10457 -					
Village of Glencoe	08/11/2026	APA001051	10-12-000-5240	731 Vernon Ave W&S thru 6/29/2026	48.29
Village of Glencoe	08/11/2026	APA001052	10-12-000-5452	Fleet Maintenance - June 2026	1,348.47
Village of Glencoe	08/11/2026	APA001052	10-12-000-5480	Fuel - June 2026	2,075.03
Vendor DBA 10457 - Village of Glencoe Total:					3,471.79
Vendor DBA: 10700 -					
Warehouse Direct Workplace ...	08/20/2026	APA001068	10-14-000-5412	Cleaning supplies	1,841.57
Warehouse Direct Workplace ...	08/20/2026	APA001068	25-26-000-5412	Cleaning supplies	237.13
Vendor DBA 10700 - Warehouse Direct Workplace Solutions Total:					2,078.70
Vendor DBA: 12332 -					
West Coast Sailing Inc	08/27/2026	APA001101	25-25-835-5400	Replacement Hobie Mast	2,000.00
West Coast Sailing Inc	08/27/2026	APA001101	25-25-836-5400	Replacement Hobie Mast	609.18
Vendor DBA 12332 - West Coast Sailing Inc Total:					2,609.18
Vendor DBA: 11102 -					
Wight & Company	08/27/2026	APA001102	68-00-000-5504	Maintenance Design July 2026	1,940.44
Vendor DBA 11102 - Wight & Company Total:					1,940.44
Vendor DBA: 12546 - Windy City Cleaning Equipment & Supplies					
Windy City Cleaning Equipmen..	08/11/2026	APA001053	68-00-000-5515	Maitnenance Center Pressure Washer	14,209.97
Vendor DBA 12546 - Windy City Cleaning Equipment & Supplies Total:					14,209.97
Vendor Set AP Vendors Total:					1,485,787.60
Vendor Set: Employees - Employees					
Vendor DBA: 5902 -					
Omar Murillo	08/20/2026	21692	10-12-000-5421	omar's boot reimbursement	200.00
Vendor DBA 5902 - Omar Murillo Total:					200.00
Vendor Set Employees Total:					200.00
Vendor Set: Refunds - Refunds					
Vendor DBA: 000-27-0030 -					
Arielle Drescher	08/20/2026	21691	25-00-000-2580	Refund: GJK 605104-01	9,000.00
Vendor DBA 000-27-0030 - Arielle Drescher Total:					9,000.00
Vendor Set Refunds Total:					9,000.00
Grand Total:					1,494,987.60

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	331,839.92
25 - RECREATION FUND	570,947.83
30 - SPECIAL RECREATION FUND	52,563.60
45 - LIABILITY INSURANCE FUND	41,528.26
65 - CAPITAL PROJECTS FUND	121,153.99
68 - MASTER PLAN CAPITAL-2025 BOND PROCEEDS	38,098.29
69 - MASTER PLAN CAPITAL PROJECTS	338,855.71
Grand Total:	1,494,987.60

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	36,287.13
10-00-000-2110	IL STATE WITHHOLDING	24,690.70
10-00-000-2120	SOCIAL SECURITY WITH...	68,895.88
10-00-000-2130	MEDICARE WITHHOLDING	16,113.00
10-00-000-2140	ICMA DEF COMP WITHO...	4,669.24
10-00-000-2150	IMRF WITHHOLDING	44,365.99
10-00-000-2155	IMRF VAC WITHHOLDING	7,263.11
10-00-000-2160	SUPPL IMRF LIFE WITHO...	48.00
10-00-000-2170	AFLAC WITHHOLDING	158.06
10-00-000-2174	FSA - CLAIM RESERVE	2,046.32
10-00-000-2176	HSA WITHHOLDING	3,320.84
10-00-000-2190	GARNISHMENT WITHOL...	850.26
10-11-000-5310	LEGAL SERVICES	2,835.00
10-11-000-5313	EMPLOYEE BENEFITS - A...	75.00
10-11-000-5355	MAINTENANCE SERVICE...	18,661.06
10-11-000-5401	SUPPLIES-OFFICE	384.97
10-11-000-5404	COMPUTER PROGRAMS	850.00
10-11-000-5600	HEALTH INSURANCE PR...	21,263.66
10-12-000-5210	TELEPHONE/INTERNET	21.50
10-12-000-5220	FUEL/HEAT	148.34
10-12-000-5230	ELECTRICITY	225.80
10-12-000-5240	WATER	48.29
10-12-000-5349	CONTRACTL-HORT/LAN...	13,024.00
10-12-000-5350	MAINTENANCE SERVICES	5,608.27
10-12-000-5353	DISPOSAL/PORTOLET SE...	1,791.51
10-12-000-5421	SUPPLIES - UNIFORMS	200.00
10-12-000-5452	SHARED SVCS-FLEET MA...	1,348.47
10-12-000-5480	GASOLINE/LUBRICANTS	2,075.03
10-12-000-5481	SUPPLIES-CONSTRUCTI...	459.00
10-12-000-5486	SUPPLIES-PLUMBING	547.56
10-12-000-5585	PAVEMENT & SITE DEVE...	7,943.79
10-12-000-5590	TREE TRIM/WORK-Outsi...	3,307.50
10-12-000-5600	HEALTH INSURANCE PR...	13,423.97
10-13-000-5210	TELEPHONE/INTERNET/...	117.00
10-13-000-5220	FUEL/HEAT	64.30
10-13-000-5230	ELECTRICITY	574.62
10-13-000-5352	REPAIRS - BUILDINGS	423.00
10-13-000-5353	DISPOSAL/PORTOLET SE...	814.21
10-13-000-5355	MAINTENANCE SERVICE...	1,200.00
10-13-000-5481	SUPPLIES-CONSTRUCTI...	778.49
10-13-000-5484	SUPPLIES-ELECTRICAL/B...	109.98
10-13-000-5588	BUILDING IMPROVEME...	560.00
10-13-000-5600	HEALTH INSURANCE PE...	370.26
10-14-000-5210	TELEPHONE/INTERNET	626.50
10-14-000-5220	FUEL/HEAT	74.47
10-14-000-5230	ELECTRICITY	270.18

Account Summary

Account Number	Account Name	Payment Amount
10-14-000-5340	CONFERENCES AND TRA...	2,429.20
10-14-000-5370	RENTAL - EQUIPMENT	341.60
10-14-000-5371	LIFEGUARD AUDITS	3,450.00
10-14-000-5412	SUPPLIES-CLEANING/CU...	2,185.79
10-14-000-5420	SUPPLIES - GENERAL	450.11
10-14-000-5586	LANDSCAPING & GRADI...	7,000.00
10-14-000-5600	HEALTH INSURANCE PR...	370.26
10-15-000-5230	ELECTRICITY	515.10
10-15-000-5340	CONFERENCES AND TRA...	607.30
10-15-000-5420	SUPPLIES - GENERAL	186.04
10-15-000-5586	LANDSCAPING & GRADI...	5,000.00
10-15-000-5600	HEALTH INSURANCE PR...	370.26
25-00-000-2580	BALANCE ON ACCOUNT-...	9,000.00
25-00-000-5210	TELEPHONE/INTERNET	2,698.60
25-00-000-5220	FUEL/HEAT	2,008.62
25-00-000-5230	ELECTRICITY	6,865.34
25-00-000-5350	MAINTENANCE SERVICES	4,314.00
25-00-000-5352	REPAIRS - BUILDINGS	24,721.49
25-00-000-5353	DISPOSAL/PORTOLET SE...	857.23
25-00-000-5355	MAINTENANCE SERVICE...	6,390.67
25-00-000-5362	PHOTOGRAPHY	1,400.00
25-00-000-5401	SUPPLIES-OFFICE	217.92
25-00-000-5412	SUPPLIES-CLEANING/CU...	646.00
25-00-000-5481	SUPPLIES-CONSTRUCTI...	2,601.82
25-00-000-5484	SUPPLIES-ELECTRICAL/B...	70.06
25-00-000-5486	SUPPLIES-PLUMBING	127.18
25-00-000-5488	SUPPLIES-HAND TOOLS	43.97
25-00-000-5600	HEALTH INSURANCE PR...	20,940.00
25-25-315-5400	SUPPLIES-ADULT CERAM...	1,113.49
25-25-412-5400	SUPPLIES-NO NAP CLUB	398.16
25-25-615-5400	SUPPLIES-YOUTH CERAM...	14.25
25-25-701-5300	CONTRACTL-T-BALL/IL BB..	4,508.00
25-25-748-5300	CONTRACTL-BASKETBALL..	1,232.00
25-25-785-5300	CONTRACTL-FITNESS PU...	2,193.38
25-25-786-5300	CONTRACTL-FITNESS DR...	231.00
25-25-787-5300	CONTRACTL-GENERAL FI...	2,820.00
25-25-791-5300	CONTRACTL-PICKLEBALL	5,643.00
25-25-801-5300	CONTRACTL-SUN FUN C...	1,890.00
25-25-801-5400	SUPPLIES-SUN FUN CAMP	1,192.72
25-25-803-5300	CONTRACTL-KINDER KO...	1,225.00
25-25-803-5400	SUPPLIES-KINDER KORN...	739.64
25-25-805-5400	SUPPLIES-SCHOOL-AGE ...	202.42
25-25-809-5300	CONTRACTL-COUNSELOR..	402.50
25-25-809-5400	SUPPLIES-COUNSELOR IN..	98.49
25-25-810-5300	CONTRACTL-CAMP ADV...	3,395.00
25-25-810-5400	SUPPLIES-CAMP ADVEN...	782.97
25-25-812-5400	SUPPLIES-PANDA BEAR ...	8.28
25-25-813-5400	SUPPLIES-KOALA BEAR C...	8.28
25-25-825-5300	CONTRACTL-SUMMERS ...	425.00
25-25-825-5400	SUPPLIES-SUMMERS EN...	315.92
25-25-827-5300	CONTRACT-FINISH STRO...	244,193.36
25-25-828-5300	CONTRACTL-GAME ON ...	153,880.98
25-25-833-5300	CONTRACTL-ACTION QU...	9,380.00
25-25-833-5400	SUPPLIES-ACTION QUEST	523.76
25-25-835-5300	CONTRACTL-AQUATIC C...	467.50
25-25-835-5400	SUPPLIES-AQUATIC CAMP	2,051.27
25-25-836-5400	SUPPLIES-AQUATICS & S...	609.18
25-25-911-5400	SUPPLIES-BEACH CAMP ...	377.74

Account Summary

Account Number	Account Name	Payment Amount
25-25-913-5300	CONTRACTL-BOO BASH	2,620.00
25-25-952-5300	CONTRACTL-SUMMER S...	500.00
25-25-952-5400	SUPPLIES-SUMMER SPEC...	14.45
25-26-000-5210	TELEPHONE/INTERNET	14.99
25-26-000-5385	FOOD SERVICE	9,274.75
25-26-000-5387	NURSE SERVICES	100.00
25-26-000-5401	SUPPLIES-OFFICE	352.09
25-26-000-5403	CHILDREN CIRCLE PROG...	325.70
25-26-000-5409	SUPPLIES-INTERNAL FO...	682.70
25-26-000-5412	SUPPLIES-CLEANING/CU...	237.13
25-26-000-5430	SUPPLIES - FIRST AID	1,930.13
25-26-000-5460	SUPPLIES-FOOD EQUIP...	1,150.80
25-26-000-5600	HEALTH INSURANCE PR...	30,518.90
30-00-000-5590	ADA TRANSITION PLAN/...	52,563.60
45-00-000-5335	WELLNESS/PRE-PLACEM...	773.00
45-00-000-5587	SAFETY/SECURITY EQUIP	40,755.26
65-00-025-5503	TAKIFF SHADE STRUCTU...	85,249.40
65-00-026-5501	CONTINGENCY - NETWO...	252.20
65-00-026-5505	REPLACE TRUCK #3 (2008...	4,968.50
65-00-026-5508	TAKIFF FURNITURE/APPL...	30,683.89
68-00-000-5504	MAINT CENTER/BALLFIE...	1,940.44
68-00-000-5505	MAINT CENTER/BALLFIE...	35.82
68-00-000-5510	BEACH PLAYGROUND-De...	4,550.00
68-00-000-5515	MAINT CENTER/BALLFIE...	31,572.03
69-00-000-5505	WEST PARK-Design Svcs	2,255.84
69-00-000-5506	WEST PARK-Construction	326,071.87
69-00-000-5556	FRIENDS - Design Svcs	10,528.00
Grand Total:		1,494,987.60

Project Account Summary

Project Account Key	Payment Amount
None	1,494,987.60
Grand Total:	1,494,987.60

Authorization Signatures**To the Board of Commissioners**

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

**V. Cari Resis 20 Years of Service
Resolution No. 990- Recognition
and Approval**

Glencoe Park District
September 2026 Board Meeting

MEMORANDUM

TO: Board of Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: 20 Years of Professional Service Resolution in Honor of Cari Resis
DATE: September 7, 2026

Cari Resis has served the Glencoe Park District for over 20 years, working in various recreation roles and making a lasting impact on District programs and participants. Throughout her tenure, Cari has been a dedicated and valued member of the recreation team, including her work coordinating the District's before- and after-school care program, Kids Club. Her commitment, experience, and many years of service have contributed to the continued success of the District's recreation programs and the families they serve.

Recommended Motion: Approval of Resolution 990: A Resolution Honoring 20 years of dedicated service from Cari Resis.

GLENCOE PARK DISTRICT

CARI RESIS 20 YEARS OF SERVICE RESOLUTION NO. 990

WHEREAS, Cari Resis began her employment with the Glencoe Park District in 2006 and has dedicated 20 years of service to the District and the Glencoe community; and

WHEREAS, throughout her tenure, Cari has demonstrated professionalism, commitment, and a strong dedication to providing exceptional programs and services to Glencoe Park District participants and families; and

WHEREAS, in her current role as Kids Club Coordinator, Cari has played an integral role in the continued growth and success of the District's before and after school program, which has expanded from approximately 60 participants to nearly 140 participants; and

WHEREAS, Cari has helped foster a safe, welcoming, and enriching environment for Glencoe children while building strong and lasting relationships with participants and their families; and

WHEREAS, Cari has also contributed significantly to the District's summer camp programs, supporting programs ranging from Kinder Korner to Before and After Camp and helping provide positive and memorable summer experiences for generations of participants; and

WHEREAS, Cari has played an important role in the growth of the District's School Day Off programming, which has expanded to serve more than 1,000 participants annually; and

WHEREAS, throughout her years of service, Cari has taught many preschool and kindergarten enrichment classes, consistently providing high-quality, engaging programming for some of the District's youngest participants and helping create positive first experiences with recreation and learning; and

WHEREAS, through her experience, leadership, and deep knowledge of District programs and families, Cari has served as a trusted resource to staff and has contributed to the continued development and success of youth programming throughout the Glencoe Park District; and

WHEREAS, Cari consistently demonstrates outstanding SPIRIT, embodying the District's core values of being Safety-driven, Passionate, Integrity-focused, Responsive, Innovative, and Team-oriented; and

WHEREAS, Cari has faithfully served the Glencoe Park District for 20 years, making a lasting impact on countless children and families through her dedication, dependability, and commitment to the Glencoe community; and

NOW THEREFORE, BE IT RESOLVED, the Glencoe Park District Board of Commissioners, representing all residents of the Park District, recognizes and honors Cari Resis for 20 years of meritorious service and directs that this recognition be recorded in the permanent records of the Glencoe Park District for all to see. This resolution shall be in full force and effect immediately upon its passage.

Adopted this 15th day of September 2026

AYES:

NAYS:

By: _____
Michael Covey, President
Board of Park Commissioners
Glencoe Park District

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District =

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files, and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 990:

**A RESOLUTION HONORING THE
SERVICE OF CARI RESIS**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 15th day of September 2026.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 15th day of September 2026.

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

VI. Discussion of the Proposed Ravine Bluffs Cottage Sign from Glencoe Historical Society

Glencoe Park District
September 2026 Board Meeting

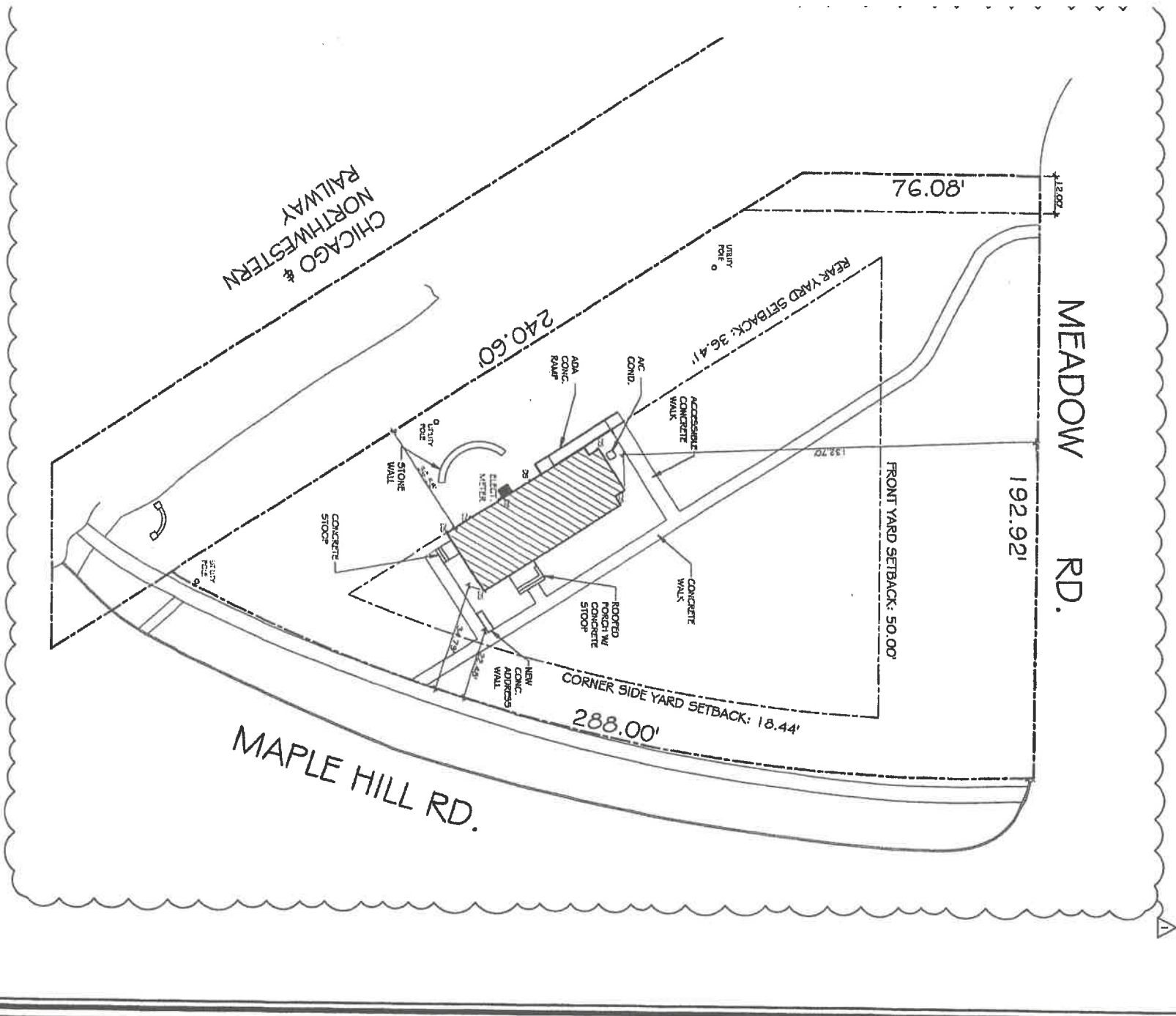
MEMORANDUM

TO: Board of Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Request for a New Sign at Ravine Bluffs Cottage
DATE: September 8, 2026

The Glencoe Historical Society (GHS) leases land from us, upon which the Ravine Bluffs Cottage resides. GHS is requesting permission to install a Wright in Glencoe Museum sign at the site of the Ravine Bluff Cottage. They are also requesting a variance from the Village for the sign. The sign is currently proposed to have internally illuminated lettering/numbering in order to be visible at night. This is not allowed in residential zoning districts, so they'd need a variance for that (no guaranteed approval). For non-residential uses, the zoning code encourages external illumination (i.e., landscape lighting pointed at the sign).

Attached is the sign they are requesting permission to install. A GHS representative will be at the meeting to address any questions you may have.

This item is for discussion only tonight. If there is a consensus from the Board, we will advance for approval at the October Board meeting.



① SITE PLAN
1" = 20'

N

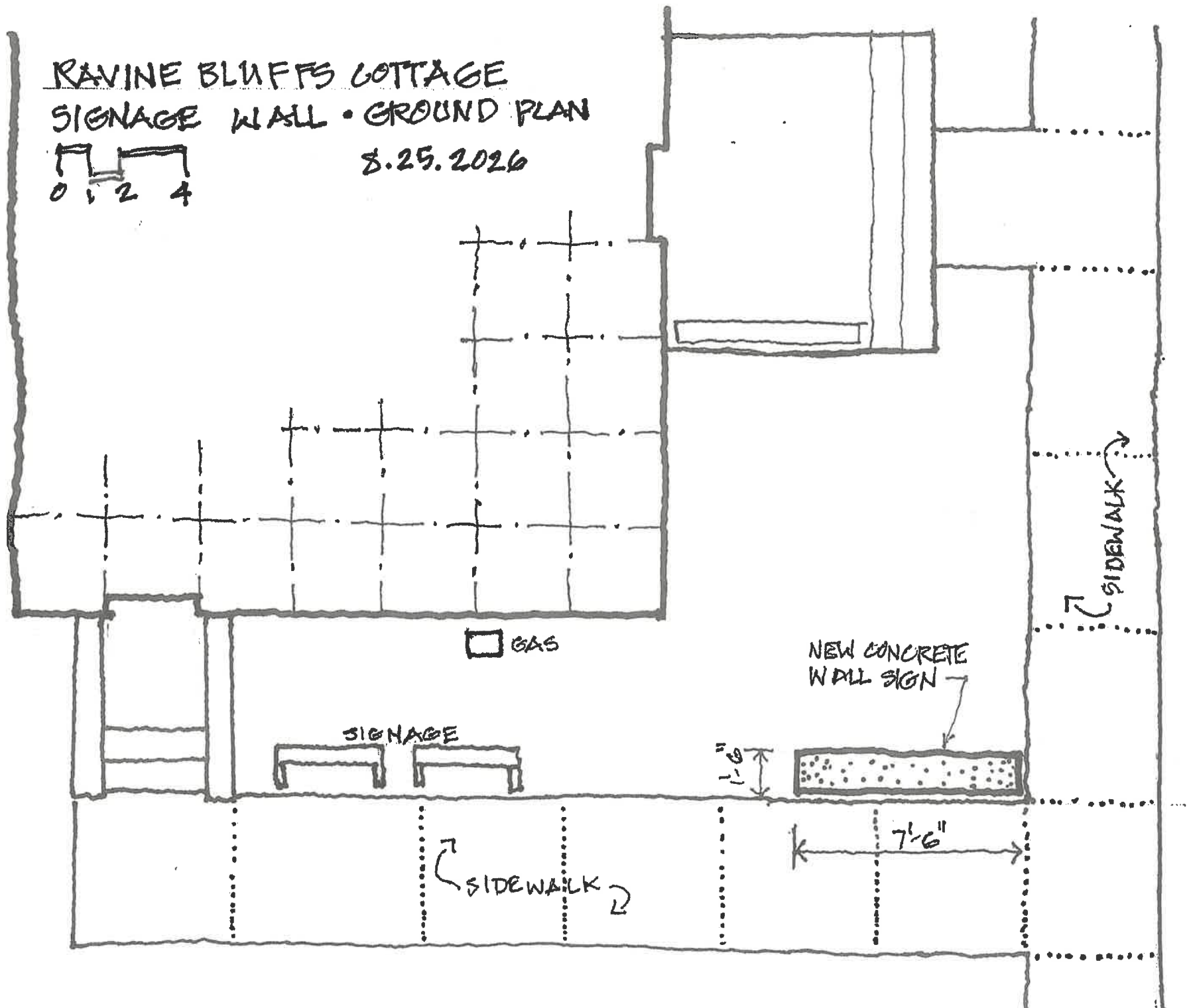


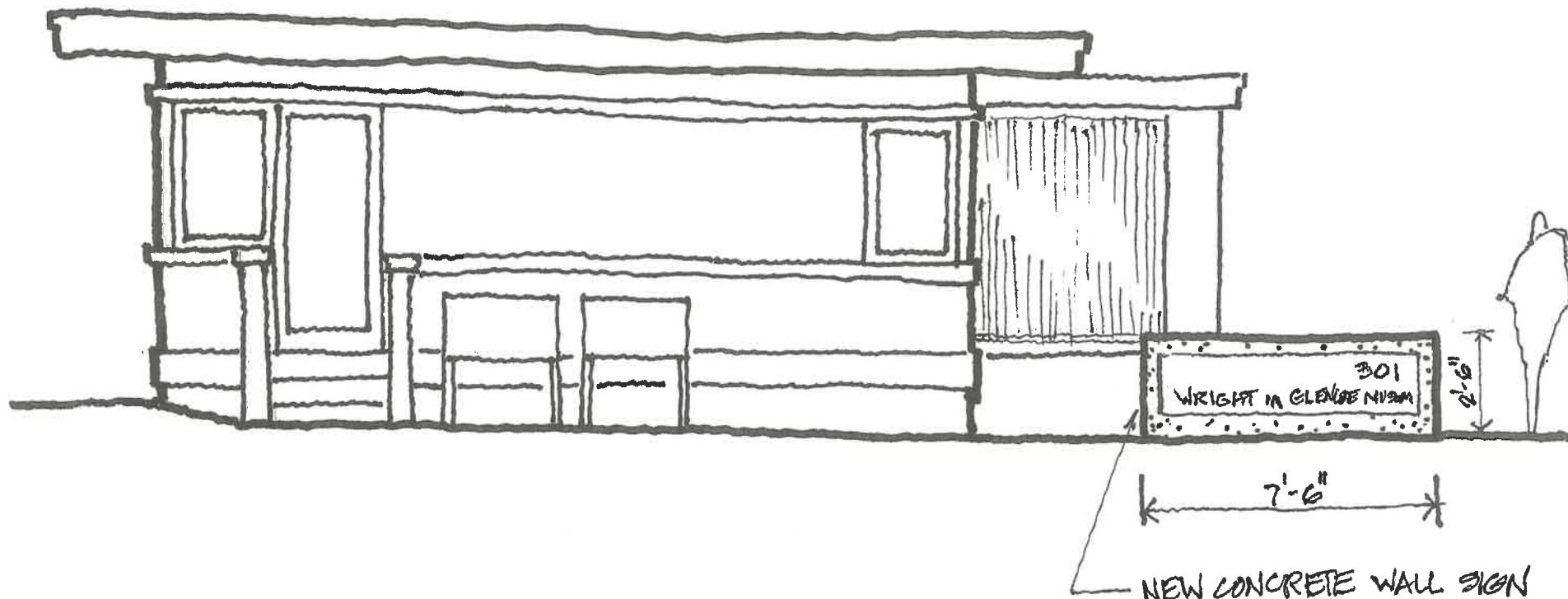
SHEET NO. A1	PROJECT NO. 19013	DATE 2026-01-30	DRAWN MPM CHECKED RSJ	SITE PLAN	 R. SCOTT JAVORE & ASSOCIATES, LTD. ARCHITECTURE • HISTORIC PRESERVATION • NEW CONSTRUCTION 333 PARK AVENUE SUITE 300 GLENCOE, IL 60022 TEL 847.835.4442 FAX 847.835.4044	RAVINE BLUFFS COTTAGE 301 MAPLE HILL ROAD GLENCOE, IL 60022	REVISION 1	ISSUED FOR: PERMIT REV.	DATE 2026-01-30
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RAVINE BLUFFS COTTAGE
SIGNAGE WALL - GROUND PLAN

0 2 4

8.25.2026

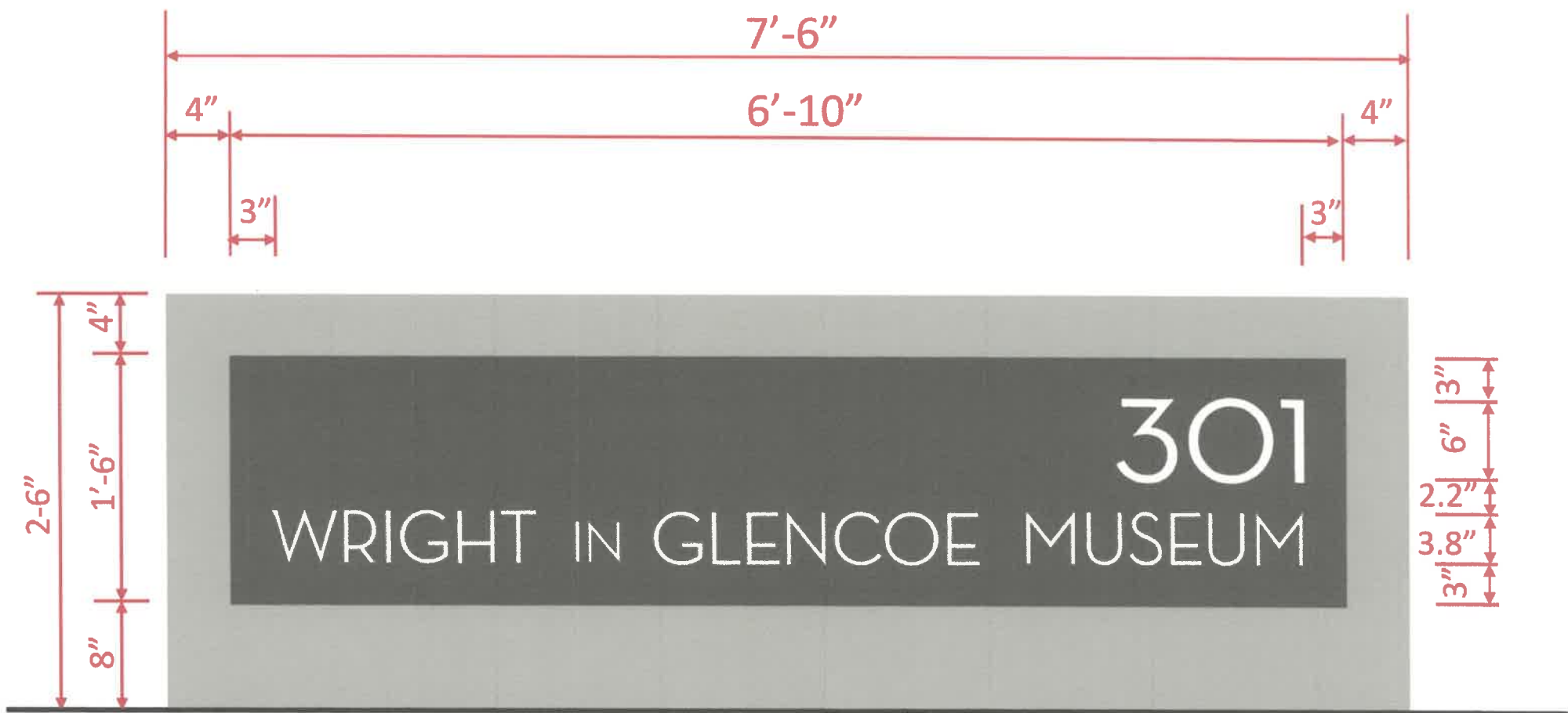




RAVINE BLUFFS COTTAGE
SIGNAGE WALL • SOUTH ELEVATION

0 1 2 4

8.25.2026



Sign - Refined



VII. Discussion of Indoor Batting Cage Equipment Proposal and GBSA Donation

Glencoe Park District
September 2026 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
CC: Lisa Sheppard, Executive Director
FROM: Kyle Kuhs, Director of Parks and Planning
SUBJECT: Indoor Batting Cage Proposal and GBSA Donation
DATE: September 4, 2026

As part of the planning and construction of the new Maintenance Facility, the Park District has intended to incorporate an indoor batting cage into the building. The batting cage was identified as one of the improvements associated with the Maintenance Facility project during the 2024 referendum campaign and was planned as a way to provide additional year-round indoor space for baseball and softball training.

