



BOARD REPORT

April 2026



**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, April 21, 2026 | 7:00pm at Takiff Center**

Consistent with Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 requirements (Open Meetings Act). Notices of this meeting were posted. Meeting Location: Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of the March 18, 2026, Regular Board Meeting
 - B. Minutes of the April 7, 2026, Committee of the Whole Meeting
 - C. Approval of the Bills
 - D. Approval of Post-Issuance Tax Compliance Report
 - E. Approval of updated meeting time for May 19, 2026, Regular Board Meeting
- IV. Matters from the Public
- V. Public Hearing: 2026/2027 Budget and Appropriations Ordinance No. 987
- VI. Presentation of Bobby Collins 10 Years of Service Resolution No. 988
- VII. Presentation on Weinberg Family Recreation Center Season Ice Rink Report
- VIII. Financial Report
- IX. Executive Director's Report
- X. Action Items
 - A. Approval of Ordinance No. 987: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for Fiscal Year Beginning March 1, 2026
 - B. Approval of Bobby Collins 10 Years of Service Resolution No. 988
 - C. Approval of Janitorial and Cleaning Services Bid
 - D. Approval of Landscape Services Bid
 - E. Approval of Tree Maintenance Bid
 - F. Approval of Shatter-Resistant and Tinted Security Film Installation
- XI. Other Business
- XII. Executive Session
 - Personnel – 5ILCS 120/2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- XIII. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: lsheppard@glencoe parkdistrict.com

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Park Commissioners or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for **any** reason whatsoever, they may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
April 2026 Board Meeting

III. Consent Agenda Items

**Minutes of March 18, 2026, Regular Board Meeting,
Minutes of April 7, 2026, Committee of the Whole
Meeting, Approval of the Bills, Approval of Post-
Issuance Tax Compliance Report, and Approval of
Updated Meeting time for May 19, 2026 Regular Board
Meeting**

Glencoe Park District
April 2026 Board Meeting

DRAFT

MINUTES OF MARCH 18, 2026 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Commissioners present:

Michael Covey, President
Nicole Reifman, Vice President
Jackie Guzman, Treasurer
Gary Hazan, Commissioner
Meg Cummins, Commissioner

Staff present:

Lisa Sheppard, Executive Director and Secretary
Bobby Collins, Director of Recreation and Facilities
John Cutrera, Director of Finance and HR
Kyle Kuhs, Director of Parks and Planning
Erin Classen, Superintendent of Marketing and Comm.

Commissioners' Arrival: Commissioner Guzman arrived at 7:05pm and Commissioner Hazan arrived at 7:41pm and did not vote on consent agenda items.

Members of the public in attendance who signed in or spoke: NA

Consent Agenda: A motion was made by Commissioner Reifman to approve the consent agenda items as presented, including Minutes of February 17, 2026, Regular Board Meeting, Minutes of March 3, 2026, Regular Committee Meeting, Approval of the Bills, Approval of West Park Bids, Approval of the IGA with Village of Glencoe for West Park, and Approval of MOU with School District 35 for West Park. Commissioner Cummins seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Cummins, Covey, Reifman

NAYS: None

ABSENT: Guzman, Hazan

The motion passed.

Matters from the Public: None

Presentation on North Shore Special Recreation Association (NSSRA): Craig Culp, Executive Director of NSSRA, provided a presentation on the work of NSSRA and their partnership with the Glencoe Park District.

NSSRA, founded in 1970, serves as an extension of 13 partner communities, delivering recreational programs and inclusion services for individuals with disabilities. He highlighted NSSRA's mission to enrich lives through quality recreation and emphasized its role in supporting both dedicated programs and inclusive participation within local park district offerings. Glencoe, a founding member, continues to be an active partner, with NSSRA regularly utilizing facilities such as the Takiff Center, beach, Watts Park, and the Weinberg Family Recreation Center.

Executive Director Culp reviewed participation trends, noting a slight decline in 2025 due to staffing shortages and program cancellations, while emphasizing that inclusion services

remain the organization's largest and growing area of impact. The inclusion model allows residents with disabilities to participate in park district programs with appropriate support, typically through one-on-one aides, coordinated collaboratively among NSSRA, the park district, and families. Financially, partner contributions include a general membership contribution and a variable inclusion cost based on service usage. He also highlighted the significant support of the NSSRA Foundation, which has contributed nearly \$4 million toward programs, scholarships, and capital needs, including funding for the Slatnik Center.

Discussion with the Board focused on future needs and opportunities. Staffing shortages were identified as NSSRA's primary challenge, impacting program capacity. Board members explored ideas for expanding awareness, inclusion, and interaction between NSSRA participants and Glencoe programs, particularly among youth, to foster greater understanding and friendships. Both parties emphasized the strength of the existing partnership and expressed interest in continued collaboration to enhance inclusion, accessibility, and community engagement.

Financial Report: Director Cutrera gave a synopsis of the financial report and an overview of the past budget year. The data does not yet reflect accrual adjustments such as deferred revenue or accounts payable. He highlighted that recreation programming revenue finished approximately 16% higher than the prior year, driven largely by strong camp performance and expanded offerings. Children's Circle revenue increased by roughly 20%, primarily due to the addition of the Polar Bears and Penguins classrooms, with expenditures rising proportionally and resulting in a net position consistent with prior performance. Fitness and general administrative revenues remained relatively stable. Beach and boating operations ended the year with a modest deficit of approximately \$26,000, reflecting a slight improvement over the previous year. The Parks Department showed an increase in expenditures, largely attributed to the Shelton Park drainage project.

John also reviewed variances within the Recreation Administration and Corporate Administration funds, where revenues appeared significantly lower than the prior year. He clarified that these differences were due to timing delays in property tax levy collections rather than actual revenue declines. In the prior year, approximately \$900,000 of levy revenue was received earlier and recorded in the cash-basis totals, whereas in the current year, those funds were delayed and will be recognized later in the fiscal cycle. He noted that, when viewed on an accrual basis, revenues are consistent year over year, and the District is nearly fully collected on its 2024 levy.

Board discussion focused on interpreting these financials, particularly around understanding timing-related variances. They also acknowledged that while certain areas, such as beach, boating, and the Weinberg facility, may show operating deficits, these are consistent with the District's philosophy of providing community services rather than strictly revenue-generating programs. Staff further clarified that some programs generating strong revenues, such as camps, help offset costs in other areas, reinforcing the District's overall stable financial position.

Executive Director Report: Staff provided an overview of the proposed FY27 budget and approval process, noting that the draft presented reflects the same information reviewed at the February committee meeting with no material changes. Following Board approval, the budget and appropriation ordinance will be posted for a 30-day public inspection period, with final adoption anticipated at the April Board meeting. The budget document also includes annual approvals for the organizational chart, mission, vision and values, comprehensive plan priorities, departmental goals, and training and merit allocations, all of which are required for accreditation and transparency.

Executive Director Sheppard provided updates on current capital projects and operations. At the current construction site, demolition of the old buildings has been completed, with concrete pads removed shortly after. Crews are actively progressing on stormwater and sanitary infrastructure, and dugout footings are being drilled and formed, with concrete work expected within the week. Site grading and turf restoration are anticipated to be completed by May 1. Roofing work on the new building is approximately 50% complete, though progress has been slowed by weather, as installation requires consecutive days without rain or high winds. Staff noted that once roofing is complete, construction activity is expected to accelerate with additional trades mobilizing on-site.

At the beach facility, staff and board members are finalizing interior finish design and coordinating internal review before presenting final selections to the Board for approval. The Greenhouse project is nearing completion, with exterior work largely finished and remaining efforts focused on interior plumbing, electrical, ComEd coordination, and installation of furniture and equipment. The Greenhouse Task Force has met to discuss initial operations, supplies, and programming, with the facility on track to open in early April for community garden use, and a formal ribbon-cutting is planned for a later date.

Looking ahead, planning is already underway for the next phase of capital improvements, including Friends Park. Early discussions will focus on engaging design services and exploring the development of an accessible playground, which would allow individuals of all abilities to independently access and use play features. Staff also plan to pursue grant funding opportunities, including an OSLAD grant, and anticipate beginning Board and community engagement on the project in early summer.

Action Items:

Approval of Fiscal Year 2026/27 Budget: A motion was made by Commissioner Reifman to approve the Fiscal Year 2026/27 Budget Approval Draft as presented. Commissioner Guzman seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Cummins, Reifman, Guzman, Hazan
NAYS: None
ABSENT: None

Approval of Bi-Annual Review of Executive Session Minutes 5ILCS 120/2c(21): A motion was made by Commissioner Covey to approve the approval and held confidential of the executive session minutes from September 25th, 2025, October 7th, 2025, February 17th, 2026, and March 3rd of 2026 under the Open Meetings

Act as mandated by 5ILCS120/2 (c)(21) as presented. Commissioner Guzman seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Cummins, Reifman, Guzman, Hazan

NAYS: None

ABSENT: None

The motion passed.

Other Business: Executive Director Sheppard provided follow-up information regarding Beach House renovation discussions from previous meetings. Regarding the proposed relocation of a building doorway, staff shared that the architect does not recommend moving the door due to significant cost, complications with matching existing brick, and potential issues related to the building's historic status. Based on this information, the Board reached consensus to maintain the current door and window locations.

Staff also presented options for boat locker replacements behind the boathouse. The current layout includes 16 traditional lockers; reconstruction would maintain that number, while a modular locker system could increase capacity to approximately 30 lockers within the same footprint. Staff recommended installing a concrete base and selecting modular lockers for improved durability in the damp, shaded conditions, while allowing flexibility to expand in the future if demand increases. The Board supported the modular approach, acknowledging that while some current users may prefer traditional lockers, the increased capacity would better serve overall demand.

Finally, staff reviewed materials and color options for new kayak storage racks. After discussing durability, maintenance, and user impact, the Board reached consensus to proceed with aluminum racks rather than powder-coated steel, citing lower maintenance needs and reduced risk of scuffing equipment. The Board also supported gray-colored kayak sleeves and rollers for a more neutral appearance. Overall, decisions prioritized functionality, longevity, and user experience while maintaining a cohesive aesthetic.

Executive Session: There was no reason to enter into closed session.

Adjourn: Commissioner Guzman moved to adjourn the meeting at 8:26 pm. Commissioner Cummins seconded the motion. The motion passed via voice vote.

No further discussion ensued. Roll call vote taken:

AYES: Covey, Cummins, Reifman, Guzman, Hazan

NAYS: None

ABSENT: None

The motion passed.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF APRIL 7, 2026 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Committee members present:

Michael Covey, President
Nicole Reifman, Vice President
Jackie Guzman, Treasurer
Megan Cummins, Commissioner
Hary Hazan, Commissioner

Staff present:

Lisa Sheppard, Executive Director and Secretary
Kyle Kuhs, Director of Parks and Planning
John Cutrera, Director of Finance and HR
Bobby Collins, Deputy Dir./Dir. of Rec & Facilities

Members of the Public in attendance who signed in or spoke: None

Matters from the Public: None

Presentation on Levels of Service Offered by Parks & Facilities Maintenance: Director Kuhs and Parks Maintenance Manager Jared Barchenger provided a presentation on the services offered by the parks maintenance department, including a scope of our parks system and the teams' major areas of service. This includes mowing, turf management, landscape maintenance, tree care, special event support, garbage pick up, beach maintenance, snow removal, and seasonal facility support. The presentation is available in the supplements.

Friends Park Architect Design Service Proposal: Director Kuhs provided a summary of the staff recommendation for Friends Park architectural design services. After reviewing proposals, staff recommended selecting Upland Design Co, based on lower cost and their successful facilitation of community engagement during the beach project. It was noted that RVI (formerly Hitchcock Design Group) had previously successfully worked with the District on other projects, but their cost was higher. The Board expressed support for the recommendation. Staff outlined next steps, including a May committee meeting where Upland will conduct a visioning session with the Board, followed by a community engagement process. The item will be placed on the consent agenda for the next Board meeting for approval.

Other Business: Lakefront Park and Beach Operations Update. Executive Director Sheppard provided an update on the meetings, input, and upcoming suggested changes for Lakefront park parking and beach operations for the upcoming summer. Staff have had ongoing coordination with the Village regarding parking, safety, and facility improvements. Proposed parking changes include clearly striped spaces, expanded no-parking zones, updated signage, and promotion of overflow parking at the Metra lot, supported by maps and communication to passholders. Additional measures discussed include enhanced

enforcement, potential fine increases, and expanded community safety officer coverage if needed. Safety improvements at the beach ramp were also suggested, including added signage, speed limits, and a possible stop sign to address concerns about vehicle traffic on the ramp. The Board reviewed park rule signage updates to better communicate key regulations and reporting tools, including QR codes for non-emergency issues. Operational updates included extending staffed beach hours to manage access, adjustments to postseason beach operations, and continued evaluation of strategies to address crowding and traffic.

Executive Director Sheppard also provided an update to the Safran beach house interior design. Commissioners provided feedback to the architects on suggested adjustments to materials in the initial design. Key updates included material changes such as a terracotta feature wall, added color and tile enhancements, updated bathroom finishes with round mirrors, and the use of durable materials for ceiling beams to withstand temperature fluctuations. Board members expressed strong support for the updated design, noting that the changes elevated the overall aesthetic. Consensus was reached to move forward, and the project will proceed to final design specifications and bidding.

Executive Session: NA

Adjourn: Commissioner Reifman moved to adjourn the meeting at 8:08pm. Commissioner Cummins seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary



Glencoe Park District

Voucher List of Bills

By Vendor DBA

Payment Dates 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 10098 -					
AFLAC	03/17/2026	21610	10-00-000-2170	Supplemental Aflac Coverage	158.06
				Vendor DBA 10098 - AFLAC Total:	158.06
Vendor DBA: 12053 -					
Alltown Bus Service	03/05/2026	APA000452	25-25-606-5300	Museum of Ice Cream 2/16/2026	580.00
				Vendor DBA 12053 - Alltown Bus Service Total:	580.00
Vendor DBA: 10946 -					
Amazon Capital Services	03/26/2026	DFT0002777	25-25-903-5400	Decorations and Soft Goods	210.82
Amazon Capital Services	03/26/2026	DFT0002777	25-25-601-5400	Kids Club Wipes	44.99
Amazon Capital Services	03/26/2026	DFT0002777	25-25-615-5400	Ceramics Gift	65.84
Amazon Capital Services	03/26/2026	DFT0002777	25-25-601-5400	Kids Club Supplies	71.34
Amazon Capital Services	03/26/2026	DFT0002777	25-25-315-5400	Ceramic shelf and glazing supplies	61.35
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5420	Conference Room Upgrades	408.48
Amazon Capital Services	03/26/2026	DFT0002777	10-11-000-5420	Breakroom Coffee	67.86
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5401	Printer Ink (Ashley Office)	111.70
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	Poster board for work space, Thermo. for frogs	157.10
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5481	Conference Room Desk Supplies	48.16
Amazon Capital Services	03/26/2026	DFT0002777	25-25-954-5400	Olympics Decor	49.46
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5582	Maintenance Tablet	228.23
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5401	Ball pump and red bags for allergies	40.27
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	compost bins parts ELC	97.77
Amazon Capital Services	03/26/2026	DFT0002777	10-11-000-5401	Megan's docking station	194.98
Amazon Capital Services	03/26/2026	DFT0002777	25-25-951-5400	Lucky Bingo Decor	16.84
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	DB- Monthly Order Feb	3.49
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	Jellyfish Bottle Warmers	93.91
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5401	DB- EC Printer Ink	128.58
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5401	DB- EC Office/Classroom Supplies Mar-Apr-May	16.53
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	DB- EC Office/Classroom Supplies Mar-Apr-May	332.95
Amazon Capital Services	03/26/2026	DFT0002777	25-25-315-5400	Ceramics Storage Items for Closet	99.32
Amazon Capital Services	03/26/2026	DFT0002777	25-25-615-5400	Ceramics Storage Items for Closet	99.31
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5362	camera batteries	14.97
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5401	Emily's monitor cables for Computer Screens	12.84
Amazon Capital Services	03/26/2026	DFT0002777	10-13-000-5415	Harry Potter Skate Decor	174.82
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5481	Ethernet Switch For Conference Room Desk	23.47
Amazon Capital Services	03/26/2026	DFT0002777	10-12-000-5420	Power Strips	76.96
Amazon Capital Services	03/26/2026	DFT0002777	25-25-951-5400	Animal Show A/V	54.00
Amazon Capital Services	03/26/2026	DFT0002777	10-13-000-5416	curling lines for studio rink setup supplies	27.78
Amazon Capital Services	03/26/2026	DFT0002777	25-27-000-5412	Fitness Center Bleach (12 gallons)	86.58
Amazon Capital Services	03/26/2026	DFT0002777	10-12-000-5421	2 sets of work pants for Jared	129.98
Amazon Capital Services	03/26/2026	DFT0002777	10-11-000-5420	Staff breakroom supplies	34.69
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5401	Classroom Lables	52.87
Amazon Capital Services	03/26/2026	DFT0002777	10-11-000-5401	HR Binders	44.99

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	03/26/2026	DFT0002777	25-25-315-5400	Ceramics Glaze Mixing Items	41.87
Amazon Capital Services	03/26/2026	DFT0002777	25-25-615-5400	Ceramic Supplies	39.92
Amazon Capital Services	03/26/2026	DFT0002777	25-25-801-5400	Camp Supplies	472.64
Amazon Capital Services	03/26/2026	DFT0002777	25-25-803-5400	Camp Supplies	521.95
Amazon Capital Services	03/26/2026	DFT0002777	25-25-805-5400	PM Care Supplies	180.20
Amazon Capital Services	03/26/2026	DFT0002777	25-25-810-5400	Camp Supplies	398.01
Amazon Capital Services	03/26/2026	DFT0002777	10-11-000-5420	Breakroom supplies	24.68
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5401	Office/Breakroom supplies	107.17
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5360	Printer Ink and Film	1,216.05
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5362	Camera - Timelapse Brinno BCC200	919.00
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5401	DB-Classroom Orders, EC Office/Pie Closet Supplies	243.36
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	DB-Classroom Orders, EC Office/Pie Closet Supplies	767.52
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5460	DB-Classroom Orders, EC Office/Pie Closet Supplies	369.20
Amazon Capital Services	03/26/2026	DFT0002777	25-25-954-5400	OSHA First Aid Kits	80.07
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5481	Replacement Drill Bits	17.80
Amazon Capital Services	03/26/2026	DFT0002777	25-25-601-5400	Lysol Air Sanitizer Spray for Kids Club (18 cans)	125.22
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5481	Chain Connectors for Classroom Shades	11.79
Amazon Capital Services	03/26/2026	DFT0002777	25-25-601-5400	Kids Club Supplies	143.34
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5420	Staff Spirit Shirts	131.66
Amazon Capital Services	03/26/2026	DFT0002777	25-25-601-5400	Kids Club Supplies	176.74
Amazon Capital Services	03/26/2026	DFT0002777	25-25-951-5400	Luck Bingo Prizes and Decor	161.80
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5420	Packing Tape	21.18
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	compost bins parts- ELC	59.96
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5420	Conference Room Upgrades	39.11
Amazon Capital Services	03/26/2026	DFT0002777	10-11-000-5401	Office Supplies for Filing -ED	62.63
Amazon Capital Services	03/26/2026	DFT0002777	25-25-602-5400	Kids Club Supplies	209.68
Amazon Capital Services	03/26/2026	DFT0002777	25-25-615-5400	Ceramic Last of Gift	11.62
Amazon Capital Services	03/26/2026	DFT0002777	10-15-000-5351	Boat trailer parts - Bearing Protectors	57.50
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	DB- CC Supplies Feb 2026	19.79
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5386	Wonder Workshop Supplies 2026	60.94
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	Amazon - CC outlet cover, baby proofing	5.76
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5460	Amazon - Kitchen Supplies: Colander, Apple Peeler,	171.17
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5420	Conference Room A/V	83.52
Amazon Capital Services	03/26/2026	DFT0002777	25-25-601-5400	Kids Club Supplies	89.95
Amazon Capital Services	03/26/2026	DFT0002777	25-25-658-5400	Youth Art Supplies	57.66
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	Wonder Workshop Supplies	374.06
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	DB- Classroom Monthly Order Feb 2026	290.42
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5420	Erin's ipad case and screen protector	81.85
Amazon Capital Services	03/26/2026	DFT0002777	10-11-000-5401	Megan monitor	153.30
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5401	Office supplies	34.98
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	Jellyfish new IPAD	428.99
Amazon Capital Services	03/26/2026	DFT0002777	25-25-903-5400	Decor	62.94
Amazon Capital Services	03/26/2026	DFT0002777	25-25-801-5400	Camp Supplies	496.94
Amazon Capital Services	03/26/2026	DFT0002777	25-25-803-5400	Camp Supplies	534.69
Amazon Capital Services	03/26/2026	DFT0002777	25-25-810-5400	Camp Supplies	418.46
Amazon Capital Services	03/26/2026	DFT0002777	25-25-601-5400	Kids Club Crafts for Kindergarten room	94.83
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5420	EC Battery Backup	398.99
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	Materials for Room 230	129.25

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	03/26/2026	DFT0002777	25-25-412-5400	DB- No Nap Club Supplies Feb 2026	125.36
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5401	Office supplies	42.77
Amazon Capital Services	03/26/2026	DFT0002777	10-11-000-5342	Board Meeting Plaques	68.38
Amazon Capital Services	03/26/2026	DFT0002777	10-11-000-5401	HR Office Filing Supplies	54.75
Amazon Capital Services	03/26/2026	DFT0002777	25-27-000-5412	Fitness Center Vacuum	199.99
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	DB- March-April-May Classroom Orders	898.04
Amazon Capital Services	03/26/2026	DFT0002777	25-25-903-5400	Glass Drink Dispenser/Plastic Cups	183.50
Amazon Capital Services	03/26/2026	DFT0002777	10-13-000-5415	Harry Potter Skate Decor	62.85
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5401	Door Hang for Ipad	14.99
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	compost bins parts	90.89
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5481	corner mount for cameras	113.34
Amazon Capital Services	03/26/2026	DFT0002777	10-15-000-5351	boat trailer parts	53.68
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5420	Composting Bags	86.80
Amazon Capital Services	03/26/2026	DFT0002777	25-25-954-5400	Olympics Decor	375.60
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5401	Catalog rack for EC workspace	55.89
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	Jellyfish bowls, Frog/Turtle desk organizers	97.33
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5401	Office Supplies	154.87
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5412	misc custodial	270.82
Amazon Capital Services	03/26/2026	DFT0002777	25-00-000-5481	building and event supplies	754.96
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5412	Mop Heads	77.98
Amazon Capital Services	03/26/2026	DFT0002777	25-27-000-5420	Fitness Center Body Wash	94.74
Amazon Capital Services	03/26/2026	DFT0002777	25-25-601-5400	Kids Club Activity	14.99
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	DB- Classroom Orders Feb 2026	11.95
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	Supplies for Children's Circle classrooms	142.00
Amazon Capital Services	03/26/2026	DFT0002777	25-25-784-5400	Run Club Back Drop	6.99
Amazon Capital Services	03/26/2026	DFT0002777	25-25-412-5400	DB- No Nap Club Supplies Feb 2026	299.90
Amazon Capital Services	03/26/2026	DFT0002777	25-26-000-5403	Wonder Workshop Supplies	91.94
Amazon Capital Services	03/26/2026	DFT0002777	25-25-954-5400	Curling Supplies	39.37
Amazon Capital Services	03/26/2026	DFT0002777	25-25-954-5400	Olympics Decor	26.97
Amazon Capital Services	03/26/2026	DFT0002777	25-25-315-5400	Ceramics Supplies	114.75
Amazon Capital Services	03/26/2026	DFT0002777	25-25-615-5400	Ceramics Supplies	5.95
Vendor DBA 10946 - Amazon Capital Services Total:					18,615.73
Vendor DBA: 12005 -					
American Lithography and Pub..	03/05/2026	APA000453	25-00-000-5360	spring brochure	7,689.00
Vendor DBA 12005 - American Lithography and Publishing Inc. Total:					7,689.00
Vendor DBA: 11965 -					
Amy Garber	03/13/2026	APA000479	25-25-785-5300	February Fitness Classes	878.25
Amy Garber	03/13/2026	APA000479	25-25-786-5300	February Fitness Classes	33.00
Vendor DBA 11965 - Amy Garber Total:					911.25
Vendor DBA: 10050 -					
Ancel Glink P.C.	03/18/2026	APA000516	10-11-000-5310	Legal Services - February 2026	630.00
Vendor DBA 10050 - Ancel Glink P.C. Total:					630.00
Vendor DBA: 10159 -					
Arlington Power Equipment	03/05/2026	APA000454	10-12-000-5351	Billy goat lawn vacuum	3,380.00
Vendor DBA 10159 - Arlington Power Equipment Total:					3,380.00
Vendor DBA: 10455 -					
AT&T	03/13/2026	APA000480	25-00-000-5210	Takiff Backup Internet - 2/6 - 3/5/26	219.39
AT&T	03/26/2026	21613	25-00-000-5210	Takiff Backup Internet 3/6 - 4/5/2026	209.40
Vendor DBA 10455 - AT&T Total:					428.79

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 10164 - Automatic Doors Inc.	03/26/2026	21614	25-00-000-5352	Repairs to Door into Children's Circle	905.00
Vendor DBA 10164 - Automatic Doors Inc. Total:					905.00
Vendor DBA: 10167 - Banner Life Insurance Co.	03/13/2026	APA000481	10-11-000-5600	Addl Life Insurance - Lisa Sheppard	1,140.50
Vendor DBA 10167 - Banner Life Insurance Co. Total:					1,140.50
Vendor DBA: 12322 - Bass/Schuler Entertainment In...	03/18/2026	APA000517	25-25-910-5300	Band Deposit	1,000.00
Vendor DBA 12322 - Bass/Schuler Entertainment Inc. Total:					1,000.00
Vendor DBA: 12491 - Baycom Inc	03/05/2026	APA000455	25-25-954-5400	Walkie Talkie Antennas	97.00
Vendor DBA 12491 - Baycom Inc Total:					97.00
Vendor DBA: 12367 - Beacon Athletics LLC Beacon Athletics LLC	03/26/2026	APA000556	10-12-000-5921	baseball base clean-out tools	262.30
Vendor DBA 12367 - Beacon Athletics LLC Total:					262.30
Vendor DBA: 10179 - Blick Art Materials	03/18/2026	APA000518	25-25-615-5400	Youth Ceramics Paper for Glazing	130.16
Vendor DBA 10179 - Blick Art Materials Total:					130.16
Vendor DBA: 10473 - BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5401	02-Labor Law Digital Posters	49.90
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5360	02-signage	128.33
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5368	02-Reach Media License 12/1/25-11/30/26 (Takiff)	682.50
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5368	02-Reach Media License 12/1/25-11/30/26 (Takiff)	984.90
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-13-000-5360	02-Reach Media License 12/1/25-11/30/26 (Weinberg)	932.40
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-1300	02-Bear Paw 7/8/2026 (DEPOSIT)	50.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-833-5300	02-Bear Paw 6/25/2026 (DEPOSIT)	50.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-833-5300	02-Bear Paw 7/27/2026 (DEPOSIT)	100.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-833-5300	02-Climbzone 6/29/2026 (DEPOSIT)	744.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-801-5300	02-Climbzone 6/17/2026 (DEPOSIT)	900.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-810-5300	02-Climbzone 7/28/2026 (DEPOSIT)	900.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5340	02-IPRA Conf. Lyft (LS)	15.11
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5342	02-Coffee (Meeting with Boat Club)	12.92
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-601-5300	02-Brightwheel Subscription Feb26	165.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5730	02- 2026 WILS Membership (LS)	42.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-606-5300	02-Wilmont Mountain 2/4/2026	2,702.91
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5386	02-Kids Night Out- Allergy Friendly Staff Meal	43.64
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-954-5400	02-Winter Wine Tasting Wine	336.62
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5481	02-Replace American Flags	295.37
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5355	02-DuoCircle Subscription 2/10 - 3/9/2026	28.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-905-5300	02-Easter Basket Bouncer 4/4/2026	519.12
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5340	02-IPRA Park Pursuit 5/7/2026 (Team 1)	200.00

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5340	02-Park Pursuit 5/7/2026 (Team 2)	200.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5425	02-Soup for Parks/Rec department on weather watch	195.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-404-5400	02-Soup for CC on weather watch day	455.72
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-601-5300	02-Disney+ Subscription 2/7 - 3/6/2026	19.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-13-000-5420	02- Sparx Skate Sharpener Rings	308.95
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5425	02-Flowers New Baby (Juan Rodriguez)	87.08
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5404	02-Spotify Family Plan 1/23 - 2/22/2026 (KL)	19.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5487	02-Rotary Hammer Chisel Bit for Ice	25.47
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5313	02-RTA - January 2026 Invoice	42.12
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-833-5300	02-Dave & Busters 6/15/2026 (DEPOSIT)	1,299.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5340	02-BOC annual Renewal/CEU's (KK)	75.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-27-000-5210	02-Direct TV 1/14/26 - 2/13/26	249.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5403	02-Materials for Room 230 Refresh	861.75
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-13-000-5356	02-Ice chipper	360.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-784-5400	02- Run Club Event Winner Apparel	175.80
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-784-5400	02- Run Club Event Winner Apparel	34.20
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5340	02-IPRA Conf. Hotel (AV)	314.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-954-5400	02-Game Supplies	52.85
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5368	02-GPD.com Webfowarding (5yr)	69.95
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5368	02-Secure Xpress 1/22- 2/21/2026	35.97
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5409	02-KL Mariano's -milk stock up and Lactaid stock	45.68
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5386	02-KL Mariano's -snacks for Kid's Night Out	21.64
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5409	02-KL Mariano's -Lactaid milk order	38.92
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5409	02-KL Mariano's -milk and snack supply	39.47
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-833-5300	02-Urban Air 7/7/2026 (DEPOSIT)	705.44
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-13-000-5340	02-IPRA Conf. Hotel (SS)	104.88
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-14-000-5340	02-IPRA Conf. Hotel (SS)	104.89
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-15-000-5340	02-IPRA Conf. Hotel (SS)	104.88
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5340	02-IPRA Conference Hotel BC	345.15
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5730	02-2026 AAPRA Membership (LS)	329.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-833-5300	02-Launch Gurnee 7/14/2026 (DEPOSIT)	1,619.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-833-5300	02-Great Wolf Lodge 7/6/2026 (DEPOSIT)	250.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5403	02-Wonder Workshop Supplies	448.96
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5730	02-2026 WILS Membership (EH)	42.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5730	02-WILS Membership 2026 (SS)	42.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5360	02-Giveaways (Lollipops & Push Pop Balls)	1,431.22
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5353	02-WasteNot Disposal Weekly Pickup 1/13/2026	42.00

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5353	02-WasteNot Disposal Weekly Pickup 1/20/2026	42.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5353	02-WasteNot Disposal Weekly Pickup 1/27/2026	42.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5353	02-WasteNot Disposal Weekly Pickup 2/3/2026	42.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5730	02-Ring camera subscription-parks	49.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-13-000-5486	02-Water heater parts for weinberg	35.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5486	02-Plumbing Parts	55.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5340	02-IPRA Conference Hotel (BJ)	314.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5340	02-Director School March 2026 (BC)	3,200.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5340	02-IPRA Conf. Hotel (JS)	314.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5404	02-Spotify Subscription 2/5 - 3/4/2026 (SS)	19.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5340	02-IPRA Conf. Hotel (MW)	314.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-601-5400	02- Undernighter Lou Malnati's Pizza	327.42
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5340	02-IPRA Conf. Hotel (EH)	314.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5404	02-Spotify 2/7 - 3/6/2026 (CC)	19.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5340	02-IPRA Conference Hotel (GG)	314.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-903-5300	02-DJ and Photo Booth	1,395.65
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-707-5400	02-Basketball Staff Lunch	31.25
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-708-5400	02-Basketball Staff Lunch	13.40
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5730	02-Chamber membership 10/1/2025 - 9/30/2026	457.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-784-5400	02-Run Club Doughnuts	35.80
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-784-5400	02-Run Club Doughnuts	35.80
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-784-5400	02-Run Club Doughnuts	35.80
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-784-5400	02-Run Club Doughnuts	35.80
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-954-5400	02-Winter Wine Tasting Snacks	90.28
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5404	02-Spotify Subscription 1/20-2/19/2026 (NVA)	16.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-784-5400	02- Run Club Doughnuts 2/7/2026	35.80
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-784-5400	02- Run Club Doughnuts 2/14/2026	35.80
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-784-5400	02- Run Club Doughnuts 2/21/2026	35.80
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-784-5400	02- Run Club Doughnuts 2/28/2026	35.80
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-601-5400	02-Kids Club Snacks	31.94
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-810-5300	02-Fun City Adv Park 7/14/2026 (DEPOSIT)	200.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5355	02-Google Workspace 1/1-1/31/26	118.66
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-606-5300	02-Nickel City 1/19/2025 (FINAL)	1,345.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-810-5300	02-Chicago White Sox 6/24/2026 (DEPOSIT)	567.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-833-5300	02-Chicago White Sox 7/9/2026 (DEPOSIT)	675.12
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5481	02-Refund Closet Doors for Kids Club Closet	-447.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5368	02-Constant Contact email marketing 2/9/26	355.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-601-5400	02-Kids Club Cooking Craft	32.73
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-601-5400	02-Kids Club Cooking Craft	32.63
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-910-5300	02-Character Appearance 7/4/2026 (DEPOSIT)	155.00

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5484	02-Refund for 12V Emergency Light Batteries	-108.54
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-833-5300	02-Bowlero 8/7/2026 (DEPOSIT)	725.52
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5497	02-Train Car Rebuild	2,419.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5403	02-Gym Children's Circle Refresh materials	1,789.29
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5404	02-MT Chat GPT 1/10-2/10/2026	60.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5404	02-Refund-Chat GPT 1/10-2/10/2026 (CC)	-60.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5404	02-OpenAI Subscription 2/6 - 3/6/2026 (AW)	20.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5342	02-Holiday party prize (Team Lunch)	105.52
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5362	02-Shutterstock GenAI Photo 2/2-3/1/2026	7.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5362	02-Shutterstock photography 1/27-2/26/2026	29.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5404	02-MS Licensing - 12/12-1/11/26	216.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5404	02-MS Licensing - 12/12-1/11/26	108.87
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5404	02-MS Licensing - 12/12-1/11/26	15.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5404	02-MS Licensing - 12/12-1/11/26	396.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5368	02-Descript video editing 1/21-2/21/2026	35.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-833-5300	02-Top Golf 6/18/2026 (DEPOSIT)	200.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5404	02-Scribe 1/29 - 2/28/2026	29.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5368	02-Calameo digital publishing 3/7/26 - 3/6/27	588.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-833-5300	02-Six Flags 7/2/2026 (DEPOSIT)	500.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-833-5300	02-Six Flags 7/30/2026 (DEPOSIT)	2,000.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5344	02-Chat GPT (KK) 2/1/2026 - 2/28/2026	20.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-601-5400	02-Kids Club Cooking Craft Supplies	23.44
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5403	02-Pizza for Kids Night Out Jan 2026	370.86
BMO Harris Bank N.A.	03/05/2026	DFT0002752	45-00-000-5990	02-Combustible Sensor Wiring	388.68
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-14-000-5481	02-JB signs for closed beach stairs	3.64
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5487	02-Small tools	83.94
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-601-5400	02-Kids Club Snacks	41.92
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-601-5400	02-KC Snow Day Pizza (Domino's)	208.22
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5340	02-IPRA Conf. Hotel (AW)	314.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-27-000-5344	02-Peloton Membership 1/28 - 2/28/2026	44.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5340	02-IPRA Conf. Parking Pass	43.46
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5340	02-IPRA Luncheon (Family)	85.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5340	02-IPRA Luncheon (Family)	170.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5210	02-Comcast Internet 1/9 - 2/8/2026	230.59
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5340	02-IPRA Conf. Hotel (JC)	341.95
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5340	02-IPRA Conf. Parking (JC)	23.97
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5340	02-IPRA Conf. Parking (KK)	23.97
BMO Harris Bank N.A.	03/05/2026	DFT0002752	68-00-000-5502	02-ComEd Installation	13,657.09
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5730	02-NRPA CPRP Renewal (SS)	70.00

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5409	02- Cookie Event CC	59.57
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-601-5400	02-Kids Club Cooking	22.14
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5402	02-Chicago Tribune Digital Access - Feb26	34.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5404	02-Brightwheel Children's Circle Feb 2026	200.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5340	02-IPRA Conf. Hotel (MT)	314.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-27-000-5344	02-Peloton Membership 2/8 - 3/7/2026	44.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-13-000-5210	02-Comcast Internet 1/18- 2/17/2026	202.48
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5360	02-Chicago Tribune 2/8- 3/8/2026 (EC)	34.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-00-000-1200	02-Order Error (Refunded)	46.03
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-00-000-1200	02-Order error (Refunded)	19.37
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-903-5300	02-Catering (DEPOSIT)	500.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5486	02-PVC Fittings for Fitness Water Fountain Repair	156.07
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5486	02-PVC Pipe for Fitness Center repairs	8.53
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5486	02-New Above Ground Sump (Fitness Drinking Fount)	297.81
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5481	02-Electrical Supply New Outlet EC Storage Closet	394.27
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5481	02-Hammer Drill Bits/Building Parts	114.77
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-13-000-5210	02-Blackhawks TV 1/25 - 2/25/2026	19.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-13-000-5210	02-YouTube TV - 1/28 - 2/27/2026	80.47
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5340	02-IPRA Conference Hotel (NVA)	314.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5355	02-1099 Mailings	103.60
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-903-5400	02-Snacks	378.86
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5340	02-IPRA Conf Hotel (LS)	525.36
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5340	02-Director School Airfare March 2026 (BC)	309.70
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5355	02-Bamboo HR 1/29 - 2/27/2026	1,131.59
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-15-000-5210	02-Starlink Standby Mode 2/1 - 2/28/2026	5.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5404	02-Apple iCloud 2/7-3/6/2026 (SS)	0.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5360	02-icloud 1/23-2/22/2026 (EC)	2.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5344	02-Apple iCloud 2/7 - 3/6/2026 (MW)	0.99
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5404	02-Refund: Chatgpt NVA 2/4/2026	-1.33
BMO Harris Bank N.A.	03/05/2026	DFT0002752	45-00-000-5990	02-Combustible gas sensor/safety improvement	2,271.41
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5484	02-Cabling for sensor project	57.59
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5404	01- OpenAI Subscription 1/10- 2/10 JFC	20.00
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5361	02-Indeed January 2026	271.94
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-25-315-5400	02-Adult ceramics supplies	294.92
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5404	02-OpenAI Subscription 1/8- 2/2/2026	29.35
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-11-000-5404	OpenAI Subscription (ED/BJ/JC)	57.94
BMO Harris Bank N.A.	03/05/2026	DFT0002752	10-12-000-5344	OpenAI Subscription (KK)	19.32
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-00-000-5404	OpenAI Subscription (BC/AW/NVA)	57.94
BMO Harris Bank N.A.	03/05/2026	DFT0002752	25-26-000-5404	OpenAI Subscription (MT)	19.32
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-951-5300	03-Puppy Yoga	575.00

