

BOARD REPORT

November 2026

GLENCOE PARK DISTRICT

GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, November 17, 2026 | 7:00pm at Takiff Center

Consistent with Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 requirements (Open Meetings Act). Notices of this meeting were posted. Meeting Location: Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

A G E N D A

I. Call to Order
II. Roll Call
III. Consent Agenda Items
  A. Minutes of October 20, 2026, Regular Board Meeting
  B. Minutes of November 4, 2026, Regular Committee Meeting
  C. Approval of the Bills
  D. Accept ADA Transition Plan
  E. Approval of Updates to Financial Policy
  F. Approval of Surplus Property Disposal Ordinance No. 994
IV. Matters from the Public
V. Presentation and Discussion of the 2026 Lakefront Report
VI. Staff Presentation on Tax Levy
VII. Truth in Taxation Hearing: An Ordinance Levying the Taxes for the Glencoe Park District, Cook County, IL for 2026
VIII. Approval of Ordinance No. 995 Levying the Taxes for the 2026 Tax Year
IX. Financial Report
X. Executive Director's Report
XI. Action Items
  A. Approval of IAPD 2027 Annual Meeting Delegates
  B. Approval of Commissioners to Attend IAPD/IPRA Soaring to New Heights Conference in January 2027
XII. Other Business
XIII. Executive Session
  A. Personnel – 5ILCS 120/2(c)(1)
XIV. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: lsheppard@glencoeparkdistrict.com

Key rules governing participation
All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

Truth in Taxation Hearing:
All comments will be limited to three (3) minutes per person, with no cap on the total number of minutes for all comments.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Park Commissioners or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for ***any*** reason whatsoever, they may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
November 2026 Board Meeting

III. Consent Agenda Items

Minutes of October 20, 2026, Regular Board Meeting, Minutes of November 4, 2026, Committee of the Whole Meeting, Approval of the Bills, Acceptance of the ADA Transition Plan, Approval of Updates to Financial Policy, and Approval of the Surplus Property Disposal Ordinance No. 994

Glencoe Park District
November 2026 Board Meeting

III. Consent Agenda Items

A. Minutes of October 20, 2026, Regular Board Meeting

Glencoe Park District
November 2026 Board Meeting

DRAFT

MINUTES OF OCTOBER 20, 2026 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Commissioners present:	Staff present:
Michael Covey, President (remote)	Lisa Sheppard, Executive Director/Secretary
Nicole Reifman, Vice President	Kyle Kuhs, Director of Parks and Planning
Jacki Avitia-Guzman, Treasurer	John Cutrera, Director of Finance and HR
Meg Cummins, Commissioner	Bobby Collins, Deputy Dir./Dir. of Rec & Facilities
Gary Hazan, Commissioner	Erin Classen, Superintendent of Marketing/Comm.

Commissioner Cummins arrived at 7:19 PM

Members of the public in attendance who signed in or spoke: Jeff Shapack

Approval to Attend Via Phone Conference: Commissioner Guzman entertained a motion to approve Michael Covey to attend the meeting via phone conference. Commissioner Hazan seconded the motion. All approved, and the motion passed.

Consent Agenda: A motion was made by Commissioner Guzman to approve the consent agenda items as presented, including the September 21, 2026 Regular Board Meeting minutes; the indoor batting cage equipment purchase; acceptance of the $20,000 GBSA donation; the Takiff lighting control bid; updates to the ADA, Continuity of Operations and Records Management policies in the administrative manual; and Approval of the Bills. Commissioner Hazan seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Reifman, Guzman, Hazan, Covey
NAYS: None
ABSENT: None
Motion passed.

Matters from the Public: Jeff Shapack

Jeff Shapack, a Glencoe resident, addressed the Board about lakefront parking, surveys, beach finances, and the tax levy. He said the Lakefront Parking Task Force should stay focused on parking and advocated prioritizing parking near Lakefront Park and surrounding streets for Glencoe residents while continuing public beach access. He questioned the timing and parking-related scope of surveys shared with the task force and requested an independent random-sample survey of residents on parking policy. He also requested three years of comprehensive financial statements for Glencoe Beach and Perlman Boating Beach, including associated operating and public safety costs, and asked that financial information be shared before the November 17 hearing.

He requested that his email to the Board be included in the meeting record and urged that the proposed operating levy increase not exceed 4.99%. The Board thanked him and took his comments under advisement.

AAPRA National Gold Medal Award – Grand Plaque: Jan Arnold, Executive Director of the Park District of Oak Park and a member of the National Gold Medal Committee, presented the District with its 2026 National Gold Medal Grand Plaque for Class V agencies serving populations under 30,000. Arnold described the award's independent evaluation of long-range planning, conservation, equity, health and wellness, creative programming, financial stewardship, and community engagement. She recognized District initiatives including sustainability efforts, the Ravine Bluffs Cottage and recreational improvements. President Covey thanked the staff for their collective work and emphasized the range and quality of programs serving residents of all ages. Executive Director Sheppard thanked the Board for its leadership and noted that the recognition reflects a districtwide effort.

Presentation and Discussion on 2026 Camp Report: Adam Wohl, Assistant Director of Recreation and Facilities, introduced Emily Holmberg, Program Manager, and Cal Engebretson, Program Supervisor, who reviewed staffing, traditional and specialty camps, enrollment, finances, family feedback, and 2027 planning. The District employed more than 100 seasonal camp staff, using online and in-person training and expanded recruitment. Early childhood camp offerings were streamlined by age and length of day. Traditional camps included Kinder Korner, Sun Fun, Camp Adventure, Action Quest, and the Counselor-in-Training program. Separate before and after camp options provided families greater scheduling flexibility. The CIT program served 54 participants and continues to provide a pathway into seasonal staff and leadership roles.

The contractual Game On! Sports for Girls and Finish Strong Athletics camps continued to grow and attracted families from neighboring communities. Game On recorded 995 registrations and 355 unique participants, with approximately $684,000 in revenue. Finish Strong recorded 607 registrations and 353 unique participants, with revenue exceeding $1.1 million. Registration for the 2027 specialty camps had already opened and was ahead of the prior year at the time of the presentation.

Across camps, the District reported 2,754 total enrollments, a 62% increase over 2025, approximately $3.1 million in revenue and a projected $1.1 million net surplus, excluding aquatics and sailing camps. Among 100 survey respondents, 97% rated camp value good to excellent, 89% indicated they would register again, and operating hours received a 100% good to excellent rating.

Commissioners praised the staff's response to severe weather and poor air quality, including arranging alternate indoor field trips and transportation rather than canceling meaningful activities. The Board discussed differences in operating margins between District-operated and contractual camps, rising transportation and wage costs, and the potential for specialty programs to draw some participants from traditional camps. Staff explained that contractual camps have different revenue sharing arrangements and that families often divide their summer between programs. Commissioners requested clearer

separation of traditional and contractual camp results in future reports. Discussion also addressed long-term enrollment trends, alignment with District 35 school enrollment, indoor gym capacity, and possible use of additional school facilities as specialty camps expand. Staff discussed using parks, new shelters, and District vehicles more extensively, as well as plans to improve communications, diversify field trips, and enhance beach activities. Early childhood camp hours will be reviewed for next year due to the updated IDEC regulations.

Financial Report: Director Cutrera presented second quarter projections through August 31, 2026, in place of the standard monthly report. Major operating funds are projected to finish approximately $400,000 better than budget, with an operating surplus of approximately $2.7 million compared with the $2.3 million budget. Capital project results are projected approximately $670,000 better than budget, primarily due to the timing of project expenditures, bringing the overall variance to approximately $1.1 million favorable. The Corporate Fund is projected approximately $250,000 favorable due to higher property tax collections, interest income and lower parks personnel costs. Takiff administration is projected approximately $127,000 favorable, and recreation programming approximately $128,000 favorable, reflecting strong specialty camp performance. Children's Circle is projected approximately $108,000 unfavorable due to staff leaves, substitute coverage, and lower-than-budgeted turnover.

Director Cutrera explained that most capital variances are timing-related. Some maintenance center expenses shifted into the current fiscal year, while some beach construction expenses will move into the following year. West Park bids produced approximately $180,000 in savings. The District completed its $1.95 million master plan capital transfer in July and will evaluate future transfers through the next budget process. Property tax distributions are arriving more promptly than last year, although still later than normal. Commissioners asked about the likelihood of meeting projections and the distinction between actual operating improvements and capital timing changes. Staff said the projections carry limited risk but emphasized that deferred capital expenses do not represent permanent savings.

Executive Report: Executive Director Sheppard reviewed recent District activities and recognized staff contributions. The updated Friday evening Mud Run drew approximately 500 participants and included music, food trucks, and a community celebration of the Gold Medal Award. Staff are surveying participants to evaluate the new format, including feedback on event timing and possible future obstacles. The District's goat grazing visit to Milton Park also drew community interest, volunteers, merchandise sales, and television coverage, while supporting invasive plant management and sustainability education.

Director Kuhs reported that the newly renovated West Park is open, with turf restoration remaining and protective fencing expected to stay in place through winter and spring. At Glencoe Beach, demolition of the South Beach improvements and beach house interior are complete, underground plumbing is substantially underway, and contractors are preparing foundations for sun shelters and the boardwalk before proceeding to North Beach work. Staff continue to manage access around the construction area. The boating season ended October 11, with final locker and boat removal underway.

Preparations for the Weinberg ice season are beginning. Sheppard also highlighted strong Kid's Club and School Day Off programming registration, and great marketing efforts for our recent special events.

Action Items:

Approval of Resolution 993: Truth in Taxation: A motion was made by Commissioner Guzman to approve Resolution 993 as presented. Commissioner Hazan seconded the motion.

AYES: Guzman, Reifman, Cummins, Hazan, Covey
NAYS: None
ABSENT: None
The motion passed.

Approval of the 2027-2028 Regular Board and Committee Dates: A motion was made by Commissioner Reifman to approve the District's regular board and committee dates as presented. Commissioner Hazan seconded the motion.

AYES: Guzman, Reifman, Cummins, Hazan, Covey
NAYS: None
ABSENT: None
The motion passed.

Other Business: Executive Director Sheppard asked commissioners to pick up printed packets distributed to the Lakefront Parking Task Force. She explained that the materials contain substantial information about beach operations and lakefront parking and encouraged commissioners to review them.

Executive Session: There was no reason to enter into Closed Session.

Adjourn: Commissioner Cummins moved to adjourn the meeting at 8:21 PM. Commissioner Guzman seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

III. Consent Agenda Items

B. Minutes of November 4, 2026, Committee of the Whole Meeting

Glencoe Park District
November 2026 Board Meeting

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MINUTES OF NOVEMBER 4, 2026, COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00 PM and roll was called.

Committee members present:	Staff present:
Michael Covey, President	Lisa Sheppard, Executive Director and Secretary
Nicole Reifman, Vice President	Bobby Collins, Deputy Director
Jackie Guzman, Treasurer	Kyle Kuhs, Director of Parks and Planning
Gary Hazan, Commissioner	John Cutrera, Director of Finance & Human Resources
	Erin Classen, Superintendent of Marketing & Comm.

Members of the Public in attendance who signed in or spoke: None

Matters from the Public: None

ADA Plan Presentation: Shelly Zuniga of WT Group presented the updated Americans with Disabilities Act (ADA) Transition Plan, which updates the District's previous assessment from approximately ten years ago. She explained that Title II requires public entities to evaluate facilities, programs, and policies for accessibility and identify barriers, corrective measures, a schedule, and the official responsible for implementation. The review applied the 2010 ADA Standards and applicable Illinois Accessibility Code requirements, including standards for outdoor recreation areas. WT Group reviewed public and employee spaces and sought community input through a public meeting and survey, although participation was limited.

The plan provides individual site reports, an updated searchable transition plan, a summary report, and a systemwide program access review. WT Group proposed a ten-year implementation schedule in three phases, beginning with accessible parking, routes, restrooms, entrances, and primary facilities, followed by recreation features and more complex improvements. The District should make measurable progress each year and coordinate accessibility improvements with its ongoing capital program. The cost references for the three phases total approximately $1.945 million, or roughly $194,000 annually over ten years, before accounting for projects already planned or completed. These figures are planning references rather than project estimates.

Commissioners asked about the frequency of future evaluations, the condition of recently renovated parks, and which improvements should receive priority. Zuniga recommended refreshing the assessment about every ten years while continuing implementation and maintenance annually. Staff explained that many findings relate to routine maintenance, settling pavement, minor installation errors, or capital projects already underway. Major improvements at Glencoe Beach, West Park, Friends Park, and eventually Takiff Center

are expected to address a substantial portion of the identified work. No immediate critical concern was identified during the discussion.

The Board also discussed building accessibility awareness among frontline and maintenance employees. Commissioners emphasized the importance of training staff to recognize barriers, maintain accessible routes and amenities, and incorporate accessibility into everyday work. Zuniga suggested hands-on training with people with disabilities, clear installation instructions, and involvement of the disability community in planning. Staff noted existing training efforts and expressed interest in expanding practical training for parks personnel. The plan will be brought to the next regular Board meeting for formal acceptance.

Discussion of Financial Policy Updates: Director Cutrera reviewed proposed revisions to the Accounts Payable and Credit Card policies to reflect the District's transition from paper-based processes to electronic systems. The Accounts Payable policy now describes electronic invoice receipt, coding, and approval through the District's financial system, standardized departmental approval routing, additional review for invoices over $1,000, and Executive Director approval for invoices over $5,000. It also recognizes ACH, virtual card, and other electronic payment methods.

The revised Credit Card policy reflects electronic receipt submission and reconciliation, improved oversight of card issuance and credit limits, and procedures for missing receipts.

Commissioners asked about monthly statement reconciliation, supporting documentation, and controls to prevent inappropriate purchases. Staff confirmed that every charge requires a receipt, supervisors review itemized transactions, finance conducts additional review and periodic audits, and monthly reconciliation remains in place. The policy specifically refers to periodic audits. Staff also discussed the use of ACH for recurring customer payments and certain program deposits to reduce processing fees, as well as staff training and monthly manager meetings to support the changes. The Board supported advancing both policies to the November regular meeting consent agenda.

Other Business: Director Sheppard reminded the Board that the 2027-2028 Annual Meeting schedule is available.

Executive Session: A motion was made by Commissioner Guzman and seconded by Commissioner Hazan to enter executive session to discuss matters identified as possible litigation and personnel under the Illinois Open Meetings Act, 5 ILCS 120/2(c)(1) and (11). Commissioners Covey, Avitia-Guzman, Hazan, and Reifman voted aye. The motion carried 4–0. The staff attendees for the closed session were the commissioners present, Lisa Sheppard, Bobby Collins, Erin Classen, and Erika Doroghazi. No action was taken in executive session.

Adjourn: Commissioner Hazan moved to adjourn the meeting at 7:58 PM. Commissioner Guzman seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

II. Consent Agenda Items

C. Approval of the Bills

Glencoe Park District

Voucher List of Bills

By Vendor Set

Payment Dates 10/1/2026 - 10/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor DBA: 10132 -					
ABT Electronics Inc.	10/29/2026	21721	68-00-000-5515	Maintenance Center – Washer/Dryer & Range Hood	2,016.00
ABT Electronics Inc.	10/29/2026	21721	68-00-000-5515	Maintenance Center – Refrigerator & Gas Range	4,292.00
				Vendor DBA 10132 - ABT Electronics Inc. Total:	**6,308.00**
Vendor DBA: 10098 -					
AFLAC	10/02/2026	21710	10-00-000-2170	Supplemental Aflac Coverage	158.06
AFLAC	10/29/2026	21719	10-00-000-2170	Supplemental Aflac Coverage	158.06
				Vendor DBA 10098 - AFLAC Total:	**316.12**
Vendor DBA: 12572 -					
Ake Olsson	10/14/2026	APA001236	25-00-000-5362	mud run photos	300.00
				Vendor DBA 12572 - Ake Olsson Total:	**300.00**
Vendor DBA: 11841 -					
Alexander Edward Sokol	10/14/2026	APA001237	25-00-000-5362	mud run drone	700.00
				Vendor DBA 11841 - Alexander Edward Sokol Total:	**700.00**
Vendor DBA: 10864 -					
All About Childcare Health Ltd.	10/26/2026	APA001272	25-26-000-5387	Nurse Visit - September 2026	100.00
				Vendor DBA 10864 - All About Childcare Health Ltd. Total:	**100.00**
Vendor DBA: 12219 - Alta Construction Equipment Illinois LLC					
Alta Construction Equipment Il..	10/26/2026	APA001273	25-25-941-5300	Light Towers	739.90
				Vendor DBA 12219 - Alta Construction Equipment Illinois LLC Total:	**739.90**
Vendor DBA: 10946 -					
Amazon Capital Services	10/07/2026	DFT0002969	25-25-941-5400	Course and Medical Supplies	172.68
Amazon Capital Services	10/07/2026	DFT0002969	25-25-941-5400	Mud Run Supplies	161.25
Amazon Capital Services	10/07/2026	DFT0002969	25-25-410-5400	Kitchen, STEAM & office supplies	137.20
Amazon Capital Services	10/07/2026	DFT0002969	25-26-000-5401	Kitchen, STEAM & office supplies	8.99
Amazon Capital Services	10/07/2026	DFT0002969	25-26-000-5460	Kitchen, STEAM & office supplies	77.63
Amazon Capital Services	10/07/2026	DFT0002969	25-25-941-5400	Mud Run Supplies	287.49
Amazon Capital Services	10/07/2026	DFT0002969	25-26-000-5401	pillow and calendar	19.99
Amazon Capital Services	10/07/2026	DFT0002969	25-26-000-5403	pillow and calendar	36.62
Amazon Capital Services	10/07/2026	DFT0002969	25-26-000-5403	Quiet Activities for Dolphins	150.48
Amazon Capital Services	10/07/2026	DFT0002969	25-25-941-5400	Race Supplies	21.84
Amazon Capital Services	10/07/2026	DFT0002969	10-11-000-5401	Office name sheets and extra keyboard	60.48
Amazon Capital Services	10/07/2026	DFT0002969	25-25-941-5400	Obstacle Supplies	106.88
Amazon Capital Services	10/07/2026	DFT0002969	25-26-000-5403	DB- underwear for classrooms	63.45
Amazon Capital Services	10/07/2026	DFT0002969	25-25-941-5400	Obstacle Supplies	237.75
Amazon Capital Services	10/07/2026	DFT0002969	65-00-026-5504	WFRC Patio Furniture	1,374.60
Amazon Capital Services	10/07/2026	DFT0002969	10-12-000-5412	Laundry detergent	126.61
Amazon Capital Services	10/07/2026	DFT0002969	25-26-000-5403	Return-Paint sticks	-51.08
Amazon Capital Services	10/07/2026	DFT0002969	25-26-000-5460	Kitchen Gloves	9.47
Amazon Capital Services	10/07/2026	DFT0002969	25-26-000-5403	Return: Dodgeballs and sewing cards	-60.38
Amazon Capital Services	10/26/2026	DFT0002971	25-25-941-5400	Foam Concentrate	155.18
Amazon Capital Services	10/26/2026	DFT0002971	10-11-000-5502	Gold Medal Celebration - (180) blank award medals	254.97
Amazon Capital Services	10/26/2026	DFT0002971	25-25-953-5400	Wine Walk Supplies-Towels Kitchen Bar Mops (12)	21.99

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	10/26/2026	DFT0002971	25-25-941-5400	Mud Run Supplies-Safety pins/rubberbands	48.48
Amazon Capital Services	10/26/2026	DFT0002971	10-12-000-5421	bibs for lily	209.99
Amazon Capital Services	10/26/2026	DFT0002971	25-26-000-5425	Amazon- Credit for Door Decorating Snacks -expired	-23.90
Amazon Capital Services	10/26/2026	DFT0002971	25-00-000-5420	Keyboard/Mouse (NVA)	27.71
Amazon Capital Services	10/26/2026	DFT0002971	25-00-000-5401	monitor/paper (EC)	550.11
Amazon Capital Services	10/26/2026	DFT0002971	25-25-941-5400	Gold stickers for metals	8.54
Amazon Capital Services	10/26/2026	DFT0002971	25-25-412-5400	Office, kitchen & classroom supplies	7.19
Amazon Capital Services	10/26/2026	DFT0002971	25-26-000-5401	Office, kitchen & classroom supplies	34.60
Amazon Capital Services	10/26/2026	DFT0002971	25-26-000-5403	Office, kitchen & classroom supplies	36.92
Amazon Capital Services	10/26/2026	DFT0002971	25-26-000-5460	Office, kitchen & classroom supplies	22.20
Amazon Capital Services	10/26/2026	DFT0002971	25-26-000-5425	Amazon- Door Decorating Prizes	338.86
Amazon Capital Services	10/26/2026	DFT0002971	10-11-000-5502	Gold Medal Celebration - (150) Blank Award Medals	112.99
Amazon Capital Services	10/26/2026	DFT0002971	25-00-000-5412	Custodial Supplies-Mops/Door Stoppers	104.35
Amazon Capital Services	10/26/2026	DFT0002971	25-26-000-5401	Tape Dispenser and clear pocket labels	21.01
Amazon Capital Services	10/26/2026	DFT0002971	25-26-000-5403	Items for rest/nap bins	120.94
Amazon Capital Services	10/26/2026	DFT0002971	25-25-913-5400	Candy Supplies - (4) Industrial Storage Boxes	82.71
Amazon Capital Services	10/26/2026	DFT0002971	10-11-000-5502	Gold Medal Celebration - (50) Blank award medals	56.99
Amazon Capital Services	10/26/2026	DFT0002971	25-26-000-5460	DB- Pie Closet napkins, diaper paper, bags	228.29
Amazon Capital Services	10/26/2026	DFT0002971	25-25-953-5400	Campfire Stories Supplies - (200) Cookie Bags	36.48
Amazon Capital Services	10/26/2026	DFT0002971	25-00-000-5422	Rain Gear Detergent/Waterproofing	56.95
Amazon Capital Services	10/26/2026	DFT0002971	25-00-000-5420	Community Room 4 Rug	236.99
Amazon Capital Services	10/26/2026	DFT0002971	25-26-000-5403	Sensory/Dramatic Play Bin Items	140.08
Amazon Capital Services	10/26/2026	DFT0002971	10-11-000-5502	Gold Medal Celebration - (150) Blank Award Medals	112.99
Amazon Capital Services	10/26/2026	DFT0002971	25-25-601-5400	Kids Club PM Supplies-September 2026	340.08
Amazon Capital Services	10/26/2026	DFT0002971	25-26-000-5403	CC program supplies -- dolphin calm down area	91.39
Amazon Capital Services	10/26/2026	DFT0002971	10-11-000-5502	Gold Medal Celebration - (240) Gold Round Labels	18.36
Amazon Capital Services	10/26/2026	DFT0002971	10-12-000-5481	swing bench repair parts	63.92
Amazon Capital Services	10/26/2026	DFT0002971	10-11-000-5502	Gold Medal Celebration - Various Items	831.79
Amazon Capital Services	10/26/2026	DFT0002971	68-00-000-5515	Bulletin Board	95.99
Amazon Capital Services	10/26/2026	DFT0002971	10-11-000-5502	Gold Medal Celebration (500) White Sticker Labels	25.96
Amazon Capital Services	10/28/2026	DFT0002981	25-26-000-5403	Children's Circle – 2 Replacement iPads & Cases	884.27
Amazon Capital Services	10/28/2026	DFT0002981	65-00-026-5501	Replacement UPS battery for EC wing server room	355.00
Amazon Capital Services	10/28/2026	DFT0002981	25-25-410-5400	STEAM Lab – Storage Bins & Activity Supplies	123.25
Amazon Capital Services	10/28/2026	DFT0002981	25-25-615-5400	Youth Ceramics – Clay Tools & Class Supplies	140.33
Amazon Capital Services	10/28/2026	DFT0002981	10-12-000-5421	3 pairs of Carhartt work jeans	179.97
Amazon Capital Services	10/28/2026	DFT0002981	10-12-000-5421	2 Carhartt work pants	128.68
Amazon Capital Services	10/28/2026	DFT0002981	10-11-000-5420	Staff Breakroom Supplies	58.29
Amazon Capital Services	10/28/2026	DFT0002981	10-12-000-5421	7 pairs of Carhartt work pants	454.93

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	10/28/2026	DFT0002981	10-12-000-5420	Phone screen protector	18.99
Amazon Capital Services	10/28/2026	DFT0002981	10-12-000-5420	Phone case	28.50
Amazon Capital Services	10/28/2026	DFT0002981	25-26-000-5403	Weighted Lap Pad for children	33.24
Amazon Capital Services	10/28/2026	DFT0002981	10-15-000-5450	Boat Trailer – Wheel Bearing Protective Covers	26.67
Amazon Capital Services	10/28/2026	DFT0002981	25-00-000-5412	Restroom Cleaning Supplies	183.77
Amazon Capital Services	10/28/2026	DFT0002981	10-12-000-5421	Parks Staff Work Pants – …	129.98
Amazon Capital Services	10/28/2026	DFT0002981	10-15-000-5351	Boat Trailer – Wheel Bearing Dust Caps	52.52
Amazon Capital Services	10/28/2026	DFT0002981	25-25-953-5400	Wine Walk – Disposable Wine Glasses & Table Covers	95.01
Amazon Capital Services	10/28/2026	DFT0002981	10-11-000-5401	HR File Folders	37.89
Amazon Capital Services	10/28/2026	DFT0002981	10-12-000-5420	parks cell phone case and 2 screen protectors	46.86
Amazon Capital Services	10/28/2026	DFT0002981	10-13-000-5416	iron for ice making lines	17.84
Amazon Capital Services	10/28/2026	DFT0002981	10-13-000-5412	Stainless Steel Polish (12 pack)	64.99
Amazon Capital Services	10/28/2026	DFT0002981	25-26-000-5403	Clock and book	30.75
Amazon Capital Services	10/28/2026	DFT0002981	25-26-000-5409	flax seed for Kitchen	18.28
				Vendor DBA 10946 - Amazon Capital Services Total:	**10,523.06**
Vendor DBA: 10147 -					
American Outfitters Ltd.	10/07/2026	APA001213	10-11-000-5420	September Staff Apparel-Admin	364.05
American Outfitters Ltd.	10/07/2026	APA001213	25-00-000-5421	September Staff Apparel-Rec	312.05
American Outfitters Ltd.	10/07/2026	APA001213	25-00-000-5422	September Staff Apparel-Building	52.01
American Outfitters Ltd.	10/07/2026	APA001213	25-26-000-5420	September Staff Apparel-EC	1,664.24
American Outfitters Ltd.	10/07/2026	APA001213	25-27-000-5421	September Staff Apparel-Fitness	208.03
American Outfitters Ltd.	10/14/2026	APA001238	25-25-941-5400	Participant T-Shirts	3,262.10
American Outfitters Ltd.	10/14/2026	APA001238	25-25-941-5400	Staff Shirts	299.00
American Outfitters Ltd.	10/26/2026	APA001274	10-11-000-5502	Gold Medal Shirts (36)	549.00
American Outfitters Ltd.	10/29/2026	APA001303	10-12-000-5421	Parks Staff (11) Carhartt Sweatshirts & (1) Coat	893.50
				Vendor DBA 10147 - American Outfitters Ltd. Total:	**7,603.98**
Vendor DBA: 11965 -					
Amy Garber	10/14/2026	APA001239	25-25-785-5300	September 2026 Fitness Payment	900.00
				Vendor DBA 11965 - Amy Garber Total:	**900.00**
Vendor DBA: 10050 -					
Ancel Glink P.C.	10/26/2026	APA001275	10-11-000-5310	Legal Services - Sept 26	490.00
				Vendor DBA 10050 - Ancel Glink P.C. Total:	**490.00**
Vendor DBA: 10163 -					
Atlas Bobcat LLC	10/07/2026	APA001214	65-00-026-5506	forks for new front end loader	3,364.46
Atlas Bobcat LLC	10/26/2026	APA001276	65-00-026-5506	new front end loader to replace kubota/snow blower	78,403.88
				Vendor DBA 10163 - Atlas Bobcat LLC Total:	**81,768.34**
Vendor DBA: 10164 -					
Automatic Doors Inc.	10/26/2026	APA001277	25-00-000-5351	Repalcement of Auto Opener-EC Entrance	2,072.50
				Vendor DBA 10164 - Automatic Doors Inc. Total:	**2,072.50**
Vendor DBA: 10172 -					
Becker Arena Products Inc.	10/26/2026	APA001278	10-13-000-5416	ice making supplies: paint and line kit	3,112.94
				Vendor DBA 10172 - Becker Arena Products Inc. Total:	**3,112.94**
Vendor DBA: 11786 -					
Big Audio Inc.	10/14/2026	APA001240	25-25-941-5300	Live Sound	3,293.34
				Vendor DBA 11786 - Big Audio Inc. Total:	**3,293.34**
Vendor DBA: 10473 -					
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5352	Shutdown Supplies	238.30

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5352	Returned Items for Shutdown	-130.27
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-13-000-5481	Weinberg Painting Tape	85.47
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5412	(4) 2.5 Gal. Premium Carpet Shampoo	131.52
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5412	Return- 2.5 Gal. Premium Carpet Shampoo	-131.52
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5484	takiff electrical, maint center ffe	61.42
BMO Harris Bank N.A.	10/07/2026	DFT0002970	68-00-000-5515	takiff electrical, maint center ffe	35.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5342	Maintenance Grand Opening Coffee	52.75
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5730	SHRM-CP Exam Registration	262.50
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-00-000-2177	RTA September Invoice	160.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5313	RTA September Invoice	12.12
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-835-5400	09-Camp Pizza Day - 8/14/26	180.28
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-833-5400	09-AQ Counselor of the Week-Chipotle	24.10
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-601-5300	Kids Club Brightwheel Subscription Sept. 2026	165.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-601-5300	9.7.26 Disney+ Subscription	19.99
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-953-5400	09-Trellis Table Beverage	208.68
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-953-5400	Fall Container Class Containers	77.85
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5340	HR/Risk Management Committee Registration - Megan	33.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5340	HR/Risk Management Committee Registration - Grant	33.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-941-5400	Mud Run Obstacle Supplies	373.46
BMO Harris Bank N.A.	10/07/2026	DFT0002970	65-00-026-5504	09-WFRC Patio Permit Fee	50.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	68-00-000-5511	09-Beach Playground Permit	2,467.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-13-000-5484	Photo Cell Exterior Light Weinberg	43.96
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-801-5300	Sun Fun Field Trip- Launch Gurnee 07.01.2026	3,153.07
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-953-5400	Trellis Table Beverage	138.62
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5342	Board Meeting Refreshments	23.67
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-27-000-5210	09-Directv payment 7/15 - 9/13/2026	539.98
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5730	NRPA Membership Renewal 10/1/26 - 9/30/27	945.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5360	signage	120.53
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-953-5400	Fall Container Plants	327.75
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-26-000-5409	Mariano's -CC Milk order	42.57
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-26-000-5460	Webstaurant Store- CC Kitchen restock cups	36.47
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-12-000-5340	09-Juan's cert arb test fee	295.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5368	domain	35.97
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-14-000-5425	Staff Food - Last Weekend	53.33
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-14-000-5425	09-Pizza for Staff	48.70
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-606-5300	AMC Theaters- School Day Off 10.13.2026	1,346.70
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-26-000-5340	Responsible Food Handler Training-Erika West	9.99
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-26-000-5340	09-IL Food Handler-Responsible Training -Aileen	9.99
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-26-000-5340	IL Food Handler-Responsible Training-Rachel 9.4.26	9.99
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5368	constant contact	381.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5481	Router Bit and Paint Rollers	11.98
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5488	Router Bit and Paint Rollers	47.97
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5487	Fuel Compact Router for bench covers	322.12

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-606-5300	School Day Off Payment 1 of 2 $640- 11/24/26	640.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5360	chicago tribune	34.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-953-5300	Trellis Table Chairs	525.30
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5342	Maintenance Building Grand Opening Food	177.16
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-953-5300	Trellis Table Dinner Service	3,750.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5353	WasteNot Disposal Weekly Pickup 8/11/2026	42.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5353	WasteNot Disposal Weekly Pickup 8/18	42.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5353	WasteNot Disposal Weekly Pickup 8/25	42.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5353	WasteNot Disposal Weekly Pickup 9/1	42.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5353	WasteNot Disposal Weekly Pickup 9/8	42.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-26-000-5404	Spotify -CC Family Plan 8.23.26 receipt	21.99
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-12-000-5340	09-CPSI recertification fee (JB)	125.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-12-000-5425	09-shut down lunch (includes 20 dollar tip)	132.02
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5425	09-shut down lunch (includes 20 dollar tip)	132.02
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5730	WNG Chamber Membership 10/1/26 - 9/30/27	471.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-825-5300	Summer's End Main Event Trip 08/12/2026	837.90
BMO Harris Bank N.A.	10/07/2026	DFT0002970	45-00-000-5587	Mezzanine Stairs for Maitenance 50% Deposit	4,999.50
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-606-5300	School Day Off Trip Fall- 90 kids, 10 Chaperones	3,334.50
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5355	Google Workspace 8/1-8/31/26	118.66
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5425	New Baby Employee Gift	79.54
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5210	09-Verizon Bill 6/24 - 7/23/2026	854.17
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5210	Verizon cell phone bill July 24 to Aug 23	829.61
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-952-5300	Caricature Artist (TO BE REFUNDED)	517.50
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-412-5400	Two Large Storage containers for BIG blue Blocks	583.84
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5352	West Awning Deposit	1,725.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5588	09-bench tops for EC	260.80
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-14-000-5470	09-Restock - Snack Shop	58.54
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5730	09-PAFR application fee	275.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5730	Building Maintenance Technician IPRA Job Post	420.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-606-5300	School Day Off- Funtopia Deposit $100	100.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5368	website accessibility widget 8/21/2026-8/20/2027	1,500.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-606-5300	School Day Off- Sky Zone Deposit 1 of 2 $1,034.55	1,034.55
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-12-000-5497	correct charge for train car repair	1,999.71
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-27-000-5420	09-Fitness Sticker Replacement	39.95
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-12-000-5585	09-Fence Panel Install	850.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5362	GenAI Shutterstock photos Annual Subscription	180.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5404	Spotify Subscription - ss	21.99
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5404	MS Licensing 7/12-8/11/26	15.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5404	MS Licensing 7/12-8/11/26	457.74

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5404	MS Licensing 7/12-8/11/26	216.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5404	MS Licensing7/12-8/11/26	100.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5368	Descript video edits	35.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5404	09-Scribe 8/29-9/29/2026	29.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5730	09-SHRM Memberships (5) - Corporate	1,420.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5352	09-shut down building repairs	265.62
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5404	09-Rainout Line Renewal 9/16/2026 - 9/16/2027	399.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5340	09-WILS Luncheon 2026 E.H., A.M., S.S.	105.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-835-5300	09-Aquatics - AMC Field Trip	448.75
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-825-5400	09-Summer's End- S'mores	81.53
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-12-000-5425	XX-staff refreshments/food	132.25
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-26-000-5404	Brightwheel August 2026	200.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-13-000-5210	09-Comcast Internet 8/18-9/17/26	227.48
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-12-000-5210	Comcast Internet 8/9-9/8/26	279.22
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-825-5400	Summer's End Cookout Supplies	169.76
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-601-5400	Sam's Club- Kids Club Semptember	843.42
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-27-000-5344	9.8.26 Peloton Subscription Bike 2	44.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-12-000-5484	EV Charging Station Test Charge	6.84
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5342	Maintenance Center Grand Opening Refreshments	24.96
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5404	09-Apple iCloud (LS)	0.99
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-26-000-5404	September Spotify (MT)	21.99
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5402	Chicago Tribune Digital Access 8/6/2026 - 2/4/2027	129.74
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5355	Bamboo HR 8/29-9/28/26	1,208.73
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5404	Starlink - Special Events	55.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-15-000-5210	Starlink Subscription - Sept.	85.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-26-000-5580	Nest for dolphins classroom	735.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5404	iCloud storage - Van Allen	0.99
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5404	09-Apple Music - Special Events	11.99
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5404	Apple iCloud - SS	0.99
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5362	APP - Photo Collage Maker	44.09
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5362	Capcut video editing	11.01
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5360	icloud storage - Classen	2.99
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-833-5300	Main Event Trip Payment 2 of 2- 08/13/2026	795.57
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-25-825-5300	09-MSI Parking- Summer's End Trip	22.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-26-000-5404	09-August Indeed- Infant Lead	504.32
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-26-000-5361	August 2026- Part Time Polar Bear and Igloo Buddie	322.26
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-11-000-5404	OpenAI Subscription (ED/BJ/JC)	75.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	10-12-000-5344	OpenAI Subscription (KK)	25.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-00-000-5404	OpenAI Subscription (BC/AW/NVA)	75.00
BMO Harris Bank N.A.	10/07/2026	DFT0002970	25-26-000-5404	OpenAI Subscription (MT)	25.00
				Vendor DBA 10473 - BMO Harris Bank N.A. Total:	**48,846.49**
Vendor DBA: 11838 - Charles Equipment Energy Systems LLC					
Charles Equipment Energy Sys...	10/26/2026	APA001279	25-25-941-5300	Generator Rental	526.55
Charles Equipment Energy Sys...	10/29/2026	APA001304	25-25-910-5300	Generator Rental	527.65
				Vendor DBA 11838 - Charles Equipment Energy Systems LLC Total:	**1,054.20**