Staff engaged Midwest Field Solutions to develop a proposal for the installation of the indoor batting cage. The proposed work includes a single approximately 14' x 70' retractable batting tunnel, approximately 1,500 square feet of padded artificial turf, and supporting equipment including a hitting mat, pitching machine, portable pitching mound, and L-screen. The retractable design will allow the space to remain flexible and available for other Maintenance Facility operational needs when the batting cage is not in use.

The total proposal from Midwest Field Solutions is \$37,000 through the TIPS cooperative purchasing program. Midwest Field Solutions has previously completed work for the Glencoe Park District and was also utilized for the District's Berlin Park batting cage replacement project.

In support of the project, the Glencoe Baseball and Softball Association (GBSA) has offered to donate \$20,000 toward the cost of the improvements. With this contribution, the remaining Park District cost for the proposed work would be \$17,000.

Because the batting cage will be located within an operational Park District facility, use of the space will be scheduled and managed by the District. Staff proposes the following order of priority for use:

- Glencoe Park District programs and activities
- Glencoe Baseball and Softball Association (GBSA), as a Park District affiliate
- Glencoe residents
- Non-residents and other non-affiliated user groups

Staff will develop appropriate scheduling, reservation, access, and user guidelines for the facility. This priority structure is consistent with the District's responsibility to first accommodate its own programs and operations, followed by recognized affiliate organizations, residents, and then other users.

Recommendation:

Advance for approval the acceptance of Midwest Field Solutions' proposal for the indoor batting cage and turf improvements in the amount of \$37,000 and accept GBSA's \$20,000 donation toward the project, as presented at the October Board meeting under consent agenda items.

Attachments:

Midwest Field Solutions Indoor Batting Cage Proposal



**GLENCOE PARK DISTRICT
MAINTENANCE FACILITY CAGE INSTALLATION**

TIPS CONTRACT #23010401

TRADES, LABOR AND MATERIALS

MISSION

At Midwest Field Solutions, we build and revitalize athletic field infrastructure with an emphasis on safety, playability, and customized solutions to ensure a better foundation for your athlete's development.

JONATHAN MUELLER

President



Proposal – Acceptance

December 10th, 2025

Glencoe Park District

Maintenance Facility - Batting Cage & Turf Installation	Cost:
<i>*Pricing reflects all work being accepted – proposal may be modified per owner request</i> <i>*Any painting of walls or electrical needs at ceiling should be completed prior to installation</i> <i>*Prior to installation, customer responsible for removal and disposal items</i>	
1. Batting Cage Installation ○ Single Tension Retractable Baseball Batting Tunnel approx. (14'x70') ○ Prep wall for anchor installations ○ (5/16") 1 x 7 Galvanized guy strand cable secured to the top of each pole utilizing (10") galvanized oval eyebolts and (5/16") strandvises. Vertical cable will be installed on each pole ○ Black nylon (#36) 1-3/4" mesh, weather treated with rope borders on the square netting ○ Netting secured to cables with rollers to allow for cage to retract to one side	\$14750.00
2. Artificial Turf Installation <i>*Does not include floor leveling or grinding</i> <i>*Prior to installation, any floor prep to be completed at additional expense</i> <i>*All interior features impeding turf install to be removed by owner</i> <i>*Though every effort will be made to make the appearance seamless, seams may be present due to low pile height</i> ○ Approx 1500 sqft ○ Provide and install low pile padded artificial turf per manufacturer spec ○ Turf to be 48 oz. face weight nylon tufted, 5mm polyurethane foam padding ○ Seams to be glued	\$10000.00
3. Batting Cage Features <i>*All items to be provided and installed by Midwest Field Solutions</i> ○ <u>Hitting Mat</u> - inlaid white plate and batter's box lines will not fade, flake or chip - easy to roll up and move with foam backing for indoor and outdoor use. Green or Terra Cotta color ○ <u>Pitching Machine</u> - Throws baseball and softballs from 25 - 85 MPH, Holds 600 baseballs or 400 softballs, Extra reinforcements on the frame of the machines to protect against batted balls, Includes the Positive Feed Control which ensures good ball flow when using seamed balls - The MP-4 is out top of the line hopper-fed machine that has the same features of the MP-6 with added benefits. Extra reinforcements on the frame of the machine to protect against batted balls. Includes our Positive Feed Control which ensures good ball flow when using seamed balls. ○ <u>Portable Mound</u> - 10" Height, Heavy-duty, high-density foam core with "PRAT ARMOR" distinguishes these skid proof pitching mounds as the most durable and lightweight models on the market. Regulation pitching rubber. Artificial turf is spike resistant. Guaranteed not to damage gym floors. Includes caddy for easy transport. Green or Terra Cotta color ○ <u>L-Screen</u> - Engineered to provide superior protection for players and coaches, this 7x7 L-Screen features a robust steel frame encased in 18oz vinyl and high-impact foam padding with wheel kit. Designed for high school, collegiate, and professional teams, the Sentinel L-Screen is built to withstand extensive wear.	\$12250.00



This contract is for completing the job as described above. This contract is valid for 30 days. All work is to be completed weather permitting. It is based on Midwest Field Solutions' (MFS') evaluation and does not include material increases or additional labor and materials which may be required, should unforeseen problems or adverse conditions arise after work has started. All employees can be paid at prevailing wage. Deposit required upon approval of contract before work will commence. This contract is based on the assumption that the job site is built according to normal construction standards - in the event any unforeseen circumstances or conditions should exist, there may be delayed lead times and/or additional charges to complete work. Any accessibility restraints and/or material staging requirements may incur additional fuel and labor surcharges. This proposal reflects material and labor estimates at date of proposal. Site meeting consultations must be schedule in advance. MFS' production schedule is based upon signed contract agreements with required deposit in the order received. It is the customer's responsibility at the time of contract execution to ensure MFS' production lead times meet customer's project deadline expectations. MFS is not liable for unavoidable dust/silt, noise, exhaust, fumes, vapor, and material staging associated with this project. If it is necessary for MFS to work on/access a neighboring property, it is assumed customer has obtained permission and it has been granted. If the city, village, or local municipality requires additional work or permitting that is not covered under our scope of work on the contract, customer understands there may be additional charges. MFS reserves the right to cancel contract, restore jobsite, and refund deposit if unknown factors or conditions are discovered over course of installation. The customer is responsible for procuring all permits and licenses required to complete the job. In the event additional permits or licenses are required, all costs will be passed on to the customer. The project cost shown is for normal earth drilling only. If we encounter rock, water, or very poor soil conditions prior to reaching the necessary depths there will be an additional charge This contract is based upon input from the customer, it is possible there may be additional issues on this jobsite that are not included in the scope of work quoted herein. MFS will be allowed to reference this contract/jobsite, customer branding/logos, and have the ability to take photographs/video recordings in use for promotional purposes. No action may be maintained against MFS for an amount greater than the amount paid to MFS under this agreement. Contract is subject to the approval of the president of Midwest Field Solutions. Customer will be billed upon completion with a due date within 10 business days. Any payments past due 30 days subject to 5% interest in addition to collections cost and attorney fees.

TOTAL Pricing with TIPs Co-Op	\$37000.00
Deposit for materials, staging and handling	\$N/A
Due upon Completion	\$37000.00

By:	Jonathan Mueller 	Date:	12/10/2025
Accepted By:		Date:	

www.midwestfieldsolutions.com



VIII. Discussion of Takiff Lighting Control Bid

Glencoe Park District
September 2026 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
CC: Lisa Sheppard, Executive Director
FROM: Kyle Kuhs, Director of Parks and Planning
SUBJECT: Takiff Lighting Controls Bid Results
DATE: September 9, 2026

At the December 16 Regular Board Meeting, staff presented the Takiff Lighting Controls Project as part of the District's planned FY 2026–2027 capital projects. The approved budget for construction and installation of this work is \$135,000.

The existing lighting control system at Takiff Center is approximately 20 years old and has reached the end of its useful life. The system is no longer supported by the manufacturer, making replacement parts and technical support increasingly difficult to obtain. In addition, portions of the existing system have failed, resulting in the loss of automated scheduling and control of lighting in several areas of the facility. The proposed project will replace the outdated lighting controls with a modern, supported system, restoring reliable scheduling and providing the District with improved long-term operation and maintenance of the facility's lighting.

The District publicly advertised the project for competitive bids, with bids due and publicly opened on September 4, 2026, at 1:00 PM. A total of six (6) companies picked up the plans, and two (2) bids were received.

The bid results are summarized below:

Contractor Name	Lutron Athena Lighting Control System
Richmond Electric Company	\$237,700
Lyons Electric Company	\$178,800

Following the bid opening, staff reviewed the submitted bids for completeness, qualifications, and compliance with the bid documents. Lyons Electric Company was determined to be the lowest responsible bidder, with a bid price of \$178,800.

While this pricing is \$43,800 above the established project budget, staff believes the bid is representative of the current market cost of performing this work. There are several factors that may have contributed to the higher-than-budgeted pricing. The original project budget was developed during the District's FY 2026–2027 budget process in October 2025. Since that time, continued inflation and changes in construction, electrical, equipment, and labor costs have affected the current cost of construction. The project also requires specialized electrical and lighting-control expertise, which can limit the number of contractors willing and able to perform this type of work.

In addition, this is the second time the District has solicited bids for this project. During the previous bidding process, the District received non-bids, which suggests there may be a limited number of contractors in the market willing or able to take on this specialized project. The fact that only two bids were received during the current solicitation further supports staff's assessment that this is a specialized scope of work with a relatively limited contractor pool. The range between the two submitted bids, \$178,800 and \$237,700, also demonstrates the variability in current market pricing for this work.

MEMORANDUM

Given the age and condition of the existing system, the lack of manufacturer support, and the failure of portions of the current system, staff believes that proceeding with the project is in the District's best interest. This is a direct replacement of outdated and increasingly unreliable critical infrastructure, and there are limited opportunities to reduce the scope without compromising the purpose and effectiveness of the project.

Staff therefore recommends accepting the proposal from Lyons Electric Company in the amount of \$178,800 and advancing the project. The \$43,800 budget overage can be offset to a large extent through savings realized in other Fund 65 capital projects, including Truck #3 replacement, network and router upgrades, the WFRC patio, and Community Wing tablets, which are collectively tracking approximately \$35,000 under budget. The remaining difference can be accommodated within the overall Fund 65 capital program.

Recommendation: Acceptance of the bid proposal from Lyons Electric Company in the amount of \$178,800

Attachments:

Bid Tabulation

Contractor Proposal/Bid Documents

Bid Tabulation: 2026 Lighting Controls

9/4/2026 1:00 PM

Company Name	Base Bid	Alternate #1	Alternate #2	Alternate #3
Richmond Electric Company	\$510,000	no bid	\$237,700	no bid
Lyons	no bid	no bid	\$178,800	\$138,900

Bid opening sign in sheet: Lighting Controls

9/4/2026 1:00 PM

[illegible]



Glencoe Park District
999 Green Bay Rd, Glencoe, IL 60022

TAKIFF CENTER LIGHTING CONTROLS REPLACEMENT
Project No. 250235

INVITATION TO BID
AUGUST 14, 2026



Wight & Company
2500 North Frontage Road
Darien, IL 60561
630-969-7000

Glencoe Park District
Takiff Center Lighting Controls Replacement
999 Green Bay Road, Glencoe, IL

Issued for Bid August 14, 2026

DOCUMENT SUMMARY

The undersigned having carefully examined the Contract Documents consisting of the following:

Document Summary

- Invitation to Bid
- Instructions to Bidders
- Bid Form
- Contractor Certification Documents
- SAMPLE - AIA A101-2017 (for reference)
- SAMPLE - AIA A201-2017 (for reference)

Drawing Sheets Dated May 14, 2026 (under separate cover)

Electrical:

- E0.01 - NOTES, SYMBOLS, & ABBREVIATIONS
- E0.02 – ALTERNATE BIDDING SPECIFICATIONS
- E3.01A – LOWER LEVEL LIGHTING PLAN AREA 'A'
- E3.01B – LOWER LEVEL LIGHTING PLAN AREA 'B'
- E3.01C – LOWER LEVEL LIGHTING PLAN AREA 'C'
- E3.02A – UPPER LEVEL LIGHTING PLAN AREA 'A'
- E3.02B – UPPER LEVEL LIGHTING PLAN AREA 'B'
- E3.02C – UPPER LEVEL LIGHTING PLAN AREA 'C'

Specifications:

- 26 05 19 - LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES
- 26 05 22 - MANUFACTURED WIRING ASSEMBLIES
- 26 05 26 - GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS
- 26 05 33 - RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS
- 26 05 53 - IDENTIFICATION FOR ELECTRICAL SYSTEMS
- 26 08 00 - COMMISSIONING OF ELECTRICAL SYSTEMS
- 26 09 43 - PERFORMANCE LIGHTING CONTROLS

Glencoe Park District
Takiff Center Lighting Controls Replacement
999 Green Bay Road, Glencoe, IL

Issued for Bid August 14, 2026

DOCUMENT SUMMARY

CONTRACTOR: Lyons Electric Company, Inc

By: 
Robert Schaeffer

Title: Vice President

Date: 08/31/26

Where bidder is a corporation, add:

Attest: 
Michael Wilson
Secretary

(Seal)

END OF SECTION

Glencoe Park District
Takiff Center Lighting Controls Replacement
999 Green Bay Road, Glencoe, IL

Issued for Bid August 14, 2026

BID FORM

PROPOSAL

Submit in duplicate. All blanks shall be filled in. Any areas not filled in completely may result in disqualification.

Company Name:	Lyons Electric Company, Inc
Company Phone Number:	708-588-6800
Company Email Address:	Mikewilson@lyonspinner.com
Contact Name:	Michael Wilson
Contact Address:	650 E Elm Ave La Grange, IL 60525
Contact Phone Number:	708-417-2820

Project: Glencoe Park District
Takiff Center - Lighting Controls Replacement
999 Green Bay Road
Glencoe, IL 60022

To:
Mr. Anthony Sullentrup
asullentrup@wightco.com
Wight & Company
2500 North Frontage Road
Darien, IL 60561

With copies to:
Mr. Kyle Kuhs
kkuhs@glencoe parkdistrict.com
Glencoe Park District
999 Green Bay Road
Glencoe, IL 60022

1. BASE BIDS

The undersigned, having become familiar with local conditions affecting the cost of the work and with the Contract Documents including, but not limited to, bidding requirements, Conditions of the Contract, the Drawings and Specifications, hereby propose to perform everything required to be performed and to provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services necessary to perform and complete, in a workmanlike manner, the entire work in conjunction with:

Glencoe Park District – Takiff Center Lighting Controls Replacement

In accordance with the Contract Documents (including General, Supplemental and Special conditions, Instructions to Bidders, Invitation to Bid, Proposal Form, Drawings, and Specifications listed in Summary of Work), including Addenda No.'s _____, _____, _____, issued thereto for the sum of:

Glencoe Park District
Takiff Center Lighting Controls Replacement
999 Green Bay Road, Glencoe, IL

Issued for Bid August 14, 2026

BID FORM

Base Bid– Takiff Center Lighting Controls Replacement

BASE BID Full Lighting Controls Replacement Acuity Lighting Controls System Provide complete replacement of the existing Lutron lighting control system with a new Acuity lighting controls system. Scope shall include removal of existing Lutron control panels, processors, switches, sensors, interfaces, and associated low-voltage control wiring as required for a complete and operational system. Provide all new lighting control panels, room controllers, switches, occupancy/vacancy sensors, daylight sensors, dimming modules, relays, programming, commissioning, and owner training required for a fully functional replacement system.

Base Bid no bid Dollars

(\$ _____), the said amount constituting the base bid.

The Contractor acknowledges that this is to be a lump sum contract and not a unit price contract. Bids shall be presented in the form of a total Base Bid proposal under a Lump Sum Contract plus any additive or deductive alternates that are selected by the Owner. A bid must be submitted on all bid items and alternates; segregated bids will not be accepted.

NOTES:

1. All bid items shall include all required material, labor, wiring, programming, labeling, testing, commissioning, and owner training for a complete and operational lighting controls system.
2. Contractor shall coordinate all new lighting control equipment and system integration requirements with existing building conditions prior to bid.
3. Where alternates are accepted, provide all required modifications to associated branch wiring, control wiring, wall devices, and programming to achieve a complete and functional installation.
4. Refer to Drawing E0.02 for additional scope requirements, system intent, and manufacturer-specific performance criteria.
5. Only one system basis, Base Bid or Alternate Bid #2, shall be carried unless otherwise directed by Owner. Alternates #1 and #3 shall be priced only in conjunction with their respective parent system.

3. ALTERNATES

ALTERNATE BID #1

Selective Dimming Controls – Acuity System Acuity Lighting Controls System

Provide new dimming controls only in spaces specifically identified with Key Note #1 on the drawings. Include dimming modules, compatible room controllers, switches, sensors, programming, and commissioning required to provide dimming functionality in tagged spaces only. All other spaces shall receive standard switching controls only unless otherwise noted. This alternate shall be priced as an addition to the Base Bid.

Alternate #1 Bid no bid Dollars

(\$ _____), the said amount constituting the Alternate #1 bid.

Glencoe Park District
Takiff Center Lighting Controls Replacement
999 Green Bay Road, Glencoe, IL

Issued for Bid August 14, 2026

BID FORM

ALTERNATE BID #2

Lutron Athena Upgrade Lutron Athena System

In lieu of the Base Bid, provide upgrade of the existing Lutron Grafik system to a new Lutron Athena lighting controls system as described in notes on Drawing E0.02. Scope shall include replacement of existing processors, control modules, interfaces, and associated devices required to convert the existing system to a fully operational Lutron Athena system. Include all required programming, startup, commissioning, and owner training.

Alternate #2 Bid one hundred seventy-eight thousand eight hundred 00/100 Dollars

(\$ 178,800.00), the said amount constituting the Alternate #2 bid.

ALTERNATE BID #3

Selective Dimming Controls -Existing Lutron System Existing Lutron Grafik System

Provide additional dimming controls integrated into the existing Lutron lighting control system only in spaces specifically identified with Key Note #1 on the drawings. Include all required dimming modules, switches, interfaces, programming, and system modifications necessary to provide dimming control in tagged spaces while maintaining the existing Lutron control infrastructure elsewhere. This alternate shall be priced as an addition to the existing system scope.

Alternate #3 Bid one hundred thirty-eight thousand nine hundred 00/100 Dollars

(\$ 138,900.00), the said amount constituting the Alternate #3 bid.

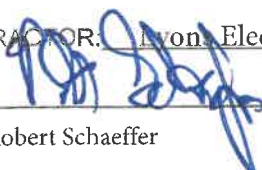
4. REJECTION AND WITHDRAWAL OF BID

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and all bids and to waive any informalities in bidding. It is agreed that this bid (base bid, alternatives, and unit prices) may not be withdrawn for a period of sixty (60) days from the opening thereof.

5. TIME OF COMPLETION

If awarded the contract, the undersigned agrees to complete same within 300 calendar days from and including the date of the Notice of Award.

CONTRACTOR: Lyons Electric Company, Inc

By: 

Robert Schaeffer

Title: Vice President

Date: 08/31/26

Glencoe Park District
Takiff Center Lighting Controls Replacement
999 Green Bay Road, Glencoe, IL

Issued for Bid August 14, 2026

BID FORM

Where bidder is a corporation, add:

Attest:  _____

Michael Wilson

Secretary

(Seal)

END OF SECTION

CERTIFICATIONS AND SIGNATURE

The undersigned has checked the plan(s), specifications and the above figures and understands that he shall be responsible for any errors or omissions based upon these specifications as submitted on the Bid Form.

It is understood and agreed that the Glencoe Park District reserves the right to accept or reject any or all bids and to waive any formality in any bid received.

The undersigned further declares that this bid is made without any connection with any person making another bid for the same contract, that the bid is in all respects fair and without collusion or fraud, that no member of the Glencoe Park District Board of Commissioners or other officer of the Glencoe Park District, or any person in the employ of the Glencoe Park District is directly or indirectly interested in this bid, or in any portion of the profits thereof.

FIRM NAME: Michael Wilson

ADDRESS: 650 E Elm Avenue

CITY: La Grange STATE: IL ZIP: 60525

PHONE (708) 588-6800 FAX (708) 588-6805

WEB ADDRESS: https://lyonspinner.com E-MAIL: Mikewilson@lyonspinner.com

Bid Form is not valid unless properly signed:

SIGNATURE:  TITLE: Sr Vice President

DATE: 08/31/26

ADDENDUM

Each bidder for this project shall be responsible for acknowledging all addenda that are issued by the Glencoe Park District during the bidding period. In the appropriate place, please sign for each addendum received.

ADDENDUM NO. 1

Signature	Title
-----------	-------

ADDENDUM NO. 2

Signature	Title
-----------	-------

ADDENDUM NO. 3

Signature	Title
-----------	-------

ADDENDUM NO. 4

Signature	Title
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ADDENDUM NO. 5

Signature	Title
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ADDENDUM NO. 6

Signature	Title
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ADDENDUM NO. 7

Signature	Title
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CONTRACTOR'S CERTIFICATION OF ELIGIBILITY

In Compliance 720 ILCS 5/33E-11:

Lyons Electric Company, Inc, a (n) Corporation
Print name of Contractor Individual, Partnership, and Corporation

As part of his bid on the above referenced contract, hereby certifies that the Contractor is not barred from bidding on the above referenced contract as a result of a violation of either Section 33E-3 Bid-rigging or 33E-4 Bid-stating of Article 33E of the Illinois Criminal Code, 720 ILCS 5/33E-1, *et. seq.*, as amended.

08/31/26
Date

Contractor

By: 
Michael Wilson

Its: Sr. Vice President
Title

STATE OF ILLINOIS)
) SS _____
COUNTY OF Cook)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

Michael Wilson appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: 08/31/26 Notary Public:  Exp 1/19/2027



AFFIDAVIT OF EXPERIENCE (This Affidavit must be executed)

STATE OF Illinois)
) SS: _____
COUNTY OF Cook)

Michael Wilson, being duly sworn, says that he
is Sr Vice President of Lyons Electric
(sole owner, member of firm, corporate official) (Individual, firm)

Company, Inc, which has done work for the following parties of or
(Corporate name) the general kind and approximate magnitude required under this Contract:
(List project name, contact, and phone number)
see attachment B

And that Lyons Electric Company, Inc owns or has available for
(He, said firm, said corporation) immediate use on the proposed work the following
Plant and equipment:

All required

And that TBD will be assigned to work under this (name of
Superintendent) Contract, and that his experience in this kind of work is as follows:

(Signature) 

Subscribed and sworn to before me this 31 day of August, 2015 2026

Bridget Ann Breskey
Notary Public



LIST OF SUBCONTRACTORS AND SUPPLIERS

The subcontractors and suppliers listed below will be involved in this contract work in the assignments listed. We understand that any deviation from this list must be requested and approved in writing ten (10) days before the start of the work that is involved.

Failure to complete this list will result in rejection of bid.

Legal name, current telephone number and address of all subcontractors must be included.

Subcontractors

Work Assignment

Suppliers

Material

CERTIFICATE OF COMPLIANCE DRUG FREE WORKPLACE ACT

Illinois Compiled Statutes, Ch. 30, Sec. 580/1 et seq.

Lyons Electric Company, Inc contractor under a certain contract dated 08/31/26

Takiff Center Lighting Controls Replacement

with the Glencoe Park District for _____ hereby certifies that said contractor shall, as a condition of the aforesaid contract, provide a drug free workplace by:

A. Publishing a statement:

1. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited at the contractor's workplace or work site;
2. Specifying the actions that will be taken against employees for violations of such prohibition.
3. Notifying the employee that, as a condition of employment on such contract, the employee will:
 - a. abide by the terms of the statement; and
 - b. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.

B. Establishing a drug free awareness program to inform employees about:

1. the dangers of drug abuse in the workplace;
2. the contractor's policy of maintaining a drug free workplace;
3. any available drug counseling, rehabilitation, and employee assistance programs; and
4. the penalties that may be imposed upon employees for drug violations.

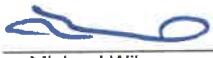
C. Making it a requirement to give a copy of the statement required by subsection (A) to each employee engaged in the performance of the contract and to post the statement in a prominent place in the workplace.

D. Notifying the Glencoe Park District within 10 days after receiving notice under part

(b) of paragraph (3) of subsection (A) from an employee or otherwise receiving actual notice of such conviction.

- E. Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by an employee who is so convicted as required by paragraph (H) below.
- F. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- G. Making a good faith effort to continue to maintain a drug free workplace throughout implementation of the foregoing.
- H. Employee sanctions and remedies. A contractor shall, within 30 days after receiving notice from an employee of a conviction of a violation of a criminal drug statute occurring in the workplace:
 - 1. Take appropriate personnel action against such employee up to and including termination; or
 - 2. Require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Contractor:

By: 
Michael Wilson
Its: Sr. Vice President

SUBSCRIBED AND SWORN to

before me this 31 day of August, ~~2023~~ ²⁰²⁶

Bridget Ann Breskey Exp 1/19/2027
Notary Public



NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, being duly sworn and as an authorized representative of the Bidder, do state as follows:

1. That the bidder has not, does not, and will not engage in discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, military service or sensory, physical or mental disability, in the hiring or firing of employees; and
2. That the bidder is, in fact, an equal opportunity employer; and
3. That the bidder shall not commit an unfair employment practice and shall take affirmative action to ensure that no unfair employment practice is committed.

Contractor: Lyons Electric Company, Inc
(Print Name of Contractor)

Signed: 
(Signature of Authorized Officer)

Printed Name of Signatory: Michael Wilson

As It's: Sr. Vice President
(Title of Signatory)

Date: August, 31, 2026

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Michael Wilson appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of Contractor, and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of Contractor.

Dated: August, 31, 2026

(Notary Public)

[Notary Seal]

 Exp 1/19/2027



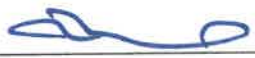
SEXUAL HARASSMENT POLICY CERTIFICATION

As part of his/her proposal on the enclosed Contract, the undersigned ("Contractor") hereby certifies that Contractor has in full force and effect a written sexual harassment policy in accordance with the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), including at least the following:

1. a statement on the illegality of sexual harassment;
3. a description of sexual harassment, utilizing examples;
4. an internal complaint process, including penalties;
5. the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
6. directions on how to contact the Department and the Commission; and
7. protection against retaliation, as provided by Section 6-101 of the Act.

Contractor further certifies that such policy shall remain in full force and effect throughout the term of the Contract.