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-601-5300	03-Disney+ Membership 3/7/2026	19.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-833-5300	03-The Forge 7/21/2026 (DEPOSIT)	636.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5340	03-Infant/Toddler Conference 3/7/2026 (MG/HD)	67.70
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5340	03-Infant/Toddler Conference 3/7/2026 (LP)	33.85
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5340	03-GoAIEYC Spring Conference 3/21/2026 (MG)	23.18
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5340	03 GoAIEYC -Karen Lloyd Virtual Training 4/11/2026	17.85
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5340	03-Director School Travel (BC)	23.76
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5340	03-Director School Travel (BC)	28.96
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5340	03-Director School Travel (BC)	35.63
BMO Harris Bank N.A.	03/31/2026	DFT0002784	68-00-000-5514	03-greenhouse grow mats and hardening tables	2,204.83
BMO Harris Bank N.A.	03/31/2026	DFT0002784	68-00-000-5514	03-Refund: for product order swap	-60.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5355	03-DuoCircle Subscription 3/10 - 4/10/2026	28.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5730	03- 2026 IPRA Membership (MB)	265.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-601-5300	03-Brightwheel Subscription Fee - March 2026	165.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	68-00-000-5514	03 growing racks for greenhouse	2,606.80
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5481	03-Lockbox for Takiff	36.93
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-13-000-5486	03- plumbing parts for ice rink	160.33
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5481	03-Drill Bits for Metal	128.41
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5481	03-Tools for Conf Room Table upgrades	277.59
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-00-000-2177	RTA Funding - Mar26	110.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5313	RTA Fees - Mar26	7.26
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5342	03-Molly Pope- CC and GJK presentation 2/6/26	600.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5360	03-Welcome wagon (JAN-FEB 2026)	252.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-27-000-5210	03-Directv for Fitness Center 2/14 - 3/14/2026	249.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5404	03-Canva 2/17/2026 - 11/16/2026	44.78
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5404	03-Canva 2/17/2026 - 11/16/2026	44.79
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-606-5300	03-Museum of Ice Cream 2/16/2026 (FINAL)	1,089.42
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5496	03-tennis windscreens for Shelton Park	963.58
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5730	03-Sam's Club Membership (AV)	43.89
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-784-5400	03-WRC Food	27.96
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5340	03-Food Handler - Responsible Training- Tamara A.	9.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5340	03-Food Handler - Responsible Training-Olivia Rix	9.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5340	03-Food Handler -Responsible Handler-Tonyetta D.	9.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5412	03-Tile and Grout Cleaner	119.90
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5409	03 Mariano's Lactaid and CC Snacks	37.13
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5409	03 Mariano's Lactaid Milk and Snack Items	71.36
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5368	03-Secure Xpress 2/19 - 3/19/2026	35.97

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5368	03-Domain Renewals 2/22/2026 - 2/22/2027	193.54
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5480	03-Gas for pokagon	42.58
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5368	03-domain Renewal 2/26/2026 - 2/26/2027	260.51
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5368	03-Domain Renewals 3/5/2026 - 3/5/2027	113.94
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5404	03-Spotify Subscription 3/5- 4/5/2026 (SS)	21.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5340	03-Care Course -Biting Hurts Alyssa Williams	18.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5340	03- Care Course Biting Hurts - Jon Hanold	18.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5342	03-Parks day at the Capitol - 3/5/2026	45.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5340	03-Fin. Sustainability Cert April 28-30, 2026 (MT)	499.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-951-5300	03 - Halfway Session 1 Deposit	1,500.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-951-5300	03-Halfway House Session 2 Deposit	1,425.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-810-5300	03-Great Wolf Lodge 7/1/2026 (DEPOSIT)	500.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-810-5300	03-Dave & Busters Camp Adven. 7/15/2026 (DEPOSIT)	1,649.45
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-833-5300	03-Top Golf 7/31/2026 (DEPOSIT)	200.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	68-00-000-5515	03-new tool box for parks maintenance center	3,528.98
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-905-5400	03-Spring Egg Hunt Prizes	532.50
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-606-5300	03-Round1 2.13.2026 (Final)	30.23
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5353	03- WasteNot Disposal Weekly Pickup 2/10/2026	42.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5353	03- WasteNot Disposal Weekly Pickup 2/17	42.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5353	03- WasteNot Disposal Weekly Pickup 2/24/2026	42.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5353	03-WasteNot Disposal Weekly Pickup 3/3	42.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-810-5300	03-Rainbow Falls Camp 8/6/2026 (DEPOSIT)	240.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5351	03-new chainsaw and parts	1,810.56
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5342	03-City BBQ for CC PDD Feb 2026	954.06
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-13-000-5425	03-RaisingCanes 4 Staff (Includ. \$45.67 Sales Tax)	411.06
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5585	03-(5) HomerBuckets & (5) Tarps for parks storage	469.80
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5585	03-Weinberg bench replacement parts	159.65
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5340	03 - Pro Connect Membership (SS)	150.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5340	03- IPRA Webinar Series 2026	325.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5404	03-Spotify Family Plan for 2/23 - 3/23/2026	21.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-833-5300	03-Mystic Pool 6/16/2026 (DEPOSIT)	50.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-833-5300	03-Mystic Pool 8/4/2026 (DEPOSIT)	50.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-810-5300	03- Mystic Waters 8/4/2026 (DEPOSIT)	50.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-784-5400	03-WRC Doughnuts 3/7/2026	35.80
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-784-5400	03-WRC Doughnuts 3/14/2026	35.80
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-784-5400	03-WRC Doughnuts 3/21/2026	35.80
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-784-5400	03-WRC Doughnuts 3/28/2026	35.80

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5355	03-Google Workspace - Feb26	118.66
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-13-000-5364	03 - Giant Chess Board 2/20/2026	258.75
BMO Harris Bank N.A.	03/31/2026	DFT0002784	68-00-000-5514	03 Cold Frames For Greenhouse	1,452.80
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5340	03-NLU Leadership Conference -Karen Lloyd 5.27.26	275.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5355	03- 1095 Mailing Services	135.93
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5355	03 - 1095 Completion	399.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-954-5400	03 - Milk Jug Curling	101.02
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-784-5400	03-WRC OJ/Snacks	149.49
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5342	03- Holiday Party Deposit Bowlero	3,019.17
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5404	03-Spotify (NVA) 2/20 - 3/20/2026	18.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5404	03-ChatGPT (AW) 3/6 - 4/6/2026	20.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5362	03-Shutterstock photo 2/27 - 3/27/2026	29.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5362	03-GENAI stock photo 3/2- 4/2/2026	7.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-833-5300	03-Cubs vs Padres 7/1/2026 (FINAL)	3,404.80
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5404	03-Spotify (MT) [Mar 7 - Apr 7, 2026]	21.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5360	03-Doodle 2/17 - 3/17/2026	14.95
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5404	03-MS Licensing - 1/12 - 2/10/2026	87.50
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5404	03-MS Licensing - 1/12 - 2/11/2026	396.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5404	03-MS Licensing - 1/12 - 2/11/2026	15.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5404	03-MS Licensing - 1/12 - 2/11/2026	216.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5368	03-Descript video editing 2/21 - 3/21/2026	35.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	68-00-000-5514	03-Potting Tables (including \$80.83 Sales Tax)	978.83
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5404	03-Scribe 2/28 - 3/29/2026	29.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5344	03-ChatGPT (KK) 3/1 - 4/1/2026	20.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5340	03- Brad's pesticide training course	25.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5340	03- Brad's pesticide gen stands training	45.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5340	03- Brad's gen stand test	24.60
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5340	03- Brad's rights of way exam	24.60
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5340	03 Food Handler Training - Lisa Dumitru	9.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5340	03-Food Handler Training - Barbara Sotomayer	9.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5425	03- Walgreens - CC Door Decorating Prizes 9 Staff	54.58
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5342	03-Board Meeting Refreshments	43.14
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5402	03- Chicago Tribune Subscription - Mar26	34.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-601-5400	03-Sam's Club- Kids Club snacks	731.56
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-27-000-5344	03 - Peloton Membership 2/28 - 3/28/2026	44.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5730	Sams Club Business Account 2/15 - 2/15/2027	60.00

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5730	Sams Club Membership 2/15 - 2/15/27 (EH/AV/SS/NVA)	185.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5340	03-GLPTI hotel stay - February	1,374.74
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-801-5300	03-Lincoln Park Zoo Tickets 7/22/2026 Sun Fun	381.44
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-606-5300	03-Parking for museum of Ice Cream 2/16/2026	24.38
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-801-5300	03-Dave & Busters Sun Fun 7/22/2026 (DEPOSIT)	1,649.45
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5404	03-Children's Circle Bright Wheel March 2026	200.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5425	03-last staff lunch in old breakroom	180.87
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5403	03-Refund: Sales tax from Lakeshore	-76.59
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5361	03-IPRA job board posting-parks summer position	220.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5360	03-Chicago Tribune 3/3 - 4/3/2026	34.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-601-5400	03-March Food Craft- Kids Club	63.21
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-27-000-5344	03-Peloton Membership 3.8.26	44.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-951-5400	03-Lucky Bingo - Beverages	57.36
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-951-5400	03-Lucky Bingo - Beverages/Snacks/Decor	97.97
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5210	03-Comcast Internet 2/9-3/8/26	230.59
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-13-000-5210	03-Comcast Internet 2/18-3/17/26	202.48
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5404	03-ChatGPT 2/15 - 3/15/2026 (MT)	20.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5368	03-Constant contact 2/8 - 3/8/2026	355.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-833-5300	03-Whirley Ball 8/3/2026 (DEPOSIT)	1,186.51
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-601-5400	03-(5) Booster Seats	147.95
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-833-5300	03-Go Ape 6/29/2026 (DEPOSIT)	1,000.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5341	03- Tollway Replenish	50.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5730	03-Chicago Botanic Garden Membership	100.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5355	03-Bamboo HR 2/28/2026 - 3/28/2026	1,336.85
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-15-000-5210	03-Starlink Standby Mode [Mar 2026]	5.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-801-5300	03-Camp App Developer FY2027	19.80
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-803-5300	03-Camp App Developer FY2027	19.79
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-810-5300	03-Camp App Developer FY2027	19.80
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-833-5300	03-Camp App Developer FY2027	19.80
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-835-5300	03-Camp App Developer FY2027	19.80
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5404	03-Apple iCloud 3/7 - 4/7/2026 (SS)	0.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5360	03-icloud 2/23 - 3/23/2026	2.99
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-25-833-5300	03-Main Event 7/28/2026 (DEPOSIT)	860.28
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5404	03-Chat GPT (JC) 2/10/2026 - 3/10/2026	20.00
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-14-000-5430	03-Replacement AED Pads	62.10
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-15-000-5430	03-Replacement AED Pads	62.10
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5430	03-Replacement AED Pads	372.60

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5360	03-gift certificates (for GPD facilities)	190.98
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-11-000-5404	OpenAI Subscription (ED/BJ/JC)	123.34
BMO Harris Bank N.A.	03/31/2026	DFT0002784	10-12-000-5344	OpenAI Subscription (KK)	41.12
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-00-000-5404	OpenAI Subscription (BC/AW/NVA)	123.35
BMO Harris Bank N.A.	03/31/2026	DFT0002784	25-26-000-5404	OpenAI Subscription (MT)	41.12
Vendor DBA 10473 - BMO Harris Bank N.A. Total:					114,853.85
Vendor DBA: 4577 -					
Brad Janis	03/26/2026	21615	10-12-000-5421	Reimbursement: Work boots for brad	151.99
Vendor DBA 4577 - Brad Janis Total:					151.99
Vendor DBA: 12170 -					
Bronze Memorial Co Inc	03/13/2026	APA000482	69-00-000-5518	Milton Plaque	1,602.50
Vendor DBA 12170 - Bronze Memorial Co Inc Total:					1,602.50
Vendor DBA: 10190 -					
Ceramic Supply Chicago Inc.	03/05/2026	APA000456	25-25-315-5400	Adult Ceramics Clay	1,618.00
Ceramic Supply Chicago Inc.	03/05/2026	APA000456	25-25-615-5400	Youth Ceramics Stroke and Coat	1,012.00
Ceramic Supply Chicago Inc.	03/05/2026	APA000456	25-25-315-5400	Adult Ceramics - Deflocculant Darvan #811	45.00
Ceramic Supply Chicago Inc.	03/18/2026	APA000519	25-25-315-5400	Clay for New Session and Cone Packs	1,098.00
Ceramic Supply Chicago Inc.	03/18/2026	APA000519	25-25-615-5400	Clay for New Session and Cone Packs	386.00
Ceramic Supply Chicago Inc.	03/18/2026	APA000519	25-25-315-5400	Adult Ceramics Supplies for New Session	553.50
Vendor DBA 10190 - Ceramic Supply Chicago Inc. Total:					4,712.50
Vendor DBA: 10192 -					
Chemcraft Industries	03/13/2026	APA000483	25-00-000-5412	Cleaning Supplies	714.42
Chemcraft Industries	03/26/2026	APA000548	25-26-000-5412	Cleaning Supplies	958.96
Chemcraft Industries	03/26/2026	APA000548	25-26-000-5412	Floor Cleaner	666.00
Vendor DBA 10192 - Chemcraft Industries Total:					2,339.38
Vendor DBA: 11472 - Chi Connect					
Chi Connect	03/13/2026	APA000506	25-25-785-5300	February Fitness Classes	352.13
Vendor DBA 11472 - Chi Connect Total:					352.13
Vendor DBA: 12178 -					
Comcast	03/18/2026	APA000520	10-14-000-5210	Beach - Fiber Line (Mar26)	569.38
Comcast	03/18/2026	APA000520	25-00-000-5210	Takiff - Fiber Line (Mar26)	854.08
Vendor DBA 12178 - Comcast Total:					1,423.46
Vendor DBA: 10208 -					
Commonwealth Edison	03/13/2026	APA000484	10-12-000-5230	Duke Park Electricity 1/29 - 2/27/2026	43.41
Commonwealth Edison	03/13/2026	APA000484	10-12-000-5230	Friends Park Electricity (Jan29 - Feb27, 2026)	55.87
Vendor DBA 10208 - Commonwealth Edison Total:					99.28
Vendor DBA: 12152 - Constellation Newenergy - Gas Division LLC					
Constellation Newenergy - Gas..	03/13/2026	APA000485	10-13-000-5220	Weinberg Gas - Jan26	498.82
Constellation Newenergy - Gas..	03/13/2026	APA000485	25-00-000-5220	Takiff Gas - Jan26	3,381.98
Constellation Newenergy - Gas..	03/26/2026	21617	10-13-000-5220	Weinberg Gas - Feb26	323.99
Constellation Newenergy - Gas..	03/26/2026	21617	25-00-000-5220	Takiff Gas - Feb26	2,363.96
Vendor DBA 12152 - Constellation Newenergy - Gas Division LLC Total:					6,568.75
Vendor DBA: 10212 -					
Constellation Newenergy Inc.	03/13/2026	APA000486	10-13-000-5230	305 Randolph Road Electricity 12/30 - 1/29/2026	8,809.16
Vendor DBA 10212 - Constellation Newenergy Inc. Total:					8,809.16

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 10583 -					
Convergint Technologies LLC	03/26/2026	APA000549	25-00-000-5355	Annual Alarm Service 4/1/2026 - 3/31/2027	780.00
Convergint Technologies LLC	03/26/2026	APA000549	25-00-000-5355	Annual Alarm Monitoring 4/1/2025 - 3/31/2026	780.00
Vendor DBA 10583 - Convergint Technologies LLC Total:					1,560.00
Vendor DBA: 10215 -					
Craftwood Lumber Company	03/05/2026	APA000457	25-26-000-5403	supplies for compost bins-ELC project	360.08
Vendor DBA 10215 - Craftwood Lumber Company Total:					360.08
Vendor DBA: 10333 - Dermatec					
Dermatec	03/18/2026	APA000534	25-26-000-5430	DB- Gloves for CC Pie Closet	2,890.49
Vendor DBA 10333 - Dermatec Total:					2,890.49
Vendor DBA: 11219 -					
Direct Fitness Solutions LLC	03/18/2026	APA000521	25-27-000-5351	Preventative Maintenance	930.00
Vendor DBA 11219 - Direct Fitness Solutions LLC Total:					930.00
Vendor DBA: 12451 - Edenred Benefits LLC					
Edenred Benefits LLC	03/17/2026	21611	10-00-000-2177	RTA Funding - March 2026	110.00
Edenred Benefits LLC	03/17/2026	21611	10-11-000-5313	RTA Fees - March 2026	2.75
Vendor DBA 12451 - Edenred Benefits LLC Total:					112.75
Vendor DBA: 3372 -					
Emily Holmberg	03/26/2026	21618	10-13-000-5415	Reimbursement- Batteries for Weinberg Skate	47.98
Vendor DBA 3372 - Emily Holmberg Total:					47.98
Vendor DBA: 12394 -					
Empire Printing LLC	03/18/2026	APA000522	25-25-653-5401	Broadway Bound - Seussical Jr T-Shirts	453.60
Vendor DBA 12394 - Empire Printing LLC Total:					453.60
Vendor DBA: 12323 -					
Finish Strong Athletics LLC	03/18/2026	APA000523	25-25-827-5300	Summer Camp Payment 1 at 25%	65,306.25
Vendor DBA 12323 - Finish Strong Athletics LLC Total:					65,306.25
Vendor DBA: 12497 -					
Foster & Son Fire Extinguishers..	03/13/2026	APA000487	25-00-000-5355	Bi-Annual Kitchen Hood Inspection 2/4/2026	268.00
Vendor DBA 12497 - Foster & Son Fire Extinguishers LLC Total:					268.00
Vendor DBA: 12000 -					
Gabriel C. Castillo	03/26/2026	APA000550	10-11-000-5321	2026 Employee Survey	450.00
Vendor DBA 12000 - Gabriel C. Castillo Total:					450.00
Vendor DBA: 11375 - Game On! Sports 4 Girls					
Game On! Sports 4 Girls	03/18/2026	APA000524	25-25-828-5300	Summer Camp Payment 1 at 25%	43,567.50
Vendor DBA 11375 - Game On! Sports 4 Girls Total:					43,567.50
Vendor DBA: 10076 -					
Glencoe Junior Kindergarten	03/13/2026	APA000488	25-25-471-5300	Payment #6	6,643.00
Glencoe Junior Kindergarten	03/13/2026	APA000488	25-25-472-5300	Payment #6	34,675.00
Glencoe Junior Kindergarten	03/13/2026	APA000488	25-25-473-5300	Payment #6	49,275.00
Glencoe Junior Kindergarten	03/13/2026	APA000488	25-25-474-5300	Payment #6	18,250.00
Glencoe Junior Kindergarten	03/13/2026	APA000488	25-25-475-5300	Payment #6	390.55
Glencoe Junior Kindergarten	03/13/2026	APA000488	25-25-476-5300	Payment #6	4,325.25
Vendor DBA 10076 - Glencoe Junior Kindergarten Total:					113,558.80
Vendor DBA: 10370 -					
Grainger Inc.	03/05/2026	APA000458	10-12-000-5351	hose kit for billy goat	323.08
Grainger Inc.	03/05/2026	APA000458	25-00-000-5412	Cleaning Supplies	1,405.26
Grainger Inc.	03/05/2026	APA000458	25-00-000-5481	Cleaning Supplies	429.76
Grainger Inc.	03/05/2026	APA000458	25-26-000-5412	Cleaning Supplies	1,169.77
Grainger Inc.	03/18/2026	APA000525	25-00-000-5451	Water fountain parts	39.08

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Grainger Inc.	03/26/2026	APA000551	25-00-000-5351	Replacement Button for Water fountain	29.40
Grainger Inc.	03/26/2026	APA000551	25-00-000-5484	Lightbulbs for Enrichment Rooms	592.20
Grainger Inc.	03/26/2026	APA000551	25-00-000-5484	ComEd Rebate	-210.00
Grainger Inc.	03/26/2026	APA000551	68-00-000-5514	greenhouse rain barrels	627.04
Vendor DBA 10370 - Grainger Inc. Total:					4,405.59
Vendor DBA: 12114 - Greg Brown Woodworking LLC					
Greg Brown Woodworking LLC	03/26/2026	APA000552	69-00-000-5518	Milton Swing Bench Refurbishment	5,730.00
Vendor DBA 12114 - Greg Brown Woodworking LLC Total:					5,730.00
Vendor DBA: 10068 -					
Hot Shots Sports	03/13/2026	APA000489	25-25-418-5300	Winter 26 Programming	5,838.00
Hot Shots Sports	03/13/2026	APA000489	25-25-446-5300	Winter 26 Programming	448.00
Hot Shots Sports	03/13/2026	APA000489	25-25-707-5300	Winter 26 Programming	5,488.00
Hot Shots Sports	03/13/2026	APA000489	25-25-708-5300	Winter 26 Programming	2,450.00
Hot Shots Sports	03/13/2026	APA000489	25-25-740-5300	Winter 26 Programming	13,671.00
Hot Shots Sports	03/13/2026	APA000489	25-25-744-5300	Winter 26 Programming	2,098.60
Hot Shots Sports	03/13/2026	APA000489	25-25-746-5300	Winter 26 Programming	308.00
Hot Shots Sports	03/13/2026	APA000489	25-25-747-5300	Winter 26 Programming	6,468.00
Hot Shots Sports	03/13/2026	APA000489	25-25-767-5300	Winter 26 Programming	1,442.00
Vendor DBA 10068 - Hot Shots Sports Total:					38,211.60
Vendor DBA: 11736 -					
HSA Bank a division of Webster..	03/06/2026	DFT0002743	10-00-000-2176	HSA Bank	1,752.09
HSA Bank a division of Webster..	03/20/2026	DFT0002768	10-00-000-2176	HSA Bank	1,752.09
Vendor DBA 11736 - HSA Bank a division of Webster Bank N.A. Total:					3,504.18
Vendor DBA: 10100 -					
IL Dept of Revenue	03/06/2026	DFT0002747	10-00-000-2110	IL State Tax W/H	9,813.74
IL Dept of Revenue	03/20/2026	DFT0002772	10-00-000-2110	IL State Tax W/H	9,634.24
Vendor DBA 10100 - IL Dept of Revenue Total:					19,447.98
Vendor DBA: 10101 -					
Illinois Municipal Retirement ...	03/17/2026	DFT0002774	10-00-000-2150	IMRF - February 2026	50,332.44
Illinois Municipal Retirement ...	03/17/2026	DFT0002774	10-00-000-2155	IMRF - February 2026	9,418.82
Vendor DBA 10101 - Illinois Municipal Retirement Fund Total:					59,751.26
Vendor DBA: 10106 -					
IRS/Dept of Treasury	03/06/2026	DFT0002745	10-00-000-2120	Social Security W/H	26,970.36
IRS/Dept of Treasury	03/06/2026	DFT0002746	10-00-000-2130	Medicare	6,307.58
IRS/Dept of Treasury	03/06/2026	DFT0002748	10-00-000-2100	Fed Income Tax W/H	17,242.01
IRS/Dept of Treasury	03/20/2026	DFT0002770	10-00-000-2120	Social Security W/H	26,522.50
IRS/Dept of Treasury	03/20/2026	DFT0002771	10-00-000-2130	Medicare	6,202.72
IRS/Dept of Treasury	03/20/2026	DFT0002773	10-00-000-2100	Fed Income Tax W/H	17,241.12
Vendor DBA 10106 - IRS/Dept of Treasury Total:					100,486.29
Vendor DBA: 11632 - Jonathan Knipping Physical Therapy and Wellness LLC					
Jonathan Knipping Physical Th...	03/13/2026	APA000490	25-25-786-5300	February Fitness Classes	375.00
Vendor DBA 11632 - Jonathan Knipping Physical Therapy and Wellness LLC Total:					375.00
Vendor DBA: 10399 -					
Jorson & Carlson Company Inc.	03/05/2026	APA000459	10-13-000-5356	Zamboni Sharpening- 2/20/2026	86.98
Jorson & Carlson Company Inc.	03/05/2026	APA000459	10-13-000-5356	Zamboni Sharpening - 2/27/2026	86.98
Jorson & Carlson Company Inc.	03/13/2026	APA000491	10-13-000-5356	Zamboni Sharpening - 3/6/2026	86.98
Vendor DBA 10399 - Jorson & Carlson Company Inc. Total:					260.94
Vendor DBA: 10089 -					
Julie Kaplan	03/13/2026	APA000492	25-25-785-5300	February Fitness Classes	113.25
Julie Kaplan	03/13/2026	APA000492	25-25-786-5300	February Fitness Classes	33.00
Vendor DBA 10089 - Julie Kaplan Total:					146.25

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 12116 -					
KMNS Kids Music Northshore ...	03/05/2026	APA000460	25-25-490-5300	DB- Kindermusik Jan-Feb Invoice 2026	1,390.38
Vendor DBA 12116 - KMNS Kids Music Northshore LLC Total:					1,390.38
Vendor DBA: 10404 -					
Konica Minolta Business Solut...	03/18/2026	APA000526	25-00-000-5355	Knuckle monthly maintenance Feb26	223.00
Konica Minolta Business Solut...	03/18/2026	APA000526	10-11-000-5355	Admin Printer Monthly Maintenance Feb26	85.98
Vendor DBA 10404 - Konica Minolta Business Solutions USA Inc. Total:					308.98
Vendor DBA: 12208 -					
L6 Technology Inc.	03/05/2026	APA000461	10-11-000-5355	Printer Support Service - Mar26	61.60
L6 Technology Inc.	03/05/2026	APA000461	10-11-000-5355	Managed IT Services - 3/21 - 4/20/2026	7,200.00
L6 Technology Inc.	03/05/2026	APA000461	10-12-000-5210	VOIP - Mar 29 - Apr 28, 2026	21.50
L6 Technology Inc.	03/05/2026	APA000461	10-13-000-5210	VOIP - Mar 29 - Apr 28, 2026	117.00
L6 Technology Inc.	03/05/2026	APA000461	10-14-000-5210	VOIP - Mar 29 - Apr 28, 2026	91.50
L6 Technology Inc.	03/05/2026	APA000461	25-00-000-5210	VOIP - Mar 29 - Apr 28, 2026	1,285.50
L6 Technology Inc.	03/26/2026	APA000553	10-11-000-5355	Managed IT Services - 4/21 - 5/20/2026	7,200.00
Vendor DBA 12208 - L6 Technology Inc. Total:					15,977.10
Vendor DBA: 12166 - LaForce LLC					
LaForce LLC	03/13/2026	APA000494	25-00-000-5481	Door Hardware	643.00
LaForce LLC	03/26/2026	APA000554	25-00-000-5352	New Door Hardware	500.00
LaForce LLC	03/26/2026	APA000554	25-00-000-5352	Storeroom Locks for tot Gym	346.00
Vendor DBA 12166 - LaForce LLC Total:					1,489.00
Vendor DBA: 11200 - Lakeshore Recycling Systems LLC					
Lakeshore Recycling Systems L...	03/05/2026	APA000465	10-13-000-5353	Weinberg Garbage/Recycle - March 2026	618.16
Lakeshore Recycling Systems L...	03/05/2026	APA000465	10-12-000-5353	Maintenance Garbage/Recycle - March 2026	1,810.45
Lakeshore Recycling Systems L...	03/05/2026	APA000465	25-00-000-5353	Takiff Garbage/Recycle - March 2026	692.40
Lakeshore Recycling Systems L...	03/26/2026	APA000555	10-13-000-5353	Weinberg Garbage/Recycle - April 2026	634.55
Lakeshore Recycling Systems L...	03/26/2026	APA000555	10-12-000-5353	Maintenance Garbage/Recycle - April 2026	598.79
Lakeshore Recycling Systems L...	03/26/2026	APA000555	25-00-000-5353	Takiff Garbage/Recycle - April 2026	771.58
Vendor DBA 11200 - Lakeshore Recycling Systems LLC Total:					5,125.93
Vendor DBA: 12312 -					
Lenovo (United States) Inc	03/26/2026	21619	65-00-025-5501	Laptop for Megan, Ross, Team Lead	5,027.02
Vendor DBA 12312 - Lenovo (United States) Inc Total:					5,027.02
Vendor DBA: 11909 -					
LifeSport Management Inc	03/05/2026	APA000462	25-25-770-5300	Winter 26 Programming	8,371.30
LifeSport Management Inc	03/05/2026	APA000462	25-25-791-5300	Winter 26 Programming	1,501.50
LifeSport Management Inc	03/05/2026	APA000462	25-25-794-5300	Winter 26 Programming	2,620.80
Vendor DBA 11909 - LifeSport Management Inc Total:					12,493.60
Vendor DBA: 10174 -					
MCI	03/05/2026	APA000463	25-00-000-5210	Long Distance Phone Svc 2/22 - 3/22/2026	68.86
Vendor DBA 10174 - MCI Total:					68.86
Vendor DBA: 11519 -					
Midwest Mechanical	03/18/2026	APA000527	25-00-000-5355	Takiff - HVAC Maintenance (MAR-MAY 2026)	18,090.00
Midwest Mechanical	03/18/2026	APA000527	10-13-000-5355	Weinberg - HVAC Maintenance (MAR-MAY 2026)	2,493.00
Midwest Mechanical	03/26/2026	21620	25-00-000-5350	Work on Actuators	1,207.64

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Midwest Mechanical	03/26/2026	21620	10-12-000-5350	GYS - HVAC Maintenance (MAR-MAY 2026)	375.00
Vendor DBA 11519 - Midwest Mechanical Total:					22,165.64
Vendor DBA: 11319 -					
Monica McCarthy O'Connor	03/13/2026	APA000496	25-25-785-5300	February Fitness Classes	266.25
Monica McCarthy O'Connor	03/13/2026	APA000496	25-25-786-5300	February Fitness Classes	16.50
Vendor DBA 11319 - Monica McCarthy O'Connor Total:					282.75
Vendor DBA: 10213 -					
Mutual Ace Hardware	03/05/2026	APA000466	25-25-954-5400	curling lines setup supplies	99.10
Mutual Ace Hardware	03/13/2026	APA000497	25-26-000-5403	screws for compost bins	28.78
Mutual Ace Hardware	03/13/2026	APA000497	25-00-000-5481	Glass for Broken Light Fixture	4.49
Mutual Ace Hardware	03/13/2026	APA000497	25-25-954-5400	ice curling supplies	99.10
Vendor DBA 10213 - Mutual Ace Hardware Total:					231.47
Vendor DBA: 10762 - Nameplate & Panel Technology					
Nameplate & Panel Technology	03/13/2026	APA000501	10-12-000-5585	Bench Plaque Davids	43.00
Vendor DBA 10762 - Nameplate & Panel Technology Total:					43.00
Vendor DBA: 11926 -					
National Benefit Services LLC	03/17/2026	DFT0002775	10-11-000-5313	FSA Fees	75.00
National Benefit Services LLC	03/17/2026	DFT0002776	10-00-000-2174	FSA Funding	1,725.72
Vendor DBA 11926 - National Benefit Services LLC Total:					1,800.72
Vendor DBA: 11436 - National Center for Safety Initiatives LLC					
National Center for Safety Init...	03/18/2026	APA000540	45-00-000-5335	Background Checks - Feb26	203.50
Vendor DBA 11436 - National Center for Safety Initiatives LLC Total:					203.50
Vendor DBA: 10103 -					
NCPERS Group Life Ins	03/03/2026	21608	10-00-000-2160	IMRF Life-#03298	48.00
Vendor DBA 10103 - NCPERS Group Life Ins Total:					48.00
Vendor DBA: 12301 - New Hype Solutions					
New Hype Solutions	03/13/2026	APA000493	25-00-000-5360	Promotional items	4,481.68
Vendor DBA 12301 - New Hype Solutions Total:					4,481.68
Vendor DBA: 10224 -					
North Shore Gas Company	03/05/2026	APA000467	10-12-000-5220	Parks Yard 001 Natural Gas 1/27-2/23/2026	375.02
North Shore Gas Company	03/05/2026	APA000467	10-14-000-5220	Beach House Natural Gas 1/27- 2/23/2026	50.41
North Shore Gas Company	03/26/2026	21621	10-13-000-5220	Weinberg Natural Gas - February 2026	307.01
North Shore Gas Company	03/26/2026	21621	25-00-000-5220	Takiff Natural Gas - February 2026	1,565.85
Vendor DBA 10224 - North Shore Gas Company Total:					2,298.29
Vendor DBA: 10340 -					
Northshore Omega	03/05/2026	APA000468	45-00-000-5335	Employment Exam - Anastasiia Kolpakova	414.00
Northshore Omega	03/18/2026	APA000528	45-00-000-5335	Employment Exam - Jonathan Hanold	308.00
Northshore Omega	03/18/2026	APA000528	45-00-000-5335	Employment Exam - Albana Jovan	356.00
Northshore Omega	03/18/2026	APA000528	45-00-000-5335	Employment Exam - Holly D'Ambrosia	308.00
Vendor DBA 10340 - Northshore Omega Total:					1,386.00
Vendor DBA: 12407 -					
Official Finders LLC	03/13/2026	APA000498	25-25-707-5300	Basketball Refs 2/28	504.00
Official Finders LLC	03/13/2026	APA000498	25-25-708-5300	Basketball Refs 2/28	216.00
Official Finders LLC	03/18/2026	APA000529	25-25-707-5300	Basketball Refs 3/7	504.00
Official Finders LLC	03/18/2026	APA000529	25-25-708-5300	Basketball Refs 3/7	216.00
Official Finders LLC	03/18/2026	APA000529	25-25-707-5300	Basketball Refs 3/14	504.00
Official Finders LLC	03/18/2026	APA000529	25-25-708-5300	Basketball Refs 3/14	216.00
Vendor DBA 12407 - Official Finders LLC Total:					2,160.00

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 12147 -					
Ooma Inc.	03/18/2026	APA000530	25-00-000-5210	Air Dialer/Efax - (Mar26)	254.29
Ooma Inc.	03/18/2026	APA000530	25-26-000-5210	Efax - (Mar26)	14.99
Vendor DBA 12147 - Ooma Inc. Total:					269.28
Vendor DBA: 10235 -					
Otis Elevator Company	03/05/2026	APA000469	25-00-000-5355	Takiff Elevator Monthly Maint.- March 2026	608.67
Otis Elevator Company	03/13/2026	APA000499	10-13-000-5355	2026 Annual Elevator Testing	518.61
Otis Elevator Company	03/26/2026	21622	25-00-000-5355	Takiff Elevator Monthly Maint.- April 2026	608.67
Vendor DBA 10235 - Otis Elevator Company Total:					1,735.95
Vendor DBA: 12001 -					
Party Wheelz Rentals LLC	03/18/2026	APA000531	25-25-952-5300	Glencoe .500 - Power Wheels Rental (FULL PAYMENT)	1,700.00
Vendor DBA 12001 - Party Wheelz Rentals LLC Total:					1,700.00
Vendor DBA: 10242 -					
PDRMA	03/05/2026	APA000470	10-11-000-5600	Health Insurance - feb26	20,235.98
PDRMA	03/05/2026	APA000470	10-12-000-5600	Health Insurance - feb26	14,626.15
PDRMA	03/05/2026	APA000470	10-13-000-5600	Health Insurance - feb26	370.15
PDRMA	03/05/2026	APA000470	10-14-000-5600	Health Insurance - Feb26	370.15
PDRMA	03/05/2026	APA000470	10-15-000-5600	Health Insurance - feb26	370.15
PDRMA	03/05/2026	APA000470	25-00-000-5600	Health Insurance - feb26	21,935.84
PDRMA	03/05/2026	APA000470	25-26-000-5600	Health Insurance - feb26	27,243.84
PDRMA	03/05/2026	APA000470	25-27-000-5600	Health Insurance - feb26	110.99
Vendor DBA 10242 - PDRMA Total:					85,263.25
Vendor DBA: 10243 -					
Pentegra Systems LLC	03/13/2026	APA000500	25-00-000-5355	Lenel S2 License Renewal	778.00
Vendor DBA 10243 - Pentegra Systems LLC Total:					778.00
Vendor DBA: 10249 - Pioneer Athletics					
Pioneer Athletics	03/18/2026	APA000532	10-12-000-5920	soccer paint	2,055.82
Vendor DBA 10249 - Pioneer Athletics Total:					2,055.82
Vendor DBA: 10274 - Plan Prepare Do					
Plan Prepare Do	03/18/2026	APA000535	45-00-000-5340	March 7 CPR Class	980.00
Plan Prepare Do	03/18/2026	APA000535	25-25-605-5300	Babysitter Training 2/28/2026	775.00
Vendor DBA 10274 - Plan Prepare Do Total:					1,755.00
Vendor DBA: 12506 -					
PMA Securities LLC	03/26/2026	APA000557	10-11-000-5355	Continuing disclosure/EMMA filings	2,500.00
Vendor DBA 12506 - PMA Securities LLC Total:					2,500.00
Vendor DBA: 10269 - PremiStar - North					
PremiStar - North	03/05/2026	APA000475	10-13-000-5355	WB Refrig Mo Maint - Feb26	359.00
PremiStar - North	03/13/2026	APA000509	10-13-000-5355	WB Refrig Mo Maint - Mar26	359.00
Vendor DBA 10269 - PremiStar - North Total:					718.00
Vendor DBA: 11903 -					
Pyrotecnico Fireworks Inc.	03/18/2026	APA000533	25-25-910-5300	Fireworks Deposit - PO 12021	14,750.00
Vendor DBA 11903 - Pyrotecnico Fireworks Inc. Total:					14,750.00
Vendor DBA: 11643 -					
RC Juggles LLC	03/05/2026	APA000471	25-25-803-5300	DJ Dance Party 6/23/2026 (50% DEPOSIT)	87.50
RC Juggles LLC	03/05/2026	APA000471	25-25-812-5300	DJ Dance Party 6/23/2026 (50% DEPOSIT)	87.50
RC Juggles LLC	03/05/2026	APA000471	25-25-813-5300	DJ Dance Party 6/23/2026 (50% DEPOSIT)	87.50
RC Juggles LLC	03/05/2026	APA000471	25-26-000-5386	DJ Dance Party 6/23/2026 (50% DEPOSIT)	87.50
RC Juggles LLC	03/05/2026	APA000471	25-25-812-5300	DJ Dance Party 7/30/2026 (50% DEPOSIT)	108.33

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
RC Juggles LLC	03/05/2026	APA000471	25-25-813-5300	DJ Dance Party 7/30/2026 (50% DEPOSIT)	108.33
RC Juggles LLC	03/05/2026	APA000471	25-26-000-5386	DJ Dance Party 7/30/2026 (50% DEPOSIT)	108.34
Vendor DBA 11643 - RC Juggles LLC Total:					675.00
Vendor DBA: 12503 -					
Record Information Servics Inc	03/26/2026	APA000558	25-00-000-5360	New resident addresses 3/23/2026 - 3/23/2027	400.00
Vendor DBA 12503 - Record Information Servics Inc Total:					400.00
Vendor DBA: 10427 -					
Rink Systems	03/13/2026	APA000502	10-13-000-5420	Ice Maintenance Tools	841.50
Vendor DBA 10427 - Rink Systems Total:					841.50
Vendor DBA: 12498 - RVI Planning + Landscape Architecture Inc.					
RVI Planning + Landscape Arch...	03/05/2026	APA000472	69-00-000-5505	West Design - Jan26	22,442.50
RVI Planning + Landscape Arch...	03/26/2026	APA000559	69-00-000-5505	Feb 2026 Design SRVC	2,196.05
Vendor DBA 12498 - RVI Planning + Landscape Architecture Inc. Total:					24,638.55
Vendor DBA: 10931 -					
Safety-Kleen Systems Inc.	03/18/2026	APA000536	10-12-000-5353	pesticide disposal drum #1	121.00
Safety-Kleen Systems Inc.	03/18/2026	APA000536	10-12-000-5353	pesticide disposal drum #2	121.00
Vendor DBA 10931 - Safety-Kleen Systems Inc. Total:					242.00
Vendor DBA: 10654 -					
Sandra K Culver	03/13/2026	APA000504	25-25-785-5300	February Fitness Classes	479.25
Vendor DBA 10654 - Sandra K Culver Total:					479.25
Vendor DBA: 10515 - Sarah Hall Theatre Company					
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-601-5300	Kids Club Contractual (JAN-FEB 2026)	1,450.00
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-312-5300	Sarah Hall - WiSp 26 Payment #2	846.45
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-406-5300	Sarah Hall - WiSp 26 Payment #2	1,625.40
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-406-5401	Costume Fee	840.00
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-419-5300	Sarah Hall - WiSp 26 Payment #2	680.40
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-419-5401	Costume Fee	420.00
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-449-5300	Sarah Hall - WiSp 26 Payment #2	2,513.70
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-607-5300	Sarah Hall - WiSp 26 Payment #2	5,945.63
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-607-5401	Costume Fee	3,360.00
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-608-5300	Sarah Hall - WiSp 26 Payment #2	1,701.00
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-608-5401	Costume Fee	700.00
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-609-5300	Sarah Hall - WiSp 26 Payment #2	3,307.50
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-609-5401	Costume Fee	2,170.00
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-652-5300	Sarah Hall - WiSp 26 Payment #2	2,976.75
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-653-5300	Sarah Hall - WiSp 26 Payment #2	17,232.75
Sarah Hall Theatre Company	03/18/2026	APA000537	25-25-653-5401	Costume Fee	4,830.00
Vendor DBA 10515 - Sarah Hall Theatre Company Total:					50,599.58
Vendor DBA: 000-27-0001 -					
Sarah Israel	03/18/2026	APA000538	25-00-000-2580	Refund: Belugas - 5 Day (March 2026)	1,821.00
Vendor DBA 000-27-0001 - Sarah Israel Total:					1,821.00
Vendor DBA: 12476 -					
Schaeffges Brothers Inc.	03/26/2026	21623	68-00-000-5502	Greenhouse Const. Feb 2026 work	76,500.00
Vendor DBA 12476 - Schaeffges Brothers Inc. Total:					76,500.00