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 11291 - Chess Scholars					
Chess Scholars	10/14/2026	APA001245	25-25-952-5300	7.11.26 Unplug Day Chess Tournament	200.00
				Vendor DBA 11291 - Chess Scholars Total:	**200.00**
Vendor DBA: 11472 - Chi Connect					
Chi Connect	10/14/2026	APA001264	25-25-785-5300	September 2026 Fitness Payment	118.50
				Vendor DBA 11472 - Chi Connect Total:	**118.50**
Vendor DBA: 12531 -					
Chicago Backflow Inc	10/14/2026	APA001241	10-12-000-5350	West Park RPZ repair	1,015.00
				Vendor DBA 12531 - Chicago Backflow Inc Total:	**1,015.00**
Vendor DBA: 10552 -					
Chicago Tribune Media Group	10/29/2026	APA001305	10-11-000-5311	Legal Notice- Community Engagement	56.00
				Vendor DBA 10552 - Chicago Tribune Media Group Total:	**56.00**
Vendor DBA: 10202 -					
Classic Design Awards Inc	10/14/2026	APA001242	25-25-941-5400	Trophies	153.00
				Vendor DBA 10202 - Classic Design Awards Inc Total:	**153.00**
Vendor DBA: 12178 -					
Comcast	10/26/2026	APA001280	10-14-000-5210	Beach - Fiber Line Oct26	535.00
Comcast	10/26/2026	APA001280	25-00-000-5210	Takiff - Fiber Line Oct26	877.78
				Vendor DBA 12178 - Comcast Total:	**1,412.78**
Vendor DBA: 10208 -					
Commonwealth Edison	10/07/2026	APA001215	10-12-000-5230	1015 Green Bay Road Maint. Bldg - 8/21 - 9/23/2026	53.10
Commonwealth Edison	10/07/2026	APA001215	10-12-000-5230	Duke Electric 8/27 - 9/29/2026	47.04
Commonwealth Edison	10/07/2026	APA001215	10-12-000-5230	Friends Park Electric 8/27 - 9/29/2026	72.54
Commonwealth Edison	10/07/2026	APA001215	10-12-000-5230	370 Green Bay Rd Electricity 8/7 - 9/9/2026	46.36
Commonwealth Edison	10/07/2026	APA001215	10-12-000-5230	1015 Green Bay Road Ballfield 8/17 - 9/17/2026	48.45
Commonwealth Edison	10/26/2026	APA001281	10-12-000-5230	Comed Account #115461663	48.63
				Vendor DBA 10208 - Commonwealth Edison Total:	**316.12**
Vendor DBA: 12152 - Constellation Newenergy - Gas Division LLC					
Constellation Newenergy - Gas..	10/29/2026	APA001306	10-13-000-5220	Weinberg Gas - Sept26	31.56
Constellation Newenergy - Gas..	10/29/2026	APA001306	25-00-000-5220	Takiff Gas - Sept26	1,139.35
				Vendor DBA 12152 - Constellation Newenergy - Gas Division LLC Total:	**1,170.91**
Vendor DBA: 10212 -					
Constellation Newenergy Inc.	10/26/2026	APA001282	10-12-000-5230	680 Greenwood Electricity 8/27 - 9/29/2026	57.19
Constellation Newenergy Inc.	10/26/2026	APA001282	10-14-000-5230	0 S Hazel 1W Electricity 8/27 - 9/29/2026	290.15
Constellation Newenergy Inc.	10/26/2026	APA001282	10-15-000-5230	38 Beach Road Electricity 8/27 - 9/29/2026	107.20
				Vendor DBA 10212 - Constellation Newenergy Inc. Total:	**454.54**
Vendor DBA: 11777 -					
DeFranco Plumbing Inc.	10/07/2026	APA001216	10-12-000-5585	install for tree nursery	4,200.00
DeFranco Plumbing Inc.	10/07/2026	APA001216	10-12-000-5486	berlin backflow repair. from spring	1,547.25
				Vendor DBA 11777 - DeFranco Plumbing Inc. Total:	**5,747.25**
Vendor DBA: 11219 -					
Direct Fitness Solutions LLC	10/26/2026	APA001283	25-27-000-5351	Fitness Center - Preventative Maintenance 9.29.26	870.00
				Vendor DBA 11219 - Direct Fitness Solutions LLC Total:	**870.00**
Vendor DBA: 11708 -					
Dura bilt Fence Company II Inc.	10/07/2026	APA001217	10-12-000-5481	Parks temp fencing purchase	1,725.00

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Dura bilt Fence Company II Inc.	10/26/2026	APA001284	10-12-000-5585	ec playground fence gate replacement	3,720.00
				Vendor DBA 11708 - Dura bilt Fence Company II Inc. Total:	**5,445.00**
Vendor DBA: 12547 -					
Easy Archive Inc	10/14/2026	APA001243	10-11-000-5355	Blue Print Scanning and Digitizing	14,350.00
				Vendor DBA 12547 - Easy Archive Inc Total:	**14,350.00**
Vendor DBA: 12520 -					
Eco Clean Maintenance Inc.	10/07/2026	APA001218	10-13-000-5354	Cleaning Services - September 2026	1,595.00
Eco Clean Maintenance Inc.	10/07/2026	APA001218	10-14-000-5354	Cleaning Services 9/1 - 9/7/2026	115.48
Eco Clean Maintenance Inc.	10/07/2026	APA001218	10-15-000-5350	Cleaning Services 9/1 - 9/7/2026	12.83
Eco Clean Maintenance Inc.	10/07/2026	APA001218	25-00-000-5354	Cleaning Services - September 2026	238.80
Eco Clean Maintenance Inc.	10/07/2026	APA001218	25-26-000-5355	Cleaning Services - September 2026	1,353.20
Eco Clean Maintenance Inc.	10/29/2026	APA001307	10-13-000-5354	Contractual Cleaning 100% - October 2026	1,595.00
Eco Clean Maintenance Inc.	10/29/2026	APA001307	25-00-000-5354	Contractual Cleaning 15% - October 2026	238.80
Eco Clean Maintenance Inc.	10/29/2026	APA001307	25-26-000-5355	Contractual Cleaning 85% - October 2026	1,353.20
				Vendor DBA 12520 - Eco Clean Maintenance Inc. Total:	**6,502.31**
Vendor DBA: 11734 - Elena Victoria LLC					
Elena Victoria LLC	10/14/2026	APA001244	25-25-660-5300	9.21.26 Fashion Design Day Off Program	598.50
Elena Victoria LLC	10/29/2026	APA001308	25-25-660-5300	Fall 2026 SDO Fashion Design and Sewing Invoice	532.00
				Vendor DBA 11734 - Elena Victoria LLC Total:	**1,130.50**
Vendor DBA: 10405 -					
First Student Inc.	10/14/2026	APA001246	25-25-606-5300	4.11.2026 Spring Break SDO Trip AMC	280.00
First Student Inc.	10/14/2026	APA001246	25-25-833-5300	08.05.2026 Action Quest Dave & Busters	560.00
First Student Inc.	10/14/2026	APA001246	25-25-606-5300	09.21.2026 SDO Field Trip Bus	700.00
				Vendor DBA 10405 - First Student Inc. Total:	**1,540.00**
Vendor DBA: 10069 -					
Fleck's Landscaping	10/14/2026	APA001247	10-12-000-5349	contractual landscape labor - Sept26	25,024.00
				Vendor DBA 10069 - Fleck's Landscaping Total:	**25,024.00**
Vendor DBA: 10570 - FP Mailing Solutions					
FP Mailing Solutions	10/26/2026	APA001285	10-11-000-5370	Postage machine rental OCT-DEC 2026	171.00
				Vendor DBA 10570 - FP Mailing Solutions Total:	**171.00**
Vendor DBA: 10346 -					
Fun Express	10/26/2026	APA001286	25-25-913-5400	Halloween Candy	1,690.77
Fun Express	10/26/2026	APA001286	25-25-913-5400	Halloween Candy	195.96
				Vendor DBA 10346 - Fun Express Total:	**1,886.73**
Vendor DBA: 12012 - Gracie Atlan Photography LLC					
Gracie Atlan Photography LLC	10/14/2026	APA001248	25-00-000-5362	event photos	1,100.00
Gracie Atlan Photography LLC	10/26/2026	APA001287	25-00-000-5362	event photography	1,100.00
				Vendor DBA 12012 - Gracie Atlan Photography LLC Total:	**2,200.00**
Vendor DBA: 10370 -					
Grainger Inc.	10/26/2026	APA001288	68-00-000-5515	return for damaged hose reel	-641.18
Grainger Inc.	10/26/2026	APA001288	68-00-000-5515	credit memo for pallet rack decking	-1,828.87
Grainger Inc.	10/26/2026	APA001288	68-00-000-5515	pallet decking for racks	1,828.87

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Grainger Inc.	10/26/2026	APA001288	10-12-000-5480	washer fluid for vehicles/equipment (55g drum)	746.98
Grainger Inc.	10/26/2026	APA001288	10-12-000-5351	tire plug kits	127.23
Grainger Inc.	10/26/2026	APA001288	10-12-000-5487	wrench replacement	74.34
Grainger Inc.	10/26/2026	APA001288	25-00-000-5484	(20) LED SURFACE DISC DOWNLIGHT,120V	501.20
Grainger Inc.	10/26/2026	APA001288	25-00-000-5486	VACUUM BREAKER ASSEMBLY KIT	42.10
Grainger Inc.	10/26/2026	APA001288	10-12-000-5420	trash grabbers	278.40
Grainger Inc.	10/29/2026	APA001309	25-00-000-5451	Thermostat Cover	23.05
Grainger Inc.	10/29/2026	APA001309	25-00-000-5484	Electric Panel Knockout Plugs	8.48
				Vendor DBA 10370 - Grainger Inc. Total:	**1,160.60**
Vendor DBA: 10068 -					
Hot Shots Sports	10/29/2026	APA001310	25-25-446-5300	Fall 2026 Hot Shots Camps and Clinics	112.00
Hot Shots Sports	10/29/2026	APA001310	25-25-746-5300	Fall 2026 Hot Shots Camps and Clinics	672.00
Hot Shots Sports	10/29/2026	APA001310	25-25-748-5300	Fall 2026 Hot Shots Camps and Clinics	3,511.20
				Vendor DBA 10068 - Hot Shots Sports Total:	**4,295.20**
Vendor DBA: 11736 -					
HSA Bank a divison of Webster..	10/02/2026	DFT0002952	10-00-000-2176	HSA Bank	1,660.42
HSA Bank a divison of Webster..	10/16/2026	DFT0002960	10-00-000-2176	HSA Bank	1,660.42
				Vendor DBA 11736 - HSA Bank a divison of Webster Bank N.A. Total:	**3,320.84**
Vendor DBA: 10454 - IL Dept of Revenue Retailers Occupation Tax					
IL Dept of Revenue Retailers O...	10/01/2026	21707	10-11-000-5990	Sales Tax Payment	17.03
				Vendor DBA 10454 - IL Dept of Revenue Retailers Occupation Tax Total:	**17.03**
Vendor DBA: 10100 -					
IL Dept of Revenue	10/02/2026	DFT0002956	10-00-000-2110	IL State Tax W/H	8,963.23
IL Dept of Revenue	10/16/2026	DFT0002964	10-00-000-2110	IL State Tax W/H	9,275.83
IL Dept of Revenue	10/30/2026	DFT0002975	10-00-000-2110	IL State Tax W/H	9,140.16
				Vendor DBA 10100 - IL Dept of Revenue Total:	**27,379.22**
Vendor DBA: 10101 -					
Illinois Municipal Retirement ...	10/12/2026	DFT0002968	10-00-000-2150	IMRF - September 2026	41,962.24
Illinois Municipal Retirement ...	10/12/2026	DFT0002968	10-00-000-2155	IMRF - September 2026	6,468.25
				Vendor DBA 10101 - Illinois Municipal Retirement Fund Total:	**48,430.49**
Vendor DBA: 10106 -					
IRS/Dept of Treasury	10/02/2026	DFT0002954	10-00-000-2120	Social Security W/H	23,798.56
IRS/Dept of Treasury	10/02/2026	DFT0002955	10-00-000-2130	Medicare	5,755.92
IRS/Dept of Treasury	10/02/2026	DFT0002957	10-00-000-2100	Fed Income Tax W/H	16,014.05
IRS/Dept of Treasury	10/16/2026	DFT0002962	10-00-000-2120	Social Security W/H	24,314.98
IRS/Dept of Treasury	10/16/2026	DFT0002963	10-00-000-2130	Medicare	5,946.92
IRS/Dept of Treasury	10/16/2026	DFT0002965	10-00-000-2100	Fed Income Tax W/H	16,527.79
IRS/Dept of Treasury	10/30/2026	DFT0002973	10-00-000-2120	Social Security W/H	23,962.12
IRS/Dept of Treasury	10/30/2026	DFT0002974	10-00-000-2130	Medicare	5,945.41
IRS/Dept of Treasury	10/30/2026	DFT0002976	10-00-000-2100	Fed Income Tax W/H	16,060.27
				Vendor DBA 10106 - IRS/Dept of Treasury Total:	**138,326.02**
Vendor DBA: 12304 - Jamberry Music					
Jamberry Music	10/14/2026	APA001256	25-25-414-5300	DB- Jamberry Summer 2026 Session	495.25
				Vendor DBA 12304 - Jamberry Music Total:	**495.25**
Vendor DBA: 12592 -					
Joe Phillips	10/26/2026	APA001289	25-25-953-5300	Campfire Stories Music	200.00
				Vendor DBA 12592 - Joe Phillips Total:	**200.00**

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 11632 - Jonathan Knipping Physical Therapy and Wellness LLC					
Jonathan Knipping Physical Th...	10/14/2026	APA001249	25-25-786-5300	September 2026 Fitness Payment	468.75
				Vendor DBA 11632 - Jonathan Knipping Physical Therapy and Wellness LLC Total:	**468.75**
Vendor DBA: 10089 -					
Julie Kaplan	10/14/2026	APA001250	25-25-785-5300	September 2026 Fitness Payment	571.13
Julie Kaplan	10/14/2026	APA001250	25-25-786-5300	September 2026 Fitness Payment	82.50
				Vendor DBA 10089 - Julie Kaplan Total:	**653.63**
Vendor DBA: 10404 -					
Konica Minolta Business Solut...	10/14/2026	APA001251	25-00-000-5355	Knuckle copier maintenance agreement - sept26	223.00
Konica Minolta Business Solut...	10/14/2026	APA001251	10-11-000-5355	Admin copier maintenance agreement - sept26	78.79
				Vendor DBA 10404 - Konica Minolta Business Solutions USA Inc. Total:	**301.79**
Vendor DBA: 12208 -					
L6 Technology Inc.	10/14/2026	APA001252	45-00-000-5587	Maint Camera	859.99
L6 Technology Inc.	10/14/2026	APA001252	10-11-000-5355	Printer Support Service - oct26	72.00
L6 Technology Inc.	10/26/2026	APA001290	10-12-000-5210	VOIP - November 2026	21.50
L6 Technology Inc.	10/26/2026	APA001290	10-13-000-5210	VOIP - November 2026	117.00
L6 Technology Inc.	10/26/2026	APA001290	10-14-000-5210	VOIP - November 2026	91.50
L6 Technology Inc.	10/26/2026	APA001290	25-00-000-5210	VOIP - November 2026	1,285.50
				Vendor DBA 12208 - L6 Technology Inc. Total:	**2,447.49**
Vendor DBA: 12460 - Lakeshore Athletic Services Inc.					
Lakeshore Athletic Services Inc.	10/29/2026	APA001311	25-25-941-5300	Mud Run Timing - Balance	1,443.60
				Vendor DBA 12460 - Lakeshore Athletic Services Inc. Total:	**1,443.60**
Vendor DBA: 11200 - Lakeshore Recycling Systems LLC					
Lakeshore Recycling Systems L...	10/07/2026	APA001220	10-13-000-5353	Weinberg Garbage/Recycle - Oct26	850.46
Lakeshore Recycling Systems L...	10/07/2026	APA001220	10-12-000-5353	Maintenance Garbage/Recycle - Oct26	842.40
Lakeshore Recycling Systems L...	10/07/2026	APA001220	25-00-000-5353	Takiff Garbage/Recycle - Oct26	895.39
Lakeshore Recycling Systems L...	10/29/2026	APA001314	10-13-000-5353	Weinberg Garbage/Recycle - Nov26	903.99
Lakeshore Recycling Systems L...	10/29/2026	APA001314	10-12-000-5353	Maintenance Garbage/Recycle - Nov26	895.44
				Vendor DBA 11200 - Lakeshore Recycling Systems LLC Total:	**4,387.68**
Vendor DBA: 11730 -					
Landscape Forms Inc.	10/07/2026	APA001219	69-00-000-5506	Bike Racks	1,400.00
				Vendor DBA 11730 - Landscape Forms Inc. Total:	**1,400.00**
Vendor DBA: 11909 -					
LifeSport Management Inc	10/29/2026	APA001312	25-25-775-5300	2026 Fall Lifesport Adult Tennis Invoice	4,821.60
				Vendor DBA 11909 - LifeSport Management Inc Total:	**4,821.60**
Vendor DBA: 11496 -					
Matthew Kerr	10/01/2026	21708	25-25-941-5300	Mud Run Band - check to NVA	2,500.00
				Vendor DBA 11496 - Matthew Kerr Total:	**2,500.00**
Vendor DBA: 10174 -					
MCI	10/14/2026	APA001253	25-00-000-5210	Long Distance Phone Svc 9/22/2026	69.54
				Vendor DBA 10174 - MCI Total:	**69.54**
Vendor DBA: 10191 -					
Menoni & Mocogni	10/29/2026	APA001313	10-12-000-5585	straw blanket for turf repair	269.50
				Vendor DBA 10191 - Menoni & Mocogni Total:	**269.50**
Vendor DBA: 11319 -					
Monica McCarthy O'Connor	10/14/2026	APA001254	25-25-785-5300	September 2026 Fitness Payment	405.38

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Monica McCarthy O'Connor	10/14/2026	APA001254	25-25-786-5300	September 2026 Fitness Payment	16.50
				Vendor DBA 11319 - Monica McCarthy O'Connor Total:	**421.88**
Vendor DBA: 11891 - Monkee Paint					
Monkee Paint	10/14/2026	APA001266	25-25-913-5300	Face Painting and Balloon Twisting	1,400.00
				Vendor DBA 11891 - Monkee Paint Total:	**1,400.00**
Vendor DBA: 10213 -					
Mutual Ace Hardware	10/07/2026	APA001221	10-12-000-5481	shop supplies	295.91
Mutual Ace Hardware	10/14/2026	APA001255	10-12-000-5420	general hardware supplies, coffee maker for shop	50.00
Mutual Ace Hardware	10/14/2026	APA001255	10-12-000-5481	general hardware supplies, coffee maker for shop	180.96
Mutual Ace Hardware	10/29/2026	APA001315	10-12-000-5481	park bench parts	118.66
				Vendor DBA 10213 - Mutual Ace Hardware Total:	**645.53**
Vendor DBA: 10762 - Nameplate & Panel Technology					
Nameplate & Panel Technology	10/26/2026	APA001293	10-12-000-5585	gorsky lakefront park tree donation	53.24
				Vendor DBA 10762 - Nameplate & Panel Technology Total:	**53.24**
Vendor DBA: 11926 -					
National Benefit Services LLC	10/12/2026	DFT0002966	10-11-000-5313	FSA Fees	75.00
National Benefit Services LLC	10/12/2026	DFT0002967	10-00-000-2174	FSA Funding	7,749.71
National Benefit Services LLC	10/31/2026	DFT0002993	10-11-000-5313	FSA Fees	75.00
				Vendor DBA 11926 - National Benefit Services LLC Total:	**7,899.71**
Vendor DBA: 11436 - National Center for Safety Initiatives LLC					
National Center for Safety Init...	10/14/2026	APA001265	45-00-000-5335	2026 September Background Checks	111.00
				Vendor DBA 11436 - National Center for Safety Initiatives LLC Total:	**111.00**
Vendor DBA: 10103 -					
NCPERS Group Life Ins	10/02/2026	21711	10-00-000-2160	IMRF Life-#03298	48.00
				Vendor DBA 10103 - NCPERS Group Life Ins Total:	**48.00**
Vendor DBA: 10224 -					
North Shore Gas Company	10/07/2026	APA001222	10-12-000-5220	Maint Center Gas 8/27 - 9/24/2026	149.38
North Shore Gas Company	10/07/2026	APA001222	10-14-000-5220	Beach House Gas 8/25 - 9/23/2026	57.21
North Shore Gas Company	10/29/2026	APA001317	10-13-000-5220	Weinberg Natural Gas - Sept26	152.72
North Shore Gas Company	10/29/2026	APA001317	25-00-000-5220	Takiff Natural Gas - Sept26	1,070.07
				Vendor DBA 10224 - North Shore Gas Company Total:	**1,429.38**
Vendor DBA: 10228 -					
NSSRA	10/14/2026	APA001257	30-00-000-5755	Inclusion services payment 2/2	21,110.61
				Vendor DBA 10228 - NSSRA Total:	**21,110.61**
Vendor DBA: 10776 -					
Nutoys Leisure Products Inc.	10/14/2026	APA001258	69-00-000-5506	Park Benches	4,999.00
				Vendor DBA 10776 - Nutoys Leisure Products Inc. Total:	**4,999.00**
Vendor DBA: 12147 -					
Ooma Inc.	10/14/2026	APA001259	25-00-000-5210	Air Dialer/Efax-oct26	254.38
Ooma Inc.	10/14/2026	APA001259	25-26-000-5210	efax-oct26	14.99
				Vendor DBA 12147 - Ooma Inc. Total:	**269.37**
Vendor DBA: 10235 -					
Otis Elevator Company	10/26/2026	APA001292	25-00-000-5355	Takiff Monthly Maintenance November '26	629.67
				Vendor DBA 10235 - Otis Elevator Company Total:	**629.67**
Vendor DBA: 10242 -					
PDRMA	10/14/2026	APA001260	10-11-000-5600	Health Insurance - Sep 2026	22,974.81
PDRMA	10/14/2026	APA001260	10-12-000-5600	Health Insurance - Sep 2026	13,423.97
PDRMA	10/14/2026	APA001260	10-13-000-5600	Health Insurance - Sep 2026	370.26

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
PDRMA	10/14/2026	APA001260	10-14-000-5600	Health Insurance -	370.26
PDRMA	10/14/2026	APA001260	10-15-000-5600	Health Insurance - Sep 2026	370.26
PDRMA	10/14/2026	APA001260	25-00-000-5600	Health Insurance - Sep 2026	20,947.78
PDRMA	10/14/2026	APA001260	25-26-000-5600	Health Insurance - Sep 2026	27,741.42
				Vendor DBA 10242 - PDRMA Total:	**86,198.76**
Vendor DBA: 10249 - Pioneer Athletics					
Pioneer Athletics	10/26/2026	APA001294	10-12-000-5920	soccer paint	818.70
				Vendor DBA 10249 - Pioneer Athletics Total:	**818.70**
Vendor DBA: 10919 -					
Pizzo & Associates Ltd.	10/07/2026	APA001223	10-12-000-5350	Stewardship billing #7	1,999.99
				Vendor DBA 10919 - Pizzo & Associates Ltd. Total:	**1,999.99**
Vendor DBA: 10274 - Plan Prepare Do					
Plan Prepare Do	10/14/2026	APA001261	45-00-000-5340	9/22 & 9/26 CPR/AED/First Aid Class	970.00
				Vendor DBA 10274 - Plan Prepare Do Total:	**970.00**
Vendor DBA: 10269 - PremiStar - North					
PremiStar - North	10/07/2026	APA001229	10-13-000-5355	monthly maint agreement ice rink - Oct26	359.00
PremiStar - North	10/26/2026	APA001300	10-13-000-5581	ice rink condenser tower repairs	4,302.93
PremiStar - North	10/29/2026	APA001324	10-13-000-5355	Ice Rink Preventative Maintenance - Nov26	359.00
				Vendor DBA 10269 - PremiStar - North Total:	**5,020.93**
Vendor DBA: 12221 -					
Pro Fence II Inc	10/07/2026	APA001224	10-12-000-5370	Fence Rental for Goats	4,553.00
				Vendor DBA 12221 - Pro Fence II Inc Total:	**4,553.00**
Vendor DBA: 12452 - R&R Specialties of Wisconsin					
R&R Specialties of Wisconsin	10/29/2026	APA001322	10-13-000-5356	Zamboni – Water Pump & Seal	262.75
				Vendor DBA 12452 - R&R Specialties of Wisconsin Total:	**262.75**
Vendor DBA: 11643 -					
RC Juggles LLC	10/29/2026	APA001318	10-11-000-5502	Gold Medal Balloon Backdrop and bubble show	1,225.00
				Vendor DBA 11643 - RC Juggles LLC Total:	**1,225.00**
Vendor DBA: 10375 -					
Record-A-Hit	10/29/2026	APA001319	25-25-913-5300	Boo Bash Game - Pumpkin Toss	295.00
				Vendor DBA 10375 - Record-A-Hit Total:	**295.00**
Vendor DBA: 12498 - RVI Planning + Landscape Architecture Inc.					
RVI Planning + Landscape Arch...	10/07/2026	APA001225	69-00-000-5505	West Design August 2026	390.00
RVI Planning + Landscape Arch...	10/29/2026	APA001320	69-00-000-5505	West Design Sept 2026	207.50
				Vendor DBA 12498 - RVI Planning + Landscape Architecture Inc. Total:	**597.50**
Vendor DBA: 10654 -					
Sandra K Culver	10/26/2026	APA001295	25-25-785-5300	September 2026 Fitness Payment	148.13
				Vendor DBA 10654 - Sandra K Culver Total:	**148.13**
Vendor DBA: 10515 - Sarah Hall Theatre Company					
Sarah Hall Theatre Company	10/14/2026	APA001262	25-26-000-5386	Children's Circle Internal Enrichments	1,125.00
Sarah Hall Theatre Company	10/14/2026	APA001262	25-25-312-5300	2026 Fall 1st Half Payment	1,188.00
Sarah Hall Theatre Company	10/14/2026	APA001262	25-25-406-5300	2026 Fall 1st Half Payment	420.00
Sarah Hall Theatre Company	10/14/2026	APA001262	25-25-419-5300	2026 Fall 1st Half Payment	525.00
Sarah Hall Theatre Company	10/14/2026	APA001262	25-25-607-5300	2026 Fall 1st Half Payment	8,452.50
Sarah Hall Theatre Company	10/14/2026	APA001262	25-25-608-5300	2026 Fall 1st Half Payment	5,402.25
Sarah Hall Theatre Company	10/14/2026	APA001262	25-25-609-5300	2026 Fall 1st Half Payment	4,215.75
Sarah Hall Theatre Company	10/14/2026	APA001262	25-25-649-5300	2026 Fall 1st Half Payment	2,866.50
Sarah Hall Theatre Company	10/14/2026	APA001262	25-25-652-5300	2026 Fall 1st Half Payment	5,433.75
Sarah Hall Theatre Company	10/14/2026	APA001262	25-25-653-5300	2026 Fall 1st Half Payment	22,755.00

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Sarah Hall Theatre Company	10/14/2026	APA001262	25-25-653-5401	2026 Fall BB Costumes	6,150.00
				Vendor DBA 10515 - Sarah Hall Theatre Company Total:	**58,533.75**
Vendor DBA: 12235 -					
SavATree LLC	10/07/2026	APA001226	10-12-000-5590	dead wood removal at everly	1,575.00
SavATree LLC	10/07/2026	APA001226	10-12-000-5590	Lakefront Park Tree Removals and Trimming	4,690.00
SavATree LLC	10/14/2026	APA001263	10-12-000-5590	continued work at lakefront park. mostly pruining	5,145.00
SavATree LLC	10/29/2026	APA001321	10-12-000-5590	tree removal at beach. tree work @ 994 vernon	4,930.00
SavATree LLC	10/29/2026	APA001321	10-12-000-5590	removal and dennis/OGB-tree work behind beachhouse	5,553.00
				Vendor DBA 12235 - SavATree LLC Total:	**21,893.00**
Vendor DBA: 12476 -					
Schaefges Brothers Inc.	10/15/2026	21716	68-00-000-5508	Pay App #2 Sept. 2026	219,510.00
				Vendor DBA 12476 - Schaefges Brothers Inc. Total:	**219,510.00**
Vendor DBA: 10277 -					
Service Sanitation Inc.	10/26/2026	APA001296	10-12-000-5353	West Park (1010 Forest) Restrooms-Oct26	75.00
Service Sanitation Inc.	10/26/2026	APA001296	10-12-000-5353	Beach Off-season (99 Park) Restrooms-Oct26	195.00
Service Sanitation Inc.	10/26/2026	APA001296	10-12-000-5353	LF Park (60 Hazel) Restrooms-Oct26	170.00
Service Sanitation Inc.	10/26/2026	APA001296	10-12-000-5353	Duke Park (15 Cresent) Restrooms-Oct26	95.00
Service Sanitation Inc.	10/26/2026	APA001296	10-12-000-5353	Watts Park (305 Randolph) Restrooms-Oct26	75.00
Service Sanitation Inc.	10/26/2026	APA001296	10-12-000-5353	Shelton Park (370 OGB) Restrooms-Oct26	75.00
Service Sanitation Inc.	10/26/2026	APA001296	10-12-000-5353	Credit: Beach Off--SEA (99 Park) Restrooms - Oct26	-100.00
				Vendor DBA 10277 - Service Sanitation Inc. Total:	**585.00**
Vendor DBA: 10279 -					
Sherwin-Williams Company	10/26/2026	APA001297	25-00-000-5481	Paint for EC Wall Repairs	45.95
				Vendor DBA 10279 - Sherwin-Williams Company Total:	**45.95**
Vendor DBA: 12163 - Signarama Northbrook					
Signarama Northbrook	10/26/2026	APA001291	25-26-000-5360	Children Circle Door wraps (6)	1,974.77
Signarama Northbrook	10/26/2026	APA001291	25-00-000-5360	Signage - West Park	287.58
Signarama Northbrook	10/29/2026	APA001316	30-00-000-5590	Braille Wayfinding Signs	2,970.00
				Vendor DBA 12163 - Signarama Northbrook Total:	**5,232.35**
Vendor DBA: 11906 - Staples Contract & Commercial LLC					
Staples Contract & Commercia...	10/07/2026	APA001227	25-00-000-5401	Copy paper	223.04
				Vendor DBA 11906 - Staples Contract & Commercial LLC Total:	**223.04**
Vendor DBA: 10108 -					
State Disbursement Unit	10/02/2026	21712	10-00-000-2190	A Perry,FIPS#1703100/2017D009 0954,355-78-3181	153.29
State Disbursement Unit	10/02/2026	21712	10-00-000-2190	O Murillo,FIPS#1709700/18-D0001072	271.84
State Disbursement Unit	10/12/2026	21713	10-00-000-2190	A Perry,FIPS#1703100/2017D009 0954,355-78-3181	153.29
State Disbursement Unit	10/12/2026	21713	10-00-000-2190	O Murillo,FIPS#1709700/18-D0001072	271.84
State Disbursement Unit	10/29/2026	21720	10-00-000-2190	A Perry,FIPS#1703100/2017D009 0954,355-78-3181	153.29
State Disbursement Unit	10/29/2026	21720	10-00-000-2190	O Murillo,FIPS#1709700/18-D0001072	271.84
				Vendor DBA 10108 - State Disbursement Unit Total:	**1,275.39**

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 10753 -					
Sunbelt Rentals Inc.	10/26/2026	APA001298	10-14-000-5370	rental dingo for boathouse	1,391.81
				Vendor DBA 10753 - Sunbelt Rentals Inc. Total:	**1,391.81**
Vendor DBA: 10291 -					
Swank Motion Pictures Inc	10/29/2026	APA001323	25-25-928-5300	October Movie License - Monster's Inc	525.00
				Vendor DBA 10291 - Swank Motion Pictures Inc Total:	**525.00**
Vendor DBA: 11414 -					
Sysco Chicago Inc.	10/26/2026	APA001299	25-26-000-5409	Sysco- CC Kitchen Flax seed for snack muffins	28.95
Sysco Chicago Inc.	10/26/2026	APA001299	25-26-000-5460	Sysco- CC Kitchen dough roller plastic black	27.41
Sysco Chicago Inc.	10/26/2026	APA001299	25-26-000-5460	Sysco-kitchen can opener	25.51
Sysco Chicago Inc.	10/26/2026	APA001299	25-26-000-5409	Sysco-CC snacks	1,013.01
Sysco Chicago Inc.	10/26/2026	APA001299	25-26-000-5409	Sysco - CC snacks	1,042.77
Sysco Chicago Inc.	10/26/2026	APA001299	25-26-000-5460	Sysco - Detergent for Kitchen diswasher machine	116.90
				Vendor DBA 11414 - Sysco Chicago Inc. Total:	**2,254.55**
Vendor DBA: 11741 -					
Taste For Kids Inc.	10/14/2026	APA001267	25-26-000-5385	Taste for Kids- CC lunches September 2026	8,867.25
				Vendor DBA 11741 - Taste For Kids Inc. Total:	**8,867.25**
Vendor DBA: 12479 - Testa Produce					
Testa Produce	10/14/2026	APA001269	25-26-000-5409	Testa - CC milk and snacks	343.80
Testa Produce	10/26/2026	APA001301	25-26-000-5409	Testa -CC milk and snacks	379.95
Testa Produce	10/26/2026	APA001301	25-26-000-5409	Testa -CC milk and snacks	301.35
Testa Produce	10/29/2026	APA001325	25-26-000-5409	Testa- CC milk and snacks	321.80
				Vendor DBA 12479 - Testa Produce Total:	**1,346.90**
Vendor DBA: 12027 - The Illinois Baseball Academy LLC					
The Illinois Baseball Academy ...	10/29/2026	APA001326	25-25-701-5300	Fall 2026 Illinois Baseball Academy Invoice	991.69
				Vendor DBA 12027 - The Illinois Baseball Academy LLC Total:	**991.69**
Vendor DBA: 10209 -					
The Mulch Center	10/07/2026	APA001228	10-12-000-5493	top dressing mix for turf resto	117.60
The Mulch Center	10/14/2026	APA001268	10-12-000-5490	top soil for turf repair	1,070.00
The Mulch Center	10/14/2026	APA001268	10-12-000-5490	top soil for restoration	1,070.00
				Vendor DBA 10209 - The Mulch Center Total:	**2,257.60**
Vendor DBA: 10301 -					
Tyler Business Forms	10/29/2026	APA001327	10-11-000-5401	2026 W-2 Forms	325.43
				Vendor DBA 10301 - Tyler Business Forms Total:	**325.43**
Vendor DBA: 10302 -					
Uline Inc.	10/07/2026	APA001230	68-00-000-5515	pallet rack protectors	622.16
Uline Inc.	10/07/2026	APA001230	10-12-000-5420	electric pump for shop	763.67
				Vendor DBA 10302 - Uline Inc. Total:	**1,385.83**
Vendor DBA: 12188 -					
United States Postal Service	10/29/2026	21723	25-00-000-5301	Postage 26 Winter Guide	1,376.64
United States Postal Service	10/29/2026	21723	25-00-000-5301	Postage Rink Postcard 26	888.99
				Vendor DBA 12188 - United States Postal Service Total:	**2,265.63**
Vendor DBA: 12158 -					
Upland Design Ltd	10/14/2026	APA001270	68-00-000-5510	Beach Playground Design 8/18/26 - 10/8/26	2,335.67
				Vendor DBA 12158 - Upland Design Ltd Total:	**2,335.67**
Vendor DBA: 10099 -					
Vantagepoint Trf Agents-457	10/02/2026	DFT0002953	10-00-000-2140	ICMA - A/C#301403	2,234.62
Vantagepoint Trf Agents-457	10/16/2026	DFT0002961	10-00-000-2140	ICMA - A/C#301403	2,234.62
Vantagepoint Trf Agents-457	10/30/2026	DFT0002972	10-00-000-2140	ICMA - A/C#301403	2,234.62
				Vendor DBA 10099 - Vantagepoint Trf Agents-457 Total:	**6,703.86**

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 10308 -					
Vermont Systems Inc.	10/07/2026	APA001231	25-00-000-5355	Quarterly SMS texting via RecTrac 7/1 - 9/30/2026	46.00
				Vendor DBA 10308 - Vermont Systems Inc. Total:	**46.00**
Vendor DBA: 10457 -					
Village of Glencoe	10/07/2026	APA001232	25-00-000-5240	999 Green Bay Road W&S thru 8/27/2026	2,747.35
Village of Glencoe	10/15/2026	21718	10-12-000-5240	1125 Old Elm Ln W&S thru 8/27/2026	56.97
Village of Glencoe	10/26/2026	APA001302	10-12-000-5452	Fleet Maintenance - Aug26	626.66
Village of Glencoe	10/26/2026	APA001302	10-12-000-5480	Fuel - Aug26	2,494.04
Village of Glencoe	10/26/2026	APA001302	10-14-000-5358	2026 Daily Water Sample	2,100.00
Village of Glencoe	10/26/2026	APA001302	25-00-000-5360	inside glencoe newsletter - Fall 2026	724.82
				Vendor DBA 10457 - Village of Glencoe Total:	**8,749.84**
Vendor DBA: 10700 -					
Warehouse Direct Workplace ...	10/14/2026	APA001271	10-12-000-5412	Custodial Supplies	813.50
Warehouse Direct Workplace ...	10/14/2026	APA001271	10-15-000-5412	Custodial Supplies	1,325.00
				Vendor DBA 10700 - Warehouse Direct Workplace Solutions Total:	**2,138.50**
Vendor DBA: 11864 -					
Wendell Builders Inc.	10/07/2026	APA001233	65-00-026-5503	Labor for CR Renovations	19,500.00
Wendell Builders Inc.	10/29/2026	APA001328	65-00-025-5503	Takiff Shelter Assembly/Install	28,500.00
				Vendor DBA 11864 - Wendell Builders Inc. Total:	**48,000.00**
Vendor DBA: 11102 -					
Wight & Company	10/29/2026	APA001329	68-00-000-5505	Maintenance Pay App #14	284,638.16
Wight & Company	10/29/2026	APA001329	68-00-000-5504	Maintenance Design Sept. 2026	3,124.57
Wight & Company	10/29/2026	APA001329	68-00-000-5507	Beach Design Sept 2026	8,247.01
				Vendor DBA 11102 - Wight & Company Total:	**296,009.74**
Vendor DBA: 12546 - Windy City Cleaning Equipment & Supplies					
Windy City Cleaning Equipmen..	10/07/2026	APA001234	10-12-000-5412	Clenaing Agent for Pressure Washer	534.00
				Vendor DBA 12546 - Windy City Cleaning Equipment & Supplies Total:	**534.00**
Vendor DBA: 12499 -					
WT Group AEC LLC	10/07/2026	APA001235	30-00-000-5590	ADA Transition Plan August Billing	3,168.18
WT Group AEC LLC	10/07/2026	APA001235	30-00-000-5590	ADA Transition Plan Billing - Sept26	1,949.30
				Vendor DBA 12499 - WT Group AEC LLC Total:	**5,117.48**
				Vendor Set AP Vendors Total:	**1,319,933.15**
Vendor Set: Employees - Employees					
Vendor DBA: 0624 -					
Aileen Aviles	10/01/2026	21706	10-00-000-2170	Refund: AFLAC Over Deductions 2026	171.21
				Vendor DBA 0624 - Aileen Aviles Total:	**171.21**
Vendor DBA: 1955 -					
Tonyetta Duncan-Holmes	10/01/2026	21709	10-11-000-4900	Refund: Health Insurance - July 2026 (Partial)	25.00
				Vendor DBA 1955 - Tonyetta Duncan-Holmes Total:	**25.00**
				Vendor Set Employees Total:	**196.21**
Vendor Set: Refunds - Refunds					
Vendor DBA: 000-27-0037 -					
EB Dangerfield	10/15/2026	21714	25-00-000-2580	Refund: Fitness Membership	70.00
				Vendor DBA 000-27-0037 - EB Dangerfield Total:	**70.00**
Vendor DBA: 000-27-0038 -					
Ro McLaughlin	10/15/2026	21715	25-00-000-2580	Refund: Fitness Membership	50.00
				Vendor DBA 000-27-0038 - Ro McLaughlin Total:	**50.00**