Contractor: Lyons Electric Company, Inc
(Print Name of Contractor)

Signed: 
(Signature of Authorized Officer)

Printed Name of Signatory: Michael Wilson

As It's: Sr. Vice President
(Title of Signatory)

Date: August, 31, 20 26 *****

STATE OF ILLINOIS)
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

Micheal Wilson appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of Contractor, and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of Contractor.

Dated: August, 31 20 26

Bridget Ann Breskey Sep 11/19/2027
(Notary Public)





Past experience

Lyons Electric Company, Inc.

650 East Elm Avenue - PO Box #749

LaGrange, Illinois 60525

Phone: (708)-588-6800 Fax: (708)-588-6845

ATTACHMENT "B"

Job # & Project Description	Job Location	Contractor Name & Address	Contact Name, Phone Number & Email	Contract Amount	Year Complete
20052- Berwyn LED Replace 2020	Berwyn, IL	Novonty Engineering, 545 Plainfield Rd, Suite A, Willowbrook, IL 60527	Thomas R. Brandstedt, (630)887-8640, tbrandstedt@novotyengineering.com	\$77,100.00	October 2020
20034- NSRR 47th St AGS Upgrades	361 W 47th St, Chicago, IL 60609	Orange Crush, 321 Center Ave, Hillside, IL 60162	Tony Carouso, (404) 375-9477, anthony.caruso@nscorp.com	\$1,016,335.00	January 2021
20021- Bolingbrook Rec & Aquatic	200 S Lindsey Ln, Bolingbrook, IL 60440	W.B. Olson, Inc., 3235 Arnold Lane, Northbrook, IL 60062	Scott Larson, (847) 498-3800, slarson@wbo.com	\$297,974.00	January 2021
20057- Little Friends School	27555 Diehl Rd, Warrenville, IL 60555	Wight Construction Services, Inc., 2500 N Frontage Rd, Darien, IL 60561	Alex Prasauskas, (630) 739-7251, aprasauskas@wightco.com	\$673,825.00	February 2021
20026- Amazon Pullman	10500 S Woodlawn, Chicago, IL 60628	Ryan Companies US, Inc., 111 Shuman Blvd, Naperville, IL 60563	Jason Spataro at Premiere Design, (847) 257- 5243, jason.spataro@pbdgroup.com	\$7,140,508.00	May 2021
20055- DuPage JOC HVAC	505 County Farm Rd, Wheaton, IL 60187	Wight Construction Services, Inc., 2500 N Frontage Rd, Darien, IL 60561	Jim Nagle, (630) 969-7000, jnnagle@wightco.com	\$496,555.00	June 2021
21024- Berwyn 2021 LED Retrofit	Berwyn, IL	Novonty Engineering, 545 Plainfield Rd, Suite A, Willowbrook, IL 60527	PE-Thomas R. Brandstedt, (630) 887-8640, tbrandstedt@novotyengineering.com	\$146,560.00	September 2021
21029- Elk Grove LED Replacement	Elk Grove Village, IL	ESN, Inc., 9101 S Baltimore, Chicago, IL 60617, PO Box 17597, Chicago, IL 60617	Terry Smith, (773) 978-8501, terry.smith@electsolutions.net	\$37,410.00	September 2021
21021- Cicero LED Replacement	Cicero, IL	Novonty Engineering, 545 Plainfield Rd, Suite A, Willowbrook, IL 60527	Thomas R. Brandstedt, (630) 887-8640, tbrandstedt@novotyengineering.com	\$201,380.00	October 2021
21012- Franklin Park SD84- 2021	9500 Gage St, Franklin Park, IL 60131	TORI Construction, LLC, 4234 W 124th Pl, Alsip, IL 60803	Jackie McGann, (708) 389-1530, jackie@torilc.com	\$281,673.00	December 2021
21043- Cicero LED Arterial Lights	Cicero Ave & Pershing, Cicero, IL 60804	Novonty Engineering, 545 Plainfield Rd, Suite A, Willowbrook, IL 60527	Thomas R. Brandstedt, (630) 887-8640, tbrandstedt@novotyengineering.com	\$306,177.00	January 2022
21071- Summit Pk Dist LED Change	Summit, IL	ESN, Inc., 9101 S Baltimore, Chicago, IL 60617, PO Box 17597, Chicago, IL 60617	Terry Smith, (773) 978-8501, terry.smith@electsolutions.net	\$29,990.00	January 2022
20012- YWCA Evanston- NorthShore	1215 Church Street, Evanston, IL 60201	W.B. Olson, Inc., 3235 Arnold Lane, Northbrook, IL 60062	Chris Powell, (847) 498-3800, cpowell@wbo.com	\$1,830,199.00	March 2022
21030- Elmhurst SD205 Trans Cent	407 W St. Charles Rd, Elmhurst, IL 60126	International Contractors, Inc., 1 Mid America Plaza, Fl 7, Oakbrook Terrace, IL 60181	Jason Wasseer, (630) 327-4999, jwasseer@icbuilds.com	\$462,664.00	April 2022
21046- Kelso Kirkland Solar Job	3921 Matznick Rd, Tampico, IL 61283	Kelso-Burnett, Co., 5200 Newport Dr, Rolling Meadows, IL 60008	Steve Gourley, (847) 483-3883, sgourley@kelso-burnett.com	\$43,000.00	April 2022



Past experience

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ATTACHMENT "B"

Job # & Project Description	Job Location	Contractor Name & Address	Contact Name, Phone Number & Email	Contract Amount	Year Complete
21062- Costco Morris Warehouse	7320 Lisbon Rd, Morris, IL 60450	Associated Electrical Contractors, 319 Lamb Rd, PO Box 39, Woodstock, IL 60098	Peter Synowiec, (815) 337-6600 Ext. 109, psynowiec@associated-electrical.com	\$442,800.00	July 2022
21016- Lincoln Elementary School	3545 S 61st Ave, Cicero, IL 60804	Vision Construction, 1733 N 33rd Ave, Stone Park, IL 60165	Peter Siewerth, (708) 488-1926, petersiewerth@visionconstruction.us	\$97,316.00	August 2022
21058- Amazon DLN8 Palatine	317 S Hicks Rd, Palatine, IL 60067	Ryan Companies US, Inc., 111 Shuman Blvd, Naperville, IL 60563	Malcolm Joseph, (224) 762-8021, malcolm.joseph@ryancompanies.com	\$1,551,193.00	August 2022
20028- UPRR Lake St Parking Exp	301 Lake Street, Northlake, IL 60164	K-Five Construction, Corp., 999 Oakmont Plaza Dr, Ste 20, Westmont, IL 60559	Tony Floramo, (630) 768-7826, tonyf@k-five.net	\$2,256,062.00	September 2022
20084- 159th & Dixie Traffic Sig	159th & Dixie Hwy, Markham, IL 60426	Abbey Paving Company, 1949 County Line Rd, Aurora, IL 60502	James Gillian, (630) 417-5871, james@abbey-paving.com	\$949,764.00	September 2022
21059- Amazon DL19 Fenton	655 Assembly Pkwy, Fenton, MO 63026	Ryan Companies US, Inc., 111 Shuman Blvd, Naperville, IL 60563	Malcolm Joseph, (224) 762-8021, malcolm.joseph@RyanCompanies.com	\$1,680,055.00	September 2022
21060- Amazon DLN4 Chicago	10500 Woodlawn Ave, Chicago, IL 60628	Ryan Companies US, Inc., 111 Shuman Blvd, Naperville, IL 60563	Malcolm Joseph, (224) 762-8021, malcolm.joseph@RyanCompanies.com	\$1,397,531.00	September 2022
22045-ESN Brookfield LED Field	Brookfield, IL	ESN, Inc., 9101 S Baltimore, Chicago, IL 60617, PO Box 17597, Chicago, IL 60617	Terry Smith, (773) 978-8501, terry.smith@electsolutions.net	\$28,000.00	October 2022
20030- ISHTA I-19-4481 Tollway	I-294 & Archer Ave	Lorig Construction Company, 250 E Touhy Ave, Des Plaines, IL 60018	Joe Moyer, (847) 343-1378, joemoyer@sbcglobal.net	\$1,755,495.00	January 2023
21027- MTD Solar Array Exp Ph 1	1101 E University Ave, Urbana, IL 61802	Champaign-Urbana Mtd., 1101 E University Ave, Urbana, IL 61802	PE- Michael McTavish, mmctavish@Dewberry.com	\$5,856,792.00	January 2023
22042- Amazon Bridgeview EV	7557 78th Ave, Bridgeview, IL 60455	Amazon.com Services, LLC., 410 Terry Ave North, Seattle, WA 98109	Bret Miller, (812) 201.3194, mlbretp@amazon.com	\$321,661.21	January 2023
22046- Willowbrook Park LED HML	208 Midway Dr, Willowbrook, IL 60527	Novonty Engineering, 545 Plainfield Rd, Suite A, Willowbrook, IL 60527	PE- John E. Fitzgerald, (630) 887-8640	\$579,442.00	January 2023
21037- NSRR Calumet Parking Lot	103rd & Doty, Chicago, IL 60617	K-Five Construction, Corp., 999 Oakmont Plaza Dr, Ste 20, Westmont, IL 60559	Bryan Warrick, (630) 768-7802, bryanw@k-five.net	\$1,234,685.00	February 2023
22032- Harvey St Ltg Assessment	Harvey, IL	Antero Group, 1631 W Walnut St, 2nd Floor, Chicago IL, 60612	Jeffrey B. Ekegren, (773) 443-7552, jekegren@anterogroup.com	\$271,444.00	May 2023
22058- K-B Solar Inst Hopewell	785 Hopewell Hills Rd, Lacon, IL 61540	Kelso-Burnett, Co., 5200 Newport Dr, Rolling Meadows, IL 60008	Steve Gourley, (847) 483-3883, sgourley@kelso-burnett.com	\$78,000.00	June 2023
22038- Bob O'Link Golf Club	1120 N Crofton Ave, Highland Park, IL 60035	Norcon, Inc., 661 West Ohio Street, Chicago, IL 60654	Ryan Quid, (312) 636-5416	\$394,976.00	September 2023



Past experience

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ATTACHMENT "B"

Job # & Project Description	Job Location	Contractor Name & Address	Contact Name, Phone Number & Email	Contract Amount	Year Complete
23020- Oak Brook 22nd St LED Ltg	Route 83 & 22nd St, Oak Brook, IL 60181	Village of Oak Brook, 1200 Oak Brook Rd, Oak Brook, IL 60523	Rick Valent, (630) 368-5272, rvalent@oak-brook.org	\$180,805.00	September 2023
23028- KB Poplar Grove 2 Solar	4324 IL Highway 173, Poplar Grove, IL	Kelso-Burnett, Co., 5200 Newport Dr, Rolling Meadows, IL 60008	Steve Gourley, (847) 483-3883, sgourley@kelso-burnett.com	\$97,370.00	September 2023
21051- Build Chicago	5100 W Harrison, Chicago, IL 60644	UJAMAA Construction, Inc., 7744 S Stoney Island Ave, Chicago, IL 60649	Errik Juszczyk, (773) 703-7753, ejuszczyk@ujamaaconstruction.com	\$2,764,902.00	October 2023
23009- CP Rail Class Yard Demo	11306 Franklin Avenue, Franklin Park, IL 60131	Canadian Pacific Railway, Co., 120 S 6th St, Ste 1000, Minneapolis, MN 55402	Paul Bartley, (224) 370-2045, paul.bartley@cpkr.com	\$391,935.00	November 2023
22064- Westmont Gateway Signs	Ogden & Cumnor, Westmont, IL 60515	Vixen Construction, 7600 W 79th St, Ste 1, Bridgeview, IL 60455	(708) 728-1950	\$35,248.00	November 2023
23007- Oak Park LED Alley Ltg	Oak Park, IL	Village of Oak Park, 123 Madison Street, Oak Park, IL 60302	Chris Kim, (708) 358-5725, ckim@oak-park.us	\$645,485.00	December 2023
23011- McCook Generator Replace	5627 W 39th Street, Stickney, IL 60402	Village of McCook, 5000 Glencoe Ave, Mc Cook, IL 60525-1501	Thomas R. Brandstedt, (630) 878-1792, tbrandstedt@novotnyengineering.com	\$122,195.00	January 2024
23056- MAPEI Exit & EM Upgrade	530 Industrial Drive, West Chicago, IL 60185	Mapei Corporation, 1144 E Newport Center Dr, Deerfield, FL 33442	James Reczek, (630) 818-1586, jreczek@mapei.com	\$50,500.00	January 2024
22041- Precision Planting	301 Erie Avenue, Morton, IL 61550	Ryan Companies US, Inc., 111 Shuman Blvd, Naperville, IL 60563	Brendon Smith, (847) 302-6996, brendon.smith@ryancompanies.com	\$5,201,901.00	February 2024
22048- 1140 West Erie St Project	1140 West Erie Street, Chicago, IL 60642	1140 W Erie St, LLC, 350 W Hubbard St, Ste 450, Chicago, IL 60654	(312) 519-9065	\$105,742.00	February 2024
23015- CP Rail Oak Yard Generato	CP Rail, 12594 Westwood, Detroit, MI 48223	Canadian Pacific Railway, Co., 120 S 6th St, Ste 1000, Minneapolis, MN 55402	Pat Mooney, (612) 751-2151, patrick.mooney@cpkr.com	\$254,449.00	February 2024
23018- Amazon Arlington Heights	1455 W Cellular Dr, Arlington Heights, IL 60004	PREMIER Design + Build Group, LLC, 1000 W Irving Park Rd, Itasca, IL 60143	Bill Malarski, (224) 580-8110, william.malarski@pdbgroupp.com	\$1,652,889.00	February 2024
22057- NSRR Calumet Circle Lot	2017 East 103rd St, Chicago, IL 60617	Norfolk Southern Railway, Corp., 2040 E 106th Street, Chicago, IL 60617	Tony Caruso, (404) 375-9477, anthony.caruso@nscorp.com	\$889,227.00	March 2024
23043- Belt RR - Old Harlem Serv	Old Harlem & 66th St, Bedford Park, IL 60638	Belt Railway Company, 6900 S Central Ave, Bedford Park, IL 60638	Tom Lyons, (269) 569-2636, tlyons@beltrailway.com	\$38,800.00	March 2024
24008- Amylu Foods - Cubicles	1400 W 44th Street, Chicago, IL 60609	Amylu Foods, LLC, 1400 W 44th St, Chicago, IL 60609	David Deleon, david.deleon@amylufoods.com	\$13,700.00	March 2024
22010- Howard Brown Healthcare	3501 N Halsted Street, Chicago, IL 60657	McHugh Construction, Co., 1737 S Michigan Ave, Chicago, IL 60616	Eric Weber, (312) 907-2847, eweber@mhugh.com	\$5,212,609.00	April 2024



Past experience

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ATTACHMENT "B"

Job # & Project Description	Job Location	Contractor Name & Address	Contact Name, Phone Number & Email	Contract Amount	Year Complete
22059- Watts Rec Center	305 Randolph Street, Glencoe, IL 60022	W.B. Olson, Inc., 3235 Arnold Lane, Northbrook, IL 60062	Scott Larson, (847) 226-3658, slarson@wbo.com	\$578,340.00	April 2024
23025- Tin Roof Wrigleyville	3519 N Clark, Chicago, IL 60657	Alpha Construction Services, 1525 W Home St, Chicago, IL 60642	PE- Cory Bettis, cell-(708)-603-0021, cory.bettis@alpaconstruction.com	\$739,705.00	April 2024
23029- NSRR 47th St Wheeler Lot	361 W 47th Street, Chicago, IL 60609	Orange Crush, LLC, 321 Center Avenue, Hillside, IL 60162	Dan Ahern, (708) 544-9440, dahern@orangecrushllc.com	\$303,000.00	April 2024
23058- University Center	525 S State Street, Chicago, IL 60605	W.B. Olson, Inc., 3235 Arnold Lane, Northbrook, IL 60062	Mike Shydowski, (847) 274-8811, mikes@wbo.com	\$120,056.00	April 2024
22034- NSRR Calumet Ph 3A Exp	2017 East 103rd St, Chicago, IL 60617	Dyer Construction, Co., Inc., 1716 Sheffield Ave, Dyer, IN 46311	Anthony P. Caruso, (404) 375-9477, anthony.caruso@nscorp.com	\$992,091.00	May 2024
22060- Highwood Library	102 Highwood Ave, Highwood, IL 60040	W.B. Olson, Inc., 3235 Arnold Lane, Northbrook, IL 60062	Don Curtis, (847) 508-5537, dcurtis@wbo.com	\$505,727.00	May 2024
24003- Koppers T-41 Switchboard	3900 S Laramie Ave, Stickney, IL 60804	Koppers, Inc., 3900 S Laramie Ave, Cicero, IL 60804	Project Engineer- Skyler Schnell, sschnell@bsiengr.com	\$219,780.00	May 2024
24010- BNSF Cicero Sanding Repla	5601 W 26th Street, Cicero, IL 60804	George Allen Construction, 9930 W 190th St, Ste A, Mokena, IL 60448	John Mckenna, (708) 478-6868, jmckenna@georgeallenconstruction.com	\$30,651.00	May 2024
21014- UIC CATE Building	924 S Morgan Street, Chicago, IL 60607	Wight Construction Services, 2500 N Frontage Road, Darien, IL 60561	Alex Prasauskas, (312) 343-4191, aprasauskas@wightco.com	\$410,530.00	June 2024
21075- Turano Freezer Expansion	556 St. James Gate, Bolingbrook, IL 60440	United Insulated Structures, LLC, 8750 W Bryn Mawr Ave, Ste 500, Chicago, IL	Andrew Lichtenauer, (708) 606-4983, alichtenauer@unitedinsulated.com	\$2,523,985.00	June 2024
23013- IDOT 61J19 Des Plaines	Oakton & River Road, Des Plaines, IL 60018	Dunnet Bay Construction, 115 N Brandon Drive, Glendale Heights, IL 60139	John Bindner, (630) 514-3554, j.bindner@dunnetbay.net	\$60,195.00	June 2024
23022- IDOT 61J18 MartamPk Ridge	Park Ridge, IL	Martam Construction, Inc., 1200 Gasket Drive, Elgin, IL 60120	David Holland, (630) 361-5469, david@martam.com	\$65,476.00	June 2024
23052- 2500 N Lakeview EV	2500 N Lakeview, Chicago, IL 60614	First Service Residential, 303 East Wacker Dr, Ste 1900, Chicago, IL 60601	Igor Pavlovic, (773) 525-2500, igor.pavlovic@fsresidential.com	\$33,960.00	June 2024
24012- Brookfield Generator	8820 Brookfield Ave, Brookfield, IL 60513	Village of Brookfield, 4545 Eberly Ave, Brookfield, IL 60513	Rocco Barbanente, rbarbanente@brookfieldil.gov	\$80,695.00	June 2024
24022- Amazon HCH3 Power Upgrade	540 Frontenac Ct, Naperville, IL 60563	BEAR Construction Company, 1501 Rohlwing Rd, Rolling Meadows, IL 60008	Tim Klinger, (847) 409-2308, tklinger@bearcc.com	\$66,795.00	June 2024
22015- BNSF Metra Hill Yard	525 North Broadway, Aurora, IL 60505	BNSF Railway, 2650 Lou Menk Dr Mob-1, Fort Worth, TX 76131	Michael Iallionardo, (218) 350-1272, michael.iallionardo@tkda.com	\$2,853,837.00	July 2024



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Past experience

ATTACHMENT "B"

Job # & Project Description	Job Location	Contractor Name & Address	Contact Name, Phone Number & Email	Contract Amount	Year Complete
23017- Oak Park - Forest & Ontario	Forest Ave & Ontario St, Oak Park, IL 60302	R.W. Dunteman, 600 S Lombard St, Addison, IL 60101	PM- Ryan Dunteman, (847) 533-5172, ryandunteman@rwdco.com	\$377,171.00	July 2024
23030- CP Rail Bensenville CIs Yd	10800 Franklin Ave, Franklin Park, IL 60131	Canadian Pacific Railway, Co., 120 S 6th St, Ste 1000, Minneapolis, MN 55402	Brevet Holder, (224) 297-4468, Brevet.Holder@cpkr.com	\$4,766,365.00	August 2024
23044- Belt RR - Sayer Service	6701 S Sayer Ave, Bedford Park, IL 60638	Belt Railway Company, 6900 S Central Ave, Bedford Park, IL 60638	Tom Lyons, (269) 569-2636, tlyons@beltrailway.com	\$36,500.00	August 2024
24009- SD 103 Summer Work	4100 Scoville Ave, Stickney, IL 60402	Hayes Mechanical, LLC, 5959 S Harlem Ave, Chicago, IL 60638	PM- Joe Montagano Jr., (312) 342-5105, montjr@hayesmechanical.com	\$80,999.00	August 2024
24016- Traf Sig Mod St Charles	North Avenue & Pheasant Run Rd, St. Charles, IL 60174	Orange Crush, 321 Center Ave, Hillside, IL 60162	Daniel Ahern, (708) 544-9440, dahern@orangecrushllc.com	\$69,900.00	August 2024
22062- UPRR Dolton Tank Replace	350 East Sibley Blvd, Dolton, IL 60419	Coleman Industrial Construction, 1001 Swift St., Kansas City, MO 64116	Kevin Driver, (816) 210-8383, kdriver@cickc.com	\$431,299.00	September 2024
23051- 7th District Police Stati	1438 W 63rd Street, Chicago, IL 60636	UJAMAA Construction, Inc., 7744 S Stonely Island Ave, Chicago, IL 60649	Errik Juszczyk, (773) 703-7753, ejuszczyk@ujamaaconstruction.com	\$29,048.00	Septmeber 2024
24021- Morton Grove Cam Lock Box	8954 Shermer Road, Morton Grove, IL 60053	Village of Morton Grove, 7840 Nagle Ave, Morton Grove, IL 60053	Bill Burns, (847) 815-1662, bburns@mortongrovel.org	\$18,995.00	September 2024
21064- CP Rail MV Reroute Project	11306 Franklin Avenue, Franklin Park, IL 60131	Canadian Pacific Railway, Co., 120 S 6th St, Ste 1000, Minneapolis, MN 55402	Paul Bartley, (224) 370-2045, paul.bartley@cpkr.com	\$885,989.00	October 2024
24001- Westchester Hi Ridge Park	10945 Canterbury Street, Westchester, IL 60154	John Keno & Company, Inc., 8623 W Bryn Mawr Ave, Chicago, IL 60631	Superintendent- Ryan Welch, (773) 636-0339, rwelch@johnkeno.com	\$48,900.00	October 2024
21013- Hickory Hills Traf Signal	95th St & 76th Avenue, Hickory Hills, IL 60457	Robinson Engineering, Ltd., 10045 W Lincoln Highway, Frankfort, IL 60423	Mike Spolar, (708) 210-5693, mspolar@rehtd.com	\$583,809.00	November 2024
23026- Belt RR - East Yard Dist	6900 S Central Ave, Bedford Park, IL 60638	Belt Railway Company, 6900 S Central Ave, Bedford Park, IL 60638	Tom Lyons, (269) 569-2636, tlyons@beltrailway.com	\$97,995.00	November 2024
24004- Morton Grove Generator	8954 Shermer Road, Morton Grove, IL 60053	Village of Morton Grove, 7840 Nagle Ave, Morton Grove, IL 60053	Bill Burns, (847) 815-1662, bburns@mortongrovel.org	\$65,150.00	November 2024
24018- Porter Elec Knox 2A & 2B.	378 Knox Road 2300E, Yates City, IL 61572	Porter Electric, LLC, 2321 Lakeshore Dr, Pekin, IL 61554	Owner- Greg Porter, (309) 241-5306 ext 7235, gporter@porter-electric.com	\$72,600.00	November 2024
24019- Knox 3A & 3B Solar Instal	378 Knox Road 2300E, Yates City, IL 61572	Porter Electric, LLC, 2321 Lakeshore Dr, Pekin, IL 61555	Greg Porter, (309) 241-5306 ext 7235, gporter@porter-electric.com	\$72,600.00	November 2024
22040- UPRR Kress to Peck	Geneva, IL	Illinois Constructors Corp., 39 W 866 Fabyan Parkway, Elburn, IL 60119	Fred Dickson, (630) 746-2176, fredrickson@icceo.com	\$784,852.00	December 2024



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Past experience

ATTACHMENT "B"

Job # & Project Description	Job Location	Contractor Name & Address	Contact Name, Phone Number & Email	Contract Amount	Year Complete
23031- BRC 87th Bridge Replace	S Holland Rd & W 87th St Chicago, IL 60620	Staiworth Underground, LLC, 5515 N East River Rd, Chicago, IL 60656	Tom Lyons, (269) 569-2636, tlyons@betrailway.com	\$154,400.00	December 2024
23036- NS Landers Lot M Utility	7600 S Western Avenue, Chicago, IL 60620	Dyer Construction, Co., Inc., 1716 Sheffield Ave, Dyer, IN 46311	Sr. PM- Kevin Horn, (219) 746-4214, khorn@dyerconstruction.com	\$503,323.00	December 2024
24005- Koppers Cable Protection	3900 S Laramie Ave, Stickney, IL 60804	Koppers, Inc., 3900 S Laramie Ave, Cicero, IL 60804	Sr. Construction Manager- Dan Chesner, (219) 545-1226, chesnerdt@koppers.com	\$8,995.00	December 2024
24017- MMWRD Fullersburg Woods	3800 York Road, Oak Brook, IL 60523	Foundation Mechanics, LLC., 8604 W Catalpa Ave, Ste 907, Chicago, IL 60656	Lev Ladyga, (847) 331-0126, levl@foundationmech.com	\$60,130.00	December 2024
22029- PCC Pine Lake	5461 West Lake Street, Chicago, IL 60644	UJAMAA Construction, Inc., 7744 S Stony Island Ave, Chicago, IL 60649	Laurit Dide, (708) 925-3862, ldide@ujamaaconstruction.com	\$2,039,647.00	January 2025
22061- NSRR 63rd St. Chassis Shop	169 East 63rd Street, Chicago, IL 60637	Norfolk Southern Railway Corp., 2040 E 106th Street, Chicago, IL 60617	Tony Caruso, (404) 375-9477, anthony.caruso@nscorp.com	\$700,092.00	January 2025
23010- IDOT Item 1 62K77 Herlihy	Lombard, IL	Herlihy Mid-Continent, Co., 1306 Marquette Dr, Romeoville, IL 60446	Jason Etkorn, (630) 514-1627, jason@hnmco.net	\$186,186.00	January 2025
23012- West & East Leyden HS 2023	1000 N Wolf Road, Northlake, IL 60164	Henry Brothers, Co., 9821 S 78th Ave, Hickory Hills, IL 60457	Carl Hauert, (708) 774-7580, chauert@henrybros.com	\$3,479,986.00	February 2025
24013- 175th-Casino Dr Traf Sig	175th St & Casino Access Dr, Homewood, IL 60430	Wind Creek Hospitality, 303 Poarch Rd, Atmore, AL 36502	Deirdre Dennett, (312) 350-8507, deidre@prestondcc.com	\$1,204,816.00	April 2025
24024- Burbank 79th St Ltg Proj	79th St & Austin Ave, Burbank, IL 60459	Novonty Engineering, 545 Plainfield Rd, Suite A, Willowbrook, IL 60527	Timothy P. Geary, (630) 887-8640, tgeary@novontyengineering.com	\$717,414.00	April 2025
24015- Build Chicago Solar	5100 W Harrison Street, Chicago, IL 60644	UJAMAA Construction, Inc., 7744 S Stony Island Ave, Chicago, IL 60649	Sr. PM- Errik Juszczyk, (773) 703-7753, ejuszczyk@ujamaaconstruction.com	\$146,270.00	May 2025
25014- Build EV Project	5100 W Harrison Street, Chicago, IL 60644	Build Inc., 5100 Harrison Street, Chicago, IL 60644	Jamey Makowski, (708) 369-9087, jameymakowski@buildchicago.org	\$12,500.00	May 2025
23046- Forest View TS Ctrl-49th	Central Ave & 49th St, Forest View, IL 60638	Kenig Lindgren O'Hara & Aboona, Inc., 9575 W Higgins Rd, Ste 400, Rosemont, IL	Dana Schnabel, (847) 518-9990, dschnabel@kloalinc.com	\$657,588.00	June 2025
25004- Glencoe Golf Demo-Temp	621 Westley Road, Glencoe, IL 60022	W.B. Olson, Inc., 3235 Arnold Lane, Northbrook, IL 60062	Mike Shydrowski, (847) 274-881, mikes@wbo.com	\$74,678.00	June 2025
25002- Candor Elec Winnemac Park	5100 North Leavitt St, Chicago, IL 60625	Candor Electric, Inc., 940 W 94th St, Chicago, IL 60620-2705	(773) 778-2626	\$34,582.00	July 2025
25003- Heritage Pk Lt Pole Inst	14240 West 151st St, Homer Glen, IL 60491	D Construction Inc., 1488 S Broadway St, Coal City, IL 60416	Andy Moore, (c) (815) 482-3939/ a.moore@dconstruction.com	\$145,024.00	July 2025



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Past experience

ATTACHMENT "B"