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 11376 - Segal Consulting	03/05/2026	APA000473	55-00-000-5330	GASB 75 actuary fee	2,750.00
Vendor DBA 11376 - Segal Consulting Total:					2,750.00
Vendor DBA: 10277 - Service Sanitation Inc.	03/13/2026	APA000505	10-12-000-5353	Beach (99 Park) Restrooms - Mar26	170.00
Service Sanitation Inc.	03/13/2026	APA000505	10-12-000-5353	LF Park (60 Hazel) Restrooms - Mar26	95.00
Service Sanitation Inc.	03/13/2026	APA000505	10-12-000-5353	Shelton Park (370 OGB) Restrooms - Mar26	75.00
Vendor DBA 10277 - Service Sanitation Inc. Total:					340.00
Vendor DBA: 10279 - Sherwin-Williams Company	03/18/2026	APA000539	25-00-000-5481	Paint for Recycling Corner	52.27
Vendor DBA 10279 - Sherwin-Williams Company Total:					52.27
Vendor DBA: 12502 - Soccer Shots North Shore Soccer Shots North Shore	03/26/2026	21616	25-25-706-5300	Winter 26 Programming	1,344.00
Vendor DBA 12502 - Soccer Shots North Shore Total:					1,344.00
Vendor DBA: 12442 - Starguard Elite LLC	03/13/2026	APA000507	10-14-000-5340	Lifeguard Instructor Training (SS) April 2026	463.50
Vendor DBA 12442 - Starguard Elite LLC Total:					463.50
Vendor DBA: 10108 - State Disbursement Unit	03/03/2026	21609	10-00-000-2190	A Perry,FIPS#1703100/2017D009 0954,355-78-3181	153.29
State Disbursement Unit	03/03/2026	21609	10-00-000-2190	O Murillo,FIPS#1709700/18- D0001072	271.84
State Disbursement Unit	03/17/2026	21612	10-00-000-2190	A Perry,FIPS#1703100/2017D009 0954,355-78-3181	153.29
State Disbursement Unit	03/17/2026	21612	10-00-000-2190	O Murillo,FIPS#1709700/18- D0001072	271.84
Vendor DBA 10108 - State Disbursement Unit Total:					850.26
Vendor DBA: 11414 - Sysco Chicago Inc.	03/05/2026	APA000474	25-26-000-5409	03-Sysco - CC food for snacks	593.06
Sysco Chicago Inc.	03/05/2026	APA000474	25-26-000-5409	03-Sysco-CC - drop ship item- dough cutter kitchen	8.31
Sysco Chicago Inc.	03/13/2026	APA000508	25-26-000-5409	03 Sysco- Sunbutter Ordered Jan.26-Arrived 3.2.26	172.05
Sysco Chicago Inc.	03/18/2026	APA000541	25-26-000-5409	CC food for snacks 3/9/2026	932.14
Vendor DBA 11414 - Sysco Chicago Inc. Total:					1,705.56
Vendor DBA: 12317 - Taiga Gymnastics LLC Taiga Gymnastics LLC	03/05/2026	APA000464	25-25-788-5300	Winter 26 Programming	5,922.00
Vendor DBA 12317 - Taiga Gymnastics LLC Total:					5,922.00
Vendor DBA: 11741 - Taste For Kids Inc.	03/18/2026	APA000542	25-26-000-5409	CC Lunches - February 2026	8,548.75
Vendor DBA 11741 - Taste For Kids Inc. Total:					8,548.75
Vendor DBA: 12186 - Tebon's Gas Tebon's Gas	03/13/2026	APA000495	10-13-000-5480	Delivery Charge	100.00
Tebon's Gas	03/13/2026	APA000495	10-13-000-5480	Propane Refill	425.00
Vendor DBA 12186 - Tebon's Gas Total:					525.00
Vendor DBA: 12479 - Testa Produce Testa Produce	03/05/2026	APA000476	25-26-000-5409	CC Milk and Food for snacks 2/23/2026	858.50
Testa Produce	03/13/2026	APA000510	25-26-000-5409	Testa CC Milk and Snacks 3/2/2026	349.10
Testa Produce	03/18/2026	APA000543	25-26-000-5409	CC milk and snacks 3/9/2026	308.65
Vendor DBA 12479 - Testa Produce Total:					1,516.25

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor DBA: 10302 -					
Uline Inc.	03/05/2026	APA000477	10-12-000-5496	zipties for tennis windscreens	321.29
Uline Inc.	03/18/2026	APA000544	10-12-000-5585	parks storage box	1,193.20
Vendor DBA 10302 - Uline Inc. Total:					1,514.49
Vendor DBA: 10705 -					
UMB Bank NA	03/26/2026	21624	40-00-000-5331	Paying Agent Fees 3/1/25-2/28/26	371.00
Vendor DBA 10705 - UMB Bank NA Total:					371.00
Vendor DBA: 12158 -					
Upland Design Ltd	03/13/2026	APA000511	68-00-000-5507	Beach Playground Design FEB 2026	12,562.68
Vendor DBA 12158 - Upland Design Ltd Total:					12,562.68
Vendor DBA: 12190 -					
Vanderstappen Land Surveyin...	03/18/2026	APA000545	68-00-000-5507	Beach Surveying 3/11/2026	650.00
Vanderstappen Land Surveyin...	03/26/2026	21625	68-00-000-5507	Beach survey private locate	2,060.00
Vendor DBA 12190 - Vanderstappen Land Surveying Inc. Total:					2,710.00
Vendor DBA: 12168 - Vanguard Cleaning Systems of Chicago					
Vanguard Cleaning Systems of...	03/13/2026	APA000503	10-13-000-5354	Janitorial Services - March 2026	1,610.00
Vanguard Cleaning Systems of...	03/13/2026	APA000503	25-00-000-5354	Janitorial Services - March 2026	2,660.50
Vanguard Cleaning Systems of...	03/13/2026	APA000503	25-26-000-5355	Janitorial Services - March 2026	469.50
Vendor DBA 12168 - Vanguard Cleaning Systems of Chicago Total:					4,740.00
Vendor DBA: 10099 -					
Vantagepoint Trf Agents-457	03/06/2026	DFT0002744	10-00-000-2140	ICMA - A/C#301403	2,284.62
Vantagepoint Trf Agents-457	03/20/2026	DFT0002769	10-00-000-2140	ICMA - A/C#301403	2,334.62
Vendor DBA 10099 - Vantagepoint Trf Agents-457 Total:					4,619.24
Vendor DBA: 10309 -					
Verizon Wireless	03/13/2026	APA000512	25-00-000-5210	Cell Phone Service - [Jan 22 - Feb 21, 2026]	1,385.31
Vendor DBA 10309 - Verizon Wireless Total:					1,385.31
Vendor DBA: 10308 -					
Vermont Systems Inc.	03/05/2026	APA000478	25-00-000-5355	Training/Setup for VSI Lockers Module 2/10/2026	175.00
Vendor DBA 10308 - Vermont Systems Inc. Total:					175.00
Vendor DBA: 10457 -					
Village of Glencoe	03/13/2026	APA000513	10-12-000-5240	Watts Park W&S thru 1/28/2026	89.73
Village of Glencoe	03/13/2026	APA000513	10-13-000-5240	Weinberg W&S thru 1/28/2026	11,859.31
Village of Glencoe	03/13/2026	APA000513	10-15-000-5240	Boat House W&S thru 1/28/2026	57.23
Village of Glencoe	03/13/2026	APA000513	10-12-000-5240	Lakefront Park W&S thru 1/28/2026	57.23
Village of Glencoe	03/13/2026	APA000513	10-12-000-5240	370 Old Green Bay Rd W&S thru 1/28/2026	57.23
Village of Glencoe	03/13/2026	APA000513	10-14-000-5240	Beach House/Playground W&S thru 1/28/2026	57.23
Village of Glencoe	03/13/2026	APA000513	10-12-000-5240	GSD#35 W&S thru 1/28/2026	66.80
Village of Glencoe	03/13/2026	APA000513	10-12-000-5240	Kalk Park W&S thru 1/28/2026	57.23
Village of Glencoe	03/13/2026	APA000513	10-12-000-5240	West School W&S thru 1/28/2026	66.03
Village of Glencoe	03/13/2026	APA000513	10-12-000-5240	370 Old Green Bay Rd W&S thru 1/28/2026	66.03
Village of Glencoe	03/13/2026	APA000513	10-14-000-5240	Beach W&S thru 1/28/2026	43.10
Village of Glencoe	03/13/2026	APA000513	10-12-000-5240	Duke Park W&S thru 1/28/2026	242.64
Village of Glencoe	03/13/2026	APA000513	10-12-000-5240	Maintenance Building W&S thru 1/28/2026	142.93

Voucher List of Bills

Payment Dates: 3/1/2026 - 3/31/2026

Vendor DBA	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Village of Glencoe	03/13/2026	APA000513	10-13-000-5240	Weinberg W&S Thru 1/28/2026	310.31
Village of Glencoe	03/13/2026	APA000514	25-26-000-5355	2026 Elevator Inspection License	300.00
Village of Glencoe	03/13/2026	APA000514	10-13-000-5355	2026 Elevator Inspection License	150.00
Village of Glencoe	03/13/2026	APA000514	10-12-000-5452	Fleet Maintenance (Jan26)	962.86
Village of Glencoe	03/13/2026	APA000514	10-12-000-5480	Fuel (Jan26)	761.05
Vendor DBA 10457 - Village of Glencoe Total:					15,346.94
Vendor DBA: 10700 -					
Warehouse Direct Workplace ...	03/18/2026	APA000546	25-26-000-5412	custodial supplies	1,619.94
Warehouse Direct Workplace ...	03/18/2026	APA000546	25-00-000-5412	custodial supplies	607.60
Vendor DBA 10700 - Warehouse Direct Workplace Solutions Total:					2,227.54
Vendor DBA: 11102 -					
Wight & Company	03/18/2026	APA000547	68-00-000-5504	Maintenance and Ballfield Design FEB	26,000.00
Wight & Company	03/18/2026	APA000547	68-00-000-5507	FEB Design Beach	23,658.99
Wight & Company	03/18/2026	APA000547	65-00-025-5502	Lighting Controls Design FEB	7,500.00
Vendor DBA 11102 - Wight & Company Total:					57,158.99
Vendor DBA: 12505 - Wisconsin Greenhouse Company					
Wisconsin Greenhouse Comp...	03/26/2026	21626	68-00-000-5514	Greenhouse Growing Tables	10,970.00
Vendor DBA 12505 - Wisconsin Greenhouse Company Total:					10,970.00
Vendor DBA: 12499 -					
WT Group AEC LLC	03/13/2026	APA000515	30-00-000-5590	ADA transition plan update Dec 2025	3,357.70
WT Group AEC LLC	03/13/2026	APA000515	30-00-000-5590	ADA transition plan updates Jan/FEB 2026	1,102.50
WT Group AEC LLC	03/13/2026	APA000515	30-00-000-5590	ADA transition Plan Update FEB 2026	665.20
Vendor DBA 12499 - WT Group AEC LLC Total:					5,125.40
Grand Total:					1,126,293.61

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	317,630.34
25 - RECREATION FUND	573,291.17
30 - SPECIAL RECREATION FUND	5,125.40
40 - BOND & INTEREST FUND	371.00
45 - LIABILITY INSURANCE FUND	5,229.59
55 - AUDIT FUND	2,750.00
65 - CAPITAL PROJECTS FUND	12,527.02
68 - MASTER PLAN CAPITAL-2025 BOND PROCEEDS	177,398.04
69 - MASTER PLAN CAPITAL PROJECTS	31,971.05
Grand Total:	1,126,293.61

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-1200	ACCOUNTS RECEIVABLE	65.40
10-00-000-2100	FEDERAL WITHHOLDING	34,483.13
10-00-000-2110	IL STATE WITHHOLDING	19,447.98
10-00-000-2120	SOCIAL SECURITY WITH...	53,492.86
10-00-000-2130	MEDICARE WITHHOLDING	12,510.30
10-00-000-2140	ICMA DEF COMP WITHO...	4,619.24
10-00-000-2150	IMRF WITHHOLDING	50,332.44
10-00-000-2155	IMRF VAC WITHHOLDING	9,418.82
10-00-000-2160	SUPPL IMRF LIFE WITHO...	48.00
10-00-000-2170	AFLAC WITHHOLDING	158.06
10-00-000-2174	FSA - CLAIM RESERVE	1,725.72
10-00-000-2176	HSA WITHHOLDING	3,504.18
10-00-000-2177	TRANSIT BENEFIT WITH...	220.00
10-00-000-2190	GARNISHMENT WITHOL...	850.26
10-11-000-5310	LEGAL SERVICES	630.00
10-11-000-5313	EMPLOYEE BENEFITS - A...	127.13
10-11-000-5321	CONSULTING SERVICES	450.00
10-11-000-5340	CONFERENCES AND TRA...	2,175.19
10-11-000-5342	OFFICIALS/MEETING EXP...	3,281.21
10-11-000-5355	MAINTENANCE SERVICE...	20,447.87
10-11-000-5401	SUPPLIES-OFFICE	560.55
10-11-000-5402	BOOKS/PUBLICATNS/SU...	68.00
10-11-000-5404	COMPUTER PROGRAMS	1,759.00
10-11-000-5420	SUPPLIES - GENERAL	127.23
10-11-000-5600	HEALTH INSURANCE PR...	21,376.48
10-11-000-5730	DUES/MEMBERSHIPS	796.60
10-12-000-5210	TELEPHONE/INTERNET	482.68
10-12-000-5220	FUEL/HEAT	375.02
10-12-000-5230	ELECTRICITY	99.28
10-12-000-5240	WATER	845.85
10-12-000-5340	CONFERENCES AND TRA...	1,907.51
10-12-000-5344	LICENSES	101.43
10-12-000-5350	MAINTENANCE SERVICES	375.00
10-12-000-5351	REPAIRS - EQUIPMENT	5,513.64
10-12-000-5353	DISPOSAL/PORTOLET SE...	2,991.24
10-12-000-5361	PRINTING - EMPLOYME...	220.00
10-12-000-5420	SUPPLIES - GENERAL	76.96
10-12-000-5421	SUPPLIES - UNIFORMS	281.97
10-12-000-5425	SUPPLIES-STAFF RECOGN..	267.95
10-12-000-5452	SHARED SVCS-FLEET MA...	962.86
10-12-000-5480	GASOLINE/LUBRICANTS	803.63
10-12-000-5484	SUPPLIES-ELECTRICAL/B...	57.59
10-12-000-5486	SUPPLIES-PLUMBING	55.60
10-12-000-5487	SUPPLIES - TOOLS	83.94

Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5496	SUPPLIES-ATHLETIC MAI...	1,284.87
10-12-000-5497	SUPPLIES-PLAYGRD/SUR...	2,419.99
10-12-000-5585	PAVEMENT & SITE DEVE...	1,865.65
10-12-000-5600	HEALTH INSURANCE PR...	14,626.15
10-12-000-5730	DUES/MEMBERSHIPS	49.99
10-12-000-5920	EXP-AYSO	2,055.82
10-12-000-5921	EXP-GBA	262.30
10-13-000-5210	TELEPHONE/INTERNET/...	622.42
10-13-000-5220	FUEL/HEAT	1,129.82
10-13-000-5230	ELECTRICITY	8,809.16
10-13-000-5240	WATER	12,169.62
10-13-000-5340	CONFERENCES AND TRA...	104.88
10-13-000-5353	DISPOSAL/PORTOLET SE...	1,252.71
10-13-000-5354	CLEANING SERVICE	1,610.00
10-13-000-5355	MAINTENANCE SERVICE...	3,879.61
10-13-000-5356	ZAMBONI - PARTS/REPA...	620.94
10-13-000-5360	PRINTING/MARKETING/...	932.40
10-13-000-5364	CONTRACTL-SPEC EVENT...	258.75
10-13-000-5415	SUPPLIES-WEINBERG EV...	285.65
10-13-000-5416	SUPPLIES-ICE MAKING	27.78
10-13-000-5420	SUPPLIES - GENERAL	1,150.45
10-13-000-5425	SUPPLIES-STAFF RECOGN...	411.06
10-13-000-5480	GASOLINE/LUBRICANTS/...	525.00
10-13-000-5486	SUPPLIES-PLUMBING	195.93
10-13-000-5600	HEALTH INSURANCE PE...	370.15
10-14-000-5210	TELEPHONE/INTERNET	660.88
10-14-000-5220	FUEL/HEAT	50.41
10-14-000-5240	WATER	100.33
10-14-000-5340	CONFERENCES AND TRA...	568.39
10-14-000-5430	SUPPLIES - FIRST AID	62.10
10-14-000-5481	SUPPLIES-CONSTRUCTI...	3.64
10-14-000-5600	HEALTH INSURANCE PR...	370.15
10-15-000-5210	TELEPHONE	10.00
10-15-000-5240	WATER	57.23
10-15-000-5340	CONFERENCES AND TRA...	104.88
10-15-000-5351	REPAIRS - EQUIPMENT	111.18
10-15-000-5430	SUPPLIES - FIRST AID	62.10
10-15-000-5600	HEALTH INSURANCE PR...	370.15
25-00-000-1300	PREPAID EXPENSES	50.00
25-00-000-2580	BALANCE ON ACCOUNT-...	1,821.00
25-00-000-5210	TELEPHONE/INTERNET	4,276.83
25-00-000-5220	FUEL/HEAT	7,311.79
25-00-000-5340	CONFERENCES AND TRA...	6,549.06
25-00-000-5341	MILEAGE REIMBURSEM...	50.00
25-00-000-5342	OFFICIALS/MEETING EXP...	12.92
25-00-000-5350	MAINTENANCE SERVICES	1,207.64
25-00-000-5351	REPAIRS - EQUIPMENT	29.40
25-00-000-5352	REPAIRS - BUILDINGS	1,751.00
25-00-000-5353	DISPOSAL/PORTOLET SE...	1,799.98
25-00-000-5354	CLEANING SERVICE	2,660.50
25-00-000-5355	MAINTENANCE SERVICE...	22,311.34
25-00-000-5360	PRINTING/MARKETING/...	15,878.19
25-00-000-5362	PHOTOGRAPHY	1,005.97
25-00-000-5368	MARKETING-DIGITAL	3,745.28
25-00-000-5401	SUPPLIES-OFFICE	479.32
25-00-000-5404	COMPUTER PROGRAMS	344.68
25-00-000-5412	SUPPLIES-CLEANING/CU...	3,118.00
25-00-000-5420	SUPPLIES - GENERAL	852.60

Account Summary

Account Number	Account Name	Payment Amount
25-00-000-5425	SUPPLIES-STAFF RECOGN..	195.00
25-00-000-5430	SUPPLIES - FIRST AID	372.60
25-00-000-5451	SUPPLIES - BUILDING PA...	39.08
25-00-000-5481	SUPPLIES-CONSTRUCTI...	2,898.39
25-00-000-5484	SUPPLIES-ELECTRICAL/B...	273.66
25-00-000-5486	SUPPLIES-PLUMBING	462.41
25-00-000-5487	SUPPLIES - TOOLS	25.47
25-00-000-5582	EQUIPMENT - MAINTEN...	228.23
25-00-000-5600	HEALTH INSURANCE PR...	21,935.84
25-00-000-5730	DUES/MEMBERSHIPS	839.89
25-25-312-5300	CONTRACTL-ADULT WO...	846.45
25-25-315-5400	SUPPLIES-ADULT CERAM...	3,926.71
25-25-404-5400	SUPPLIES-TEACHER APP...	455.72
25-25-406-5300	CONTRACTL-PRESCHOOL...	1,625.40
25-25-406-5401	COSTUMES	840.00
25-25-412-5400	SUPPLIES-NO NAP CLUB	425.26
25-25-418-5300	CONTRACTL-HOT SHOTS...	5,838.00
25-25-419-5300	CONTRACT-PRESCHOOL ...	680.40
25-25-419-5401	COSTUMES	420.00
25-25-446-5300	CONTRACTL - PRESCHO...	448.00
25-25-449-5300	CONTRACTL-DRAMA-PR...	2,513.70
25-25-471-5300	CONTRACTL-GJK PLAYTI...	6,643.00
25-25-472-5300	CONTRACTL-GJK 2'S	34,675.00
25-25-473-5300	CONTRACTL- GJK 3'S	49,275.00
25-25-474-5300	CONTRACTL-GJK 4'S	18,250.00
25-25-475-5300	CONTRACTL-GJK ENRIC...	390.55
25-25-476-5300	CONTRACTL-GJK CAMPS	4,325.25
25-25-490-5300	CONTRACTL-KINDERMUS..	1,390.38
25-25-601-5300	CONTRACTL-KIDS CLUB ...	1,819.98
25-25-601-5400	SUPPLIES-KIDS CLUB PM	2,424.56
25-25-602-5400	SUPPLIES-KIDS CLUB AM	209.68
25-25-605-5300	CONTRACTL-BABYSITTER...	775.00
25-25-606-5300	CONTRACTL - SCHOOL D...	5,771.94
25-25-607-5300	CONTRACTL-YOUTH HIP...	5,945.63
25-25-607-5401	COSTUMES	3,360.00
25-25-608-5300	CONTRACTL-YOUTH BAL...	1,701.00
25-25-608-5401	COSTUMES	700.00
25-25-609-5300	CONTRACTL-ACRO/TUM...	3,307.50
25-25-609-5401	COSTUMES	2,170.00
25-25-615-5400	SUPPLIES-YOUTH CERAM...	1,750.80
25-25-652-5300	CONTRACTL- FOOTLIGH...	2,976.75
25-25-653-5300	CONTRACTL-BROADWAY...	17,232.75
25-25-653-5401	COSTUMES	5,283.60
25-25-658-5400	SUPPLIES-YOUTH ART	57.66
25-25-706-5300	CONTRACTL-SOCCER SH...	1,344.00
25-25-707-5300	CONTRACTL-BOYS HSE B...	7,000.00
25-25-707-5400	SUPPLIES-BOYS HOUSE ...	31.25
25-25-708-5300	CONTRACTL-GIRLS HOU...	3,098.00
25-25-708-5400	SUPPLIES-GIRLS HOUSE ...	13.40
25-25-740-5300	COTNRACTL-TRAVELING...	13,671.00
25-25-744-5300	CONTRACTL-YOUTH FLA...	2,098.60
25-25-746-5300	CONTRACTL-HOT SHOT ...	308.00
25-25-747-5300	CONTRACTL-HOTSHOT S...	6,468.00
25-25-767-5300	CONTRACTL-YOUTH VOL...	1,442.00
25-25-770-5300	CONTRACTL-YOUTH TE...	8,371.30
25-25-784-5400	SUPPLIES-RUN CLUB	824.04
25-25-785-5300	CONTRACTL-FITNESS PU...	2,089.13
25-25-786-5300	CONTRACTL-FITNESS DR...	457.50

Account Summary

Account Number	Account Name	Payment Amount
25-25-788-5300	CONTRACTL-TAIGA GY...	5,922.00
25-25-791-5300	CONTRACTL-PICKLEBALL	1,501.50
25-25-794-5300	CONTRACTL-YOUTH PIC...	2,620.80
25-25-801-5300	CONTRACTL-SUN FUN C...	2,950.69
25-25-801-5400	SUPPLIES-SUN FUN CAMP	969.58
25-25-803-5300	CONTRACTL-KINDER KO...	107.29
25-25-803-5400	SUPPLIES-KINDER KORN...	1,056.64
25-25-805-5400	SUPPLIES-SCHOOL-AGE ...	180.20
25-25-810-5300	CONTRACTL-CAMP ADV...	4,126.85
25-25-810-5400	SUPPLIES-CAMP ADVEN...	816.47
25-25-812-5300	CONTRACTL-PANDA BEA...	195.83
25-25-813-5300	CONTRACTL-KOALA BEA...	195.83
25-25-827-5300	CONTRACT-FINISH STRO...	65,306.25
25-25-828-5300	CONTRACTL-GAME ON ...	43,567.50
25-25-833-5300	CONTRACTL-ACTION QU...	16,276.67
25-25-835-5300	CONTRACTL-AQUATIC C...	19.80
25-25-903-5300	CONTRACTL-SWEETHEA...	1,895.65
25-25-903-5400	SUPPLIES-SWEETHEART ...	836.12
25-25-905-5300	CONTRACTL-SPRING EGG..	519.12
25-25-905-5400	SUPPLIES-SPRING EGG ...	532.50
25-25-910-5300	CONTRACTL-4TH OF JULY	15,905.00
25-25-951-5300	CONTRACTL-SPRING SPE...	3,500.00
25-25-951-5400	SUPPLIES-SPRING SPEC ...	387.97
25-25-952-5300	CONTRACTL-SUMMER S...	1,700.00
25-25-954-5400	SUPPLIES-WINTER SPEC ...	1,447.44
25-26-000-5210	TELEPHONE/INTERNET	14.99
25-26-000-5340	CONFERENCES AND TRA...	818.13
25-26-000-5342	OFFICIALS/MEETINGS EX...	1,554.06
25-26-000-5355	MAINTENANCE SERVICE...	769.50
25-26-000-5361	PRINTING - EMPLOYME...	271.94
25-26-000-5386	SERVICES-CHILDREN CIR...	322.06
25-26-000-5401	SUPPLIES-OFFICE	537.50
25-26-000-5403	CHILDREN CIRCLE PROG...	7,876.25
25-26-000-5404	COMPUTER PROGRAMS	609.19
25-26-000-5409	SUPPLIES-INTERNAL FO...	12,062.69
25-26-000-5412	SUPPLIES-CLEANING/CU...	4,492.65
25-26-000-5420	SUPPLIES - GENERAL	398.99
25-26-000-5425	SUPPLIES-STAFF RECOGN..	54.58
25-26-000-5430	SUPPLIES - FIRST AID	2,890.49
25-26-000-5460	SUPPLIES-FOOD EQUIP...	540.37
25-26-000-5600	HEALTH INSURANCE PR...	27,243.84
25-27-000-5210	DEDICATED TV/INTERNET	499.98
25-27-000-5344	LICENSING FEES	176.00
25-27-000-5351	REPAIRS-EQUIPMENT	930.00
25-27-000-5412	SUPPLIES-CLEANING	286.57
25-27-000-5420	SUPPLIES-GENERAL	94.74
25-27-000-5600	HEALTH INSURANCE PR...	110.99
30-00-000-5590	ADA TRANSITION PLAN/...	5,125.40
40-00-000-5331	PAYING AGENT/REGISTR...	371.00
45-00-000-5335	WELLNESS/PRE-PLACEM...	1,589.50
45-00-000-5340	IN-SERVICE TRAINING	980.00
45-00-000-5990	CONTINGENCY	2,660.09
55-00-000-5330	AUDIT FEES	2,750.00
65-00-025-5501	CONTINGENCY - NETWO...	5,027.02
65-00-025-5502	TAKIFF LIGHTING CONT...	7,500.00
68-00-000-5502	GREENHOUSE-Construct...	90,157.09
68-00-000-5504	MAINT CENTER/BALLFIE...	26,000.00
68-00-000-5507	BEACH PHASE 1/2-Design..	38,931.67

Account Summary

Account Number	Account Name	Payment Amount
68-00-000-5514	GREENHOUSE-FFE	18,780.30
68-00-000-5515	MAINT CENTER/BALLFIE...	3,528.98
69-00-000-5505	WEST PARK-Design Svcs	24,638.55
69-00-000-5518	MILTON PARK-Construct...	<u>7,332.50</u>
	Grand Total:	1,126,293.61

Project Account Summary

Project Account Key	Payment Amount
None	<u>1,126,293.61</u>
Grand Total:	1,126,293.61

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

MEMORANDUM

TO: Board of Park Commissioners
CC: Lisa Sheppard, Kyle Kuhs, Bobby Collins
FROM: John Cutrera, Director of Finance/HR
SUBJECT: Annual Report – Bond Compliance
DATE: April 21, 2026

In April 2012, the Board passed Resolution No. 772, Approving a Tax-Exempt Bond Recordkeeping Policy for the Glencoe Park District, Cook County, Illinois. This resolution mandated an annual report to the Board to show post-bond issue compliance measures were taken by staff. These measures include a review of current contracts and records to determine whether tax advantaged obligations comply with applicable federal tax law.

The District currently has two outstanding bond obligations, the 2020 Limited Tax Bonds and the newly issued 2025 General Obligation Bonds.

The 2020 Limited Tax Bonds were used in the renovation of the Weinberg Family Recreation Center. Per staff's review of current "private business use" in the past year, the only independent contractors utilizing space at Weinberg are Sarah Hall Theatre Company, Pride Dojo and Elena Victoria (Jewelry Making). In calculating their square foot usage for their designated program areas – the Rec Room, it was determined their usage equated to less than 1.0% "private business use" this year.

The 2025 Bond projects are still in process. Once completed, the expectation will be that "private business use" consideration will not be applicable based on current scope of the projects and usage of facilities. The District is actively monitoring arbitrage calculations and spend down requirements on the 2025 bonds, noting no issues or areas of concern.

The attached Post-Issuance Tax Compliance Report to the Board summarizes the District's ongoing compliance with regards to our tax advantaged obligations. The original template for this report was provided by Chapman and Cutler.

State of Illinois)
) SS
County of Cook)

POST-ISSUANCE TAX COMPLIANCE REPORT

To: Board of Park Commissioners of the Glencoe Park District, Glencoe, Illinois

Pursuant to my responsibilities as the Compliance Officer as set forth in a Bond Record-Keeping Policy (the "*Policy*") adopted by the Board of Park Commissioners (the "*Board*"), on the 18th day of November 2014, I have prepared a report reviewing the District's contracts and records to determine whether the Tax Advantages Obligations (as defined in the Policy), comply with the applicable federal tax requirements. In accordance with the proceedings and agreements under which the Tax Advantaged Obligations were issued, the District has covenanted generally to take all action necessary to comply with the applicable federal tax rules and regulations relating to the Tax Advantages Obligations, including covenants necessary to preserve the excludability of interest on the Tax Advantages Obligations from gross income for federal income taxation purposes. The following sets forth a summary demonstrating the District's compliance with such covenants and expectations.

(a) *Records.* I have in my possession all of the records required under the Policy.

(b) *Arbitrage Rebate Liability.* I have reviewed the agreements of the District with respect to each issue of the Tax Advantaged Obligations. At this time, the District does not have any rebate liability to the U.S. Treasury.

(c) *Contract Review.* I have reviewed copies of all contracts and agreements of the District, including any leases, with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantages Obligations and other records. At this time, each issue of the Tax Advantaged Obligations complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans.

(d) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “IRS”) has not commenced an examination of any issue of the Tax Advantaged Obligations. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

Based on the foregoing, I believe that the District is currently in compliance with the applicable tax law requirements and no further action is necessary at this time. This report will be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

Respectfully submitted this 21st day of April 2026.

By _____
John Cutrera, Co-Compliance Officer

By _____
Lisa Sheppard, Co-Compliance Officer



NOTICE OF TIME CHANGE TO A REGULAR BOARD MEETING

The Board of Park Commissioners of the Glencoe Park District changed the time of the Regular May Board meeting from Tuesday, May 19, 2026 at 7:00pm to Tuesday, May 19, 2026 at **6:00pm** to be held at 999 Green Bay Road, Glencoe, IL 60022.

s/s Lisa M. Sheppard, Secretary
Glencoe Board of Park Commissioners

April 21, 2026

**V. Public Hearing: 2026/2027 Budget &
Appropriations Ordinance No. 987
(no documents)**

Glencoe Park District
April 2026 Board Meeting

VII. Presentation of Weinberg Family Recreation Center Season Ice Rink Report

Glencoe Park District
April 2026 Board Meeting



2025-26 ICE RINK REPORT

A summary and analysis of the 2025-26 ice rink operations at the Weinberg Family Recreation Center.



Table of Contents

SEASON INFORMATION	3
STAFFING AND TRAINING	3
SEASON PASSES.....	4
PARK DISTRICT OF HIGHLAND PARK MEMORANDUM OF UNDERSTANDING	5
DAILY ADMISSION AND ATTENDANCE	5
SKATING AND HOCKEY CLASSES	7
YEAR AROUND PROGRAMMING/FACILITY USAGE	8
FACILITY AND ICE RENTALS	11
PARTICIPANT FEEDBACK	12
FINANCIAL OVERVIEW	15
APPENDIX A: ICE RINK SCHEDULE	17
APPENDIX B: ICE RINK FEE HISTORY.....	19
APPENDIX C: RINK FEES COMPARISON	20
APPENDIX D: 10-YEAR DATA	21

INTRODUCTION

This annual report reviews the facility, programming, operations, and financial data for the Weinberg Family Recreation Center Ice Operation during the 2025-26 fiscal year. The Weinberg Family Recreation Center consist of two seasonal outdoor lighted ice rinks, a before and after-school program, programming space for enrichments, summer camp, and seasonal pickleball/Dekhockey courts.

SEASON INFORMATION

The 2025-26 ice rink season operated from November 28 through March 1. The operation continued with the same model as previous seasons with season passes being required to skate at the rink on Saturdays and Sundays. Daily admission was available Monday through Friday.

STAFFING AND TRAINING

Our ice rink staff consists of over 30 seasonal employees serving in a variety of roles including managers, Zamboni drivers, cashiers, skate guards, party attendants, and skating/hockey instructors. This season we had 32 staff in these positions. Most of our staff are high school students with our managers/Zamboni drivers being individuals who are working as a supplement to a full-time job. Our biggest challenge is finding qualified Zamboni drivers and skating instructors. We have been very fortunate to retain most of these staff for the last several seasons.

Our team emphasizes cross-training staff to work in multiple roles including cashier, party attendant, and skate guard positions. This flexibility allows us to adjust staffing to meet daily operational needs while ensuring a seamless experience for visitors. All staff received in-person training on daily operations, led by Shannon Stevens, with a focus on safety, teamwork, and excellent customer service.

Staff training was held in person at Weinberg. An all-staff orientation was held on November 24 to prepare for the season. We had one new Zamboni driver who participated in a multi-day training regime. All staff prepared for the season with a comprehensive review of the ice rink operations, from rink rules and regulations to RecTrac and customer service scenarios. We also can rely on college staff home on break to help supplement during our busiest season in December and early January.



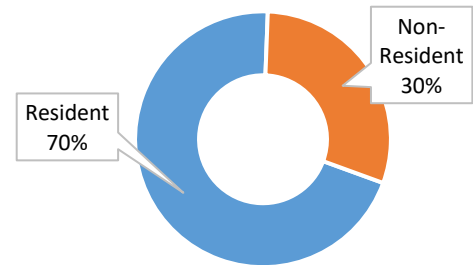
SEASON PASSES

Ice rink visitors were required to purchase a season pass to visit the ice rinks on weekends. Rink users purchased an All-Access Pass, which allowed visitors to enjoy open skating, hockey, or broomball. Daily admission was offered Monday-Friday. This table outlines the pricing for the 2025-26 season passes. All Access Passes increased by 3% from last season while guest passes remained the same. The break even for purchasing a season pass is approximately 5-6 visits.

Pass Type	Resident/Non-residents
All-Access Pass	\$69/139
Guest Pass (5 visits)	\$50/75

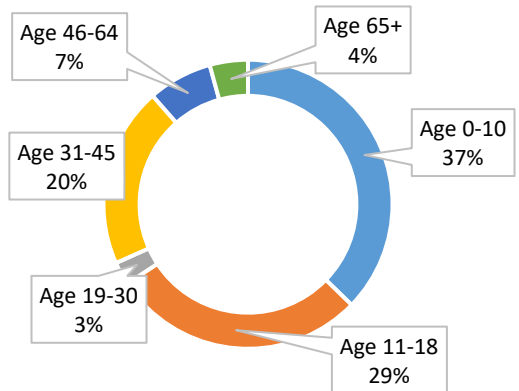
The member location chart shows where passholders reside. During 2025-26, 70% of passholders were from Glencoe. This compares to 67% in 2024-25 and 68% in 2023-24. The remaining 30% consisted of passholders who resided in Winnetka, Wilmette, Northbrook, Highland Park, and a small percentage of other area communities.

MEMBER LOCATION



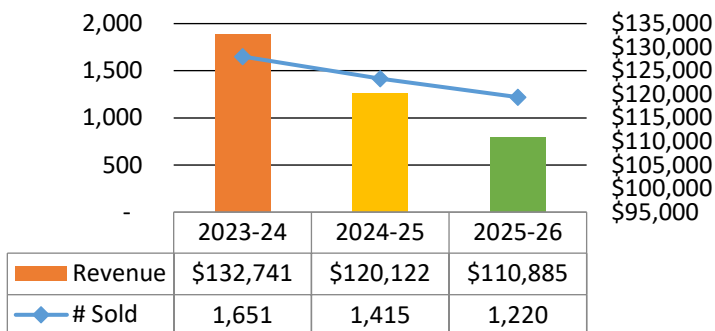
The season pass age breakdown chart shows the ages of all passholders. During the 2025-26 season, 66% of passholders were under 18. We are continuing to see high usage by the 11-18-year-old age group during open hockey.

AGE BREAKDOWN

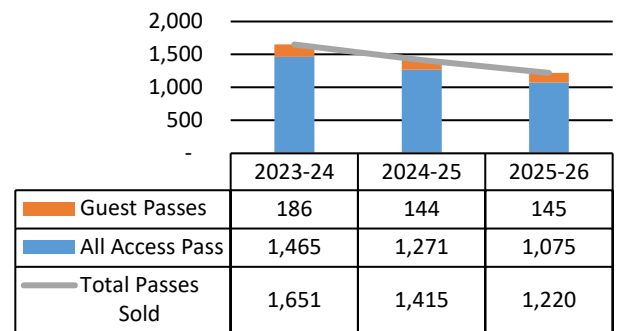


The graphs below show the trend of pass sales over the last three years. There has been a downward trend in all access passes sold, but still relative to the previous two seasons. Guest passes are consistent to last season, but still down from the 2023-24 season. We anticipate this to continue to trend this way under the current pass/daily admission model.