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 000-27-0039 -					
Sarah Ligon	10/29/2026	21722	25-00-000-2580	Refund: Belugas	280.65
				Vendor DBA 000-27-0039 - Sarah Ligon Total:	**280.65**
Vendor DBA: 000-27-0036 -					
Steven Potter	10/15/2026	21717	25-00-000-2580	Refund: PM Kids Club	938.00
				Vendor DBA 000-27-0036 - Steven Potter Total:	**938.00**
				Vendor Set Refunds Total:	**1,338.65**
				Grand Total:	**1,321,468.01**

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	402,608.62
25 - RECREATION FUND	217,433.99
30 - SPECIAL RECREATION FUND	29,198.09
45 - LIABILITY INSURANCE FUND	6,940.49
65 - CAPITAL PROJECTS FUND	131,547.94
68 - MASTER PLAN CAPITAL-2025 BOND PROCEEDS	526,742.38
69 - MASTER PLAN CAPITAL PROJECTS	6,996.50
Grand Total:	**1,321,468.01**

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHOLDING	48,602.11
10-00-000-2110	IL STATE WITHHOLDING	27,379.22
10-00-000-2120	SOCIAL SECURITY WITH…	72,075.66
10-00-000-2130	MEDICARE WITHOLDING	17,648.25
10-00-000-2140	ICMA DEF COMP WITHO…	6,703.86
10-00-000-2150	IMRF WITHOLDING	41,962.24
10-00-000-2155	IMRF VAC WITHOLDING	6,468.25
10-00-000-2160	SUPPL IMRF LIFE WITHO…	48.00
10-00-000-2170	AFLAC WITHOLDING	487.33
10-00-000-2174	FSA - CLAIM RESERVE	7,749.71
10-00-000-2176	HSA WITHHOLDING	3,320.84
10-00-000-2177	TRANSIT BENEFIT WITH…	160.00
10-00-000-2190	GARNISHMENT WITHOL…	1,275.39
10-11-000-4900	EMPLOYEE INSUR CONTR..	25.00
10-11-000-5310	LEGAL SERVICES	490.00
10-11-000-5311	LEGAL NOTICES	56.00
10-11-000-5313	EMPLOYEE BENEFITS - A…	162.12
10-11-000-5340	CONFERENCES AND TRA…	66.00
10-11-000-5342	OFFICIALS/MEETING EXP…	278.54
10-11-000-5355	MAINTENANCE SERVICE…	15,828.18
10-11-000-5370	RENTAL - EQUIPMENT	171.00
10-11-000-5401	SUPPLIES-OFFICE	423.80
10-11-000-5402	BOOKS/PUBLICATNS/SU…	129.74
10-11-000-5404	COMPUTER PROGRAMS	893.73
10-11-000-5420	SUPPLIES - GENERAL	422.34
10-11-000-5425	SUPPLIES-STAFF RECOG/…	79.54
10-11-000-5502	DIRECTOR INITIATIVES	3,188.05
10-11-000-5600	HEALTH INSURANCE PR…	22,974.81
10-11-000-5730	DUES/MEMBERSHIPS	3,322.50
10-11-000-5990	CONTINGENCY	17.03
10-12-000-5210	TELEPHONE/INTERNET	300.72
10-12-000-5220	FUEL/HEAT	149.38
10-12-000-5230	ELECTRICITY	373.31
10-12-000-5240	WATER	56.97
10-12-000-5340	CONFERENCES AND TRA…	420.00
10-12-000-5344	LICENSES	25.00
10-12-000-5349	CONTRACTL-HORT/LAN…	25,024.00
10-12-000-5350	MAINTENANCE SERVICES	3,014.99
10-12-000-5351	REPAIRS - EQUIPMENT	127.23
10-12-000-5353	DISPOSAL/PORTOLET SE…	2,322.84
10-12-000-5370	RENTAL - EQUIPMENT	4,553.00
10-12-000-5412	SUPPLIES-CLEANING/CU…	1,474.11
10-12-000-5420	SUPPLIES - GENERAL	1,186.42
10-12-000-5421	SUPPLIES - UNIFORMS	1,997.05
10-12-000-5425	SUPPLIES-STAFF RECOGN..	264.27
10-12-000-5452	SHARED SVCS-FLEET MA…	626.66

Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5480	GASOLINE/LUBRICANTS	3,241.02
10-12-000-5481	SUPPLIES-CONSTRUCTI…	2,384.45
10-12-000-5484	SUPPLIES-ELECTRICAL/B…	6.84
10-12-000-5486	SUPPLIES-PLUMBING	1,547.25
10-12-000-5487	SUPPLIES - TOOLS	74.34
10-12-000-5490	SUPPLIES-PLANTINGS/F…	2,140.00
10-12-000-5493	SUPPLIES-FERTILIZER/SE…	117.60
10-12-000-5497	SUPPLIES-PLAYGRD/SUR…	1,999.71
10-12-000-5585	PAVEMENT & SITE DEVE…	9,092.74
10-12-000-5590	TREE TRIM/WORK-Outsi…	21,893.00
10-12-000-5600	HEALTH INSURANCE PR…	13,423.97
10-12-000-5920	EXP-AYSO	818.70
10-13-000-5210	TELEPHONE/INTERNET/…	344.48
10-13-000-5220	FUEL/HEAT	184.28
10-13-000-5353	DISPOSAL/PORTOLET SE…	1,754.45
10-13-000-5354	CLEANING SERVICE	3,190.00
10-13-000-5355	MAINTENANCE SERVICE…	718.00
10-13-000-5356	ZAMBONI - PARTS/REPA…	262.75
10-13-000-5412	SUPPLIES-CLEANING/CU…	64.99
10-13-000-5416	SUPPLIES-ICE MAKING	3,130.78
10-13-000-5481	SUPPLIES-CONSTRUCTI…	85.47
10-13-000-5484	SUPPLIES-ELECTRICAL/B…	43.96
10-13-000-5581	EQUIPMENT - ICE RINK	4,302.93
10-13-000-5600	HEALTH INSURANCE PE…	370.26
10-14-000-5210	TELEPHONE/INTERNET	626.50
10-14-000-5220	FUEL/HEAT	57.21
10-14-000-5230	ELECTRICITY	290.15
10-14-000-5354	CLEANING SERVICE	115.48
10-14-000-5358	DAILY WATER TESTING S…	2,100.00
10-14-000-5370	RENTAL - EQUIPMENT	1,391.81
10-14-000-5425	SUPPLIES-STAFF RECOGN..	102.03
10-14-000-5470	RESALE - FOOD/CONCES…	58.54
10-14-000-5600	HEALTH INSURANCE PR…	370.26
10-15-000-5210	TELEPHONE	85.00
10-15-000-5230	ELECTRICITY	107.20
10-15-000-5350	MAINTENANCE SERVICES	12.83
10-15-000-5351	REPAIRS - EQUIPMENT	52.52
10-15-000-5412	SUPPLIES-CLEANING/CU…	1,325.00
10-15-000-5450	SUPPLIES - EQUIPMENT …	26.67
10-15-000-5600	HEALTH INSURANCE PR…	370.26
25-00-000-2580	BALANCE ON ACCOUNT-…	1,338.65
25-00-000-5210	TELEPHONE/INTERNET	4,170.98
25-00-000-5220	FUEL/HEAT	2,209.42
25-00-000-5240	WATER	2,747.35
25-00-000-5301	POSTAGE	2,265.63
25-00-000-5340	CONFERENCES AND TRA…	105.00
25-00-000-5351	REPAIRS - EQUIPMENT	2,072.50
25-00-000-5352	REPAIRS - BUILDINGS	2,098.65
25-00-000-5353	DISPOSAL/PORTOLET SE…	1,105.39
25-00-000-5354	CLEANING SERVICE	477.60
25-00-000-5355	MAINTENANCE SERVICE…	898.67
25-00-000-5360	PRINTING/MARKETING/…	1,169.92
25-00-000-5362	PHOTOGRAPHY	3,435.10
25-00-000-5368	MARKETING-DIGITAL	1,951.97
25-00-000-5401	SUPPLIES-OFFICE	773.15
25-00-000-5404	COMPUTER PROGRAMS	564.96
25-00-000-5412	SUPPLIES-CLEANING/CU…	288.12
25-00-000-5420	SUPPLIES - GENERAL	264.70

Account Summary

Account Number	Account Name	Payment Amount
25-00-000-5421	SUPPLIES - UNIFORMS	312.05
25-00-000-5422	SUPPLIES-UNIFORMS, B…	108.96
25-00-000-5425	SUPPLIES-STAFF RECOGN..	132.02
25-00-000-5451	SUPPLIES - BUILDING PA…	23.05
25-00-000-5481	SUPPLIES-CONSTRUCTI…	57.93
25-00-000-5484	SUPPLIES-ELECTRICAL/B…	571.10
25-00-000-5486	SUPPLIES-PLUMBING	42.10
25-00-000-5487	SUPPLIES - TOOLS	322.12
25-00-000-5488	SUPPLIES-HAND TOOLS	47.97
25-00-000-5588	BUILDING IMPROVEME…	260.80
25-00-000-5600	HEALTH INSURANCE PR…	20,947.78
25-00-000-5730	DUES/MEMBERSHIPS	471.00
25-25-312-5300	CONTRACTL-ADULT WO…	1,188.00
25-25-406-5300	CONTRACTL-PRESCHOOL…	420.00
25-25-410-5400	SUPPLIES-IGLOO BUDDIES	260.45
25-25-412-5400	SUPPLIES-NO NAP CLUB	591.03
25-25-414-5300	CONTRACTL-JAMBERRY…	495.25
25-25-419-5300	CONTRACT-PRESCHOOL …	525.00
25-25-446-5300	CONTRACTL - PRESCHO…	112.00
25-25-601-5300	CONTRACTL-KIDS CLUB …	184.99
25-25-601-5400	SUPPLIES-KIDS CLUB PM	1,183.50
25-25-606-5300	CONTRACTL - SCHOOL D…	7,435.75
25-25-607-5300	CONTRACTL-YOUTH HIP…	8,452.50
25-25-608-5300	CONTRACTL-YOUTH BAL…	5,402.25
25-25-609-5300	CONTRACTL-ACRO/TUM…	4,215.75
25-25-615-5400	SUPPLIES-YOUTH CERAM..	140.33
25-25-649-5300	CONTRACTL-DRAMA-YO…	2,866.50
25-25-652-5300	CONTRACTL- FOOTLIGH…	5,433.75
25-25-653-5300	CONTRACTL-BROADWAY…	22,755.00
25-25-653-5401	COSTUMES	6,150.00
25-25-660-5300	CONTRACTL-JEWELRY M…	1,130.50
25-25-701-5300	CONTRACTL-T-BALL/IL BB..	991.69
25-25-746-5300	CONTRACTL-HOT SHOT …	672.00
25-25-748-5300	CONTRACTL-BASKETBALL..	3,511.20
25-25-775-5300	CONTRACTL-ADULT TEN…	4,821.60
25-25-785-5300	CONTRACTL-FITNESS PU…	2,143.14
25-25-786-5300	CONTRACTL-FITNESS DR…	567.75
25-25-801-5300	CONTRACTL-SUN FUN C…	3,153.07
25-25-825-5300	CONTRACTL-SUMMERS …	859.90
25-25-825-5400	SUPPLIES-SUMMERS EN…	251.29
25-25-833-5300	CONTRACTL-ACTION QU…	1,355.57
25-25-833-5400	SUPPLIES-ACTION QUEST	24.10
25-25-835-5300	CONTRACTL-AQUATIC C…	448.75
25-25-835-5400	SUPPLIES-AQUATIC CAMP	180.28
25-25-910-5300	CONTRACTL-4TH OF JULY	527.65
25-25-913-5300	CONTRACTL-BOO BASH	1,695.00
25-25-913-5400	SUPPLIES-BOO BASH	1,969.44
25-25-928-5300	CONTRACTL-OUTDOOR …	525.00
25-25-941-5300	CONTRACTL-GREAT MUD..	8,503.39
25-25-941-5400	SUPPLIES-GREAT MUD R…	5,287.65
25-25-952-5300	CONTRACTL-SUMMER S…	717.50
25-25-953-5300	CONTRACTL FALL SPEC E…	4,475.30
25-25-953-5400	SUPPLIES-FALL SPEC EV…	906.38
25-26-000-5210	TELEPHONE/INTERNET	14.99
25-26-000-5340	CONFERENCES AND TRA…	29.97
25-26-000-5355	MAINTENANCE SERVICE…	2,706.40
25-26-000-5360	PRINTING/MARKETING/…	1,974.77
25-26-000-5361	PRINTING - EMPLOYME…	322.26

Account Summary

Account Number	Account Name	Payment Amount
25-26-000-5385	FOOD SERVICE	8,867.25
25-26-000-5386	SERVICES-CHILDREN CIR…	1,125.00
25-26-000-5387	NURSE SERVICES	100.00
25-26-000-5401	SUPPLIES-OFFICE	84.59
25-26-000-5403	CHILDREN CIRCLE PROG…	1,476.68
25-26-000-5404	COMPUTER PROGRAMS	773.30
25-26-000-5409	SUPPLIES-INTERNAL FO…	3,492.48
25-26-000-5420	SUPPLIES - GENERAL	1,664.24
25-26-000-5425	SUPPLIES-STAFF RECOGN..	314.96
25-26-000-5460	SUPPLIES-FOOD EQUIP…	543.88
25-26-000-5580	EQUIPMENT - GENERAL	735.00
25-26-000-5600	HEALTH INSURANCE PR…	27,741.42
25-27-000-5210	DEDICATED TV/INTERNET	539.98
25-27-000-5344	LICENSING FEES	44.00
25-27-000-5351	REPAIRS-EQUIPMENT	870.00
25-27-000-5420	SUPPLIES-GENERAL	39.95
25-27-000-5421	SUPPLIES-UNIFORMS	208.03
30-00-000-5590	ADA TRANSITION PLAN/…	8,087.48
30-00-000-5755	NSSRA COMPANION CH…	21,110.61
45-00-000-5335	WELLNESS/PRE-PLACEM…	111.00
45-00-000-5340	IN-SERVICE TRAINING	970.00
45-00-000-5587	SAFETY/SECURITY EQUIP	5,859.49
65-00-025-5503	TAKIFF SHADE STRUCTU…	28,500.00
65-00-026-5501	CONTINGENCY - NETWO…	355.00
65-00-026-5503	COMMUNITY ROOM (1,3…	19,500.00
65-00-026-5504	WEINBERG FRONT PATIO..	1,424.60
65-00-026-5506	REPLACE KUBOTA LOAD…	81,768.34
68-00-000-5504	MAINT CENTER/BALLFIE…	3,124.57
68-00-000-5505	MAINT CENTER/BALLFIE…	284,638.16
68-00-000-5507	BEACH PHASE 1/2-Design..	8,247.01
68-00-000-5508	BEACH PHASE 1/2-Const…	219,510.00
68-00-000-5510	BEACH PLAYGROUND-De…	2,335.67
68-00-000-5511	BEACH PLAYGROUND-C…	2,467.00
68-00-000-5515	MAINT CENTER/BALLFIE…	6,419.97
69-00-000-5505	WEST PARK-Design Svcs	597.50
69-00-000-5506	WEST PARK-Construction	6,399.00
	Grand Total:	**1,321,468.01**

Project Account Summary

Project Account Key		Payment Amount
None		1,321,468.01
	Grand Total:	**1,321,468.01**

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

II. Consent Agenda Items

D. Acceptance of the ADA Transition Plan

MEMORANDUM

TO: Board of Park Commissioners
CC: Lisa Sheppard, Executive Director
FROM: Kyle Kuhs, Director of Parks and Planning
SUBJECT: ADA Transition Plan Update
DATE: November 12, 2026

Background

The Glencoe Park District recently completed an updated comprehensive Americans with Disabilities Act (ADA) accessibility assessment of its parks and facilities. The assessment, conducted by WT Group, evaluated 26 sites and provides recommendations for corrective improvements.

Shelley Zuniga, Senior Project Manager with WT Group, presented the findings of the assessment, reviewed common accessibility deficiencies, and discussed the recommended ADA Transition Plan. The plan outlines a phased approach to addressing identified deficiencies over time.

Discussion

It is important to note that the assessment and recommended Transition Plan were developed independently of the District's existing and planned capital improvement projects. As a result, the recommendations represent an evaluation of accessibility needs rather than a finalized schedule of improvements.

The actual prioritization and timing of corrective work will depend largely on the District's Capital Improvement Plan, available funding, and the relative urgency and impact of the identified accessibility deficiencies. Coordinating accessibility improvements with planned renovations and capital projects will allow the District to address deficiencies more efficiently while minimizing duplicate work and unnecessary costs.

The Transition Plan will serve as a planning tool to help guide future capital investments, establish priorities, and demonstrate the District's ongoing commitment to improving accessibility. Staff will evaluate the recommendations alongside existing capital plans and identify opportunities to incorporate corrective work into future projects, while addressing more immediate accessibility concerns as appropriate.

A consensus was reached at the November 4, 2026 Regular Committee Meeting to approve under the Consent agenda at the next regular board meeting.

Recommendation: Approve under the consent agenda at the November Regular Board meeting.

Attachments:
ADA Transition Plan Final Report

WT Group AEC

Engineering • Design • Consulting

AMERICANS WITH DISABILITIES ACT ACCESS AUDIT AND TRANSITION PLAN

GLENCOE PARK DISTRICT FINAL REPORT

October 30, 2026

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INTRODUCTION AND THE ADA MANDATES

Federal and Illinois requirements mandate the accessibility of Glencoe Park District sites and facilities. This report is a summary of our findings and recommendations to make Glencoe Park District parks and facilities more accessible to people with disabilities. The details and recommendations are in the site reports. This report recommends steps to meet the federal and state requirements and incorporate smart practices.

For efficiency, the District cannot implement all our recommendations at once; no local government can do so. We suggest a phased approach to retrofits. It is important that Park District staff gain a good understanding of the findings and recommendations. We suggest a systematic approach, as described in the following pages. Below we review the application of the Americans with Disabilities Act (ADA) title II regulation to District facilities and parks.

What are the Americans with Disabilities Act (ADA) General Mandates?

The Americans with Disabilities Act (ADA) is a comprehensive federal civil rights law. It prohibits discrimination on the basis of disability. Effective January 26, 1992, it has been amended by Congress only once, in 2008. The ADA has three principal titles. Title II applies to the Park District and the 89,000 other units of state and local government across the country, and it requires the District to make parks, facilities, policies, communications, and programs accessible to and usable by people with disabilities. Other portions of the ADA prohibit discrimination by employers (title I), and businesses and nonprofits (title III).

The subject of this report is Glencoe Park District parks and facilities. We also address spaces used principally by District employees that a member of the public may visit. These must have access for that visitor if they have a disability. The District may also have relationships with nonprofits or other entities, and when one uses or benefits from the use of District property or resources, the entity is strictly prohibited from discrimination on the basis of disability.

The ADA is to be broadly interpreted. In this section of the final report, we will define terms as the ADA defines them. In the remainder of this section, we will review the:

- ADA administrative requirements for the District
- Ways in which the ADA applies to new design and construction
- ADA requirements for existing facilities
- ADA Transition Plan requirement
- ADA requirements for District public facing policies
- ADA requirements for Glencoe Park District programs, and
- ADA requirements for Glencoe Park District communications.

Finally, this section concludes with a review of the limitations of the accessibility requirements, including technical infeasibility and the concepts of undue burden.

What are the ADA Administrative Requirements?

The US Department of Justice (DOJ) published the title II implementing regulation in 1991, and it became effective on January 26, 1992. It has been amended once, and those changes became effective March 15, 2011. The DOJ title II regulation is here. The Glencoe Park District faces many administrative requirements under title II of the ADA. In this section of the report, we will describe and review five key administrative requirements.

35.106 Notice Requirement: The District must make its citizens aware of the "…protections against discrimination assured them…" by the ADA. In doing so, the District must provide information about how parks, facilities, programs, policies, and communications are affected by the ADA. **We recommend the District do so in a way that is inviting and appealing. This should also be consistent with the way the District communicates with members of other protected classes.**

35.107(a) Designation of Responsible Employee: The District must appoint at least one employee "…to coordinate its efforts to comply with and carry out…" its obligations under the ADA. Known as the ADA Coordinator, this employee investigates complaints regarding noncompliance and coordinates overall ADA implementation. The District named **the Deputy Director (or their designee) as the ADA Compliance Officer and meets this requirement.**

35.107(b) Complaint Procedure: The District must have a process by which disputes regarding accessibility at sites, effective communications, and inclusion in programs and services can result in "…prompt and effective resolution…". DOJ refers to this as a "grievance procedure". We recommend that the District change the way it refers to this process. Calling it a grievance process makes it seem adversarial. It need not be, and in fact, many believe that a more positive approach yields "prompt and effective resolution" in a much more customer-friendly way. **We suggest the District rename the process to Access and Inclusion Solutions Process, or some other appropriate name that is inviting, not adversarial.**

35.130(b)(7) Make Reasonable Modifications: The District must make reasonable modifications itself or through the Northern Suburban Special Recreation Association (NSSRA) that enable access to programs and facilities, when so requested by a person with a disability, unless doing so creates an undue burden. The statute and the DOJ regulation identify many actions or devices that are a reasonable modification. In addition, court decisions and DOJ settlement agreements help further define the term and the limits on the concept of reasonable modification. The DOJ ADA website is a good source of information on this subject at www.ada.gov.

35.150(a)(3) Writing Requirement: The District, whenever it denies a request for a reasonable modification, must create a writing. This is a mandate once it is determined by District staff that a request would create an undue burden. Importantly, the writing is to be

signed by "…the head of the entity or his or her designee…". In making this decision, the entity is to consider "…all resources available for use in the funding and operation of the service, program, or activity…". **We recommend that the Board of Commissioners delegate this authority to the Executive Director**, who can then delegate that authority to department or program heads (including NSSRA) as needed. We recommend that the District keep these writings together for ease of access and analysis. These have great risk management value and will help in forecasting the requests the District receives.

What Are the ADA Requirements for New Design and Construction?

Many of the ADA requirements are open to some interpretation regarding compliance. There is, however, one set of requirements that is clear: all Park District new design and construction must comply with the federal 2010 Standards for Accessible Design and any State of Illinois access requirements that are more stringent. The 2018 Illinois Accessibility Code includes a broader range of assets and is therefore the guide for District plans. The DOJ regulation at section 35.151 establishes this requirement and permits a variance only when it is "structurally impracticable" to fully comply with the Standards.

Experts estimate that design and construction for ADA compliance adds not more than 1% to the facility cost. For the District, it is critical that all designers and contractors understand this mandate and comply with this mandate. Plan review and effective project management by District staff assure that plans and ongoing construction are compliant. The investment of human resources towards this goal is much less costly than removing barriers after the construction of a park or facility.

New design and construction include alterations and additions; therefore, alterations and additions must adhere to IAC and the 2010 Standards. Section 35.151(b)(4) of the DOJ title II regulation requires that when alterations or additions occur at an existing Park District facility, a "path of travel" is required to connect the accessible elements of the existing facility with accessible elements in the altered area or addition. DOJ recognized the inequitable result where the accessibility portion of an alteration or addition, the path of travel, could require more fiscal resources than the alteration or addition. The regulation, therefore, introduces the concept of disproportionality, which permits the District to limit path of travel costs to 20% of the cost of a project.

Three clarifications are necessary regarding the concept of disproportionality.

First, the District *may* elect to apply the concept of disproportionality; it is not required to do so. If the District wishes to make the cap 30% of the cost of the alteration or addition, it may do so. The ADA sets the floor, not the ceiling.

Second, the path of travel must be applied when the alteration or addition is to a primary function area. A primary function area is "…a major activity for which the facility is intended." Examples in the title II regulation include "…the dining area of a cafeteria, the meeting rooms in a conference center, as well as offices and other work areas in which the activities of the public entity using the facility are carried out." We would add other examples pertinent to Park District sites. These include:

- Playground surfaces and playground components at District playgrounds; and

- Spectator seating and player seating at District softball and baseball fields.

Third, some work at an alteration or addition is simply maintenance, and the cost of that work may be deducted from the determination of the cost of the alteration or addition, thereby affecting the amount necessary to meet the 20% disproportionality test. At many sites, these non-alteration costs are very small. In a world where every Glencoe Park District penny counts, it is appropriate to properly apply the concept of disproportionality.

Access requirements for new design and construction are important in the context of the Park District Capital Improvement Plan (CIP). CIP designers and contractors must meet or exceed federal and state requirements.

What Are the ADA Requirements for Existing Facilities?

The title II requirements for existing facilities begin with a requirement that the **programs** within those facilities and sites are what is to be made accessible. DOJ title II at 35.149 clearly states that "…no qualified individual with a disability shall, because a public entity's facilities are inaccessible to or unusable by individuals with disabilities, be excluded from participation in, or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any public entity."

The term "program" is to be broadly interpreted. For the Park District, a program is the opportunity made available to the public. Cooling off at a splash pad is a program. Making public comments at a Board of Commissioners meeting is a program. A New Year's workout at the Community Center is a program. Sports fields are a program. A scheduled activity that meets at a specific time for a specific duration is a program. Playgrounds are a program. Having picnic tables in a park is a program. Conducting summer camps is a program.

Think broadly here and understand that a program is not just an organized activity for which one registers, pays a fee, and participates. In applying 35.149, it is a violation of the ADA if a District program cannot be accessed by a person with a disability because the facility in which the program is located is inaccessible.

Title II at 35.150 discusses how to make existing facilities accessible. It requires the District to view that program "…in its entirety…" at 35.150(a). This is interpreted to mean that all of the locations of a program, e.g., every Glencoe Park District playground, must be viewed before determining which ones will be made accessible and which will be left as is until next altered or replaced. This latter statement is made clear at 35.150(a)(1), where the District is told by DOJ that these requirements do not "…necessarily require a public entity to make each of its existing facilities accessible to and usable by individuals with disabilities…".

Making a program accessible does not always require making a facility accessible. This is explained by DOJ at title II 35.150(b), where it reviews some of the methods to make a program accessible. The non-structural methods include, but are not limited to:

- Relocating a program from an inaccessible site to a site that is accessible;
- Providing a program at two or more sites, one of which is not accessible and at least one of which is accessible;
- Redesign or acquisition of equipment to make program participation possible;
- Bringing the program to the person with a disability by making home visits;
- Construction of new accessible facilities to house the program; and
- Providing extra staff to facilitate interaction by program beneficiaries.

Elsewhere in title II, the District is required to make changes to rules and policies as well. These nonstructural alternatives may be effective in making a program accessible.

However, when nonstructural alternatives are not effective in making the program accessible, 35.150(b) requires the District to alter existing parks, facilities, and assets, and when doing so, to treat the alteration as new work and comply with title II 35.151. The District must also give the highest priority "…to those methods that offer services, programs, and activities…in the most integrated setting". We review this mandate elsewhere in this report. The District must also disperse accessible programs that are to be retrofit. For example, all accessible playgrounds cannot be located in one quadrant of the District.

The 2011 title II regulation amendments introduced the concept of safe harbor for the Park District and other state and local governments at 35.150(b)(2). If the District, in designing and constructing an asset before March 15, 2012, and that complied with the 1991 Standards for Accessible Design, it cannot be penalized if the Standards change at a later date.

An example of safe harbor is the reach range requirement. In the 1991 Standards, reach range could be as high as 54" above the finished floor (AFF) if a side approach was used and only 48" AFF if a forward approach was used. In the 2010 Standards, because of confusion about forward reach and side reach, the maximum reach range was simply reduced to 48" AFF. The safe harbor concept applies here, and at Park District facilities designed and constructed before March 15, 2012, where a proper side reach can be used, an operating mechanism can be as high as 54" AFF. However, if that hypothetical operating mechanism is at 55" AFF, it fails to meet the 1991 Standards and must be retrofit to meet the 2010 Standards maximum of 48" AFF.

It is important to note that many District assets were not addressed by the 1991 Standards and were only addressed later in the 2010 Standards. That includes District playgrounds, sports fields, sports courts, and fitness facilities, to name a few.

As such, the concept of safe harbor ***cannot*** apply to these assets, and the program access test reviewed earlier in this section applies. As an example, playgrounds, but not necessarily all playgrounds, must be accessible. See our discussion regarding the transition plan for more detail.

What is the ADA Transition Plan Requirement?

The title II regulation, at 35.150(c) and 35.150(d), makes clear the Transition Plan requirements. A transition plan is a phased order of retrofit for all existing parks and facilities. At 35.150(d), the requirements are:

- Describe the deficits at every District asset;
- Describe a solution for each deficit, or if it is to be left as is, describe why;
- Specify the year or date in which the retrofit will occur; and
- Name the District official responsible for assuring compliance.

No Park District plan can be effective, however, without cost references or estimates. In developing the Transition Plan, the District has received cost references for planning purposes to enable effective planning for the retrofits that will occur.

The Park District must understand the guidance as to by what date it must complete all retrofits. The title II regulation, at 35.150(c), discussing the period for compliance, offers this guidance:

> "Where structural changes in facilities are undertaken to comply with the obligations established under this section, such changes shall be made within three years of January 26, 1992, but in any event as expeditiously as possible."

To suggest that this is not helpful guidance to the District is an understatement, for several reasons. First, the ADA became effective January 26, 1992. Second, it would be impossible for the District to have made all of the necessary retrofits by January 26, 1995. It would be impossible for the District to make all retrofits that are necessary during any three years. Third, when DOJ amended the title II regulation and it became effective March 15, 2011, this language was not updated with a new compliance date. Fourth, when the 2010 Standards were published and included for the first time certain types of recreation assets, there was no change to the completion date of 1995.

The District can draw guidance from the statement above by acknowledging that retrofits will occur as soon as possible. This requires a balancing of District resources, integration of Transition Plan retrofits with CIP activity, and making Transition Plan work a higher priority than discretionary development and acquisition.

Regarding parks and facilities, there is other guidance by DOJ. If there is only one of a type of asset, it must be made accessible. If there are many assets of the same or similar type, such as playgrounds and sports fields, not necessarily all must be retrofit to be accessible.

When the issue of recurring assets arises, DOJ does not specify a ratio or percentage that must be accessible. Our work in preparing transition plan recommendations relies on making

a minimum of one of every three recurring assets accessible, and dispersing accessible assets throughout the District. This assures that no matter where a resident is, some District assets are near him or her and are accessible. This approach has been accepted by DOJ, the Department of Interior, federal district courts, and two state enforcement agencies.

Lastly, title II at 35.150(d)(a) requires the District to provide an opportunity for the public to participate in the development of the transition plan. The District conducted an online survey to meet this requirement. A separate report outlines the results of the survey.

What Are the ADA Requirements for Glencoe Park District Communications?

The title II regulation, at 35.160, requires that Glencoe Park District communications to the public with disabilities must be "as effective" as communications to those without disabilities. People with certain health conditions such as deafness or impaired vision may not be able to ascertain the message within the communication. People with a cognitive impairment may not understand the message. People with physical disabilities that limit their ability to use a mouse may not be able to get the cursor to the content on the website.

More and more local governments were using their websites for communication with the public as well as with employees. Certainly, today, post-pandemic, that reliance has only grown. The broad requirements apply to the District website, letters, contracts, aural communication that might occur at a District Board meeting, emails, phone calls, and more.

Recognizing this change, in 2024 the DOJ adopted a final and enforceable website guideline. The Park District, as a special district, must make its website compliant by April 26, 2028.

What Are the ADA Limitations? Technical Infeasibility and Undue Burden…

Title II does impose some restraint on the making of reasonable modifications, removal of architectural barriers, and making communications accessible. DOJ expects that these will be implemented as an exception, rather than the rule.

In the 2010 Standards, technical infeasibility is defined within section 106.5 regarding Defined Terms. The District need not make retrofits when doing so is technically infeasible. Again, recognizing that the ADA sets a floor and not the ceiling, the District can choose to make the retrofit. The District may deem a retrofit to an existing facility as technically infeasible when it meets the condition described below:

> "With respect to an alteration of a building or a facility, something that has little likelihood of being accomplished because existing structural conditions would require removing or altering a load-bearing member that is an essential part of the structural frame; or because other existing physical or site constraints prohibit modification or addition of elements, spaces, or features that are in full and strict compliance with the minimum requirements."

Title II also defines undue burden. The concept of undue burden includes three elements: undue administrative burden, undue economic burden, and fundamental alteration. DOJ

requires at 35.130(a)(3) that the District bear the burden of demonstrating that denial of a request by a person with a disability rises to the level of one of these three conditions. Each is cited and discussed below.

35.150(a)(3) Undue Administrative Burden: DOJ and the US Congress recognized that there may be circumstances in which a small local government will find it difficult to administratively obtain the personnel, devices, and processes by which it can make reasonable modifications, or remove barriers. This circumstance will be hard to show in Glencoe. Park districts across the state will have addressed and resolved the request related to disability faced by the Glencoe Park District.

35.150(a)(3) Undue Financial Burden: DOJ and the US Congress recognized that there may be circumstances when a local government will find it difficult to provide the fiscal resources to make a modification or to remove barriers. This circumstance is hard to show for the District. No other state has a property tax levy usable to fund programs for people with disabilities and site retrofits at existing facilities. DOJ guidance requires that the District consider the entire budget before claiming Undue Financial Burden. For example, if a modification for a child with a physical disability will require the creation of a firm and stable accessible route to sports fields, the District must consider operating and capital budget resources in determining if it can grant this request for modification. With the 5-8 levy authority, it will be difficult to show Undue Financial Burden.

As an important note, District staff must understand this approach. Often, staff will consider only the budget they control in making decisions about Undue Financial Burden. That is not the correct approach. If a Park District employee takes a job at another agency, and there is $10,000 in salary savings due to that departure, it is the burden of the District to show why that $10,000 could not be allocated to the accessible route example above.

35.130(b)(7) Fundamental Alteration in Nature of the Service, Program, or Activity: DOJ and Congress recognized that a circumstance may arise where a local government will find it difficult to provide the requested modification based on disability because in doing so the fundamental nature of the service, program, or activity will be changed. For example, sand volleyball is popular. However, a person using a wheelchair will be unable to navigate the sand surface on a beach volleyball court. If they request a modification such as replacing the sand with a hard surface court (concrete, asphalt, etc.), the District could do so, as the engineering is not complex. Were that to happen, however, the very nature of sand volleyball would be changed.

These same three concepts apply to Park District communications. These must be as effective for people with communication impairments as they are for people without disabilities. Language identical to 35.150(a)(3) and 35.130(b)(7) is found at title II 35.164.

A GUIDE TO THIS REPORT

There are approximately 1,100 access deficits identified in the 26 site reports. The ADA requires that the access audit identify every access deficit at every site. For each deficit, a solution must be identified.

The District does **not necessarily have to make every site accessible**. It **does** have to make every program it conducts within its sites accessible.

In this report, we identify some broad solutions, such as refreshing all accessible parking, as a way to address issues identified in the site reports and as a way for the District to better manage compliance. This gives the District flexibility within its compliance efforts to move resources so that they are applied with optimal impact. We offer these systemic changes as a complement to a site-by-site approach. The District will determine how to proceed, and many local governments apply a hybrid of a systemic and site-by-site approach.

The scope of our work does not include the design of a solution. Our recommendations are performance-based. For example, if a parking stall at Takiff Center needs to be made accessible by having the proper striping and signage, we will make that recommendation and will note the dimensions and sign type. The design of a solution is a task for District staff or contractors.

We recommend the following to facilitate review:

First, **read this Report**. It provides a "big picture" review of the issues and solutions.

Second, read the 26 site reports. View the reports digitally, and you have instant access to the report content and supporting images.

Third, use your knowledge of the sites and the expertise of District staff. District staff know District sites better than we do, and District staff know the staff better than we do. Blend in what you know with what we recommend in the report. There are many ways to solve access problems, and the successful alternative may well be one you discover.

COMMON ISSUES

In our work, some common big-picture issues arose that complement the recommendations in the specific site reports. One of these is the ways in which maintenance affects accessibility to playground surfaces and other assets.

Maintenance

The District uses a conscientious staff to maintain its parks and facilities. However, over time, every site yields to wear and tear. The recommendations below describe ways in which attention to maintenance can specifically address some access deficits.

1. **Provide training** to maintenance staff regarding the features of an accessible route and how to ensure that it remains unobstructed. This requires staff to place park amenities, e.g., garbage cans or signs, adjacent to the accessible route.

2. **Add door closer checks** to park maintenance staff checklists, and test doors regularly. When too much force is required to open a door, adjust the closer.

3. **Purchase some new tools**. The District needs battery-powered 2′ digital levels, and tools to measure pounds of force designed to do so. Do not use 4′ digital levels. These tools can be assigned to staff for scheduled spot checks at doors.

Changes in Level and Gaps

The routes and sidewalks that make up the District's network of accessible routes are in fair condition. Wear and tear, settling, weather, and other factors combine to cause changes in level and gaps along portions of those accessible routes, making that portion noncompliant and a barrier to many visitors with physical and sensory disabilities.

Removing changes in level and gaps has a significant universal design benefit too, as more people with all types of conditions can more easily use District routes, such as staff pushing carts of supplies, parents with kids in strollers, and people using an assistive device such as a wheelchair, Segway, or walker.

4. **Add** change in level of more than .25″ **to park maintenance safety checklists**. This will help identify and correct these problems before they expand. Make or buy pre-measured shims and distribute to employees for their use and ease of measurement.