Job # & Project Description	Job Location	Contractor Name & Address	Contact Name, Phone Number & Email	Contract Amount	Year Complete
25019- Hmr Glen Heritage Pk Ltg	14240 W 151st St, Homer Glen, IL 60491	Village of Homer Glen Attn: Gina Spino, 14240 W 151st St, Homer Glen, IL 60491	Brett Westcott, Office (708) 301-0632 Ext 117, bwestcott@homerglenil.org	\$159,377.00	July 2025
23034- NSRR 47th St SOG Project	361 West 47th Street, Chicago, IL 60609	Dyer Construction, Co., Inc., 1716 Sheffield Ave, Dyer, IN 46311	Sr. PM- Kevin Horn, (219) 746-4214, khorn@dyerconstruction.com	\$1,516,727.00	July 2025
24049- Village of Lyons UPS	4200 Lawndale Avenue, Lyons, IL 60534	Village of Lyons, 4200 Lawndale Avenue, Lyons, IL 60534	Village of Lyons Town Hall, (708) 442-4500	\$56,475.00	July 2025
25025- Amazon DLN2 Cicero Temp	9925 Industrial Dr, Bridgeview, IL 60455	BEAR Construction Company, 1501 Rohlwing Rd, Rolling Meadows, IL 60008	PM- Ben Wiertel, (847) 946-0920, benw@bearcc.com	\$49,555.00	July 2025
24023- Belt Noise Miti FOC Loop	6900 S Central Avenue, Bedford Park, IL 60638	Belt Railway Company, 6900 S Central Ave, Bedford Park, IL 60638	Tom Lyons, (269) 569-2636, tlyons@beltrailway.com	\$592,750.00	August 2025
24038- UPRR 47th St Rt Turn Lane	47th St & Route 20, Chicago, IL	Orange Crush, 321 Center Ave, Hillside, IL 60162	Daniel Ahern, (708) 544-9440, dahern@orangeacrushllc.com	\$26,083.00	August 2025
25016- Porter Elec Adams 2A & 2B	2815 Ellington Road, Quincy, IL 62305	Porter Electric, LLC., 2321 Lakeshore Dr, Pekin, IL 61554-1552	Owner- Greg Porter, (309) 241-5306 ext 7235, gporter@porter-electric.com	\$76,733.00	August 2025
25020- Porter Elect Peoria 2A 2B	610 South Taylor Road, Hanna City, IL 61536	Porter Electric, LLC., 2321 Lakeshore Dr, Pekin, IL 61554-1552	Owner- Greg Porter, (309) 241-5306 ext 7235, gporter@porter-electric.com	\$76,733.00	Septmeber 2025
25024- Lifting Gear Workstations	9925 Industrial Dr, Bridgeview, IL 60455	Lifting Gear Hire Corp., 9925 Industrial Dr, Bridgeview, IL 60455	Tim Cogley, (248) 307-0582, tim.cogley@rentlgh.com	\$116,885.00	Septmeber 2025
25030- Northlake Library Pkg Lot	231 North Wolf Rd, Northlake, IL 60164	Schroeder Asphalt Services, Inc., PO Box 831, Huntley, IL 60142	(815) 923-4380	\$26,320.00	Septmeber 2025
24025- CPKC IMS Phase A Exp Proj	10800 Franklin Avenue, Franklin Park, IL 60131	K-Five Construction, Corp., 999 Oakmont Plaza Dr, Ste 20, Westmont, IL 60559	Ryan Curtis, (630) 827-1353, ryanc@k-five.net	\$7,281,976.00	October 2025
24041- Congress Pk Metra Station	4010 Dubois Blvd, Brookfield, IL 60513	J Nardulli Concrete Inc., 3517 S 60th Ct, Cicero, IL 60804	(773) 475-1119	\$93,603.00	October 2025
24043- BNSF Cicero Ph3 MOW	5010 Ogden Avenue, Cicero, IL 60804	Granite K-5 JV, 2215 Sanders Rd, Ste 400, Northbrook, IL 60062	PM- Mike Lange, (312) 636-7569, michael.lange@gcinc.com	\$594,992.00	October 2025
25021- Amylu - Grinder Feeder	1400 W 44th Street, Chicago, IL 60609	Amylu Foods, LLC., 1400 W 44th St, Chicago, IL 60609	David Deleon, (414) 745-0937, david.deleon@amylufoods.com	\$33,495.00	October 2025
25028- AWS 105- 106 Building	55250 Walnut Road, New Carlisle, IN 46552	Motor City Electric Co., 9440 Grinnell St, Detroit, MI 48213	Eric Urban, (313) 921-5300, eurban@MCECo.com	\$3,119,884.00	October 2025
25022- BNSF Cicero Austin DB Wrk	5601 West 26th Street, Cicero, IL 60804	Granite K-5 JV, 2215 Sanders Rd, Ste 400, Northbrook, IL 60062	PM- Mike Lange, (312) 636-7569, michael.lange@gcinc.com	\$355,377.00	November 2025

IX. Financial Report

Glencoe Park District
September 2026 Board Meeting

Glencoe Park District
Monthly Cash/Investments Report
July 2026

<u>Operating and Capital Funds:</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>June 2026</u>	<u>July 2026</u>
BMO Harris Bank Corporate Account	0.00%		\$ 919,678.70	\$ 2,373,640.31
BMO Harris Bank Payroll Account	0.00%		30,539.83	29,785.63
The Illinois Fund (Public Treasurers' Investment Pool)	3.76%		5,233,904.51	5,250,653.53

IPDLAF Certificates of Deposit:

First Priority Bank, OK	5.20%	7/15/2026	226,000.00	0.00
First State Bank of Healy, KS	5.10%	7/15/2026	226,000.00	0.00
Harmony Bank, TX	4.93%	7/15/2026	227,000.00	0.00
First Bank Of Ohio, OH	3.90%	10/15/2026	231,000.00	231,000.00
Conerstone Bank, NE	3.95%	10/15/2026	231,000.00	231,000.00
Bank of Deerfield, WI	4.00%	10/15/2026	231,000.00	231,000.00
First Capital Bank, SC	4.25%	1/15/2027	231,000.00	231,000.00
Financial Federal Savings Bank, TN	4.10%	1/15/2027	230,000.00	230,000.00
Patriot Bank, N.A., CT	4.21%	1/15/2027	230,000.00	230,000.00
First Security Bank and Trust Co, OK	4.00%	4/22/2027	231,000.00	231,000.00
Loyal Trust Bank, GA	4.00%	4/22/2027	231,000.00	231,000.00
Flagstar Bank, Fsb, MI	4.05%	4/22/2027	231,000.00	231,000.00
Nano Banc, CA	4.25%	7/15/2027	230,000.00	230,000.00
First Western Trust Bank, CO	4.25%	7/15/2027	230,000.00	230,000.00
American Commercial Bank & Trust, IL	4.25%	7/15/2027	230,000.00	230,000.00
Luana Savings Bank, IA	3.75%	10/15/2027	232,000.00	232,000.00
Milledgeville State Bank, IL	3.70%	10/15/2027	232,000.00	232,000.00
Regent Bank, OK	3.69%	10/15/2027	232,000.00	232,000.00
Cfg Community Bank, MD	3.80%	1/12/2028	232,000.00	232,000.00
Union National Bank & Trust Co. Of Elgin, IL	3.95%	1/12/2028	231,000.00	231,000.00
Dmb Community Bank, WI	3.65%	1/12/2028	231,000.00	231,000.00
Maplemark Bank, TX	4.22%	4/17/2028	0.00	232,000.00
First Priority Bank, OK	4.22%	4/17/2028	0.00	232,000.00
Merrick Bank, UT	4.25%	4/17/2028	0.00	232,000.00
Illinois Park District Liquid Asset Fund	3.50%		1,189,906.73	321,363.39

PMA Certificates of Deposit, Term Series, and Securities

Baxter Credit Union	4.03%	3/1/2027	231,200.00	231,200.00
CIBC Bank USA	4.06%	3/1/2027	231,300.00	231,300.00
Affinity Bank, National Association	3.95%	3/1/2027	231,500.00	231,500.00
The First National Bank of McGregor	3.85%	3/1/2027	232,100.00	232,100.00
Bank Hapoalim B.M.	3.95%	3/1/2027	231,500.00	231,500.00
Oklahoma Capital Bank	3.92%	3/6/2028	223,600.00	223,600.00
KS StateBank	4.20%	3/6/2028	221,900.00	221,900.00
Transportation Alliance Bank, Inc. d/b/a TAB Bank	4.08%	3/1/2027	231,300.00	231,300.00
Enterprise Bank	4.02%	3/1/2027	231,500.00	231,500.00
US TREASURY N/B, 91282CBP5	3.89%	2/29/2028	999,617.46	999,617.46
IPRIME Term Series	4.15%	3/10/2028	2,000,000.00	2,000,000.00
PMA Financial iPrime - General	3.53%		7,107,197.15	6,087,643.28
PMA Financial iPrime - Series 2025 Bonds	3.53%		7,598,953.13	6,661,272.72

Reconciling Items(Dep in Transit, O/S Checks, etc.)			32,846.83	(1,520,732.98)
Grand Total-Operating and Capital			\$32,014,544.34	\$29,122,143.34



My G/L NEW Pooled Cash Report

Glencoe Park District

For the Period Ending 7/31/2026

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	2,516,489.93	(133,400.84)	2,383,089.09	
25-00-000-1000	CASH/INVESTMENTS	7,487,622.51	104,560.54	7,592,183.05	
30-00-000-1000	CASH/INVESTMENTS	368,042.07	(144,194.31)	223,847.76	
35-00-000-1000	CASH/INVESTMENTS	290,541.92	(22,403.77)	268,138.15	
36-00-000-1000	CASH/INVESTMENTS	175,029.79	(42,735.16)	132,294.63	
40-00-000-1000	CASH/INVESTMENTS	313,562.03	16,903.61	330,465.64	
45-00-000-1000	CASH/INVESTMENTS	363,972.71	(62,817.41)	301,155.30	
50-00-000-1000	CASH/INVESTMENTS	47,679.28	(34,165.90)	13,513.38	
55-00-000-1000	CASH/INVESTMENTS	3,944.32	(1,788.02)	2,156.30	
65-00-000-1000	CASH/INVESTMENTS	499,900.93	28,322.94	528,223.87	
68-00-000-1000	CASH/INVESTMENTS	9,833,451.98	(2,289,780.06)	7,543,671.92	
69-00-000-1000	CASH/INVESTMENTS	10,106,286.87	(310,902.62)	9,795,384.25	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	8,020.00	0.00	8,020.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		32,014,544.34	(2,892,401.00)	29,122,143.34	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	OPERATING CORPORATE ACCOUNT	963,833.57	(99,617.85)	864,215.72	
99-00-000-1012	OPERATING PR ACCOUNT	19,231.79	(754.55)	18,477.24	
99-00-000-1013	IL FUNDS	5,233,904.51	16,749.02	5,250,653.53	
99-00-000-1014	IPDLAF CDs	4,836,000.00	17,000.00	4,853,000.00	
99-00-000-1015	IPDLAF MM	1,189,906.73	(868,543.34)	321,363.39	
99-00-000-1016	PMA INVESTMENTS - 2025 SERIES BOND	3,065,517.00	0.00	3,065,517.00	
99-00-000-1017	PMA MM - GENERAL	8,066,117.78	332,545.78	8,398,663.56	
99-00-000-1021	PMA General - IPRIME Term Series	2,000,000.00	0.00	2,000,000.00	
99-00-000-1024	PMA MM - SERIES 2025 BONDS	6,640,032.96	(2,289,780.06)	4,350,252.90	
TOTAL: Cash in Bank		32,014,544.34	(2,892,401.00)	29,122,143.34	
TOTAL CASH IN BANK		32,014,544.34	(2,892,401.00)	29,122,143.34	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	32,014,544.34	(2,892,401.00)	29,122,143.34	
TOTAL DUE TO OTHER FUNDS		32,014,544.34	(2,892,401.00)	29,122,143.34	
Claim on Cash	29,122,143.34	Claim on Cash	29,122,143.34	Cash in Bank	29,122,143.34
Cash in Bank	29,122,143.34	Due To Other Funds	29,122,143.34	Due To Other Funds	29,122,143.34
Difference	0.00	Difference	0.00	Difference	0.00

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	55,557.33	(18,252.00)	37,305.33	
25-00-000-2000	VOUCHER PAYABLES	92,330.61	(36,981.49)	55,349.12	
30-00-000-2000	VOUCHER PAYABLES	89,780.40	(89,780.40)	0.00	
35-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
36-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
45-00-000-2000	VOUCHER PAYABLES	61,434.96	(61,434.96)	0.00	
50-00-000-2000	VOUCHER PAYABLES	34,911.60	(34,911.60)	0.00	
55-00-000-2000	VOUCHER PAYABLES	2,000.00	(2,000.00)	0.00	
65-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
69-00-000-2000	VOUCHER PAYABLES	3,633.00	(3,633.00)	0.00	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		339,647.90	(246,993.45)	92,654.45	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	(55,557.33)	18,252.00	(37,305.33)	
99-00-000-1425	Due From Recreation Fund	(92,330.61)	36,981.49	(55,349.12)	
99-00-000-1430	Due From Special Recreation Fund	(89,780.40)	89,780.40	0.00	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	(61,434.96)	61,434.96	0.00	
99-00-000-1450	Due From Workers Comp Fund	(34,911.60)	34,911.60	0.00	
99-00-000-1455	Due From Audit Fund	(2,000.00)	2,000.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	0.00	0.00	0.00	
99-00-000-1467	Due From Community Ctr Improvement Fund	0.00	0.00	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	5,738,053.24	2,314,653.28	8,052,706.52	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		5,402,038.34	2,558,013.73	7,960,052.07	
ACCOUNTS PAYABLE					
99-00-000-2000	VOUCHER PAYABLES	340,500.01	(247,845.56)	92,654.45	
TOTAL ACCOUNTS PAYABLE		340,500.01	(247,845.56)	92,654.45	
AP Pending	92,654.45	AP Pending	92,654.45	Due From Other Funds	(7,960,052.07)
Due From Other Funds	(7,960,052.07)	Accounts Payable	92,654.45	Accounts Payable	92,654.45
Difference	8,052,706.52	Difference	0.00	Difference	(8,052,706.52)

Glencoe Park District
Monthly Financial Analysis
July 2026

	As of 7/31/2023	As of 7/31/2024	As of 7/31/2025	As of 7/31/2026	As of 6/30/2026	Variance from Prior Month
<u>Recreation Department - Programs</u>						
Revenues	3,561,321	4,088,097	4,825,159	5,662,091	5,069,285	592,806
Wages	(408,744)	(473,879)	(407,225)	(415,488)	(217,797)	(197,691)
Contractual	(1,016,337)	(1,076,708)	(1,381,881)	(2,083,874)	(1,967,746)	(116,128)
Supplies	(97,530)	(114,167)	(99,301)	(97,555)	(73,388)	(24,167)
Excess (Deficiency) Rev over Exp	2,038,710	2,423,343	2,936,752	3,065,174	2,810,354	
<u>Children's Circle Department</u>						
Revenue	855,387	895,485	975,459	1,259,348	1,022,574	236,774
Expense	(738,833)	(734,632)	(842,574)	(1,161,302)	(937,703)	(223,599)
Excess (Deficiency) Rev over Exp	116,554	160,853	132,885	98,046	84,871	
<u>Fitness Department</u>						
Revenue	27,398	28,646	38,448	34,261	28,187	6,074
Expense	(21,257)	(22,436)	(25,163)	(21,457)	(18,125)	(3,332)
Excess (Deficiency) Rev over Exp	6,141	6,210	13,285	12,804	10,062	
<u>Beach Department</u>						
Revenue	300,562	342,311	331,303	348,996	253,251	95,745
Expense	(166,019)	(174,021)	(175,815)	(170,737)	(119,513)	(51,224)
Excess (Deficiency) Rev over Exp	134,543	168,290	155,488	178,259	133,738	
<u>Boating Department</u>						
Revenue	114,383	122,760	162,176	138,185	136,150	2,035
Expense	(99,854)	(97,744)	(122,441)	(103,623)	(81,019)	(22,604)
Excess (Deficiency) Rev over Exp	14,529	25,016	39,735	34,562	55,131	
Beach/Boating Dept Total:	149,072	193,306	195,223	212,821	188,869	
<u>Weinberg Department</u>						
Revenue	3,489	5,379	8,638	4,228	4,175	53
Expenses	(80,784)	(88,007)	(99,988)	(107,121)	(89,494)	(17,627)
Excess (Deficiency) Rev over Exp	(77,295)	(82,628)	(91,350)	(102,893)	(85,319)	
<u>G & A (Administration)</u>						
Revenue (excl G&A Tfr)	0	0	0	0	0	0
Expense	(511,639)	(549,724)	(542,861)	(592,510)	(482,234)	(110,276)
Excess (Deficiency) Rev over Exp	(511,639)	(549,724)	(542,861)	(592,510)	(482,234)	
<u>Parks Department</u>						
Revenue	10,180	20,200	46,997	15,473	14,723	750
Expense	(539,218)	(613,749)	(638,273)	(697,183)	(548,288)	(148,895)
Excess (Deficiency) Rev over Exp	(529,038)	(593,549)	(591,276)	(681,710)	(533,565)	
<u>Rec-Admin/Takiff Department</u>						
Revenues	817,447	1,141,046	843,228	828,787	760,817	67,970
Expenses	(1,574,066)	(2,207,973)	(2,528,799)	(2,365,051)	(2,170,253)	(194,798)
Excess (Deficiency) Rev over Exp	(756,619)	(1,066,927)	(1,685,571)	(1,536,264)	(1,409,436)	
<u>Corporate-Admin</u>						
Revenues	1,448,236	2,194,679	1,575,630	1,530,657	1,461,040	69,617
Expenses	(1,064,583)	(1,018,750)	(1,218,750)	(918,750)	(875,000)	(43,750)
Excess (Deficiency) Rev over Exp	383,653	1,175,929	356,880	611,907	586,040	

(a) \$1,250,000 transfer to fund 69 in FY2026/27, \$1,450,000 transfer to fund 69 in FY2025/26.

(b) \$700,000 transfer to fund 69 in FY2026/27, \$1,000,000 transfer to fund 69 in FY2025/26.

Glencoe Park District
Monthly Cash/Investments Report
August 2026

<u>Operating and Capital Funds:</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>July 2026</u>	<u>August 2026</u>
BMO Harris Bank Corporate Account	0.00%		\$ 2,373,640.31	\$ 728,214.27
BMO Harris Bank Payroll Account	0.00%		29,785.63	26,830.45
The Illinois Fund (Public Treasurers' Investment Pool)	3.79%		5,250,653.53	5,269,465.44

IPDLAF Certificates of Deposit:

First Bank Of Ohio, OH	3.90%	10/15/2026	231,000.00	231,000.00
Conerstone Bank, NE	3.95%	10/15/2026	231,000.00	231,000.00
Bank of Deerfield, WI	4.00%	10/15/2026	231,000.00	231,000.00
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Milledgeville State Bank, IL	3.70%	10/15/2027	232,000.00	232,000.00
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Merrick Bank, UT	4.25%	4/17/2028	232,000.00	232,000.00
Illinois Park District Liquid Asset Fund	3.52%		321,363.39	440,039.36

PMA Certificates of Deposit, Term Series, and Securities

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The First National Bank of McGregor	3.85%	3/1/2027	232,100.00	232,100.00
Bank Hapoalim B.M.	3.95%	3/1/2027	231,500.00	231,500.00
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Enterprise Bank	4.02%	3/1/2027	231,500.00	231,500.00
US TREASURY N/B, 91282CBP5	3.89%	2/29/2028	999,617.46	999,617.46
IPRIME Term Series	4.15%	3/10/2028	2,000,000.00	2,000,000.00
PMA Financial iPrime - General	3.55%		6,087,643.28	4,603,751.59
PMA Financial iPrime - Series 2025 Bonds	3.55%		6,661,272.72	6,687,444.26

Reconciling Items(Dep in Transit, O/S Checks, etc.)		(1,520,732.98)	83,044.99
Grand Total-Operating and Capital		\$29,122,143.34	\$27,757,307.82



My G/L NEW Pooled Cash Report

Glencoe Park District

For the Period Ending 8/31/2026

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	2,383,089.09	(170,847.98)	2,212,241.11	
25-00-000-1000	CASH/INVESTMENTS	7,592,183.05	(656,914.15)	6,935,268.90	
30-00-000-1000	CASH/INVESTMENTS	223,847.76	(49,060.26)	174,787.50	
35-00-000-1000	CASH/INVESTMENTS	268,138.15	(21,018.98)	247,119.17	
36-00-000-1000	CASH/INVESTMENTS	132,294.63	(35,817.29)	96,477.34	
40-00-000-1000	CASH/INVESTMENTS	330,465.64	21,256.88	351,722.52	
45-00-000-1000	CASH/INVESTMENTS	301,155.30	(37,420.75)	263,734.55	
50-00-000-1000	CASH/INVESTMENTS	13,513.38	799.69	14,313.07	
55-00-000-1000	CASH/INVESTMENTS	2,156.30	277.59	2,433.89	
65-00-000-1000	CASH/INVESTMENTS	528,223.87	(76,785.07)	451,438.80	
68-00-000-1000	CASH/INVESTMENTS	7,543,671.92	(11,926.75)	7,531,745.17	
69-00-000-1000	CASH/INVESTMENTS	9,795,384.25	(327,378.45)	9,468,005.80	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	8,020.00	0.00	8,020.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		29,122,143.34	(1,364,835.52)	27,757,307.82	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	OPERATING CORPORATE ACCOUNT	864,215.72	(44,603.25)	819,612.47	
99-00-000-1012	OPERATING PR ACCOUNT	18,477.24	0.00	18,477.24	
99-00-000-1013	IL FUNDS	5,250,653.53	18,811.91	5,269,465.44	
99-00-000-1014	IPDLAF CDs	4,853,000.00	0.00	4,853,000.00	
99-00-000-1015	IPDLAF MM	321,363.39	118,675.97	440,039.36	
99-00-000-1016	PMA INVESTMENTS - 2025 SERIES BOND	3,065,517.00	0.00	3,065,517.00	
99-00-000-1017	PMA MM - GENERAL	8,398,663.56	(1,445,793.36)	6,952,870.20	
99-00-000-1021	PMA General - IPRIME Term Series	2,000,000.00	0.00	2,000,000.00	
99-00-000-1024	PMA MM - SERIES 2025 BONDS	4,350,252.90	(11,926.79)	4,338,326.11	
TOTAL: Cash in Bank		29,122,143.34	(1,364,835.52)	27,757,307.82	
TOTAL CASH IN BANK		29,122,143.34	(1,364,835.52)	27,757,307.82	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	29,122,143.34	(1,364,835.52)	27,757,307.82	
TOTAL DUE TO OTHER FUNDS		29,122,143.34	(1,364,835.52)	27,757,307.82	
Claim on Cash	27,757,307.82	Claim on Cash	27,757,307.82	Cash in Bank	27,757,307.82
Cash in Bank	27,757,307.82	Due To Other Funds	27,757,307.82	Due To Other Funds	27,757,307.82
Difference	0.00	Difference	0.00	Difference	0.00

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	37,305.33	20,132.77	57,438.10	
25-00-000-2000	VOUCHER PAYABLES	55,349.12	39,672.37	95,021.49	
30-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
35-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
36-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
45-00-000-2000	VOUCHER PAYABLES	0.00	4,999.50	4,999.50	
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
55-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
65-00-000-2000	VOUCHER PAYABLES	0.00	50.00	50.00	
69-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		92,654.45	64,854.64	157,509.09	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	(37,305.33)	(20,132.77)	(57,438.10)	
99-00-000-1425	Due From Recreation Fund	(55,349.12)	(39,672.37)	(95,021.49)	
99-00-000-1430	Due From Special Recreation Fund	0.00	0.00	0.00	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	0.00	(4,999.50)	(4,999.50)	
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00	
99-00-000-1455	Due From Audit Fund	0.00	0.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	0.00	(50.00)	(50.00)	
99-00-000-1467	Due From Community Ctr Improvement Fund	0.00	0.00	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	8,052,706.52	38,098.29	8,090,804.81	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		7,960,052.07	(26,756.35)	7,933,295.72	
ACCOUNTS PAYABLE					
99-00-000-2000	VOUCHER PAYABLES	92,654.45	65,294.97	157,949.42	
TOTAL ACCOUNTS PAYABLE		92,654.45	65,294.97	157,949.42	
AP Pending	157,509.09	AP Pending	157,509.09	Due From Other Funds	(7,933,295.72)
Due From Other Funds	(7,933,295.72)	Accounts Payable	157,949.42	Accounts Payable	157,949.42
Difference	8,090,804.81	Difference	(440.33)	Difference	(8,091,245.14)

Glencoe Park District
Monthly Financial Analysis
August 2026

	As of 8/31/2023	As of 8/31/2025	As of 8/31/2025	As of 8/31/2026	As of 7/31/2026	Variance from Prior Month
<u>Recreation Department - Programs</u>						
Revenues	3,615,208	4,131,060	4,849,726	5,704,332	5,662,091	42,241
Wages	(519,591)	(603,213)	(563,245)	(570,411)	(415,488)	(154,923)
Contractual	(1,139,435)	(1,276,394)	(1,716,386)	(2,544,780)	(2,083,874)	(460,906)
Supplies	(117,502)	(147,598)	(108,411)	(114,348)	(97,555)	(16,793)
Excess (Deficiency) Rev over Exp	1,838,680	2,103,855	2,461,684	2,474,793	3,065,174	
<u>Children's Circle Department</u>						
Revenue	1,011,384	1,076,586	1,161,807	1,510,743	1,259,348	251,395
Expense	(879,059)	(865,066)	(992,806)	(1,355,173)	(1,161,302)	(193,871)
Excess (Deficiency) Rev over Exp	132,325	211,520	169,001	155,570	98,046	
<u>Fitness Department</u>						
Revenue	32,293	34,450	45,761	42,766	34,261	8,505
Expense	(25,034)	(27,135)	(29,911)	(25,099)	(21,457)	(3,642)
Excess (Deficiency) Rev over Exp	7,259	7,315	15,850	17,667	12,804	
<u>Beach Department</u>						
Revenue	339,750	389,734	380,334	382,816	348,996	33,820
Expense	(214,518)	(229,617)	(228,782)	(235,789)	(170,737)	(65,052)
Excess (Deficiency) Rev over Exp	125,232	160,117	151,552	147,027	178,259	
<u>Boating Department</u>						
Revenue	118,177	125,327	167,571	140,010	138,185	1,825
Expense	(121,037)	(123,145)	(145,587)	(129,985)	(103,623)	(26,362)
Excess (Deficiency) Rev over Exp	(2,860)	2,182	21,984	10,025	34,562	
Beach/Boating Dept Total:	122,372	162,299	173,536	157,052	212,821	
<u>Weinberg Department</u>						
Revenue	3,489	5,574	8,400	4,353	4,228	125
Expenses	(96,781)	(102,652)	(117,187)	(125,763)	(107,121)	(18,642)
Excess (Deficiency) Rev over Exp	(93,292)	(97,078)	(108,787)	(121,410)	(102,893)	
<u>G & A (Administration)</u>						
Revenue (excl G&A Tfr)	0	0	0	0	0	0
Expense	(612,227)	(640,925)	(639,556)	(719,305)	(592,510)	(126,795)
Excess (Deficiency) Rev over Exp	(612,227)	(640,925)	(639,556)	(719,305)	(592,510)	
<u>Parks Department</u>						
Revenue	11,238	30,574	72,541	15,473	15,473	0
Expense	(663,779)	(726,945)	(784,277)	(826,365)	(697,183)	(129,182)
Excess (Deficiency) Rev over Exp	(652,541)	(696,371)	(711,736)	(810,892)	(681,710)	
<u>Rec-Admin/Takiff Department</u>						
Revenues	878,835	1,429,882	881,701	876,099	828,787	47,312
Expenses	(1,775,726)	(2,435,211)	(2,719,803)	(2,607,451)	(2,365,051)	(242,400)
Excess (Deficiency) Rev over Exp	(896,891)	(1,005,329)	(1,838,102)	(1,731,352)	(1,536,264)	
<u>Corporate-Admin</u>						
Revenues	1,503,893	2,781,029	1,629,754	1,590,420	1,530,657	59,763
Expenses	(1,107,500)	(1,062,500)	(1,262,500)	(962,500)	(918,750)	(43,750)
Excess (Deficiency) Rev over Exp	396,393	1,718,529	367,254	627,920	611,907	

(a) \$1,250,000 transfer to fund 69 in FY2026/27, \$1,450,000 transfer to fund 69 in FY2025/26.

(b) \$700,000 transfer to fund 69 in FY2026/27, \$1,000,000 transfer to fund 69 in FY2025/26.

X. Tax Levy Discussion

Glencoe Park District
September 2026 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
CC: Lisa Sheppard, Executive Director
FROM: John Cutrera, Director of Finance/HR
SUBJECT: 2026 Tax Levy Process and Overview
DATE: September 15, 2026

It is that time of year again when we begin the legal cycle for our **next** fiscal year, FY2027/28. The first step in that cycle is to determine the District's levy amount and to approve the 2026 Tax Levy Ordinance, which is filed with the Cook County Clerk's Office.

Last year, the District approved an operating levy increase of 5.88% and overall levy increase of 1.90%, which allowed for the maximum 2.90% CPI plus estimated new growth. Per the final extension for 2025 that was received in August the District captured the full potential of all "new growth" dollars.

The law requires all taxing bodies in Cook County to hold a public hearing on the proposed levy if the proposed aggregate levy exceeds the amount extended for the previous year by 105%. Even if the proposed aggregate levy does not exceed the amount extended by 105%, a public hearing may still be held.