PASS SALES



PASSES SOLD





PARK DISTRICT OF HIGHLAND PARK MEMORANDUM OF UNDERSTANDING

New this season we had a Memorandum of Understanding with the Park District of Highland Park to provide their residents with ice rink passes at resident rates. The Park District of Highland Park then reimbursed the district for the difference in the resident/non-resident pass fee. Below is a table showing the breakdown in passes, revenue, and visits by Highland Park Residents

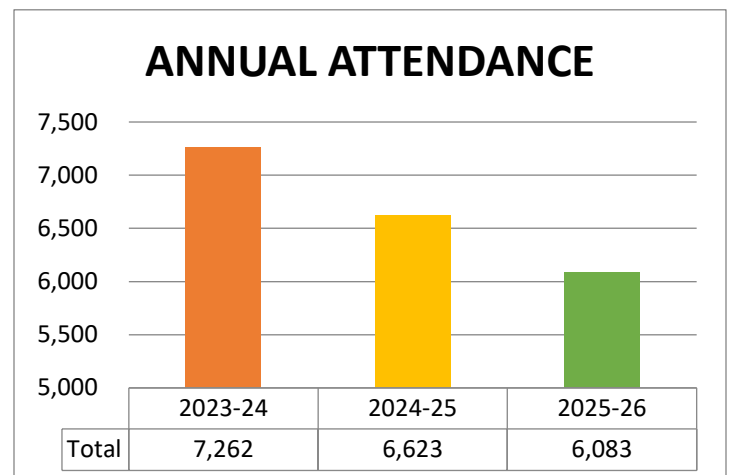
Pass Type	# of Passes	Revenue	# Visits	Revenue/Visit
All-Access Pass	37	\$5,106	137	\$37.27
Guest Pass (5 visits)	6	\$450	13	\$34.62
Totals	43	\$5,556	150	\$37.04

DAILY ADMISSION AND ATTENDANCE

In 2025-26, daily admission was accepted Monday-Friday only. Daily admission could be purchased in-person at the facility. Daily admission was \$12 for Glencoe residents and \$24 for non-residents. This allowed open skate, hockey, or broomball access to the rink. Daily admission continued to be heavily non-residents, as seen in the chart.

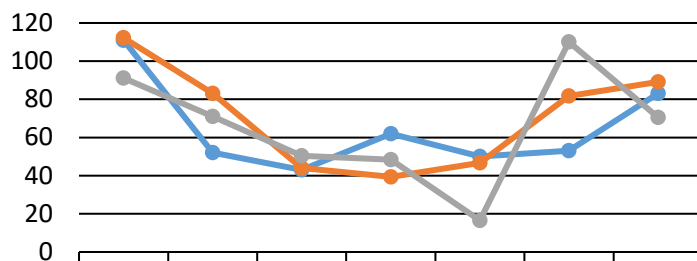
Daily Admission	Visits			Revenue		
	2023-24	2024-25	2025-26	2023-24	2024-25	2025-26
Resident	396	379	509	\$4,752	\$4,663	\$6,108
Non-Resident	811	697	603	\$16,220	\$14,005	\$14,476
Total	1,207	1,076	1,112	\$20,972	\$18,668	\$20,584

Annual attendance is heavily impacted by weather and is trending downward over the past three seasons. However, the average number of visits per passholder has increased. Since the breakeven point for passes is about 5–6 visits, the decrease in pass sales suggests that passholders are using the rink more frequently.



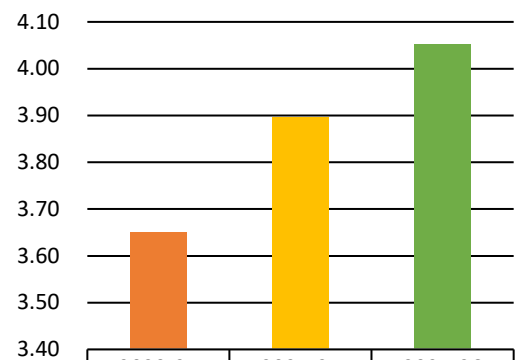
The graph shows the average visits by day for the past three seasons. There continues to be a decline in visits for weekdays as the years progress. Looking at the chart Thursdays visit are significantly down this year due to Christmas/New Years falling on this day this year. We also have skating lessons and multiple rentals on the main rink that day which impacts the amount of open skate/hockey available. Friday through Sunday continues to be the peak days for patrons to visit the rink.

AVERAGE VISITS BY DAY



	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
2023-24	111	52	43	62	50	53	83
2024-25	112	83	44	39	47	82	89
2025-26	91	71	50	48	17	110	70

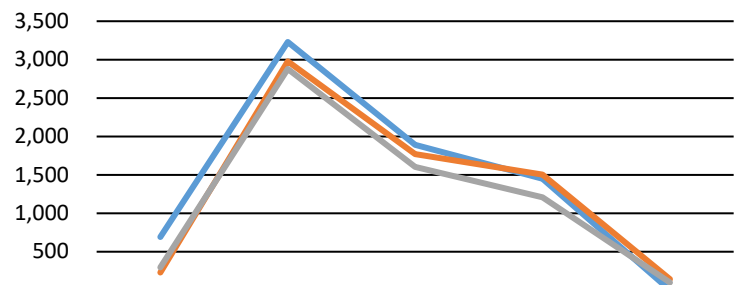
AVERAGE PASS VISITS



	2023-24	2024-25	2025-26
Average Visits	3.65	3.90	4.05

This graph illustrates monthly facility usage trends from November through March over the past three seasons. Across all years, December consistently represents the peak month of activity, followed by a gradual decline through the remainder of the winter season. Overall usage has trended downward year over year, with 2025–26 slightly outperforming 2024–25 in November but falling below prior years during peak and mid-season months. These trends suggest stable seasonal patterns, but a continued softening in total visits that may warrant further evaluation of programming, pricing, or access strategies.

MONTHLY VISIT TRENDS



	November	December	January	February	March
2023-24	692	3,230	1,890	1,450	-
2024-25	228	2,978	1,772	1,502	143
2025-26	295	2,879	1,602	1,207	100

SKATING AND HOCKEY CLASSES

Our skating and hockey classes continued to be popular. The program follows the United States Figure Skating Association (USFS) class offerings and curriculum. Weinberg offers USFS levels for skaters age 3-14 and adults. Weinberg also offers basic hockey classes through the Minor Hawks hockey program. Classes primarily consist of beginner hockey classes for ages 4-10. These classes set the foundation for learning to play the game and the fundamentals associated with hockey. The graph compares the last four enrollment seasons in our skating and hockey classes. Revenue and enrollment are trending downward compared to the highs we saw over the last few years.

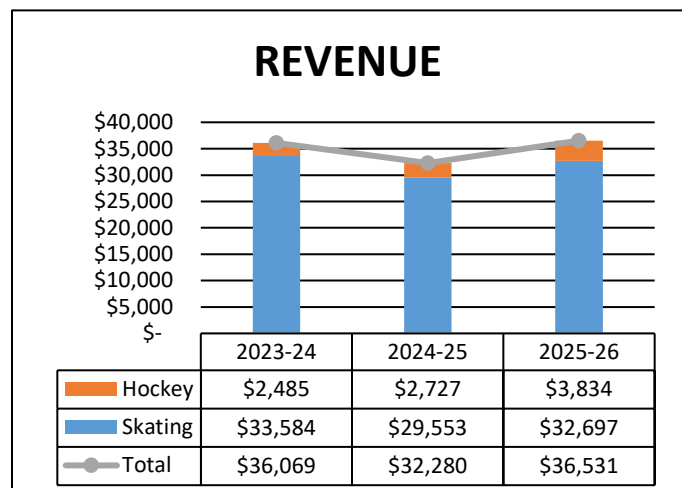
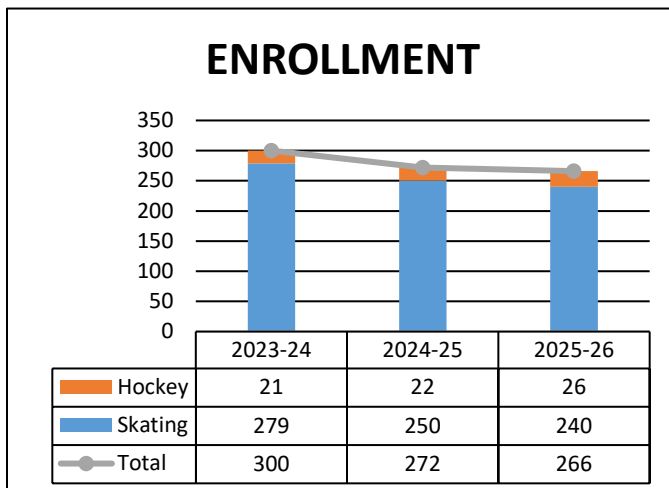


Skating classes continue to serve as a significant revenue driver at the ice rink while also supporting efficient use of studio rink time. Over the course of the season, the program utilized 92 hours of studio ice, generating approximately \$397 per hour in gross revenue.

While program revenues are recorded within the recreation program budget rather than the rink's operating budget, the classes play an important role in maximizing utilization of rink space and contributing to the ice rink's overall financial performance.

After accounting for direct program expenses, skating classes generated \$29,261 in net revenue, or \$318 per hour. This strong net return reflects both the financial performance of the program and its operational efficiency, with a high percentage of revenue retained after expenses.

Overall, skating classes provide both financial value at the program level and operational value to rink operations by effectively leveraging available ice time.



YEAR AROUND PROGRAMMING/FACILITY USAGE

Even though the rink operated seasonally, programming at the Weinberg Family Recreation Center continues year-round. During the summer months, the main rink is converted into six pickleball courts, while the studio transforms into a Dekhockey rink, keeping the facility active and engaging for the community.

KIDS CLUB – EXTENDED DAY PROGRAM

Throughout the school year, Kids Club operates Monday through Friday at the Weinberg Family Recreation Center. This program has nearly 120 participants in the program for before and after school care.



SCHOOL DAY OFF

On days when District 35 schools are not in session, we offer our School Day Off program in the same space. The School Day Off program serves over 1,000 participants yearly providing much needed care for the community on non-school days.

SUMMER CAMP

The Weinberg Family Recreation Center is also home to two major summer camp programs. Our teen camp, Action Quest, and the popular Game On! Sports 4 Girls camp. Both camps run Monday through Friday throughout the summer and are based at the facility. There are also specialty camps that utilize the programming spaces in the summer such as Jewelry Making and Fashion Design.



ENRICHMENT CLASSES

Throughout the year we utilize the Recreation Room to run after-school enrichment programs for the community. These classes vary by season but popular programs such as dance, theatre, karate, chess, and more. The proximity to South School allows for convenient program opportunities for students to attend after school.

PICKLEBALL COURTS

In 2023, due to high demand for dedicated pickleball courts in the community, six tiled sport courts were installed on the main rink. This allows free open play and programming to utilize the space for the community. Our summer camps play daily on the courts through structured and unstructured play. Community members can reserve these courts through our online system.



DEKHOCKEY

Each spring, the studio rink is leased and transformed into a dekhockey court. Dekhockey is like floor hockey and is leased by a local resident to run leagues on Tuesdays and Sundays. Our camp programs incorporate clinics to give participants the opportunity to learn and play the game.



The table below highlights the number of participants the Weinberg Family Recreation sees year-round outside of the rink season. Also, it highlights the revenue captured by the facility throughout the year.

	# Enrolled for Year			Total Revenue			Excess Revenue Over Expenditures		
	2023-24	2024-25	2025-26	2023-24	2024-25	2025-26	2023-24	2024-25	2025-26
Kids Club AM Care	24	19	24	\$50,863	\$53,184	\$72,010	\$28,451	\$24,404	\$42,039
Kids Club PM Care	65	92	95	\$319,900	\$465,900	\$560,553	\$223,941	\$325,818	\$409,314
Days Off Program	340	824	1,146	\$57,362	\$90,367	\$125,300	\$21,768	\$37,600	\$44,246
Action Quest	158	310	220	\$130,524	\$320,524	\$305,659	\$73,777	\$189,298	\$165,070
Game On! Camp	135	461	628	\$191,056	\$300,056	\$416,053	\$48,357	\$78,205	\$108,028
Totals	722	1,706	2,112	\$749,705	\$1,230,928	\$1,479,275	\$359,666	\$655,324	\$768,322

SPECIAL EVENTS

OPENING DAY

Weinberg Opening Day was held on Friday, November 29. We were open from 11 AM-7 PM for open skate and open hockey. Our annual tradition over the last 10 years is it is a free day for the community. Over 300 people visited the rink on opening day.

WELCOME TO WINTER

Welcome to Winter kicked off the rink season for pass holders on Sunday, December 7. The event featured free hot chocolate for everyone, mini golf on the studio ice, and bounce houses in the runway.

FAMILY SKATES

This season, the rink hosted three themed family skate events: Sk8 Pop Demon Hunters, Glow Skate, and The Wizarding World of Weinberg. These events provided engaging, themed experiences for the community and contributed to overall attendance. Of the three, Glow Skate was the most popular, drawing 203 visitors in a single evening.

OTHER EVENTS

Visit with Santa and Winter Wine Tasting took place at Weinberg during the rink season. We also utilize the building and park for the annual Mud Run.



Date	Theme	Skaters
December 7	Welcome to Winter	56
December 19	Sk8 Pop Demon Hunters	74
January 9	Glow Skate	203
January 19	Community Skate	60+
February 20	Weinberg Wizard World	49



COMMUNITY ENGAGEMENT

During the season, we partnered with a variety of community groups to ensure the rink was accessible and enjoyable for all.

All three District 35 schools visited the rink at least once throughout the season. South School held PE classes at the rink every Tuesday and Thursday during the month of December. Over 400 students visited the rink each week. We provided space for the classroom holiday parties there prior to winter break. West School organized winter and Valentine’s Day skating events for all students with over 250 visitors each day. To wrap up the season, Central School’s 8th graders participated in skating activities and hosted their annual broomball tournament at the rink.

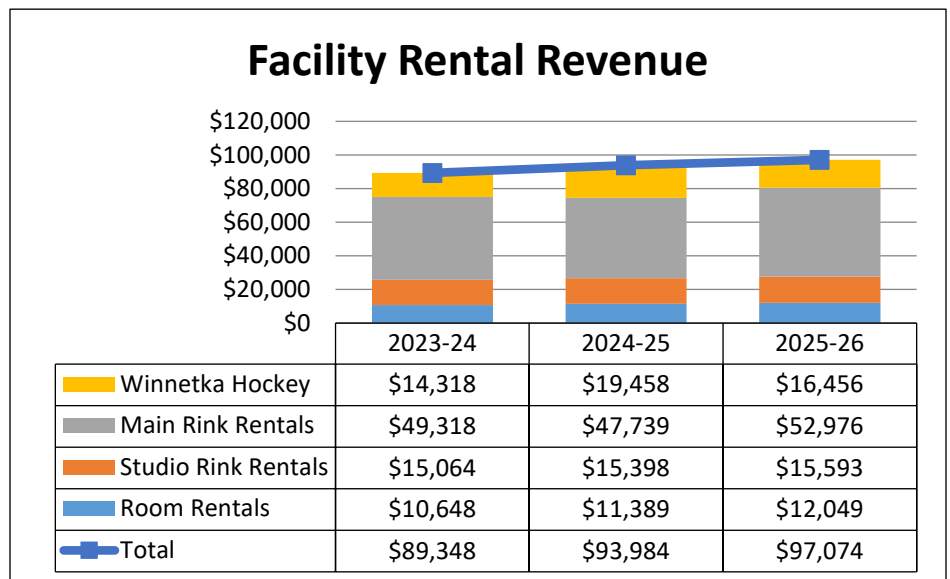
Additional partnerships included the Glencoe Library, Glencoe Junior High Project, NSSRA, and local PTO groups. These partnerships supported events such as teen skate nights, the Winter Reading Club, and service projects. This was the first year NSSRA skated at the rink, and we look forward to continuing this partnership in the future.

FACILITY AND ICE RENTALS

Weinberg Family Recreation Center is available for recreation room rentals year-round and ice rink rentals during the winter season. Our facility rentals for the ice rink are mainly comprised of birthday/family parties, hockey groups, and broomball parties. This season there continued to be a large interest in hosting outdoor birthday parties and school events at the ice rink. Ice rental rates for the past three seasons can be seen in the chart.

The facility has experienced a reduction in demand for the early evening permanent ice time slots. Our rentals are directly impacted by weather-related closures. Our overall revenue is up compared to previous years but can be attributed to the 3% increase in fees.

Rental Rates	2023-24 R/NR	2024-25 R/NR	2025-26 R/NR
Main Rink	\$384/480	\$403/503	\$415/518
Studio Rink	\$230/288	\$242/303	\$250/318
Recreation Room	\$111/139	\$122/153	\$128/160



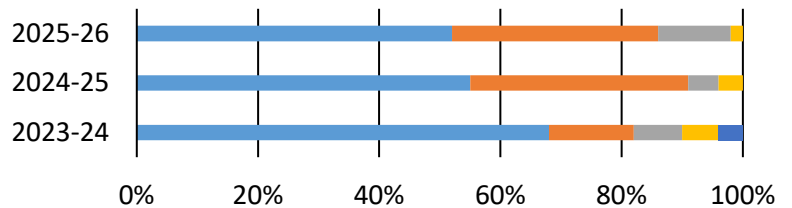
PARTICIPANT FEEDBACK

After every season, staff survey ice rink pass holders for feedback about their facility experience. This year, we had 65 total responses, compared to 85 in 2023-24 and 42 in 2024-25. The following graphs compile the essential feedback received from pass holders.

Overall, the data indicates a positive user experience at the ice rink. We continue to receive most of the ratings in the good to excellent category. We have seen a decline in the fair and poor scores from 10% in 2023-24 to 2% in 2025-26.

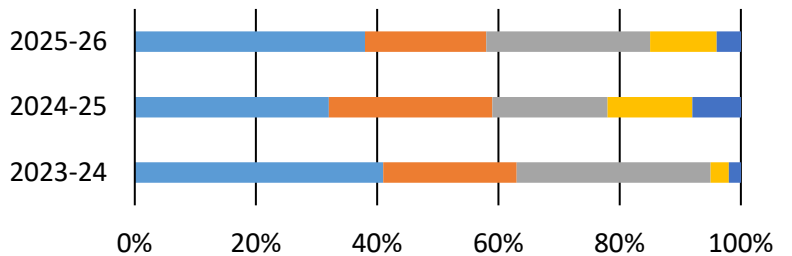
The 2025–26 season shows a modest increase in the perceived value of purchasing a season pass. While lower ratings such as “Poor” remain minimal, there is still a noticeable shift away from the highest value categories compared to previous years. Although some recovery in perception began in 2024–25, the overall trend suggests that fewer users are rating the pass as “Very Good” or “Good.” This indicates that, despite stable low dissatisfaction, the overall cost-benefit perception of the season pass may be gradually weakening.

OVERALL EXPERIENCE



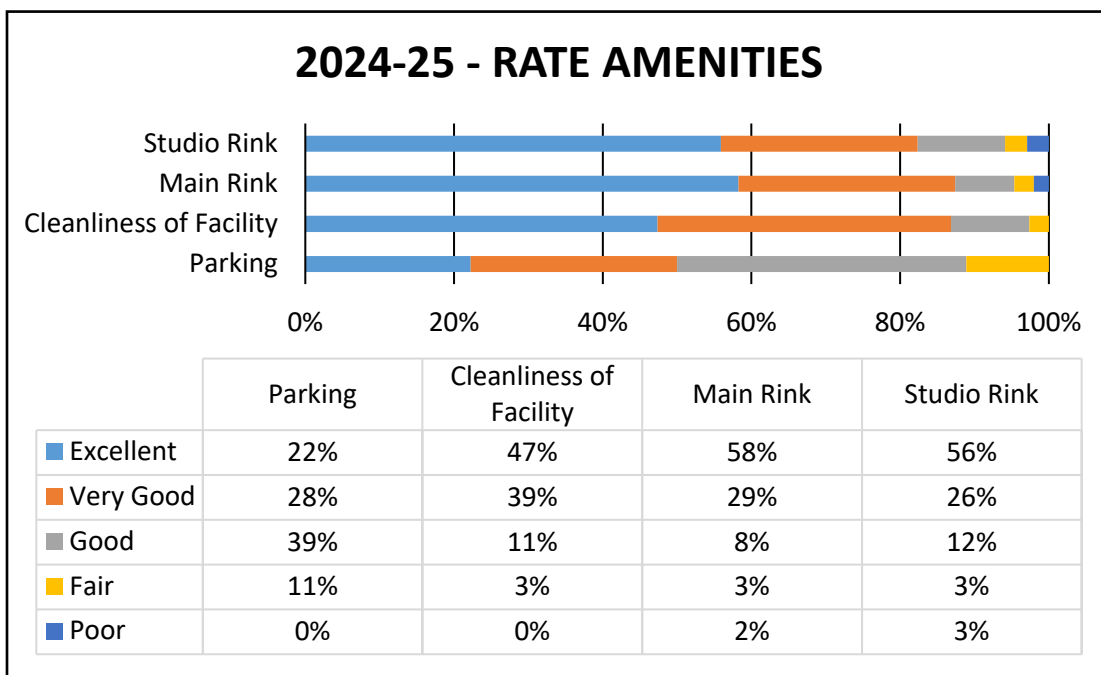
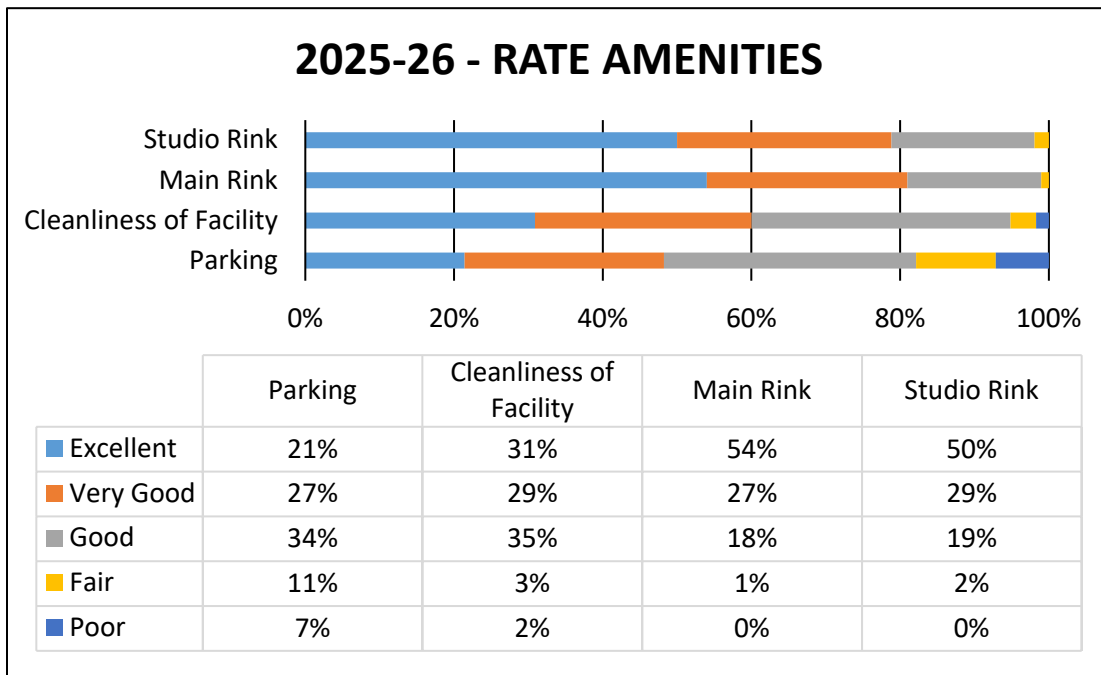
	2023-24	2024-25	2025-26
Excellent	68%	55%	52%
Very Good	14%	36%	34%
Good	8%	5%	12%
Fair	6%	4%	2%
Poor	4%	0%	0%

VALUE OF SEASON PASS

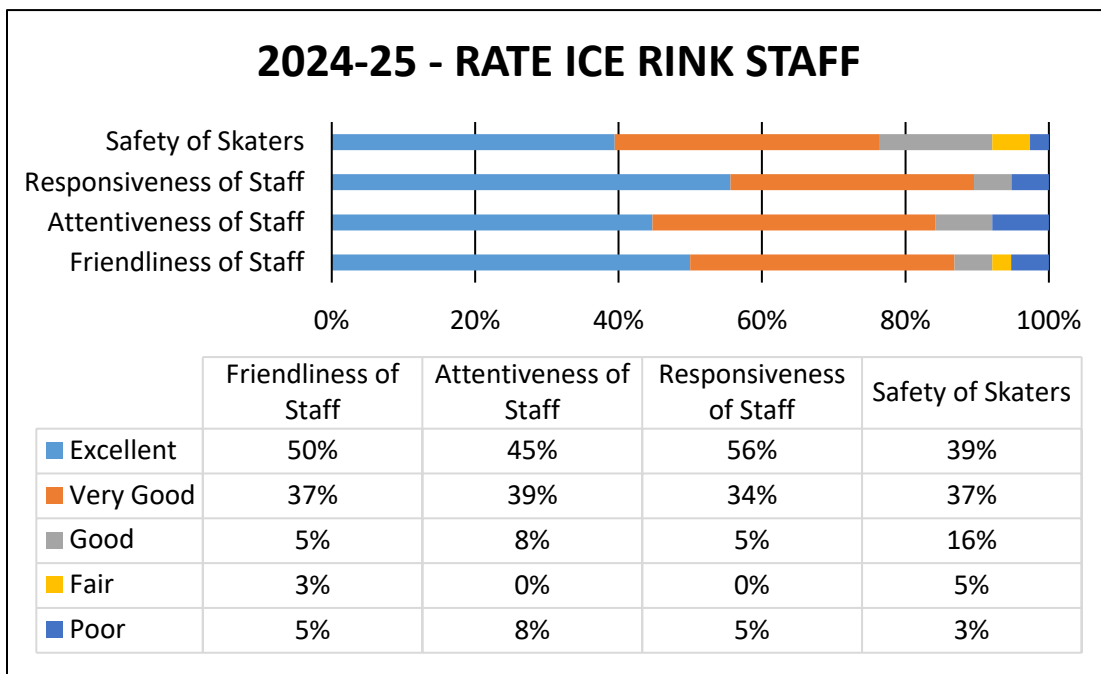
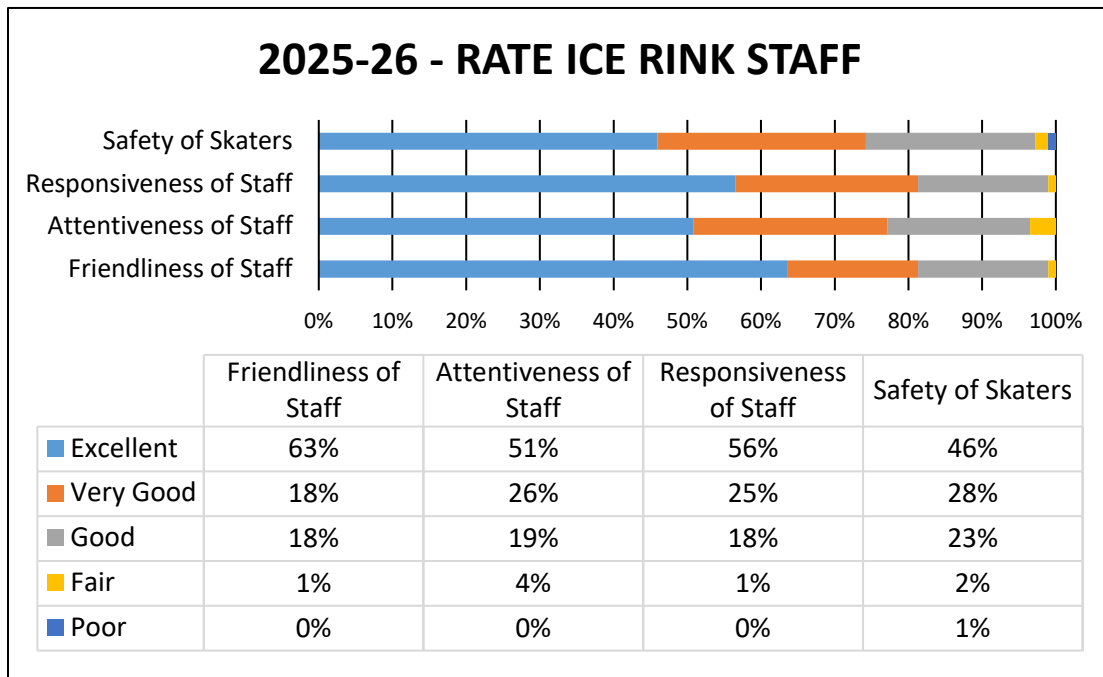


	2023-24	2024-25	2025-26
Excellent	41%	32%	38%
Very Good	22%	27%	20%
Good	32%	19%	27%
Fair	3%	14%	11%
Poor	2%	8%	4%

Overall, ratings for the Main and Studio Rink remain strong year over year, while Cleanliness of the facility saw the most noticeable decline. Looking further into the survey, staff recognizes the need to improve this category by creating a structure around hockey bags and adjusting the schedule to create less overlap with open hockey and open skate. Parking continues to be the lowest rated amenity, with only minor shifts from last year.



Staff ratings improved overall in the 2025–26 season, with increases in “Excellent” scores across most categories, particularly in friendliness, attentiveness, and safety. Lower ratings such as “Fair” and “Poor” declined or were eliminated, indicating stronger overall satisfaction and fewer negative experiences compared to 2024–25.





FINANCIAL OVERVIEW

	2023-24	2024-25	2025-26 Projected
Total Revenue	(\$262,123)	(\$249,760)	(\$248,307)
Total Expenditures	\$386,174	\$426,229	\$419,054
Skating Class Excess Revenue Over Expenditures	(\$25,583)	(\$22,563)	(\$29,261)
Excess (or Deficiency) Revenue Over Expenditures	\$98,468	\$153,906	\$141,486

The facility continues to operate with an annual operating deficit that remains consistent with historical trends, typically ranging between \$150,000 and \$180,000. The projected net deficiency (including skating classes) for 2025-26 is \$144,549, following \$153,906 in 2024-25 and \$98,468 in 2023-24. While revenues have remained relatively stable, expenditures have increased due to rising operational costs, reinforcing the structural challenge of managing a seasonal facility with high fixed expenses.

It is important to note that this budget supports a recreation center that operates year-round. While the revenue streams are specific to the seasonal ice rink (such as rentals, season passes, and daily admissions), many of the associated expenses are shared or partially allocated across the broader facility. As a result, the ice rink budget reflects both direct seasonal operations and a portion of the costs required to support the full-time recreation center.

Despite these pressures, skating and hockey classes remain a strong programmatic performer, generating \$29,261 in net revenue in 2025–26. However, this revenue is recorded within the recreation program budget and does not directly offset the ice rink facility budget. While the program demonstrates strong financial performance on its own, its excess revenue is not applied to reduce the facility’s operating deficit. As a result, the facility continues to carry the full burden of its operational costs, particularly those tied to staffing, utilities, and capital maintenance. This is similar to other programs in the facility including Kids Club, School Day Off, summer camp, and enrichments.

Key financial drivers impacting operations include:

- **Revenue Structure:** Continued reliance on the pass and daily admission model to generate upfront, predictable revenue through season pass sales. Identifying new and innovative revenue streams will be explored to offset increased expenses.
- **Labor Costs:** Ongoing impact of staffing expenses and how to operate more efficiently.

- **Capital Maintenance:** Increasing costs associated with aging infrastructure, particularly compressor and cooling floor systems nearing the end of their useful life. There is currently significant operating expenses to maintain this system year over year.
- **Utilities:** High utility expenses, including fuel/heat and electricity, remain a significant and necessary cost driver for rink operations.

Overall, the financial outlook reflects a stable but constrained operating model, where consistent deficits are expected and largely driven by external cost pressures and the inherent limitations of a seasonal facility.



APPENDIX A: ICE RINK SCHEDULE

REGULAR SEASON ICE RINK SCHEDULE

Below is the regular season ice rink schedule. This was for November 28-December 19, and January 3-March 1.

Open Skate

Monday-Friday

12-2:45 PM

3-6:30 PM

Saturday

11 AM-1 PM

1:30-2:30 PM

3-4:30 PM

Sunday

11 AM-1 PM

1:30-2:30 PM

3-5:30 PM

Open Hockey

Monday-Friday

12-2:45 PM

3-4 PM

4:15-5:15 PM

5:30-6:30 PM

6:45-7:45 PM

8-9 PM

Saturday

1:15-2:45 PM

2:45-4 PM

Sunday

8-9:30 AM

9:45-10:45 AM

12-1:15 PM

1:15-2:45 PM

2:45-4 PM



WINTER BREAK SEASON ICE RINK SCHEDULE

Below is the winter break ice rink schedule. This was for December 20-January 2. The rink was closed on Thursday, December 25, and Thursday, January 1.

Open Skate

Monday-Friday

12-2:45 PM

3-6:30 PM

Saturday

11 AM-1 PM

1:30-2:30 PM

3-4:30 PM

Sunday

11 AM-1 PM

1:15-2:30 PM

3-5:30 PM

Open Hockey

Tuesday-Friday

9:30-10:45 AM

11 AM-12 PM

12:15-1:15 PM

1:15-3:15 PM

3:45-4:45 PM

6:45-7:45 PM

8-9 PM

Saturday

12-1:15 PM

1:15-2:45 PM

2:45-4 PM

Sunday

8-10:45 AM

12-1:15 PM

1:30-2:30 PM

2:45-4 PM

APPENDIX B: ICE RINK FEE HISTORY

	2023-24	2024-25	2025-26
ADMISSION FEES (R/NR)			
Open Skate/Hockey	\$12/20	\$12/20	\$12/24
Skate Rental	\$5	\$5	\$5
SEASON PASSES (R/NR)			
All-Access Pass	\$63/126	\$66/132	\$69/139
Guest Passes (5 visits)	\$50/75	\$50/75	\$50/75
SKATING CLASSES (per class)			
Preschool Learn-to-Skate (Tot)	\$22.50	\$24.28	\$25.50
School-Age Learn-to-Skate (Basic)	\$22.50	\$24.28	\$25.50
Minor Hawk	\$22.50	\$24.28	\$25.50
RENTALS (R/NR)			
Main Rink	\$384/480	\$403/504	\$427/534
Studio Rink	\$230/288	\$242/303	\$258/328
Permanent Renter	\$345/431	\$362/453	\$385/481
Birthday Party Package (1-hour studio/ 2-hour party room)	\$452/566	\$486/608	\$522/658
Recreation Room	\$111/139	\$122/153	\$132/165

APPENDIX C: RINK FEES COMPARISON

	Glencoe PD Ice Rink	Winnetka PD Winnetka Ice Arena	Wilmette PD Centennial Ice Rink	Highland Park Centennial Ice Rink	Northbrook PD Sports Center	Glenview PD Ice Center	Skokie PD Skatium Ice Rink
ADMISSION FEES							
Youth (3-17)	\$12/24	\$6.50	\$8	\$7	\$6	\$8	\$7
Adults (18-65)	\$12/24	\$7.50	\$9	\$7	\$7	\$8	\$7
Skate Rental	\$5	\$4	\$5	\$4	\$4	\$4	\$4
SEASON PASSES							
Individual	\$69/139	\$750	\$100/133	Can purchase season pass for resident rate at WFRC	10 Visit Pass \$63	\$67/80	\$150
RENTALS							
Main Rink (R/NR)	\$415/518	\$400 \$225 Non-Prime	\$420	\$275 (10-20 skaters) \$325 (21-30 skaters)	\$385	\$490 \$210 Non-Prime	\$450
Studio Rink (R/NR)	\$250/318	N/A	\$210	N/A	N/A	\$210 \$190 Non-Prime	\$200
PUBLIC SKATE AND OPEN HOCKEY WEEKLY HOURS							
Public Skate	Main – 24.5 Studio – 2 (+13.75 flex schedule)	9.75	7.5	9.75	7.5	11	13.75
Open Hockey	Main – 7.5 Studio – 23 (+13.75 flex schedule)	Not Offered	1.5	Not Offered	1.5	13.5	4.8



APPENDIX D: 10-Year Data

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Pass Revenue	\$23,691	\$27,229	\$26,686	\$36,554	\$150,761	\$155,430	\$113,385	\$129,765	\$120,122	\$113,738
Daily Admission Revenue	\$12,219	\$15,566	\$19,538	\$26,058	\$284	\$19,965	\$22,312	\$24,479	\$19,708	\$21,352
Total Visit Revenue	\$35,910	\$42,795	\$46,224	\$62,612	\$151,045	\$175,395	\$135,697	\$154,244	\$139,830	\$135,090
Rental Revenue	\$86,042	\$95,372	\$104,008	\$116,369	\$109,768	\$119,444	\$119,216	\$105,565	\$108,189	\$110,876
Miscellaneous Revenue	\$2,176	\$1,621	\$1,691	\$1,704	\$879	\$1,433	\$1,710	\$2,442	\$1,676	\$2,341
Total Revenue	\$124,128	\$139,788	\$151,923	\$180,685	\$261,692	\$296,272	\$256,623	\$262,251	\$249,695	\$248,307
Total Expenses	(\$248,627)	(\$257,374)	(\$252,859)	(\$287,437)	(\$291,985)	(\$305,254)	(\$335,754)	(\$386,174)	(\$426,229)	(\$419,054)
Overall Financials	(\$124,499)	(\$117,586)	(\$100,936)	(\$106,752)	(\$30,293)	(\$8,982)	(\$79,131)	(\$123,923)	(\$176,534)	(\$170,747)
Total Pass Visits	1,112	1,477	1,367	1,269	13,155	6,765	4,342	6,026	5,514	4,943
Total Daily Admission Visits	3,510	3,618	4,232	5,450	0	1,130	1,250	1,236	1,145	1,140
Total Visits	4,622	5,095	5,599	6,719	13,155	7,895	5,592	7,262	6,659	6,083
Revenue Per Visit	\$7.77	\$8.40	\$8.26	\$9.32	\$11.48	\$22.22	\$24.27	\$21.24	\$21.00	\$22.21
Cost Per Visit	\$53.79	\$50.52	\$45.16	\$42.78	\$22.20	\$38.66	\$60.04	\$53.18	\$64.01	\$68.89