5. **Add inspections for gaps** of greater than .5″ **to park maintenance safety checklists**. Identify and fill these gaps before they expand. **In the alternative, consider resurfacing segments of deteriorated asphalt routes**.

6. **Eliminate changes in level** by the end. Using the rationale that the most severe changes in level are the greatest barriers to access, make changes in level of greater than .75″ the highest priority. Make changes in level of between .5″ and .75″ the second priority. Make beveling of changes in level of .25″ to .5″ the third priority. ***Consider acquiring or contracting for a grinder.***

7. **Adopt** a policy about the use of Other Power-Driven Mobility Devices (OPDMD) at District sites, and promote that policy to the general public. Every day, people with limited physical mobility start to use a Segway or similar machines. We have included a sample policy in our deliverables.

   Per the new ADA title II regulation published September 14, 2010, District policies or processes permitting the use of OPDMDs were required as of March 15, 2011.

   These assistive devices provide great benefits to people with disabilities and the sooner the District has a policy regarding their use the better. The policy could, at a minimum, address times of allowed use (dawn to dusk), speed limits, off-limits areas, status of the user as a person with a disability, and minimum age.

   It is important to note that a power driven mobility device is not a wheelchair. That device has a separate definition and is already allowed in facilities and parks. The Department of Justice has a good advisory on this topic. It is here.

Obstructed Accessible Routes

Employees **may** see an accessible route as an empty 36" wide space in which a potted plant or garbage can is a perfect fit. However, that blocks or obstructs the accessible route.

8. **Provide training to park maintenance, recreation, and administration staff** regarding maintenance of accessible routes in parks and in recreation facilities.

Employee Work Areas

The Park District employs many qualified and skilled full-time staff, making parks and recreation services available to residents. The District employs many more on a part-time or seasonal basis. The District likely has employees with disabilities and in the future, will have **more** employees with disabilities in all categories of employment.

It is important to address access to work areas, and both the title II regulation and the work of the Access Board do so. Section 203.9 of the 2010 Standards for Accessible Design makes clear how to treat employee areas. Generally, a person with a disability should be able to **approach**, **enter**, and **exit** the work area. This is addressed by requirements for accessible routes and accessible means of egress. Other factors are door width and threshold changes in level.

Excluded from this exception are several types of common spaces in employee areas. Spaces such as the ones below must meet the access guidelines as they are excluded from the definition of employee-only areas:

- corridors;
- toilet rooms;
- kitchenettes for employee dining use, and
- break rooms.

In short, the key issues are the accessible route, changes in level, doors and entries, and maneuvering space once within the work area. This approach is effective so long as when the District hires an employee with a disability, or a current employee acquires a disability, it will remove architectural barriers in work areas or make other accommodations. The two recommendations below are important for all employees at all District sites.

9. **Address accessibility in the District personnel policies**, and note that, upon request by an employee, the District will make reasonable accommodations, which **may** include the removal of architectural barriers in workspaces.

10. **Require new construction, alterations, and additions** that include employee work areas to be designed and constructed so they are compliant with the 2010 Standards for Accessible Design and the 2018 IAC.

Accessible Parking

The District maintains many public parking spaces with associated designated accessible spaces. It is common to see barriers in parking, and the access audit revealed many deficits in parking. The test for the ratio of accessible stalls to all stalls is per parking lot. See our site reports for details.

11. **Create a parking stall template**. A suggested template is below.

Parking Stall Dimensions

Stalls are a minimum of 8′ wide. An adjacent access aisle must also be a minimum of 8′ wide. The access aisle must be diagonally striped with **high-quality yellow paint**. The access aisle can be shared by two accessible stalls.

The collection of signs must include the US Department of Transportation R7-8 standard sign (the blue icon in a wheelchair). Below that must be the state fine sign.

Unless Glencoe has adopted a higher fine by ordinance, the sign must note the statewide fine. Federal settlement agreements require a third sign, on at least one stall, that says VAN ACCESSIBLE. This stall must be 11′ wide with a 5′ access aisle. An acceptable alternate is 8′ and 8′.

Finally, the bottom edge of the lowest parking sign is a minimum of 60″ above the finished grade. We suggest that the signpost be centered at the head of the accessible stall, and we suggest that the curb cut and detectable warning run the distance of the access aisle. Illinois requires that the sign be no more than 6′ from the front of the stall.

The most common deficit in accessible parking stalls and access aisles is the slope. The 2018 IAC limits the slope to **not more than 2.08% in any direction**. **This is a challenging requirement that can take considerable effort to meet.**

Connection to the Accessible Route

The access aisles should connect to an accessible route. The maximum running slope for the accessible route is 5%, and to account for heaving and settling, we recommend 4%. The maximum cross slope is 2%.

Passenger Loading Zone

The loading zone must have an access aisle adjacent and parallel to vehicle pull-up space. The loading zone access aisle must be a minimum of 60″ wide and 20′ long.

12. **Develop a plan to correct or refresh every accessible stall** at every District facility. Incorporate this task into other plans that require parking lot repair, restriping, or resurfacing.

Running Slope and Cross Slope

There are many sites with running slopes steeper than permitted. At some sites, this was a minimal issue, but at others, it was a significant variance. This condition naturally occurs when concrete settles, or when connections between new and old routes are off by fractions of an inch. Cross slope is equally important, as it serves drainage and access purposes.

13. **Revise standard specifications and details** so that in new construction and alterations, the slope of the AR shall not exceed 1:21, or 4.7%, as opposed to 1:20, or 5%. This allows room for field error.

14. **Revise standard specifications and details** so that in new construction and alterations the ramp slope shall not exceed 1:13, or 7.7%, as opposed to 1:12, or 8.33%. This allows room for field error. It also makes ramps easier to use for everyone, not just people with disabilities. This universal design approach is also a risk management tool.

15. **Revise standard specifications and details** so that in new construction or alterations, the cross slope shall be an integral part of the project and shall not exceed 2% or 1:50.

Detectable Warnings

The US Access Board suspended the detectable warning requirement in the late 1990s, for several years. It was restored in 2002. However, it is not required in the 2010 Standards. **As a smart practice, WT recommends the use of detectable warnings.**

16. As with parking, **develop a template for detectable warnings**.

17. In the same year that parking is refreshed, **implement a plan to correct or refresh every detectable warning** at every curb or crossing at District facilities. If necessary, phase this out over a two or three-year period.
18. Weather greatly affects the life of detectable warnings. We recommend the use of durable, metal plates as opposed to plastic plates.

Door Opening Force Requirements

Glencoe Park District facilities have many doors. Many have closer mechanisms. Some of these need adjustment to bring the pounds of force (lbf) necessary into compliance (5 lbf for interior doors and 8.5 lbf for exterior doors).

However, some of the closers are just old. The wear and tear of 20 or more years erodes the closer effectiveness.

19. **Evaluate and determine the age of door closers.**

20. **Add door closer maintenance checks** to safety checklists and for closers with 10 years of service or less, aggressively maintain them for effectiveness.

21. **Purchase and install new door closers** for all exterior doors (with closers 20 years old or more) and 50% of interior doors as soon as is possible.

22. **Purchase and install** new door closers for all remaining interior doors (with closers 20 years old or more) as soon as is possible.

23. **Consider acquiring, installing, and maintaining** power-assisted door openers for District facilities with heavy consumer traffic.

Signage

District signs serve several purposes. First, signs assist wayfinding in large sites such as the Administration building. Second, signs identify permanent elements of facilities, such as restrooms. Third, signs facilitate access for people with vision and physical limitations.

The 2018 IAC treats two types of signs differently. Signs for permanent spaces, such as a bathroom, must be in both Grade 2 Braille and raised lettering. Signs that are directional or informational only require visual lettering of a certain size. Be certain to incorporate these approaches into signs in buildings and sites operated by the District.

24. **Create a sign template for use by the District**, and describe where and in what facilities signs will be used. The template could include:

    - size of sign
    - mounting height and location
    - size of characters and space between characters
    - contrast between characters
    - background
    - icons or symbols used in the signs
    - District information, e.g., facility name, phone number, main number, and more.

25. **Implement signage template and refresh** District signs.

Bathrooms

Bathrooms are an essential part of a visit to a Glencoe Park District site. Exercise, food and beverage, social activities, and more all rely on one of the oldest designs known to us. Making those facilities accessible is tremendously important.

26. **Develop a bathroom template**. Confirm it with the State of Illinois. This is a list of criteria for restrooms, not a design template. Be sure to include temporary facilities

such as portable toilets in the template. The template should address the toilet, grab bars, items in the stall such as toilet paper and hooks, the stall, operating mechanisms, mirrors, sinks, hand towels, and more.

27. **Include bathroom renovations** at facilities in the Glencoe Park District Capital Improvement Plan.

28. **Consider the use of automatic flush controls**. These have environmental benefits and are a great way to eliminate some accessibility problems.

29. **In the interim, implement non-structural modifications recommended in each section of this report,** such as lowering mirrors, remounting grab bars, changing the height of toilets and urinals, installing compliant stall hardware, and so forth. These less costly changes on a site-by-site basis will serve your customers well until resources are available to renovate restrooms on a comprehensive scale.

30. **Make at least one portable toilet**, where provided at a site, accessible. This includes a portable toilet placed at a picnic shelter or adjacent to sports fields. These must be accessible and must be served by **an accessible route**.

    The District has sites with portable toilets; this must be addressed. Use our site report recommendations, and require compliance by District vendors.

Alarms

In existing facilities where an aural or audible fire alarm system is provided, a visual alarm is not required unless the building was constructed after January 26, 1992 or upgraded since that same date. If an alarm in an existing facility is audible only, it need not be modified to include a visual alarm unless it is replaced or upgraded in the future.

31. **Determine** if systems have been upgraded or replaced since 1992.

32. **Develop a plan** for the installation of aural and visual alarms in renovations.

33. **Retrofit construction that occurred since 1992** to include aural and visual alarms.

Publications and Online Information

An interactive park grid on the Glencoe Park District website is an important tool for residents and can now be used to communicate about accessibility. Incorporate the access work the District staff completes and indicate in your amenity list the location of accessible features.

34. **Update print material about parks and facilities** to reflect District plans regarding access, and to note which sites are accessible or will be made accessible.

35. **Update website** information to reflect District plans regarding access, and to note which sites are accessible or will be made accessible.

People with disabilities rely on the information in District publications as well as the District website. Later in this report, we summarize our recommendations for making Park District assets that recur, such as playgrounds and sports fields, accessible.

Remembering that not necessarily every recurring asset must be accessible, we urge the District to "brag" about what assets are accessible at which District sites. The District has accomplished much and will do even more in the years to come. Tell your community about those achievements through your print and online materials, and social media.

36. **Promote accessibility success stories** at District sites, in print and online materials.

Maintenance Buildings

Maintenance areas are addressed in specific site reports, and employee areas are addressed earlier in this report. We noted earlier that the District can apply a different standard to employee work areas, but employee work areas are not exempt from access requirements.

Train District maintenance staff about the **approach**, **enter**, **and exit** strategy so that they understand how to apply this test.

37. **Train maintenance staff supervisors** in accessibility concepts that apply to the maintenance building.

38. **Implement recommendations regarding parking, accessible route, changes in level, gaps, doors, and alarm systems** in maintenance areas.

Unique Assets

The District has a unique asset – the Glencoe Beach. This raises the bar on the expectation of access to the amenities at these sites, as there is no "alternate" site to which the District can direct patrons with disabilities, so they can enjoy the "programs" of swimming and boating.

For these sites, efforts must be made annually towards the correction of access deficiencies. This can be done through existing capital plans, or by following our recommendations in the site reports for specific retrofit work.

PROGRAM ACCESS TEST

The US DOJ test for existing facilities is known as the "program access test". A "program" is an opportunity made available by the District. It can include eating a sandwich at a picnic table in a park, enjoying a playground at a park, enjoying a walk on the Lakefront Park walking path, attending a Board of Commissioners meeting, and making public comment at that meeting.

A program is not just an activity for which a person registers and pays a fee. Be sure to advertise accessible amenities on your website and in printed materials.

Trails

Before 2018, there was no **final and enforceable standard for trails**. The US Access Board offered significant guidance, but for many reasons, US DOJ had not issued that guidance as a final and enforceable standard for the Park District and other state and local governments. Trails developed before 2018 and after 2018 often fail the requirements because little guidance was available. We highlight some issues below.

Was there any Federal Guidance Regarding Trails? Yes. The US Access Board published the Architectural Barriers Act Accessibility Guidelines (ABAAS) in 2013 and ABAAS governed trails developed by federal agencies such as the Army Corps of Engineers, Forest Service, and National Park Service. As a smart practice, many park districts adhered to the ABAAS standards.

Did the District develop a trail before late October 2018? It is clear some District assets, such as boating and fishing areas, and some assets likely found in a typical park, such as playgrounds, sports fields, and sports courts, are subject to the federal final and enforceable 2010 Standards for Accessible Design in each of the 50 states. In 2018, however, neither the federal nor state government made final and enforceable standard for viewing areas, trails, beaches, campsites, outdoor recreation access routes, and park furniture such as grills. On October 23 of that year, Illinois added trails and other outdoor assets to the Illinois Accessibility Code.

Some States Have Acted! Like Illinois, some states tired of waiting for federal action and adopted guidance for those outdoor recreation assets into their state codes. This is important because a park asset in Illinois must adhere to the federal standard or state standard, whichever is more stringent. States that have so acted include Illinois and California, and Texas plans to do the same. Colorado, Massachusetts, New Jersey, New Hampshire, and other states have adopted more stringent restroom, playground, or website requirements, impacting park assets in those states.

Remember New Construction Requirements! The Park District likely resurfaces trails or portions of trails regularly. Unlike patching, resurfacing is new construction. As new construction, it must strictly adhere to the 2018 IAC requirements. An approach the District could take to trails would be to sort those where work occurred after November 1, 2018, and make those a higher priority for retrofit.

What Alternatives Exist for Glencoe Park District? The outdoor asset guidance is final and enforceable for the District. See it in the Illinois Accessibility Code, specifically, sections 247, 1017, and related to limitations on access, 1019. Newly designed and constructed trails must comply with IAC 2018. However, for existing trails, the program access test applies, and options here include the design and construction of new trails or trail segments that will be accessible. Retrofits to existing trails are an option, too.

What About Funder Requirements? We also note that some funders, such as the State of Illinois and the federal government, will require compliance with the

Architectural Barriers Act and ABAAS. This "backdoor" access still requires a newly designed and constructed trail, when federal or state funds are in use, to meet ABAAS. Failing to follow funder requirements could result in loss of grants, repayment of earlier funds, and ineligibility for future federal or state funds.

Must the Glencoe Park District Retrofit Every Trail? The Park District must act to make the program of trails accessible. It could make retrofits to existing trails, or it could develop new trails that meet the access requirements. The latter may be more viable. Many jurisdictions have used this approach. It saves the resources in a retrofit and applies those human and fiscal resources to new site development. This approach is specifically mentioned in the title II regulation at 35.150(b).

What is Our Recommendation? We know the District wants trails to be accessible. For the Transition Plan, we have included in Phase Three most trail retrofits. In moving ahead, the District should take three steps and can take a fourth step.

- We identified many trail surface deficits. The District should identify when trail resurfacing occurred at trail segments. If that work occurred after November 1, 2018, it should have been accessible and is a higher retrofit priority.

- Address dispersion of trails. Make retrofit plans to ensure that trails across the District see improvements each year.

- Create a toolkit for staff and contractors to use when trail resurfacing projects arise. The toolkit should guide staff and contractors regarding cross slopes, running slopes, rest areas, gaps, changes in level, surface types, and signage.

- Design and construct new trails that can meet the technical requirements for scope, width, surface, etc., and add these accessible sites to the trail inventory.

The **minimum required** of the District by title II of the ADA is that the "program" of trails be accessible to residents. This is measured by the "program access test" found in section 35.150 of the title II regulation (see 28 CFR Part 35).

For similar multiple sites, no guidance is given as to how many existing trails should be accessible. We recommend that a minimum of one trail of every three be accessible.

We saw four trails, all of which are accessible. Any trails to be replaced in the future, or designed and built where one did not exist, must comply with the 2018 Illinois Accessibility Code and will therefore be accessible.

39. **Make corrections** cited in the reports so the trails/paths below **remain** accessible:

- **Milton Park**
- **Northfield Park**
- **Glencoe Trail**
- **Shelton Park**

Playgrounds

The **minimum required** of the District by title II of the ADA is that the "program" of playgrounds be accessible to residents. This is measured by the "program access test" described in section 35.150 of the title II regulation (see 28 CFR Part 35). For similar multiple sites, no guidance is given as to how many existing playgrounds must be accessible. Treat this as a planning exercise and aim for one of three playgrounds to be made accessible.

Our evaluation included six, 2 to 5 playgrounds and 11, 5 to 12 playgrounds. Of these, two, 2 to 5 and seven, 5 to 12 are or can easily be made accessible. **We recommend corrections to two playgrounds.** Any playgrounds to be replaced in the future, or designed and built where one did not exist, must comply with the 2010 Standards and 2018 Illinois Accessibility Code and will therefore be accessible.

40. **Continue to maintain surfaces and components**, per the site reports, so that the playgrounds at the sites below **remain or become** accessible:

    - **Astor Park (5-12)**
    - **Duke Park (5-12)**
    - **Friends Park (2-5, 5-12)**
    - **Lakefront Park (5-12)**
    - **Shelton Park (5-12)**
    - **Vernon Playground (2-5, 5-12)**
    - **Woodlawn Park (5-12)**

41. **Correct surfaces and components**, per the site reports, so that the playgrounds at the sites below **become** accessible:

    - **Glencoe Beach (2-5)**
    - **Milton Park (2-12)**

42. **Leave as is** the playgrounds at the parks named below, and if future alterations or renovations occur at those sites, make them accessible.

    - **Duke Park (2-5)**
    - **Friends Park (5-12)**
    - **Old Elm Park (2-5, 5-12)**
    - **Shelton Park (2-5)**
    - **West Park (5-12)**

43. **Gradually eliminate the use of engineered wood fiber as an impact attenuating playground surface**.

    For this surface to remain accessible, District staff must more frequently inspect and maintain the surface. Unitary surfaces such as poured-in-place rubber or interlocking rubber tiles, and artificial turf surfaces are much easier to use for persons with mobility

impairments. These surfaces also meet the standard for impact attenuation. In the alternative, we believe that the District can use 5-8 levy funds for the added human resources to properly maintain engineered wood fiber playground surfaces.

Ball Fields

The **minimum required** of the District by title II of the ADA is that the "program" of ball fields be accessible to residents. This is measured by the "program access test" found in section 35.150 of the title II regulation (see 28 CFR Part 35). For similar multiple sites, no guidance is given as to how many existing ball fields should be accessible. We recommend that a minimum of one field of every three be accessible.

We saw five ball fields and two are accessible. **We recommend no new access.**

Any ball fields to be replaced in the future, or designed and built where one did not exist, must comply with the 2010 Standards and 2018 Illinois Accessibility Code and will therefore be accessible.

44. **Make corrections** cited in the reports so the ball fields below **remain** accessible:

- **Melvin Berlin Park**
- **Northfield Park**

45. **Leave as is** the ball fields at the following sites:

- **Watts Park**
- **West Park (2)**

Rectangular Fields

The **minimum required** of the District by title II of the ADA is that the "program" of rectangular fields be accessible to residents. This is measured by the "program access test" found in section 35.150 of the title II regulation (see 28 CFR Part 35).

For similar multiple sites, no guidance is given as to how many existing rectangular fields should be accessible. We recommend that a minimum of one rectangular field of every size, type, or age designation be accessible.

We saw four rectangular fields, and none were accessible. **We recommend access to two rectangular fields – one soccer and one lacrosse.**

Any rectangular fields to be replaced in the future, or designed and built where one did not exist, must comply with the 2010 Standards and 2018 Illinois Accessibility Code and will therefore be accessible.

46. **Make corrections** cited in the reports so one of each type of the rectangular fields below **remain or become** accessible:

- **Duke Park – lacrosse**
- **Watts Park - soccer**

47. **Leave as is** the rectangular fields at the following sites:

- **Melvin Berlin Park (soccer)**
- **West Park (soccer)**

Tennis Courts

The **minimum required** of the District by title II of the ADA is that the "programs" of tennis be accessible to residents. This is measured by the "program access test" found in section 35.150 of the title II regulation (see 28 CFR Part 35). For similar multiple sites, no guidance is given as to how many existing tennis courts should be accessible. We recommend that at least one of every three be accessible. There are 12 pickleball courts and eight are accessible. **We recommend no new access.**

48. **Make corrections** cited in the site reports so the courts at the sites below **remain** accessible:

- **Lakefront Park (3)**
- **Watts Park (2)**
- **West Park (3)**

49. **Leave as is** the tennis courts at the following sites:

- **Melvin Berlin (4)**

Picnic Areas and Picnic Shelters

The **minimum required** of the District by title II of the ADA is that the "program" of picnicking be accessible to residents. This is measured by the "program access test" described in section 35.150 of the title II regulation (see 28 CFR Part 35). For similar multiple sites, no guidance is given as to how many existing picnic areas or picnic shelters should be accessible.

There are 11 picnic areas and picnic shelters and two are accessible. **We recommend access to three more.**

Any picnic areas or picnic shelters to be replaced in the future, or designed and built where one did not exist, must comply with the 2010 Standards and 2018 Illinois Accessibility Code and will therefore be accessible.

50. **Make corrections** needed to **create or maintain access**, including adding accessible picnic tables, to picnic areas and picnic shelters at:

- **Glencoe Beach (1 of 5)**
- **Henry J Kalk Park**

- **Lakefront Park**
- **Shelton Park**
- **Woodlawn Park**

51. **Leave as is** the picnic areas and picnic shelters at the following sites, until next altered:

- **Glencoe Beach (4 of 5)**
- **Melvin Berlin Park**
- **Old Elm Park**

TRANSITION PLAN

The District must have a transition plan per 35.150(d) of the DOJ title II regulation. The plan should identify the barrier, the corrective work, the date by which the work will occur (in our reports, the Phase), and the person responsible for barrier removal.

Barriers should be removed as soon as possible. Phasing the work allows access to occur and makes the best use of the Glencoe Park District resources. We recognize that each phase requires a different number of years for implementation. The District should determine the annual activity within its fiscal years.

We recommend work in three phases. We also note work we believe need ***not*** occur in a category titled District Option. Should District plans change, or should other resources become available, the corrective work needed at these sites is known. Finally, we do recommend some work occur as a smart practice.

We have made cost **references for planning purposes** for the corrective work recommended. We note that these are not estimates and should be used only for planning purposes. The final design, the year in which the work will occur, the relationship with the contractor, and many other factors must be considered before a cost estimate is made.

Our total of all cost references is $2,160,273.39. We believe the work in Phase One, Two, and Three, totaling $1,945,122.29, can be accomplished in 10 fiscal years, at approximately $194,513.00 annually.

We have balanced work through all three phases, and the District can certainly choose to reorder those recommendations. We describe our phasing below.

- In Phase One, we recommend work in two categories: easy to do with existing staff and fiscal resources (low-hanging fruit), and work at sites that are not compliant that is with older accessibility standards (such as parking and restrooms). We suggest that completion of this phase requires six fiscal years. Cost references for Phase One are $1,125,966.59.

- In Phase Two, we recommend work in areas that are new to the 2010 Standards. This typically includes sports fields and courts, playground surfaces, playground components,

and other park assets. We suggest that completion of this phase requires two fiscal years. Cost references for Phase Two are $403,504.25

- In Phase Three, we recommend work in areas in two categories: elements that are new to the 2018 Illinois Accessibility Code, such as trails, and elements where retrofit is complex or costly. We suggest that completion of this phase requires two fiscal years. Cost references for Phase Three are $415,651.45.

- We do phase some work as District Option, and we refer to District Option in the column labeled "4". This is work at a site or element with access deficits where we believe the District meets the program access test and defer plans to make these sites accessible, until and unless the District later alters these for another purpose. Cost references for District Option are $180,813.10.

- We identify corrections that are not currently subject to standards, but we refer to as "smart practices" in the column labeled "5". These corrections, we believe, make your services and assets more accessible and usable by individuals with disabilities. Cost references for smart practices are $34,338.00.

COMMUNITY ENGAGEMENT

The ADA does require the District to provide an opportunity for public feedback in the shaping of transition plan priorities. One in-person meeting was held on Tuesday, October 6th, and no one attended.

We also prepared an online survey that the District distributed. The survey was open to the public for feedback from September 22nd to October 16th. There were eight responses in total, four from individuals who identified as a person with a disability or as having a person with a disability in their daily life. None of the respondents with disability experience completed the tailored prompts to share their accessibility preferences or priorities. One respondent did rate Duke Park as accessible. That same respondent also rated Takiff Center as accessible, while another respondent rated Takiff Center as fairly accessible. No comments were submitted to the open-ended questions.

FUNDING ACCESS RETROFITS

We provide this section to discuss some of the potential funding sources other park districts have used for ADA compliance. This is not intended as a comprehensive list.

No Dedicated Federal Source

There is no dedicated source of federal funds for accessibility renovations to existing sites. This will not likely change in the future. Even if a change were to occur, federal funding is unpredictable, as we have seen from other federal programs.

Congressionally Directed Spending

Some clients have pursued Congressionally Directed Spending (CDS), formerly known as earmarks, for access work. CDS is unpopular and difficult to obtain. While CDS fell out of favor a decade or more, both parties now support their use. This is an opportunity for the District.

Open Space Land Acquisition and Development Grant Funds

Several states, and many of our clients, have successfully pursued state funds that can be used for specific park purposes, including access retrofits. All have sources of revenue funded in various ways, such as a real estate transfer tax that funds OSLAD. In the 2026 legislative session, the General Assembly adopted legislation giving additional evaluation points to OSLAD applications that include a playground that exceeds the minimum access requirements. This is an opportunity for the District.

Community Development Block Grants

Several of our clients have acquired federal Community Development Block Grant (CDBG) funds for accessibility renovations at existing sites. CDBG funds often have a scale of priority. It is important to establish accessibility as a priority for CDBG applications.

State Discretionary Funds

Most state legislatures provide some type of discretionary funding for members of the legislature. In some states, these are relatively small grants of under $50,000. These can be a viable option for a Park District with good relationships with state legislators.

Special Accessibility Legislation

The Park District is well aware of the legislation that allows districts and municipalities that are partners in a special recreation association to levy a tax that can be used only for recreation for people with disabilities. The funds can be used for three purposes: special recreation programs, recreation inclusion support, and access retrofits at existing sites and facilities.

Statewide, Illinois park districts and villages levy an estimated $80,000,000 annually for this purpose. Unfortunately, no other state has adopted this model.

Private Giving

Some of our clients have successfully sought private gifts for accessibility purposes. The private giving area is subject to fluctuations depending on the economy, political issues, and related fiscal impacts. In our experience, private giving works best when an agency has an employee dedicated to this purpose.

Corporate Giving

Some of our clients have successfully sought grants from corporations. These may, for corporate purposes, come from marketing (such as naming rights to a facility) or from community giving.

Also, many corporations have a related foundation that manages corporate giving. In our experience, corporate giving works best when an agency has an employee dedicated to this purpose.

Community Foundations and Other Foundations

Community foundations, which operate on a regional basis, have also been involved in accessibility giving. Perhaps the greatest example here is the multi-million-dollar Kellogg Foundation project that improved accessibility in Michigan, Ohio, Indiana, Illinois, and other states that bordered the Kellogg headquarters in Michigan.

Other Methods

There are many other methods, some of which are crafted by a community to meet a unique set of circumstances. These include:

- Communities in New Jersey and Oregon take 100% of accessible parking fines and apply those funds towards recreation for people with disabilities.

- Several Illinois park districts have added a modest surcharge to every registration, earmarking the fees generated for access and inclusion expenses.

- Several communities have successfully sought budget increases to address accessibility backlogs, just as they have with maintenance backlogs. Those increases may be general fund allocations, proceeds from successful referenda, or reallocations of under-expended funds originally budgeted for other local government purposes.

Risk Management

Investing in safety saves money by avoiding legal expenses related to injuries on Park District properties. The same concept applies here. Investing in retrofits saves the Park District the cost of staff time and attorneys to defend against ADA lawsuits or complaints.

While we do not believe a decision about access should hinge solely on risk management factors, we do recommend that the Park District be aware of this factor going forward. ADA enforcement continues to grow and touch more and more communities.

Relief under the ADA is injunctive in nature, but the time consumed and cost of litigation can be a great drain on human and fiscal resources.

Blend the Transition Plan with the CIP

Another method is to blend the transition plan projects with the CIP. By refusing to silo this effort, the possibility of greater efficiency exists.

IMPLEMENTATION STRATEGIES

Title II of the ADA is relatively straightforward. That said, we offer some suggestions below regarding the implementation of the several mandates in the regulation.

1. ***Maintain a strong relationship with disability advisory groups***. Make it a point to seek out and work with local advocacy groups and seek their feedback on future initiatives. Having a good relationship between the District and the advocacy groups will help greatly in meeting the ADA mandates and improving the quality of life for all, including those with disabilities.

2. ***Acquire and maintain the Certified ADA Coordinator credential***. There is no nationwide credential required for ADA implementation. However, a Certified ADA Coordinator will benefit the District, keeping it current on implementation strategies and smart practices from other local entities in the United States.

3. ***Identify available sign language interpreters and enter into agreements*** before situations arise where the District needs such services. Negotiate rates, availability, environments where the work will occur, and so forth.

4. One of the title II requirements for communications produced by the District ***requires the District to respond to inquiries in the form by which the person inquired***. We also believe that this is the courteous way to respond. Here, if an inquiry to the Park District comes in the form of a Braille document, the response from the Park District should also be in Braille.

   We recommend the Park District or NSSRA either locate the nearest braille printer and enter into an arrangement for use or simply acquire one and have employees learn how to use it. For a review of this topic by the American Foundation for the Blind, visit this site.

5. ***Acquire assistive listening systems***. There are three principal types: inductive loop systems, infrared systems, and FM systems. These devices are helpful for people with some residual hearing. These devices separate speech from ambient noise and amplify speech. People who are deaf or hard of hearing may prefer, for various reasons, one type of device. The National Association of the Deaf has a brief review of the topic here.

6. ***Learn about the website access requirements***. The Department of Justice published a final and enforceable website access standard in 2024. It is wise to ensure that the Park District website complies with the standard by April, 2028.

7. ***Develop an ongoing series of disability training for employees***. Every day, new products appear on the market, agencies issue new enforcement decisions, and local entities develop and refine strategies for inclusion and access. Keep current on these

developments and share this news with District staff. This can include some of the training events we will conduct for the District.

8. ***Continue the partnership with the other entities that comprise NSSRA.*** This unique and award-winning service delivery model provides benefits for Glencoe Park District residents and families with and without disabilities.

CONCLUSION

Glencoe Park District has a variety of facilities and sites, thanks to the vision of the Board of Commissioners. The skilled staff operates facilities and sites the community wants and enjoys. This report identifies issues that are typical in parks and recreation infrastructure and some that are unique to the District. The District takes steps towards accessibility every year, and that undoubtedly helps. That said, access work should occur every year during the transition plan.

While no one can say with certainty how long the District can stretch these projects, the District should make access retrofits an ongoing part of its annual plans and budgets. US Department of Justice officials have said the District must complete work as soon as is possible. Be certain to understand that a complaint could force the District to accelerate its pace. Making access projects a high priority is an important show of good faith.

It was an honor to serve the Park District. If we can help in the future, please reach out.



Submitted by:

John N. McGovern, JD
Partner, Principal-in-Charge
WT Group Accessibility Practice

JNM/SAZ/GLENCOE PARK DISTRICT FINAL REPORT 202602

II. Consent Agenda Items

E. Approval of Updates to Financial Policy

MEMORANDUM

TO: Board of Commissioners
CC: Lisa Sheppard, Executive Director
FROM: John Cutrera, Director of Finance/HR
SUBJECT: Accounts Payable and Credit Card Policy Updates
DATE: November 12, 2026

We have updated the District's Accounts Payable and Credit Card Policies to align with the implementation of the new automated accounts payable process and updated credit card procedures. The revisions modernize invoice submission, approval workflows, payment processing, and credit card reconciliation while maintaining appropriate internal controls. The updated policies are intended to improve operational efficiency, streamline administrative processes, and provide clearer guidance to staff.

The proposed AP and Credit Card policies are included.

A consensus was reached at the November 4, 2026 Regular Committee Meeting to approve under the Consent agenda at the next regular board meeting.

Recommendation: Approve under the consent agenda at the November Regular Board meeting.

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ACCOUNTS PAYABLE POLICY

The District generally processes and pays approved accounts payable invoices on a weekly basis.

Vendor Setup and Maintenance

Vendors shall be established in the District's accounting system prior to payment. Whenever practicable, vendor setup should be completed before the initial purchase so that required documentation and payment information are available when the first invoice is received.

A completed Form W-9 or other applicable tax documentation as determined by Finance shall be required for all new vendors. Vendor records shall also include sufficient contact, remittance, and other information necessary to support purchasing, payment, and communication needs.

The District generally does not complete commercial credit applications or provide bank or trade references, credit authorizations, or personal guarantees as a condition of vendor setup. Finance may provide basic District information, Form W-9, tax-exemption documentation, purchase order information, or other appropriate documentation necessary to establish a vendor account. Any exception shall require Finance approval.

Finance shall obtain the vendor's preferred payment method during the setup process. The District reserves the right to determine the payment method used. Vendors requesting electronic payment shall complete the District's applicable electronic payment enrollment and verification process. Sensitive banking information should not be collected through the general vendor setup form when a separate secure enrollment process is available.

The department initiating the vendor relationship is responsible for obtaining any additional documentation required under District policy, including certificates of insurance or contracts when applicable.

Finance shall review new vendor information for completeness and potential duplicate vendor records before establishing the vendor in the accounting system.

New or changed vendor banking or electronic payment instructions shall be independently verified before use. Verification shall be performed using reliable contact information obtained independently of the request for the banking change. Finance shall not rely solely on banking instructions received through unsolicited email or other unverified communications.

Changes to vendor names, addresses, remittance information, contacts, tax information, or payment information shall be appropriately documented and maintained with the vendor record. Finance may require updated documentation or additional verification when warranted based on the nature of the requested change or potential fraud risk.

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Invoice Submission and Processing

Invoices may be received by mail, email, or directly from a vendor. All invoices must be submitted through the District's accounts payable system and retained electronically with appropriate supporting documentation.

The staff member responsible for the purchase shall review the invoice prior to submission and provide the appropriate general ledger account coding, description or business purpose, and any other information necessary to support the expenditure. Staff shall also verify, as applicable, that the goods have been received or services have been satisfactorily performed.

Payments should be supported by an invoice or other appropriate documentation that clearly identifies the vendor, goods or services provided, amount due, and other relevant transaction information. Quotes, estimates, order confirmations, or other documents that do not establish an amount due generally should not be used as the sole documentation for payment.

Payments that do not customarily generate a vendor invoice, including contractual registration-based or revenue-sharing payments, may be supported by a District-prepared payment calculation or other appropriate documentation that establishes the contractual basis and amount due. Such documentation shall provide sufficient detail to support the calculation and reference the applicable agreement when appropriate.

Vendor refunds, credits, and other negative adjustments shall be submitted and recorded as credit memos in the accounts payable system to ensure proper application against future or outstanding vendor balances.

Vendor invoice numbers shall be entered accurately and consistently as shown on the invoice. Staff shall not alter an invoice number or override a duplicate invoice warning solely to allow an invoice to proceed. Duplicate warnings shall be investigated and any necessary override shall require Finance review.

If a purchase required a purchase order, the applicable purchase order number shall be entered with the invoice when it is submitted for payment.

Accounts payable invoices, supporting documentation, and related approvals shall be retained in accordance with the District’s approved records retention requirements. Electronic records maintained in the District’s accounting and document management systems shall serve as the official accounts payable record, when applicable.

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Invoice Approval

Invoices shall be routed electronically through the District's accounts payable system for review and approval.

The individual submitting an invoice is responsible for confirming the accuracy and business purpose of the expenditure. The appropriate Department Head or other designated approver shall review the expenditure for accuracy, appropriate account coding, budget availability, receipt of goods or services, and compliance with District policies.

Invoices shall receive all approvals required by the District's established approval hierarchy and applicable approval thresholds before payment.

Finance shall review invoices and supporting documentation for completeness, appropriate authorization, account coding, compliance with District financial policies, and potential duplicate payment before posting the invoice for payment. Finance may return an invoice to staff or request additional documentation or clarification before processing.

Electronic approvals maintained within the District's accounts payable system shall serve as the official documentation of approval.

Timely Submission and Approval

Invoices shall be submitted and approved promptly to support timely payment, accurate financial reporting, and compliance with applicable payment requirements.

Staff responsible for an invoice shall submit the invoice and required supporting documentation to the accounts payable system as soon as reasonably practicable after receipt of the invoice and receipt of the related goods or services.

Invoices should complete the departmental approval process within ten (10) calendar days of entry into the accounts payable system.

Exceptions may occur due to disputed charges, incomplete documentation, unavailable approvers, pending receipt of goods or services, or other reasonable circumstances. Staff shall respond promptly to requests for additional information or correction.

Finance shall monitor outstanding invoices and may follow up with staff and approvers when invoices are not progressing through the approval process in a timely manner.

District credit card transactions are subject to the documentation and reconciliation timelines established in the District's Credit Card Policy.

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Approval Authority and Thresholds

Accounts payable invoices shall be approved in accordance with the District's established departmental approval hierarchy. At a minimum, each invoice shall be reviewed and approved by the appropriate supervisory or departmental approver prior to payment.

Certain departmental workflows require an additional level of approval for invoices exceeding $1,000.

All invoices of $5,000 or more require approval by the Executive Director prior to payment.

Finance shall maintain an Accounts Payable Approval Matrix identifying authorized submitters, approvers, approval sequence, and applicable thresholds for each department. Individual assignments may be updated administratively as staffing or organizational responsibilities change, provided the approval requirements established by this Policy are maintained.

Finance may require additional approval or supporting documentation when warranted based on the nature, amount, or circumstances of an expenditure.

Payment Processing

The District generally processes approved accounts payable invoices for payment on a weekly basis. Payment shall not be released until the invoice has completed all required approvals and Finance has completed its review.