To better understand this levy process, staff offers the following information each year on this process.

Tax Levy Process – A General Explanation

While the levy process can be confusing, simply stated, it is the legal prerequisite to a governmental entity receiving money from taxation. It is **not** an appropriation, which is the authorization for the **expenditure** of monies from taxes and other revenue sources. Rather, it is the **authority to collect** tax revenue to finance the District's expenses. Historically, the District's revenue sources consist of approximately 35% tax revenues and 65% program and user fees. Our Comprehensive Plan sets the goal for the District to not exceed 50% of total operating revenue from the property tax levy.

Each year, the District is required to estimate the amount of money to be raised by taxation for use in the following fiscal year. For example, the tax year 2026 levy relates to tax revenues to be collected in FY2027/28 (March 1, 2027 through February 29, 2028). This estimated amount is called the "aggregate levy amount" and must be stated in a formal resolution passed by the Board.

This is typically done at the October or November Board meeting. The law requires a taxing district to publish notice and hold a public hearing if its proposed aggregate levy is more than 105% of the prior year's aggregate extension, in other words, if the proposed increase exceeds 5%. The hearing typically takes place at the Regular Board Meeting in November or December.

The District's total property tax levy consists of the aggregate operating levy and the debt service levy. For purposes of the Truth in Taxation Law, the "aggregate levy" includes the District's corporate and annual special recreation levies but excludes debt service. The operational portion is determined by the amount of the District's levy request **and** numerous unknown variables (Equalized Assessed Valuation (EAV), CPI, new development). The debt service portion is determined by the County Clerk and is based solely on the amount of principal and interest due for all outstanding bond ordinances on file with the County.

MEMORANDUM

In addition, the County automatically adds a 3% “loss in collection” factor to all operating fund levies and a 5% “loss factor” to the debt service levy. The Property Tax Extension Limitation Law of 1994 (referred to as “the tax cap”) drastically changed the levy process. The tax cap limits tax growth on the existing EAV base, often referred to as “old growth”, to an increase of 5% or the CPI, whichever is lower. For the 2026 levy, this cap will be **2.70%** - meaning all old growth will be capped at this level. In the three tax levy years prior to that, the CPI has been 2.90% (2025), 3.40% (2024), 6.50% (2023). In the years when CPI exceeded 5.0%, the District was capped at a 5.0% increase due to the aforementioned tax cap. Unfortunately, operating expenditures such as health insurance, utilities, gasoline, etc., have typically increased above and beyond what the tax cap allows.

The tax cap does **not** limit the collection of property taxes on **new development**, often referred to as “new growth”, within the District boundaries as long as the maximum legal tax rates have not been achieved. This would include, for example, new subdivisions, new homes, new commercial industry, or newly annexed property. The reason that new growth is not capped is due to a philosophy of equity. Because new homeowners and businesses will be benefiting from parks and facilities already paid for by current District residents and business owners, it is felt that they too should pay their fair share. In the second and subsequent years, this new growth then becomes part of the EAV base, or old growth, and is thus capped at the lower of 5% or the CPI.

In prior years, under the tax cap, **taxing bodies were required to levy for all potential new growth to actually receive it.** In the past, if it was not levied for, not only would a District not receive the full potential of all tax monies entitled to the District in the initial year, but it also has a compounding effect because the following year’s tax extension is based on the prior year’s tax extension, and so on. An amendment to the law in 2022 now allows for taxing Districts to not levy to the maximum in a given year, but still retain the ability to capture it in future years. There are, however, certain requirements in the law that will limit its effectiveness and District’s ability to utilize it. For example, a District’s limiting rate is determined using either the District’s most recent aggregate extension or what the most recent aggregate extension would have been if the District had used the maximum limiting rate permitted for each of the three immediately preceding levy years. Therefore, if there are three consecutive years with elevated CPI, there is still the potential for permanent losses of new growth. Based on these factors, it is important to make sure the levy amount includes estimation for all new growth anticipated within the District. This is important to remember for each levy.

While it can be difficult to estimate new growth each year within the District, one can look to prior year history to calculate a historical average, and then build in any anticipated new growth, which may be added to the tax rolls in the coming year. This would also include tear-downs. Again, levy amounts are estimates. Determination of actual tax amounts that are extended and collected on behalf of the District are not known until all key factors in the calculation are known, usually in June/July (though later this year due to software conversion issue with the Cook County Assessor). Key factors include the aggregate levy request, total EAV, assessed value of new development, re-assessment of current (or existing) base EAV, statutory limits on tax rates, CPI, and total debt outstanding.

After the tax levy amount is determined and a public hearing is held, the Tax Levy Ordinance must be approved and filed with the County. This ordinance is an official legal document

MEMORANDUM

which outlines by fund, the total amount of taxes to be assessed and levied for. While the ordinance is typically approved in November or December, it is for tax revenues that will be actually received in the **following** fiscal year. Although the District's budget process began for staff in July 2026, the budget is discussed by the Board in February/March 2027, and the Budget and Appropriations Ordinance is officially approved in April/May 2027. Final tax information (i.e. tax revenues, tax rate) will not be known until July/August 2027. Due to the timing of the levy process and the impact of the tax cap, staff is making projections using the best available data and assumptions. (Please remember, the Board can also utilize its authority to abate taxes once all the unknowns are known.)

Ultimately, the tax cap limits the amount of tax dollars received on old growth to the lower of the CPI or 5.00%, no matter what the levy increase is. And the amount of tax dollars received on new growth depends on if you have actually levied enough to receive it.

2026 Tax Levy Amount-Glencoe Park District

Given the information above, staff feels that the District should continue to proceed with a proactive approach by levying an amount that would ensure we are capturing all new growth tax dollars and capturing up to the 2.70% cap for the 2026 levy. In addition to the philosophy of equity, capturing all new growth tax dollars becomes especially important when considering the following:

1. Unlike the Village, the Park District does not have other revenue sources (ex: sales tax, gasoline tax, etc.) to rely on to operate. The Park District relies primarily on property taxes (35%) and user/program fees/other sources (65%).
2. Operating expenses have increased over the 2.70% cap this year and additional increases are expected. Examples include utilities, insurance premiums, contractual services, wages, and gasoline.
3. Per the District's Fund Balance Policy, the Board directed staff to keep minimum fund balance requirements (50% in Corporate and Recreation, and 25% in all other funds).
4. Funding for the District's Master Plan Projects (Fund 69) has been historically dependent on the surpluses in the Corporate and Recreation Funds. Each year, a minimum of approximately \$525,000 is also earmarked for annual capital improvements in the Capital Projects (Fund 65).

Breakdown of Levy Amount By Fund

See attached for additional information on the breakdown of the proposed aggregate levy amount by fund.

Staff Recommendation-2026 Tax Levy Amount

Per the County Clerk's Office, the PTELL inflationary increase applicable to the District's 2026 levy is 2.70% on existing property. Historically, the Board has also sought to ensure that new homeowners and businesses contribute their proportionate share toward parks and facilities already serving the community. Accordingly, staff recommends an aggregate operating levy of **\$6,348,000**, an increase of 6.83% over the 2025 final aggregate extension of **\$5,942,218**. The levy is intentionally set above the 2.70% PTELL inflationary limit to provide sufficient capacity to capture revenue associated with all eligible new property, including continued development within the Forest Edge Subdivision. PTELL will ultimately limit the extension on existing property regardless of the amount levied.

MEMORANDUM

The District's **debt service** levy amount of **\$1,276,769** includes principal and interest for the 2025 GO Bonds (\$998,069), and the 2020 Bonds (\$278,700).

It is staff's intent to formally approve the amount to be levied and approve the Truth in Taxation Resolution at the October 20 Regular Board meeting, and then approve the Levy Ordinance at the November 17 regular meeting. The public hearing on the levy will be held at the November 17 Regular Board meeting as well. The Levy Ordinance must be filed with the County Clerk's office by the last Tuesday in December (December 29, 2026).

Glencoe Park District
Breakdown of Levy By Fund-2026 LEVY REQUEST

----Tax Rates----			Final	Proposed	% Increase	Relevant Considerations
Limit	2025 Rate	Fund	Tax Yr 2025 Extension	Tax Year 2026 Levy Request	(Decrease)	
0.3500	0.2009	Corporate	3,006,005	3,150,000		The 2026 tax year levy will be used to cover general operating increases in utilities, contractual services, wages, health insurance, postage, supplies, etc. In addition, an amount of \$525,000 has been used annually to fund the District's capital projects program. The District must be able to keep pace with increases in operating expenses. The unassigned projected fund balance level at the end of the year is expected to exceed the 50% minimum. The Board committed \$700,000 for future Fund 69 capital in FY26/27.
0.3700	0.0927	Recreation	1,387,773	1,475,000		The 2026 tax year levy will also be used to cover general operating increases as described above. Enrollments in District programs continue to be strong. The program net surplus is used to offset the deficit operations of running Takiff Center. Adequate fund balance levels are key to the financial health of this fund. The unassigned projected fund balance at the end of the fiscal year is expected to exceed the 50% minimum. The Board committed \$1,250,000 for future Fund 69 capital in FY26/27.
None	0.0201	IMRF	300,608	310,000		Next fiscal year, employer IMRF contribution rate will slightly decrease from 7.48% to 6.59%. Projected fund balance at the end of the year is approximately 68%. Although this exceeds the District's fund balance policy, it's important to note that the 6.59% is the lowest contribution rate in the last 10 years and at points within the 10 year span, the contribution rate was nearly double. As the rate increases, so does the 25% minimum fund balance. Therefore staff feels it would be prudent to maintain additional fund balance reserves in the IMRF fund.
None	0.0275	Social Security	400,805	525,000		This employer FICA contribution rate remains at 6.2% and the Medicare contribution rate remains at 1.45%. Projected fund balance at the end of the year is right at 25%. There is much less risk of volatility in rates for this fund as opposed to IMRF. The approach will remain to maintain projected ending fund balance at or slightly above the 25% minimum.
None	0.0268	Liability Insurance	400,806	400,000		We anticipate continued spending on capital to continue addressing evolving safety needs. Projected fund balance at the end of the year is expected to be at around 66%. Staff recommends a consistent levy amount to account for continued spending on safety related projects. This is year 3 of the phased in approach of PDRMA changing the contribution rate methodology, which resulted in a net decrease to our District in Member contributions. The effect of the decrease offset with expected rate increase will keep overall member contributions relatively flat. PDRMA is phasing in the overall impact of the increases due to methodology changes, capturing all increases by 2027.
None	0.0032	Workers Comp	48,094	85,000		PDRMA anticipates a similar increase in worker compensation insurance premiums, per the rationale above. Recent claims have also impacted cost. Projected fund balance at the end of the year is 9%, and staff recommends a levy amount increase to keep pace with expenditures and maintain fund balance near 25%.
0.0050	0.0011	Audit	17,029	18,000		Levy amount includes slight increase in audit fees for Annual Comprehensive Financial Report and accounts for GASB 75 actuarial fee. Projected fund level at the end of the year is approximately 50%.
0.3724 Subtotal-Capped Funds			5,561,120	5,963,000		
Non - Capped Funds						
0.0400	0.0255	Special Recreation	381,098	385,000		NSSRA contribution estimated increase of 7% to approximately \$150,000 to fund increase in operating expenses and catch up for years of frozen MAC. Companion fees will likely also increase based on increased program participation. Capital spending will also take place related to ADA components of Friends Park project. Fund balance at the end of the year is around 97%, which will be spent down in FY 27/28 due to capital spending.
Subtotal-Capped Funds + Special Rec			5,942,218	6,348,000	6.83%	Truth in Taxation %
None	0.0085	Levy Adjustment PA 102-0519	126,818	-		Recovery of property tax revenue that was refunded due to assessment reductions or appeal decisions.
None	0.0897	Bond & Interest	1,341,865	1,276,769		Levy amount is automatically determined by the County based on all bond ordinances on file. The amount levied includes the 2020 Series principal (\$215,000) and interest (\$63,700) for a total of \$278,700. The amount levied for the 2025 Series includes principal (\$355,000) and interest (\$643,069) for a total of \$998,069.
0.1236 Subtotal-Non - Capped Funds			1,849,781	1,661,769		
0.4960 Total - All Funds			7,410,901	7,624,769	2.89%	

XI. Executive Director's Report

Glencoe Park District
September 2026 Board Meeting

**Glencoe Park District
Executive Director's Report
September 2026**

National Park and Recreation Association (NRPA) Conference

Staff will be attending the National Park and Recreation Association Conference the week of September 28 – October 1, 2026. I will be available to answer calls and emails. The Administrator in charge on-site will be Adam Wohl.

For more than 50 years, the NRPA Annual Conference has been where the park and recreation community comes together to learn, connect, and grow. We explore the latest products in the interactive exhibit hall, earn CEUs in engaging education sessions, and share ideas with peers from across the country.

Staff will be attending the National Gold Medal (The Oscars of Park and Recreation) reception that is held for the finalists of the Gold Medal Awards and the **General All Conference Session on Wednesday, September 30, when they will announce the recipient of this year's Grand Plaque Winner.** I will text the Board with the results after the announcement is made.

I am so proud of our team and board for the amazing accomplishment of being a National Gold Medal Finalist! I can tell you it is truly an honor to get to be a finalist, and we are up against three other impressive agencies. It takes a dedicated and passionate team to be a Gold Medal finalist, and I am so proud of our GPD Team!

Lisa Vacation

I will be on vacation from September 18 – September 27 with limited access to email and texts. Bobby Collins will assume my duties when I am away and knows to contact me for any emergency matters. If you have an issue that needs immediate attention, please reach out to Bobby. I will be home for less than 24 hours and then head to the National Conference.

Advisory Group Meetings

The week of September 14 will be a busy week for Advisory Group meetings, with three meetings scheduled at Takiff Center:

- September 15 at 5:30 PM – Early Childhood Parent Advisory Meeting
- September 16 at 6:30 PM – Lakefront Park Parking Task Force Meeting
- September 17 at 6:30 PM – Lakefront Advisory Group Meeting

All three meetings will be held at **Takiff Center and are open to the public.** Public comment will be conducted in the same manner as during Park District Committee and Board meetings. Agendas for the meetings can be found on our website the Monday prior to the meeting.

Wellness Week

The Employee Appreciation Committee hosted GPD's first Wellness Week during the week of August 24. The week included self-guided activities, such as wellness walks and a hydration station, along with group activities scheduled every day at a variety of times, including paddle boarding/kayaking, kickball, yoga, and chair massages. A total of 43 employees participated in 101 activity slots,

representing 36% staff participation. Employees from every department participated, with 22 employees joining multiple activities. Employees who participated shared positive feedback and expressed interest in bringing Wellness Week back next year.

Business Services

- The FY2027/28 budget process is in full swing. Staff has begun inputting 2nd round projections for FY2026/27. FY2027/28 budgets are also starting to be established. By late September, staff will begin summarizing projections and evaluating the impact on fund balance at 2/28/27.
- Staff continues to work closely with IPBC on the transition to the new health insurance program. HR staff are coordinating with IPBC to help ensure a seamless transition for employees and prepare for open enrollment, which is scheduled to begin November 2. Over the past two weeks, much of the work has focused on completing the necessary setup forms and implementation requirements.
- Staff has begun work on the 2026 levy, which is due to the County by the final Tuesday in December. This year, the operating levy will be capped at 2.7%. The levy will follow similar timelines as in prior years (discussion at the September Board meeting and Truth in Taxation hearing in November).
- Staff has begun evaluating the District's current HRIS systems and administrative processes to identify opportunities for improved efficiency, streamlined workflows, and potential cost savings. As part of this review, staff is considering the District's existing vendor as well as Paycom and Paylocity. Interviews with the firms are planned for this fall, with the goal of selecting a preferred solution and implementing updated processes beginning in summer 2027.

Recreation and Facilities Department

- Glencoe Boating & Swimming Beach: The swimming beach is now closed for the season and construction. Full-time staff are preparing for the upcoming beach projects. Staff are working with the Parks team to develop a plan for storage and equipment during the beach project and have begun packing up the Beach House as part of the post-season transition.

Overall, beach visits are down this year, as weather has been a significant challenge throughout the season. We experienced eight days of rain in August, compared to only one day during the same period last year.

- Boat Storage: Postseason has begun, and staff has started preparing boats for winter storage. Due to the upcoming construction project, boats that will not be used after Labor Day will remain at the Swimming Beach for winter storage. Boaters who plan to continue using their vessels after Labor Day will be relocated to the Boating Beach for the remainder of the season. Emails and FAQs were sent out to all boaters multiple times prior to the end of the season.
- Early Childhood: Children's Circle has undergone significant expansion entering the 2025/26 school year, growing from 89 to 118 enrollments. This increase was made possible through the addition of two new classrooms, the Penguins (18 months–2 years) and Polar Bears (3s & 4s). To support this growth, six new teaching staff and a classroom coordinator were hired and trained, ensuring compliance with DCFS requirements and maintaining high-quality care. Interest in Children's Circle remains high, with frequent inquiries regarding waitlist availability, particularly

from families relocating to Glencoe ahead of the school year. Currently, only two enrollment spaces remain available in the Penguins classroom. These spots are restricted to children with birthdates between September 2, 2023, and March 2, 2024, ensuring proper classroom age alignment. We expect these spaces to fill.

The addition of two new year-round classrooms has strengthened our early childhood offerings and expanded capacity, but it will reduce available space for a traditional two-year-old camp program next summer. To address this, staff is already developing alternative preschool camp options that will continue to provide families with high-quality summer experiences. This proactive planning ensures that our expanded school-year programming and summer offerings remain well-balanced and responsive to community needs. A comparison to previous years can be found in Appendix A.

- **Summer Camps:** Summer camps have ended for the summer. Staff did an exceptional job providing memorable experiences for our campers throughout the summer. It culminated in over 500 people coming to our Camp Family Night to celebrate the end of the summer with inflatables, food trucks, camp games, bubble show, DJ, and more. It was a great way to end the summer and celebrate our team's success. Our camps would not be successful without the support of all departments in the District, including Finance/HR, Parks and Facilities, Customer Service, and Marketing teams. A comprehensive Season End Camp report will be completed in the next couple of months.
- **Kids Club:** Kids Club enrollment for the 2026-27 school year has jumped by 10 participants from last month's report. There is a sizeable increase in participation over 2025-2026, with 21 more total participants in the program. Staff participated in a training and an open house for the families on August 24. Kids Club has five "new" staff members. These staff members are Summer Camp counselors who have decided to continue working throughout the school year. Enrichments began on August 31, and the Kids Club staff has done a great job transporting 61 of our participants to their enrichment classes throughout the community on a daily basis.
- **School Day Off:** Our School Day Off programs have strong enrollment heading into the fall. Enrollment is down compared to last year, but still higher than overall. We anticipate an increase in enrollment as we get closer to each date this fall. One change we implemented this school year was a more flexible enrollment option for Winter Break trips. Previously, families were required to enroll in a bundled 3-day program, even if they did not plan to attend all three days. This year, families can enroll in individual day options throughout Winter Break. While this change appears to have increased enrollment, the numbers are actually comparable to last year's enrollment and primarily reflect the shift in registration structure.

We are also hosting LEGO, jewelry making, and sports day off programming to provide additional opportunities for the community. We currently have 174 enrollments in these programs across 16 program dates.

- **Fall Programming:** Fall programming began the week of August 31. Overall enrollment and revenue are generally consistent with previous years. Several program areas are showing notable trends:
 - **Broadway Bound:** Enrollment remains strong, with both classes reaching full capacity.
 - **Ceramics:** Ceramics programming has rebounded in 2026 following lower enrollment in 2025. While participation remains below 2024 levels, overall enrollment has shown a strong recovery, particularly within adult ceramics. Our Pre-teen/Teen classes have steady enrollment compared to Spring/Summer of 2026.

- Athletics: Overall athletic programming remains consistent with the past two years. However, weekend class enrollment continues to trend downward compared to previous seasons.
- Racquet Sports: Racquet sports enrollment is down significantly this fall compared to previous years. Staff will work with the Marketing Department to identify opportunities to increase visibility and promote these programs moving forward.
- Glencoe Fitness: The Fitness Center continues to show positive usage trends, reflecting strong member engagement and satisfaction with the space. To drive membership growth, September's promotion carries a "Back to School" theme, offering new members half off their joining fee for the month.
- Outdoor Usage: Our outdoor courts and playgrounds continue to be a beloved part of the community experience, drawing residents out to enjoy the season year after year. While tennis court rentals dipped compared to previous years, largely due to an unusually rainy season and West Park courts being under renovation, reservations have remained steady, with new bookings coming through daily. Park permits continue to hold strong appeal as well, remaining a go-to choice for both birthday celebrations and active fitness classes. Notably, Glencoe Beach has been a standout destination this year for fitness-related permits, reflecting the community's growing enthusiasm for outdoor wellness experiences.
- Early Childhood: Children's Circle Beluga and Polar Bear 4's classrooms enjoyed a visit to the Glencoe Community Garden this past month. Community volunteers welcomed the children, showed them around the garden, and helped educate them about the different plants and flowers growing throughout the space. It was a wonderful hands-on learning experience and a great opportunity to connect with a community resource.
- Community Engagement: We continue to be a resource for Community Groups throughout Glencoe, whether it be equipment, facilities, or advice on event planning. Just this month, GPD connected with residents at South School's annual PTO Welcome Event, meeting new families entering the school system and welcoming newcomers to Glencoe. We are also welcoming back "Goat Guards" for our annual natural approach to the removal of invasive species at Milton Park.
- **Special Events**
The outdoor screening of *Jaws* was rescheduled due to weather and relocated to Kalk Park to take advantage of adjacent events on the new night. The evening included a *Jaws* theme-song karaoke contest before the film, where kids won silly prizes for participating.

40 adults gathered at Glencoe Beach for our annual Trellis Table dinner. The event features a special four-course meal, with wine pairings served at one communal table. Trellis Table closed out the beach special events this year before the renovation.

Check out the Park District Brochure for exciting events coming up this fall, including a Wine Walk, Mud Run, and Boo Bash!

For more data and information on Recreation and Facilities, refer to Appendix A.

Parks and Facilities Maintenance

- Parks and Facilities Maintenance staff have been focused on seasonal transitions, including moving equipment and materials back into the Maintenance Center from auxiliary storage and relocating beach equipment and materials to auxiliary storage in preparation for construction. Staff also completed the first shutdown week at the Watts Family Recreation Center (WFRC), with a primary focus on top-to-bottom painting and deep cleaning in preparation for the return of Kids Club and fall programming.
- During the Takiff Community Center shutdown, staff completed a significant number of facility improvement and maintenance projects. These included renovations to Community Rooms 1, 3 and 4, improvements to the STEAM Room in the Early Childhood Wing, new flooring in Room 217, annual testing of the fire alarm and fire suppression systems, steam cleaning of lobby furniture and classroom carpets, installation of window security film, deep cleaning of classrooms and offices, and various painting projects. Additional work included seal coating and restriping the Community Center parking lot, corrections to the Takiff ballfield backstop hood, replacement of exhaust piping for the electric kilns, and installation of poly tops on the wooden benches in the Early Childhood wing.
- The Parks team welcomed Lilly Jordan as a full-time employee. Lilly worked with the District as a part-time/seasonal employee this summer and subsequently applied for the open position. We are excited to have Lilly continue her career with the District.
- The Park District and Village have also established a temporary storage arrangement at the Village's off-site yard on Tower Road. The Park District is providing the Village with a shipping container previously used for maintenance and construction purposes. In exchange, the Park District will have access to the container for storage throughout the duration of the Beach construction project, after which the container will remain with the Village for long-term use. The Village continues to support the Park District through vehicle and equipment maintenance services, while Park District staff continues to support the Village through the shared-services mowing agreement.

Projects:

- **West Park:** The West Park project is nearing completion. The remaining major work includes installation of the synthetic turf and restoration of the outfield, both anticipated during the week of September 14. Once this work is complete, the site can be opened for use, with the restored outfield area remaining fenced through the spring to allow the new turf to establish.
- **Maintenance Center and Ballfield:** The Maintenance Center and Ballfield project is effectively complete. Only minor punch-list items remain, and the building has been fully turned over to the Park District and is operational. Staff is currently gathering information and proposals regarding potential solar power options. Two options- purchase and ownership versus a lease arrangement are being developed for future Board consideration. A presentation date has not yet been determined.
- **Glencoe Beach – Phases 1 & 2 and Beach Playground:** Construction officially began on September 8. Staff worked quickly to install construction fencing and signage and to relocate equipment and materials from the beach and beach houses. The contractor was mobilized and began demolition the morning of September 8. As of the preparation of this report, the playground,

sun shelters, and shade sails have been demolished.

- **Friends Park Renovation:** The Board accepted the concept plan presented by staff and the design team with only minor adjustments. Those adjustments have been incorporated, and the plan is now finalized. The District submitted its OSLAD grant application on August 30, and staff will await notification of the grant award in the coming months. The Friends Park project includes both a base scope and an expanded grant scope. Once the grant determination is received, the Board will have the opportunity to finalize the project budget and determine the appropriate scope. The Board may also choose to fund the full scope or a reduced scope regardless of the grant award.

Marketing and Communications

The Marketing Department has developed a comprehensive communications plan to prepare the community for beach construction. A dedicated project webpage is live, with QR codes incorporated into construction signage to make project information easily accessible. Signage has also been ordered for fencing, the park, surrounding streets, and other high-visibility areas, along with an electronic message on Dundee near the expressway noting the beach closure.

Additional outreach includes an article in *Inside Glencoe*, mailed to all residents the first week of September, as well as a letter to park neighbors and targeted emails to registered boaters, beach pass holders, and Glencoe residents. Staff also filmed a short *Park Perspectives* video, which was shared on social media, with additional social media and website notifications planned throughout the construction period.

In August, integrated marketing campaigns drove attendance for special events including the outdoor movie *Jaws* and *Trellis Table*. We also promoted fall programs, the Park Maintenance Center Grand Opening, Takiff Center shutdown, and upcoming beach closures for construction. Outreach was conducted through targeted emails, social media, print posters, and digital graphics for the website/TVs.

For more data and information on our Marketing Efforts, refer to Appendix B.

Submitted by:

Lisa Sheppard, CPRP
Executive Director

Recreation and Facility Report September 2026

Glencoe Boating & Swimming Beach

We had eight days of rain in August, compared to only one day during the same period last year.

Beach Passes <i>As of 8/31</i>	2026		2025		2024	
	Passes	Revenue	Passes	Revenue	Passes	Revenue
Resident	2,314	\$90,246	2,442	\$92,796	2,955	\$106,380
Non-Resident	930	\$72,540	924	\$70,260	940	\$67,694
Northbrook	1,365	\$53,235	1,290	\$49,020	1,418	\$51,048
Guest Passes	1,034	\$51,700	1,068	\$53,400	1,105	\$55,236
Totals	5,643	\$267,721	5,724	\$265,476	6,418	\$280,358

Daily Attendance <i>As of 8/31</i>	Number of Visits			Revenue		
	2026	2025	2024	2026	2025	2024
Resident	1,027	919	1,109	\$12,327	\$11,028	\$13,308
Non-Resident	2,916	2,586	2,623	\$69,984	\$62,064	\$62,952
Resident Pass	10,036	10,717	12,358			
Non-Resident Pass	8,829	8,945	9,960			
Totals	22,808	23,167	26,050	\$82,311	\$73,092	\$76,260

Beach Rentals <i>As of 8/31</i>	2026	2025	2024
Beach Chairs/Umbrellas	\$1,665	\$2,126	\$2,406
Sun Shelter	\$9,334	\$10,570	\$10,202
Trellis	\$10,504	\$8,155	\$6,955
Totals	\$21,503	\$20,851	\$19,563

Boat Revenue <i>As of 8/31</i>	2026	2025	2024
Boat Storage	\$109,420	\$131,694	\$113,176
Locker Storage	\$22,125		

Kids Club

Kids Club <i>As of 8/31</i>	Enrollment		
	2026-27	2025-26	2024-25
AM Kids Club	27	23	18
PM Kids Club	112	95	92
Total	139	118	110

School Day Off

School Day Off <i>As of 8/31</i>	Enrollment			Revenue			# of Dates		
	2026	2025	2024	2026	2025	2024	2026	2025	2024
Fall Day Off Care	427	512	292	\$33,845	\$39,684	\$21,019	6	6	5
Thanksgiving Break	126	172	148	\$10,042	\$13,716	\$10,721	3	3	3
Winter Break	189*	113	65	\$15,035	\$19,799	\$18,513	8	8	8
Total	742	797	505	\$58,922	\$73,199	\$50,253	17	17	16

*For Winter Break 2026, registration is offered by individual day rather than as a combined week-long registration, giving families more flexibility to select only the dates they need contributing to higher enrollment, but less revenue year to date.