VIII. Financial Report

Glencoe Park District
April 2026 Board Meeting



My G/L NEW Pooled Cash Report

Glencoe Park District
For the Period Ending 3/31/2026

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	2,247,913.92	(237,396.60)	2,010,517.32	
25-00-000-1000	CASH/INVESTMENTS	7,450,965.77	(68,013.86)	7,382,951.91	
30-00-000-1000	CASH/INVESTMENTS	251,688.93	(6,318.28)	245,370.65	
35-00-000-1000	CASH/INVESTMENTS	257,664.41	(28,391.93)	229,272.48	
36-00-000-1000	CASH/INVESTMENTS	119,708.34	(33,001.58)	86,706.76	
40-00-000-1000	CASH/INVESTMENTS	7,098.86	(371.00)	6,727.86	
45-00-000-1000	CASH/INVESTMENTS	191,766.55	(7,415.54)	184,351.01	
50-00-000-1000	CASH/INVESTMENTS	22,862.37	0.00	22,862.37	
55-00-000-1000	CASH/INVESTMENTS	10,242.57	(2,750.00)	7,492.57	
65-00-000-1000	CASH/INVESTMENTS	531,852.57	(12,527.02)	519,325.55	
68-00-000-1000	CASH/INVESTMENTS	12,259,410.72	(177,398.04)	12,082,012.68	
69-00-000-1000	CASH/INVESTMENTS	8,268,243.93	(31,971.05)	8,236,272.88	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	8,020.00	0.00	8,020.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		<u>31,627,438.94</u>	<u>(605,554.90)</u>	<u>31,021,884.04</u>	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	OPERATING CORPORATE ACCOUNT	838,625.23	(280,554.90)	558,070.33	
99-00-000-1012	OPERATING PR ACCOUNT	(1,890.92)	175,000.00	173,109.08	
99-00-000-1013	IL FUNDS	5,155,890.14	0.00	5,155,890.14	
99-00-000-1014	IPDLAF CDs	4,836,000.00	0.00	4,836,000.00	
99-00-000-1015	IPDLAF MM	1,275,374.92	(500,000.00)	775,374.92	
99-00-000-1016	PMA INVESTMENTS - 2025 SERIES BOND	4,745,117.46	0.00	4,745,117.46	
99-00-000-1017	PMA MM - GENERAL	7,406,356.45	0.00	7,406,356.45	
99-00-000-1024	PMA MM - SERIES 2025 BONDS	7,371,965.66	0.00	7,371,965.66	
TOTAL: Cash in Bank		<u>31,627,438.94</u>	<u>(605,554.90)</u>	<u>31,021,884.04</u>	
TOTAL CASH IN BANK		<u>31,627,438.94</u>	<u>(605,554.90)</u>	<u>31,021,884.04</u>	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	31,627,438.94	(605,554.90)	31,021,884.04	
TOTAL DUE TO OTHER FUNDS		<u>31,627,438.94</u>	<u>(605,554.90)</u>	<u>31,021,884.04</u>	
Claim on Cash	31,021,884.04	Claim on Cash	31,021,884.04	Cash in Bank	31,021,884.04
Cash in Bank	31,021,884.04	Due To Other Funds	31,021,884.04	Due To Other Funds	31,021,884.04
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	149,064.26	(46,074.10)	102,990.16	
25-00-000-2000	VOUCHER PAYABLES	213,643.34	(127,578.92)	86,064.42	
30-00-000-2000	VOUCHER PAYABLES	5,125.40	(3,299.05)	1,826.35	
35-00-000-2000	VOUCHER PAYABLES	3,299.79	(3,299.79)	0.00	
36-00-000-2000	VOUCHER PAYABLES	4,138.55	(4,138.55)	0.00	
40-00-000-2000	VOUCHER PAYABLES	371.00	(371.00)	0.00	
45-00-000-2000	VOUCHER PAYABLES	3,633.59	(2,210.89)	1,422.70	
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
55-00-000-2000	VOUCHER PAYABLES	2,750.00	(2,750.00)	0.00	
65-00-000-2000	VOUCHER PAYABLES	12,527.02	(9,371.63)	3,155.39	
69-00-000-2000	VOUCHER PAYABLES	24,638.55	(23,186.45)	1,452.10	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>419,191.50</u>	<u>(222,280.38)</u>	<u>196,911.12</u>	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	(149,064.26)	46,074.10	(102,990.16)	
99-00-000-1425	Due From Recreation Fund	(324,673.42)	238,609.00	(86,064.42)	
99-00-000-1430	Due From Special Recreation Fund	(5,125.40)	3,299.05	(1,826.35)	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	(371.00)	371.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	(3,633.59)	2,210.89	(1,422.70)	
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00	
99-00-000-1455	Due From Audit Fund	(2,750.00)	2,750.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	(12,527.02)	9,371.63	(3,155.39)	
99-00-000-1467	Due From Community Ctr Improvement Fund	0.00	0.00	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	3,113,502.02	200,584.49	3,314,086.51	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		<u>2,615,357.33</u>	<u>503,270.16</u>	<u>3,118,627.49</u>	
ACCOUNTS PAYABLE					
99-00-000-2000	VOUCHER PAYABLES	<u>677,222.00</u>	<u>135,620.74</u>	<u>812,842.74</u>	
TOTAL ACCOUNTS PAYABLE		<u>677,222.00</u>	<u>135,620.74</u>	<u>812,842.74</u>	
AP Pending	196,911.12	AP Pending	196,911.12	Due From Other Funds	(3,118,627.49)
Due From Other Funds	(3,118,627.49)	Accounts Payable	812,842.74	Accounts Payable	812,842.74
Difference	<u>3,315,538.61</u>	Difference	<u>(615,931.62)</u>	Difference	<u>(3,931,470.23)</u>

Glencoe Park District
Monthly Cash/Investments Report
March 2026

<u>Operating and Capital Funds:</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>February 2026</u>	<u>March 2026</u>
BMO Harris Bank Corporate Account	0.00%		\$ 839,685.77	\$ 728,989.26
BMO Harris Bank Payroll Account	0.00%		7,586.44	180,428.54
The Illinois Fund (Public Treasurers' Investment Pool)	3.80%		5,155,890.14	5,155,890.14

IPDLAF Certificates of Deposit:

First Priority Bank, OK	5.20%	7/15/2026	226,000.00	226,000.00
First State Bank of Healy, KS	5.10%	7/15/2026	226,000.00	226,000.00
Harmony Bank, TX	4.93%	7/15/2026	227,000.00	227,000.00
First Bank Of Ohio, OH	3.90%	10/15/2026	231,000.00	231,000.00
Conerstone Bank, NE	3.95%	10/15/2026	231,000.00	231,000.00
Bank of Deerfield, WI	4.00%	10/15/2026	231,000.00	231,000.00
First Capital Bank, SC	4.25%	1/15/2027	231,000.00	231,000.00
Financial Federal Savings Bank, TN	4.10%	1/15/2027	230,000.00	230,000.00
Patriot Bank, N.A., CT	4.21%	1/15/2027	230,000.00	230,000.00
First Security Bank and Trust Co, OK	4.00%	4/22/2027	231,000.00	231,000.00
Loyal Trust Bank, GA	4.00%	4/22/2027	231,000.00	231,000.00
Flagstar Bank, Fsb, MI	4.05%	4/22/2027	231,000.00	231,000.00
Nano Banc, CA	4.25%	7/15/2027	230,000.00	230,000.00
First Western Trust Bank, CO	4.25%	7/15/2027	230,000.00	230,000.00
American Commercial Bank & Trust, IL	4.25%	7/15/2027	230,000.00	230,000.00
Luana Savings Bank, IA	3.75%	10/15/2027	232,000.00	232,000.00
Milledgeville State Bank, IL	3.70%	10/15/2027	232,000.00	232,000.00
Regent Bank, OK	3.69%	10/15/2027	232,000.00	232,000.00
Cfg Community Bank, MD	3.80%	1/12/2028	232,000.00	232,000.00
Union National Bank & Trust Co. Of Elgin, IL	3.95%	1/12/2028	231,000.00	231,000.00
Dmb Community Bank, WI	3.65%	1/12/2028	231,000.00	231,000.00
Illinois Park District Liquid Asset Fund	3.52%		1,275,374.92	775,375.00

PMA Certificates of Deposit, Term Series, and Securities

Town & Country Bank	4.03%	3/2/2026	240,200.00	0.00
Consumers Credit Union	4.29%	3/2/2026	239,700.00	0.00
ServisFirst Bank	4.13%	3/2/2026	239,800.00	0.00
Western Alliance Bank	4.07%	3/2/2026	240,000.00	0.00
Baxter Credit Union	4.03%	3/1/2027	231,200.00	231,200.00
CIBC Bank USA	4.06%	3/1/2027	231,300.00	231,300.00
Affinity Bank, National Association	3.95%	3/1/2027	231,500.00	231,500.00
The First National Bank of McGregor	3.85%	3/1/2027	232,100.00	232,100.00
Bank Hapoalim B.M.	3.95%	3/1/2027	231,500.00	231,500.00
Oklahoma Capital Bank	3.92%	3/6/2028	223,600.00	223,600.00
KS StateBank	4.20%	3/6/2028	221,900.00	221,900.00
Farmers and Merchants Union Bank	4.22%	3/6/2026	239,900.00	239,900.00
Royal Business Bank	4.15%	3/6/2026	240,000.00	240,000.00
NorthEast Community Bank	4.16%	3/6/2026	240,000.00	240,000.00
Transportation Alliance Bank, Inc. d/b/a TAB Bank	4.08%	3/1/2027	231,300.00	231,300.00
Enterprise Bank	4.02%	3/1/2027	231,500.00	231,500.00
US TREASURY N/B, 91282CBP5	3.89%	2/29/2028	999,617.46	999,617.46
PMA Financial iPrime - General	3.55%		6,537,961.31	7,406,356.00
PMA Financial iPrime - Series 2025 Bonds	3.55%		8,240,360.80	8,331,666.00

Reconciling Items(Dep in Transit, O/S Checks, etc.)			(10,537.90)	(178,238.36)
Grand Total-Operating and Capital			\$31,627,438.94	\$31,021,884.04

**Glencoe Park District
Monthly Financial Analysis
March 2026**

	<u>As of</u> <u>3/31/2023</u>	<u>As of</u> <u>3/31/2024</u>	<u>As of</u> <u>3/31/2025</u>	<u>As of</u> <u>3/31/2026</u>
<u>Recreation Department - Programs</u>				
Revenues	1,498,166	1,438,534	1,512,317	1,967,529
Wages	(43,325)	(24,501)	(20,878)	(72,458)
Contractual	(90,630)	(125,688)	(53,203)	(332,444)
Supplies	(10,965)	(2,337)	(17,833)	(17,886)
Excess (Deficiency) Rev over Exp	1,353,246	1,286,008	1,420,403	1,544,741
<u>Children's Circle Department</u>				
Revenue	174,461	184,451	203,509	253,876
Expense	(123,854)	(65,341)	(68,916)	(142,678)
Excess (Deficiency) Rev over Exp	50,607	119,110	134,593	111,198
<u>Fitness Department</u>				
Revenue	5,454	6,080	4,771	6,761
Expense	(3,275)	(2,224)	(2,454)	(5,123)
Excess (Deficiency) Rev over Exp	2,179	3,856	2,317	1,638
<u>Beach Department</u>				
Revenue	64,311	37,444	36,692	22,745
Expense	(13,632)	(11,734)	(10,862)	(7,890)
Excess (Deficiency) Rev over Exp	50,679	25,710	25,830	14,855
<u>Boating Department</u>				
Revenue	41,141	9,332	48,777	51,750
Expense	(9,939)	(9,594)	(10,973)	(5,967)
Excess (Deficiency) Rev over Exp	31,202	(262)	37,804	45,783
Beach/Boating Dept Total:	81,881	25,448	63,634	60,638
<u>Weinberg Department</u>				
Revenue	2,765	4,967	1,940	4,432
Expenses	(14,352)	(15,653)	(14,817)	(22,978)
Excess (Deficiency) Rev over Exp	(11,587)	(10,686)	(12,877)	(18,546)
<u>G & A (Administration)</u>				
Revenue (excl G&A Tfr)	0	0	0	0
Expense	(76,173)	(87,819)	(75,366)	(82,229)
Excess (Deficiency) Rev over Exp	(76,173)	(87,819)	(75,366)	(82,229)
<u>Parks Department</u>				
Revenue	557	11,427	28,865	0
Expense	(69,844)	(53,609)	(77,682)	(48,750)
Excess (Deficiency) Rev over Exp	(69,287)	(42,182)	(48,817)	(48,750)
<u>Rec-Admin/Takiff Department</u>				
Revenues	383,868	593,809	601,374	326,086
Expenses	(165,121)	(131,701)	(128,528)	(127,190)
Excess (Deficiency) Rev over Exp	218,747	462,108	472,846	198,896
<u>Corporate-Admin</u>				
Revenues	797,259	1,286,057	1,317,660	638,651
Expenses	(42,917)	(43,750)	(43,750)	(43,750)
Excess (Deficiency) Rev over Exp	754,342	1,242,307	1,273,910	594,901

IX. Executive Director's Report

Glencoe Park District
April 2026 Board Meeting

**Glencoe Park District
Executive Director's Report
April 2026**

Commission for Accreditation of Park and Recreation Agencies (CAPRA)

The administrative team is conducting a comprehensive review of all aspects of Park District operations in preparation for **CAPRA**. This process provides an opportunity to evaluate and, where necessary, enhance operational practices across the organization. The accreditation effort is expected to span more than one year.

The Commission for Accreditation of Park and Recreation Agencies (CAPRA) is the only national accreditation program for park and recreation agencies, administered through the National Recreation and Park Association. It establishes a comprehensive set of professional standards that evaluate an agency's operations, management practices, and service delivery.

Accreditation through CAPRA signifies that an agency meets nationally recognized best practices in areas such as governance, planning, finance, human resources, and program management. The process involves a detailed self-assessment, documentation review, and an on-site peer evaluation.

Overall, CAPRA accreditation demonstrates a commitment to accountability, continuous improvement, and high-quality service to the community.

IAPD Parks Day in the Capitol and Legislative Conference

Bobby, Adam, and Nate will be joining other Illinois park districts, forest preserves, conservation districts, recreation, and special recreation agencies inside the Illinois State Capitol for **IAPD Parks Day in the Capitol** from 10 am until 2 pm on Tuesday, May 5, where we will have a table to promote the Glencoe Park District. Participating agencies set up colorful displays in the Capitol rotunda and distribute information that showcases the programs, facilities, and services that help people on paths to health, wellness, social connections, affordable childcare, etc. That evening, they will join state representatives at a reception and attend the **legislative conference** the next day. I will not be attending due to the May committee meeting.

Speaking of legislation, thank you to the Board for contacting legislators on a recent bill that would impact our park and recreation services. I will update the Board on any movement on this bill.

GFOA Certificate of Achievement for Excellence in Financial Reporting

The **Government Finance Officers Association of the United States and Canada (GFOA)** has awarded the **Certificate of Achievement for Excellence in Financial Reporting** to Glencoe Park Recreation District for its annual comprehensive financial report for the fiscal year ended February 28, 2025. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. (Appendix C)

Business Department

Staff has prepared the **FY2026/27 Budget and Appropriation Ordinance (BAO)** and has put it on public display since March 19 for the required 30-day public inspection period. The BAO is scheduled to be officially approved by the Board of Park Commissioners at the regular board meeting on April 21, following the public hearing, and will be filed at the County Clerk's Office within the required legal timeline. Again, remember the District has the ability to amend the BAO during the fiscal year, should the Board decide to do so.

The **FY2025/26 Annual Audit** has started. The District's auditors, Lauterbach & Amen, completed their final fieldwork the week of April 13. The first draft of the audit report is expected in late May.

The **annual employee survey** will go live on May 6. We will once again be working with RecStar consulting as an independent outside firm to complete the survey. Results will be presented to the Board in the summer.

John has been reappointed as **Chair of the ICPAS GAAP Governmental Report Review Committee**, reflecting continued recognition of his expertise and leadership in governmental accounting. This committee reviews **Annual Comprehensive Financial Reports (ACFRs)** to ensure they comply with **Generally Accepted Accounting Principles (GAAP)** and uphold high standards of financial transparency and reporting. Participation provides valuable professional development, strengthens industry connections, and enhances the District's credibility and alignment with best practices in governmental finance.

Parks and Facilities

Spring park operations are fully underway, with soccer fields lined and regularly re-striped and ballfields prepared for practices and daily games. Seasonal facility work has progressed, including reinstalling pier railings, assembling greenhouse furnishings, repainting multiple restrooms, and continuing LED upgrades at Takiff. The **boathouse has been de-winterized** in preparation for the boating season, while park-wide services such as porta-potty placement, mowing, tree planting, and invasive weed treatment are actively in progress. Additionally, the ice rink is being prepared for conversion to pickleball use.

With the **FY26/27 budget adopted**, staff have begun gathering proposals and quotes for capital equipment purchases and will bring any items exceeding the \$60,000 bid threshold to the Board for approval. The Parks Department is now fully staffed and continues seasonal hiring efforts, including outreach at New Trier High School and job postings on the Park District website and IPRA, with the goal of hiring two summer seasonal employees.

Coordination with the Village continues to be strong. At the joint **tree nursery**, water service has been installed, and while RPZ installation is pending, interim watering solutions are in place to support initial plantings. Existing nursery trees are scheduled for transplant in late April, with new plantings to follow. The Village has also provided valuable support through temporary parking accommodations

during the maintenance facility construction and ongoing assistance with vehicle and equipment maintenance. In turn, the Park District continues to support the Village through the shared services mowing agreement.

Progress continues across multiple capital projects. **West Park is nearing permit approval**, with issuance anticipated within the next two weeks, and neighbor and school district communications ongoing. The **Greenhouse project is essentially complete**, with final commissioning scheduled and user groups preparing to occupy the space. **Maintenance Center and Ballfield construction** has accelerated, with major infrastructure and utility work largely complete and site restoration underway. The ballfield remains on track for partial use by May 1, though parking and traffic impacts are being closely monitored. **Milton Park improvements**, including the swing bench and willow hut, are now complete.

Glencoe Beach improvements (Phases 1 & 2 and Playground) design has concluded, and the project is advancing through permitting with local and regional agencies. Early feedback is being incorporated ahead of bidding, which is anticipated in May, with Board consideration in June. Construction is currently targeted to begin shortly after Labor Day 2026.

Recreation and Facilities

Spring session began on Tuesday, April 7, with steady enrollment across youth and adult programs. Staff are reviewing program offerings, class locations, and scheduling to identify where adjustments may be needed for next year, including adding sections to high-demand classes or discontinuing classes with consistently low enrollment.

This month, the Early Childhood leadership team focused on **re-registration in Children Circle** to determine available spaces for families on the waitlist. This year, we completed the entire re-registration process through the digital platform RecTrac and did not collect any paper forms. Transitioning to a paperless process supported the District's commitment to sustainability while also making the process smoother and more efficient. The Children's Circle re-registration process is now complete. With re-registration finalized, Appendix A illustrates the available spaces.

Summer Camp registration for 2026 is beginning to level off, with new enrollments now occurring on a weekly rather than daily basis. Program Managers are finalizing seasonal hiring, coordinating field trips, and developing engaging activities to ensure a high-quality camp experience.

Demand for specialty camps remains strong, particularly for **Game On and Finish Strong**, both of which continue to see high enrollment. Game On operates on a weekly registration model, which contributes to its higher overall participation numbers. Additionally, the newly introduced **Before and After Camp care option** for specialty camps is gaining traction, with 21 campers currently enrolled in extended care services.

Overall, **camp revenue** is trending slightly higher than in previous years. Year-to-date projected revenue for traditional camps, including Kinder Korner, Sun Fun, Camp Adventure, and Action Quest,

along with associated AM/PM care, is \$977,246. This compares favorably to \$934,292 in 2025 and \$920,658 in 2024.

Summer beach season staff hiring is nearly complete, with most positions filled. Training is scheduled to begin in mid-May, and the Boat House is set to open on May 17.

Beach season passes went on sale March 12 for residents and March 16 for non-residents. Sales are currently trending below prior years, and a targeted marketing effort is underway to increase participation, including a postcard campaign to all Glencoe residents this month.

Andrew Valett, Program Manager for Athletics, Fitness, and Teen Camps, recently resigned from his position to relocate to Wisconsin to live with his girlfriend. During his just over two years with us, Andrew made a strong impact across his program areas and was a valued member of the team. We appreciate his contributions and wish him all the best in this next chapter.

Please refer to Appendix A for more information on program offerings, detailed registration numbers, and commentary.

Marketing and Communications

Erin and her team have expanded promotional efforts for summer camps, beach passes, and the Northbrook Dog Park. Additional details regarding the Park District's retail operations, digital communications, email marketing initiatives, and social media outreach are provided in Appendix B.

Submitted by:
Lisa Sheppard, CPRP
Executive Director

**Recreation and Facilities Report
April 2026**

Community Engagement & Special Events: Nate Van Allen

<u>Date</u>	<u>Event</u>	<u>Attendance</u>
<u>2/27/26</u>	<u>Flying Foxes</u>	<u>156</u>
<u>3/6/26</u>	<u>Lucky Bingo</u>	<u>~50</u>
<u>3/17/26</u>	<u>Little Leprechaun Parade</u>	<u>~110</u>
<u>3/21/26</u>	<u>Fire & Ice</u>	<u>50</u>

The Takiff Center hosted a full house for the Flying Foxes wildlife program. Attendees learned about a variety of animals, including a live tree sloth. We held an Irish-themed Lucky Bingo event took place in the Community Hall with family participation. Prizes included novelty items such as Lucky Charms, a picture of Ronnie Drew, as well as Glencoe Park District blankets and picnic baskets.

Glencoe Beach hosted the “Fire & Ice” sauna experience in partnership with The Sauna Club. The event included a 90-minute session for the Walk Run Club, with 14 members participating, followed by two community sessions and four private reservations. All slots sold out.

Early Childhood

With re-registration finalized, here are the available spaces. We are actively working through the waitlist and offering tours to interested families. We anticipate completing this process and notifying waitlisted families about availability by the end of April. As of March 25, we have already filled 18 of the open spots for the 26-27 school year. We are currently touring the remaining 5 spaces and anticipate all spots to be filled.

CLASSROOM/AGE GROUP	SPOTS AVAILABLE (through June 2027)
Infants- Jellyfish	4
Young Toddlers- Frogs	1
Toddlers- Turtles	5
Toddler/Two’s- Penguins	10
2s- Starfish	1
3s- Dolphins	0
3/4s- Polar Bear	1
4s- Belugas	1

TOTAL SPACES AVAILABLE	TOTAL SPACES ALREADY CONFIRMED FILLED
23	18

Children’s Circle enrollment continues to be strong. This month, we welcomed one additional Jellyfish participant to the program, while one Beluga child withdrew.

Children’s Circle celebrated St. Patrick’s Day with a leprechaun parade in the Takiff Center gym. It was wonderful to see many Recreation Department staff members join in the festivities. Children had the opportunity to collect age-appropriate trinkets, crawl through a rainbow tunnel, and meet Lisa’s dog, Dottie. The event was filled with smiles and fun for all involved.

Children's Circle Enrollment As of 4/6	2025/26	2024/25	2023/2024	2022/2023	2021/2022
Jellyfish (6 weeks to 15 months)	9	11	8	10	10
Frogs (15 months to 2 years old)	14	13	14	13	14
Turtles (18 months-youngers 2s)	14	14	15	15	15
Penguins (18 months-2 years old)	15	NA	NA	NA	NA
Starfish (older 2s)	15	16	16	15	15
Dolphins (3s)	19	20	20	20	19
Polar Bears (3/4s)	20	NA	NA	NA	NA
Belugas (4s)	19	20	20	20	21
Total	125	94	93	93	94

Preschool camp offerings were reduced this year with addition of two new Childrens Circle rooms. Rooms 208 and 210 are now being utilized for Children’s Circle Penguin and Polar Bear classrooms. Because Teddies camp served two-year-olds, we are no longer able to support the program due to the lack of additional classrooms with attached bathrooms for children who are not yet potty trained.

We also rebranded the Baby Bears camp program to a new offering, Little Bears Explorers. This program highlights Glencoe’s parks, facilities, and community spaces, with each class day meeting at a different location throughout Glencoe.

Preschool Camps As of 3/25	Enrollment			
	2026	2025	2024	2023
Preschool Summer Beginning Week 1	10	12	15	13
Preschool Summer’s Beginning Week 2	15	17	N/A	N/A
Baby Bears	NA	6	3	17
Little Bear Explorers *New*	4	NA	NA	NA
Teddies	NA	18	16	17
Pandas	15	18	35	24
Koalas	15	34	43	38
Total	59	158	209	203

Facilities and Youth-Adult Programming: Ashley Martinez, Adam Wohl, Emily Holmberg, Shannon Stevens

School-Age Camps

Youth/Teen Camps <i>as of 3/31</i>	Enrollment			Projected Revenue		
	2026	2025	2024	2026	2025	2024
Before Camp Care	57	-	-	\$18,551	-	-
After Camp Care	112	-	-	\$60,450	-	-
Kinder Korner	81	49	77	\$173,759	\$129,263	\$186,558
Sun Fun	119	138	139	\$244,375	\$317,410	\$288,717
Camp Adventure	109	113	91	\$215,451	\$245,233	\$184,163
Action Quest	281	139	243	\$264,660	\$242,386	\$261,220
School-Age CIT	36	35	33	\$37,830	\$34,190	\$34,038
Summer's End	97	69	79	\$20,039	\$30,063	\$33,495
Game On! Sports 4 Girls	810	453	424	\$599,225	\$331,495	\$262,880
Finish Strong Athletics	548	280	-	\$1,149,270	\$463,400	-
Aquatics & Sailing	84	108	141	\$123,820	\$129,328	\$152,654
Aquatics & Sailing CIT	10	15	10	\$11,000	\$15,282	\$9,700
Totals	2,344	1,399	1,237	\$2,918,430	\$1,938,050	\$1,413,425

Please notes, data above is based on YTD enrollment and projections for each year.

Kids Club

Kids Club enrollment for the 2026-27 school year continues to trickle in. We are now at 111 registered for next school year. We anticipate this number continuing to grow as we head into the next school year. With some warmer weather Kids Club has been enjoying time outside on the playground and in the field for sports and general activities.

Kids Club <i>As of 3/31</i>	Enrollment		
	2026-27	2025-26	2024-25
AM Kids Club	20	24	19
PM Kids Club	91	92	90
Total	111	116	109

School Day Off Program

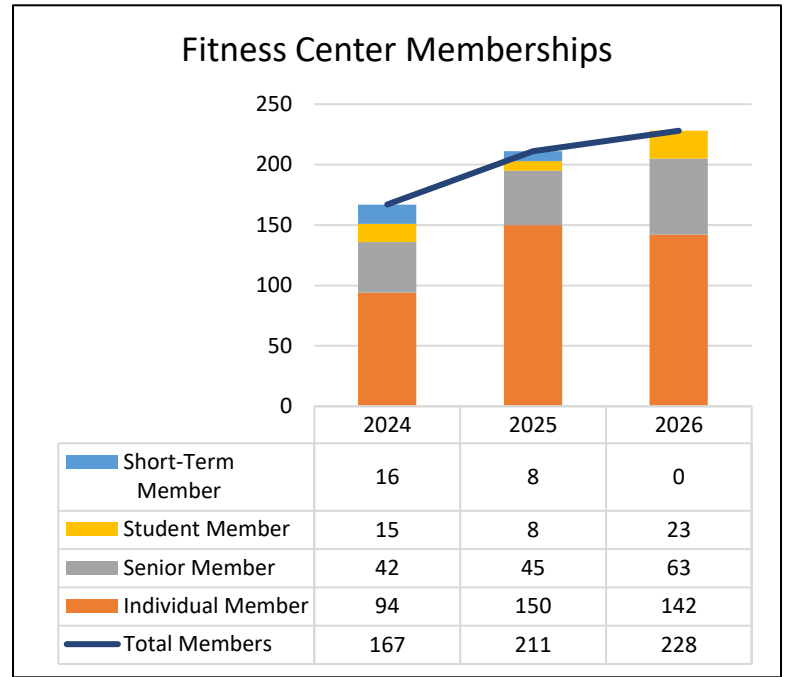
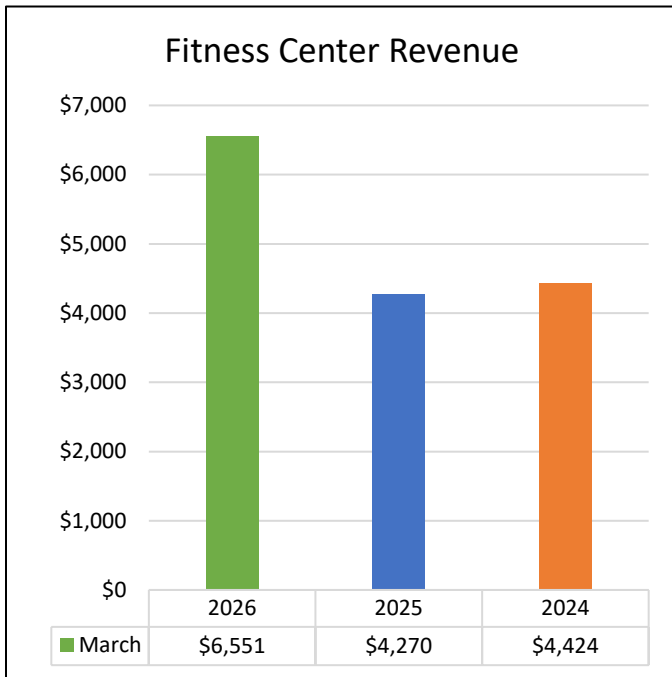
We had an average Spring Break enrollment for our School Day Off trips. New to enrollment this year were daily enrollment options and a weekly option so that families had flexibility. The average was 40 students per day. Students enjoyed trips to Sloomoo Slime Institute, Bowlero, Kids Empire, and AMC Theaters to see the new Mario Movie. The next School Day Out trips are to Water Works and the Lincoln Park Zoo!

School Day Off <i>As of 3/31</i>	Enrollment			Revenue			# of Dates		
	2026	2025	2024	2026	2025	2024	2026	2025	2024
Spring Break Camp	134*	35	19	\$13,859	\$12,979	\$6,909	6	5	5
Spring School Days Off	87	140	44	\$6,873	\$10,508	\$3,184	2	2	1
Total	221	175	63	\$20,732	\$23,487	\$10,093	8	7	6

*allowed enrollment by day in 2026.

Glencoe Fitness

In March, fitness center engagement continued to grow, with total memberships reaching 228, an increase from 211 in 2025. This upward trend highlights continued interest in the facility and consistent usage among members. March revenue totaled \$6,551, up from \$4,270 last year, reflecting strong participation and the benefit of a larger overall membership base.



Walk/Run Club

In March, Walk/Run Club saw strong growth with 103 total participants across four dates, averaging 25.8 participants per week, an increase from February's average of 22.3. Participation continues to trend upward, and we expect this momentum to carry into the warmer spring months. We are testing adding a weekday evening this spring to see if there is interest in expanding the club.

Walk/Run Club Participation Month - March	March	February
Total Walk/Run Club Participants	103	67
# Total Meet Ups Offered in month	4	3
Average Participants per week	25.8	22.3

Spring Programming

Spring session began on Tuesday, April 7.

The Wednesday pre-teen ceramics class continues to see growth with 13 currently registered. This class is co-taught by Will and Chelsea.

General Enrichments & Art <i>As of 3/31</i>	Enrollment			Revenue		
	2026	2025	2024	2026	2025	2024
Play-Well TEKnologies	15	20	15	\$4,664	\$4,800	\$3,600
Chess Scholars	23	29	35	\$4,641	\$7,047	\$5,600
Fashion and Jewelry Design	5	4	16	\$1,381	\$1,600	\$5,312
Coding Classes	20	17	-	\$4,650	\$5,515	-
Youth Art & Drawing	15	43	31	\$3,640	\$13,590	\$10,571
Crafting with Kim	12	17	21	\$6,032	\$8,141	\$9,276
Amazing Minds	6	22	18	\$1,440	\$6,336	\$4,320
iCook	26	13	18	\$7,956	\$4,290	\$6,192
Mad Science	11	15	20	\$3,780	\$4,560	\$5,160
Hands on Science Lab	13	-	-	\$2,750	-	-
Preschool/Youth Ceramics	82	138	108	\$36,455	\$53,528	\$40,791
Adult Ceramics	44	41	43	\$25,808	\$19,930	\$17,696
Adult Art	5	8	15	\$1,335	\$3,290	\$6,551
Total	277	367	340	\$104,532	\$132,627	\$115,069

Athletics <i>As of 3/31</i>	Enrollment			Revenue		
	2026	2025	2024	2026	2025	2024
Hot Shots Sports	103	99	185	\$15,304	\$17,632	\$27,388
Game On!	16	9	35	\$2,464	\$1,778	\$6,556
Pulse Fitness	16	8	12	\$3,744	\$2,080	\$2,723
Soccer Shots	9	9	13	\$1,620	\$1,800	\$2,160
Karate	28	32	25	\$4,970	\$6,316	\$4,430
IBA T-Ball	16	24	27	\$3,520	\$5,254	\$5,712
Finish Strong Athletics	61	66	-	\$15,390	\$20,240	-
Taiga Gymnastics	11	31	-	\$3,420	\$9,970	-
Total	260	278	297	\$50,432	\$65,070	\$48,969

Racquet Programs <i>As of 3/31</i>	Enrollment			Revenue		
	2026	2025	2024	2026	2025	2024
Youth Tennis	154	162	59	\$23,330	\$25,619	\$9,363
Adult Tennis	79	103	18	\$13,902	\$17,359	\$4,440
Adult Pickleball	133	254	247	\$25,323	\$43,540	\$37,223
Total	366	519	324	\$62,555	\$86,518	\$51,026

Facility Rentals

Takiff Center rental inquiries remain steady, with continued interest in birthday parties, baby showers, and graduation celebrations. American Red Cross will host a community blood drive on Wednesday, April 15. The annual Our Place of New Trier Fundraiser is scheduled to return on Saturday, April 18 with over 300 guests expected.

Park Permits and Beach Rentals

Park permits and beach rentals are now officially available for online purchase. While initial activity has been slower than anticipated, we expect inquiries to increase as we move further into the spring and summer season.

Takiff Center Rentals <i>As of 3/31</i>	2026-27	2025-26	2024-25
Revenue	\$7,260	\$9,820	\$22,108

Glencoe Boating & Swimming Beach

Shannon is busy hiring staff for the summer. She is almost fully staffed. Training for the summer will kick off in mid-May with the Boat House opening May 17. Season Passes went on sale March 12 for residents and March 16 for non-residents.

Season passes are down compared to previous years. Shannon will work the marketing team to push beach pass sales.

Beach Passes <i>as of 3/31</i>	2026		2025		2024	
	Passes	Revenue	Passes	Revenue	Passes	Revenue
Resident	305	\$11,895	655	\$20,292	707	\$25,452
Non-Resident	36	\$2,808	97	\$7,372	59	\$4,212
Northbrook	36	\$1,404	56	\$2,128	104	\$3,744
Guest Passes	46	\$2,300	79	\$3,950	73	\$3,650
Totals	423	\$18,407	887	\$33,742	943	\$37,058

Submitted by: Bobby Collins
Deputy Director/Director of Recreation and Facilities

Marketing/Communications Report April 2026

Online Communication

In March, our website recorded 73,000 user events. While this represents a slight dip of 4% from February, the month was defined by a successful resident registration push.

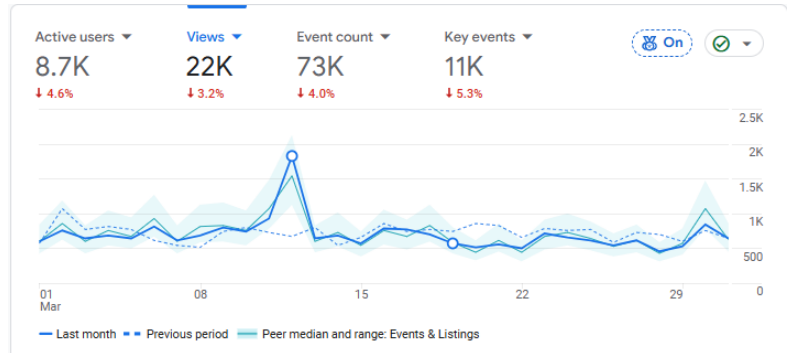
Our primary traffic driver was Resident Registration Day on March 12, which generated 5,875 events (+169% increase over our daily average). This surge was directly supported by our digital program guide, which garnered 4,000 views and 1,100 clicks in the lead-up to registration.

Our most popular webpages for the month are Calendar, Work with Us, Glencoe Beach, Spring Egg Hunt, and Program Guide.

The most popular program clicked from the guide was Puppy Yoga, followed closely by Youth Ceramics and Beach Campout.

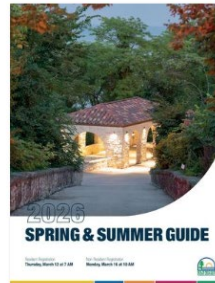
Email Marketing

We sent 12 email blasts to 35,916 targeted email addresses in March. 62% or 21,759 people opened the emails, with a 3% click rate. The open rate is +32% above the industry average. Emails relating to the Egg Hunt, low enrollment preschool programs, and Lucky Bingo were our top performing campaigns.



Spring Summer 2026 Guide statistics

Published on February 11, 2026



TOTAL VIEWS	5.1K	TOTAL DOWNLOADS	32
TOTAL PAGE VIEWS	153.9K	AVERAGE READING TIME	4:00
TOTAL LINK CLICKS	1.4K	TOTAL SHARES	1
TOTAL FAVORITES	0	TOTAL COMMENTS	0

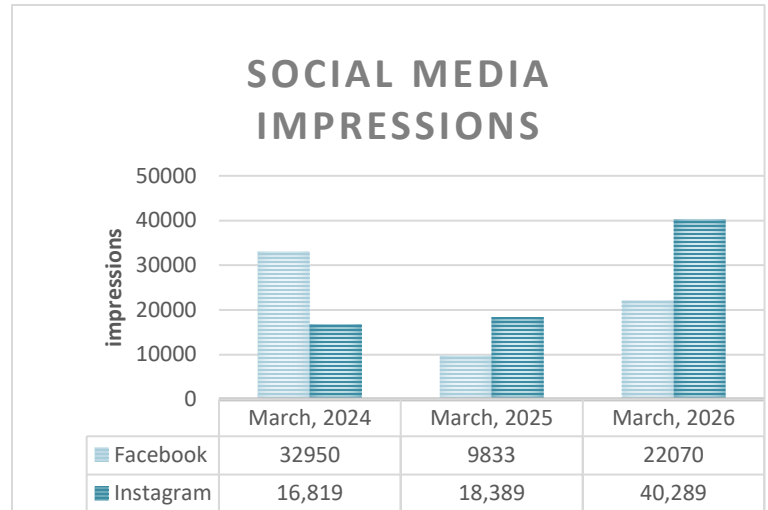


Social Media

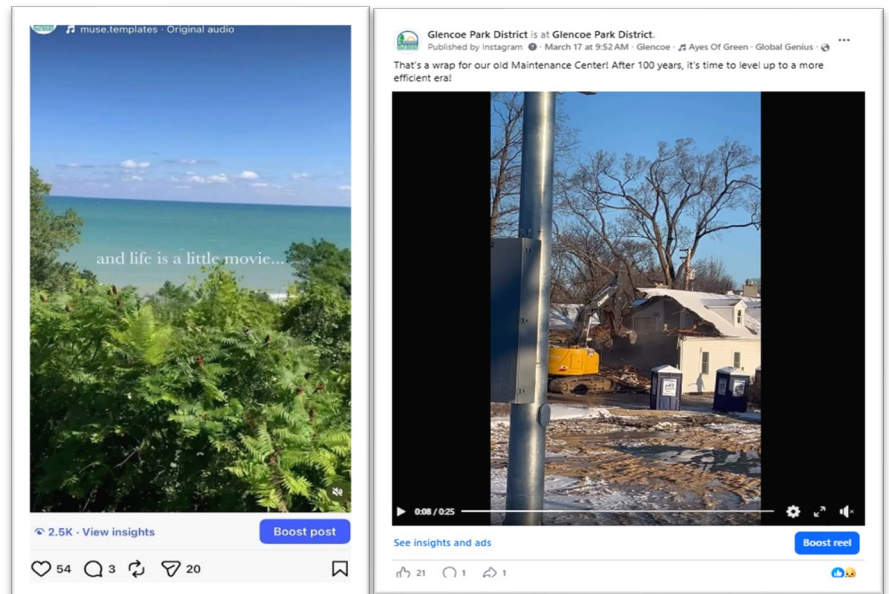
In March, we published 85 total posts, leading to excellent engagement and nearly 64,000 impressions.

A key factor contributing to our engagement was the introduction of a new initiative on Instagram. This month, we implemented a keyword-based DM automation system, marking a significant shift from relying on the traditional "link in bio" call-to-action. By prompting users to comment with a specific word to receive a direct message, we created a more interactive has positively impacted our engagement metrics.

This new tactic complements our content performance, where Instagram Reels were the undisputed leader in reach (563 average). In contrast, on Facebook, our traditional posts achieved a higher average reach (526 average reach) than our Reels (363 average reach). This ongoing success, combined with our new follower growth of +49 (totaling 7,967), demonstrates a healthy social media presence.



user journey, which



Facebook and Instagram posts with the most "likes" in March

Special Event Publicity

Our integrated marketing campaigns in March successfully drew attendance/registration to three special events: Fire & Ice Sauna Experience, the Spring Egg Hunt, and the upcoming Halfway House Happy Hour in April.