Approved payments may be issued by check, ACH, virtual card, through an authorized third-party payment processor or vendor payment portal, or by another approved electronic payment method. Finance shall determine the appropriate payment method based on security, cost, operational efficiency, vendor requirements, and the best interests of the District. All payment methods are subject to the same applicable documentation, approval, and Finance review requirements.

Electronic payments shall be subject to appropriate authorization and segregation-of-duties controls. Wire transfers shall require dual authorization by the Director of Finance/HR and Accounting Manager, or other authorized individuals designated in accordance with District policy.

Prior to release of payment, the Director of Finance/HR or other authorized Finance reviewer shall review the payment batch or applicable payment documentation for accuracy and completeness.

Finance may issue checks directly from the District when necessary or when use of the District's normal payment method is impractical.

Checks issued directly by the District shall bear the signature of an authorized District check signer. All payments, including checks issued directly by the District, shall complete the applicable approval and Finance review requirements prior to release, except when emergency circumstances require alternative approval procedures permitted under District policy.

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Payment information, including check numbers and electronic payment confirmations, shall be recorded in the District's accounting system. Supporting invoices, approvals, and payment documentation shall be retained in accordance with the District's records retention requirements.

Finance shall investigate any unusual, duplicate, or otherwise questionable payment activity before funds are released.

Employee Reimbursements

Employee reimbursements, other than reimbursements governed by the District's Reimbursement of Travel, Meal, and Lodging Policy, shall be submitted through the District's accounts payable process using the District's Employee Reimbursement Request Form. The employee requesting reimbursement shall complete and certify the request and provide appropriate supporting documentation. The employee's supervisor or other designated staff shall provide applicable account coding and submit the reimbursement through the District's accounts payable system.

Employees should use District-authorized purchasing methods whenever practicable. Use of personal funds for District purchases should be limited to circumstances where an authorized District payment method is unavailable, impractical, or where the nature of the expenditure otherwise warrants reimbursement.

Reimbursement requests for purchases shall be supported by an itemized receipt or other acceptable documentation evidencing the expenditure.

Employee reimbursements shall be reviewed and approved by an appropriate supervisor or Department Head.

Travel, mileage, meal, and lodging reimbursements shall be made in accordance with the District's Reimbursement of Travel, Meal, and Lodging Policy.

Sales Tax

The District is exempt from Illinois sales tax on qualifying purchases made directly by the District. Employees making purchases using a District-authorized payment method are responsible for notifying the vendor of the District's tax-exempt status and providing current exemption documentation when applicable. Employees responsible for recurring vendor relationships shall provide current District tax-exemption documentation to those vendors when applicable.

The District's exemption applies to qualifying sales tax and does not necessarily apply to other taxes, assessments, service charges, entertainment or amusement taxes, or other fees. When necessary, the purchaser should obtain clarification or an itemized invoice from the vendor to determine whether sales tax has been charged.

If sales tax of $10 or less is charged on an individual qualifying District transaction, Finance may process the charge without requiring recovery. If sales tax greater than $10 is charged on a

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transaction, the purchaser is responsible for requesting that the tax be removed, refunded, or credited by the vendor.

For purchases not yet paid, the purchaser should obtain a corrected tax-exempt invoice whenever practicable. For purchases already paid, separately stated sales tax greater than $10 shall be identified and coded to the District's designated recoverable sales tax account until a refund or credit is received.

Only separately stated sales tax, or an amount confirmed by the vendor to represent sales tax, shall be subject to recovery. Finance shall not estimate or allocate sales tax from a bundled or all-inclusive vendor charge.

If a refund or credit cannot be obtained after reasonable efforts, the purchaser shall notify Finance in writing and provide a brief explanation of the circumstances. Finance shall determine the appropriate accounting treatment.

Questions regarding whether a particular tax, fee, or transaction qualifies for the District's sales tax exemption should be directed to Finance.

Prepayments

The District generally will not pay for goods or services before the goods are received or the services are rendered. Prepayments may be made when advance payment is customary, required by the vendor, or otherwise necessary to secure goods or services in the best interests of the District.

Permitted prepayments may include deposits, memberships, registrations, subscriptions, conference or training costs, governmental payments, service agreements, event deposits, and other purchases for which advance payment is customary or necessary.

Prepayments shall be supported by appropriate written documentation, such as a contract, purchase order, agreement, invoice, registration confirmation, or other documentation identifying the goods or services to be provided, the amount of the advance payment, applicable payment terms, and, when applicable, anticipated delivery or performance requirements and cancellation or refund terms.

Prepayments involving a new or unfamiliar vendor, unusual payment terms, a significant advance relative to the total purchase, limited or unclear cancellation or refund protections, unusual payment instructions, or other circumstances presenting elevated financial or fraud risk shall be referred to Finance for review before payment is initiated, regardless of the amount or payment method. Finance may require additional vendor verification, supporting documentation, contractual protections, an alternative payment method, or additional approval based on the circumstances.

Finance shall determine the appropriate accounting treatment and fiscal year recognition of prepayments.

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Special and Expedited Payment Requests

The District's normal accounts payable cycle should be used whenever practicable. Requests for payment outside the normal payment cycle shall be limited to circumstances in which the timing of the payment is reasonably necessary for District operations.

Special or expedited payment requests may include scheduled event payments, vendor pickup or delivery requirements, employee or customer payments requiring a District-issued check, emergency expenditures, or other circumstances in which the normal payment cycle is not practical.

Except in an emergency, invoices or payment requests requiring expedited processing shall complete the same documentation and approval requirements applicable to other accounts payable transactions before payment is released. The requester shall identify the required payment date and provide sufficient information regarding the reason expedited processing is necessary.

Staff are responsible for planning purchases and payment needs sufficiently in advance whenever reasonably possible. Finance may decline or defer an expedited payment request when the need results from avoidable delay or when required documentation or approvals have not been completed.

In a bona fide emergency involving an immediate threat to health or safety, significant risk of damage to District property, or another urgent operational necessity, Finance may process payment using alternative approval procedures authorized by the Executive Director and permitted under District policy. Required documentation and approvals shall be completed or documented as soon as practicable thereafter.

Prompt Payment Requirements

The District shall process vendor invoices in accordance with the Illinois Local Government Prompt Payment Act (50 ILCS 505).

The appropriate District official or employee shall approve or disapprove a vendor or contractor invoice within thirty (30) days after receipt of the invoice or within thirty (30) days after the goods or services are received, whichever is later. If an invoice is disapproved, the vendor or contractor shall be notified as required by law.

An invoice approved for payment shall generally be paid within thirty (30) days after the date of approval. Payments not made within the applicable statutory period may be subject to an interest penalty of one percent (1%) per month or fraction thereof until payment is made.

Staff and approvers are responsible for processing invoices promptly so that the District can comply with applicable payment requirements.

CREDIT CARD POLICY

Introduction

The Glencoe Park District provides District-issued credit cards to authorized employees for approved District business purchases. Credit cards are intended to provide an efficient and secure method of payment when appropriate for District operations.

Use of a District credit card does not replace or supersede the requirements of the District's Accounts Payable Policy, Purchasing Policy, or other applicable District policies. Cardholders remain responsible for complying with all applicable purchasing and approval requirements.

The Finance Department is responsible for administering and monitoring the District's credit card program, including card issuance, reconciliation, payment processing, recordkeeping, and oversight of compliance with this Policy.

District-issued credit cards remain the property of the District and may be suspended or canceled at any time. Failure to comply with this Policy may result in suspension or revocation of credit card privileges and may be subject to disciplinary action in accordance with District policies. Finance may periodically review or audit credit card activity and supporting documentation to ensure compliance with District policies.

Cardholder Setup and Deactivation

District credit cards may be issued to employees based on business need. Employees requesting a District credit card must complete the District's Credit Card Application & User Agreement. The request must be authorized by the employee's Department Head and approved by the Finance Department.

Finance is responsible for establishing and maintaining cardholder accounts with the District's credit card provider.

When an employee separates from the District, changes positions, or no longer requires a District credit card, the card must be returned to Finance. Department Heads are responsible for promptly notifying Finance when a cardholder's access should be changed or terminated.

Recordkeeping and Reconciliation

Credit card transactions are subject to the applicable documentation, account coding, approval, purchasing, and record retention requirements established in the District's Accounts Payable Policy and Purchasing Policy. Credit card transactions shall follow the District's established approval hierarchy and applicable approval thresholds.

Cardholders are responsible for uploading itemized receipts and other required supporting documentation to the District's accounts payable system and providing sufficient information to support the business purpose and account coding of each transaction.

Credit card transactions must complete the applicable departmental approval process within ten (10) calendar days of the Posting Date.

Cardholders are responsible for promptly reviewing transactions and addressing incorrect charges, duplicate transactions, returns, incomplete orders, and missing credits. Unresolved discrepancies shall be reported to Finance.

Finance shall reconcile credit card activity to the monthly credit card statement and maintain supporting records in accordance with the District's record retention requirements.

Missing Receipts

Cardholders are responsible for obtaining and submitting itemized receipts for all credit card transactions. If a receipt is missing, the cardholder shall first make a reasonable effort to obtain a duplicate receipt or other supporting documentation from the vendor.

If acceptable documentation cannot be obtained, the cardholder shall complete the District's Missing Receipt Form documenting the transaction and business purpose. The form shall be submitted with the transaction and approved through the applicable departmental approval process.

Use of the Missing Receipt Form should be limited to rare and exceptional circumstances. Repeated use may be reviewed by Finance and the cardholder's Department Head.

Disputed Transactions

Cardholders are responsible for promptly reviewing credit card transactions and attempting to resolve billing discrepancies, duplicate charges, missing credits, returns, or other vendor-related issues directly with the vendor when appropriate.

Disputed transactions that cannot be resolved with the vendor shall be reported to Finance for assistance. All disputed transactions shall be reported to Finance as soon as practicable and no later than thirty (30) days after the applicable statement date.

If a cardholder identifies or suspects a fraudulent or unauthorized transaction, the cardholder shall promptly contact the credit card provider to report or dispute the transaction and shall notify Finance.

Cardholders are responsible for monitoring returns and other adjustments to ensure that expected credits are properly posted to the account.

Lost or Stolen Cards

Cardholders are responsible for safeguarding their assigned District credit card. If a card is lost or stolen, the cardholder must immediately contact the District's credit card provider to report the card and take appropriate action to protect the account.

The cardholder must also promptly notify Finance and their Department Head or Supervisor of the loss or theft, including any actions already taken and any assistance needed.

If fraudulent or unauthorized charges are identified or suspected, the cardholder shall promptly report or dispute the transactions with the credit card provider and notify Finance.

Finance shall assist with any necessary follow-up, documentation, account review, dispute resolution, or card replacement.

Online Account Access

Cardholders are provided individual access to the District's credit card provider's online system to review account activity, available credit, and other card information.

Cardholders are responsible for safeguarding their login credentials and shall not share passwords or other authentication information with other employees.

Finance shall maintain separate administrative access necessary to administer and monitor the District's credit card program.

Credit Limits

Finance shall establish and monitor credit limits for individual cardholders based on business need.

Requests for temporary or permanent increases to a cardholder's credit limit shall be submitted using the District's Credit Card Limit Adjustment Addendum and must be authorized by the cardholder's Department Head and approved by Finance.

Finance may reduce or otherwise adjust credit limits when appropriate based on business need, card usage, or compliance with District policies.

The availability of credit on a District credit card does not constitute authorization to make a purchase or override applicable purchasing or approval requirements.

Vendor-Imposed Credit Card Fees and Surcharges

Credit card processing fees, convenience fees, surcharges, or similar charges should be avoided when a lower-cost authorized payment method is reasonably available and practical.

If the additional fee exceeds $25, the cardholder must contact Finance before completing the purchase to determine whether an alternative payment method should be used.

Fees of $25 or less may be incurred when use of the credit card is reasonable and appropriate under the circumstances. This threshold does not eliminate the cardholder's responsibility to avoid unnecessary fees when a practical lower-cost payment method is available.

Finance may authorize payment by credit card when the additional fee is reasonable considering timing, operational needs, vendor requirements, security, or other circumstances.

Authorized and Prohibited Use

District credit cards shall be used only for authorized District business purposes and only by the cardholder to whom the card is issued. Cardholders shall not permit another employee or individual to use their assigned card.

District credit cards shall not be used for personal purchases, cash advances, cash-equivalent transactions, alcohol, tobacco or other expenditures prohibited by District policy or applicable law.

Credit card purchases shall not be split or otherwise structured to avoid purchasing thresholds, purchase order requirements, competitive purchasing requirements, or required levels of approval.

Use of a District credit card does not constitute authorization to make a purchase and does not override applicable purchasing, budgetary, or approval requirements.

Cardholders are responsible for monitoring recurring or automatically renewed charges associated with their card and promptly canceling services that are no longer required.

Personal or Accidental Charges

Personal use of a District credit card is prohibited. If a personal charge is made inadvertently, the cardholder shall promptly notify Finance and reimburse the District in accordance with procedures established by Finance.

Intentional personal use, repeated accidental personal use, or failure to promptly report and reimburse a personal charge may result in suspension or revocation of credit card privileges and disciplinary action in accordance with District policies.

II. Consent Agenda Items

F. Approval of the Surplus Property Disposal Ordinance No. 994

GLENCOE PARK DISTRICT
ORDINANCE NO. 994

AN ORDINANCE DECLARING AS SURPLUS AND AUTHORIZING THE SALE OR OTHER CONVEYANCE OR DISPOSAL OF SURPLUS PERSONAL PROPERTY OF THE GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS.

WHEREAS, the Glencoe Park District, Cook County, Illinois ("Park District") owns personal property used in connection with the operation of the Park District and described as follows:

Asset Tag	Description	Location	Serial Number or VIN
A2008026	2009 Ford Pickup	9n Takiff Center	1FTNF21559EA14
A2011022	Snowblower, Erskine Hydraulic 73 In. 20HP	9n Takiff Center	70638
A2011012	2011 Beach Tractor, 52Hp Diesel Kubota w/Loader	9n Takiff Center	NA

hereinafter known as the "Property"; and

WHEREAS, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22)("Code"), every park district is authorized to sell or convey any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the park district, in any manner that they may designate and with or without advertising; and

WHEREAS, the Board of Park Commissioners of the Park District ("Board") has reviewed a staff report finding that the Property is no longer necessary, useful to or for the best interests of the Park District and recommending to sell or otherwise convey in the following manner: to trade, otherwise convey, or dispose.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, as follows:

Section 1. The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them in this Ordinance by this reference.

Section 2. The Board finds that the Property is no longer necessary, useful to or for the best interests of the Park District and declares it to be for the best interests of the Park District and its residents to dispose of in the following manner: by trade in subject to the execution by the purchaser of an appropriate instrument whereby the purchaser acknowledges that the purchaser is purchasing the Property used, as is, without any warranties of any kind whatsoever, assumes all liabilities in connection with the Purchaser's use of the Property, and releases, indemnifies and holds harmless the Park

District and its park commissioners, officers and employees against and from any and all such liabilities or by trade in, or disposal.

Section 3. The Board authorizes and directs the Executive Director of the Park District to take such action necessary to sell, or otherwise convey or dispose of the Property as herein authorized.

Section 4. This Ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this 17th day of November 2026 by the affirmative roll call vote of three-fifths of the members of the Board of Park Commissioners as follows:

AYES:
NAYS:
ABSENT:

_____

Michael Covey, President
Board of Park Commissioners
Glencoe Park District

ATTEST:

_____

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files, and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Ordinance No. 994:

AN ORDINANCE DECLARING AS SURPLUS AND AUTHORIZING THE SALE, CONVEYANCE OR DISPOSAL OF SURPLUS PERSONAL PROPERTY OF THE GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS.

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 PM on the 17th day of November 2026.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois, this 17th day of November 2026.

_____

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

V. Presentation and Discussion of the 2026 Lakefront Report

Glencoe Park District
November 2026 Board Meeting



2026 LAKEFRONT REPORT

An operations summary and analysis of the 2026 Lakefront Season

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INTRODUCTION

This annual report provides an overview of the facilities, operations, programming, and financial data during the 2026-27 fiscal year. The Lakefront is comprised of the Glencoe Swimming Beach and the Boating Beach.

SWIMMING BEACH OPERATIONS

SEASON INFORMATION

2026 Beach Season	Beach Hours
Preseason May 23-25, May 30-31	10 AM-8 PM
Regular Season June 6-August 16	10 AM-8 PM
Post Season* August 17-September 7	10 AM-8 PM

** Lifeguards weekends only*

The swimming beach is open and is staffed from Memorial Day through Labor Day. It offers a variety of amenities, including five sun shelters, a trellis, two sand volleyball courts, a pier, boardwalk, designated swimming area, boat storage, and a playground water feature right on the sand. During the season, patrons enjoy use of the Paul and Ada Safran Beach House, which provides convenient facilities such as restrooms, changing rooms, lockers, a manager's office, a customer service desk, a staff break room, and a maintenance area.

Before Memorial Day and after Labor Day, the beach operates as an open public park without on-site staff to manage public use and access. During this period, our Parks and Maintenance teams handle general daily cleaning and garbage removal. This season after Labor Day the beach was fenced off to begin the renovation of the playground, sun shelters, trellis, beach house, boat lockers, and storage racks. We had Lakefront Ambassadors scheduled on Fridays, Saturdays and Sundays to manage access to the beach on warmer days. These expenses came out of the Parks Maintenance Budget since the beach operates as park outside of the beach season.

STAFFING STRUCTURE

Our staffing structure includes managers, lifeguards, and cashiers. During all beach operating hours, one beach manager is on duty to supervise the overall operations of the swimming beach. Depending on the scheduled activities and forecasted weather, we will have 2-3 lifeguards on duty from 10 AM-8 PM. Cashiers check-in beach visitors 7 days per week from 10 AM-8 PM. They are stationed at the top of the ramps on Hazel and Park Avenues.

BEACH ACCESS

In 2026, we continued using the same beach pass and daily admission model in place since 2021 to help manage attendance and ensure a safe, enjoyable experience for everyone. Season passes were required to visit the beach on Saturdays, Sundays, and holidays, as well as before 12 PM Monday through Friday. Daily admission was available to all visitors Monday through Friday after 12 PM.

Our goal is to keep the beach open to both residents and non-residents while maintaining fair and consistent policies. Because our beach is a publicly funded facility, access must follow state and federal laws that protect equal use of public spaces. This means that while park districts are allowed to set reasonable fees or require passes for crowd control and safety, we cannot restrict non-residents from visiting altogether.

Illinois law and the U.S. Constitution support this approach, ensuring that all visitors can enjoy public parks and beaches without unfair limits. The Illinois Park District Code also gives us the ability to manage the beach responsibly, set fees, and create policies that support operations and safety for everyone.

SWIM AREA

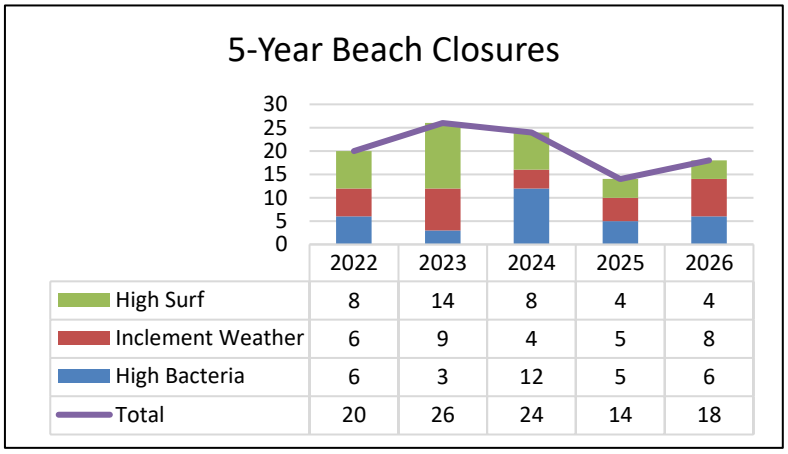
The designated swimming area is marked by white mooring buoys and measures approximately 50 feet by 200 feet. These parameters are set with safety in mind and meet StarGuard and PDRMA's lifeguard requirements. The size of the swim zone allows lifeguards to identify an emergency within 10 seconds and reach a swimmer in distress within 20 seconds.

Our beach is equipped with two lifeguard towers positioned within the swim zone to ensure clear visibility across the entire area. The center tower must be able to reach the far corners of the swimming area during timed safety drills. While we occasionally receive requests to expand the swimming zone, doing so would require always having two lifeguards on duty, regardless of how crowded the beach is, to maintain the same safety standards.

The north end of the swimming beach is designated as a boat launch area for sailboats, kayaks, and paddleboards, including rental vessels. This separation between swimming and boating zones is essential to ensure visitor safety, maintain operational efficiency, and remain in compliance with established safety regulations.

WATER TESTING AND BEACH CLOSURES

Each beach season, we occasionally experience temporary closures due to factors such as high bacteria levels, inclement weather, or high surf conditions. Our beach managers monitor weather patterns closely throughout the day and take proactive steps to ensure visitor safety.



	2022	2023	2024	2025	2026
High Surf	8	14	8	4	4
Inclement Weather	6	9	4	5	8
High Bacteria	6	3	12	5	6
Total	20	26	24	14	18

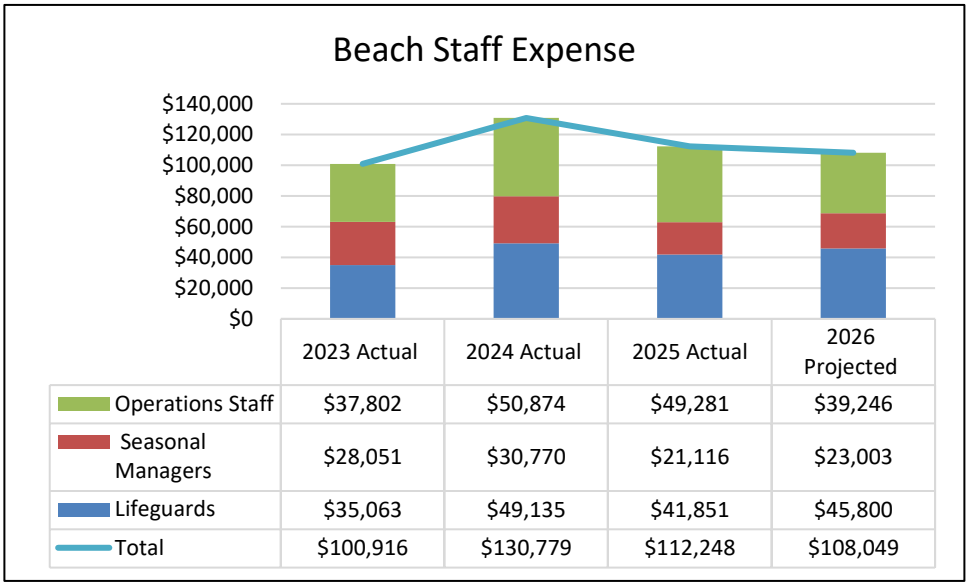
During the summer, staff test the water daily for bacteria levels, exceeding the Illinois Department of Public Health's minimum requirement of

testing every two weeks. These tests take 24 hours to process, meaning results from one day are received the following morning when managers deliver the next day's sample to the water plant at 9 AM. Because bacteria levels can fluctuate and are difficult to predict, especially after rain, we began taking an additional water sample at noon on days following a storm. This helps us determine whether conditions have improved enough to safely reopen the swimming area.

We keep the public notified of closures through several methods. We utilize an app called Rainout Line. This app sends users a text message with the corresponding water conditions, such as high surf or high bacteria levels. It also places an alert on our website. We update our daily voicemail and have signage updated at the cashier carts of current water conditions.

STAFFING AND TRAINING

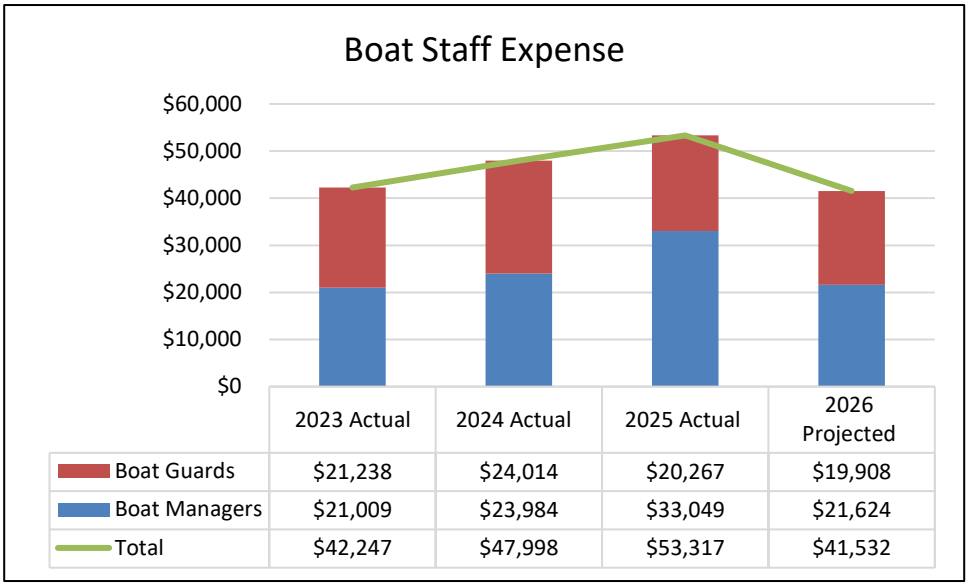
Our Lakefront team consisted of approximately 70 seasonal staff members serving in a variety of roles, including beach and boat managers, lifeguards, boat guards, cashiers, camp directors, counselors, and sailing instructors. With continued increases in minimum wage and growing competition for qualified applicants, we have focused on finding creative ways to attract and retain quality staff. We saw an improved job market for the 2026 season, allowing us to hire the best candidates for our operation. Most of our staff are high school students, with a smaller portion being college students. Many of them are unavailable to work in early August due to high school extracurriculars or college students going back to school, making it difficult for us to safely lifeguard the beach through Labor Day weekend.



	2023 Actual	2024 Actual	2025 Actual	2026 Projected
Operations Staff	$37,802	$50,874	$49,281	$39,246
Seasonal Managers	$28,051	$30,770	$21,116	$23,003
Lifeguards	$35,063	$49,135	$41,851	$45,800
Total	$100,916	$130,779	$112,248	$108,049

Wage expenses are projected to decrease due to adjustments to the beach's daily staffing structure. The District reduced the number of opening cashiers from four to two, while reallocating those positions to swing cashier shifts during the busier times of the day. This approach allows us to better align staffing levels with daily attendance patterns, maintain adequate customer service during peak hours, and improve overall operational efficiency while reducing total staffing costs.

Our team emphasizes cross-training staff to work in multiple roles, including lifeguard, boat guard, and cashier positions. This flexibility allows us to adjust staffing to meet daily operational needs while ensuring a seamless experience for visitors. All staff received in-person training on daily operations, led by Shannon Stevens and the beach leadership team, with a focus on safety, teamwork, and excellent customer service.



	2023 Actual	2024 Actual	2025 Actual	2026 Projected
Boat Guards	$21,238	$24,014	$20,267	$19,908
Boat Managers	$21,009	$23,984	$33,049	$21,624
Total	$42,247	$47,998	$53,317	$41,532

In addition, our team participated in a joint emergency action drill with Public Safety. This full-scale exercise included realistic scenarios where beach staff responded to incidents until Public Safety personnel arrived, ensuring clear protocols for transitioning responsibilities and coordinating care. These drills strengthen our preparedness and ensure that both staff and visitors remain safe throughout the season.

LIFEGUARD TRAINING

Lifeguard training took place in May. All staff members holding a current StarGuard Elite Lifeguard Certification participated in up to 24 hours of lifeguard-specific training in pool and lakefront settings. Because of our reciprocity agreement, we used Northbrook Park District outdoor pools for in-water training before shifting to the beach for waterfront-specific training and certifications.

During these training sessions, guards were required to demonstrate their swimming abilities by prerequisites and six different scenario-based core skills. Emergency Action Plans (EAP), bloodborne pathogens, first aid, CPR, AED, and operating protocols were included in the training. During the training, guards walked through an average day at the beach, practiced a “Code Adam” (missing person), performed deep water line searches, and practiced activating the EAP. At the end of this training, all guards must pass a lifeguard exam including waterfront, emergency oxygen, basic lifeguard information.

BOATHOUSE TRAINING



Boat guards attended training on their responsibilities and tasks, including daily operations of the boathouse, safety equipment, water/medical emergencies, “Code Adam,” and radio use. Boat staff learned how to launch, trailer, store, and safely operate a power boat. Boat guards were required to attend regular weekly training throughout the summer. This season, we contracted Scott Sounders to conduct a Powerboat Safe Handling class and certified key staff to use our powerboats. Staff also led in-service training on handling capsized boats and basic safety standards.

BEACH CASHIER TRAINING

Beach cashier training was conducted in person at the Takiff Center. The training focused on operational procedures and payment processing, including checking in beach passholders, processing daily admissions, and selling season passes. We also covered Emergency Action Plans and their role during an emergency. Customer service was also a significant training focus to ensure a memorable experience for beach visitors. Beach cashiers received training on conflict resolution and de-escalation techniques to prepare them for challenging interactions at the beach.

LEADERSHIP TRAINING

All leadership training was conducted in person to strengthen customer service, staff management, and teamwork across the District’s seasonal operations. Participants included camp directors, head counselors, beach managers, the head lifeguard, and boat managers. Using the operations manual as a foundation, the training focused on understanding each department’s responsibilities, identifying how different areas of operation overlap, and promoting consistency in leadership practices.

Key topics included staff expectations, conflict resolution, effective communication, and strategies for managing common staffing challenges. Leaders also reviewed basic opening and closing procedures for both the swimming and boating beach to ensure consistency and operational readiness across facilities. Customer service, both internally among staff and externally with patrons, remained a central focus. The training provided an opportunity for all leadership team members to collaborate, clarify expectations, build confidence in their roles, and reinforce a shared commitment to teamwork and a positive experience for both employees and patrons.

CAMP STAFF TRAINING

In addition to other training required for camp staff, they spent more than 4 hours preparing for the start of camp. The Aquatics and Sailing Camp leadership led staff training focused on daily camp operations, emergency procedures, and camp curriculum. During camp training, staff also learn basic sailing skills and strategies for managing camper behavior.



BEACH RISK MANAGEMENT AND LIFEGUARD AUDIT

The safety of swimmers and boaters at Glencoe Beach is a top priority. The Park District Risk Management Agency (PDRMA) provides operating standards and recommendations for both the swimming and boating beaches. Leadership reviews these guidelines before each season and incorporates them into staff training, facility setup, and operational manuals to ensure consistent implementation.

PDRMA also offers a safety audit program in which an independent lifeguard certification agency evaluates staff skills, emergency preparedness, equipment, and operational procedures. Audits include assessments of emergency response scenarios, such as sudden cardiac arrest, first aid, unresponsive drowning victims, and spinal injuries, as well as reviews of emergency action plans and inspection forms. These evaluations provide valuable feedback and identify opportunities for continued improvement.

In 2026, the Park District transitioned its lifeguard certification provider from the American Red Cross to StarGuard Elite. This change required all staff holding a lifeguard certification to complete retraining under the new program. To support the transition, five managers earned StarGuard Elite instructor certifications, strengthening in-house training capacity and helping streamline the retraining process.

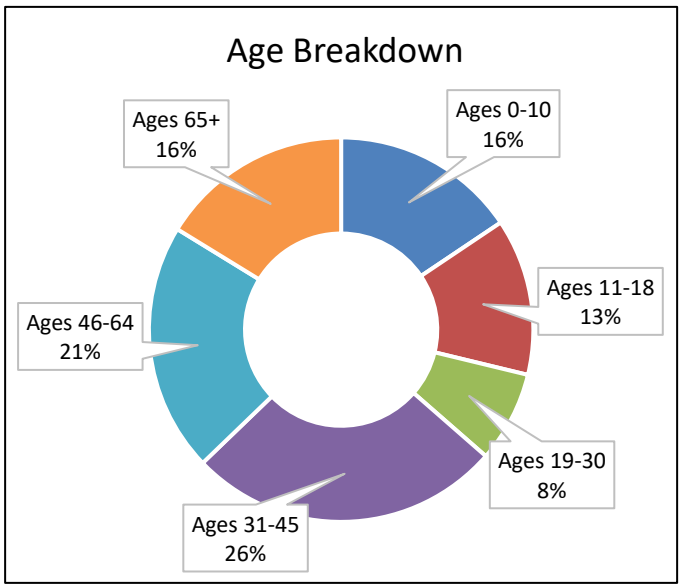
During its first year utilizing StarGuard Elite as our certifying provider, Glencoe Beach received three audits, earning four stars on two audits and a five star rating on the third. Under StarGuard Elite's rating system, a three-star rating represents meeting the established standard, while ratings above three stars indicate performance exceeding expectations. All three audits exceeded the required standard, demonstrating a strong commitment to staff preparedness and operational excellence while successfully transitioning to a new certification provider. These results reflect the effectiveness of the team's training efforts and provide a strong foundation for continued improvement in the seasons ahead.

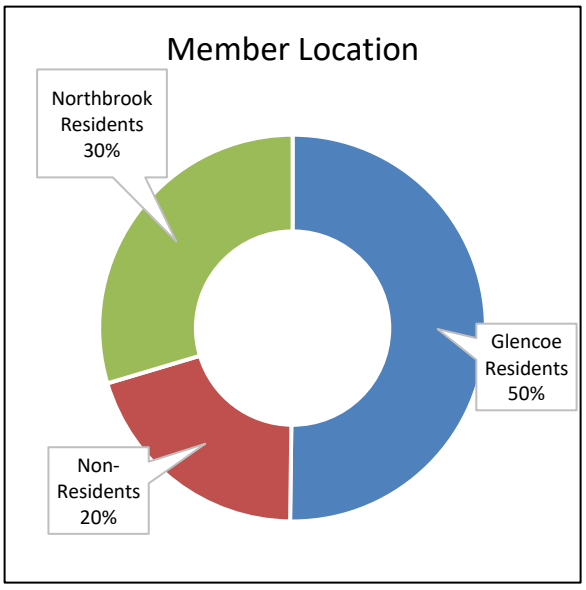
DAILY ADMISSION AND ATTENDANCE

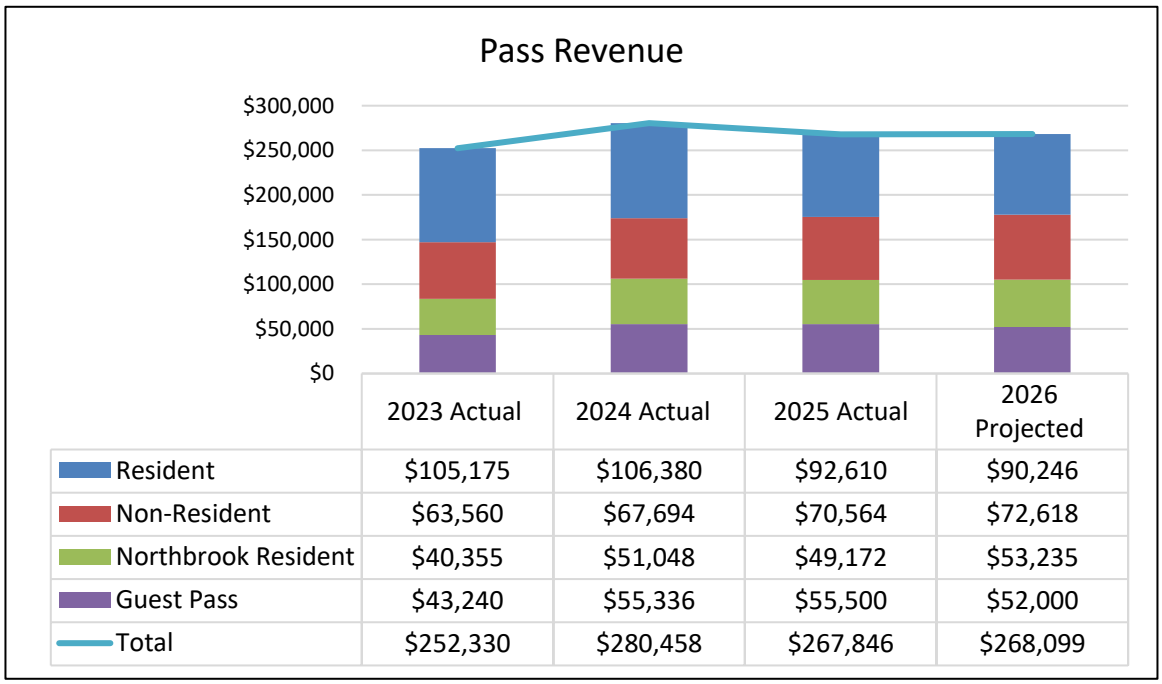
SEASON PASSES

Season pass sales remained stable and consistent with previous years, continuing to average approximately 5,700 passes sold annually over the past four years. This year, the average number of visits per passholder increased, meeting the break-even threshold of 3.25 visits per pass. Season passholders receive unlimited access to the beach seven days a week. Below is a breakdown of season pass sales and passholder demographics.