Facilities and Youth-Adult Programming: Cal Engbretson, Emily Holmberg, Ashley Martinez, Shannon Stevens, Adam Wohl

Fall Programming

Summary by Category <i>As of 8/31</i>	Enrollment			Revenue		
	2026	2025	2024	2026	2025	2024
Athletics	289	317	306	\$101,844	\$98,774	91,893
Ceramics	149	124	175	\$100,560	\$80,980	110,783
General Enrichments	246	191	206	\$93,306	\$84,933	82,823
Dance/Theatre	221	218	214	\$140,098	\$135,114	113,596
Racquet Sports	129	210	261	\$28,803	\$46,055	45,133
Total	1,034	1,062	1,162	\$464,611	\$445,856	\$444,228

Athletic Programs <i>As of 8/31</i>	Enrollment			Revenue		
	2026	2025	2024	2026	2025	2024
Preschool	9	10	21	\$4,500	\$3,371	\$12,543
After School	248	254	240	\$90,231	\$83,851	\$70,475
Weekend	32	53	45	\$7,113	\$11,552	\$8,875
Total	289	317	306	\$101,844	\$98,774	\$91,893

Ceramic Programs <i>As of 8/31</i>	Enrollment			Revenue		
	2026	2025	2024	2026	2025	2024
Clay Play	8	3	16	\$4,472	\$1,419	\$8,372
Youth Ceramics	78	71	97	\$48,644	\$40,515	\$55,910
Teen Ceramics	15	19	18	\$12,311	\$15,846	\$14,923
Adult Ceramics	48	31	44	\$35,133	\$23,200	\$31,578
Total	149	124	175	\$100,560	\$80,980	\$110,783

General Enrichments <i>As of 8/31</i>	Enrollment			Revenue		
	2026	2025	2024	2026	2025	2024

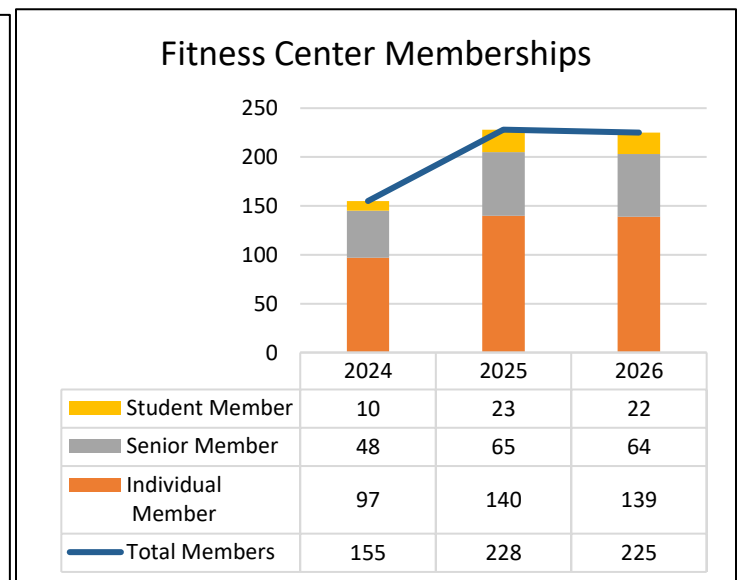
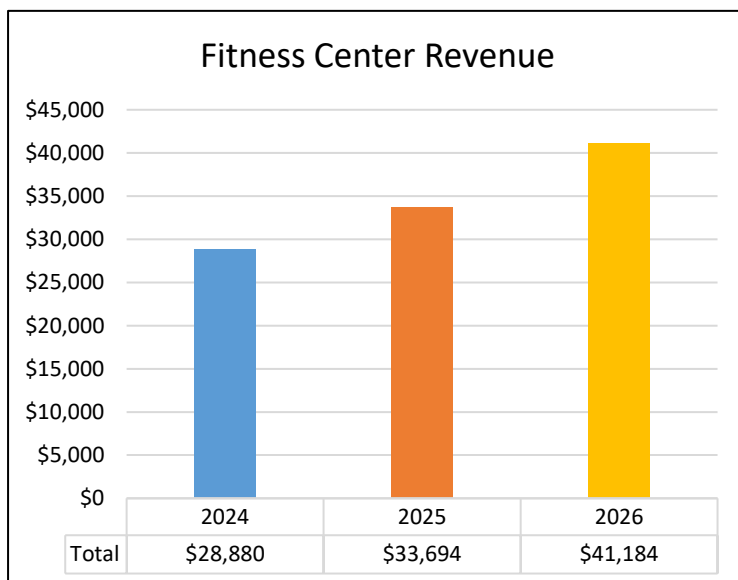
Afterschool Art	49	59	52	\$21,261	\$30,408	\$27,956
Afterschool Enrichment	178	122	144	\$64,764	\$51,068	\$49,147
Adult Art	19	10	10	\$7,281	\$3,457	\$5,720
Total	246	191	206	\$93,306	\$84,933	\$82,823

Dance/Theatre Programs <i>As of 8/31</i>	Enrollment			Revenue		
	2026	2025	2024	2026	2025	2024
Dance Classes	103	103	109	\$50,078	\$43,515	\$43,511
Theatre Classes	37	31	40	\$22,764	\$22,008	\$15,794
Broadway Bound	81	84	65	\$67,256	\$69,591	\$54,291
Total	221	218	214	\$140,098	\$135,114	\$113,596

Racquet Programs <i>As of 8/31</i>	Enrollment			Revenue		
	2026	2025	2024	2026	2025	2024
Youth Tennis	51	64	41	\$13,056	\$15,532	\$9,872
Adult Tennis	32	51	48	\$6,945	\$10,798	\$7,866
Adult Pickleball	46	95	172	\$8,802	\$19,725	\$27,395
Total	129	210	261	\$28,803	\$46,055	\$45,133

Boat Rentals	\$2,695	\$5,745	\$6,040
Totals	\$134,240	\$137,439	\$119,216

Glencoe Fitness



Facility Rentals

Facility rental inquiries are showing encouraging signs of renewed momentum as patrons begin booking fall and winter rentals. The gymnasium continues to stand out as one of our most sought-after spaces, hosting a diverse mix of activities throughout the year, from charity events and regular basketball practices with local organizations and community groups to celebratory gatherings like an upcoming Sweet 16 party this September. We also hosted a blood drive on August 26 in Community Hall.

Takiff Center Rentals <i>As of 8/31</i>	2026-27	2025-26	2024-25
Revenue	\$51,119	\$43,521	\$53,059

Outdoor Usage

Outdoor Usage <i>As of 8/31</i>	# Rentals			Revenue		
	2026	2025	2024	2026	2025	2024
Park Permits	38	32	30	\$4,633	\$6,332	\$5,440
Court Rentals (Tennis and Pickleball)	186	238	355	\$2,795	\$3,575	\$5,327
Totals	224	270	385	\$7,428	\$9,907	\$10,767

Early Childhood: Molly Tigera

Children's Circle Enrollment <i>As of 9/2/2026</i>	2026/27	2025/26	2024/25	2023/24	2022/23
Jellyfish (6 weeks to 15 months)	10	9	10	10	10
Frogs (15 months to 2 years old)*	9	7	8	15	13
Penguins (16 months to 2 year old)	13	13	N/A	N/A	N/A
Turtles (18 months-youngers 2s)*	14	14	15	15	15
Starfish (older 2s)	16	15	16	16	15
Dolphins (3s)	20	20	20	20	20
Polar Bears (3+4's)	14	20	N/A	N/A	N/A
Belugas (4s)	19	20	20	20	20
Total	115	118	89	96	93

We have also selected the slate for the 2026–2027 Early Childhood Advisory Committee and look forward to kicking off the committee this fall. The group will provide valuable community input and feedback as we continue to strengthen and grow Early Childhood programming.

For the 26-27 school year, we have one remaining spot to offer, which is in our Polar Bears 3's classroom. All other spots are currently enrolled or have families that have committed to the spot once their child turns the proper age of the classroom.

Community Engagement

Date	Event	Attendance
8/28/26	Trellis Table	40
8/29/26	Movies on the Green: Jaws	~150

Submitted by:

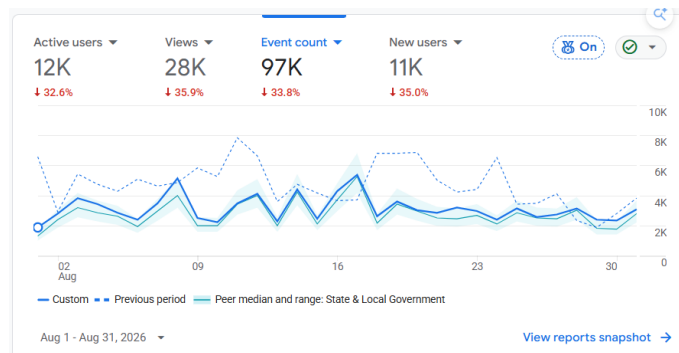
Bobby Collins

Deputy Director/Director of Recreation and Facilities

Marketing/Communications Report September 2026

Online Communication

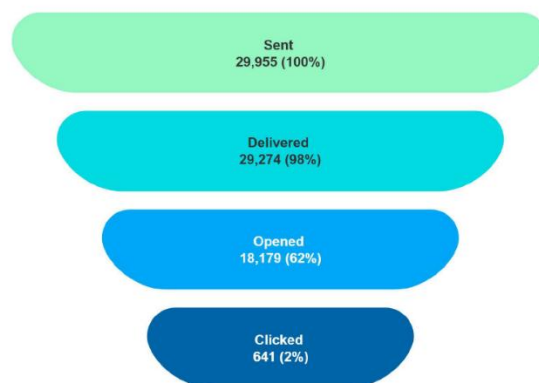
The website attracted 12,000 active users and 97,000 events in August—down 43% from July but up 7.6% year-over-year. New users totaled 11,000 (down 45% monthly, up 19.9% annually), while average engagement time increased 23.4% to 43 seconds. Notably, 87 users arrived via ChatGPT, signaling AI-powered discovery tools are emerging as a new traffic source.



Email Marketing

Email marketing remained a strong communication channel in August, with 29,955 emails sent and a 98% delivery rate. The 62% open rate was 29% above the industry average, while the 2% click rate was also above average. Top-performing campaigns included Maintenance Center Grand Opening, August Postseason at the Beach, and Friday Updates, showing continued engagement with timely, relevant District information.

Email marketing funnel

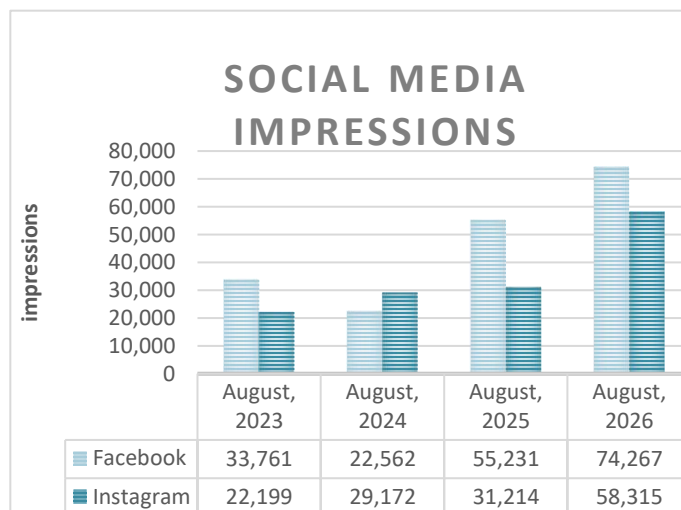


*Percentages are based on total emails sent

Social Media

August social media reflected the seasonal transition from summer to fall. The District's audience grew to 8,798 followers (+0.84%), while activity decreased from July's peak—impressions dropped to 138,680 (-59.5%), interactions to 4,540 (-68.0%), and posts to 115 (-37.2%).

Despite the monthly decline, year-to-date metrics show strong growth: 1.72 million impressions (+121%), 63,690 interactions (+83%), and 17.2% audience growth compared to last year.



Beach Closure Communication



*Our most popular post
on both Facebook and
Instagram this month!*

Submitted by:
Erin Classen
Superintendent of Marketing and Communications

XII. Discussion of Policy Updates within the Administrative Manual

Glencoe Park District
September 2026 Board Meeting

MEMORANDUM

TO: Board of Commissioners
FROM: Lisa Sheppard, Executive Director
CC: Bobby Collins, Deputy Director/Director of Recreation/Facilities
SUBJECT: Updated Administrative Manual Policies for Discussion
DATE: September 9, 2026

To better align with and meet NRPA CAPRA standards, staff have developed two new policies and updated an existing policy within the District's Administrative Manual. These policies are being updated alongside existing plans and implementation procedures to ensure the District has best management practices in place in a crisis or emergency and remains compliant with all applicable laws and regulations. The Executive Director and Deputy Director will review and approve updates to the applicable staff procedures once the policies are approved.

The policies are listed below for Board review, feedback, and approval.

Additional background information is also attached following the policies. Once approved, we will update the Administrative Manual to reflect the new policies and share them with staff.

Americans with Disabilities Act (ADA) Policy

The Glencoe Park District is committed to providing equal access and opportunity to individuals with disabilities and will comply with the Americans with Disabilities Act (ADA), as amended, and other applicable federal and state accessibility requirements.

The District shall not discriminate on the basis of disability in access to or participation in its parks, facilities, programs, services, communications, or employment. The District will make reasonable modifications to policies, practices, and procedures and provide appropriate auxiliary aids and services when necessary to provide individuals with disabilities an equal opportunity to participate, unless doing so would fundamentally alter the nature of a program, service, or activity or otherwise is not required by law.

The District will strive to ensure that its facilities, programs, services, communications, and digital resources are accessible in accordance with applicable accessibility standards. Accessibility shall be considered in District planning, operations, facility development and improvement, program delivery, and communications.

The District shall designate an ADA Coordinator to coordinate its compliance efforts and shall maintain appropriate procedures for requesting accommodations, addressing accessibility concerns, and resolving complaints of disability discrimination.

The District shall maintain and make publicly available an ADA Grievance Procedure providing for the prompt and equitable resolution of complaints alleging discrimination or noncompliance with Title II of the ADA. Information regarding the ADA Coordinator, accommodations, and grievance process shall be made available to the public, including through the District's website.

MEMORANDUM

The District will periodically evaluate its programs, services, facilities, policies, and practices to identify accessibility barriers and will plan for and implement improvements as required by applicable law and consistent with District planning and available resources.

Accessibility and inclusion are responsibilities shared throughout the District. Employees shall support implementation of this policy and follow established District procedures related to accessibility, reasonable modifications, effective communication, and ADA compliance. Appropriate training will be provided to staff.

This policy shall be reviewed periodically and revised as necessary to reflect changes in applicable laws, regulations, and accessibility standards.

Continuity of Operations Policy

It is the policy of the Glencoe Park District to maintain a Continuity of Operations Plan (COOP) to ensure operational readiness and the continuity of essential services under all conditions. District leadership shall ensure that trained personnel, clear succession procedures, and appropriate operational safeguards are in place to support the continuity of operations. The District shall regularly review, test, and improve its continuity capabilities to maintain organizational readiness.

Records Management Policy

The Glencoe Park District shall create, maintain, store, protect, retain, retrieve, and dispose of public records in accordance with the Illinois Local Records Act, Illinois Freedom of Information Act, rules of the Local Records Commission of Cook County, and applicable accreditation standards. Records shall be maintained in a manner that preserves their integrity, accessibility, security, and usability throughout their required retention period. No employee shall destroy, delete, alter, remove or otherwise dispose of an official District record except in accordance with the District's approved records retention schedule and authorized records-disposal procedures. The District shall maintain appropriate safeguards, backup systems, and disaster-recovery procedures to protect essential and permanent records from physical and electronic loss.

See Pages 3 through 5 for narratives and background explaining the proposed additions and changes.

Recommended Board Action: Discuss and, if there is a consensus, advance these policy changes for approval at the October Board meeting under the consent agenda.

MEMORANDUM

Narratives and Background Explaining the Proposed Additions and Changes.

Americans with Disabilities Act Policy

The ADA Policy was substantially updated to provide a more comprehensive framework for District-wide accessibility and compliance. The revised policy expands the District's commitment beyond individual accommodation requests to address nondiscrimination, reasonable modifications, accessible communications and digital resources, ADA coordination expectations, grievance procedures, ongoing accessibility evaluations, staff responsibilities, and training.

The updated policy clarifies that accessibility should be considered in District planning, operations, facility improvements, program delivery, and communications. These updates strengthen the District's compliance with applicable laws and accreditation standards and better integrate accessibility into ongoing District operations rather than in response to individual accommodation requests.

See below for a summary of the changes.

~~Glencoe Park District intends to comply with the Americans with Disabilities Act (ADA) in its efforts to afford equal opportunities to persons with disabilities.~~ The Glencoe Park District is committed to providing equal access and opportunity to individuals with disabilities and will comply with the Americans with Disabilities Act (ADA), as amended, and other applicable federal and state accessibility requirements.

~~If a participant or family member has a disability and is interested in participating in or attending Glencoe Park District services, programs, or activities, the District will make reasonable accommodations. Accommodations could include changing rules, policies, and practices, removing barriers to participation, and/or providing auxiliary aids or services to ensure that individuals are given an opportunity to participate.~~

The District shall not discriminate on the basis of disability in access to or participation in its parks, facilities, programs, services, communications, or employment. The District will make reasonable modifications to policies, practices, and procedures and provide appropriate auxiliary aids and services when necessary to provide individuals with disabilities an equal opportunity to participate, unless doing so would fundamentally alter the nature of a program, service, or activity or otherwise is not required by law.

The District will strive to ensure that its facilities, programs, services, communications, and digital resources are accessible in accordance with applicable accessibility standards. Accessibility shall be considered in District planning, operations, facility development and improvement, program delivery, and communications.

The District shall designate an ADA Coordinator to coordinate its compliance efforts and shall maintain appropriate procedures for requesting accommodations, addressing accessibility concerns, and resolving complaints of disability discrimination.

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~~If an individual requires publications or other materials of the District in a special format (Braille, audio cassette, or large print), every reasonable effort will be made to provide this. To assist the Glencoe Park District staff in making accommodations, we urge individuals to contact prior to their involvement and discuss the necessary accommodations with Glencoe Park District staff.~~

The District shall maintain and make publicly available an ADA Grievance Procedure providing for the prompt and equitable resolution of complaints alleging discrimination or noncompliance with Title II of the ADA. Information regarding the ADA Coordinator, accommodations, and grievance process shall be made available to the public, including through the District's website.

The District will periodically evaluate its programs, services, facilities, policies, and practices to identify accessibility barriers and will plan for and implement improvements as required by applicable law and consistent with District planning and available resources.

Accessibility and inclusion are responsibilities shared throughout the District. Employees shall support implementation of this policy and follow established District procedures related to accessibility, reasonable modifications, effective communication, and ADA compliance. Appropriate training will be provided to staff.

This policy shall be reviewed periodically and revised as necessary to reflect changes in applicable laws, regulations, and accessibility standards.

Continuity of Operations Policy

As part of the District's ongoing review and update of organizational policies and crisis preparedness practices, staff developed a Continuity of Operations Plan (COOP) and corresponding policy. They provide a framework for maintaining essential District functions and services when normal operations are disrupted by an emergency, severe weather event, technology or utility failure, public health incident, facility closure, or other significant disruption.

The proposed policy establishes the District's commitment to maintaining operational readiness and continuity of essential services. It places responsibility on District leadership to maintain trained personnel, succession procedures, and appropriate operational safeguards and to regularly review, test, and improve the District's continuity capabilities.

The policy provides organizational direction for the more detailed COOP. The COOP identifies how the District will carry out that direction through areas such as essential functions, orders of succession and delegation of authority, alternate facilities and work arrangements, communications, protection of vital records and information systems, personnel responsibilities, and procedures for restoring normal operations. The plan complements and is intended to be used concurrently with the District's existing emergency action plans and crisis communication procedures by focusing specifically on how the organization will continue operating during and after a disruption.

Adding a formal COOP policy and plan strengthens the District's overall emergency preparedness and organizational resiliency and provides a consistent framework for maintaining critical services to the community. The plan has been developed using FEMA continuity planning principles and will be reviewed, exercised, and updated periodically as District operations and risks evolve.

The proposed COOP Policy is new and was developed with reference to current succession

MEMORANDUM

procedures and emergency chain of command. It does not conflict with any current procedures but can be used alongside them to support our overall emergency preparedness.

Records Management Policy

As part of the District's ongoing review of organizational policies and administrative practices, staff developed a comprehensive Records Management Procedure Manual and a formal Records Management Policy. The purpose of this initiative is to establish a consistent District-wide approach to the creation, maintenance, storage, protection, retention, and lawful disposition of public records. The policy is intended to support compliance with the Illinois Local Records Act, Freedom of Information Act, Local Records Commission of Cook County requirements, and other applicable recordkeeping requirements while protecting the District's legal, operational, financial, and historical records.

The proposed policy establishes the District's overarching responsibility to properly manage public records throughout their required retention period. It requires records to remain accessible, secure, usable, and protected from unauthorized alteration or destruction and establishes safeguards for essential and permanent records against both physical and electronic loss.

The Records Management Procedure Manual will consolidate existing procedures into one location and provide the administrative framework for implementing the policy across all District departments. It establishes responsibilities for the Records Officer, department leadership, employees, and the District's IT provider and provides procedures for records retention, file organization, physical and electronic storage, email and electronic communications, scanning and digital reproduction, protection of vital and permanent records, disaster prevention and recovery, authorized records destruction, vendor-hosted records, and staff training. The manual also establishes a standard records-handling process for employees so that records are consistently identified, stored, protected, retained, and ultimately disposed of only after appropriate authorization.

The new manual places greater emphasis on records protection and continuity. The manual addresses present-day risks to records including fire, water, severe weather, equipment failure, cyberattack, ransomware, accidental deletion, unauthorized access, and other physical and electronic threats. It also establishes procedures for responding to a records incident, prioritizing vital and permanent records, documenting losses, recovering records, and making improvements following an incident. This component complements the District's Continuity of Operations Plan by helping ensure that records necessary to continue or restore critical District functions remain available following a disruption.

Together, the policy and the procedure manual formalize and strengthen the District's records management program, clarify responsibilities for all employees, and provide a consistent framework for managing records throughout their lifecycle.

XIII. Action Item

A. Approval of Resolution No. 991 for the Termination of PDRMA Health Membership

Glencoe Park District
September 2026 Board Meeting

RESOLUTION NO. 991

GLENCOE PARK DISTRICT TERMINATION OF PARTICIPATION IN THE PARK DISTRICT RISK MANAGEMENT AGENCY (PDRMA) HEALTH PROGRAM EFFECTIVE DECEMBER 31, 2026

WHEREAS, The Glencoe Park District is currently a participating member ("Member") of the Park District Risk Management Agency ("PDRMA") Health Program ("Program"); and

WHEREAS, PDRMA agency policies allow a Member to terminate its participation in the Program at the end of its membership term by serving a resolution stating that the Member will terminate its participation in the Program at the end of its Membership term ("Resolution"); and

WHEREAS, the Resolution must be adopted by the Member's corporate authorities ("Park Board") and sent to PDRMA's President/CEO not later than 120 days before the end of the Program's Membership term; and

WHEREAS, the Park District's current Membership term in PDRMA's Health Program expires, December 31, 2026.

WHEREAS, the Park Board of the Glencoe Park District desires to terminate its Membership in the PDRMA Health Program effective at the end of the current term, December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS, as follows:

1. Incorporation of Recitals: The recitals set forth above in this Resolution are hereby fully incorporated into this Resolution as if set forth in their entirety in this

Section 1.

2. Approval of Termination: In accordance with Section 4 of the PDRMA Agency Policies, the Glencoe Park District hereby notifies PDRMA that it will terminate its participation in the PDRMA Health Program effective at the last day of its current Membership Term, December 31, 2026.

3. Effective Date: This Resolution shall take full effect immediately upon its passage and approval by the Park Board. All prior ordinances, resolutions, motions, and orders of the Glencoe Park District Board of Commissioners in conflict herewith are hereby repealed to the extent of such conflict.

4. Severability: If any portion of this Resolution shall be determined to be invalid by a court of competent jurisdiction in the State of Illinois, the remaining portions of this Resolution shall remain in full force and effect.

This Resolution shall be in full force and effect upon its passage, approval, and publication if required by law.

PASSED this _____ day of _____, 2026.

AYES:

NAYS:

ABSENT:

President, Michael Covey

ATTEST:

Secretary, Lisa Sheppard

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 991:

**A RESOLUTION FOR THE TERMINATION OF
PARTICIPATION IN THE PARK DISTRICT RISK
MANAGEMENT AGENCY (PDRMA) HEALTH PROGRAM
EFFECTIVE DECEMBER 31, 2026.**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 pm on the 15th day of September 2026.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 15th day of September 2026.

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

XIII. Action Item

B. Approval of Resolution No. 992

Authorizing Membership in the

Intergovernmental Personnel Benefit

Cooperative

Glencoe Park District
September 2026 Board Meeting

ORDINANCE NO. 992

**AN ORDINANCE AUTHORIZING THE
ACCEPTANCE OF THE CONTRACT AND
BY-LAWS DOCUMENT OF THE
INTERGOVERNMENTAL PERSONNEL
BENEFIT COOPERATIVE AND AUTHORIZING
MEMBERSHIP IN THE IPBC BY GLENCOE PARK DISTRICT.**

WHEREAS, a number of Illinois local governments have entered into an intergovernmental agreement and created the Intergovernmental Personnel Benefit Cooperative (“IPBC”); and

WHEREAS, the IPBC has existed for several decades, and has provided benefit coverages for the officers and employees of many Illinois local governments; and

WHEREAS, the Glencoe Park District (GPD) wishes to become a Member of the IPBC; and

WHEREAS, the obligation of membership requires the acceptance by the Corporate Authorities of the Glencoe Park District of the Contract and By-Laws document of the IPBC as an intergovernmental contractual obligation to which the Glencoe Park District will become bound.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: The Glencoe Park District, as of the starting date at which admission to membership was or is granted by the IPBC Executive Board, shall become a Member of that intergovernmental cooperative.

SECTION 2: The terms and conditions of that membership shall be such terms and conditions as were imposed by the Executive Board of the IPBC in the acceptance

motion, and the contractual obligations under the terms of the Contract and By-Laws of the IPBC as such document currently exists and as it may be amended in accordance with its terms. The Glencoe Park District assumes such terms and conditions.

SECTION 3: Lisa Sheppard, Executive Director of the Glencoe Park District, or such other officer, as shall be authorized, is directed to execute any documents necessary to indicate the membership of the District in the IPBC.

SECTION 4: This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form, if required by law.

PASSED this _____ day of _____, 2026.

AYES:

NAYS:

ABSENT:

President, Michael Covey

ATTEST:

Secretary, Lisa Sheppard

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance No. 992:

**AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF THE CONTRACT
AND BY-LAWS DOCUMENT OF THE INTERGOVERNMENTAL PERSONNEL
BENEFIT COOPERATIVE AND AUTHORIZING MEMBERSHIP IN THE IPBC BY
GLENCOE PARK DISTRICT.**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 pm on the 15th day of September 2026.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 15th day of September 2026.

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

**SEVENTH AMENDMENT TO THE FIFTH CONSOLIDATED
AMENDMENT TO THE CONTRACT AND BY-LAWS
INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERATIVE**

ARTICLE I. Purpose, Definitions, Term.

PURPOSE:

The Intergovernmental Personnel Benefit Cooperative is a cooperative entity voluntarily established by contracting units of local government as are permitted by Article VII, Section 10 of the 1970 Constitution of the State of Illinois, and the Intergovernmental Cooperation Act and other provisions of law to jointly administer some or all of the personnel benefit programs offered by its MEMBERS to their officers and employees and the officers and employees of other governmental, quasi-governmental and non-profit public service entities with which some or all MEMBERS have separately arranged to list as if such officers and employees were employed by the MEMBER.

To the extent provided for in this Contract and By-Laws, and as approved by the BOARD OF DIRECTORS, or as authorized herein, the EXECUTIVE BOARD, the Intergovernmental Personnel Benefit Cooperative shall provide benefit coverage to the officers or employees of its MEMBERS. The Intergovernmental Personnel Benefit Cooperative shall also carry out such claim reduction and educational programs as shall be authorized by its BOARD OF DIRECTORS, or as authorized herein, the EXECUTIVE BOARD. The creation of the various funds established in this Contract and By-Laws are not intended by the parties to constitute the transaction of an insurance business within the State of Illinois. The intent of the parties is to separately establish benefit programs and to utilize the Intergovernmental Personnel Benefit Cooperative to achieve reduced costs of

administration and insurance purchases by providing similar services to all MEMBERS and to require MEMBERS to pay for the costs of such benefits or to share such costs in the manner from time-to-time established by the BOARD OF DIRECTORS or, as authorized herein, the EXECUTIVE BOARD.

DEFINITIONS

As used in this agreement, the following terms shall have the meaning hereinafter set out:

ADMINISTRATIVE FUND - A fund of monies established by the MEMBERS of the Intergovernmental Personnel Benefit Cooperative to pay for the joint administration of the personnel non-salary benefit programs offered by each MEMBER to its employees and officers and turned over for administration to the COOPERATIVE.

ALL MEMBER MEETINGS - Meetings of the BOARD OF DIRECTORS shall be held during March and November of each year, at such date and time as designated by the EXECUTIVE COMMITTEE. At the ALL MEMBER MEETING of the BOARD OF DIRECTORS held in March of odd-numbered calendar years (e.g., 2027, 2029), the MEMBERSHIP shall elect the Officers of the COOPERATIVE who shall also serve on the EXECUTIVE BOARD and the EXECUTIVE COMMITTEE as provided herein. At the ALL MEMBER MEETING of the BOARD OF DIRECTORS held in March of odd-numbered years, the BOARD OF DIRECTORS shall also divide into their respective VOTING TIERS and each VOTING TIER shall elect 1 Member of the EXECUTIVE BOARD. At the ALL MEMBER MEETING of the BOARD OF DIRECTORS held in March of even-numbered calendar years (e.g., 2026,

2028), the BOARD OF DIRECTORS shall elect 6 at large MEMBERS of the EXECUTIVE BOARD, At any of the ALL MEMBER MEETINGS, the BOARD OF DIRECTORS shall also vote on any items of business that are the exclusive jurisdiction of the BOARD OF DIRECTORS (i.e., all Vendors serving the COOPERATIVE; the Annual Renewal in the administration of the Benefit Fund; and all proposed changes to the By-Laws), and any items of business that failed to secure the 10 affirmative votes of the EXECUTIVE BOARD when considered by the EXECUTIVE BOARD. The EXECUTIVE BOARD shall also add any other item of business to the agenda of the ALL MEMBER MEETING of the BOARD OF DIRECTORS when at least 10% of the MEMBERS petition for such item of business to be added to the agenda.