This strong public turnout was achieved through a multi-channel strategy utilizing targeted emails, social media, print posters, and digital graphics. These efforts were also used to drive awareness for ongoing initiatives, including spring registration, beach pass sales, and low-enrollment programs.

Submitted by: Erin Classen, Superintendent of Marketing and Communications



**The Government Finance Officers Association of
the United States and Canada**

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Finance Department
Glencoe Park Recreation District, Illinois



The Award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the department or individual designated as instrumental in the government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Morrill

Date: 3/27/2026

X. Action Item

A. Approval of 2026/2027 Budget and Appropriations Ordinance No. 987

Glencoe Park District
April 2026 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and John Cutrera, Director of Finance/HR
SUBJECT: Budget and Appropriation Ordinance (BAO)
DATE: April 21, 2026

FY2026/27 Budget and Appropriation Ordinance (BAO)

We prepared the FY2026/27 Budget and Appropriation Ordinance (BAO), had it reviewed by legal counsel, and put it on public display since March 19 for the required 30-day public inspection period. The BAO is scheduled to be officially approved by the Board of Park Commissioners at the Regular Board meeting on April 21, following the public hearing, and will be filed at the Cook County Clerk's office within the required legal timeline. Again, remember the District has the ability to amend the BAO during the fiscal year, should the Board decide to do so.

**GLENCOE PARK DISTRICT
ORDINANCE NO. 987**

**AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND
APPROPRIATION OF FUNDS FOR THE GLENCOE PARK DISTRICT
FOR THE FISCAL YEAR BEGINNING
MARCH 1, 2026 ENDING FEBRUARY 28, 2027**

WHEREAS, the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, caused to be prepared in tentative form an annual combined Budget and Appropriation Ordinance and the Secretary of this Board made the same conveniently available to public inspection for at least thirty days prior to the date of this Ordinance, and

WHEREAS, a public hearing was held as to such tentative Budget and Appropriation Ordinance on the 21st day of April 2026 and notice of said hearing was given at least one week prior thereto as required by law and all other legal requirements have been complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed are hereby budgeted and appropriated for the corporate purposes of the Glencoe Park District, Cook County, Illinois to defray all necessary expenses and liabilities of said Park District, as specified in Section 2 for the fiscal year.

SECTION 2: The amount budgeted and appropriated for each object or purpose is as follows:

I.	The amount Budgeted and Appropriated for Corporate Purposes:	<u>Budget</u>	<u>Appropriation</u>
	Personnel Services	\$1,050,189	\$1,325,000
	Utilities	\$ 138,661	\$ 175,000
	Contractual Services	\$ 419,979	\$ 520,000
	Supplies	\$ 219,395	\$ 275,000
	Group Health Insurance	\$ 237,573	\$ 300,000
	Dues/Fixed Charges	\$ 1,200	\$ 5,000

Capital Improvements	\$ 250,500	\$ 310,000
Contingency	\$ 7,500	\$ 12,000
Miscellaneous	\$ 51,200	\$ 78,000
General and Administrative	\$ 605,512	\$ 740,000

Total amount Budgeted-Corporate Fund \$2,981,709

Total amount Appropriated-Corporate Fund \$3,740,000

II. The amount Budgeted and Appropriated for Recreation Purposes: Budget Appropriation

Personnel Services	\$4,042,161	\$5,000,000
Utilities	\$ 204,880	\$ 255,000
Contractual Services	\$3,810,459	\$4,800,000
Supplies	\$ 472,267	\$ 585,000
Group Health Insurance	\$ 669,532	\$ 825,000
Dues/Fixed Charges	\$ 15,550	\$ 30,000
Capital Improvements	\$ 33,315	\$ 60,000
Contingency	\$ 10,000	\$ 20,000
General and Administrative	\$ 945,206	\$1,190,000

Total amount Budgeted-Recreation Fund \$10,203,370

Total amount Appropriated-Recreation Fund \$12,765,000

III. The amount Budgeted and Appropriated for Auditing Expenses: Budget Appropriation

Auditing Expenses \$ 17,150 \$ 21,000

Total amount Budgeted-Audit Fund \$ 17,150

Total amount Appropriated-Audit Fund \$ 21,000

IV. The amount Budgeted and Appropriated for Social Security Purposes (Social Security Participation): Budget Appropriation

Soc. Sec. & Medicare Employer Contribution \$ 430,000 \$ 530,000

Total amount Budgeted-Social Sec Fund \$ 430,000

Total amount Appropriated-Social Sec Fund \$ 530,000

V. The amount Budgeted and Appropriated Budget Appropriation

for Pension Purposes (Illinois Municipal Retirement Fund Participation):

Illinois Municipal Retirement Fund Contribution	\$ 340,000	\$ 425,000
Total amount Budgeted-IMRF Pension Fund	\$ 340,000	
Total amount Appropriated-IMRF Pension Fund		\$ 425,000

VI. The amount Budgeted and Appropriated for Insurance Purposes Pursuant to Section 9-107 of the Local Governmental and Governmental Employees Tort Immunity Act:

	<u>Budget</u>	<u>Appropriation</u>
Risk Management Administrative Services	\$ 39,799	\$ 50,000
Risk Management Contractual Services	\$ 22,500	\$ 35,000
Insurance Premiums	\$ 135,500	\$ 160,000
Risk Management Operating Costs	\$ 17,500	\$ 30,000
Risk Management Capital	\$ 130,000	\$ 155,000
Total amount Budgeted-Liability Insurance Fund	\$ 345,299	
Total amount Appropriated-Liability Insurance Fund		\$ 430,000

VII. The amount Budgeted and Appropriated for District's Share of Expense of Joint Recreation Programs for the Handicapped:

	<u>Budget</u>	<u>Appropriation</u>
Special Recreation Programs for the Disabled (N.S.S.R.A. Contribution)	\$ 190,000	\$ 238,000
NSSRA-Required Accessibility Improvements	\$ 270,000	\$ 340,000
Total amount Budgeted-Special Rec. Fund	\$ 460,000	
Total amount Appropriated-Special Rec. Fund		\$ 578,000

VIII. The amount Budgeted and Appropriated for Workers' Compensation:

	<u>Budget</u>	<u>Appropriation</u>
Insurance Premiums	\$ 73,000	\$ 90,000
Total amount Budgeted-Workers' Comp Fund	\$ 73,000	
Total amount Appropriated-Workers' Comp Fund		\$ 90,000

IX. The amount Budgeted and Appropriated for Bond and Interest costs:

	<u>Budget</u>	<u>Appropriation</u>
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Principal	\$ 550,000	\$ 675,000
Interest	\$ 727,969	\$ 910,000
Contractual Services	\$ 750	\$ 10,000

Total amount Budgeted-Bond and Interest Fund	\$ 1,278,719	
Total amount Appropriated-Bond and Interest Fund		\$ 1,595,000

X. The amount Budgeted and Appropriated for Capital Projects:	<u>Budget</u>	<u>Appropriation</u>
Capital Projects & Improvements	\$ 749,500	\$ 935,000
Capital Projects per Master Plan	\$10,291,441	\$12,700,000
Total amount Budgeted-Capital Projects Funds	\$ 11,040,941	
Total amount Appropriated-Capital Projects Funds		\$13,635,000

Summary of Funds Budgeted and Appropriated

	<u>Budget</u>	<u>Appropriation</u>
Corporate Fund	\$ 2,981,709	\$ 3,740,000
Recreation Fund	\$ 10,203,370	\$12,765,000
Audit Fund	\$ 17,150	\$ 21,000
Social Security Fund	\$ 430,000	\$ 530,000
Pension Fund	\$ 340,000	\$ 425,000
Liability Insurance Fund	\$ 345,299	\$ 430,000
Special Recreation Fund	\$ 460,000	\$ 578,000
Workers' Compensation Fund	\$ 73,000	\$ 90,000
Bond and Interest Fund	\$ 1,278,719	\$ 1,595,000
Capital Projects Fund	\$ 11,040,941	\$ 13,635,000
Total Budgeted	\$ 27,170,188	
Total Appropriated		\$33,809,000

Each of said sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the Glencoe Park District to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of March, 2026 and ending the 28th day of February, 2027 for the respective purposes set forth.

SECTION 3: All unexpended balances of the appropriation for the fiscal year ending the 28th day of February, 2026 and prior years to the extent not otherwise reappropriated for other

purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

All receipts and revenues not specifically appropriated, and all unexpended balances in unrestricted funds from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

SECTION 4: Pursuant to law, the following determinations have been and are hereby made a part hereof:

(a) Statement of cash on hand at the beginning of the fiscal year: \$ 27,174,272

(b) Estimate of cash expected to be received during the fiscal year from all sources:
\$ 18,971,617

(c) Estimate of expenditures contemplated for the fiscal year: \$ 27,170,188

(d) Statement of estimated cash expected to be on hand at the end of the fiscal year:
\$ 18,975,701

(e) An estimate of the amount of taxes to be received during the fiscal year is:
\$ 7,159,000

SECTION 5: All ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this Ordinance.

SECTION 6: This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning March 1, 2026 and ending February 28, 2027 or any other fiscal year.

SECTION 7: This ordinance shall be in full force and effect immediately upon its passage

and approval according to law. A certified copy of the Ordinance shall be filed with the County Clerk of Cook County, Illinois, together with the certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

Adopted this 21st day of April 2026 pursuant to roll call vote. Roll Call Vote:

Ayes:

Nays:

Absent:

Ordinance Approved.

Michael Covey, President
Board of Park Commissioners
Glencoe Park District

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE OF SECRETARY

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files, and seal of said Park District, and

I, HEREBY CERTIFY that the foregoing instrument is a true and correct copy of an ordinance entitled: "An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Fiscal Year Beginning March 1, 2026 and Ending February 28, 2027", adopted at a meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 p.m. on the 21st of April, 2026.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of the Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at Glencoe, Illinois, this 21st day of April 2026.

(SEAL)

Lisa M. Sheppard, Secretary
Glencoe Park District
Cook County, Illinois

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE OF CHIEF FISCAL OFFICER

I, Michael Covey, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and that as such Treasurer I am the Chief Fiscal Officer of the corporate authority of said Park District.

I do further certify that the estimated revenues by source anticipated to be received by the Glencoe Park District, Cook County, Illinois for the fiscal year beginning on the 1st day of March, 2026 and ending on the 28th day of February, 2027 as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Property Taxes	\$ 7,159,000
Replacement Taxes	\$ 37,000
User/Program Fees	\$10,502,959
Interest Income	\$ 862,000
Building Rentals	\$ 117,458
Grants/Donations	\$ 120,000
Intergovernmental Agreement	\$ 109,500
Miscellaneous	<u>\$ 63,700</u>
Total Revenue	\$18,971,617

I do further certify that the estimated revenues by source anticipated to be received by the Glencoe Park District, Cook County, Illinois for the fiscal year beginning on the 1st day of March, 2026 and ending on the 28th day of February, 2027 is true and correct.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Chief Fiscal Officer of the Board of Park Commissioners of the Glencoe Park District at Glencoe, Illinois on the 21st day of April 2026.

(SEAL)

Jackie Avitia-Guzman, Treasurer
Glencoe Park District
Cook County, Illinois

X. Action Item

B. Approval of Bobby Collins 10 Years of Service Resolution No. 988

Glencoe Park District
April 2026 Board Meeting

**GLENCOE PARK DISTRICT
BOBBY COLLINS 10 YEARS OF SERVICE RESOLUTION NO. 988**

WHEREAS, Bobby Collins was employed by the Glencoe Park District as the Facility Manager of the Ice Rink and Beach on April 11, 2016 and is currently serving as Deputy Director/Director of Recreation and Facilities;

WHEREAS, he now leads a dedicated team of 27 full-time staff and over 200 part-time and seasonal employees annually, with 90% of staff expressing pride working for the District;

WHEREAS, Bobby transformed the beach operations through focused training programs, operational efficiencies, and improved service quality;

WHEREAS, he has cultivated strong partnerships with sports affiliates and community groups, enhancing the district's service offerings;

WHEREAS, Bobby successfully manages a \$7.6 million annual recreation budget and over 100,000 square feet of indoor space, achieving notable program and facility enhancements and establishing a comprehensive budgeting and review system;

WHEREAS, Bobby played an integral role in the Weinberg Family Recreation Center renovation, a landmark \$7 million project that transformed the recreational space, including securing \$700,000 in donations;

WHEREAS, his commitment to revitalizing community services has led to expansion in vital child-care programs, including Kids Club, summer camp, and full-day preschool;

WHEREAS, Bobby played a pivotal role when we received the NRPA National Gold Medal Award in 2019 and were finalists in 2025, received the Illinois Distinguished Accreditation in 2019 and 2024, and received the IPRA Exceptional Workplace Award in 2018

WHEREAS, his service, dedication, and leadership abilities have had a demonstrated community impact, as showcased by receiving the 2026 IPRA Community Impact Award;

WHEREAS, Bobby has served the Glencoe Park District in a loyal and reliable manner for 10 years, and the residents of Glencoe have benefited from his dedication, professionalism, and other contributions too numerous to note;

NOW, THEREFORE, BE IT RESOLVED, the Glencoe Park District Board of Commissioners, representing all the residents of the Park District, recognize the meritorious service of Bobby Collins and record it in the permanent records of the Glencoe Park District for all to see. This resolution shall be in full force and in effect immediately upon its passage.

ADOPTED this 21st day of April 2026 pursuant to a roll call vote as follows:

AYES: Covey, Reifman, Guzman, Hazan, and Cummins

NAYS: None

ABSENT: None

Michael Covey, President
Board of Park Commissioners

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 988:

BOBBY COLLINS 10 YEARS OF SERVICE

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 21st day of April 2026.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 21st day of April 2026.

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

X. Action Item

C. Approval of Janitorial and Cleaning Services Bid

Glencoe Park District
April 2026 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director, Kyle Kuhs, Director of Parks and Planning and Matt Walker, Assistant Director of Parks and Maintenance
SUBJECT: Approval of “Janitorial and Cleaning Services” Bid
DATE: April 10, 2026

Bids for a three-year contract for Janitorial and Cleaning Services were opened on Thursday, April 9, 2026 at the Takiff Center. Seven bid packages were received from: Vega Building Maintenance, EBM Inc., Vanguard Properties, D'Ambrosio Consulting, Eco Clean Maintenance, Inc., Bravo Services, Inc., and Boye Janitorial Services. Below is the bid breakdown:

Company Name	Takiff Monthly 5x/wk	WFRC 7x/wk	WFRC 5x/wk No Locker Rooms	Beach/Boat House 7x/wk	Estimated Annual Total
Eco Clean Maintenance, Inc.	\$ 19,104	\$ 5,961.00	\$ 14,355.00	\$ 1,500	\$ 40,920
EBM Inc.	\$ 19,421	\$ 6,591	\$ 14,566	\$ 3,305	\$ 43,883
Vega Building Maintenance	\$ 27,000	\$ 6,474	\$ 14,499	\$ 1,129	\$ 49,102
D'Ambrosio Consulting	\$ 31,920	\$ 6,750	\$ 12,150	\$ 7,200	\$ 58,020
Vanguard Properties	\$ 32,760	\$ 7,950	\$ 14,490	\$ 6,180	\$ 61,380
Bravo Services, Inc.	\$ 35,400	\$ 9,456	\$ 19,800	\$ 4,050	\$ 68,706
Boye Janitorial Services	\$ 39,300	\$ 10,650	\$ 27,900	\$ 4,950	\$ 82,800

The District offered a comprehensive facility walkthrough on April 2, 2026, attended by four of the seven bidders. The bid package was reviewed and clear expectations were explained to all bidders present. In addition to the bid package review, staff led the bidders on tours of the Takiff Center, Weinberg Family Recreation Center, and Glencoe Beach facilities, answering any questions pertaining to each. It was noted by staff, Eco Clean was one of only two bidders taking notes as well as pictures in each of the facilities during the bid package review and facility tours. This corroborates the positive reference received from both the Waukegan and Mokena Park Districts.

Recommendation: Approval of the three-year pricing provided by Eco Clean Maintenance, Inc. based on the monthly rates as presented.

Attachments: Eco Clean Maintenance, Inc. bid package and bid tabulation

BID PROPOSAL
FOR
GLENCOE PARK DISTRICT
BY
ECO CLEAN MAINTENANCE, INC.



April 9th, 2026

Glencoe Park District
999 Green Bay Road
Glencoe, IL 60022

Re: Janitorial and Cleaning Services Proposal

Dear Mr. Matt Walker:

I would like to take this opportunity to introduce our company. We are a commercial janitorial company specializing in providing state of the art janitorial services to companies with diversified requirements. We are very confident that our extremely competitive rates and the highest standard of services in the industry could be an added benefit to your company.

QUALITY CONTROL AND EXCELLENT ON PREMISES SUPERVISION are only two of a long list of reasons that separate us from our competition.

In *Eco Clean Maintenance, Inc.* we believe that we offer outstanding customer service and satisfaction that our clients deserve, expect and will receive.

I would appreciate a few moments from your busy schedule to present to you what sets us ahead of the competition and provide you with the competitive rates.

Thank you for your time.

YOUR SATISFACTION MEANS OUR SUCCESS!

Sincerely,

Dylan Meyer
Sales Manager
Eco Clean Maintenance, Inc.
773-616-9009



GLENCOE PARK DISTRICT
SPECIFICATIONS
FOR
Janitorial and Cleaning Services

FOR THE
GLENCOE PARK DISTRICT



GLENCOE PARK DISTRICT
Parks & Maintenance Department
999 Green Bay Road
Glencoe, IL 60022

Contact: Matt Walker
(847) 835-3030

3/26/2026



Dear Bidder:

Enclosed you will find: specifications, bidding materials for the **Janitorial and Cleaning Services** project for the Glencoe Park District.

All pertinent information is included in the bid specifications and bidders are encouraged to schedule a visit to the site to examine the existing conditions.

We look forward to receiving your Bid Proposal and working together with you on this project.

If you have further questions or need to meet at a specific site, please call me at (847) 835-3030, Monday through Friday, 7 a.m. to 4:00 p.m.

Sincerely,

Matt Walker
Assistant Director of Parks & Maintenance
Glencoe Park District



INVITATION TO BID

Sealed bids for the provision for Landscape Maintenance Labor Services will be received by the Glencoe Park District at our office, 999 Green Bay Road, Glencoe, IL 60022. Bids will be received until exactly **1:30p.m. on April 9th, 2026** at which time they will be publicly opened and read. Bids submitted after the closing time will be returned unopened. No oral, telephone or email proposals or modifications will be considered.

Proposals shall be submitted on the attached BID FORM with acknowledgment of any and all addenda. No Bidder may withdraw their proposal after the hour set for the opening thereof, or before award of the contract, unless said award is delayed for a period exceeding sixty (60) calendar days.

The Owner has determined that the Illinois Prevailing Wage Act does not apply to the work performed under this Contract.

The Owner reserves the right to reject any or all bids, to waive minor informalities in any bid, or to make award in the best interest of the Owner. The lowest bid will be determined on the basis of the base bid, the base bid plus any accepted alternates, or based upon unit pricing in the District's sole discretion. Whether a bidder is a responsible bidder will be determined on the basis of all publicly available information concerning the performance of the bidder.

Only bid proposals in compliance with the provisions of the Contract Documents will be considered. No bids shall be withdrawn after the opening of bids for a period of sixty (60) days after the date of opening.

Sincerely,

Matt Walker
Assistant Director of Parks and Maintenance
Glencoe Park District

Janitorial and Facility Cleaning Services

Cover Page

Bid Title: Janitorial and Cleaning Services

Client: Glencoe Park District

Location: Glencoe, Illinois

Prepared For: Public Bid Submission

Prepared By: Eco Clean Maintenance, Inc.

Date: 4/7/26



Bid Instructions

1. Bids shall be submitted in a sealed envelope or approved electronic format as designated by the Glencoe Park District.
 2. All blanks must be completed in ink or typed.
 3. No alterations or erasures shall be permitted unless initialed by the bidder.
 4. Pricing shall be submitted in Section 8 (Pricing Schedule).
 5. Bidder shall submit all required certifications and signature pages.
 6. The District reserves the right to reject any or all bids and to waive informalities.
 7. Late bids will not be accepted.
-

Bid Summary

Purpose of Proposal

This proposal is submitted in response to the Glencoe Park District's Request for Proposal for Janitorial and Cleaning Services at the facilities listed below. The proposer shall provide routine and periodic cleaning services in accordance with the scope, frequencies, and pricing outlined herein.

Scope of Services

The Contractor shall provide comprehensive janitorial and custodial services for the facilities identified in this bid packet. Services shall include all labor, supervision, and transportation necessary to maintain the premises in a clean, sanitary, and orderly condition unless otherwise noted.

Service Locations

Facility Addresses

- **(A) Takiff Center Pre-School:** 999 Green Bay Road, Glencoe, IL 60022
 - **(B) Weinberg Family Recreation Center:** 305 Randolph Street, Glencoe, IL 60022
 - **(C) Glencoe Bathing/Boating Beach:** 55 Hazel Avenue, Glencoe, IL 60022
-



Supply Responsibility:

The District shall provide consumable restroom and classroom supplies, including soap, paper products, disinfectants, floor cleaners, bowl cleaner, and trash liners as well as other cleaning supplies such as cleaning tools including vacuums, brooms, dust brooms, rags, brushes, floor machines, mops/mop buckets. If additional supplies or different cleaning supplies are desired, they will be at the sole cost of the winning contractor and with prior approval of the Glencoe Park District.

Facility A:

Takiff Center Pre-School: 999 Green Bay Road, Glencoe, IL 60022

- **Service Frequency:**
 - **12 months** (Five (5) days per week)
 - **Service Start Time:** After 7pm Monday – Friday (but before 6am the following day)
 - **Service Coordination:** Services shall be performed at times approved by the District to avoid disruption of facility operations.

Areas Included in Standard Services

ENTRANCE / LOBBY / OFFICES

- Spot clean entrance doors (interior & exterior glass)
- Vacuum entrance matting; roll mats & mop hard floors
- Empty trash & recycling; replace liners (including exterior receptacles)
- Sweep/vacuum vinyl floors; damp/wet mop in main entrance and offices
- Remove cobwebs (upper & lower corners)
- Spot clean walls for marks & smudges

HALLWAYS / CORRIDORS

- Empty trash & recycling bins; wipe receptacles; replace liners
- Dust mop tile floors; spot mop as needed
- Auto scrub vinyl daily with floor scrubber
- Spot clean internal window glass free of smudges and fingerprints
- Clean & disinfect water fountains
- Dust ledges, baseboards & moldings (low reach)
- Dust high reach areas (vents, lights)
- Remove cobwebs



- Clean baseboards, edges & corners

RESTROOMS (Shared between classrooms)

- Restock toilet paper, paper towels, soap & supplies
- Empty trash, diaper bins, replace liners
- Clean & disinfect partition handles & dispensers
- Disinfect door handles, partition handles & switches
- Sweep & damp/wet mop floors
- Clean & sanitize toilets, sinks
- Clean mirrors, glass & chrome
- Mop floors
- Dust corners high/low weekly

CLASSROOMS (214, 215, 217, 219, 222, 224)

- Empty trash & recycling; replace liners
- Spot clean glass on side of doors, handles & switch plates
- Restock paper towels & soap
- Clean kitchenette sinks, counters, cabinet faces
- Vacuum carpeted areas
- Dust mop & damp mop vinyl floors
- Dust window sills & horizontal surfaces
- Dust high reach areas (vents, lights, fans)
- Clean baseboards, edges & corners

Facility B

Weinberg Family Recreation Center: 305 Randolph Street, Glencoe, IL 60022

- **Service Frequency:**
 - **December – February** (Seven (7) days per week)
 - **Service Start Time:** After 9:00pm Monday – Thursday. After 11pm Friday - Sunday
 - **March – November** (Five (5) days per week) unless otherwise specified
 - **Service Start Time:** After 7pm Monday - Friday
 - **Service Coordination:** Services shall be performed at times approved by the District to avoid disruption of facility operations.



Areas Included in Standard Services

The Proposer shall provide cleaning services for the following areas daily unless specified otherwise:

- Entrances and vestibules (two [2])
 - Waiting area and lobby
 - Program rooms
 - Hallways and common corridors
 - Restrooms
 - Locker rooms and basement (DEC-FEB only)
 - Recreation room
 - Kids Club area (five [5] times per week)
 - Stairwells (four [4])
 - Elevator
-

Entrances and Waiting Areas

- Empty trash receptacles and remove refuse to designated disposal areas
 - Clean entrance doors and glass surfaces (interior and exterior)
 - Clean and disinfect reception counters
 - Vacuum carpeted surfaces and walk-off mats
 - Damp mop hard floor surfaces
 - Clean and disinfect tables, benches, and seating
 - Spot clean interior glass and sidelights
 - Dust metal entrance thresholds
 - Dust high-reach areas, including vents and grills
 - Remove and clean beneath walk-off mats
 - Clean baseboards, carpet edges, and corners
-

Recreation Room, Program Room, and Kids Club

- Empty trash and recycling containers
- Clean and disinfect drinking fountains
- Clean and disinfect tables, counters, and high-touch surfaces
- Damp mop hard floor surfaces
- Clean interior glass
- Secure designated doors upon completion of services
- Detail vacuum Kids Club area (five [5] times per week)
- Dust window ledges, picture frames, baseboards, and moldings
- Clean telephones



- Dust high-reach areas including shelves, vents, and grills
- Vacuum and clean upholstered furniture
- Clean chair bases and rungs
- Clean baseboards, carpet edges, and corners

Stairwells and Elevators

- Clean and disinfect handrails, railings, and spindles
- Sweep and damp mop stairs and landings, including removal of scuff marks
- Disinfect elevator buttons
- Damp mop hard floor surfaces
- Spot clean walls for marks and smudges

Restrooms

- Clean and disinfect toilets, urinals, sinks, and fixtures
- Empty trash and sanitary receptacles
- Clean and polish mirrors, glass, and chrome
- Disinfect door handles, dispensers, partitions, and light switches
- High dust vents, partitions, doors, and mirrors
- Vacuum and damp mop ceramic and resilient floor surfaces
- Restock restroom supplies as provided by the District

Locker Rooms (December – February Only)

- Empty Trash receptacles
- Disinfect door handles
- Sweep/Vacuum floors
- Wet mop floor and benches

Facility C:

Glencoe Bathing and Boating Beach: 55 Hazel Avenue, Glencoe, IL 60022

- **Service Frequency:**
 - **Memorial Day Weekend – Labor Day Weekend** (Seven (7) days per week)
 - **Service Start Time:** After 11pm - Before 7am
 - **Service Coordination:** Services shall be performed at times approved by the District to avoid disruption of facility operations.



Pricing Schedule

Recurring Services

Takiff Center Early Childhood Classrooms

- Monthly Janitorial Services Fee: 5 Days/wk \$ 1,592

Weinberg Family Recreation Center

- Monthly Janitorial Services Fee: 7 Days/wk \$ 1,987
- Monthly Janitorial Services Fee: 5 Days/wk \$ 1,595 (not including locker rooms)
- Monthly Janitorial Services Fee: 5 Days/wk \$ 1,661 (including locker rooms, Dec-Feb)

Glencoe Beach and Boat House

- Monthly Janitorial Services Fee: 7 Days/wk \$ 550



References

REFERENCE #1

Item	Information
Project Name	Waukegan Park District
Contact Person	Javi Martinez
Phone Number	847-782-3621
Project Location (City/State)	Waukegan, IL
Scope of Work Description	Daily janitorial services provided at the Field House
Completion Date (Month/Year)	May 2018-Present

REFERENCE #2

Item	Information
Project Name	Will County
Contact Person	Alan LaVeille
Phone Number	779-702-1500
Project Location (City/State)	Joliet, IL
Scope of Work Description	Daily janitorial services provided at various county facilities (Over 20 buildings totaling over 600,000 sq. ft.)
Completion Date (Month/Year)	December 2016-Present

REFERENCE #3

Item	Information
Project Name	Mokena Park District
Contact Person	Jim VanGennep
Phone Number	708-372-8867
Project Location (City/State)	Mokena, IL
Scope of Work Description	Daily janitorial services provided at The Oaks Recreation and Fitness Center
Completion Date (Month/Year)	March 2010-Present



CERTIFICATIONS AND SIGNATURE

The undersigned has checked the plan(s), specifications and the above figures and understands that he shall be responsible for any errors or omissions based upon these specifications as submitted on the Bid Form.

It is understood and agreed that the Glencoe Park District reserves the right to accept or reject any or all bids and to waive any formality in any bid received.

The undersigned further declares that this bid is made without any connection with any person making another bid for the same contract, that the bid is in all respects fair and without collusion or fraud, that no member of the Glencoe Park District Board of Commissioners or other officer of the Glencoe Park District, or any person in the employ of the Glencoe Park District is directly or indirectly interested in this bid, or in any portion of the profits thereof.

FIRM NAME: Eco Clean Maintenance, Inc.

ADDRESS: 515 W. Wrightwood Ave.

CITY: Elmhurst STATE: IL ZIP: 60126

PHONE (773) 616-9009 FAX (773) 930-3353

WEB ADDRESS: www.ecocleanmaintenance.com E-MAIL: dmeyer@ecocleanmaintenance.com

Bid Form is not valid unless properly signed:

SIGNATURE:  TITLE: President

DATE: 4/3/26



ADDENDUM

Each bidder for this project shall be responsible for acknowledging all addenda that are issued by the Glencoe Park District during the bidding period. In the appropriate place, please sign for each addendum received.

ADDENDUM NO. 1

Alvado Gabato
Signature

President

Title

ADDENDUM NO. 2

Signature

Title

ADDENDUM NO. 3

Signature

Title

ADDENDUM NO. 4

Signature

Title

ADDENDUM NO. 5

Signature

Title

ADDENDUM NO. 6

Signature

Title

ADDENDUM NO. 7

Signature

Title



CONTRACTOR'S CERTIFICATION OF ELIGIBILITY

In Compliance 720 ILCS 5/33E-11:

Eco Clean Maintenance, Inc., a (n) Corporation
Print name of Contractor Individual, Partnership, and Corporation

As part of his bid on the above referenced contract, hereby certifies that the Contractor is not barred from bidding on the above referenced contract as a result of a violation of either Section 33E-3 Bid-rigging or 33E-4 Bid-stating of Article 33E of the Illinois Criminal Code, 720 ILCS 5/33E-1, et. seq., as amended.

4/3/26
Date

Contractor
By: [Signature]
Its: President
Title

STATE OF ILLINOIS)
COUNTY OF COOK) SS _____

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

ARXAPIUSZ GRABOWSKI appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: 04/03/26 Notary Public: [Signature]





AFFIDAVIT OF EXPERIENCE (This Affidavit must be executed)

STATE OF IL)
COUNTY OF COOK) SS: _____

Arkadiusz Grabowski, being duly sworn, says that he
is Sole Owner/President of Eco Clean Maintenance, Inc.
(sole owner, member of firm, corporate official) (Individual, firm)

_____, which has done work for the following parties of or
(Corporate name) the general kind and approximate magnitude required under this Contract:
(List project name, contact, and phone number)

Will County/Alan LaVeille/779-702-1500

And that Eco Clean Maintenance, Inc. owns or has available for
(He, said firm, said corporation) immediate use on the proposed work the following
Plant and equipment:

All necessary janitorial equipment and supplies to complete the scope of work outlined
in these bid specifications

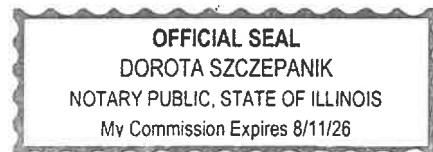
And that Israel Cortez will be assigned to work under this (name of
Superintendent) Contract, and that his experience in this kind of work is as follows:

Over 10 years of experience with our company overseeing contracts similar in size and
scope

(Signature) *Arkadiusz Grabowski*

Subscribed and sworn to before me this 3 day of APRIL, 2026.

Dorota Szczepanik
Notary Public





LIST OF SUBCONTRACTORS AND SUPPLIERS

The subcontractors and suppliers listed below will be involved in this contract work in the assignments listed. We understand that any deviation from this list must be requested and approved in writing ten (10) days before the start of the work that is involved.

Failure to complete this list will result in rejection of bid.

Legal name, current telephone number and address of all subcontractors must be included.

Subcontractors

Work Assignment

None	

Suppliers

Material

None	



**CERTIFICATE OF COMPLIANCE DRUG FREE
WORKPLACE ACT**

Illinois Compiled Statutes, Ch. 30, Sec. 580/1 et seq.

Eco Clean Maintenance, Inc. contractor under a certain contract dated TBD

with the Glencoe Park District for Janitorial Services hereby certifies that said contractor shall, as a condition of the aforesaid contract, provide a drug free workplace by:

A. Publishing a statement:

1. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited at the contractor's workplace or work site;
2. Specifying the actions that will be taken against employees for violations of such prohibition.
3. Notifying the employee that, as a condition of employment on such contract, the employee will:
 - a. abide by the terms of the statement; and
 - b. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.

B. Establishing a drug free awareness program to inform employees about:

- 1 the dangers of drug abuse in the workplace;
2. the contractor's policy of maintaining a drug free workplace;
3. any available drug counseling, rehabilitation, and employee assistance programs; and
4. the penalties that may be imposed upon employees for drug violations.

C. Making it a requirement to give a copy of the statement required by subsection (A) to each employee engaged in the performance of the contract and to post the statement in a prominent place in the workplace.



- D. Notifying the Glencoe Park District within 10 days after receiving notice under part (b) of paragraph (3) of subsection (A) from an employee or otherwise receiving actual notice of such conviction.
- E. Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by an employee who is so convicted as required by paragraph (H) below.
- F. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- G. Making a good faith effort to continue to maintain a drug free workplace throughout implementation of the foregoing.
- H. Employee sanctions and remedies. A contractor shall, within 30 days after receiving notice from an employee of a conviction of a violation of a criminal drug statute occurring in the workplace:
 1. Take appropriate personnel action against such employee up to and including termination; or
 2. Require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Contractor:

By: *Shady Jalow*

Its: President

SUBSCRIBED AND SWORN to

before me this 3 day of APRIL, 2026

Dorota Szczepanik
Notary Public





SEXUAL HARASSMENT POLICY CERTIFICATION

As part of his/her proposal on the enclosed Contract, the undersigned ("Contractor") hereby certifies that Contractor has in full force and effect a written sexual harassment policy in accordance with the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), including at least the following:

1. a statement on the illegality of sexual harassment;
3. a description of sexual harassment, utilizing examples;
4. an internal complaint process, including penalties;
5. the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
6. directions on how to contact the Department and the Commission; and
7. protection against retaliation, as provided by Section 6-101 of the Act.

Contractor further certifies that such policy shall remain in full force and effect throughout the term of the Contract.

Contractor: Eco Clean Maintenance, Inc.

(Print Name of Contractor)

Signed: *Arkadiusz Grabowski*

(Signature of Authorized Officer)

Printed Name of Signatory: Arkadiusz Grabowski

As It's: President

(Title of Signatory)

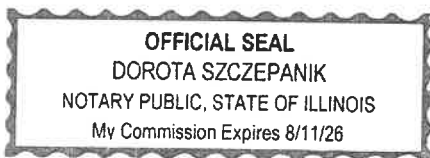
Date: 04/03, 2026 *****

STATE OF ILLINOIS)
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

ARKADIUSZ GRABOWSKI appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of Contractor, and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of Contractor.

Dated: 04/03/2026



(Notary Public) [Notary Seal]

Dorota Szczepanik



CONTRACT FOR PROJECT

*This agreement, made this **XXth** day of **Month**, 2026 between the Glencoe Park District (hereinafter referred to as "District") and **Contractor**, hereinafter referred to as "Contractor." The District and the Contractor are sometimes hereinafter referred to as "Party" and collectively as "Parties."*

WITNESSETH

That the District and Contractor, for the consideration hereinafter named, agree as follows:

Section I-Contract Documents

The Contract consists of this document together with _____ the Invitation for Bid and the completed bid/proposal form and any addenda thereto as modified by the Parties, all of which are attached hereto ("Contract Documents"). These documents represent the entire agreement between the parties, and no statement, promise or inducement made by either Party to the other that is not contained therein shall be binding. The terms or conditions of this Contract may not be modified, except in writing signed by all the parties.

Section II- Contract Work

The Contractor shall provide the materials, services, and equipment to fully execute the Work described in the Contract Documents. The Work shall be furnished and completed in accordance with the Contract Documents.

Section III- Date of Commencement and Final Completion

The Work shall commence upon issuance of Notice to Proceed.

The Contractor shall be completed with the work by the date set forth in the Invitation for Bid.

Time is of the essence for all matters concerning this Contract.

Section IV- Contract Sum

The District agrees to pay the Contractor for the performance of the Contract Work in the manner set forth in the Contract Documents. The Contract Sum is: **dollar amount in words (\$X,XXX.XX)**. Payment(s) shall be made to the Contractor by the District only after the Contractor has fully performed the Contract Work and fulfilled the terms of the Contract Documents.

Section V- Change Orders

A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all of the following:

- .1 The change in the Work;
- .2 The amount of the adjustment, if any, in the Contract Sum; and
- .3 The extent of the adjustment, if any, in the Contract Time.

A Construction Change Directive is a written proposal or request for information prepared by the Owner directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly. A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order. If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

- .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- .2 Unit prices stated in the Contract Documents or subsequently agreed upon;
- .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee

If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Owner shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, the Contractor shall keep and present, in such form as the Owner may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs shall be limited to the following:

- .1 Costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Owner;
- .2 Costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;
- .3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;
- .4 Costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the change; and
- .5 Costs of supervision and field office personnel directly attributable to the change.

A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

Section VI - Additional Terms

1. The contractor, subcontractors, and suppliers shall perform all work required for the Project in a good and workmanlike manner.
2. The District has determined that the Illinois Prevailing Wage Act does not apply to this Contract.
3. Contractor shall comply with all applicable laws, regulations, and rules promulgated by any Federal, State, County, Municipal and or other governmental unit or regulatory body now in



effect during the performance of the work, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Contract. By way of example, the following are included within the scope of the laws, regulations and rules referred to in this paragraph, but in no way operate as a limitation on the laws, regulations and rules with which Contractor must comply: all forms of Workers Compensation Laws, all terms of the Equal Employment Opportunity Clause of the Illinois Fair Employment Practices Commission, the Illinois Preference Act, Illinois Substance Abuse Prevention on Works Projects Act, the Social Security Act, Statutes relating to contracts let by units of government, all applicable Civil Rights and Anti-Discrimination Laws and Regulations, and traffic and public utility regulations.

4. For any site work, Contractor shall contact J.U.L.I.E. (1-800-892-0123) and have the worksite checked for buried utility lines prior to work.
5. Any and all documents and improvements subject to this Contract are, at all times, property of the District.
6. The Contractor shall coordinate its Work, including without limitation, deliveries, storage, installations, and construction with that of all others on the Project through communication with the Owner. The Contractor shall be responsible for the space requirements, locations, and routing of its equipment. In areas and locations where the proper and most effective space requirements, locations and routing cannot be made as indicated, the Contractor shall, prior to installation, meet with all others involved to plan the most effective method of installation.
7. Contractor shall file a written substance abuse prevention program with the District for the prevention of substance abuse among its employees prior to the commencement of the Contract Work.