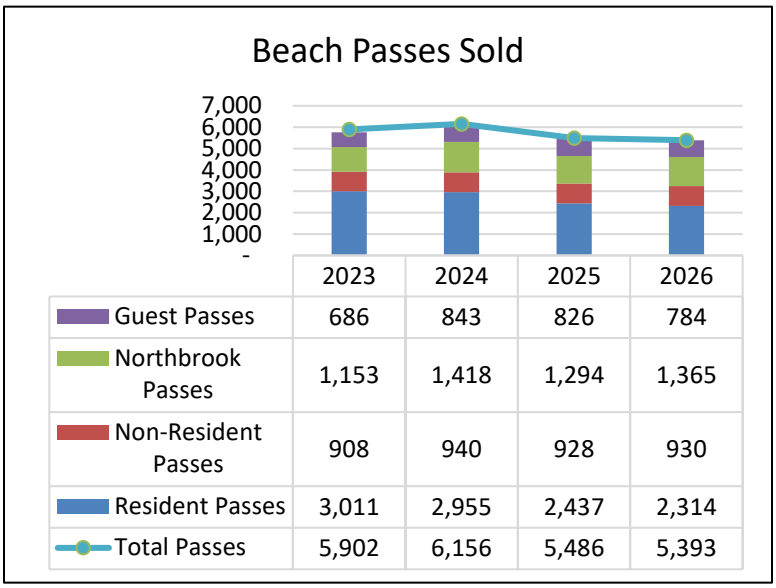
Pass Type	Resident/Non-Residents
Beach Pass	$39/78
Guest Pass (10 visits)	$50/100



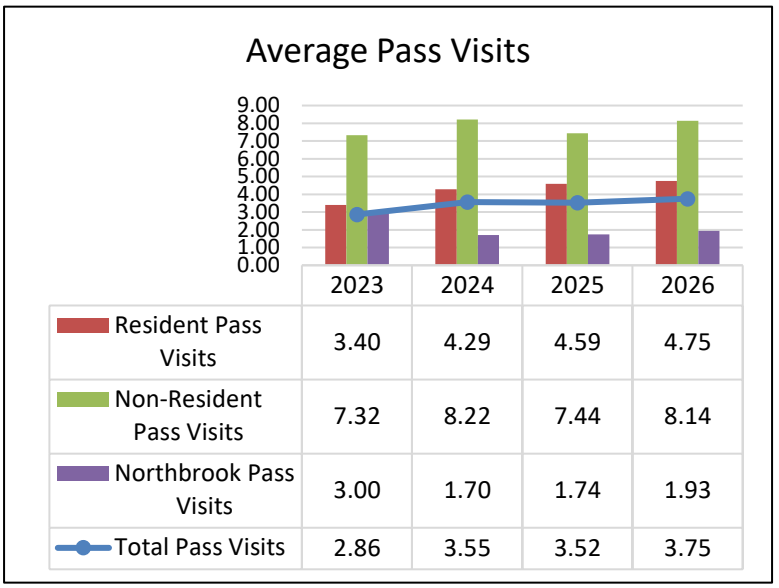




	2023 Actual	2024 Actual	2025 Actual	2026 Projected
Resident	$105,175	$106,380	$92,610	$90,246
Non-Resident	$63,560	$67,694	$70,564	$72,618
Northbrook Resident	$40,355	$51,048	$49,172	$53,235
Guest Pass	$43,240	$55,336	$55,500	$52,000
Total	$252,330	$280,458	$267,846	$268,099



	2023	2024	2025	2026
Guest Passes	686	843	826	784
Northbrook Passes	1,153	1,418	1,294	1,365
Non-Resident Passes	908	940	928	930
Resident Passes	3,011	2,955	2,437	2,314
Total Passes	5,902	6,156	5,486	5,393



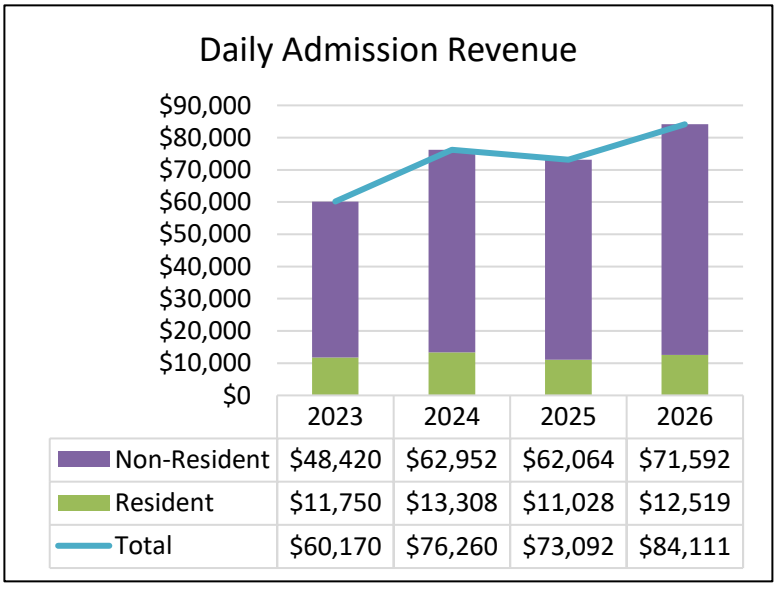
	2023	2024	2025	2026
Resident Pass Visits	3.40	4.29	4.59	4.75
Non-Resident Pass Visits	7.32	8.22	7.44	8.14
Northbrook Pass Visits	3.00	1.70	1.74	1.93
Total Pass Visits	2.86	3.55	3.52	3.75

DAILY ADMISSION

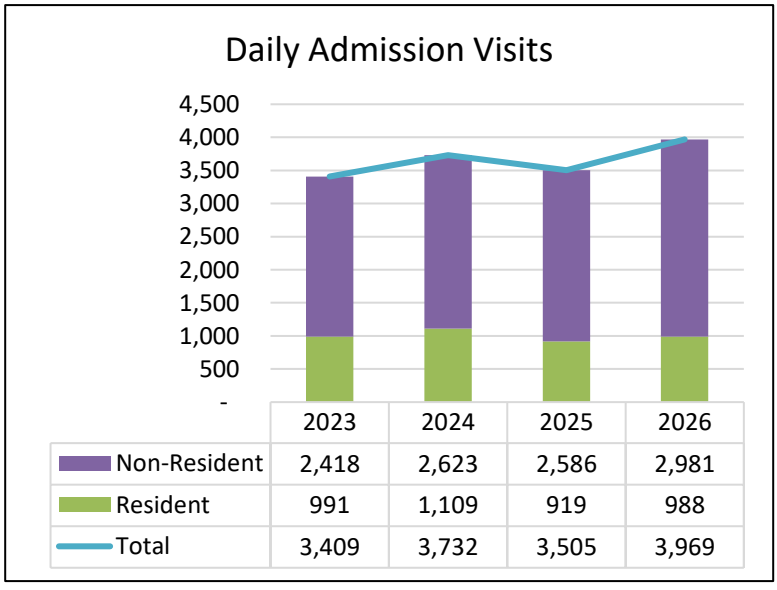
In 2026, daily admission was collected Monday-Friday after 12 PM. Daily admission is purchased in person at the beach. This season's daily admission remained the same at $12 for Glencoe residents and $24 for non-residents.

Daily Admission Fees				
	2023	**2024**	**2025**	**2026**
Resident	$10	$12	$12	$12
Non-Resident	$20	$24	$24	$24

Overall attendance and admission revenue have continued to trend upward since 2023. Both resident and non-resident daily admission has increased compared to the previous year. Over the past four years, the beach has averaged approximately 3,650 visits and $73,400 in revenue annually for daily admission.



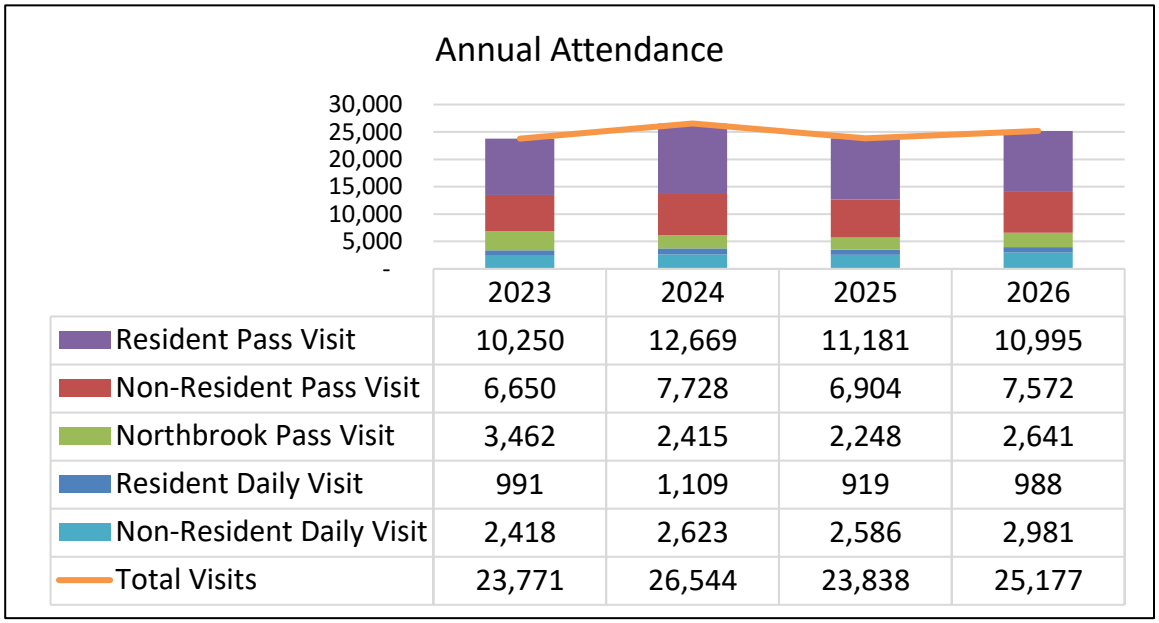
	2023	2024	2025	2026
Non-Resident	$48,420	$62,952	$62,064	$71,592
Resident	$11,750	$13,308	$11,028	$12,519
Total	$60,170	$76,260	$73,092	$84,111



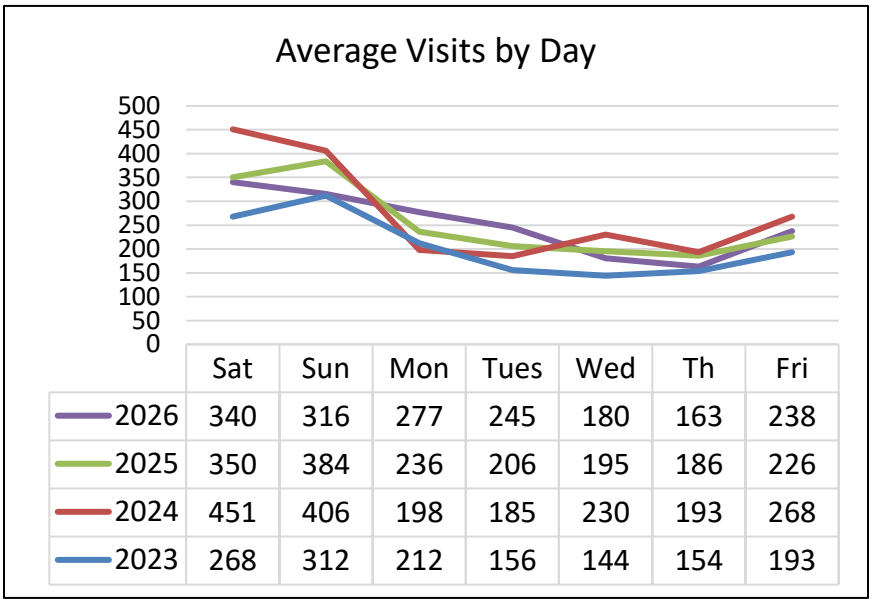
	2023	2024	2025	2026
Non-Resident	2,418	2,623	2,586	2,981
Resident	991	1,109	919	988
Total	3,409	3,732	3,505	3,969

ATTENDANCE

Our annual attendance over the last four seasons is around 24,800 visits to the beach during operating hours. Our busiest days still are on weekends, with weekday visits remaining relatively stable. Attendance is impacted directly by weather and water closures. We see a significant drop in attendance once temperatures are below 70 degrees. This season we tracked attendance on 99 days between Memorial Day and Labor Day. A typical season will be 90-92 days.



	2023	2024	2025	2026
Resident Pass Visit	10,250	12,669	11,181	10,995
Non-Resident Pass Visit	6,650	7,728	6,904	7,572
Northbrook Pass Visit	3,462	2,415	2,248	2,641
Resident Daily Visit	991	1,109	919	988
Non-Resident Daily Visit	2,418	2,623	2,586	2,981
Total Visits	23,771	26,544	23,838	25,177



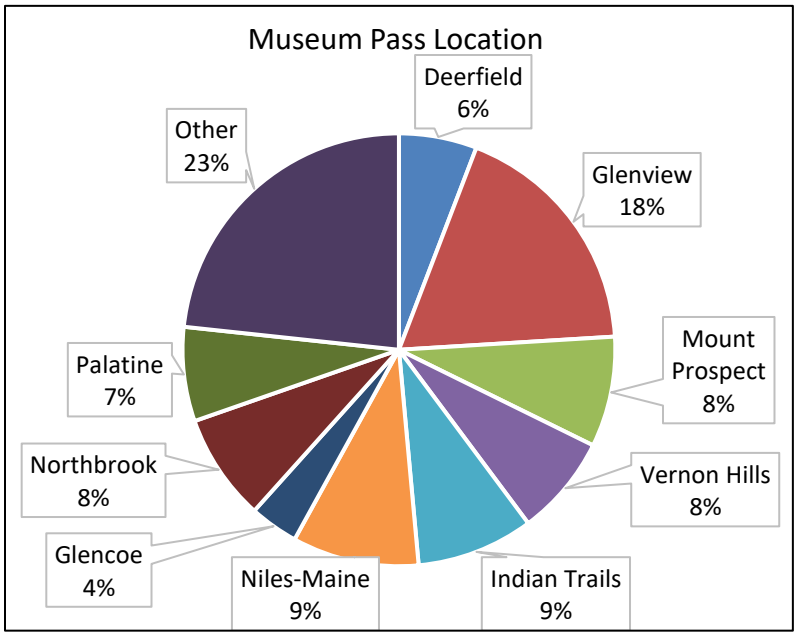
	Sat	Sun	Mon	Tues	Wed	Th	Fri
2026	340	316	277	245	180	163	238
2025	350	384	236	206	195	186	226
2024	451	406	198	185	230	193	268
2023	268	312	212	156	144	154	193

EXPLORE MORE ILLINOIS PASS

This summer marked the third year of our partnership with the Reaching Across Illinois Library System (RAILS) to offer Glencoe Beach Passes through their program. Through this program, community members can check out a pass that provides access for up to six family members, including the passholder. The initiative is funded by a grant from the Illinois State Library through the Office of the Secretary of State, Alexi Giannoulias.

Museum Pass Data			
	2024	**2025**	**2026**
# of Passes	194	316	412
Pass visits		677	721

The pass was checked out 412 times from local libraries with 721 recorded visits to the beach.



NORTHBROOK RECIPROCITY AGREEMENT

The Northbrook Reciprocity Agreement, in place since 2012, was renewed for another year in 2026. This agreement allows Glencoe residents to receive resident rates for season passes and aquatic programs to Northbrook pools and their dog park. We also utilize their pools for lifeguard training. Northbrook residents receive Glencoe resident rates for beach passes.

Overall participation in the reciprocity program remained steady in 2026, with Glencoe Beach seeing strong guest pass growth and consistent revenue despite fewer memberships. Northbrook Pool usage increased, though fewer memberships led to a slight decline in revenue per visit.

Glencoe Beach Passes									
	2024			2025			2026		
	Memberships	Visits	Revenue	Memberships	Visits	Revenue	Memberships	Visits	Revenue
Passes	1,418	1,965	$51,048	1,294	1,798	$49,172	1,365	2,152	$53,235
Guest Passes	90	450	$4,750	213	449	$10,650	202	489	$10,700
Totals	**1,508**	**2,415**	**$55,798**	**1,507**	**2,247**	**$59,822**	**1,567**	**2,641**	**$63,935**

Northbrook Pool Passes									
	2024			2025			2026		
	Memberships	Visits	Revenue	Memberships	Visits	Revenue	Memberships	Visits	Revenue
Totals	133	757	$10,636	125	956	$11,116	115	812	$10,199

Pass Data									
	2024			2025			2026		
	Revenue	Visits	Rev/Visit	Revenue	Visits	Rev/Visit	Revenue	Visits	Rev/Visit
Glencoe Beach	$55,798	2,415	$23.10	$59,822	2,247	$26.62	$63,935	2,641	$24.21
Northbrook Pools	$10,636	757	$14.05	$11,116	956	$11.63	$10,119	812	$12.46

ILLINOIS COASTAL MANAGEMENT

The Glencoe Park District was invited to participate in the newly forming State Water Plan Task Force (SWPTF) Subcommittee on Access, Accessibility, and Use of Lake Michigan Public Beaches. The invitation came through the Illinois Coastal Management Program on behalf of State Representative Tracy Katz Muhl and State Senator Robert Peters, who serve as Co-Chairs of the Subcommittee. Deputy Director Bobby Collins was appointed to represent the Park District.

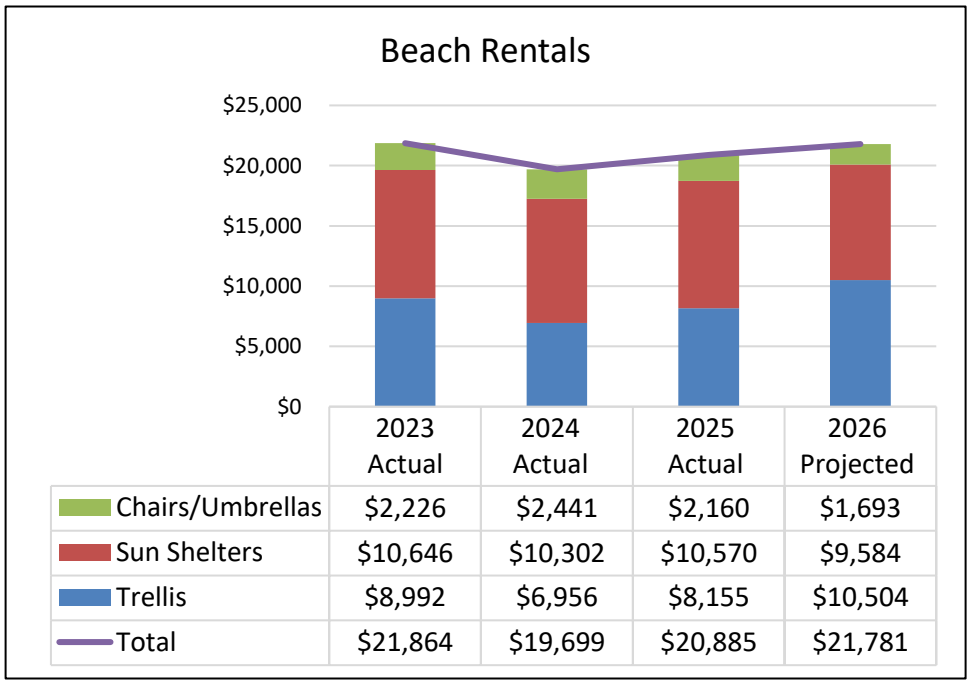
The Subcommittee will bring together representatives from Lake Michigan shoreline communities to evaluate public beach access, accessibility, and use. Its work will focus on identifying barriers to safe and equitable beach access, reviewing current conditions and community priorities, and exploring potential solutions. The Subcommittee may also develop policy or legislative recommendations to improve public access to Lake Michigan beaches.

The first meeting is scheduled in December, with quarterly meetings anticipated over the following year. As part of its participation, the Park District will contribute operational experience and local perspectives, participate in discussions, and assist in developing recommendations.

This provides an opportunity for the District to collaborate with other shoreline communities and contribute to broader discussions about public beach access and management. Staff will keep the Board informed of the Subcommittee's work and any recommendations that may impact Glencoe Beach.

BEACH RENTALS

We continue to offer rentals for chairs and umbrellas, sun shelters, and the trellis. Beach patrons could rent chairs and umbrellas in the beach house when they arrived. These rentals were available on a first-come, first-served basis. Sun shelter and trellis rentals were available to view and book online through our registration software. Those who purchased season passes received a discounted rate on sun shelter and trellis rentals and allowed them to book in advance. Non-passholders could purchase available sun shelters when they arrived at the beach.



	2023 Actual	2024 Actual	2025 Actual	2026 Projected
Chairs/Umbrellas	$2,226	$2,441	$2,160	$1,693
Sun Shelters	$10,646	$10,302	$10,570	$9,584
Trellis	$8,992	$6,956	$8,155	$10,504
Total	$21,864	$19,699	$20,885	$21,781

BOATING BEACH OPERATIONS

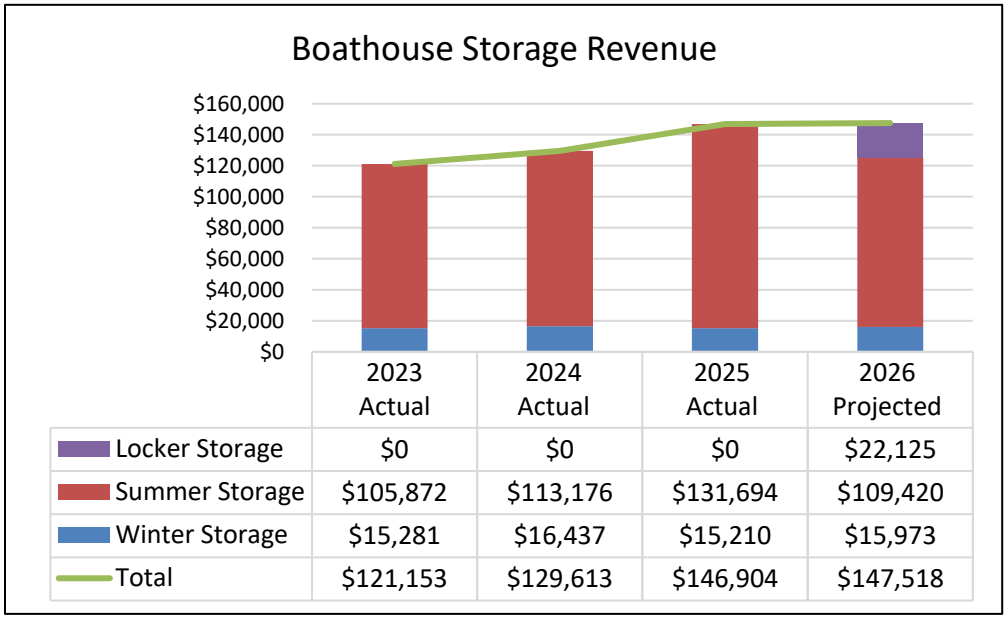
The boating beach opens in mid-May each season and operates into mid-October. Patrons can store their boats on the boating beach for a fee both in-season and during the winter.

2026 Boat Season	Boat Hours
Preseason May 17-June 7	Saturday-Sunday, Memorial Day 12-5 PM
Regular Season June 8-August 9	Monday-Friday, 12-7 PM Saturday-Sunday, 10 AM-7 PM
Post Season August 14-September 7	Friday-Sunday, Labor Day 12-6 PM
End of Season September 11-October 11	Friday-Sunday 12-5 PM

BOAT STORAGE

One of the most popular items on Glencoe Beach is the ability to store boats on the beach for easy access. Fluctuating water levels and ongoing sand erosion has impacted the amount of available sand space for boat storage. High water can submerge traditional storage areas, while erosion further limits usable shoreline, requiring constant adjustments to storage layout and capacity.

Staff completed the winter storage process, having moved all boats, kayaks, and SUPs into their storage space for the winter. All boats currently on the beach were tagged as paid or not paid and have a total of 81 vessels being stored at the beach this offseason. Any boat remaining on the beach that was not paid for is documented, and staff will continue to follow up with the owners for payment. Due to renovations of lockers and racks, all items left in lockers were removed and stored until owners could claim their belongings.



	2023 Actual	2024 Actual	2025 Actual	2026 Projected
Locker Storage	$0	$0	$0	$22,125
Summer Storage	$105,872	$113,176	$131,694	$109,420
Winter Storage	$15,281	$16,437	$15,210	$15,973
Total	$121,153	$129,613	$146,904	$147,518

BOAT RENTED SPACES BY STORAGE TYPE

Below is a breakdown of boat storage rentals by storage type. The District has a total of 156 rack spaces across North and South Beach. In 2026, we experienced a decrease in rack storage rentals, primarily due to the elimination of discounts for second and third vessels. As a result, fewer renters renewed storage for their additional vessels, many of which had previously been double- or triple-stacked on a single rack. We also made a concerted effort to eliminate double-stacking and assign each vessel its own designated storage space, further reducing the total number of vessels stored. There are currently no available rack spots on the beach.

	Rack Spots	Sand Spot	Total
2026	156	44	200
2025	172	48	220
2024	172	48	220
2023	167	52	219
2022	164	55	219
2021	164	57	221
2020	166	57	223
2019	117	59	176

BOAT RENEWAL PROCESS CHANGES

During the offseason, staff worked closely with the Customer Service team to transition to the locker room module in RecTrac, allowing the District to assign and track each individual storage space at the beach. As part of this transition, the Customer Service team manually assigned each locker and boat storage space to the appropriate household and entered the assignments into RecTrac. This process also allowed us to separate locker rentals from boat storage, giving boaters greater flexibility in managing their storage rentals. Boaters could choose to renew their boat storage space without renewing their locker rental. This new system provides more accurate tracking of assignments and greater flexibility for both staff and renters moving forward.

POWERBOATS

The Park District maintains three inflatable Zodiac motorboats. These support boats are used for boater assistance, aquatics/sailing camps, and other beach maintenance tasks. All three boats are stored inside the boathouse and launched as needed. A Toro Dingo is used to assist in our powerboat fleet's daily launching and retrieval.

BOAT VALET, BOATER ASSISTANCE, AND SAFETY



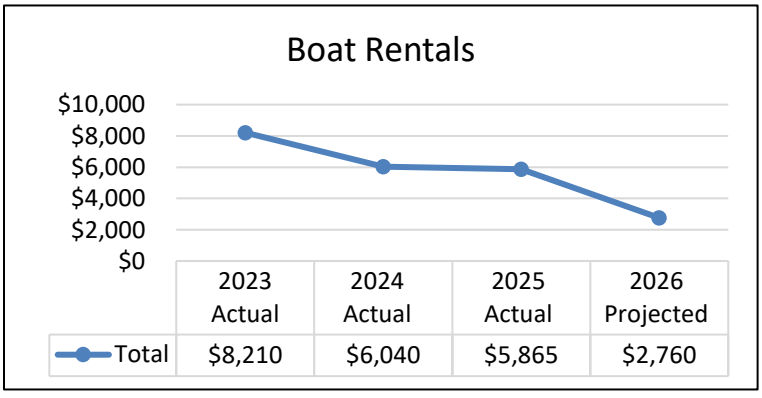
The boathouse is staffed with boat guards and a manager. Boat guards maintain the boathouse and beach. They offer boater and rental assistance while maintaining surveillance and a boat valet service. This service helps boaters move their boats to and from the water. Catamarans are heavy, and two or more people are needed to move them. This valet service is highly valued by boating beach patrons.

Boater assistance is a high priority for boating beach patrons. Boat guards maintain surveillance for boaters only within the sailing boundary. That boundary stretches north to south from Highland Park Beach to Tower Road Beach and east of Glencoe Beach by one mile. This is signaled by a marker buoy placed one mile east of the boathouse. If boater assistance is required for a boater outside of the boundary, boat guards will call the Coast Guard to assist the boater.

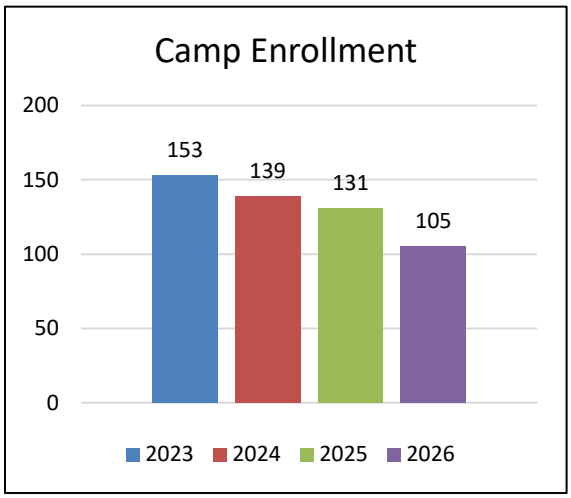
During beach operating hours, we do not allow daily launches of any vessels that are not stored on our beach. This includes sailboats, kayaks, and paddleboards. We do allow rentals of these vessels during boat house operating hours. This is to ensure users receive a safety orientation before going out on the water. Users can bring down their vessels before 10 AM if they are removed before we open each day.

KAYAK, PADDLEBOARD, AND SAILBOAT RENTALS

Boat guards assist all kayak, SUP, and sailboat renters out on the water. Once rentals are on the water, boat guards keep a close eye on them and the weather. Daily rental sales for sailboats, kayaks, and paddleboards have experienced a major decline over the past four years. While there continues to be interest in these rental offerings, participation and revenue are influenced by weather and lake conditions. On days with high surf or unsafe conditions, daily rentals are suspended to ensure patron safety. Below is a breakdown of revenue generated from daily sailboat, kayak, and paddleboard rentals.



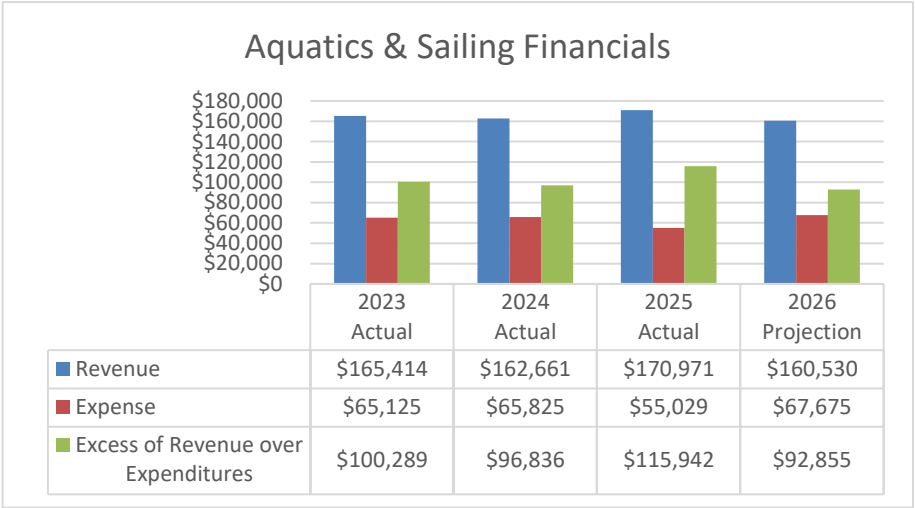
BEACH PROGRAMMING



AQUATICS AND SAILING CAMP

Aquatics and Sailing Camp was a great success again this summer. This camp is structured as a full-day program from 9:30 AM to 3:30 PM for 2-week sessions. This year, we offered 4- and 8-week options as well. An average of 28 campers were in each session. We also transitioned this camp to match our age structure to other traditional camps. Aquatics and Sailing camp was for grades 2-6 and CIT program was for Grades 7-10.

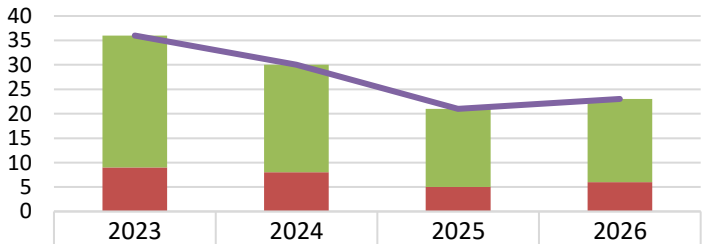
New in 2026, campers were able to participant in before and after camp for campers that needed an extended day. Below is a breakdown of enrollment and financials for Aquatics and Sailing camps. There was a decrease in enrollment in camp enrollment due to camper no longer in individual 2-week session, but transition to 4 or 8 weeks. Also, with adjusting the age range the older campers transition to the CIT program.



	2023 Actual	2024 Actual	2025 Actual	2026 Projection
Revenue	$165,414	$162,661	$170,971	$160,530
Expense	$65,125	$65,825	$55,029	$67,675
Excess of Revenue over Expenditures	$100,289	$96,836	$115,942	$92,855

SAILING CLASSES

Sailing programs have steady interest from patrons who want to learn to sail. This year's programs included Puddle Jumpers, Try Sailing, Family Sailing, and Adult Sailing lessons. As shown in the chart, enrollment in sailing classes dipped slightly. This summer, we moved all classes to Saturdays to address staffing challenges and streamline the program, in hopes of growth.



	2023	2024	2025	2026
Adult/Family Sailing	27	22	16	17
Youth Sailing	9	8	5	6
Total	36	30	21	23

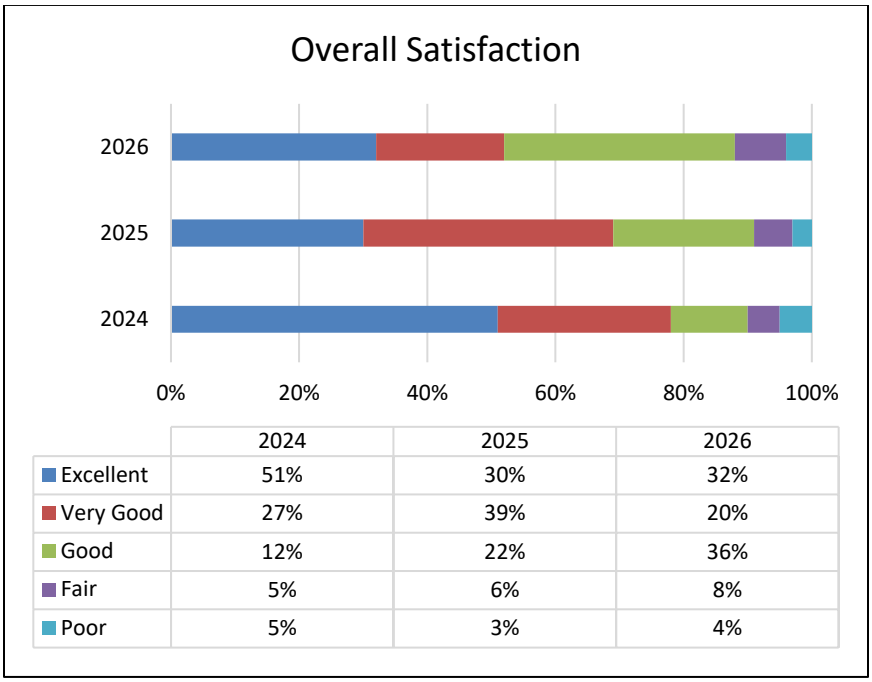
BEACH SAFE

The Beach Safe program continued to build awareness of beach and water safety among local children through interactive presentations and educational materials. This year, the program returned to Children's Circle and District 35's South and West Schools and expanded its outreach to include Northbrook Park District's Safety Town Week. Presentations focused on essential safety topics, including weather flag meanings, rip current awareness, swim zone boundaries, and the proper use of Coast Guard-approved life jackets. Through engaging activities and the Beach Safe coloring pamphlet, students learned important safety concepts in an age-appropriate and memorable way. Participants also received a Beach Safe Certificate and Junior Lifeguard Sticker to recognize their involvement. Continuing the program for a second year allowed the District to strengthen relationships with local schools and community partners while reaching more children before the start of beach season.

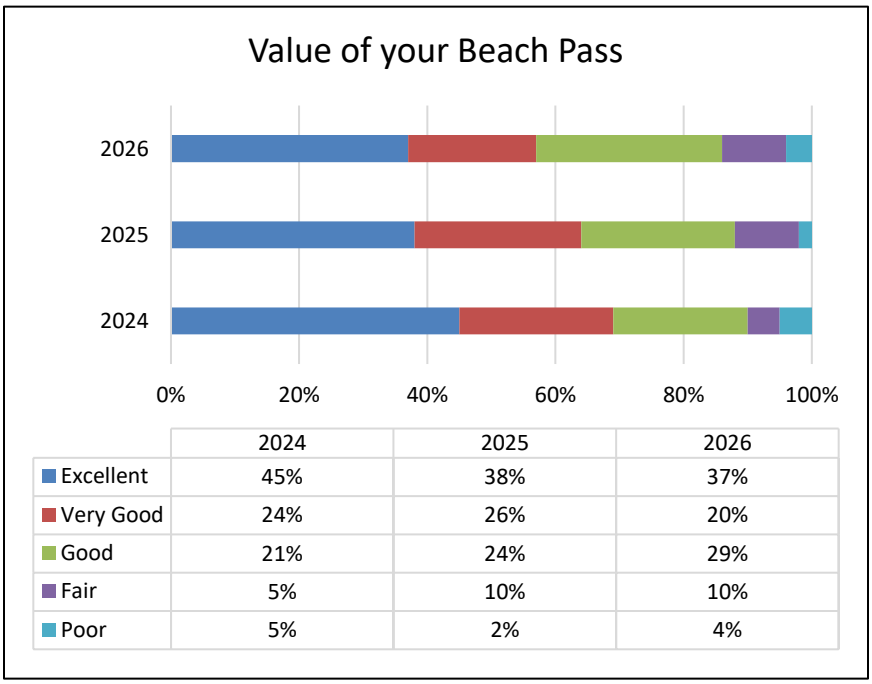


FEEDBACK AND SURVEY RESULTS

After each season, staff survey beach pass holders to gather feedback on their experience at the beach. We had 134 total responses in 2026. This is compared to 236 in 2025, 362 in 2024, and 166 in 2023. Below are charts showing the overall satisfaction and value of the beach pass.