BENEFIT FUND - A fund of monies established by the MEMBERS of the Intergovernmental Personnel Benefit Cooperative to fund certain benefits granted by the individual MEMBERS to their respective officers and employees and to purchase excess, aggregate, or other insurance.

BENEFITS - Non-salary payments made to employees or officers of MEMBERS, including but not limited to payments or reimbursements of expenses arising out of an illness or an accident and life insurance proceeds. The units of local government which participate in the COOPERATIVE have determined not to purchase insurance coverage for benefit payments below certain high limits but rather to rely upon their pooled financial capabilities to pay benefits within the financial obligations of the COOPERATIVE and to purchase some insurance to protect against catastrophic and certain other benefit claims.

BOARD OF DIRECTORS - The BOARD OF DIRECTORS is composed of all MEMBERS of the COOPERATIVE. The BOARD OF DIRECTORS shall approve all Vendors serving the COOPERATIVE; the Annual Renewal in the administration of the Benefit Fund; and all proposed changes to the By-Laws. The BOARD OF DIRECTORS shall also vote on any item of business which failed to secure the 10 affirmative votes of the EXECUTIVE BOARD when considered by the EXECUTIVE BOARD.

COOPERATIVE - The Intergovernmental Personnel Benefit Cooperative established pursuant to the Constitution and the statutes of this State by this intergovernmental agreement.

EXECUTIVE BOARD – The EXECUTIVE BOARD is composed of 15 Members elected at the ALL MEMBER MEETING of the BOARD OF DIRECTORS held in March of each year as follows:

- In odd-numbered years (e.g., 2027, 2029, etc.): the Chair, the Vice-Chair, and Treasurer, each of which is elected at large by the entire Membership, and 1 Member of the EXECUTIVE BOARD from each of the six respective VOTING TIERS as elected by and from among the Members in each of the six respective VOTING TIERS of the COOPERATIVE.
- In even-numbered years (e.g., 2028, 2030): 6 Members elected at large.

EXECUTIVE COMMITTEE – The EXECUTIVE COMMITTEE is composed of the Chair, Vice-Chair, and Treasurer of the EXECUTIVE BOARD. Its powers are defined herein and includes primary supervision of the EXECUTIVE DIRECTOR and the appointment of the MEMBERS to specific committees.

EXECUTIVE DIRECTOR – A part or full-time employee or independent contractor, who shall be selected and have his or her compensation set by the EXECUTIVE BOARD upon recommendation of the EXECUTIVE COMMITTEE and who shall administer and supervise the operations of the COOPERATIVE; make recommendations to the EXECUTIVE BOARD and the EXECUTIVE COMMITTEE in all areas where each has decision-making authority; and attend all meetings of the BOARD OF DIRECTORS, EXECUTIVE BOARD, and the EXECUTIVE COMMITTEE; and such other duties as assigned by the EXECUTIVE BOARD or the EXECUTIVE COMMITTEE.

HMO FUND - A fund of monies established by the MEMBERS of the Intergovernmental Personnel Benefit Cooperative to fund certain benefits granted by the individual MEMBERS to their respective officers and employees relating to health maintenance organizations.

LISTED ENTITIES – Governmental bodies, quasi-governmental bodies and non-profit public service entities listed by a MEMBER as having their employees and officers under a benefit program which will be administered along with that of a MEMBER by the COOPERATIVE.

MEMBERS – The units of local government or intergovernmental agencies established pursuant to an intergovernmental agreement composed of units of local government (sub-pool) which initially or later enter into this intergovernmental contract for the benefit of their employees and officers along with the employees and officers of other listed entities. Whenever in this agreement the phrase “units of local government,” “municipality” or similar phrase is used, it shall also refer to any intergovernmental agency

established pursuant to an intergovernmental agreement composed of units of local government.

VOTING TIERS – The COOPERATIVE shall place MEMBERS into one of six separate voting tiers according to the size of lives served (not dependents) in effect in the records of the COOPERATIVE shown as of January 1st of each year. The Six Voting Tiers are:

1-50 lives;

51-100 lives;

101-200 lives;

201-300 lives;

301 -400 lives;

401+ lives.

TERMINAL RESERVE FUND OR TERMINAL RESERVES – A fund of monies retained by the Intergovernmental Personnel Benefit Cooperative on behalf of MEMBERS whose fund balances may be in excess of all financial requirements for that MEMBER.

WELLNESS FUND – A fund of monies established by the MEMBERS of the Intergovernmental Personnel Benefit Cooperative to fund certain benefits granted by the individual MEMBERS to their respective officers and employees and to pay for health screenings and vaccines and to incentivize member participation.

TERM OF THE COOPERATIVE.

The Intergovernmental Personnel Benefit Cooperative shall operate with fiscal

years beginning on July 1st of each calendar year, and the COOPERATIVE shall continue in existence with a term ending on June 30, 2038. Except as provided herein, all previously adopted policies of the COOPERATIVE remain in full force and effect. At the end of this multi-year period, the term of the COOPERATIVE may be extended for a multi-year period of time, or if not acted upon by the MEMBERS, it shall continue in existence from year-to-year as an intergovernmental agreement with the membership of those governmental bodies which do not provide a notice of withdrawal. The ability of an individual MEMBER of the COOPERATIVE to withdraw shall be as provided in Article XVII.

ARTICLE II. Powers and Duties.

The powers of the COOPERATIVE to perform and accomplish the purposes set forth above, within the budgetary limits and procedures set forth in these By-Laws, shall be the following:

- (a) To employ agents, employees, and independent contractors,
- (b) To lease real property and to purchase or lease equipment, machinery, or personal property necessary for the carrying out of the purpose of the COOPERATIVE,
- (c) To carry out educational and other programs relating to health, accident, and other claims reductions,
- (d) To cause the creation of, see to the collection of funds necessary for the administration and operation of the COOPERATIVE,

- (e) To purchase such types of insurance as are approved by the EXECUTIVE BOARD,
- (f) Solely within the budgetary limits established by the MEMBERS to carry out such other activities as are necessarily implied or required to carry out the purposes of the COOPERATIVE specified in Article I or the specific powers enumerated in Article II, and in conjunction with the obligation of MEMBERS specified in Article XI.

ARTICLE III. Membership and Participation

The membership of the COOPERATIVE shall consist of those MEMBERS and previously approved listed entities which were either MEMBERS of the COOPERATIVE on July 1, 2024, or members of a “Sub-Pool” on July 1, 2024, and are now hereby approved as MEMBERS in their own capacity, and also those subsequently admitted to membership and continuing as MEMBERS as provided herein. Listed entities are other governmental, quasi-governmental and non-profit public service entities which MEMBERS have chosen to include within their membership in the COOPERATIVE. Such listing fulfills a public purpose in that such listed entities have so few employees and officers that they could not bear the risk inherent in offering such benefit programs on their own. In other cases, the MEMBER itself has so few employees that it requires the participation of such other listed entities for the same reason. The MEMBER which lists entities shall, however, be the sole MEMBER of the COOPERATIVE and shall be responsible for all costs and duties of membership provided herein. The MEMBER may make such arrangement as is desired with

members of a sub-pool or the listed entities regarding the manner of payment, sharing of risks and duration of such arrangement. Such arrangement is not a part of this Contract and By-Laws. New MEMBERS and their listed entities and the listing of additional entities by existing MEMBERS shall be added to the COOPERATIVE only after at least the concurrence of at least 10 affirmative votes of the members of the EXECUTIVE BOARD and subject to the payment of such sums and under such conditions as the EXECUTIVE BOARD shall in each case or from time-to-time establish.

The BOARD OF DIRECTORS is composed of all MEMBERS of the COOPERATIVE. The BOARD OF DIRECTORS shall approve: all Vendors serving the COOPERATIVE; the Annual Renewal in the administration of the Benefit Fund; and all proposed changes to the By-Laws. The BOARD OF DIRECTORS shall also vote on any item of business which failed to secure the 10 affirmative votes of the EXECUTIVE BOARD when considered by the EXECUTIVE BOARD.

Each MEMBER unit of local government shall choose in the manner applicable to that governmental body one (1) person to represent that body at the ALL MEMBER MEETINGS of the BOARD OF DIRECTORS and shall promptly notify the COOPERATIVE of such selection. The MEMBER may also select an alternate representative to serve when the initial representative is unable to carry out their duties. The person and alternate selected need not be an elected official of the MEMBER. Each MEMBER shall be entitled to one (1) vote at the ALL MEMBER MEETINGS of the BOARD OF DIRECTORS. Such vote may be cast only by the designated representative of the MEMBER or in their absence by designated alternate. No proxy votes or absentee votes shall be permitted. MEMBERS

may participate in any meeting by electronic means in accordance with rules adopted herein and the requirements of law. The representative selected by the MEMBER shall serve for a one fiscal year term commencing at the beginning of each fiscal year and until a successor has been selected. The representative chosen by the MEMBER may be removed by the MEMBER during the period of their term. In the event that a vacancy occurs in the representative or alternate representative, that MEMBER shall appoint a successor. The failure of a MEMBER to select a representative or his or her failure to participate shall not affect the responsibilities or duties of a MEMBER under this contract.

ARTICLE IV. Executive Board

(A) There is hereby established an EXECUTIVE BOARD of the COOPERATIVE.

The EXECUTIVE BOARD is composed of 15 MEMBERS that are elected at the ALL MEMBER MEETING of the BOARD OF DIRECTORS held in March of year as follows:

- In odd-numbered years (e.g., 2027, 2029, etc.): the Chair, the Vice-Chair, and Treasurer, each of which is elected at large by the entire Membership, and 1 Member of the EXECUTIVE BOARD from each of the six VOTING TIERS as elected by and from among the Members in each of the six respective VOTING TIERS of the COOPERATIVE.
- In even-numbered years (e.g., 2026, 2028) 6 Members elected at large.

The EXECUTIVE BOARD may from time-to-time establish other officers of the Board, in addition to those established in this Agreement, and choose the manner of selection of such officers.

(B) The EXECUTIVE BOARD shall determine the general policy of the COOPERATIVE which policy shall be followed by all officers, agents, employees, and independent contractors working for the COOPERATIVE. It shall have the responsibility for: (1) Hiring the EXECUTIVE DIRECTOR, (2) Setting the budget for the COOPERATIVE to be administered by the EXECUTIVE DIRECTOR, (3) Program approval, (4) Setting of fidelity bonding requirements for employees or other persons, (5) The acceptance of new MEMBERS and listed entities, (6) Approval of educational and other programs relating to claim reduction, (7) Approval of monthly and supplementary payments to the Administrative Fund and the Benefit Fund, including that portion of the cost of insurance attributable to each MEMBER, (8) Any other matters not assigned to another committee, officer, independent contractor, or agent, (9) Expulsion of MEMBERS, (10) approval of personnel policies for the employees of the COOPERATIVE. Approval of every item of business by the EXECUTIVE BOARD shall require no less than 10 affirmative votes from the MEMBERS of the EXECUTIVE BOARD. Items of Business failing to receive said 10 affirmative votes shall be added to the agenda of the next ALL MEMBER MEETING of the BOARD OF DIRECTORS.

(C) Voting shall be by roll call.

(D) The EXECUTIVE BOARD, the EXECUTIVE COMMITTEE, and any authorized committees, may establish rules governing their own conduct and procedure

consistent with the By-Laws. All notices required in this Contract and By-Laws document shall be in writing.

(E) A quorum of the EXECUTIVE BOARD shall consist of ten (10) MEMBERS of the EXECUTIVE BOARD and must include at least one MEMBER from each VOTING TIER. For purposes of establishing a quorum, the requirement to have a MEMBER from each voting tier may be met by EXECUTIVE BOARD MEMBERS that were elected at large.

(F) The term for each MEMBER of the EXECUTIVE BOARD shall be for two years and shall commence on July 1 of the year in which they MEMBER is elected.

1) As a special exception to the staggered selection of MEMBERS of the EXECUTIVE BOARD and to the term limits otherwise applicable to Officers and MEMBERS of the EXECUTIVE BOARD, the BOARD OF DIRECTORS shall at -- a Special ALL MEMBER MEETING of the BOARD OF DIRECTORS to be called in fall of 2024 for the purpose of electing the new Officers and MEMBERS of the EXECUTIVE BOARD—elect the following Officers and MEMBERS to the following terms:

- The Chair, the Vice-Chair, and Treasurer, each of which shall be elected at large by the entire Membership, and 1 Member of the EXECUTIVE BOARD from each of the six VOTING TIERS as elected by and from among the Members in each of the six respective VOTING TIERS of the COOPERATIVE, to a term extending through June 30, 2027; and
- 6 Members elected at large to a term extending through June 30, 2026.

2) Except as specified for the Officers as set forth below, there shall be no limit on the number of consecutive terms for a MEMBER of the EXECUTIVE BOARD.

3) Except as provided herein, no one serving on the EXECUTIVE BOARD shall receive any salary or other payment from the COOPERATIVE and any salary, compensation, payment, or expenses for such representative, shall be paid by each MEMBER separate from this Contract. In addition, the Chair Treasurer and such other officers as may be selected from time-to-time may submit to the EXECUTIVE COMMITTEE for its approval, reimbursement of expenses incurred in the pursuit of their position as officers of the COOPERATIVE. The reimbursement for such expenses, which shall be reported to the EXECUTIVE BOARD in the same manner as other approved payments, may include amounts advanced on behalf of the COOPERATIVE either by the officer or by a MEMBER of the COOPERATIVE.

(G) The Officers of the COOPERATIVE shall be the Chair, Vice-Chair, and Treasurer.

(1) The Chair, Vice-Chair, and Treasurer shall be elected by the MEMBERS at the ALL MEMBER MEETING of the BOARD OF DIRECTORS held in March of each odd-numbered year. Other than the initial slate of Officers to be elected at the Special ALL MEMBER MEETING of the BOARD OF DIRECTORS in the fall of 2024 (as set forth above), the term of each Office shall be for two years – corresponding to the fiscal year of the COOPERATIVE -- and no MEMBER shall serve in the same Office (other than the office of Treasurer) for more than 2 consecutive terms. There shall be no limit on the number of consecutive terms for the office of Treasurer. Officers shall serve until their successors have been chosen

and begin their terms.

- (2) All Officers are expected to conscientiously prepare for, attend, and actively participate in all EXECUTIVE BOARD meetings and EXECUTIVE COMMITTEE meetings.
- (3) The Chair is the chief elected officer of the COOPERATIVE and directs the overall affairs and operations of the EXECUTIVE BOARD; presides over all meetings of the EXECUTIVE BOARD and the EXECUTIVE COMMITTEE; and performs all other duties as are authorized in the By-Laws, or as the EXECUTIVE BOARD may authorize and as may be defined in the policies of the COOPERATIVE. The Chair, when authorized, shall execute documents on behalf of the COOPERATIVE and shall perform those duties normally associated with the Chair of an intergovernmental agency. In the absence or inability of the Chair to perform these duties, the Vice-Chair shall temporarily provide those services. If the Chair shall resign or permanently be unable to perform such duties, the Vice-Chair shall succeed to the position of Chair. In the case of vacancies, in all other offices of the Cooperative (other than the EXECUTIVE DIRECTOR or the Treasurer) the Chair shall appoint individuals with the required qualifications to fill any vacancies until the end of the term of the person leaving the office.
- (4) The Vice-Chair assists the Chair in directing the affairs and operations of the EXECUTIVE BOARD and EXECUTIVE COMMITTEE and acts as

presiding officer at meetings in the absence of the Chair.

- (5) The Treasurer shall have charge and custody of and be responsible for all funds and securities of the COOPERATIVE; receive and give all receipts for monies due and payable to the COOPERATIVE from any source whatsoever; deposit all such monies in the name of the COOPERATIVE in such banks, savings and loan associations or other depositories as shall be selected by the EXECUTIVE BOARD; keep the financial records of the COOPERATIVE and invest the funds of the COOPERATIVE as are not immediately required in such securities as the EXECUTIVE BOARD shall specifically or generally select from time-to-time. Provided, however, that all investments of the COOPERATIVE funds shall be made only in compliance with the COOPERATIVE'S Investment Policy which must be in accordance with statutory law at the time of any investment. The Treasurer shall perform all the duties incident to the office of Treasurer and such other duties as from time-to-time may be assigned to the Treasurer by the EXECUTIVE BOARD. In the absence of the Treasurer, or in the event of the inability or refusal of such officers to act, the Chair may temporarily perform the duties of the Treasurer and, when so acting, shall have all of the powers of and be subject to all of the restrictions upon the Treasurer. A new Treasurer shall be selected at the next regular or special meeting of the EXECUTIVE BOARD, but the Chair may act, in any case, until the

selection is made. The Treasurer shall also serve as Chair of the Finance Committee.

- (6) The EXECUTIVE BOARD may, by at least a two-thirds (2/3) vote of the EXECUTIVE BOARD (being 10 votes required), remove the Chair, Vice-Chair, Treasurer or the chair or any member of any Committee. Such removal shall be within the total discretion of the EXECUTIVE BOARD. After removal, the EXECUTIVE BOARD shall notify in writing the individual removed and give that person an opportunity to request an appearance before the EXECUTIVE BOARD with at least seven (7) days' prior written notice to contest the removal. The EXECUTIVE BOARD shall permit the person removed to explain why that person would wish to be reinstated, but the decision of the EXECUTIVE BOARD on removal or reinstatement shall not be required to meet any due cause or due process standard. The EXECUTIVE BOARD shall notify in writing all of the MEMBERS of the COOPERATIVE of its decision to remove or reinstate the member. The decision of the EXECUTIVE BOARD shall be final. These Officers serve in "at will" positions. In the event that the Chair is removed by the EXECUTIVE BOARD, the Vice-Chair shall take over that position and the new Chair will select the Vice-chair to fill out the remainder of that term.
- (7) Ten percent (10%) or more MEMBERS of the COOPERATIVE may request a special meeting of the EXECUTIVE BOARD to be held for the

purpose of removal of the Chair, Vice Chair, or Treasurer. The person proposed to be removed from such a position may address the meeting of the EXECUTIVE BOARD, which may remove the person upon the concurrence of no less than 10 MEMBERS of the EXECUTIVE BOARD. These Officers serve in “at will” positions. In the event that the Chair is removed by the EXECUTIVE BOARD, the Vice-Chair shall take over that position and the new Chair will select the Vice-chair to fill out the remainder of that term.

ARTICLE V. Executive Board Meetings.

- (a) Regular meetings of the EXECUTIVE BOARD shall be held no less than every other month and the dates of regular meetings of the EXECUTIVE BOARD shall be established at the beginning of each fiscal year. Any item of business may be considered at a regular meeting. A failure to hold these meetings, as required, shall not invalidate acts otherwise taken. Special meetings of the EXECUTIVE BOARD may be called by its Chair, or by any two (2) Directors. Five (5) days written notice of regular or special meetings of the EXECUTIVE BOARD shall be given to the official representatives of each MEMBER and an agenda specifying the subject of any special meeting shall accompany such notice. Business conducted at special meetings shall be limited to those items specified in the agenda.

- (b) The time, date, and location of regular and special meetings of the EXECUTIVE BOARD shall be determined by the Chair of the EXECUTIVE BOARD or by the convening authority.
- (c) To the extent consistent with these By-Laws, and except as modified by procedural rules established, Roberts Rules of Order, latest edition, shall govern all meetings of the COOPERATIVE. Minutes of all regular and special meetings of the EXECUTIVE BOARD and the EXECUTIVE COMMITTEE shall be sent to all MEMBERS.
- (d) Committee Chairs shall attend the regular meetings of the EXECUTIVE BOARD.

ARTICLE VI. Executive Committee; Executive Director.

- (a) The EXECUTIVE COMMITTEE is comprised of the Chair, Vice Chair, and Treasurer of the EXECUTIVE BOARD. The EXECUTIVE COMMITTEE shall be responsible for implementing the policy directions of the EXECUTIVE BOARD, primary supervision of the EXECUTIVE DIRECTOR, making a recommendation to the EXECUTIVE BOARD concerning the hiring, termination, and compensation of the EXECUTIVE DIRECTOR, and carrying out duties specified in this Contract and By-Laws or otherwise assigned by the EXECUTIVE BOARD. The EXECUTIVE COMMITTEE shall meet no less than monthly with the EXECUTIVE DIRECTOR and as no formal action will be taken in these meetings with the EXECUTIVE DIRECTOR, these

meetings will not be considered a form of meeting requiring notice to the MEMBERSHIP or otherwise open to the MEMBERSHIP. The EXECUTIVE COMMITTEE, together with the EXECUTIVE DIRECTOR, shall, on dates in September and January of each year as determined by the EXECUTIVE COMMITTEE, hold a virtual update meeting that all MEMBERS may attend and for which MEMBERS may submit questions of general interest. No quorum is required for the virtual update meetings and no action will be taken at the virtual update meetings.

- (b) The EXECUTIVE DIRECTOR shall be primarily responsible for the day-to-day activities of the COOPERATIVE include but not limited to: the approval of warrants and bills; compliance with growth policy; assistance in preparation of the audit; recommending programs, vendors, investment policies, goals, and policy changes to EXECUTIVE BOARD; service level assessments and the management of the employees of the COOPERATIVE. The EXECUTIVE DIRECTOR shall, within the budgetary constraints approved by the EXECUTIVE BOARD, and subject to the supervision of the EXECUTIVE COMMITTEE, be responsible for the hiring, management, promotion, discipline, termination, and other matters related to employees of the COOPERATIVE. The EXECUTIVE DIRECTOR shall make recommendations concerning the compensation of employees and the personnel policies to be adopted by the COOPERATIVE for its employees. The EXECUTIVE DIRECTOR may enter into contracts and expenditures in

amounts up to \$50,000, have the authority to renew or extend, with or without amendments, existing contracts with cost decreases or, in the case of increases, those of less than 5% per year. The EXECUTIVE BOARD, by motion, may increase the dollar amounts of the contracts and expenditures, which may be authorized by the EXECUTIVE DIRECTOR. The EXECUTIVE DIRECTOR, or their designee, shall attend all meetings of the BOARD OF DIRECTORS, EXECUTIVE BOARD, the EXECUTIVE COMMITTEE, the Finance Committee, the Operations Committee, and the Membership Committee, but shall not be a voting member of those bodies.

ARTICLE VII. Committees.

(a) A Finance Committee is established. The Finance Committee shall be (15) fifteen MEMBERS comprised of the Treasurer and, as appointed by the EXECUTIVE COMMITTEE, one MEMBER from each of the six VOTING TIERS and eight other appointed MEMBERS from among the MEMBERS of the COOPERATIVE. The Treasurer shall serve as Chair. The Committee members shall be appointed for a term of two (2) years which shall be staggered. The Finance Committee shall serve as a recommending body to the EXECUTIVE BOARD. The Finance Committee shall review and recommend the annual budget, programs and vendor performance and other projects and tasks as assigned by the Chair or the EXECUTIVE BOARD. The EXECUTIVE COMMITTEE

shall fill vacancies on the Finance Committee, which appointments shall be until the end of the term of the person replaced.

(b) An Operations Committee is established. The Operations Committee shall be (15) fifteen MEMBERS comprised of the following:

1) the Chair, who is appointed by the Chair of the EXECUTIVE BOARD; and,

2) as appointed by the EXECUTIVE COMMITTEE, one MEMBER chosen from among the MEMBERS of each of the respective six VOTING TIERS; and

3) as appointed by the EXECUTIVE COMMITTEE, eight other MEMBERS chosen from among the MEMBERS of the COOPERATIVE at large.

The Committee members shall be appointed for a term of two (2) years which shall be staggered. The Operations Committee shall serve as a recommending body to the EXECUTIVE BOARD. It shall review the day-to-day operations of the COOPERATIVE and make recommendations for changes needed or actions to create greater efficiencies. The EXECUTIVE COMMITTEE shall fill vacancies on the Operations Committee, which appointments shall be until the end of the term of the person replaced.

(c) A Membership Committee is established. The Membership Committee shall have at least seven (7) members consisting of an appointed chair and one member from each of the respective VOTING TIERS. The members of the Committee and its Chair shall be selected by the EXECUTIVE COMMITTEE. The Committee

members shall be appointed for a term of two (2) years which shall be staggered. The Membership Committee shall provide onboarding, mentoring, education, training, networking, and leadership development to the IPBC membership. The EXECUTIVE COMMITTEE shall fill vacancies on the Membership Committee which appointments shall be until the end of the term of the person replaced.

(d) The EXECUTIVE BOARD or the EXECUTIVE COMMITTEE may establish on a permanent or ad hoc basis other committees or Boards to serve the COOPERATIVE.

(e) When officers of the COOPERATIVE need to be selected by the EXECUTIVE BOARD, the EXECUTIVE COMMITTEE shall name a Nominations Committee, which will consider candidates and make a recommendation for the filling of the positions. The EXECUTIVE COMMITTEE may, but shall not be required to, select a past Chair who shall serve as Chair of the Nominations Committee. The past Chair may be authorized to select Delegates or Alternates to serve as Members of the Nominations Committee. The Nominations Committee shall present to the EXECUTIVE BOARD a recommended slate of candidates for review by the MEMBERSHIP. This report shall be submitted no later than thirty (30) days before the date of the ALL MEMBER MEETING of the BOARD OF DIRECTORS held in March of each year and at which the elections shall take place. Other persons seeking to be named to positions on committees may have their names offered and reported for consideration by the EXECUTIVE COMMITTEE as it shall be

constituted from time to time.

(f) The COOPERATIVE shall purchase Directors and Officers Liability Insurance, commercial general liability insurance, and a blanket fidelity bond, all in such amounts as to be established by the EXECUTIVE BOARD to protect Officers, Directors and employees and to assure the fidelity of all officers, directors, and employees of the COOPERATIVE who shall have the authority to receive or authorize by their signature or order the payment of COOPERATIVE funds. Additional fidelity and similar coverages may be procured by the COOPERATIVE from time-to-time.

(g) The EXECUTIVE BOARD may select a financial institution to carry out some or all of the functions which would otherwise be assigned to a Treasurer and may select a management company or agent to carry out some or all of the functions which would otherwise be assigned to the EXECUTIVE DIRECTOR.

ARTICLE VIII. Finances.

A. Administrative Fund.

The cost of the administration of the COOPERATIVE shall be borne by each of its MEMBERS in direct proportion to the number of employees and officers of the MEMBER and listed entities whose benefit programs are to be administered by the COOPERATIVE as compared to the total number of such persons served by the COOPERATIVE.

Whenever payments to the Administrative Fund shall be based upon an estimate, the MEMBER shall promptly receive a refund or pay a deficiency when final figures

become available. The Administrative Fund shall pay all of the administrative costs of the COOPERATIVE and payment shall be made to cause the administration of all actions approved by the BOARD OF DIRECTORS.

B. The Benefit Fund.

Payments into the Benefit Fund will be developed and administered in the following manner:

1. Before the start of each fiscal year, the BOARD OF DIRECTORS, based upon the advice and recommendation of the EXECUTIVE COMMITTEE, will determine on the basis of financial data the amount of total payments from all MEMBERS necessary to fund anticipated benefit payments and the cost of insurance.
2. The BOARD OF DIRECTORS, based upon the recommendation of the EXECUTIVE COMMITTEE will also determine how this total amount of anticipated expenses should be divided among the MEMBERS. The charges to be made to the MEMBERS shall be determined by a vote of the BOARD OF DIRECTORS which shall, in establishing such sums due, treat all similarly situated MEMBERS in an equal manner. Such a vote must receive at least the concurrence of two-thirds (2/3) of a quorum at a BOARD OF DIRECTORS meeting.
3. The BOARD OF DIRECTORS may, each fiscal year, choose an allocation of the payments into the Benefit Fund whereby some or all of the costs are divided among the MEMBERS based upon general in-

creases or decreases in the total costs of the COOPERATIVE without regard to the claims made against individual MEMBERS or it may elect to grant debits or credits based upon the individual plans offered by the MEMBERS or the level of claims. Debits or credits may be expressed through the use of a banding formula.

4. In the event that the BOARD OF DIRECTORS shall fail to approve the charges or allocations by the requisite vote, the charges and allocations for the next year shall, until and unless modified, be based upon the prior year's allocations with charges increased by ten percent (10%) and additionally subject to the obligation to make Supplementary Payments.
5. The COOPERATIVE may purchase such other insurance coverage as may be approved by the EXECUTIVE BOARD.
6. Without regard to any other provision contained herein, the EXECUTIVE BOARD may establish charges to be paid by the MEMBERS for life insurance benefits to be based upon total pooling of the experience of all MEMBERS with each MEMBER paying the same cost per employee for such life insurance coverage. The time at which a determination regarding the amounts due for such life insurance coverage and the manner in which such amounts shall be paid shall be the same as that established for other payments into the Benefit Fund. The EXECUTIVE BOARD may also establish a

program to provide dental or other benefits to MEMBERS which wish such coverage.