Section VII- Insurance

8. Contractor shall procure and maintain for the duration of this Contract, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of Work hereunder by the Contractor, the Contractor's agents, representatives, employees or subcontractors. The cost of such insurance shall be borne by the Contractor. Contractor shall submit a Certificate of Insurance complying with the terms herein prior to mobilization.
 - A. Contractor shall procure and maintain for the duration of this project, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the Contractor's operation and use of the premises. The cost of such insurance shall be borne by the Contractor. Minimum Scope of Insurance. Coverage shall be at least as broad as:
 - i. Broad Form Comprehensive General Liability, or the most recent revision.
 - ii. Worker's Compensation insurance as required by statute and Employers Liability insurance.
 - B. Minimum Limits of Insurance - Provider shall maintain limits no less than:
 - i. General Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability



Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this location or the general aggregate limit shall be twice the required occurrence limit.

- ii. **Workers' Compensation and Employers Liability:** Workers' Compensation limits as required by statute and Employers Liability limits of \$1,000,000 per accident and \$1,000,000 per disease.

C. Deductibles and Self-Insured Retentions

Any deductible or self-insured retentions must be declared to, and approved by, the District. At the option of the District, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its officers, elected and appointed officials, employees, volunteers, and agents; or the contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions - The policies are to contain, or be endorsed to contain, the following provisions:

- i. **General Liability:** The District, its officers, elected and appointed officials, employees, volunteers and agents are to be covered as additional insureds as respects: liability arising out of premises owned, occupied, or used by the contractor and/or arising out of activities performed on or on behalf of the contractor. The coverage shall contain no special limitations on the scope of protection afforded to the District, its officers, elected and appointed officials, employees, volunteers, or agents.
- ii. The contractor's insurance coverage shall be primary insurance as respects the District, its officers, elected and appointed officials, employees, volunteers, and agents. Any insurance or self-insurance maintained by the District, its officer, elected and appointed officials, employees, volunteers, or agents shall be excess of the Contractor's insurance and shall not contribute with it.
- iii. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the District, its officers, elected and appointed officials, employees, volunteers, or agents.
- iv. Coverage shall state that the contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

E. Worker's Compensation and Employers Liability Coverage:

The insurer shall agree to waive all rights of subrogation against the District, its officers, elected and appointed officials, employees, volunteers, and agents for losses arising from the use of the premises.

F. All Coverages:

Each insurance policy required by this clause shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt required, has been given to the District.

G. Acceptability of Insurers:

Insurance is to be placed with insurers licensed to do business in Illinois.

H. Verification of Coverage:

Contractor shall furnish the District with certificates of insurance and with original endorsements if applicable effecting coverage required by this clause. The



certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and endorsements are to be received and approved by the District before the premises are occupied. The District reserves the right to require complete certified copies of all required policies, at any time.

9. Indemnification Clause.

Contractor shall, to the fullest extent permitted by law, waive any and all rights of contribution against the District and shall indemnify the District and its officers, elected and appointed officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs) arising out of or resulting from the performance of the Contractor's work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, to the extent it is caused by any wrongful or negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right to indemnity that the District would otherwise have. The Contractor shall similarly, protect, and indemnify the District, its officers, elected and appointed officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses, including, but not limited to, legal fees, incurred by reason of Contractor's breach of any of its obligations under, or Contractor's default of any provisions of the Contract. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation or Disability Benefit Acts or Employee Benefit Acts. The rights and obligations of this Subsection shall survive the voluntary or involuntary termination of this Contract.

Section VIII- Assignment

This Contract is non-assignable in whole or in part by either Party, and an assignment shall be void without the prior written consent of District, whose consent shall not be unreasonably withheld.

Section IX- Contractor Status

Contractor acknowledges that it is an independent contractor; that it alone retains control of the manner of conducting its activities in furtherance of this Contract; that it as well as any persons or agents as it may employ are not employees of the District; and that neither this Contract, nor the administration thereof, shall operate to render or deem either party hereto the agent or employee of the other.

Section X- Waiver of Terms

Waiver of any of the terms of this Contract shall not be valid unless it is in writing and signed by all Parties. The failure of claimant to enforce the provisions of this Contract or require performance by opponent of any of the provisions shall not be construed as a waiver of such provisions or affect the



right of claimant to thereafter enforce the provisions of this Contract. Waiver of any breach of this Contract shall not be held to be a waiver of any other or subsequent breach of the Contract.

Section XI- Compliance with Freedom of Information Act.

Contractor agrees to maintain, without charge to the District, all records and documents for projects of the District in compliance with the Freedom of Information Act ("FOIA"), 5 ILCS 140/1 et seq. In addition, Contractor shall timely produce records which are responsive to a request received by the District under FOIA so that the District may provide records to those requesting them within the required statutory time frames. If additional time is necessary to compile records in response to a request, then Contractor must timely notify the District and if possible, the District will request an extension so as to comply with FOIA. In the event that the District is found to have not complied with FOIA due to Contractor's failure to produce documents or otherwise timely or appropriately respond to a request under FOIA, then Contractor shall indemnify and hold the District harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

Section XII – Human Rights Act

Pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) ("Rights Act"), all Contractors/Vendors and Subcontractors must have in force and effect a written sexual harassment policy which includes at a minimum the following provisions:

1. a statement of illegality of sexual harassment;
2. the definition of sexual harassment under Illinois law;
3. a description of sexual harassment utilizing examples;
4. an internal complaint process, including penalties;
5. the legal resource, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
6. directions on how to contact the Department and the Commission; and
7. protection against retaliation as provided by Section 6-101 of the Rights Act.

The Contractor understands, represents and warrants to the District that Contractor and its subcontractors (for which the Contractor takes responsibility to ensure that they comply with the Rights Act) are in compliance with Section 2-105 of the Rights Act and will remain in compliance with Section 2-105 of the Rights Act for the entirety of the work. A violation of Section 2-105 is cause for the immediate cancellation of this Contract. However, any forbearance or delay by the District in canceling this Contract shall not be construed as, and does not constitute, either the District's consent to such violation or a waiver of any rights the District may have, including without limitation, cancellation of this Contract.

Section XIII - Other Applicable Laws

This contract shall be governed by the laws of the State of Illinois, which are incorporated herein. Any suit brought to enforce the provisions of this suit shall be filed in the Circuit Court of Cook County, Illinois, but only after exhausting all possible administrative remedies. In any suit or action arising under this Contract, the prevailing party shall be entitled to an award of reasonable attorney's fees and costs of litigation. No suit or action shall be maintained by the Contractor, its successors or assigns, against the District on any claim based upon or arising out of this Contract or out of anything done in connection with this Contract unless such action shall be commenced within one year of the voluntary or involuntary termination of this Contract.



Section XIV – Further Assurances

Contractor agrees to sign, execute and deliver, or cause to be signed, executed and delivered, and to do or make, or cause to be done or made, upon written request of the District, all agreements, instruments, papers, acts or things, supplemental, confirmatory or otherwise, as may be reasonably required by the District for the purpose of or in connection with goods and services described in the Contract.

IT IS MUTUALLY UNDERSTOOD AND AGREED that the Contractor shall have the full control of the ways and means of performing the work referred to above and that the Contractor or its employees, representatives or subcontractors are in no sense employees of the District, it being specifically agreed that the Contractor bears the relationship of an independent contractor to the District.



IN WITNESS WHEREOF the parties hereto have set their respective hands and seals the day and year first above written.

GLENCOE PARK DISTRICT

ATTEST:

By: _____

By: _____

CONTRACTOR

By: _____

Contractor
Company

ECO-CLEAN MAINTENANCE, INC.

I. COMPANY BACKGROUND

Eco-Clean Maintenance, Inc. has been engaged in the contracting business under the present name for over 16 years. It is a corporation established on December 12, 2008 in State of Illinois. The Company's Owner/President, Eric Grabowski has 25 years of experience in commercial cleaning business.

COMPANY INFORMATION:

Eco-Clean Maintenance, Inc.

Attn.: Eric Grabowski

Phone: 773-310-2002

515 W. Wrightwood Ave.

Elmhurst, IL 60126

Currently we employ 85 full and part-time janitorial staff members and 13 support staff members. Our Company's Safety Supervisors are responsible for training of the new as well as the existing employees on a regular basis. Moreover, in order to provide our clients with the best quality of services, our supervisors are also required to complete the follow-up training every 6 months during their employment.

In Eco-Clean Maintenance, Inc. we believe that from major construction projects to daily commercial cleaning is of the utmost importance in maintaining a professional business facility. Therefore, our cleaning abilities are limitless: from post-construction projects to regular daily office cleaning. We utilize the latest in state-of-the-art equipment as well as products including but not limited to 3M, Rubbermaid, Johnson Diversey, and Spartan. Our commercial cleaning services include: carpet cleaning, window cleaning, power washing, tiles and grout, post-construction cleanup, and 24-hour emergency service.

QUALITY CONTROL AND EXCELLENT ON PREMISES SUPERVISION are only two of a long list of reasons that separate us from our competition.

In Eco-Clean Maintenance, Inc. we believe that we offer outstanding customer service and satisfaction that our clients deserve, expect and will receive.

YOUR SATISFACTION MEANS OUR SUCCESS!

II. COMPANY OVERVIEW

Our HR Department, Hiring Manager is responsible for recruiting process, which includes the interview stage and employees screening procedures. Among all required forms, we always insist on filing out Form I-9 to verify prospective candidate's legal status. At all times, without exception, we require at least 4 documents showing claimed legal status. Upon the satisfactory results from character screening, verification of previous employment and recommendation letters, the candidate is interviewed by our Hiring Manager.

In Eco-Clean Maintenance, Inc. we believe that personnel's attire stands for Company's good image. Therefore, our employees are required to wear Company's uniform: T-shirts with company's logo and the matching work pants. Also, the Identification Badge is attached to the uniform.

Israel Cortez will be assigned to your facilities as an Area Supervisor. He has been working for our company for over 9 years and has 13 years of experience. He will be engaged in monitoring service levels and staff performance as well as he will be also responsible for communication between the Client and the cleaning crew.

Our Company will not provide any cleaning staff at your facility without prior training. At least two weeks prior to the first day of the contract, each employee will be required to take training classes and pass the performance test. In Eco-Clean Maintenance, Inc. we believe that employees are the most important factor of Company's outstanding performance. Therefore, in order to meet with the Clients' requirements, proper, and professional training is mandatory. Our Clients can be assured that all our personnel is required to complete 2 weeks of extensive training program prior to being assigned to new task. The employees who will be actively engaged in the janitorial services at your facility are our highly trained and skilled staff members with average 5 years of experience who have performed satisfactorily on other contracts the company was awarded. Crew members who will be assigned to the facilities will be required to pass the ongoing training and education program to ensure compliance with state and federal training requirements. Therefore, our company will employ a mandatory training for all

contracted employees at least quarterly. Crew members who will be assigned to your facilities speak English fluently.

Eco will train 2 additional cleaning members who will be ready to fulfill the duties in case of absenteeism of main cleaning crew. Our company operates 24 hours a day. Both, the Supervisor and the Assistant Supervisor will be available 24 hrs. Eco-Clean Maintenance, Inc. will offer emergency clean-up services at your facility during normal business hours within 2-4 hours notice during the weekday, weekday evening, and weekend evening.

As a recognized Company among the janitorial and custodial services providers, our Company has established Quality Assurance Program in order to provide our Clients with professional and outstanding services. In order to meet with the Clients' requirements and regularly expand superior standards of service, we systematically examine the level of our services.

In Eco-Clean Maintenance, Inc. we are aware of diversity of services required by different Clients. Therefore, we organize a "Personalized Quality Plan" for our Clients in order to meet with the mandatory responsibilities. We combine the procedure with the methods and frequencies for required work using the quality standards.

Another way of keeping our employees safe and providing our clients with the best quality of service is through our safe work procedures. Our employees are required to recognize the simple procedures, like how to protect their own health and provide the safety work environment when performing particular job. In Eco-Clean Maintenance, Inc. we provide our workers with customized operating procedures guidelines which differ from one another and depend in the type of performing work. The standards procedures include the following regulations:

- Material handling;
- Electrical safety;
- Emergency evacuation;
- Variety of required and allowed products, etc.

Eco-Clean Maintenance, Inc.

Quality Control

Quality control is important because high quality service is the name of the game. Thus, it needs to be monitored at the highest level. The first step in quality control is training. Getting the staff properly trained is paramount to high quality work. Each staff member undergoes training and testing phase before going out into the field. Once they have successfully passed their written and field tests they are placed on crew, where they work under the supervision of a crew leader and field supervisor. Right off the bat, you know you are getting a trained and tested staff. Beyond that, there are frequent check-ups and professional development training that occur on an ongoing basis for the entirety of one's career at Eco Clean.

Once our staff is trained and out in the field, they need to understand the scope of the job. Therefore, communication is a key in the providing high quality service. The first line of communication is a clear outline of the duties. This is achieved by easy-to-read daily cleaning checklists for the staff to follow. This allows the staff to clearly see what needs to be done that day, as well as gives the crew chief/supervisor an easy method to monitor that the work is being completed properly. The staff will use the checklist to execute the cleaning, while the supervisor will use the same checklist to monitor that the work has been completed and the level of satisfaction of the work. These checklists and notes can also be reviewed by the customer if they are interested to see the progress of the day-to-day operation of the project. Furthermore, we are always available to receive feedback from our customers, whether it be via telephone or email. We pride ourselves on our responsiveness, as we know our success is based wholly on your satisfaction.

Now our trained staff and supervisors are armed with a clear plan of action to attack this project. What happens when the plan is not perfectly executed? If work is not completed, or is not completed to a satisfactory level, the supervisor will determine the course of action to remedy the situation. These courses of action range from altering the order of cleaning, to improving cleaning technique, to improving time management, etc. Here is where our crew chiefs/supervisors act as teachers/coaches and guide our staff towards the goal of providing the highest level of service possible.

Therefore our quality control plan is a three pronged attack: Training, communication and guidance/rectification.

ECO-CLEAN MAINTENANCE, INC.

TRAINING OUTLINE AGENDA

TRAINING SESSION NOVEMBER 7, 2024

(Initial training for employees begins prior to the first day on the job, and periodic training sessions are conducted thereafter, either on an individual or a group basis)

I. Training Overview introduced by Company's President

Training improves morale, teaches methods, develops supervisory skills, builds team spirit, and increases supervisory knowledge and confidence. Our training program was designed to achieve standardization of training for all custodial workers, and is presented by our Training Coordinator and first-line supervisors.

To function effectively, all employees must know when to work, where to work, for whom to work, what work to do, and how best to complete the work. The objective is to quickly orient both inexperienced and experienced workers to the high quality standards of provided services.

Classroom training in cleaning methods and safety procedures reduces the time required to be spent with each employee, allowing for a smooth transition from trainee to a productive staff member.

II. Industry Overview

- A. Factors affecting cleaning
- B. Commercial Cleaning
- C. Advantages and disadvantages

III. Cleaning Processes - General cleaning procedures

- A. Wet
- B. Dry
- C. Low Moisture
- D. Other

IV. Systems Approach to Cleaning - Cleaning methods and use of products and equipment

- A. Manufacture
- B. Installation
- C. Prevention
- D. Vacuuming
- E. Spotting
- F. Cleaning
- G. Finishing
- H. Crew Procedures
- I. Equipment Care

V. Spot and Stain Removal

- A. The Basics
- B. Chemicals
- C. Permanent Damage
- D. Urine
- E. Other Specialized Spots

VI. Safety

- A. Chemical (Proper use of dilution of cleaning chemicals)
- B. IAQ/Indoor Environmental Quality
- C. Equipment
- D. Slip, Trip and Fall
- E. PPE
- F. MSDS
- G. Reporting
- H. Soil and Cleaning Theory

VII. Carpet Color and Dying

- A. Spot
- B. Full Room
- C. Side Match

VIII. Water Damage Restoration Basics

NOTE: After the training sessions are completed, a self assessment by the trainee is requested by the trainer, followed by a Trainer evaluation which determines the competencies of each new staff member. Trainee's that do not meet our required level of comprehension are NOT permitted to move on to "in field" training until our Training Coordinator feels that they are ready to do so.



ECO CLEAN MAINTENANCE, INC.

EQUIPMENT DAILY CHECKLIST AND SAFETY INSPECTION FORM

Assessment Date: _____

Location / Project: _____

Supervisor/Manager Name: _____ Contact Phone: _____

Safety is our serious concern in the janitorial services business. Therefore, please consider the following safety tips while operating the equipment:

1. Equipment is in good working order.
2. Equipment functions are operable.
3. Warning labels in a clearly visible area.
4. Equipment is regularly maintained.
5. If extension cords are provided, they are in good condition with not cuts or fraying.
6. Instruct employees on the operation of equipment and properly demonstrate how to start and use the equipment as well as how to stop it in an emergency.
7. Provide the employees with a copy of the manufacturer's operating manual.
8. Provide safety warnings such as not placing body parts near moving components.
9. Do not smoke or use any type of flame around gas-powered equipment and do not refill gasoline tanks while motors are running or while equipment is hot.

Y N N/A

1. Safety Issues

- Are all dangerous parts of machinery guarded? Y N N/A
- Are they maintained properly and in good working order? Y N N/A
- Do they create any additional hazards for the user? Y N N/A
- Are they sufficiently far from the danger zone to prevent access or injury? Y N N/A

2. Information and Training

- Has everyone (staff and supervisors) received training in the safe use of the equipment? Y N N/A
- Have staff maintaining the equipment been trained? Y N N/A

3. Specific Hazards

- Is the use of the equipment restricted to those staff trained to use it? Y N N/A
- Is the equipment suitable for purpose? Y N N/A

- Are existing systems of work adequate to protect against the following:
 - Article or substance falling off or being ejected from the machine?
 - Overheating or fire?
 - Discharge of dust, gas, liquid, vapor or other substance?
 - Any high or low temperature parts of the machine?
 - Does the equipment capable of excessive heat?
 - Any other hazards?

- Are there suitable and appropriate means of isolating the equipment from its source of power.....
- Are they clearly identifiable and easily accessible?.....

4. Maintenance and Inspection

- Is maintenance of the equipment carried out.....
- If a maintenance log is required, is it up-to-date?
- Can maintenance be carried out without risk to health and safety?.....
- Is inspection of the equipment carried out and are sufficient records kept?

5. Safe Use

- Is the equipment only used in an appropriate environment?
- Adequate lighting?
- Adequate temperature?
- Adequate space around the machine to allow safe and easy access?.....
- Do the controls (eg. start/stop) operate in a safe manner?.....
- Are the controls clearly marked and visible?
- Are the emergency stop controls located at appropriate and accessible points which will bring the equipment to a complete stop in a safe manner?
- Will the emergency stop controls switch off all sources of energy after stopping?.....

6. Safety Signs and Warnings

- Where necessary, are there appropriate warning signs, eg. Noise warnings, restrictions on use, prohibited actions etc?

Briefly explain item(s) having problems	Inspection Date	Date Repaired	Comments

ECO-CLEAN MAINTENANCE, INC.

SUBSTANCE ABUSE PREVENTION POLICY

- 1) ECO-CLEAN MAINTENANCE, INC.** is committed to protecting the safety, health, and well-being of its employees and all people who come into contact with its workplace(s) and property, and/or use its products and services.
- 2) Recognizing that drug and alcohol abuse pose a direct and significant threat to this goal, Eco-Clean Maintenance, Inc.** is committed to ensuring a substance-free working environment for all of its employees
- 3) ECO-CLEAN MAINTENANCE, INC.** therefore strictly prohibits the illicit use, possession, sale, conveyance, distribution, or manufacture of illegal drugs, intoxicants, or controlled substances in any amount or in any manner.
- 4) In addition, ECO-CLEAN MAINTENANCE, INC.** strictly prohibits the abuse of alcohol or prescription drugs.
- 5) Any violation of this policy will result in adverse employment action up to and including dismissal and referral for criminal prosecution.**

ECO-CLEAN MAINTENANCE, INC.

EQUAL EMPLOYMENT OPPORTUNITY POLICY

Eco-Clean Maintenance, Inc. is committed to providing a non-discriminatory employment environment for its employees.

The policy of Eco-Clean Maintenance, Inc. is to fully comply with applicable federal state and local laws, rules and regulations in the area of non-discrimination in employment. Discrimination against employees and applicants due to race, color, religion, sex [including sexual harassment], national origin, disability, age [40 years or older], military and veteran status is prohibited. Violations of this policy will be subject to discipline, up to and including termination.

Equal employment opportunity and non-discriminatory commitments include, but are not limited to, the areas of hiring, promotion, demotion or transfer, recruitment, discipline, layoff or termination, rate of compensation and company sponsored training.

All employees are expected to comply with Equal Employment Opportunity Policy. Managers and supervisors who are responsible for meeting business objectives are expected to cooperate fully in meeting Eco-Clean Maintenance, Inc.'s equal employment opportunity objectives.

An employee who believes he or she has been discriminated against must immediately report any incident to the company's Human Resources Manager.

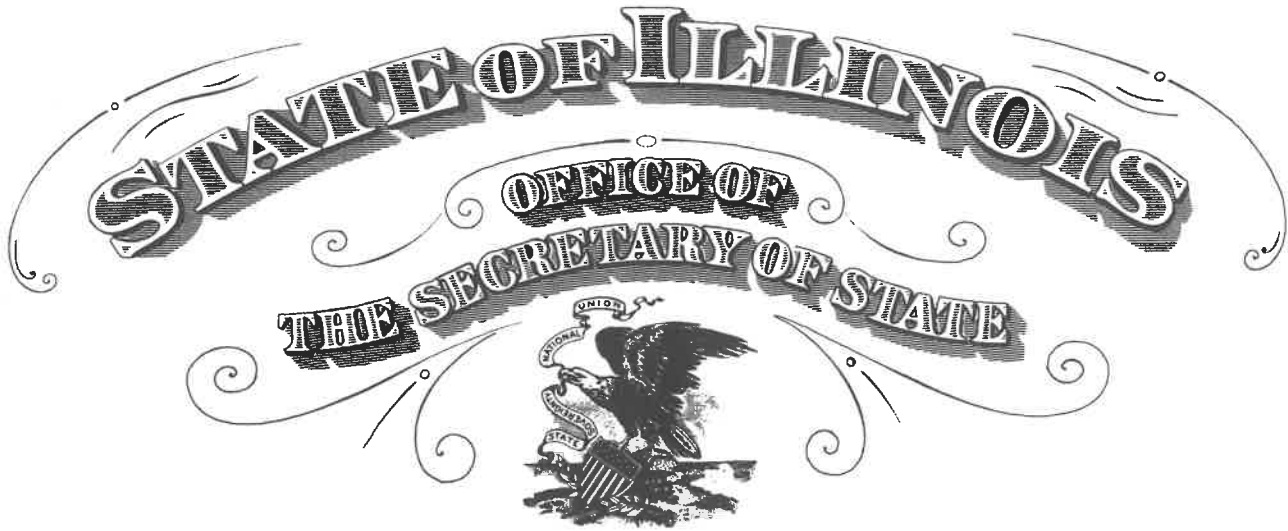
The company will not tolerate retaliation against any employee who reports acts of discrimination to provide information in connection with any such complaint.

If you have any questions regarding this policy, please contact Eco-Clean Maintenance, Inc.'s Human Resources Manager.

Eco-Clean Maintenance, Inc. is an equal opportunity employer.

File Number

6647-166-7



To all to whom these Presents Shall Come, Greeting:

I, Alexi Giannoulas, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that

ECO-CLEAN MAINTENANCE INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON DECEMBER 12, 2008, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.



In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this 15TH day of JUNE A.D. 2023 .

Authentication #: 2316603428 verifiable until 06/15/2024
Authenticate at: <https://www.ilsos.gov>

Alexi Giannoulas
SECRETARY OF STATE



GreenBusinessBureau

Eco-Clean Maintenance Inc.

Having demonstrated their commitment to promoting and implementing business practices that are environmentally responsible, and having met the standards set forth by the Green Business Bureau, is hereby granted membership and recognized as a member in good standing.

Marcos Cortez

Marcos Cortez, LEED AP, CEO and Co-founder

MEMBER SINCE 2013

Bid Tabulation: 2026 Janitorial and Cleaning Services

4/9/2026 1:30 PM

Company Name	Addendum #1	Takiff Monthly 5x/week	WFRC 7x/week	WFRC 5x/week No locker rooms	WFRC 5x/week w/locker rooms	Beach and Boat House 7x/week
Vega building maintenance	✓	2,250 /month	2,158 /month	1,611 /month	1,750 /month	\$376.25/week
EBM Inc	✓	1,618.42 /month	2,197.03 /month	1,618.42 /month	1,640.75 /month	1,101.80 /month
Vanguard	✓	2,730 /month	2,650 /month	1,610 /month	1,640 /month	2,060 /month
D'Ambrosio	✓	2,660 /month	2,250 /month	1,350 /month	1,600 /month	2,400 /month
ECO clean	✓	1,592	1,987	1,595	1,661	550

Bravo	✓	2,950	3,125	2,200	2,750	1,350
Boyle Technical Service	✓	3,275	3,550	3,100	3,250	1,650

X. Action Item

D. Approval of Landscape Services Bid

Glencoe Park District
April 2026 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director, Kyle Kuhs, Director of Parks and Planning and Jared Barchenger, Parks Maintenance Manager
SUBJECT: Approval Landscape Services Bid Package
DATE: April 10, 2026

On Thursday, April 9, staff received bids for a three-year contract for “Landscape Maintenance Labor.” This service is utilized by the District to augment staffing levels in areas of need, such as weeding, mulching, edging, planting, pruning, and other general landscape duties.

The use of this contracted labor allows the District to ensure reliable, experienced support throughout the spring, summer, and fall months. The District can request labor for as many or as few days as needed in a given week and can increase usage during peak periods, such as leading up to the Fourth of July, and decrease usage during periods of lower demand or unfavorable weather conditions.

These crews are experienced landscape professionals who understand industry standards and best practices, allowing them to work more independently and require less day-to-day oversight than traditional seasonal staff. The rate provided includes labor, equipment, truck, fuel, and related costs, while District staff assign tasks and monitor overall quality and performance.

A total of one bid was received from Fleck’s Landscaping for this contract. The proposed rates are as follows:

- 2026: \$46.00/hour
- 2027: \$46.00/hour
- 2028: \$46.00/hour

While only one bid was received, staff evaluated the proposed pricing against the previous contract and prior bid results. Under the 2023 contract, Fleck’s Landscaping provided services at a rate of \$44.40/hour. The proposed increase represents a modest adjustment and is within an acceptable range given current market conditions. Below is the bid table from the 2023 bidding for context:

Company	2023 Rate	2024 Rate	2025 Rate
Fleck’s Landscaping	\$44.40	\$44.40	\$44.40
Milieu Landscaping	\$44.90	\$44.90	\$44.90
Yellowstone	\$66.50	\$68.50	\$70.50

Fleck’s Landscaping has served as the District’s contractor for these services since 2023 and has demonstrated reliable performance, responsiveness, and quality workmanship. Staff have been pleased with their services and their ability to meet the District’s operational needs.

Recommendation:

Staff recommends approval of a three-year contract with Fleck’s Landscaping for Landscape Maintenance Labor at a rate of \$46.00/hour for 2026 through 2028.

Attachments: Bid package and Bid Tabulation

Bid Tabulation: 2026 Landscape Labor

4/9/2026 2:30 PM

Company Name	Year 1 hourly rate	Year 2 hourly rate	Year 3 hourly rate		
XXXXXX flecks Landscaping	46 hr	46 hr	46 hr		

**GLENCOE PARK DISTRICT
SPECIFICATIONS
FOR
LANDSCAPE SERVICES AGREEMENT
AT THE
GLENCOE PARK DISTRICT**



**GLENCOE PARK DISTRICT
Parks & Maintenance Department
999 Green Bay Road
Glencoe, IL 60022**

**Contact: Jared Barchenger
(847) 835-7999**

3/5/2026

Dear Bidder:

Enclosed you will find: specifications, bidding materials for the **LANDSCAPE SERVICES AGREEMENT** for the
Glencoe Park District.

All pertinent information is included in the bid specifications and bidders are encouraged to schedule a visit to the site to examine the existing conditions.

We look forward to receiving your Bid Proposal and working together with you on this project.

If you have further questions or need to meet at a specific site, please call me at (847)835-7999, Monday through Friday, 7 a.m. to 4:00 p.m.

Sincerely,

Jared Barchenger

Parks Maintenance Manager

Glencoe Park District

INVITATION TO BID

Sealed bids for the provision for Landscape Maintenance Labor Services will be received by the Glencoe Park District at our office, 999 Green Bay Road, Glencoe, IL 60022. Bids will be received until exactly **2:30 PM on April 9th 2026** at which time they will be publicly opened and read. Bids submitted after the closing time will be returned unopened. No oral, telephone or email proposals or modifications will be considered.

Proposals shall be submitted on the attached BID FORM with acknowledgment of any and all addenda. No Bidder may withdraw their proposal after the hour set for the opening thereof, or before award of the contract, unless said award is delayed for a period exceeding sixty (60) calendar days.

The Owner has determined that the Illinois Prevailing Wage Act does not apply the work to be performed under this Contract.

The Owner reserves the right to reject any or all bids, to waive minor informalities in any bid, or to make award in the best interest of the Owner. The lowest bid will be determined on the basis of the base bid, the base bid plus any accepted alternates, or based upon unit pricing in the District's sole discretion. Whether a bidder is a responsible bidder will be determined on the basis of all publicly available information concerning the performance of the bidder.

Only bid proposals in compliance with the provisions of the Contract Documents will be considered. No bids shall be withdrawn after the opening of bids for a period of sixty (60) days after the date of opening.

Sincerely,

Jared Barchenger

Parks Maintenance Manager

Glencoe Park District

PROJECT DESCRIPTION

Section 1: General

The Glencoe Park District is seeking to augment our staffing levels with laborers provided by a contractual landscape company to meet the following standards: deliver landscape maintenance labor services. This bid is for a 3-year period with the park district. The landscape maintenance provided will work under the direction of a designated Glencoe Park District employee. Landscape maintenance includes trimming, edging, planting, fall and spring cleaning, sod restoration, snow plow damage repair, tree trimming, and general landscape duties, and other assigned non-prevailing wage job duties as deemed appropriate. Work will typically be directed and performed under the direction of the Parks Maintenance Manager. Days per week, days per month, and total number of days worked will vary based on weather and park district needs, but will generally be 8 hours per day 3-7 days per week including weekends as needed. The working months are typically from early April to Mid-November, however, some winter work might be needed upon request. Total labor hours for the year is anticipated to be between 2000-3000.

a. Hours & Days of Work

Laborers shall report to the Glencoe Park District maintenance yard at 7:00 AM and expect to work until 3:30 PM. An unpaid lunch will be a half hour (30 minutes) to match our crews. Days of the week may vary at times, and we may also request some weekend hours.

b. Working Conditions/Tasks

Laborers would complete a number of tasks including weed pulling, watering, planting with direction, trimming, raking wood chips, and digging. Laborers would have access to the Glencoe Park District public restrooms and water fountains. The Contractor will provide uniforms and appropriate PPE. Glencoe Park District supervisors will provide direction on site locations, internal standards of care, etc.

c. Transportation/Tools/equipment

The contracted landscape company would provide laborers with an F-350/F-450 style dump truck to use while completing district tasks. Contractor would provide fuel for the vehicle. Overnight storage of the dump truck could be permitted with discussion. Dump truck should be in relatively good operational and aesthetic condition. All employees operating vehicles on district premises must possess a valid driver license. The contractor shall come to work each day with the necessary tools to complete general landscaping tasks. Things like: two backpack blowers, rakes, shovels, spades, hand saws, and weed removal tools. Other hand tools and small equipment can be requested by the Glencoe Park District with prior notice.

d. Efficiency/Communication

It is the expectation of the Glencoe Park District that laborers take supervisory direction without complaints or pushback. At least one laborer should be fluent in English, we expect continuity between staff each day. It is our request we have at least one constant worker each day (we don't want a new person each day).

Please see below for a detailed overview and scope of each activity. All duties and assignments will be at the direction of the Director of Parks and Planning, the Parks Operations Supervisor or another designated employee of the Glencoe Park District.

Section 2: Landscape Maintenance Task Groups

Landscape maintenance is separated into five task groups: Horticultural Maintenance, Landscape Material Installation, Tree and Shrub Maintenance/installation, Restoration and Repair, and General Maintenance. Under these tasks groups the district shall supply all materials, soil, mulch, plants and other related items of the districts' possession and ownership. The contractor shall be responsible for providing the tools, equipment and labor necessary for carrying out the tasks listed below.

a. **Horticultural Maintenance**

The purpose of these operations is to maintain the landscape material in an appealing and healthy manner. To accomplish this, the Landscape Maintenance Worker shall be responsible for:

- Cultivating soil in flower beds and planter pots
- Weeding beds and planter pots
- Inspecting and maintaining plant material
- Rejuvenating mulch
- Removing annual and fall plants at the end of their seasons
- Replacing any annual plants that die

The District shall have final authority to determine whether plants are being maintained in the above-referenced condition, and whether a plant needs replacement.

b. **Landscape Material Installation**

Under the direction of the Parks Operation Supervisor, the Landscape Maintenance Worker shall assist in the planting and removal of landscaping material including, but not limited to, annual flowers, perennial flowers, trees, shrubs, sod grass seed and blanket, and any other landscaping materials deemed appropriate by the district.

c. **Tree and Shrub Maintenance**

Tree and shrub maintenance work includes:

- Perform maintenance of the ornamental trees, evergreens, and shrubs
- Perform pruning of trees and shrubs
- Planting trees and shrubs

d. **Restoration and Repair**

- Sod restoration and snow plow damage repair are also included in the scope of landscape maintenance. Sod restoration includes:
 - Sod installation

- Snow plow damage repairs include:
 - Basic site repair
 - Installation of black dirt
 - Sowing of grass seed
- e. General Maintenance
The District reserves the right to modify, increase, or decrease the quantity of materials, the frequency and/or the number of tasks including location at any time. Landscape Maintenance Worker shall only perform duties NOT covered under the Illinois Prevailing Wage Act

Section 3: Personnel

Contractor shall provide two (2) employees to perform services who are competent, capable, courteous, and qualified. Contractor personnel must be able to speak and understand English. If any such employee fails to perform services in a manner satisfactory to the District, the Contractor shall, upon notice from the District, immediately replace such employee with another employee satisfactory to the District. A personnel change initiated in by the Contractor shall be first discussed with the District. The District will have the final determination if a change in personnel initiated by the Contractor is warranted.

Bidder should demonstrate that the proposed manpower level on which it has based its Price Proposals is sufficient and can be reasonably expected to meet or exceed the requirements needed to perform the Service. A minimum working crew of two persons must be assigned to complete the Services.

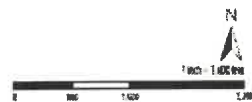
Section 4: Subcontractors

No subcontracting will be permitted.

Areas below labeled "Glencoe Park District Park" are all potential working locations.



- Legend**
- Glencoe Park District
 - Village of Glencoe Open Space
 - Chicago Botanic Garden
 - Glencoe Park District Park
 - Metra Property
 - Forest Preserve
 - Glencoe Beach
 - Golf Course
 - School



BID FORM

Hourly Rate Per Person

Year 1. \$46.00

Year 2. \$46.00

Year 3. \$46.00

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Section 4: Subcontractors

No subcontracting will be permitted.

BID FORM

Hourly Rate Per Person

Year 1. \$46.00

Year 2. \$46.00

Year 3. \$46.00

FRONT END SUPPLEMENTAL

- A. No bids may be withdrawn after the official opening. All bids submitted must be valid for a minimum period of sixty (60) days after the date set for the bid opening.
- B. All bids submitted will be accepted at face value. Errors and omissions will be interpreted as to the intent of the Bidder in each case.
- C. All Bidders are requested to notify the Park District immediately of any errors or omissions that are encountered in the Contract Documents. If a mistake in the Contract Documents is discovered after the bid opening, the Park District will be the sole judge of whether the mistake requires the submission of new bids. This decision is final and not subject to recourse. Errors and omissions by bidders on the Bid Proposal Form cannot be corrected after the bid opening. The bid will be rejected if the error or omission on the Bid Form results in a material defect. If the Bidder makes computational or arithmetic errors in calculating the aggregate cost of the Work in the Bid Proposal Form, however, the Park District may correct that error.
- D. Should a Bidder find, during the examination of the Contract Documents or after their visit to the project site, any discrepancies, omissions, ambiguities, or conflicts in or among the Contract Documents, or should the Bidder be in doubt as to their meaning, the Bidder must at once bring its questions to the attention of the Park District for answer and interpretation.
- E. Any requests must be made in writing, and will be responded to in writing, issued as an addendum to all Bidders.
- F. All addenda to Bidders are to be incorporated in the bids and will become a part of the Contract Documents. No oral interpretation by the Park District or their representative will be binding; only instructions in writing will be deemed valid. To receive consideration, requests for interpretation must be made no later than two ("2") working days prior to the date set for receipt of bids.
- G. Commercially accepted practices will apply to any detail not covered in the Contract Documents and to any omission therefrom. Any omission or question of interpretation of the Contract Documents that affects the performance or integrity of the Work being offered must be addressed in writing and submitted with the Bidder's proposal.
- H. The Bidder must clearly state in the submitted proposal any exceptions to, or deviations from, the minimum RFP requirements, and any exceptions to the terms and conditions of the Contract Documents. Such exceptions or deviations will be considered in evaluating the proposals. Bidders are cautioned that proposed exceptions or deviations from the Contract Documents may cause their proposal to be rejected by the Park District. All bids will contain the proposed completion date for the Work.

- I. Failure to complete or provide any of the information requested in this RFP, including references, and/or additional information as indicated, may result in disqualification by reason of "non-responsiveness."
- J. Bidder's signature on the Bid Offer Form will be construed as acceptance of and willingness to comply with all provisions of the acts of the General Assembly of the State of Illinois relating to wages of laborers, sexual harassment, drug free workplace, preference to citizens of the United States and residents of the State of Illinois, and discrimination and intimidation of employees. Provisions of said acts are hereby incorporated by reference and become a part of these Contract Documents.
- K. Nothing herein commits the Park District to make an award, nor will the Park District pay any costs incurred by the Bidder in the preparation and submission of proposals, or any costs incurred by the Bidder, any subcontractor, their employees or agents, in making necessary studies for the preparation of proposals.

AFFIDAVITS AND CERTIFICATION FORMS

The Contractor shall submit the following properly filled-out affidavits and certification forms with the Bid: Qualification of Contractor, Non-Discrimination Affidavit, Tax Compliance Affidavit, Compliance with Drug Free Workplace Act, Contractor's Certification, and Sexual Harassment Policy Certification.

EXAMINATION OF SPECIFICATIONS, DRAWINGS, AND SITE

- A. Each Bidder shall thoroughly examine and be familiar with the specifications and drawings provided. Each Bidder shall also visit the site(s) of any proposed Work to acquaint the Bidder with conditions as they exist so that the Bidder may fully understand the facilities, difficulties, and restrictions attending the execution of the Contract.
- B. The failure or omission of any Bidder to do the above shall in no way relieve the Bidder from any obligation with respect to their bid. By submitting a bid, the Bidder agrees and warrants that the Bidder has done the above, and where the specifications and drawings require in any part of the Work that a given result be produced, that the specifications and drawing are adequate and the required result can be produced under the specifications and drawings. No claim for additional compensation will be considered or paid to any Contractor due to Bidder's failure to examine the site.

AWARDING OF CONTRACT

- A. The Park District Board of Commissioners may award the contract to the lowest responsive, responsible Bidder, as determined by the Park District. The lowest bid will be determined by reference to the Base Bid, the Base Bid and Alternates or any combination thereof as determined

by the Park District to be in its best interests. Such decisions shall be final and not subject to recourse. The Park District may reject any or all bids on any basis and without disclosing a reason. The failure to make such a disclosure will not result in accrual of any right, claim, or cause of action by any unsuccessful Bidder against the Park District. The Park District will consider the requirements of the bidding process and conformity with specifications, terms of delivery, quality and serviceability in determining the lowest responsive, responsible Bidder.