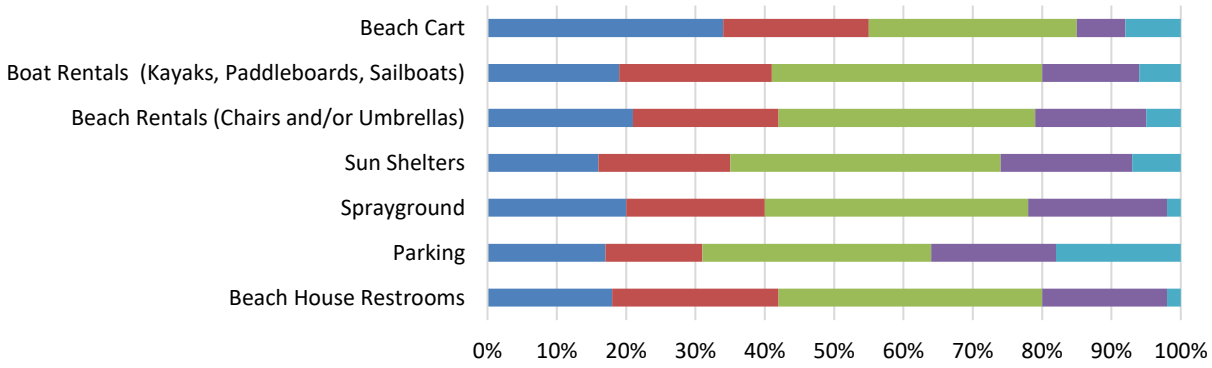


	2024	2025	2026
Excellent	51%	30%	32%
Very Good	27%	39%	20%
Good	12%	22%	36%
Fair	5%	6%	8%
Poor	5%	3%	4%



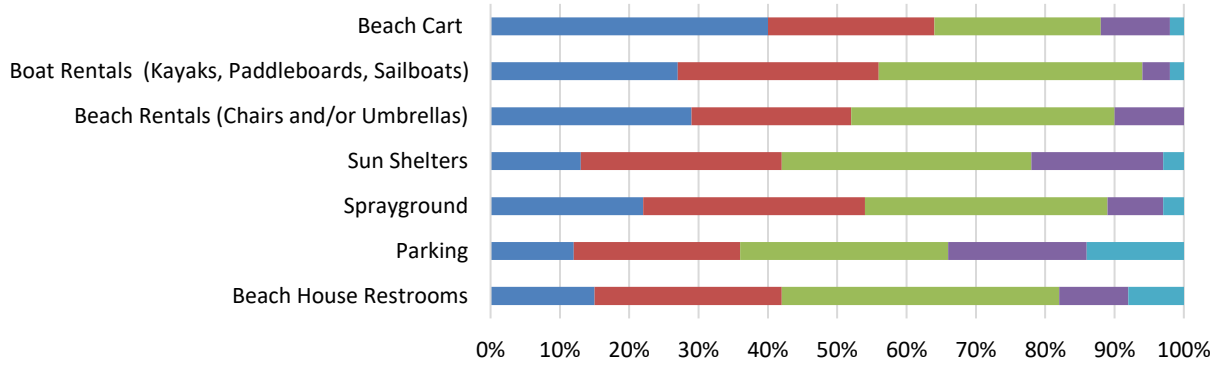
	2024	2025	2026
Excellent	45%	38%	37%
Very Good	24%	26%	20%
Good	21%	24%	29%
Fair	5%	10%	10%
Poor	5%	2%	4%

2026 - Amenities

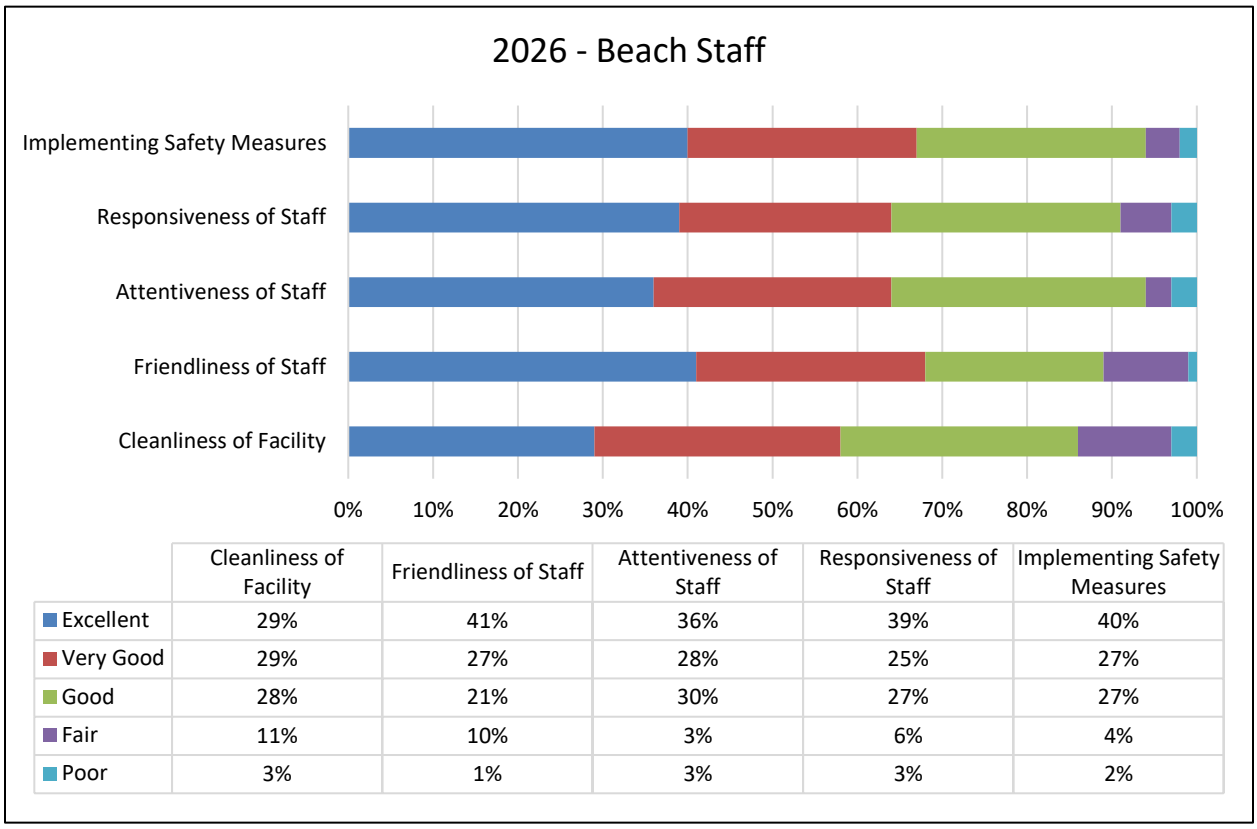


	Beach House Restrooms	Parking	Sprayground	Sun Shelters	Beach Rentals (Chairs and/or Umbrellas)	Boat Rentals (Kayaks, Paddleboards, Sailboats)	Beach Cart
Excellent	18%	17%	20%	16%	21%	19%	34%
Very Good	24%	14%	20%	19%	21%	22%	21%
Good	38%	33%	38%	39%	37%	39%	30%
Fair	18%	18%	20%	19%	16%	14%	7%
Poor	2%	18%	2%	7%	5%	6%	8%

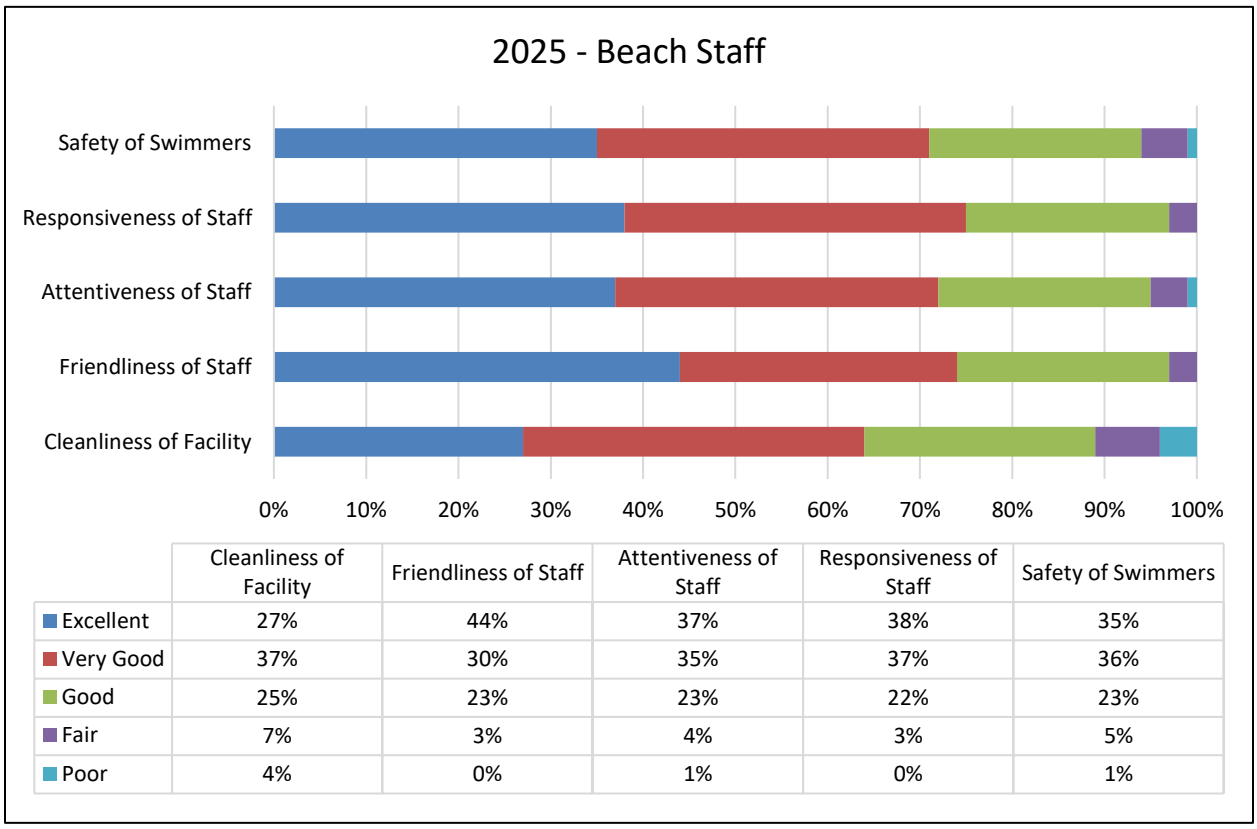
2025 - Amenities



	Beach House Restrooms	Parking	Sprayground	Sun Shelters	Beach Rentals (Chairs and/or Umbrellas)	Boat Rentals (Kayaks, Paddleboards, Sailboats)	Beach Cart
Excellent	15%	12%	22%	13%	29%	27%	40%
Very Good	27%	24%	32%	29%	23%	29%	24%
Good	40%	30%	35%	36%	38%	38%	24%
Fair	10%	20%	8%	19%	10%	4%	10%
Poor	8%	14%	3%	3%	0%	2%	2%



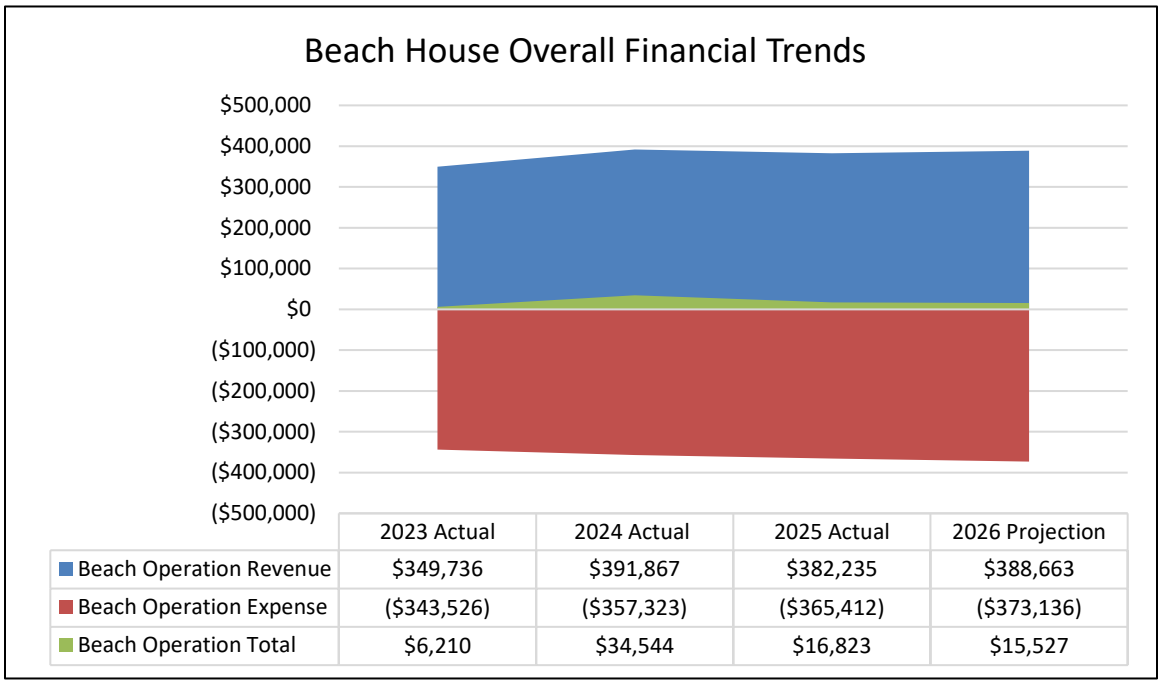
	Cleanliness of Facility	Friendliness of Staff	Attentiveness of Staff	Responsiveness of Staff	Implementing Safety Measures
Excellent	29%	41%	36%	39%	40%
Very Good	29%	27%	28%	25%	27%
Good	28%	21%	30%	27%	27%
Fair	11%	10%	3%	6%	4%
Poor	3%	1%	3%	3%	2%



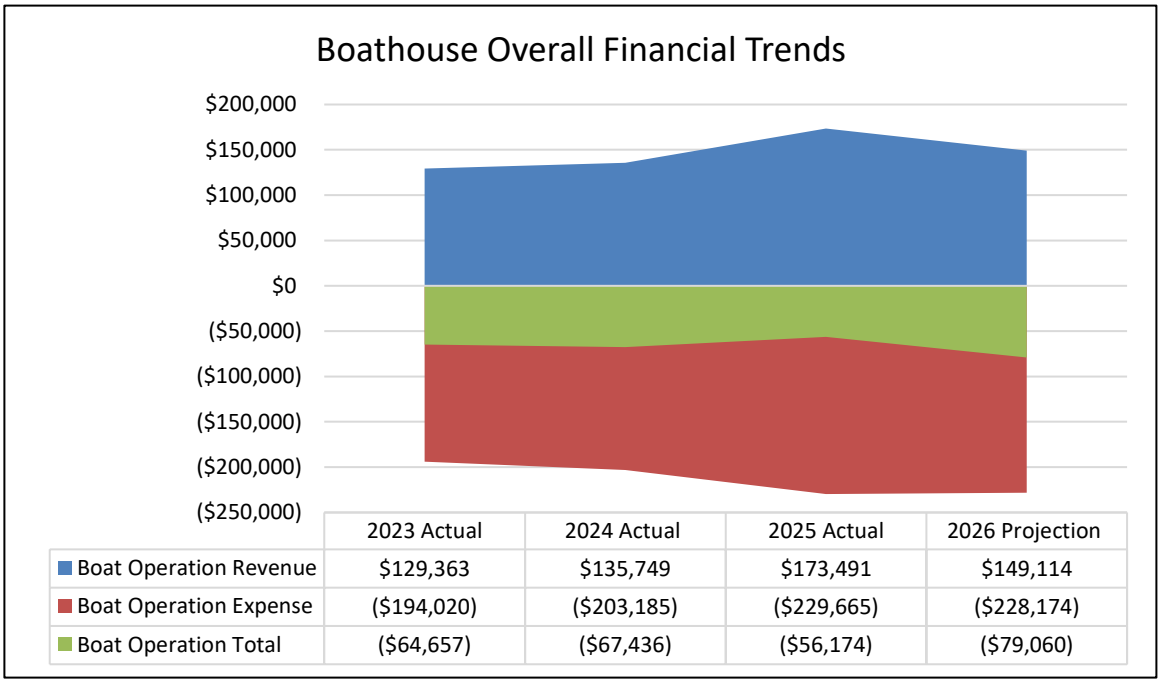
	Cleanliness of Facility	Friendliness of Staff	Attentiveness of Staff	Responsiveness of Staff	Safety of Swimmers
Excellent	27%	44%	37%	38%	35%
Very Good	37%	30%	35%	37%	36%
Good	25%	23%	23%	22%	23%
Fair	7%	3%	4%	3%	5%
Poor	4%	0%	1%	0%	1%

FINANCIALS

Overall Financial	2023 Actuals	2024 Actuals	2025 Actuals	2026 Projections
Beach Operation	$6,210	$34,544	$16,823	$15,527
Boat Operation	$64,657	$67,436	$56,174	$79,060
Beach Programs	$108,134	$109,749	$128,067	$102,717
Total Financials	**$49,687**	**$76,856**	**$88,716**	**$39,184**



	2023 Actual	2024 Actual	2025 Actual	2026 Projection
Beach Operation Revenue	$349,736	$391,867	$382,235	$388,663
Beach Operation Expense	($343,526)	($357,323)	($365,412)	($373,136)
Beach Operation Total	$6,210	$34,544	$16,823	$15,527



	2023 Actual	2024 Actual	2025 Actual	2026 Projection
Boat Operation Revenue	$129,363	$135,749	$173,491	$149,114
Boat Operation Expense	($194,020)	($203,185)	($229,665)	($228,174)
Boat Operation Total	($64,657)	($67,436)	($56,174)	($79,060)

10-YEAR DATA

	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Total Revenue	$313,517	$319,725	$285,509	$254,708	$551,017	$384,352	$349,736	$392,177	$382,235	$388,663
Pass Revenue	$54,530	$55,223	$54,330	$255,378	$468,572	$304,316	$252,540	$280,458	$267,846	$268,021
Daily Admission Revenue	$194,673	$224,572	$197,904	$0	$58,400	$58,229	$60,170	$76,260	$73,092	$84,111
Total Visit Revenue	$249,203	$279,795	$252,234	$255,378	$526,972	$362,545	$312,710	$356,718	$340,938	$352,132
Total Expenses	$257,546	$248,460	$249,458	$277,682	$327,044	$287,964	$343,526	$357,323	$365,412	$373,136
Overall Financials	$55,971	$71,265	$36,051	($22,974)	$223,973	$96,388	$6,210	$34,854	$16,823	$15,527
Resident Pass Visit	3,206	2,784	4,285	38,253	17,591	8,425	10,250	12,669	11,181	10,995
Non-Resident Pass Visit	1,069	1,109	1,391	13,516	11,887	5,818	6,650	7,728	6,904	7,572
Northbrook Pass Visit	-	-	-	-	-	2,976	3,462	2,415	2,248	2,641
Total Pass Visits	4,275	3,893	5,649	51,769	29,478	17,219	20,362	22,812	20,838	21,208
Resident Daily Visit	4,565	7,221	4,424	-	434	944	991	1,109	919	988
Non-Resident Daily Visit	18,384	18,278	12,606	-	2,702	2,429	2,418	2,623	2,586	2,981
Total Daily Visits	22,949	25,499	17,030	-	3,136	3,373	3,409	3,732	3,505	3,969
Total Visits	27,224	29,392	22,679	51,769	32,614	20,592	23,771	26,544	23,838	25,177
Revenue per Visit	$9.15	$9.52	$11.12	$4.93	$16.16	$17.61	$13.15	$13.44	$14.30	$13.99
Cost per Visit	$9.46	$8.45	$11.00	$5.36	$10.03	$13.98	$14.45	$13.46	$15.33	$14.82

FUTURE CONSIDERATIONS

As we plan for the 2027 beach season, staff will continue evaluating opportunities to improve lakefront operations, enhance the visitor experience, and ensure the efficient use of District resources.

Operational Improvements

Staff have identified several areas for consideration during the upcoming season:

- **Boat Rentals:** Evaluate opportunities to improve rental operations and increase participation, including establishing a dedicated rental area, improving the transportation of kayaks and paddleboards to the shoreline, and exploring an online system to communicate rental availability.
- **Boater Handbook:** Distribute the newly developed boater handbook to new and returning boaters. The handbook will serve as a resource for communicating expectations, operational procedures, and safety guidelines.

2027 Beach Season Planning

Staff will also seek input from the Lakefront Advisory Group and Board of Commissioners on several operational and policy considerations for the 2027 season. These discussions will include a review of relevant operating data, participation trends, financial impacts, and potential changes to existing practices.

Topics for future consideration include:

- **Northbrook Reciprocity Agreement:** Review the existing agreement and its impact on participation and beach operations.
- **Resident and Nonresident Rates:** Evaluate the current fee structure for season passes and daily admission.
- **Beach Operating Hours:** Review the current 10 AM–8 PM staffed operating schedule during the beach season and its relationship to the park's dawn-to-dusk hours, including whether adjustments should be considered.
- **Postseason Staffing and Admission Model:** Evaluate staffing, public access, and admission practices following the regular beach season.
- **Community Access Programs:** Review participation in the Explore More Illinois Library Program and the beach pass programs available through Glencoe's state senator and representative.

These discussions will help guide staff recommendations and planning for the 2027 beach season. Any proposed changes requiring Board consideration will be brought forward for further discussion.

APPENDIX A: PRICING HISTORY

Daily Admission Pricing History:

2012: $1 increase for non-resident adult fee only to $10
2017: $1 increase for residents, $4 increase for non-residents
2018: Group rate increased to $10 per person for groups of 10 people or more
2019: Rates changed to flat rates of $7 for R and $14 for NR guest
2020: Daily rate not offered due to COVID-19 restrictions
2021: Increased to $10/$20 R/NR per person
2024: Increased to $12/$24 R/NR per person
2025: No increase in daily admission
2026: No increase in daily admission

Season Pass Pricing History:

2012: New rate created for seniors (age 65 and older)
2017: $26 decrease for resident first member and $22 decrease for non-resident first member
2018: $19 increase in additional pass cost
2019: Increased NR season passes for first member by $7
2020: NR season pass increase to double the resident rate
2021: Changed to flat-rate pricing per person $35/$70 R/NR
2024: Increased to $36/$72 R/NR per person
2025: Increased to $38/$76 R/NR per person
2026: Increased to $39/$79 R/NR per person

APPENDIX B: COMMUNITY COMPARISON

	Glencoe	Highland Park	Winnetka	Wilmette	Lake Forest	Lake Bluff
OPERATING HOURS						
Lifeguarded / Admission Hours	10 AM-8 PM	10 AM-6 PM	9 AM-dusk	10 AM-8 PM	10 AM-6 PM	9 AM-7 PM
Park Hours	Dawn-dusk	Dawn-dusk	6 AM-dusk	6 AM-10:30 PM	6 AM-11 PM	Dawn-10 PM
STAFFING & AFTER-HOURS COVERAGE						
After-Hours Personnel	None	Park ambassador until midnight	Park ambassador until 10 PM	Security until midnight	Parking attendant until 11 PM	Night manager until 12 AM
DAILY ADMISSION						
Resident	$12	Free	$13 weekday / $15 weekend	$11 Main / $5 South	Free	Free
Non-Resident	$24	$10	$26 weekday / $30 weekend	$17 Main / $10 South	$25	$25 for Adults $20 for seniors/ children 2-14

	Glencoe	Highland Park	Winnetka	Wilmette	Lake Forest	Lake Bluff
SEASON PASSES						
Resident	$39	Free	$45	$69 first; $29 for first additional, $39 for each after	Free	Free
Non-Resident	$78	$100 first; $25 additional	$90	$174 first; $92 for first additional, $73 for each after	N/A	N/A
Family Of 4 Pass - Resident/Non-Resident	$156 / $312	Free / $175	$180 / $360	$176 / $412	Free / N/A	Free / N/A
PARKING						
Parking Fees	Free	Resident $40 / NR $300 permit; upper lot paid	Free with sticker or beach pass	Season $40 / $203 (R / NR); daily paid	Resident free; NR $910	Free
Parking Capacity	~96	~35 lower + ~40 upper	~35 Tower resident lot	More than 200	More than 100 resident spaces	None, Street Parking Only
POST-SEASON OPERATIONS						
Post-season Operation	Reverts to park; no staff	Reverts to park; no staff	Reverts to park; no staff	Reverts to park; weekend security	Reverts to park; no staff	Reverts to park; no staff

Lake Rentals

Town	Kayak Res/NR	Paddleboard Res/NR	Sailboat Rental Res/NR
Glencoe	$25/50 (P/NP) (1 hour)	$25/50 (P/NP) (1 hour)	$55/110 (P/NP) (2 hours)- Quba $65/140 (P/NP) (2 hours)- Hobie
Wilmette	$64/80 (90 Minutes) - Single $95/118 (90 mins) – Double	$64/80 (90 Mins)	$109/130 (60 Minutes)
Winnetka	$50 (2 hours)	$50 (2 hours)	Not Available
Evanston	$35/45 (1 hour))	$30/40 (1 hour)	$40/50 (1 hour)

Boat Storage Spaces

Town	Sand Res/NR	Rack Paddle Res/NR	Winter Sand Res/NR	Winter Rack Res/NR
Glencoe	$713/1,426	$380/760	$337/674	$173/346
Wilmette	$972/1,463	$587/1,030	$321/321*	$224/224*
Winnetka	$525/950	$500/900	$300	$300

VI. Staff Presentation on Tax Levy
(no documents, presentation at meeting)

Glencoe Park District
November 2026 Board Meeting

VII. Truth in Taxation Hearing: An Ordinance Levying the Taxes for the Glencoe Park District
(no documents)

Glencoe Park District
November 2026 Board Meeting

VIII. Approval of Ordinance No. 995 Levying the Taxes for the 2026 Tax Year

Glencoe Park District
November 2026 Board Meeting

GLENCOE PARK DISTRICT
ORDINANCE NO. 995

AN ORDINANCE LEVYING THE TAXES FOR THE GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS FOR 2026

WHEREAS, the Board of Park Commissioners established an estimate of levy, in compliance with Section 18-60 of the Property Tax Code, at the Regular Board meeting on October 20, 2026; and

WHEREAS, the estimate of levy determined that the proposed aggregate levy represents a 6.83% increase over the 2025 extension of the corporate or special purpose taxes that were levied or abated; and

WHEREAS, the Board of Park Commissioners held a public hearing on November 17, 2026, regarding a proposed property tax increase at the Takiff Center, 999 Green Bay Road, Glencoe, Illinois 60022, for which the Board caused notice of the public hearing to be (a) published in the *Glencoe News*, an English language newspaper of general circulation published in the taxing district, on November 5, 2026, and (b) posted on the Park District website on October 16, 2026, either near the top of the District's homepage or on a page accessible through a direct link from the homepage.

BE IT ORDAINED by the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, as follows:

SECTION 1. The sum of Six Million, Three Hundred Forty Eight Thousand ($6,348,000), or so much as may be authorized by law, is hereby assessed and levied, for the anticipated objects and purposes specified, against all taxable property within the limits of the Glencoe Park District as the same is assessed and equalized for State and County purposes, for 2026. The said taxes, which are hereby levied, are exclusive of the amounts previously levied for the payment of bonded indebtedness and interest thereon.

I. GENERAL CORPORATE FUND

Personnel Services	$1,350,000
Utilities and Other Contractual Services	760,000
Commodities	410,000
Capital Improvements	630,000
Total to be raised by Taxation for Corporate Purposes (70 ILCS 1205/5-1; 5-3 and Public Act 97-974)	**$3,150,000**

II. RECREATION FUND

Personnel Services	$ 810,000
Utilities and Other Contractual Services	380,000
Commodities	190,000

	Fixed Charges/Dues	45,000
	Capital Improvements	50,000
	Total to be raised by Taxation for Recreation Fund (70 ILCS 1205/5-2; 5-3a and Public Act 97-974)	**$ 1,475,000**
III.	**SPECIAL RECREATION FUND**	
	District's share of expenses of providing recreational programs for the handicapped under joint intergovernmental agreement	385,000
	Total to be raised by Taxation for Special Recreation Fund (70 ILCS 1205/5-8)	**$ 385,000**
IV.	**LIABILITY INSURANCE FUND**	
	Joint Self-Insurance Premiums	$ 170,000
	Other Risk Management Expenses	230,000
	Total to be raised by Taxation for Insurance Fund (745 ILCS 10/9-107)	**$ 400,000**
V.	**AUDIT FUND**	
	Auditing Expenses	$ 18,000
	Total to be raised by Taxation for Audit Services (50 ILCS 310/9)	**$ 18,000**
VI.	**I.M.R.F. FUND**	
	Employer I.M.R.F. Contributions	$ 310,000
	Total to be raised by Taxation for I.M.R.F. Fund (40 ILCS 5/7-171)	**$ 310,000**
VII.	**SOCIAL SECURITY/MEDICARE FUND**	
	Cost of participation in Federal Social Security Program	$ 435,000
	Cost of participation in Federal Medicare Program	$ 90,000
	Total to be raised by Taxation for Social Security (40 ILCS 5/21-110) and Medicare (40 ILCS 4/21-110.1)	**$ 525,000**
VIII.	**WORKERS' COMPENSATION INSURANCE FUND**	

Joint Self-Insurance Premiums	$ 85,000
Total to be raised by Taxation for Workers' Compensation Insurance Fund (745 ILCS 10/9-107)	**$ 85,000**
TOTAL AMOUNT TO BE LEVIED-OPERATING FUNDS	**$6,348,000**

SUMMARY

Total Tax Levy for General Corporate Fund	$3,150,000
Total Tax Levy for Recreation Fund	1,475,000
Total Tax Levy for Special Recreation Fund	385,000
Total Tax Levy for Liability Insurance Fund	400,000
Total Tax Levy for Audit Fund	18,000
Total Tax Levy for I.M.R.F. Fund	310,000
Total Tax Levy for Social Security Fund	525,000
Total Tax Levy for Workers' Compensation Insurance Fund	85,000
TOTAL AMOUNT TO BE LEVIED - OPERATING FUNDS	**$6,348,000**

SECTION 2. Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning March 1, 2026 and ending February 28, 2027 nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

SECTION 3. The unexpended balance of any item or items levied in and by this ordinance may be expended in making up any deficit of any item or items in the same general appropriation and levy made by this ordinance. The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the District.

SECTION 4. That forthwith upon the passage of this ordinance, the Secretary of this Board is directed to file in the office of the County Clerk of Cook County, Illinois, a copy of this ordinance properly certified by said Secretary as to its enactment accompanied by the certificate of the presiding officer as to compliance with the Truth-in-Taxation Law, and said County Clerk is hereby directed to extend taxes sufficient to produce the amounts levied herein in accordance with and to the extent permitted by applicable law.

SECTION 5. This ordinance shall be in full force and effect from and after its adoption as required by law.

ADOPTED this 17th of November 2026 pursuant to a roll call vote as follows:

AYES:
NAYS:
ABSTENTIONS:
ABSENT AND NOT VOTING:

_____

Michael Covey, President
Board of Park Commissioners
Glencoe Park District

ATTEST:

_____

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

GLENCOE PARK DISTRICT
CERTIFICATE OF SECRETARY

I, Lisa M. Sheppard, hereby certify that I am Secretary of the Board of Park

Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seals of said Park District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of **AN ORDINANCE LEVYING THE TAXES OF THE GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS FOR 2026,** which was adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 PM on the 17th day of November, A.D. 2026.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location at which said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at Glencoe, Illinois, this 17th day of November 2026.

_____

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

GLENCOE PARK DISTRICT
TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

I, Michael Covey, hereby certify that I am the presiding officer of the Glencoe Park District, Cook County, Illinois, and as such presiding officer, I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code - Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85.

This certificate applies to the 2026 levy.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the President and presiding officer of the Board of Park Commissioners of the Glencoe Park District at Glencoe, Illinois, this 17th day of November 2026.

_____

Michael Covey, President
Board of Park Commissioners
Glencoe Park District

[SEAL]

IX. Financial Report

Glencoe Park District
November 2026 Board Meeting

My G/L NEW Pooled Cash Report

Glencoe Park District

For the Period Ending 10/31/2026

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH				
10-00-000-1000	CASH/INVESTMENTS	2,035,028.31	827,094.46	2,862,122.77
25-00-000-1000	CASH/INVESTMENTS	6,659,871.53	501,128.64	7,161,000.17
30-00-000-1000	CASH/INVESTMENTS	165,595.16	100,631.49	266,226.65
35-00-000-1000	CASH/INVESTMENTS	227,165.66	68,881.73	296,047.39
36-00-000-1000	CASH/INVESTMENTS	73,417.37	94,906.73	168,324.10
40-00-000-1000	CASH/INVESTMENTS	411,147.59	468,488.21	879,635.80
45-00-000-1000	CASH/INVESTMENTS	259,690.70	129,347.73	389,038.43
50-00-000-1000	CASH/INVESTMENTS	40,311.71	16,897.73	57,209.44
55-00-000-1000	CASH/INVESTMENTS	2,781.05	5,925.50	8,706.55
65-00-000-1000	CASH/INVESTMENTS	438,866.96	(85,980.71)	352,886.25
68-00-000-1000	CASH/INVESTMENTS	6,869,587.72	(514,418.15)	6,355,169.57
69-00-000-1000	CASH/INVESTMENTS	9,264,581.16	29,595.72	9,294,176.88
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00
75-00-000-1000	CASH/INVESTMENTS	8,020.00	156,630.00	164,650.00
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00
TOTAL CLAIM ON CASH		26,456,064.92	1,799,129.08	28,255,194.00
CASH IN BANK				
Cash in Bank				
99-00-000-1011	OPERATING CORPORATE ACCOUNT	571,073.90	(263,073.93)	307,999.97
99-00-000-1012	OPERATING PR ACCOUNT	162,233.01	(144,656.70)	17,576.31
99-00-000-1013	IL FUNDS	5,286,231.53	28,605.59	5,314,837.12
99-00-000-1014	IPDLAF CDs	4,853,000.00	450,000.00	5,303,000.00
99-00-000-1015	IPDLAF MM	694,994.31	1,696,793.26	2,391,787.57
99-00-000-1016	PMA INVESTMENTS - 2025 SERIES BOND	3,065,517.00	0.00	3,065,517.00
99-00-000-1017	PMA MM - GENERAL	6,149,313.51	543,412.01	6,692,725.52
99-00-000-1021	PMA General - IPRIME Term Series	2,000,000.00	0.00	2,000,000.00
99-00-000-1024	PMA MM - SERIES 2025 BONDS	3,673,701.66	(511,951.15)	3,161,750.51
TOTAL: Cash in Bank		26,456,064.92	1,799,129.08	28,255,194.00
TOTAL CASH IN BANK		26,456,064.92	1,799,129.08	28,255,194.00
DUE TO OTHER FUNDS				
99-00-000-2400	Due To Other Funds	26,456,064.92	1,799,129.08	28,255,194.00
TOTAL DUE TO OTHER FUNDS		26,456,064.92	1,799,129.08	28,255,194.00

Claim on Cash	28,255,194.00	**Claim on Cash**	28,255,194.00	**Cash in Bank**	28,255,194.00
Cash in Bank	28,255,194.00	**Due To Other Funds**	28,255,194.00	**Due To Other Funds**	28,255,194.00
Difference	0.00	**Difference**	0.00	**Difference**	0.00

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
ACCOUNTS PAYABLE PENDING				
10-00-000-2000	VOUCHER PAYABLES	12,453.59	(2,627.97)	9,825.62
25-00-000-2000	VOUCHER PAYABLES	39,005.28	(16,639.60)	22,365.68
30-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
35-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
36-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
45-00-000-2000	VOUCHER PAYABLES	4,999.50	0.00	4,999.50
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
55-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
65-00-000-2000	VOUCHER PAYABLES	50.00	(50.00)	0.00
69-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00
TOTAL ACCOUNTS PAYABLE PENDING		56,508.37	(19,317.57)	37,190.80
DUE FROM OTHER FUNDS				
99-00-000-1410	Due From Corporate Fund	(12,453.59)	2,627.97	(9,825.62)
99-00-000-1425	Due From Recreation Fund	(39,005.28)	16,639.60	(22,365.68)
99-00-000-1430	Due From Special Recreation Fund	0.00	0.00	0.00
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00
99-00-000-1445	Due From Liability Insurance Fund	(4,999.50)	0.00	(4,999.50)
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00
99-00-000-1455	Due From Audit Fund	0.00	0.00	0.00
99-00-000-1465	Due From Capital Projects Fund	(50.00)	50.00	0.00
99-00-000-1467	Due From Community Ctr Improvement Fund	0.00	0.00	0.00
99-00-000-1469	Due From Master Plan Capital Projects	8,767,506.48	526,742.38	9,294,248.86
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00
TOTAL DUE FROM OTHER FUNDS		8,710,998.11	546,059.95	9,257,058.06
ACCOUNTS PAYABLE				
99-00-000-2000	VOUCHER PAYABLES	59,010.37	(21,539.52)	37,470.85
TOTAL ACCOUNTS PAYABLE		59,010.37	(21,539.52)	37,470.85

AP Pending	37,190.80	**AP Pending**	37,190.80	**Due From Other Funds**	(9,257,058.06)
Due From Other Funds	(9,257,058.06)	**Accounts Payable**	37,470.85	**Accounts Payable**	37,470.85
Difference	9,294,248.86	**Difference**	(280.05)	**Difference**	(9,294,528.91)

Glencoe Park District
Monthly Cash/Investments Report
October 2026

Operating and Capital Funds:	**Rate**	**Maturity Date**	**September 2026**	**October 2026**
BMO Harris Bank Corporate Account	0.00%		$ 557,873.08	$ 298,328.18
BMO Harris Bank Payroll Account	0.00%		169,599.04	23,671.80
The Illinois Fund (Public Treasurers' Investment Pool)	3.99%		5,286,231.53	5,314,837.12
IPDLAF Certificates of Deposit:				
First Bank Of Ohio, OH	3.90%	10/15/2026	231,000.00	0.00
Conerstone Bank, NE	3.95%	10/15/2026	231,000.00	0.00
Bank of Deerfield, WI	4.00%	10/15/2026	231,000.00	0.00
First Capital Bank, SC	4.25%	1/15/2027	231,000.00	231,000.00
Financial Federal Savings Bank, TN	4.10%	1/15/2027	230,000.00	230,000.00
Patriot Bank, N.A., CT	4.21%	1/15/2027	230,000.00	230,000.00
First Security Bank and Trust Co, OK	4.00%	4/22/2027	231,000.00	231,000.00
Loyal Trust Bank, GA	4.00%	4/22/2027	231,000.00	231,000.00
Flagstar Bank, Fsb, MI	4.05%	4/22/2027	231,000.00	231,000.00
Nano Banc, CA	4.25%	7/15/2027	230,000.00	0.00
First Western Trust Bank, CO	4.25%	7/15/2027	230,000.00	230,000.00
American Commercial Bank & Trust, IL	4.25%	7/15/2027	230,000.00	230,000.00
Luana Savings Bank, IA	3.75%	10/15/2027	232,000.00	232,000.00
Milledgeville State Bank, IL	3.70%	10/15/2027	232,000.00	232,000.00
Regent Bank, OK	3.69%	10/15/2027	232,000.00	232,000.00
Cfg Community Bank, MD	3.80%	1/12/2028	232,000.00	232,000.00
Union National Bank & Trust Co. Of Elgin, IL	3.95%	1/12/2028	231,000.00	231,000.00
Dmb Community Bank, WI	3.65%	1/12/2028	231,000.00	231,000.00
Maplemark Bank, TX	4.22%	4/17/2028	232,000.00	232,000.00
First Pryority Bank, OK	4.22%	4/17/2028	232,000.00	232,000.00
Merrick Bank, UT	4.25%	4/17/2028	232,000.00	232,000.00
Gbank, NV	4.80%	10/16/2028	0.00	228,000.00
West Pointe Bank, WI	4.55%	7/18/2028	0.00	231,000.00
First Federal Savings Bank of Mascoutah, IL	4.85%	10/16/2028	0.00	227,000.00
Legends West Bank, NE	4.70%	7/18/2028	0.00	230,000.00
Civista Bank, OH	4.85%	7/18/2028	0.00	230,000.00
First Bank Of Ohio, OH	4.77%	10/16/2028	0.00	227,000.00
Illinois Park District Liquid Asset Fund	3.74%		694,994.31	2,391,787.57
PMA Certificates of Deposit, Term Series, and Securities				
Baxter Credit Union	4.03%	3/1/2027	231,200.00	231,200.00
CIBC Bank USA	4.06%	3/1/2027	231,300.00	231,300.00
Affinity Bank, National Association	3.95%	3/1/2027	231,500.00	231,500.00
The First National Bank of McGregor	3.85%	3/1/2027	232,100.00	232,100.00
Bank Hapoalim B.M.	3.95%	3/1/2027	231,500.00	231,500.00
Oklahoma Capital Bank	3.92%	3/6/2028	223,600.00	223,600.00
KS StateBank	4.20%	3/6/2028	221,900.00	221,900.00
Transportation Alliance Bank, Inc. d/b/a TAB Bank	4.08%	3/1/2027	231,300.00	231,300.00
Enterprise Bank	4.02%	3/1/2027	231,500.00	231,500.00
US TREASURY N/B, 91282CBP5	3.89%	2/29/2028	999,617.46	999,617.46
IPRIME Term Series	4.15%	3/10/2028	2,000,000.00	2,000,000.00
PMA Financial iPrime - General	3.77%		5,470,585.17	6,168,890.47
PMA Financial iPrime - Series 2025 Bonds	3.77%		4,352,429.54	3,685,585.10
Reconciling Items(Dep in Transit, O/S Checks, etc.)			5,834.79	3,576.30
Grand Total-Operating and Capital			$26,456,064.92	$28,255,194.00