C. The Wellness Fund.

Payments into the Wellness Fund will be developed and administered in the following manner:

1. Before the start of each fiscal year, the EXECUTIVE BOARD, based upon the advice and recommendation of the EXECUTIVE DIRECTOR, will determine on the basis of financial data the amount of total payments from all MEMBERS necessary to fund anticipated wellness related expenses and wellness incentives.
2. The EXECUTIVE BOARD, based upon the recommendation of the EXECUTIVE DIRECTOR, will also determine how this total amount of anticipated expenses should be divided among the MEMBERS. The charges to be made to the MEMBERS shall be determined by a vote of the EXECUTIVE BOARD which shall, in establishing such sums due, treat all similarly situated MEMBERS in an equal manner. Such a vote must receive at least 10 affirmative votes of the MEMBERS of the EXECUTIVE BOARD.
3. The EXECUTIVE BOARD may, each fiscal year, choose an allocation of the payments into the Wellness Fund whereby some or all of the costs are divided among the MEMBERS based upon general increases or decreases in the total costs of the COOPERATIVE without

regard to the claims made against individual MEMBERS or it may elect to grant debits or credits based upon the individual plans offered by the MEMBERS or the level of claims.

4. In the event that the EXECUTIVE BOARD shall fail to approve the charges or allocations by the requisite vote, the charges and allocations for the next year shall, until and unless modified, be based upon the prior year's allocations with charges increased by ten percent (10%) and additionally subject to the obligation to make Supplementary Payments.

D. General Fiscal Matters.

The EXECUTIVE BOARD shall provide to the MEMBERS an annual audit of the financial affairs of the COOPERATIVE to be made by a certified public accountant at the end of each fiscal year in accordance with generally accepted auditing principles.

E. Supplementary Payments.

If, during any year, the funds on hand are not sufficient to pay benefits or administrative expenses which are the responsibility of the COOPERATIVE and not through a failure of insurance coverage or other causes, the EXECUTIVE BOARD shall require Supplementary Payments. The increased payments shall be computed utilizing the same method under which payments were made for the year in question and except for payments into the Administrative Fund where payments shall be made by all MEMBERS, they

shall only be due from MEMBERS which were entitled to receive benefits from the account which requires Supplementary Payments. If a MEMBER transfers employees and officers from a fund where Supplementary Payments are due to another fund, a determination shall be made by the EXECUTIVE BOARD as to the amount of Supplementary Payments due from that MEMBER arising from its prior participation in that fund.

F. Terminal Reserves

During any fiscal year, and with the approval of the Treasurer, a MEMBER may withdraw from the COOPERATIVE any amount of Terminal Reserves provided that there shall be deducted from that payment any amounts owed by the MEMBER or reasonably anticipated to be owed by the MEMBER to the COOPERATIVE either being then due and payable or estimated to be due based upon tentative figures or preliminary audits, or any other amounts due from the MEMBER to the COOPERATIVE. The Treasurer may always deduct from a MEMBER's Terminal Reserves any amounts necessary to pay for that MEMBER's obligations to the COOPERATIVE. Within thirty (30) days after a final audit, approved by the EXECUTIVE BOARD, the amounts then determined to be owed to the COOPERATIVE shall be deducted from the Terminal Reserves. Thereafter, the MEMBER shall receive a determination of the Treasurer within sixty (60) days of a written request. The Treasurer shall provide a written report to the EXECUTIVE COMMITTEE of any approved requests for withdrawals from Terminal Reserves within sixty (60) days after the withdrawal. If the COOPERATIVE shall have advanced funds on behalf of a MEMBER such that the MEMBER is expected to have a deficit balance in its Terminal Reserves, then, within sixty (60) days after written notice, the MEMBER shall be required to pay to the

COOPERATIVE at least sufficient funds so as to remove the deficit in its Terminal Reserves.

G. Suspension or Termination of Claim or Other Payments.

In any situation, where the EXECUTIVE COMMITTEE should determine that a Member has not promptly paid to the COOPERATIVE any financial obligation then due, which is in excess of the amount of \$50,000.00, or is more than one-half of one month's contribution, whichever is less, it may direct that the payment of the Member's claims or other sums sought shall be suspended or terminated for a specified period of time or until certain specified actions have taken place. If the decision is made by the EXECUTIVE COMMITTEE, the suspension may be for a period of time up to and including the date at which the EXECUTIVE BOARD considers and takes action relating to a proposed termination of membership or other action. The EXECUTIVE COMMITTEE shall notify the Members of the EXECUTIVE BOARD of its decision. The EXECUTIVE BOARD may also vote to suspend or terminate the payment of claims in the situations provided for above.

As is provided in the PURPOSE section, the IPBC is to "jointly administer some or all of the personnel benefit programs offered by its MEMBERS to their officers and employees." The COOPERATIVE has determined that the funding of those administrative acts is dependent upon the prompt and full payment by MEMBERS of their obligations. A defaulting MEMBER, rather than the COOPERATIVE, shall be fully responsible for any claims, demands or suits, or any increased costs allegedly caused by a suspension or termination of claim payment on behalf of a MEMBER in financial default. In case such a claim, demand, suit, or increased cost is made or incurred by the COOPERATIVE, the

defaulting MEMBER shall hold harmless, defend, and indemnify the COOPERATIVE, its other MEMBERS and their officers and employees against such claim, demand, suit, or cost.

H. Payments in Error.

If the COOPERATIVE should in error pay any benefit claims, administrative fees, or other charges on behalf of a Member, which it was not obligated to pay, the Member shall, upon thirty (30) days' written notice, reimburse the COOPERATIVE for the amounts improperly paid.

ARTICLE IX. Plan of Benefits, HMOs and Reductions In Coverage.

MEMBERS may change the Plan of Benefits provided at any time, but shall notify the EXECUTIVE DIRECTOR at least one hundred twenty (120) days prior to the intended effective date of such change; and such change shall be subject to a redetermination on the underwriting basis of the payments due the COOPERATIVE. The EXECUTIVE DIRECTOR shall make a determination as to the amount of the increased or reduced payment required in light of the change. If the MEMBER should dispute the amount of the redetermination, an initial decision regarding such amount shall be made by the EXECUTIVE COMMITTEE with an appeal to the EXECUTIVE BOARD. In the event that the EXECUTIVE DIRECTOR should determine that the proposed change provides a level or type of coverage, the cost of which cannot be determined on an underwriting basis or which would provide an excessive risk to the COOPERATIVE, or is inconsistent with the insurance purchased by the COOPERATIVE or would otherwise not be in the best interest

of the COOPERATIVE, the EXECUTIVE DIRECTOR shall present that opinion and the reasons supporting that opinion in writing to the MEMBER requesting the change and to the Chair and the EXECUTIVE DIRECTOR. The change shall not come into effect within the COOPERATIVE's plan of benefits except in the manner recommended by the EXECUTIVE DIRECTOR unless the decision of the EXECUTIVE DIRECTOR is overturned or modified by the EXECUTIVE COMMITTEE or the EXECUTIVE BOARD. The MEMBER may institute the change, but shall be individually financially responsible for the administration and payment of such benefits as are not eventually authorized to be provided within the COOPERATIVE. The EXECUTIVE DIRECTOR shall as promptly as possible re-price covered benefits. No claim may be made against the COOPERATIVE for the unauthorized change.

The COOPERATIVE may offer to its MEMBERS participation in an HMO Fund separate from the Benefit Fund to pay the costs of providing HMO services to the officers and employees of the participating MEMBERS. Accounting for this Fund, including surplus or deficit amounts, shall be separate from the Benefit Fund. For any fiscal year if the EXECUTIVE BOARD of the COOPERATIVE votes to provide an HMO Fund for the fiscal year, all MEMBERS offering HMO benefits to their officers and employees shall only offer the Plan of Benefits of the COOPERATIVE'S HMO Fund or those in union-sponsored programs.

An HMO Plan of Benefits shall mean any plan which provides benefits to participants through a restriction on the doctors who provide services, an absence of substantial

deductible or co-payments and an absence of or simplified claim forms. An HMO Plan of Benefits may be offered by the COOPERATIVE either through joint purchase or pooling.

The rates for the HMO Plan or Plans of Benefits offered by the COOPERATIVE for the specific plans of its MEMBERS shall be established by the EXECUTIVE BOARD. The Board may establish an average annual rate percentage change for the HMO Fund as a whole, and may then, through the use of a banding formula, establish bands of no more than 10 percentage points more or less than the average annual price adjustment for those MEMBERS whose claims experience has been above or below the average. It may also approve other allocation formulas.

Where the COOPERATIVE establishes set rates, under two (2) circumstances and upon a report of the EXECUTIVE DIRECTOR, the EXECUTIVE BOARD may individually rate a MEMBER or MEMBERS. Where the actual paid claims, incurred by a MEMBER during any two (2) or more years of a three (3) year period, were both in the highest or both in the lowest bands, or where it is discovered that claim history material submitted by a MEMBER was improperly stated, that MEMBER or MEMBERS may be individually rated and may be required to contribute to the appropriate Fund a sum no more than 100% greater or lesser than the amount which would be payable had that MEMBER or MEMBERS been rated with the group as a whole. Such individual rating shall carry into another cycle until such time as the paid claims of the MEMBER have declined for a year so that the MEMBER would be entitled to be rated with the group as a whole.

If, for any year or years, the EXECUTIVE BOARD should determine that there are surplus funds within the HMO Fund which can be distributed to the MEMBERS without

harming the fiscal integrity of the HMO Fund, those surplus funds shall be distributed to all existing and prior MEMBERS of the COOPERATIVE (who validly withdrew) who made contributions into the HMO Fund in the proportion in which those contributions were made. A determination as to whether surplus funds shall be distributed to the remaining MEMBERS of the COOPERATIVE shall be made from time-to-time by the EXECUTIVE BOARD.

If a MEMBER, in accordance with the By-Laws, elects to withdraw from the COOPERATIVE, or if it has no officers or employees who will receive the HMO Plan of Benefits for the next fiscal year, it shall be the obligation of that MEMBER to pay all the claims of its officers and employees for HMO services under the COOPERATIVE which were performed prior to the commencement of that next fiscal year, but not submitted and processed before the end of that fiscal year, but within the time period allowed for submissions. The EXECUTIVE COMMITTEE, on the recommendation of the EXECUTIVE DIRECTOR, may require a MEMBER to pre-fund an amount estimated to be sufficient to pay for such HMO runoff claims and administration.

Within sixty (60) days after the approval of the audit of the COOPERATIVE's HMO Fund for the prior fiscal year, a final accounting of funds owed or owing shall take place. If a MEMBER which has offered an HMO Plan of Benefits shall have no officers or employees receiving such benefits in a subsequent fiscal year, or if that MEMBER has validly withdrawn from the COOPERATIVE, then that MEMBER, subject to a pre-funding of HMO run-off claims and administration, shall be entitled to its percentage of any surplus funds within the HMO Fund. The payment of surplus funds or the receipt of amounts otherwise

due from the MEMBER shall be carried out in accordance with the provisions of Article XVII.

In the event that HMO coverage is no longer offered by the COOPERATIVE, any surplus funds remaining shall, after audit and the setting aside of run-off amounts, be distributed to the MEMBERS (except for expelled MEMBERS) in the proportion in which they contributed funds to the HMO Fund.

If the number of employees or officers of the MEMBERS eligible to receive some portion of any of the COOPERATIVE's benefits should decline or where for some other reason the EXECUTIVE DIRECTOR is concerned about the ability of a specific fund to cover potential claims, the matter shall be brought to the attention of the EXECUTIVE COMMITTEE and the EXECUTIVE BOARD. The EXECUTIVE BOARD may determine that the coverage shall no longer be offered or its scope or amount of coverage shall be prospectively reduced. A decision to make such a reduction shall not become effective for at least sixty (60) days after the vote of the EXECUTIVE BOARD.

ARTICLE X. Insurance and Other Coverages.

The COOPERATIVE may purchase insurance from a company permitted to write such coverage in Illinois. The COOPERATIVE may also join with other intergovernmental entities to provide collective self-insurance. The obligation of any MEMBER to the COOPERATIVE shall be limited to funding those benefits collectively self-insured by the COOPERATIVE. No MEMBER shall be responsible for the benefit claims of another

MEMBER which were to be paid by insurance but were not paid or at levels above the insurance purchased for MEMBERS.

ARTICLE XI. Obligations of Members.

The obligations of MEMBERS of the COOPERATIVE shall be as follows:

- (a) To appropriate or budget for, where necessary to levy for and to promptly pay all monthly and supplementary or other payments to the COOPERATIVE at such times and in such amounts as shall be established by the EXECUTIVE BOARD within the scope of this Contract and By-Laws. Any delinquent payments shall be paid with a penalty which shall, for the period of non-payment, be equivalent to the prime rate of interest on the date of delinquency charged by the bank in Illinois with the largest assets or the highest interest rate allowed by statute to be paid by an Illinois non-home rule municipality whichever is greater. In the event that the COOPERATIVE shall be required to expend funds for administrative, legal, or other costs brought about by the failure of a MEMBER to pay sums owed the COOPERATIVE or to otherwise comply with its obligations, such amounts expended shall be added to the sums due the COOPERATIVE and shall be payable by the MEMBER. In the event that a MEMBER of the COOPERATIVE should sue the COOPERATIVE or any of its MEMBERS or officers regarding an interpretation of this Contract and By-Laws, an action taken by the EXECUTIVE BOARD or officers or any other matter arising out

of its membership in the COOPERATIVE, and should not be the prevailing party in that suit, it shall, as part of its contractual obligation to this COOPERATIVE, pay the reasonable attorneys' fees and other costs and expenses expended by the COOPERATIVE in defending against that suit.

- (b) During its entire membership in the IPBC, a MEMBER shall only exclusively provide to its employees and officers, except independent contractors, or those in union-sponsored programs, the health and accident benefits and associated life insurance coverage of the COOPERATIVE. In entering into this intergovernmental agreement, each MEMBER, sub-pool, and sub-pool member acknowledges, recognizes, and accepts that intergovernmental agreements are voluntary associations where the MEMBERS can determine, by contract and, by authorized actions of the EXECUTIVE BOARD and the EXECUTIVE COMMITTEE, the identity of the MEMBERS, how MEMBERS and those otherwise bound can be admitted, dealt with during membership and expelled.
- (c) To select a person to serve on the EXECUTIVE BOARD and to select an alternate representative.
- (d) To allow the COOPERATIVE reasonable access to all facilities of the MEMBER and all records including but not limited to financial records which relate to the purpose and powers of the COOPERATIVE.
- (e) To furnish full cooperation with the COOPERATIVE's EXECUTIVE DIRECTOR, Committees, attorneys, claims adjusters, the EXECUTIVE

DIRECTOR and any Board or committee, agent, employee, officer or independent contractor of the COOPERATIVE relating to the purpose and powers of the COOPERATIVE.

- (f) To furnish the COOPERATIVE with a copy of revisions to its written benefit program at least one hundred twenty (120) days prior to the effective date of such change.
- (g) To report to the COOPERATIVE as promptly as possible all claims made to it within its benefit program as administered by the COOPERATIVE.
- (h) To follow those procedures regarding the administration of and application for benefits adopted by the EXECUTIVE BOARD which do not reduce the level of benefits contained within any MEMBER's individual benefit program, which are to be paid for by funds of or through the COOPERATIVE. For example, large case management, frequency and amount of claim submissions and wellness programs. The adoption of such procedures shall require at least the concurrence of no less than 8 votes of the members of the EXECUTIVE BOARD.
- (i) This Contract and By-Laws document is not intended to create or provide any rights in third-parties, including, but not limited to the individuals to whom the MEMBERS provide benefits.

ARTICLE XII. Liability of EXECUTIVE BOARD or Officers.

The MEMBERS of the EXECUTIVE BOARD or officers of the COOPERATIVE should use ordinary care and reasonable diligence in the exercise of their power and in the performance of their duties hereunder; they shall not be liable for any mistake of judgment or other action made, taken or omitted by them in good faith; nor for any action taken or omitted by any agent, employee or independent contractor selected with reasonable care; nor for loss incurred through investment of COOPERATIVE funds, or failure to invest. No Director shall be liable for any action taken or omitted by any other Director. No Director shall be required to give a bond or other security to guarantee the faithful performance of their duties hereunder. The Administrative Fund shall be used to defend and hold harmless any Director or officer for actions taken by the EXECUTIVE BOARD, the EXECUTIVE COMMITTEE, Committee members, or performed by the Director within the scope of his or her authority. The COOPERATIVE may purchase insurance providing similar coverage for such Directors or officers.

ARTICLE XIII. Additional Insurance.

The EXECUTIVE DIRECTOR, through the distribution of the minutes of the EXECUTIVE BOARD or through other means, shall inform all MEMBERS of the scope and amount of insurance in force from time-to-time. Membership in the COOPERATIVE shall not preclude any MEMBER from purchasing any insurance coverage above those amounts or in addition to that purchased by the COOPERATIVE. The COOPERATIVE may also create and administer programs to pay dental or other claims. All funds for the

operation of such programs shall be accounted for separately and the financial obligations arising from such programs shall only be the responsibility of MEMBERS which participate.

ARTICLE XIV. Disputes Over Coverage.

In the event that a MEMBER should question whether its employee or officer or that of a listed entity is entitled to payments, that MEMBER shall, in writing, direct the COOPERATIVE not to pay any further amounts arising from such claim after the date of the receipt of the written direction. When so directed, the COOPERATIVE shall not pay such claim unless the MEMBER's order is withdrawn. Provided, however, that the MEMBER shall defend and hold harmless the COOPERATIVE against all costs, including defense costs, or damages which the COOPERATIVE shall incur in acting on the direction of the MEMBER. The COOPERATIVE may require the MEMBER to advance funds to support this obligation and on a failure of the MEMBER to do so, it may choose to make the payment.

In the event that an officer or employee or other person claiming benefits from a MEMBER or the MEMBER itself should contest the decision of the EXECUTIVE BOARD, which declines to pay a benefit in whole or in part, the decision of the EXECUTIVE BOARD shall be final in the absence of fraud. The COOPERATIVE shall have no financial responsibility if a company which provides insurance for benefit claims refuses or is unable to pay such claims. In the absence of action by the EXECUTIVE BOARD to recover such funds from the Company the MEMBER affected may pursue the matter at its expense.

ARTICLE XV. Contractual Obligation.

This document shall constitute a contract among the MEMBERS of the COOPERATIVE. The obligations and responsibilities of the MEMBERS set forth herein including the obligation to take no action inconsistent with this Contract and By-Laws as originally written or validly amended shall remain a continuing obligation and responsibility of the MEMBER. The terms of this contract may be enforced in a court of law either by the COOPERATIVE itself or by any of its MEMBERS. The consideration for the duties herewith imposed upon the MEMBERS to take certain actions and to refrain from certain other actions shall be based upon the mutual promises and agreements of the MEMBERS set forth herein and the advantage gained by MEMBERS in anticipated reduction of administrative costs for the processing of personnel benefits. Provided, however, that the financial obligations of a MEMBER are limited to that agreed to herein or such additional obligations as may come about through amendments to these By-Laws. The Scope of Coverage of the COOPERATIVE shall extend only to the MEMBERS. This intergovernmental agreement is not intended to, nor does it grant, any rights, including but not limited to, the right to an interpretation of its provisions or benefits to any third-parties.

ARTICLE XVI. Expulsion of Members.

By at least the concurrence of the vote of 8 members of the EXECUTIVE BOARD, any MEMBER may be expelled. Such expulsion, which shall take effect in the manner set out below, may be carried out for one or more of the following reasons:

- (a) Failure to make any payments due to the COOPERATIVE,

- (b) Failure to exclusively provide to its employees and officers, except independent contractors, or those in union-sponsored programs, the health and accident benefits and associated life insurance coverage of the COOPERATIVE,
- (c) Failure to furnish full cooperation with the COOPERATIVE's attorneys, EXECUTIVE DIRECTOR, and any agent, employee, officer or independent contractor of the COOPERATIVE relating to the purpose and powers of the COOPERATIVE,
- (d) Failure to carry out any obligation of a MEMBER which impairs the ability of the COOPERATIVE to carry out its purpose and powers.

No MEMBER may be expelled, except after notice from the COOPERATIVE, of the alleged failure along with a reasonable opportunity of not less than fifteen (15) days to cure the alleged failure. The MEMBER, within that 15-day period, may request a hearing before the EXECUTIVE BOARD before any decision is made as to whether the expulsion shall take place. The EXECUTIVE BOARD shall set the date for a hearing which shall not be less than fifteen (15) days after the expiration of the time to cure has passed. The EXECUTIVE BOARD may appoint a hearing officer to conduct such hearing and make a recommendation to the EXECUTIVE BOARD based upon findings of fact. If the Board conducts the hearing itself, it may make a decision at the close of the hearing. A decision by the EXECUTIVE BOARD to expel a MEMBER after notice and hearing and a failure to cure the alleged defect shall be final unless the EXECUTIVE BOARD shall be found by a court to have committed a gross abuse of discretion. After expulsion, the former MEMBER

shall continue to be fully obligated for any payments due to the COOPERATIVE which were created during the term of its membership along with any other unfulfilled obligation as if it were still a MEMBER of the COOPERATIVE.

The obligation of the COOPERATIVE to administer the claims filed under the benefit program of the expelled MEMBER shall cease thirty (30) days after the date of expulsion, provided that the MEMBER is not in financial arrears to the COOPERATIVE. If the expelled MEMBER is in financial arrears to the COOPERATIVE, including estimated deficits, the administration of claims shall cease immediately upon expulsion. After expulsion, the COOPERATIVE or its EXECUTIVE DIRECTOR may agree by contract to administer and pay the claims of the expelled MEMBER using funds furnished by the expelled MEMBER. The expelled MEMBER shall be required to pay the cost of the transfer of such document if it should choose to pay claims by itself or through others.

ARTICLE XVII. Withdrawal of a Member and Continuation
 or Termination of the COOPERATIVE.

MEMBERS shall have the right to withdraw from membership at the end of any fiscal year if proper notice of withdrawal is given in the manner provided in this Article. The obligation of a MEMBER shall include continuing participation with regard to all classes of officers and employees of the MEMBER, not including its listed entities, established as being entitled to benefits at the commencement of each fiscal year. Provided, however, that if a MEMBER should choose to end continuing participation with regard to officers and employees of the MEMBER, other than at the end of a one-year term, who are to be provided health and life insurance coverage in a union-sponsored program, the

COOPERATIVE shall permit such withdrawal, but it may re-price the costs of benefits to the continuing employees or officers based upon the same underwriting criteria used by that COOPERATIVE in the normal course of its business. If officers or employees are withdrawn from the COOPERATIVE into a union-sponsored program, they may subsequently be returned to coverage, but only on an underwriting basis. In addition, when the withdrawal is into a union-sponsored program, no MEMBER shall be expelled from the COOPERATIVE if the continuing employees or officers meet the general criteria required from time-to-time for other MEMBERS of the COOPERATIVE. If a MEMBER, which no longer meets the underwriting criteria as a MEMBER should be voluntarily admitted to an intergovernmental agency (sub-pool), which itself is a MEMBER of the COOPERATIVE, it may continue receiving benefits from the COOPERATIVE under the Contract and By-Laws of the Intergovernmental Agency. Provided, however, that upon at least 10 affirmative votes of the MEMBERS of the EXECUTIVE BOARD, any MEMBER may be relieved of continuing participation with regard to a particular class or classes of officers and employees of the MEMBER. In addition, a MEMBER shall only be required to provide continuing participation for those persons within such classes of officers and employees as are actually employed or working for the MEMBER.

Any MEMBER of the COOPERATIVE may withdraw from the COOPERATIVE at the end of a fiscal year of the COOPERATIVE upon the giving of at least ninety (90) days prior written notice of withdrawal. Such notice shall be addressed to the Chairman of the COOPERATIVE and the EXECUTIVE DIRECTOR, and shall be accompanied by a resolution of the Corporate Authorities of the MEMBER electing to withdraw from the

COOPERATIVE.

If a MEMBER should withdraw from the COOPERATIVE and the contract between the COOPERATIVE and providers do not provide for mandatory run-off claim payments, no benefit claims of the MEMBER shall be processed or paid by the COOPERATIVE after the close of the fiscal year in which withdrawal takes place, unless the withdrawing MEMBER shall enter into a contract with the COOPERATIVE or the provider to provide such services using funds furnished by the withdrawing MEMBER. Pending claims and other records relating to the withdrawing MEMBER shall, in the absence of such a contract, be turned over to that MEMBER in a prompt manner and at that MEMBER's cost.

If a MEMBER should withdraw from the COOPERATIVE, as of the date of its withdrawal, individual stop loss or aggregate stop loss insurance policies purchased by the COOPERATIVE, on behalf of its MEMBERS, will likely contain provisions which will provide that such insuring entities will be required to pay no claims of a withdrawing MEMBER which were not paid during the time of its Membership. Withdrawing MEMBERS will be required to pay such claims not paid during the time of its Membership. Withdrawing MEMBERS may wish to explore individually purchasing extensions of such insurance policies if available to them from the insuring entities or arrange for alternate insurance coverages. MEMBERS should be aware of such payment obligations which will not be those of the COOPERATIVE except in the unlikely event that such individual stop loss or aggregate insurance policies provide for additional coverage.

With regards to benefit claims and administrative fees after a MEMBER withdraws in any way from the COOPERATIVE, the contract between the COOPERATIVE and the

entity offering HMO benefits may provide that the COOPERATIVE is responsible for certain payments to the HMO for benefit claims and administrative costs for a continuing period. If a contract contains such a provision, the withdrawing MEMBER is responsible for the payment to the COOPERATIVE for all of such payments for the period contained within that agreement.

With regards to benefit claims and administrative fees after a MEMBER withdraws in any way from the COOPERATIVE, the Contract between the COOPERATIVE and the entity or entities offering other than HMO benefits may also provide that the COOPERATIVE is entitled to those entities paying the run-off claims of the withdrawing MEMBER for a period of time specified in the Contract. Such a contract may obligate the COOPERATIVE to pay the provider for the payment of the agreed-upon claims of the withdrawing MEMBERS with the specified period of time even if the withdrawing MEMBER should be in default of its obligations to pay the COOPERATIVE for the previously-agreed to run-off coverage after the MEMBER'S withdrawal. Such contracts with providers may prevent the COOPERATIVE from directing the provider not to pay claims of the withdrawing MEMBER even if the withdrawing MEMBER is in default of its requirements. In some cases, the provider will advance funds and bill the COOPERATIVE after the payments have been made. Under other contracts, the provider may stop the payment for all continuing MEMBERS or MEMBERS which have withdrawn from the COOPERATIVE and have fully paid in advance or as requested for run-off claims. Because of the serious adverse affect to all of the COOPERATIVE'S MEMBERS in the event that a withdrawing MEMBER fails to pay such amounts, the COOPERATIVE may utilize any funds within the

account of the withdrawing MEMBER to pay for such run-off claims or may require the withdrawing MEMBER to advance funds reasonably estimated to be paid by the provider and the COOPERATIVE in fulfilling run-off payment provisions of the previously executed contracts with the providers. All withdrawing MEMBERS shall remain fully obligated for their portion of all expenses of and claims agreed to be paid by the COOPERATIVE incurred during the period of their Membership and during any period in which contractually obligated run-off claims are to be paid. The COOPERATIVE may seek to recover those funds at any time or seek to require advance payment of estimated costs.

Within one-hundred twenty (120) days after the approval of the audit of the COOPERATIVE for the prior fiscal year, a final accounting of funds owed or owing shall take place. Such accounting shall include all funds of the COOPERATIVE. If the amount owed to or owing from the withdrawing MEMBER shall be \$250,000 or less, the party owing such funds shall make payment within ninety (90) days after the final accounting. If the amount owed to or owing from the withdrawing MEMBER shall be over \$250,000, the party owing such funds may pay such funds owed in no more than 13 equal monthly payments with interest at the highest amount lawfully payable by a non-home rule Illinois municipality with the first payment to commence within ninety (90) days after the final accounting is established.

If the withdrawal of MEMBERS prior to the start of the next fiscal year shall reduce the number of covered employees and officers of the remaining MEMBERS, and any new MEMBERS legally committed to membership for the next fiscal year, to less than 5,000 covered lives, the COOPERATIVE shall, except for winding up its affairs, cease its

operations at the end of the then-concluding fiscal year. In that case, the EXECUTIVE BOARD shall continue to meet on such a schedule as shall be necessary to carry out the winding up of the affairs of the COOPERATIVE. If, during any fiscal year, the number of covered employees and officers should, through the withdrawal or expulsion of listed entities or attrition, be reduced to below 2,000 covered lives persons, any MEMBER may call a special meeting to discuss the feasibility of continuing the COOPERATIVE in operation until the close of that fiscal year.

If any MEMBER should file a suit against the COOPERATIVE questioning the validity of the Contract and By-Laws document, or should raise the validity of this document in a suit by

the COOPERATIVE and the validity of the Contract and By-Laws document is sustained, that

MEMBER shall pay for the full legal and defense costs of the COOPERATIVE in that suit.

By execution of this Contract and By-Laws document, we do hereby certify that its approval and our membership in the IPBC has been authorized by our governing Board.

DATED: _____

Member

Name:

Title: _____

XIII. Action Item

C. Approval of the Cancelation of the October Regular Committee Meeting (no documents)

Glencoe Park District
September 2026 Board Meeting