Glencoe Park District
Monthly Financial Analysis
October 2026

	As of 10/31/2023	As of 10/31/2024	As of 10/31/2025	As of 10/31/2026	As of 9/30/2026	Variance from Prior Month
Recreation Department - Programs						
Revenues	3,917,795	4,468,945	5,478,812	6,206,635	5,811,883	394,752
Wages	(592,356)	(674,617)	(648,141)	(651,293)	(600,502)	(50,791)
Contractual	(1,309,940)	(1,483,774)	(2,093,634)	(2,770,909)	(2,691,010)	(79,899)
Supplies	(165,685)	(178,914)	(155,321)	(155,905)	(139,364)	(16,541)
Excess (Deficiency) Rev over Exp	1,849,814	2,131,640	2,581,716	2,628,528	2,381,007	
Children's Circle Department						
Revenue	1,357,387	1,446,587	1,639,310	2,042,634	1,772,531	270,103
Expense	(1,183,314)	(1,180,602)	(1,477,070)	(1,833,302)	(1,541,709)	(291,593)
Excess (Deficiency) Rev over Exp	174,073	265,985	162,240	209,332	230,822	
Fitness Department						
Revenue	44,001	44,455	60,207	55,626	49,590	6,036
Expense	(36,273)	(37,355)	(45,087)	(35,803)	(29,229)	(6,574)
Excess (Deficiency) Rev over Exp	7,728	7,100	15,120	19,823	20,361	
Beach Department						
Revenue	346,512	390,026	382,459	390,782	385,291	5,491
Expense	(281,728)	(287,805)	(290,424)	(295,703)	(272,668)	(23,035)
Excess (Deficiency) Rev over Exp	64,784	102,221	92,035	95,079	112,623	
Boating Department						
Revenue	134,399	140,925	178,700	154,746	147,424	7,322
Expense	(153,181)	(151,945)	(179,960)	(164,543)	(147,136)	(17,407)
Excess (Deficiency) Rev over Exp	(18,782)	(11,020)	(1,260)	(9,797)	288	
Beach/Boating Dept Total:	46,002	91,201	90,775	85,282	112,911	
Weinberg Department						
Revenue	58,805	37,988	33,710	13,225	4,414	8,811
Expenses	(137,170)	(139,388)	(198,606)	(184,300)	(151,331)	(32,969)
Excess (Deficiency) Rev over Exp	(78,365)	(101,400)	(164,896)	(171,075)	(146,917)	
G & A (Administration)						
Revenue (excl G&A Tfr)	0	0	0	0	0	0
Expense	(817,189)	(850,161)	(880,747)	(968,239)	(808,519)	(159,720)
Excess (Deficiency) Rev over Exp	(817,189)	(850,161)	(880,747)	(968,239)	(808,519)	
Parks Department						
Revenue	13,738	31,574	88,153	15,473	15,473	0
Expense	(935,796)	(995,886)	(1,130,659)	(1,169,039)	(961,462)	(207,577)
Excess (Deficiency) Rev over Exp	(922,058)	(964,312)	(1,042,506)	(1,153,566)	(945,989)	
Rec-Admin/Takiff Department						
Revenues	943,957	1,535,938	944,835	1,470,113	929,943	540,170
Expenses	(2,214,214)	(2,883,588)	(3,218,644)	(3,103,286)	(2,858,069)	(245,217)
Excess (Deficiency) Rev over Exp	(1,270,257)	(1,347,650)	(2,273,809)	(1,633,173)	(1,928,126)	
Corporate-Admin						
Revenues	1,533,309	2,905,915	1,673,355	2,853,865	1,730,636	1,123,229
Expenses	(1,193,333)	(1,150,000)	(1,350,000)	(1,075,000)	(1,031,250)	(43,750)
Excess (Deficiency) Rev over Exp	339,976	1,755,915	323,355	1,778,865	699,386	

(a) $1,250,000 transfer to fund 69 in FY2026/27, $1,450,000 transfer to fund 69 in FY2025/26.
(b) $700,000 transfer to fund 69 in FY2026/27, $1,000,000 transfer to fund 69 in FY2025/26.

X. Executive Director's Report

Glencoe Park District
November 2026 Board Meeting

Glencoe Park District
Executive Director's Report
November 17, 2026

IAPD Legal Symposium

John, Bobby, and I attended the IAPD Legal Symposium on November 5. Topics included new employment laws, finance and borrowing, public space First Amendment issues, key legislative issues, and significant court decisions affecting our District's day-to-day operations. Of particular note was a session entitled Transparency or Abuse: Techniques for Dealing with the Onslaught of FOIA Requests and Open Meetings Act Issues and another session on e-bike regulations. I will be bringing up both of these topics for further discussion at the December Committee meeting.

Commissioner Professional Development – IAPD/IPRA State Conference

In the action items, I will be asking for Board approval of Commissioner attendance at the IPRA/IAPD Conference in January. Attendance at the annual IAPD/IPRA State Conference provides elected Park District Commissioners with an important opportunity to strengthen their knowledge, leadership, and understanding of the parks and recreation profession.

As elected officials responsible for the governance and long-term direction of the District, commissioners benefit from educational sessions, legislative updates, professional networking, and opportunities to learn from other park and recreation agencies.

Conference participation supports informed decision-making, sound fiscal oversight, effective governance, and industry best practices and trends. It also provides commissioners with a broader perspective on the challenges and opportunities facing park districts.

The Park District encourages commissioner participation as an investment in Board effectiveness, professional growth, and the continued delivery of high-quality parks, facilities, programs, and services to the Glencoe community.

Please consider attending one day or all three. There are tracks specifically designed for Commissioners. Saturday has the most Commissioner sessions. The all-Conference awards luncheon is on Friday.

Lakefront Parking Task Force and Lakefront Advisory Committee

The Lakefront Parking Task Force and Lakefront Advisory Committee continue to meet and are preparing recommendations for future considerations. Thank you to Commissioner Hazan for leading the Task Force and Commissioner Reifman for leading the Advisory Committee. Agenda and information are available on the Glencoe Park District website.

Illinois Coastal Management

The Director of the Illinois Coastal Management Program contacted me on behalf of Representative Tracy Katz Muhl and Senator Robert Peters, the Co-Chairs of the State Water Plan Task Force (SWPTF) Subcommittee on Access, Accessibility, and Use of Lake Michigan Public Beaches. The Glencoe Park District was invited to appoint a team member to serve on this newly forming Subcommittee. I appointed Deputy Director Bobby Collins to serve on our behalf.

This Subcommittee will collaborate with Lake Michigan shoreline communities to evaluate access, accessibility, and use of Illinois' Lake Michigan public beaches.

The first meeting will be in December.

The Subcommittee's purpose and scope are to identify barriers to equitable and safe beach access, explore potential solutions, and, where appropriate, recommend policies or legislative initiatives.

Subcommittee work will likely include:

- Research into current conditions and community priorities
- Identification of potential solutions to address identified barriers
- Development of recommendations to improve access, accessibility, and public use of Lake Michigan beaches

Subcommittee Member Responsibilities:

- Attend quarterly meetings for one year
- Provide input on agenda items and actively participate in discussions
- Consult with their respective organizations, agencies, and constituencies
- Support development of Subcommittee work products, as requested
- Subcommittee Members from the municipalities are requested to rotate the hosting of meetings

We will keep the Board informed on this subcommittee.

Winter & Camp Guide Now Available

The Winter Program Guide was completed in October, a District-wide effort involving 12 staff members, 4 drafts, and 376 edits. Winter registration will begin the first week of December. In addition to the full guide, the department produced digital guides for basketball and ice rink registrations, giving families a focused, easy-to-share resource for each program.

More information on our Marketing and Communication efforts can be found in *Appendix B*.

Business Services:

2026 Levy Ordinance

Based on the Board's approval of the aggregate levy amount, the Truth-in-Taxation Resolution was approved at last month's board meeting. With the 6.83% increase in the operating levy, we will hold our truth in taxation hearing at the November board meeting. The Levy Ordinance was prepared and has been reviewed by legal counsel. A copy of this Ordinance is included in your packet and is scheduled to be approved after the levy hearing is held. It will then be filed with the County Clerk's Office by the deadline of Tuesday, December 29.

HRIS System Review

Staff continues to evaluate Human Resources Information System (HRIS) options to identify opportunities for improved efficiencies, streamlined processes, and potential cost savings. As part of this evaluation, staff has reviewed options with Paycom, Paylocity, Paycor, and UKG, while also

assessing our existing setup that utilizes multiple systems. Staff anticipates bringing a recommendation to the Board in December for consideration.

Unclaimed Property Report to State of Illinois
Governmental agencies are required to complete the Annual Unclaimed Property Report for 2026 by November 1, 2026 and remit any unclaimed assets (primarily payroll) to the State after applicable rules on trying to contact the payees for reissuing of checks. Staff has submitted the report, and there is no unclaimed property this year to remit to the State.

Parks and Maintenance
Fall maintenance efforts included planting trees, aerating and overseeding approximately 40–50 acres of parkland, and completing turf restoration at Mud Run obstacle sites and around the new Takiff shelter. Clover blend seed was used in passive areas to help manage dandelions and other invasive species, while athletic blend seed was applied to sports fields. Staff also completed seasonal winterization of facilities, drinking fountains, and irrigation systems, with fall leaf cleanup remaining a major focus. Fall and winter tree pruning will be scheduled using the District's new lift to reduce reliance on contracted services.

We continue to monitor projects including**:**

- **West Park**: The renovation is substantially complete, with only minor punch-list items remaining. The outfield grass is reestablishing well, and the field is expected to be ready for play in the spring.

- **Maintenance Center and Ballfield**: Native wetland plugs were planted in the detention areas in early November and will continue to establish and fill in over the coming years. Staff is also gathering proposals and information on solar energy options, with plans to present both a purchase-and-own option and a lease option for Board consideration at a future meeting.

- **Glencoe Beach – Phases 1 & 2 and Beach Playground**: Interior demolition and underground plumbing are complete. Demolition revealed structural deficiencies that required corrective work to ensure the roof's safety and stability before proceeding with interior improvements. Interior construction is expected to continue through the winter with minimal weather-related impacts. Outside, the sun shelter walls have been formed and poured, shelter footings are underway, and concrete work for the playground and boardwalk is progressing. Site layout and concrete work remain the primary exterior priorities, allowing playground and shelter construction to continue through the winter. Staff anticipates bringing a site furniture purchase to the Board for review and approval in December or January.

- Staff submitted the required quarterly reports for the **West Park OSLAD grant** to IDNR ahead of the October 15 deadline. The **Friends Park OSLAD application** has also been submitted, and the District is awaiting notification of the award decision.

Recreation and Facilities

Registration for Weinberg Family Recreation Center Ice Rink season passes, skating classes, and ice rentals opened to residents on November 5, with non-resident registration beginning the following Monday. Staff training is scheduled to begin November 21, and the rink is set to open for the season on November 27, weather permitting.

Several enhancements are being introduced this season to provide visitors with greater flexibility and added value. A new College Pass will accommodate college students returning home for winter break, while a 10-visit punch pass will offer families a flexible option for occasional visits, including weekends. In addition, skate rentals will now be included with season passes for pass holders and their guests, further enhancing the value of the season pass.

Ice rink rentals opened on October 22, and 11 rentals have already been booked, including birthday parties, broomball, and hockey groups. Rental activity is expected to increase as opening day approaches.

New this season, the District is offering three birthday party packages to accommodate different group sizes and experiences:

- Silver Package: Two hours in the party room, open skate admission, and access for 20 guests.
- Gold Package: One hour on the studio rink, two hours in the party room, and admission and skate rentals for 40 guests.
- Diamond Package: One hour on the main rink, two hours in the party room, and admission and skate rentals for 100 guests.

The District will also continue its longstanding community partnerships. District 35, the Glencoe Public Library, and Children's Circle are scheduled to begin their annual group skates in December.

We had an exciting month of **special events** including the Mud Run, Boo Bash After Dark, and Movie Night. We also have an exciting month of upcoming November/December Events, which include:

- Takiff Center | Turkey Bingo | November 20| 6 PM
- Takiff Center | Turkey Chase | November 21| 8 AM
- Kalk Park| Holiday Photo Op| November 27 – December 29 | dawn to dusk
- Weinberg Family Recreation Center (FRC) | Rink Opening | November 27 | 11-7 PM
- Weinberg FRC | Visit with Santa | December 19 | 9 AM
- Weinberg FRC | Holiday Skate | December 19 | 9:30 AM
- Shelton | Winter Solstice Parade of Lights | December 18 | 5-6 PM
- Itty Bitty New Year | December 31 | 11 am-12:30 PM

Children's Circle was closed on October 12 for Parent-Teacher Conferences. A total of 109 families participated in conferences, providing an opportunity for teachers and families to connect and discuss each child's developmental progress, accomplishments, and areas for continued growth. This year, we also introduced a developmental milestone checklist for our Pre-K students. This new resource was well received by both families and staff and provided a more structured approach to discussing kindergarten readiness and developmental progress.

On October 13, Children's Circle hosted a **Staff Professional Development Day** focused on professional growth, collaboration, and staff wellness. A highlight of the day was a dedicated wellness hour, during which staff could choose between participating in kickball or a restorative yoga session. This opportunity was especially well received and encouraged team bonding, relaxation, and personal well-being.

Additionally, a representative from Illinois Action for Children facilitated a productive workshop focused on strengthening workplace communication, navigating conflicts with colleagues, and fostering positive professional relationships. The day provided valuable opportunities for staff to reflect, connect, and continue building a supportive and collaborative workplace culture.

We have begun offering **enrollment opportunities for the 2027–2028 school year**. We anticipate approximately 30 openings becoming available between June 2027 and May 2028, with 11 of those spots already secured. Based on current demand and enrollment trends, we anticipate filling all available openings and continuing to operate classrooms at capacity throughout the 2027–2028 school year.

Kids Club is three months into the school year. Kids Club enrollment for both AM and PM have leveled off into the school year. Our families continue to express positive feedback for the program, especially for our programming hours and dedicated staff. Kids Club have enjoyed activities such as Improv with Sarah Hall, Cooking with Cari, and much more. Kids Club will be hosting their second Undernighter of the year on December 18.

We have seen a steady increase in participants for our **School Day Off programs**, with over 500 children joining us on six separate outings. The children enjoyed trips to the Great Wolf Lodge, Shedd Aquarium, AMC Theaters, and more. We will be offering priority registration to our Kids Club families for School Day Off trips planned for January through March 2027. Priority registration will open on Monday, November 9 and close on November 27 at 5pm.

The **youth basketball season** is quickly approaching. Our House League preseason clinics began the week of November 4 and will continue through December 17. While clinic enrollment is slightly behind last year, House League registration is currently 30 participants ahead of this time last season. We continue to see declining interest in our 5th–6th grade clinics and league as participants transition to more competitive teams and leagues. This trend will continue to be monitored as we evaluate future programming opportunities for this age group.

Glencoe Fitness continues to experience strong revenue growth, increasing approximately 12% compared to 2025 despite maintaining similar active membership levels. Our flexible month-to-month membership options have contributed to this growth by allowing patrons to join for shorter periods based on their schedules and fitness needs. This flexibility encourages greater membership turnover and additional registrations throughout the year, helping explain the significant revenue increases over the past two years despite relatively consistent active membership counts.

As we head into the colder months, we're focused on keeping current members engaged and motivated. This December and January, we'll host a winter competition and giveaway exclusively for current members, with a winter wellness gift basket as the prize. The goal is to keep members

motivated and coming in through the winter. We look forward to sharing more details as the program comes together.

More information on Recreation and Facilities can be found in *Appendix A*.

Friday Update
This is a reminder to check your park district email every other Friday for our "Friday Update." This email provides weekly updates on Park District Operations.

Lisa Vacation
I will be on vacation and out of the country December 5 - December 13. Bobby Collins will be acting Executive Director in my absence. I will not be checking e-mails during my time away but will answer texts/phone calls if there is an emergency.

Submitted by:
Lisa Sheppard, CPRP
Executive Director

Recreation and Facilities
November 2026

Special Events: Nate Van Allen

Date	Event	Attendance
10/9/26	Campfire Stories for Kids	60
10/16/26	Movies on the Green: Monsters Inc.	54
10/30/26	Boo Bash After Dark	523

Events

Campfire Stories for Kids
Campfire Stories for Kids brought families together outside the greenhouse, with 60 paid registrations. Farmer Joe from Near North Montessori engaged children with songs, while storyteller Paddy Lynn used props and invited children to participate in her stories. Families also enjoyed s'mores.

Movies on the Green
Rain moved the showing of *Monsters, Inc.* indoors to Community Hall. Presented in partnership with the Village of Glencoe, The Glencoe Library and D35 PTO, the event included treats sold by the PTO and a student-organized game room for kids.

Boo Bash After Dark
Boo Bash welcomed 523 attendees to Kalk Park. The new outdoor location provided a setting for an evening of Halloween activities, including a trick-or-treat trail, inflatable attractions, games, live DJ entertainment, fire juggling, face painting, balloon making, and a virtual photo booth. Beavers Donuts and Kernel Dan's Kettle Corn rounded out the event. The local scout troop also helped with the large volume of candy distribution.

Early Childhood: Molly Tigera

Halloween Trick-or-Treating Event
Children's Circle hosted its annual Early Childhood Halloween Trick-or-Treating event on October 30. The event took place in the Takiff Center gymnasium and featured 23 themed tables hosted by current Children's Circle families. This year, we were also excited to welcome the Village of Glencoe as a participating table host! The creativity and enthusiasm displayed by our families made the event a wonderful experience for our children. We are grateful for the continued support and involvement of our families and community partners, which help make events like this so successful.

Enrollment and Program Updates
This month, we welcomed a new infant into our Jellyfish classroom while another child transitioned into the Frogs classroom. With these changes, our Jellyfish classroom is now operating at full capacity with 12 infants. The classroom is filled with baby coos, smiles, and the occasional tears as our youngest learners continue to grow and develop. Our Jellyfish staff have demonstrated strong teamwork and flexibility in managing the individual schedules and needs of all 12 infants.

Additionally, a representative from Illinois Action for Children facilitated a productive workshop focused on strengthening workplace communication, navigating conflicts with colleagues, and fostering positive professional relationships. The day provided valuable opportunities for staff to reflect, connect, and continue building a supportive and collaborative workplace culture.

Children's Circle Enrollment **As of 11/5**	**2026/27**	**2025/26**	**2024/25**	**2023/24**
Jellyfish (6 weeks to 15 months)	12	11	11	10
Frogs (15 months to 2 years old)	11	9	8	8
Turtles (18 months-youngers 2s)*	15	15	15	15
Penguins (Toddlers/Twos)	13	13	NA	NA
Starfish (older 2s)	16	15	16	16
Dolphins (3s)	20	19	20	19
Polar Bears (3/4's)	15	20	NA	NA
Belugas (4s)	19	20	20	20
Total	121	122	90	88

Facilities and Youth-Adult Programming: Cal Engebretson, Emily Holmberg, Ashley Martinez, Shannon Stevens, Adam Wohl

Kids Club

Kids Club ***As of 10/31***	**2026-27**	**2025-26**	**2024-25**
AM Kids Club	27	23	19
PM Kids Club	108	95	92
Total	**135**	**118**	**111**

School Day Off Programs

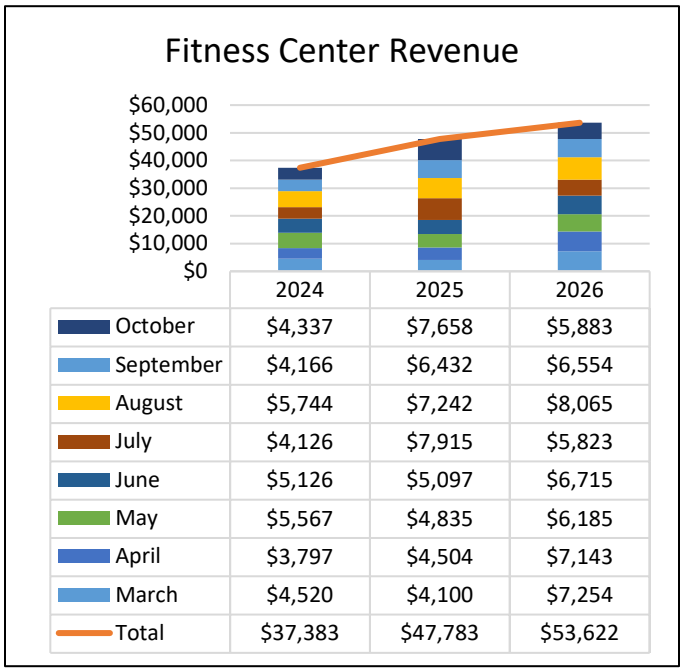
School Day Off ***As of 10/31***	**Enrollment**			**Revenue**			**# of Dates**		
	2026	**2025**	**2024**	**2026**	**2025**	**2024**	**2026**	**2025**	**2024**
Fall	510	493	313	$40,554	$39,251	$22,528	6	6	5
Thanksgiving Break	169	173	186	$13,511	$13,827	$13,558	3	3	3
Winter Break	250*	120	80	$20,134	$21,358	$22,930	8	8	8
Total	**929**	**786**	**579**	**$74,199**	**$74,436**	**$59,016**	**17**	**17**	**16**

**For Winter Break 2026, registration is offered by individual day rather than as a combined week-long registration, giving families more flexibility to select only the dates they need, contributing to higher enrollment, but less revenue year to date.*

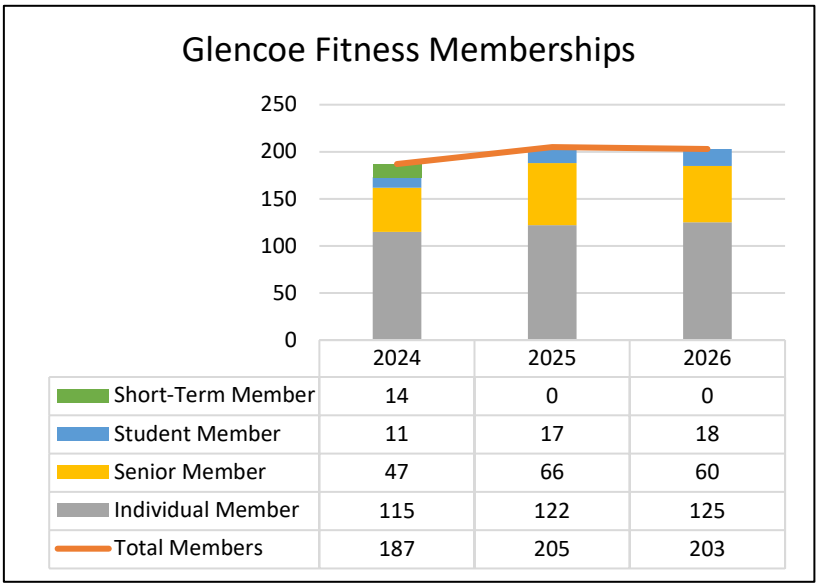
Basketball

Glencoe Basketball *As of 10/31*	Enrollment			Revenue		
	2026-27	2025-26	2024-25	2026-27	2025-26	2024-25
Grades 1-6 Girls Clinics	19	21	19	$2,290	$2,954	$2,413
Grades 1-6 Boys Clinics	38	39	47	$4,598	$5,460	$5,890
Girls House Grades 1-6	45	25	41	$16,045	$7,997	$13,139
Boys House Grades 1-6	63	53	94	$22,365	$17,380	$29,974
Total	**165**	**138**	**201**	**$45,298**	**$33,791**	**$51,416**

Glencoe Fitness



	2024	2025	2026
October	$4,337	$7,658	$5,883
September	$4,166	$6,432	$6,554
August	$5,744	$7,242	$8,065
July	$4,126	$7,915	$5,823
June	$5,126	$5,097	$6,715
May	$5,567	$4,835	$6,185
April	$3,797	$4,504	$7,143
March	$4,520	$4,100	$7,254
Total	$37,383	$47,783	$53,622



	2024	2025	2026
Short-Term Member	14	0	0
Student Member	11	17	18
Senior Member	47	66	60
Individual Member	115	122	125
Total Members	187	205	203

Adult Fitness Classes

Our adult fitness classes continue to grow. We've added more classes to the schedule this year, and attendance has kept up with the added classes. More participants are choosing the 30-class pass, reflecting a strong group of regular participants, including many seniors. Tai Chi has also become a steady favorite with both residents and non-residents. As we move into winter, we'll keep offering a full class schedule so participants can stay active during the colder months.

Fitness Class Visits by Pass Type	2024	2025	2026
10-Class Pass	413	356	380
20-Class Pass	306	273	287
30-Class Pass	349	430	529
Senior 10-Class Pass	155	222	189
Senior 20-Class Pass	15	61	52

Senior 30-Class Pass	14	32	84
Daily Admission	52	107	53
Tai Chi (Residents)	22	38	68
Tai Chi (non-residents)	53	69	87
Total Visits	**1,379**	**1,588**	**1,729**

Fitness Classes *As of 10/31*	**2024**	**2025**	**2026**
Classes Held	328	353	400
Total Class Visits	1,379	1,588	1,729
Avg. Visits per Class	4.2	4.5	4.3

Facility Rentals

Takiff Center rentals are having a strong year, with revenue up from last year and back in line with where we were two years ago. The gymnasium is still one of our most popular spaces and stays busy with rentals. Community Hall continues to host blood drives, including the October 25 event, which collected 35 units of blood. With winter here, ice rink rentals are now open, and we're looking forward to a busy rink season.

Takiff Center Rentals *As of 10/31*	**2026-27**	**2025-26**	**2024-25**
Revenue	$69,338	$56,364	$67,316

Weinberg Family Recreation Center

Ice Rink Rentals *As of 10/31*	**2026-27**	**2025-26**	**2024-25**
Party Room	$3,537	$4,209	$2,291
Studio Rink	$2,797	$3,071	$1,065
Main Rink	$2,025	$2,046	$3,124
Total	**$8,359**	**$9,325**	**$6,480**

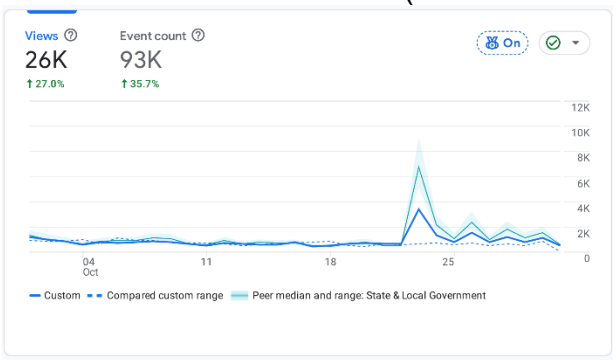
Submitted by:

Bobby Collins
Deputy Director/Director of Recreation and Facilities

Marketing/Communications Report
November 2026

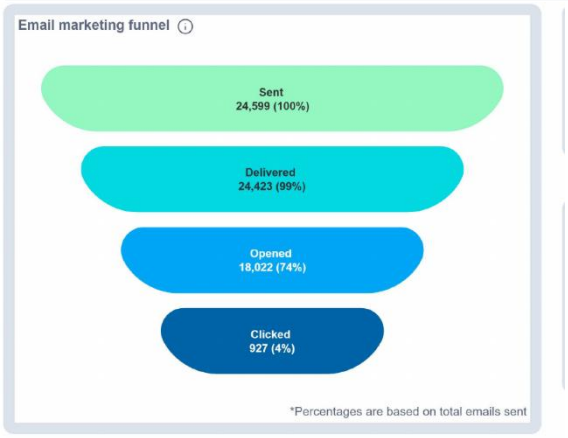
Online Communication

The website recorded 15,000 active users and 93,000 events in October, up from 8,700 active users and 68,000 events in September. Total views reached approximately 26,000, a 27% increase over September, and event count rose 35.7%. Much of the growth came from a sharp spike in traffic in the final week of the month, made up largely of brief, direct visits; as a result, average engagement time fell to 16 seconds (down 54% from September) and engaged sessions per active user decreased 51.5%. The Home page, Calendar (up 74.6%), Glencoe Beach renovation page, and Program Guide (up 21.7%) were among the most-viewed content, and the beach renovation page led all pages in Google search impressions, reflecting continued interest in District programs, events, and construction updates.



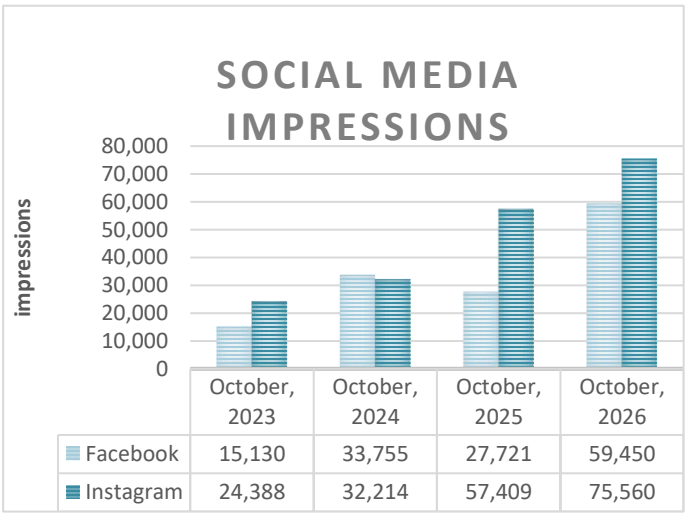
Email Marketing

Email marketing remained a strong communication channel in October, with 24,599 emails sent and a 99% delivery rate. The 74% open rate was 41% above the industry average and up 7 points from the previous month, while the 4% click rate was also above average and up 2 points. Top-performing campaigns included the West Park Grand Opening announcements, and Basketball registration, showing continued engagement with timely, relevant District information.



Social Media

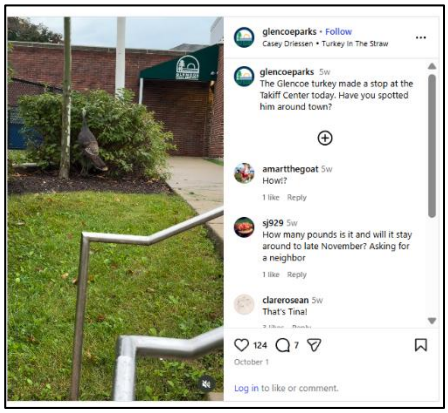
October social media continued to grow its audience, reaching 9,065 followers (+1.1% from September). Total impressions reached 138,900 and interactions totaled 4,140, down 46% and 63% respectively from September's record month, which was driven by the goat visit. Top-performing content included the Glencoe turkey's stop at the Takiff Center (9,590 impressions and 471 interactions), the celebration of the



	October, 2023	October, 2024	October, 2025	October, 2026
Facebook	15,130	33,755	27,721	59,450
Instagram	24,388	32,214	57,409	75,560

District's Gold Medal Award (5,851 impressions), the Gold Medal presentation by Jan Arnold of the American Academy for Park and Recreation Administration (3,710 impressions), and a deer visiting Takiff Field (3,592 impressions). Compared with October 2025, impressions increased 61% (from 86,346 to 138,900), led by Facebook (+114%) and Instagram (+32%), and Facebook and Instagram interactions rose approximately 22%, driven by a 176% increase in Instagram engagement.

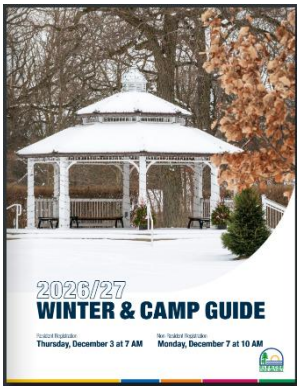


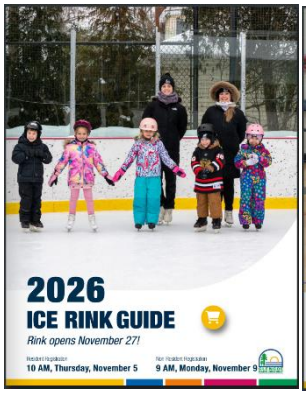


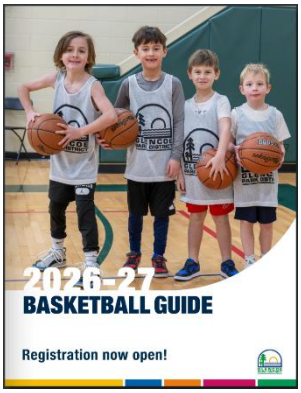
Facebook and Instagram posts with the most interactions

Winter Program Guide

The Winter Program Guide was completed in October, a District-wide effort involving 12 staff members, 4 drafts, and 376 edits. Winter registration will begin the first week of December. In addition to the full guide, the department produced digital guides for basketball and ice rink registrations, giving families a focused, easy-to-share resource for each program.







Special Event Publicity

In October, integrated marketing campaigns drove attendance for special events including the Great Mud Run, the West Park Grand Opening, and Boo Bash After Dark. Outreach efforts included targeted emails, social media, print posters, and digital graphics for website/TVs.

Submitted by:
Erin Classen
Superintendent of Marketing and Communications

Arlington Heights Park District

October 28, 2026

Glencoe Park District
Board of Commissioners and Staff
999 Green Bay Rd.
Glencoe, IL 60022

Dear Friends:

On behalf of the Board of Commissioners and staff of the Arlington Heights Park District we wish to congratulate you on your most recent success as a National Gold Medal winner. We know the amount of dedication and work it takes for an agency to accomplish such a feat.

We commend the leadership provided by your Board and staff to create leisure services of the caliber that you do for the Glencoe community. It is with great pride that we call you our colleagues and our friends.

Here's to your current successes, and to the many successes you will achieve in the future. Congratulations on making Illinois and Glencoe proud!

Sincerely,

Carrie A. Fullerton, CPRE
Executive Director

410 N. Arlington Heights Rd. | Arlington Heights, IL 60004 | Phone 847.577.3000 | Fax 847.577.3050 | WWW.AHPD.ORG

On behalf of our entire Team atMusco, congratulations on being a 2026 National Gold Medal Grand Plaque Recipient. Each year when we recognize the work of parks and recreation professionals like you, we continue to be impressed by the dedication and service you bring. Your creativity, enthusiasm, and vision have a very real impact on the quality of life in your community as you strengthen and expand recreational opportunities.

Thank you for going above and beyond on behalf of your community, and congratulations on this well-earned recognition.



XI. Action Item

A. Approval of IAPD Annual Meeting Delegates

Glencoe Park District
November 2026 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Approval of the IAPD Annual Meeting Delegates
DATE: November 17, 2026

The Glencoe Park District needs to appoint a delegate and alternate to serve as delegates to the Annual Business meeting of the Illinois Association of Park Districts to be held on Saturday, January 31, 2026 at 3:30 PM. This can be a Commissioner, Executive Director, or Deputy Director.

Recommended Motion

To approve _____ the Glencoe Park District Delegate and _____as an alternate to attend the IAPD Annual Business meeting on Saturday, January 31, 2026

XI. Action Item

B. Approval of Commissioners to Attend the IAPD/IPRA Soaring to New Heights Conference in January 2027

Glencoe Park District
November 2026 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: IPRA Conference Attendance for Commissioners
DATE: November 17, 2026

The Park Board Commissioners are encouraged to attend the IPRA/IAPD Annual Conference in Chicago. Any conference attendance by Commissioners must be approved by the Board. At this time, we do not have a commitment from any commissioner to attend conference. Due to registration timelines, I am requesting approval of three commissioners to attend, if they so choose, with the amount not to exceed the amounts listed below. If there are commissioner attendees, we will inform the Board in a subsequent board packet.

Cost Break Down (assumes highest cost/will be reduced if registered by 12/18):

Full Package (Thursday/Friday/Saturday)	$500.00
Thursday Only	$195.00
Friday Only (Includes the all-conference luncheon)	$350.00
Saturday Only:	$370.00

	Registration (not to exceed: may be lower depending on how many days they attend)	**Hotel Costs: $165 per night Per Diem/Incidentals/Travel: Estimated $100 Per Day** (not to exceed: may be lower depending on how many days they attend)
Commissioner	$500.00	$534
Commissioner	$500.00	$534
Commissioner	$500.00	$534

Recommended Motion:
To approve three Commissioners to attend the IAPD/IPRA Conference from January 28-30, with expenses **not to exceed** a total of $3102.00 as presented.