- B. The Park District may check the references provided and survey other local agencies during the proposal evaluation period to ensure the Bidder does not have any unresolved or unsatisfactory performance issues. The Park District further reserves the right to reject the Bidder's submittal based on its assessment of the Bidder's prior performance.
- C. In considering the bidder's responsibility, the Park District may evaluate, among other factors, the ability of the bidder to provide experienced labor sufficient in numbers to timely and properly complete the Services, the financial capability of the bidder, and the bidder's performance on other projects, and any available public information concerning the bidder. The Park District Board of Commissioners reserves the right to waive any technicalities or informalities in the bids received according to its own judgment, reserves the right to accept or reject any or all bids, reserves the right to accept only portions of each proposal and reject the remainder, and reserves the right to combine or separate any section or work if it is in the best public interest without disclosure for any reason. Failure to make such a disclosure will not result in accrual of any right, claim or cause of action by any bidder against the Park District.

DRUG FREE WORKPLACE

Contractor shall comply with the Illinois Substance Abuse Prevention on Works Projects Act and will be required to file a written substance abuse prevention program with the Park District for the prevention of substance abuse among its employees prior to the commencement of Work. At the time of Contract, the Contractor will also make the certification required in the Contract and will comply with all of the provisions of the Drug Free Workplace Act that are applicable to the Contractor, and its subcontractors. False certification or violation of the requirements of the Drug Free Workplace Act may result in sanctions including, but not limited to, suspension of the Contract with the Park District, termination of the Contract and debarment of contracting with the Park District for at least one (1) year but not more than five (5) years.

MINORITY BUSINESS FIRMS

- A. The Park District encourages "minority" business firms to submit bids.
- B. The Park District encourages successful contract bidders to utilize minority businesses as subcontractors for supplies, equipment, services, and construction.

EQUAL OPPORTUNITY

In the performance of this Contract, the Contractor shall comply strictly with the provisions of the Illinois Human Rights Act (the "Act") ILL. REV. STAT. Ch. 68,, and Article 2 "Employment" thereof in particular, and any and all other Illinois and federal laws prohibiting discrimination and requiring affirmative action in employment and shall strictly comply with the Illinois Department of Human Rights Rules (the "Department") and Regulations for Public Contracts (the "Regulations") and with those Regulations concerning equal employment opportunities and affirmative action, in particular. Without limiting the generality of the foregoing:

1. The Contractor shall not unlawfully discriminate in recruitment, hiring, promotion, renewal of employment, selection for training or apprenticeship, discharge, discipline, tenure or terms, privileges or conditions of employment, against any person based on such person's race, color, religion, sex, national origin, ancestry, age, marital status, military service or sensory, physical or mental disability.
2. The Contractor shall examine all job classifications to determine if minority persons or women are under-utilized and will take appropriate affirmative action to rectify any such underutilization. If the Contractor hires additional employees in order to perform this Contract, it will determine the availability of minorities and women whom it may reasonably recruit in accordance with the Regulations and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
3. In all solicitations or advertisements for employees placed by the Contractor, or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental disability or unfavorable discharge from military service.
4. The Contractor shall send to each labor organization or representative of workers with which it is bound by a collective bargaining agreement or understanding, a notice advising such labor organization or representative of Contractor's obligations under the Act and the Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with the Act and the Regulations, the Contractor shall promptly so notify the Department and the Park District and will recruit employees from other sources when necessary to fulfill its obligations under the Act and the Regulations.
5. The Contractor shall submit all reports as required by the Regulations and furnish all relevant information as may from time to time be requested by the Department or the Park District, and shall in all respects comply with the Act and the Regulations.
6. The Contractor shall permit access to all relevant books, records, accounts and work sites by personnel of the Park District and the Department.
7. The Contractor shall require all of its subcontractors and material suppliers to comply with the requirements of this Section. The Contractor shall include the provisions of paragraphs 1 through 7 of this Section in every performance subcontract and in every supply contract, as those terms are defined in the Regulations.

8. If the Contractor fails to comply with the requirements of this Section, the Park District shall have the right to terminate the Contractor's employment under this Contract.

SEXUAL HARASSMENT POLICY

A. Pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1101 et seq.) ("Act"), all bidders to this contract must have, prior to bidding on this contract, in effect and in force, a written sexual harassment policy that includes, at a minimum, the following provisions:

1. a statement on the illegality of sexual harassment;
2. the definition of sexual harassment under Illinois law;
3. a description of sexual harassment, utilizing examples;
4. an internal complaint process, including penalties;
5. the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
6. directions on how to contact the Department and the Commission; and;
7. protection against retaliation as provided by Section 6-101 of the Act.

D. The Bidder understands and warrants to the Park District that by submitting a bid on this Contract, it complies with Section 2-105 of the Act and will remain in compliance with Section 2-105 for the entirety of the Project. If the Bidder does not complete the Sexual Harassment Policy Certification Form and submit it with his Bid, the Bid shall be regarded as incomplete and shall not be considered in awarding the Contract.

SURETY BOND

Where the contract sum is \$150,000 or more, Contractor shall supply a Surety Bond (aka Performance and Labor & Material Payment Bond), payable to the Owner, for not less than one hundred (100%) percent of the contract amount will be required prior to beginning construction. Owner in its discretion may require a surety bond for lesser Contract Sums. The surety on the bond shall be a company that is licensed by the Department of Insurance authorizing it to execute surety bonds and the company shall have a financial strength rating of at least A- as rated by A.M. Best Company, Inc., Moody's Investors Service, Standard & Poor's Corporation, or a similar rating agency.

References

REFERENCE #1

Item	Information
Project Name	<u>GLENCOE PARK DISTRICT</u>
Contact Person	<u>JARED BARCHENGER</u>
Phone Number	<u>847-835-7999</u>
Project Location (City/State)	<u>GLENCOE, ILL</u>
Scope of Work Description	<u>LANDSCAPE MAINTENANCE SERVICES</u>
	<u> </u>
	<u> </u>
Completion Date (Month/Year)	<u>DECEMBER, 2025</u>

REFERENCE #2

Item	Information
Project Name	<u>VILLAGE OF GLENCOE</u>
Contact Person	<u>DON KIRK</u>
Phone Number	<u>847-835-4113</u>
Project Location (City/State)	<u>GLENCOE, IL</u>
Scope of Work Description	<u>LANDSCAPE MAINTENANCE SERVICES</u>
	<u> </u>
	<u> </u>
Completion Date (Month/Year)	<u>DECEMBER, 2025</u>

REFERENCE #3

Item	Information
Project Name	<u>PARK DISTRICT OF HIGHLAND PARK</u>
Contact Person	<u>DAN VOSS</u>
Phone Number	<u>847-579-3130</u>
Project Location (City/State)	<u>HIGHLAND PARK, IL</u>
Scope of Work Description	<u>LANDSCAPE MAINTENANCE SERVICES</u>
	<u> </u>
	<u> </u>
Completion Date (Month/Year)	<u>PRESENT</u>

CERTIFICATIONS AND SIGNATURE

The undersigned has checked the plan(s), specifications and the above figures and understands that he shall be responsible for any errors or omissions based upon these specifications as submitted on the Bid Form.

It is understood and agreed that the Glencoe Park District reserves the right to accept or reject any or all bids and to waive any formality in any bid received.

The undersigned further declares that this bid is made without any connection with any person making another bid for the same contract, that the bid is in all respects fair and without collusion or fraud, that no member of the Glencoe Park District Board of Commissioners or other officer of the Glencoe Park District, or any person in the employ of the Glencoe Park District is directly or indirectly interested in this bid, or in any portion of the profits thereof.

FIRM NAME: FLECK'S LANDSCAPING

ADDRESS: 222 INDUSTRIAL LANE

CITY: WHEELING STATE: ILLINOIS ZIP: 60090

PHONE (847) 588-2100 FAX () N/A

WEB ADDRESS: FLECK'S LANDSCAPING.COM E-MAIL: jim@fleckslawn.com

Bid Form is not valid unless properly signed:

SIGNATURE:  TITLE: ACCOUNT REPRESENTATIVE

DATE: 3/30/26

ADDENDUM

Each bidder for this project shall be responsible for acknowledging all addenda that are issued by the Glencoe Park District during the bidding period. In the appropriate place, please sign for each addendum received.

ADDENDUM NO. 1

N/A

Signature

Title

ADDENDUM NO. 2

Signature

Title

ADDENDUM NO. 3

Signature

Title

ADDENDUM NO. 4

Signature

Title

ADDENDUM NO. 5

Signature

Title

ADDENDUM NO. 6

Signature

Title

ADDENDUM NO. 7

Signature

Title


CONTRACTOR'S CERTIFICATION OF ELIGIBILITY

In Compliance 720 ILCS 5/33E-11:

FLECK'S LANDSCAPING, a (n) CORPORATION
Print name of Contractor Individual, Partnership, and Corporation

As part of his bid on the above referenced contract, hereby certifies that the Contractor is not barred from bidding on the above referenced contract as a result of a violation of either Section 33E-3 Bid-rigging or 33E-4 Bid-stating of Article 33E of the Illinois Criminal Code, 720 ILCS 5/33E-1, *et. seq.*, as amended.


3/30/26
Date

Contractor
By: 
Its: ACCOUNT REPRESENTATIVE
Title

STATE OF ILLINOIS)
) SS _____
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

JIM TAIT appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: 3/30/26 Notary Public: 



AFFIDAVIT OF EXPERIENCE (This Affidavit must be executed)

STATE OF ILLINOIS)
) SS: _____
COUNTY OF COOK)

DEAN FLECK, being duly sworn, says that he

is OWNER of FLECK'S LANDSCAPING
(sole owner, member of firm, corporate official) (Individual, firm)

_____, which has done work for the following parties of or
(Corporate name) the general kind and approximate magnitude required under this Contract:
(List project name, contact, and phone number)
GLENCOE PARK DISTRICT, JARED BARCHENGER, 847-835-7999

And that FLECK'S LANDSCAPING owns or has available for
(He, said firm, said corporation) immediate use on the proposed work the following
Plant and equipment:

LANDSCAPE MAINTENANCE EQUIPMENT

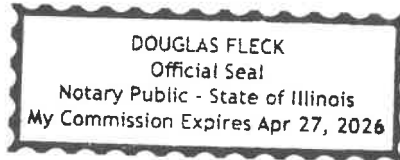
And that TBD will be assigned to work under this (name of
Superintendent) Contract, and that his experience in this kind of work is as follows:

AT LEAST 5 YEARS EXPERIENCE IN THE LANDSCAPE INDUSTRY

(Signature) *Dean Fleck*

Subscribed and sworn to before me this 30 day of MARCH, 2026.

Notary Signature
Notary Public



LIST OF SUBCONTRACTORS AND SUPPLIERS

The subcontractors and suppliers listed below will be involved in this contract work in the assignments listed. We understand that any deviation from this list must be requested and approved in writing ten (10) days before the start of the work that is involved.

Failure to complete this list will result in rejection of bid.

Legal name, current telephone number and address of all subcontractors must be included.

Subcontractors

Work Assignment

N/A	

Suppliers

Material

N/A	

**CERTIFICATE OF COMPLIANCE DRUG FREE
WORKPLACE ACT**

Illinois Compiled Statutes, Ch. 30, Sec. 580/1 et seq.

FLECK'S LANDSCAPING _____ contractor under a certain contract dated 3/30/26

with the Glencoe Park District for LANDSCAPE SERVICES hereby certifies that said contractor shall, as a condition of the aforesaid contract, provide a drug free workplace by:

A. Publishing a statement:

1. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited at the contractor's workplace or work site;
2. Specifying the actions that will be taken against employees for violations of such prohibition.
3. Notifying the employee that, as a condition of employment on such contract, the employee will:
 - a. abide by the terms of the statement: and
 - b. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.

B. Establishing a drug free awareness program to inform employees about:

- 1 the dangers of drug abuse in the workplace;
2. the contractor's policy of maintaining a drug free workplace;
3. any available drug counseling, rehabilitation, and employee assistance programs; and
4. the penalties that may be imposed upon employees for drug violations.

C. Making it a requirement to give a copy of the statement required by subsection (A) to each employee engaged in the performance of the contract and to post the statement in a prominent place in the workplace.

D. Notifying the Glencoe Park District within 10 days after receiving notice under part

(b) of paragraph (3) of subsection (A) from an employee or otherwise receiving actual notice of such conviction.

- E. Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by an employee who is so convicted as required by paragraph (H) below.
- F. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- G. Making a good faith effort to continue to maintain a drug free workplace throughout implementation of the foregoing.
- H. Employee sanctions and remedies. A contractor shall, within 30 days after receiving notice from an employee of a conviction of a violation of a criminal drug statute occurring in the workplace:
 - 1. Take appropriate personnel action against such employee up to and including termination; or
 - 2. Require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Contractor:

By: JIM TAIT

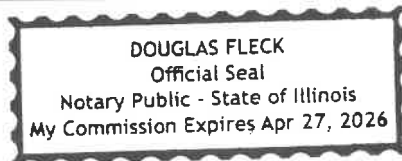
Its: ACCOUNT REPRESENTATIVE

SUBSCRIBED AND SWORN to

before me this 30TH day of MARCH, ~~2023~~ 2026



Notary Public




NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, being duly sworn and as an authorized representative of the Bidder, do state as follows:

- 1. That the bidder has not, does not, and will not engage in discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, military service or sensory, physical or mental disability, in the hiring or firing of employees; and
- 2. That the bidder is, in fact, an equal opportunity employer; and
- 3. That the bidder shall not commit an unfair employment practice and shall take affirmative action to ensure that no unfair employment practice is committed.

Contractor: FLECK'S LANDSCAPING
(Print Name of Contractor)

Signed: 
(Signature of Authorized Officer)

Printed Name of Signatory: JIM TAIT


As It's: ACCOUNT REPRESENTATIVE
(Title of Signatory)

Date: 3/30/ _____, 2026

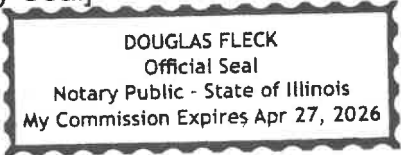
STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that JIM TAIT appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of Contractor, and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of Contractor.

Dated: 3/30 _____, 2026

(Notary Public)


[Notary Seal]



SEXUAL HARASSMENT POLICY CERTIFICATION

As part of his/her proposal on the enclosed Contract, the undersigned ("Contractor") hereby certifies that Contractor has in full force and effect a written sexual harassment policy in accordance with the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), including at least the following:

- 1. a statement on the illegality of sexual harassment;
- 3. a description of sexual harassment, utilizing examples;
- 4. an internal complaint process, including penalties;
- 5. the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
- 6. directions on how to contact the Department and the Commission; and
- 7. protection against retaliation, as provided by Section 6-101 of the Act.

Contractor further certifies that such policy shall remain in full force and effect throughout the term of the Contract.

Contractor: FLECK'S LANDSCAPING

(Print Name of Contractor)

Signed: 

(Signature of Authorized Officer)

Printed Name of Signatory: JIM TAIT

As It's: ACCOUNT REPRESENTATIVE

(Title of Signatory)

Date: 3/30, 2026 *****

STATE OF ILLINOIS)
COUNTY OF COOK)

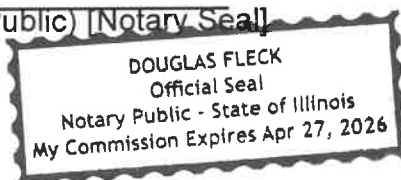
I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

JIM TAIT appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of Contractor, and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of Contractor.

Dated: 3/30 2026



(Notary Public) [Notary Seal]



CONTRACT FOR PROJECT

*This agreement, made this **XXth** day of **Month**, 2025 between the Glencoe Park District (hereinafter referred to as "District") and **Contractor**, hereinafter referred to as "Contractor." The District and the Contractor are sometimes hereinafter referred to as "Party" and collectively as "Parties."*

WITNESSETH

That the District and Contractor, for the consideration hereinafter named, agree as follows:

Section I-Contract Documents

The Contract consists of this document together with _____ the Invitation for Bid and the completed bid/proposal form and any addenda thereto as modified by the Parties, all of which are attached hereto ("Contract Documents"). These documents represent the entire agreement between the parties, and no statement, promise or inducement made by either Party to the other that is not contained therein shall be binding. The terms or conditions of this Contract may not be modified, except in writing signed by all the parties.

Section II- Contract Work

The Contractor shall provide the materials, services, and equipment to fully execute the Work described in the Contract Documents. The Work shall be furnished and completed in accordance with the Contract Documents.

Section III- Date of Commencement and Final Completion

The Work shall commence upon issuance of Notice to Proceed.

The Contractor shall be completed with the work by the date set forth in the Invitation for Bid.

Time is of the essence for all matters concerning this Contract.

Section IV- Contract Sum

The District agrees to pay the Contractor for the performance of the Contract Work in the manner set forth in the Contract Documents. The Contract Sum is: **dollar amount in words (\$X,XXX.XX)**. Payment(s) shall be made to the Contractor by the District only after the Contractor has fully performed the Contract Work and fulfilled the terms of the Contract Documents.

Section V- Change Orders

A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all of the following:

- .1 The change in the Work;
- .2 The amount of the adjustment, if any, in the Contract Sum; and
- .3 The extent of the adjustment, if any, in the Contract Time.

A Construction Change Directive is a written proposal or request for information prepared by the Owner directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly. A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order. If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

- .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- .2 Unit prices stated in the Contract Documents or subsequently agreed upon;
- .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee

If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Owner shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, the Contractor shall keep and present, in such form as the Owner may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs shall be limited to the following:

- .1 Costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Owner;
- .2 Costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;
- .3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;
- .4 Costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the change; and
- .5 Costs of supervision and field office personnel directly attributable to the change.

A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the

method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

Section VI - Additional Terms

1. The contractor, subcontractors, and suppliers shall perform all work required for the Project in a good and workmanlike manner.
2. The District has determined that the Illinois Prevailing Wage Act does not apply to this Contract.
3. Contractor shall comply with all applicable laws, regulations, and rules promulgated by any Federal, State, County, Municipal and or other governmental unit or regulatory body now in effect during the performance of the work, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Contract. By way of example, the following are included within the scope of the laws, regulations and rules referred to in this paragraph, but in no way operate as a limitation on the laws, regulations and rules with which Contractor must comply: all forms of Workers Compensation Laws, all terms of the Equal Employment Opportunity Clause of the Illinois Fair Employment Practices Commission, the Illinois Preference Act, Illinois Substance Abuse Prevention on Works Projects Act, the Social Security Act, Statutes relating to contracts let by units of government, all applicable Civil Rights and Anti-Discrimination Laws and Regulations, and traffic and public utility regulations.
4. For any site work, Contractor shall contact J.U.L.I.E. (1-800-892-0123) and have the worksite checked for buried utility lines prior to work.
5. Any and all documents and improvements subject to this Contract are, at all times, property of the District.
6. The Contractor shall coordinate its Work, including without limitation, deliveries, storage, installations, and construction with that of all others on the Project through communication with the Owner. The Contractor shall be responsible for the space requirements, locations, and routing of its equipment. In areas and locations where the proper and most effective space requirements, locations and routing cannot be made as indicated, the Contractor shall, prior to installation, meet with all others involved to plan the most effective method of installation.

7. Contractor shall file a written substance abuse prevention program with the District for the prevention of substance abuse among its employees prior to the commencement of the Contract Work.

Section VII- Insurance

8. Contractor shall procure and maintain for the duration of this Contract, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of Work hereunder by the Contractor, the Contractor's agents, representatives, employees or subcontractors. The cost of such insurance shall be borne by the Contractor. Contractor shall submit a Certificate of Insurance complying with the terms herein prior to mobilization.
 - A. Contractor shall procure and maintain for the duration of this project, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the Contractor's operation and use of the premises. The cost of such insurance shall be borne by the Contractor. Minimum Scope of Insurance. Coverage shall be at least as broad as:
 - i. Broad Form Comprehensive General Liability, or the most recent revision.
 - ii. Worker's Compensation insurance as required by statute and Employers Liability insurance.
 - B. Minimum Limits of Insurance - Provider shall maintain limits no less than:
 - i. General Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this location or the general aggregate limit shall be twice the required occurrence limit.
 - ii. Workers' Compensation and Employers Liability: Workers' Compensation limits as required by statute and Employers Liability limits of \$1,000,000 per accident and \$1,000,000 per disease.
 - C. Deductibles and Self-Insured Retentions
Any deductible or self-insured retentions must be declared to, and approved by, the District. At the option of the District, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its officers, elected and appointed officials, employees, volunteers, and agents; or the contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions - The policies are to contain, or be endorsed to contain, the following provisions:

- i. General Liability: The District, its officers, elected and appointed officials, employees, volunteers and agents are to be covered as additional insureds as respects: liability arising out of premises owned, occupied, or used by the contractor and/or arising out of activities performed on or on behalf of the contractor. The coverage shall contain no special limitations on the scope of protection afforded to the District, its officers, elected and appointed officials, employees, volunteers, or agents.
- ii. The contractor's insurance coverage shall be primary insurance as respects the District, its officers, elected and appointed officials, employees, volunteers, and agents. Any insurance or self-insurance maintained by the District, its officer, elected and appointed officials, employees, volunteers, or agents shall be excess of the Contractor's insurance and shall not contribute with it.
- iii. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the District, its officers, elected and appointed officials, employees, volunteers, or agents.
- iv. Coverage shall state that the contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

E. Worker's Compensation and Employers Liability Coverage:

The insurer shall agree to waive all rights of subrogation against the District, its officers, elected and appointed officials, employees, volunteers, and agents for losses arising from the use of the premises.

F. All Coverages:

Each insurance policy required by this clause shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt required, has been given to the District.

G. Acceptability of Insurers:

Insurance is to be placed with insurers licensed to do business in Illinois.

H. Verification of Coverage:

Contractor shall furnish the District with certificates of insurance and with original endorsements if applicable effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and endorsements are to be received and approved by the District before the premises are occupied. The District reserves the right to require complete certified copies of all required policies, at any time.

9. Indemnification Clause.

Contractor shall, to the fullest extent permitted by law, waive any and all rights of contribution against the District and shall indemnify the District and its officers, elected and appointed officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs) arising out of or resulting from the performance of the Contractor's work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, to the extent it is caused by any wrongful or negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right to indemnity that the District would otherwise have. The Contractor shall similarly, protect, and indemnify the District, its officers, elected and appointed officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses, including, but not limited to, legal fees, incurred by reason of Contractor's breach of any of its obligations under, or Contractor's default of any provisions of the Contract. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation or Disability Benefit Acts or Employee Benefit Acts. The rights and obligations of this Subsection shall survive the voluntary or involuntary termination of this Contract.

Section VIII- Assignment

This Contract is nonassignable in whole or in part by either Party, and an assignment shall be void without the prior written consent of District, whose consent shall not be unreasonably withheld.

Section IX- Contractor Status

Contractor acknowledges that it is an independent contractor; that it alone retains control of the manner of conducting its activities in furtherance of this Contract; that it as well as any persons or agents as it may employ are not employees of the District;

and that neither this Contract, nor the administration thereof, shall operate to render or deem either party hereto the agent or employee of the other.

Section X- Waiver of Terms

Waiver of any of the terms of this Contract shall not be valid unless it is in writing and signed by all Parties. The failure of claimant to enforce the provisions of this Contract or require performance by opponent of any of the provisions shall not be construed as a waiver of such provisions or affect the right of claimant to thereafter enforce the provisions of this Contract. Waiver of any breach of this Contract shall not be held to be a waiver of any other or subsequent breach of the Contract.

Section XI- Compliance with Freedom of Information Act.

Contractor agrees to maintain, without charge to the District, all records and documents for projects of the District in compliance with the Freedom of Information Act ("FOIA"), 5 ILCS 140/1 et seq. In addition, Contractor shall timely produce records which are responsive to a request received by the District under FOIA so that the District may provide records to those requesting them within the required statutory time frames. If additional time is necessary to compile records in response to a request, then Contractor must timely notify the District and if possible, the District will request an extension so as to comply with FOIA. In the event that the District is found to have not complied with FOIA due to Contractor's failure to produce documents or otherwise timely or appropriately respond to a request under FOIA, then Contractor shall indemnify and hold the District harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

Section XII – Human Rights Act

Pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) ("Rights Act"), all Contractors/Vendors and Subcontractors must have in force and effect a written sexual harassment policy which includes at a minimum the following provisions:

1. a statement of illegality of sexual harassment;
2. the definition of sexual harassment under Illinois law;
3. a description of sexual harassment utilizing examples;
4. an internal complaint process, including penalties;
5. the legal resource, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
6. directions on how to contact the Department and the Commission; and
7. protection against retaliation as provided by Section 6-101 of the Rights Act.

The Contractor understands, represents and warrants to the District that Contractor and its subcontractors (for which the Contractor takes responsibility to ensure that they comply with the Rights Act) are in compliance with Section 2-105 of the Rights Act and will remain in compliance with Section 2-105 of the Rights Act for the entirety of the work. A violation of Section 2-105 is cause for the immediate cancellation of this Contract. However, any forbearance or delay by the District in canceling this Contract shall not be construed as, and does not constitute, either the District's consent to such violation or a waiver of any rights the District may have, including without limitation, cancellation of this Contract.

Section XIII - Other Applicable Laws

This contract shall be governed by the laws of the State of Illinois, which are incorporated herein. Any suit brought to enforce the provisions of this suit shall be filed in the Circuit Court of Cook County, Illinois, but only after exhausting all possible administrative remedies. In any suit or action arising under this Contract, the prevailing party shall be entitled to an award of reasonable attorney's fees and costs of litigation. No suit or action shall be maintained by the Contractor, its successors or assigns, against the District on any claim based upon or arising out of this Contract or out of anything done in connection with this Contract unless such action shall be commenced within one year of the voluntary or involuntary termination of this Contract.

Section XIV – Further Assurances

Contractor agrees to sign, execute and deliver, or cause to be signed, executed and delivered, and to do or make, or cause to be done or made, upon written request of the District, all agreements, instruments, papers, acts or things, supplemental, confirmatory or otherwise, as may be reasonably required by the District for the purpose of or in connection with goods and services described in the Contract.

IT IS MUTUALLY UNDERSTOOD AND AGREED that the Contractor shall have the full control of the ways and means of performing the work referred to above and that the Contractor or its employees, representatives or subcontractors are in no sense employees of the District, it being specifically agreed that the Contractor bears the relationship of an independent contractor to the District.

IN WITNESS WHEREOF the parties hereto have set their respective hands and seals the day and year first above written.

GLENCOE PARK DISTRICT

ATTEST:

By: _____

By: _____

CONTRACTOR

By: _____

Contractor
Company

X. Action Item

E. Approval of Tree Maintenance Bid

Glencoe Park District
April 2026 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director, Kyle Kuhs, Director of Parks and Planning and Jared Barchenger, Parks Maintenance Manager
SUBJECT: Approval of "Tree Maintenance" Bid Package
DATE: April 10, 2026

Bids for a three-year contract for tree maintenance were opened on Thursday, April 9 at the Takiff Center. Two bid packages were received from: Nels Johnson/SavAtree and Hendrickson Tree Care. Below is the bid breakdown:

Company	Climber Rate	Grounds Rate	Vehicles	Log Hauling	Stump Grinding	24 Hour Emergency Rate
Nels-Johnson/SavAtree	2026 \$105/hr.	2026 \$88/hr.	2026 \$30/hr.	2026 \$70/hr.	2026 \$50/hr.	2026 \$130/worker
	2027 \$108/hr.	2027 \$88/hr.	2027 \$31/hr.	2027 \$72/hr.	2027 \$52/hr.	2027 \$134/worker
	2028 \$111/hr.	2028 \$91/hr.	2028 \$32/hr.	2028 \$74/hr.	2028 \$54/hr.	2028 \$138/worker
R.W Hendrickson	2026 \$120/hr.	2026 \$118/hr.	2026 Included	2026 \$120/hr.	2026 \$120/hr.	2026 \$160/hr.
	2027 \$122/hr.	2027 \$120/hr.	2027 Included	2027 \$122/hr.	2027 \$122/hr.	2027 \$160/hr.
	2028 \$124/hr.	2028 \$122/hr.	2028 Included	2028 \$124/hr.	2028 \$124/hr.	2028 \$160/hr.

Nels-Johnson/SavAtree has operated as our tree maintenance contractor for the past 3 years under their 2022 bid, as well as for many years prior to that contract. Under this contract, the District will utilize Nels-Johnson's services for the completion of tree work that the District cannot complete in-house (aerial pruning, large tree removals, stump grinding, emergency/high-risk removals, disease treatment/prevention). The two main differences between the bids are that R.W. Hendricksen includes vehicle costs in all of their other rates. When you factor in the vehicle cost from SavAtree, they still average out to be more economical than R.W. Hendrickson. The most recent Tree Maintenance bid from Northbrook Park District also shows very similar bid pricing to what we see in our bids.

Recommendation: Approval of the three-year pricing provided by Nels Johnson/SavAtree based on the hourly labor rates as presented.

Attachments: SavaTree bid package, Bid Tabulation

**GLENCOE PARK DISTRICT
SPECIFICATIONS
FOR
Tree Maintenance
AT THE
GLENCOE PARK DISTRICT**



**GLENCOE PARK DISTRICT
Parks & Maintenance Department
999 Green Bay Road
Glencoe, IL 60022**

**Contact: Jared Barchenger
(847) 835-7999**

3/5/2026

Dear Bidder:

Enclosed you will find: specifications, bidding materials for Tree Maintenance for the Glencoe Park District.

All pertinent information is included in the bid specifications and bidders are encouraged to schedule a visit to the site to examine the existing conditions.

We look forward to receiving your Bid Proposal and working together with you on this project.

If you have further questions or need to meet at a specific site, please call me at (847)835-7999, Monday through Friday, 7 a.m. to 4:00 p.m.

Sincerely,

Jared Barchenger

Parks Maintenance Manager

Glencoe Park District

INVITATION TO BID

Sealed bids for the provision for Tree Maintenance will be received by the Glencoe Park District at our office, 999 Green Bay Road, Glencoe, IL 60022. Bids will be received until exactly **3:00 PM on April 9th 2026** at which time they will be publicly opened and read. Bids submitted after the closing time will be returned unopened. No oral, telephone or email proposals or modifications will be considered.

Proposals shall be submitted on the attached BID FORM with acknowledgment of any and all addenda. No Bidder may withdraw their proposal after the hour set for the opening thereof, or before award of the contract, unless said award is delayed for a period exceeding sixty (60) calendar days.

The Owner has determined that the Illinois Prevailing Wage Act does not apply to the work performed under this Contract.

The Owner reserves the right to reject any or all bids, to waive minor informalities in any bid, or to make award in the best interest of the Owner. The lowest bid will be determined on the basis of the base bid, the base bid plus any accepted alternates, or based upon unit pricing in the District's sole discretion. Whether a bidder is a responsible bidder will be determined on the basis of all publicly available information concerning the performance of the bidder.

Only bid proposals in compliance with the provisions of the Contract Documents will be considered. No bids shall be withdrawn after the opening of bids for a period of sixty (60) days after the date of opening.

Sincerely,

Jared Barchenger

Parks Maintenance Manager

Glencoe Park District

PROJECT DESCRIPTION

1. LOCATION OF WORK

a. The trees to be pruned and/or removed are located within the boundaries of the Glencoe Park District. Work may occur within park properties, parkways, athletic fields, landscaped areas, natural areas, playground areas, parking lots, pathways, and other park district managed properties as directed by the Director of Parks or their authorized representative.

2. SCOPE OF WORK

a. The work to be done under these Specifications includes the furnishing of all supervision, labor, materials, tools, equipment, machinery and everything of every kind and description necessary to prune or remove trees in accordance with these Specifications. Clean up and removal of the brush resulting from such pruning shall be included in the prices quoted.

b. Tree work under this contract may include but is not limited to:

- Deadwood removal
- Structural pruning
- Crown cleaning
- Crown thinning where appropriate
- Clearance pruning for buildings, pathways and roadways
- Removal of hazardous limbs
- Removal of codominant stems or competing leaders
- Tree removals of varying size classes
- Emergency tree work following storm events

c. A tree pruning crew shall consist of a minimum of three (3) experienced climber/tree workers. Additional crew members may be used at the contractor's discretion but shall not be billed unless approved by the Glencoe Park District.

d. The Contractor shall be capable of performing tree removals of all sizes including but not limited to the following diameter classes measured at Diameter Breast Height (DBH):

- Trees up to and including 60 DBH

Large tree removals may require specialized rigging techniques and careful dismantling to avoid damage to surrounding park infrastructure, vegetation, and facilities.

Typical working hours will be Monday- Friday. However, weekend work and emergency service may be requested. Working hours need to coordinate with the Village of Glencoe noise ordinance. Emergency service hours will be at the discretion of the park district.

7am-6pm Monday- Friday

9am- 6pm Saturday

Sunday- no work permitted

3. PRUNING METHODS / JOBSITE EXPECTATIONS

a. Method of pruning is to be in accordance with **ANSI A300 Tree Care Standards**, **ANSI Z133 Safety Standards**, and "Class I – Fine Pruning" standards as published by the International Society of Arboriculture. All pruning techniques needed should be done on branches **1/2" diameter** and up.

b. Pruning operations shall include, but are not limited to, the following:

Deadwood Removal

All deadwood shall be removed from the crown unless otherwise directed by the Director of Parks.

Structural Pruning

Structural pruning shall be performed to improve branch architecture, encourage proper branch spacing, and reduce structural defects. This includes the selective removal or reduction of competing branches, poorly attached limbs, and structurally weak growth.

Codominant Stem Management

Where codominant stems or competing leaders exist, the contractor shall reduce or remove subordinate stems where appropriate to improve structural integrity and reduce the potential for future failure.

Clearance Pruning

Pruning shall be performed to maintain safe clearance around park infrastructure including:

- Buildings and park structures
- Athletic field lighting
- Playground equipment
- Pathways and pedestrian circulation routes
- Roadways and parking areas

Clearance pruning shall be performed while maintaining the natural form of the tree whenever possible.

Crown Cleaning

Crown cleaning shall include the removal of:

- Dead branches
- Diseased limbs
- Broken or cracked branches
- Rubbing or crossing branches where appropriate

c. The Glencoe Park District park system is over 100 years old. Our tree inventory contains a large percentage of pre-settlement Oaks and other specimen trees. To safeguard our tree inventory, it is the typical organizational practice to refrain from operating motorized vehicles inside park boundaries.

d. The vast majority of contracted tree work is performed by climbers with material being manually removed from the park site and dragged to the curb.

e. Typically trimming via a lift/bucket truck will not be permitted. Motorized equipment is permitted when necessitated by site conditions, safety hazards or other operational concerns.

f. The Director of Parks or their authorized representative must approve any motorized equipment brought into park property prior to use.

g. Flush cuts are **not permitted**, use the 3- cut method for all pruning cuts.

4. CERTIFICATION

a. The Contractor shall provide qualified supervision by an **ISA Certified Arborist** for each crew at all times while under this contract. At least one individual on each crew shall have received the Certified Arborist designation from the International Society of Arboriculture prior to the opening of bids.

The Contractor shall provide the **ISA Certification number and classification type** for all supervisory employees associated with this contract.

b. The Contractor shall provide an **ISA Certified Tree Worker** on each crew at all times while under this contract. The Contractor shall provide certification numbers for all individuals holding this designation.

c. The Contractor must be an accredited member of the **Tree Care Industry Association (TCIA)** for a period of at least two (2) years prior to the opening of bids. A copy of the company's accreditation certificate must be submitted with the bid.

d. The Contractor shall employ at least one qualified supervisor holding the **Certified Tree Care Safety Professional (CTSP)** designation. A copy of the certification must be submitted with the bid.

e. The Contractor shall employ at least one qualified supervisor holding the **Tree Risk Assessment Qualification (TRAQ)** designation issued by the International Society of Arboriculture.

f. If additional tree conditions or structural defects are discovered during the course of contracted work that require further evaluation or treatment, the Contractor's Certified Arborist shall provide a **written recommendation** to the Director of Parks outlining:

- Observed tree condition
- Potential risk factors
- Recommended corrective action (pruning, cabling, bracing, or removal)
- Priority level for the recommended work

No additional work beyond the originally assigned scope shall be performed without authorization from the Director of Parks.

5. DISPOSAL OF NON-CHIPPABLE WOOD

a. Elm and Ash materials from pruning or removal operations shall be disposed of properly at the end of each work day in accordance with applicable state and local regulations relating to invasive pests and diseases.

- b. The Contractor shall provide their own disposal site for brush and debris unless otherwise directed by the Park District.
 - c. Logs may be requested by the Park District to be delivered to a designated site for processing as firewood.
 - d. The Park District may accept wood chips at a designated location when space permits.
-

6. FOOTWEAR AND CLIMBING IRONS

- a. No person working in trees shall use shoes with spikes or any other footwear which may injure trees during pruning operations.
 - b. Climbing spurs or irons shall **not be used when pruning trees**.
 - c. Spurs may only be used when performing **complete tree removals**.
-

7. TRAVERSING ON SODDED AREAS

- a. No vehicles of any kind shall be placed, parked, or operated upon sodded areas except when authorized by the Director of Parks or their authorized representative.
 - b. If turf damage occurs during operations, the Contractor shall restore the area to its original condition at their expense.
-

8. PRUNING FOR ROADWAY CLEARANCE

- a. Pruning height over roadway pavements shall maintain a minimum clearance of **fourteen (14) feet above pavement** unless otherwise directed by the Director of Parks.
 - b. Pruning height over pedestrian walkways and pathways shall maintain a minimum clearance of **eight (8) feet above grade**.
-

9. BASIS FOR PAYMENT

- a. Payment will be made at the hourly price quoted per worker or rate for equipment as submitted on the bid schedule.
- b. Hours will be recorded only while crews are actively working on-site and shall not include travel time unless otherwise authorized for hauling or disposal operations.

c. Additional equipment or personnel not included in the standard crew configuration must receive prior approval from the Director of Parks before billing.

10. SUPERVISION FOR SCHEDULING OF WORK

a. The Contractor shall consult with the Director of Parks or their authorized representative concerning the details and scheduling of the work contemplated herein and shall be governed by the decisions of said Director.

b. The Contractor shall at all times have a competent person in charge of the work who is an **ISA Certified Arborist**, to whom the Director of Parks or their authorized representative may issue directives.

c. Such person shall be authorized to accept and act upon instructions relating to the execution of work under this contract.

11. DAMAGE TO PARK DISTRICT PROPERTY

a. The Contractor shall take all necessary precautions to protect park district property including turf areas, natural areas, irrigation systems, utilities, pathways, structures, signage, fencing, playground equipment, and other improvements located within park boundaries.

b. Any damage caused by the Contractor's operations to turf, landscape areas, irrigation systems, hardscape surfaces, structures, utilities, or other park district property shall be repaired or replaced at the Contractor's expense to the satisfaction of the Director of Parks or their authorized representative.

c. Repairs shall be completed within a reasonable time frame as determined by the Director of Parks. If the Contractor fails to complete necessary repairs, the Park District reserves the right to complete the repairs and deduct the cost from payments owed to the Contractor.

d. The Contractor shall be responsible for contacting JULIE (Joint Utility Locating Information for Excavators) prior to performing any work that may involve ground disturbance, including stump grinding operations.

12. EMERGENCY STORM RESPONSE

a. The Contractor shall provide emergency response services following severe weather events, including but not limited to high winds, heavy snow, ice storms, or other natural events resulting in hazardous tree conditions.

b. Emergency work may include:

- Removal of fallen trees
- Removal of hazardous hanging limbs
- Clearing of trees or debris blocking roadways or park access points
- Stabilization or removal of damaged trees presenting an immediate safety hazard

c. The Contractor shall provide a contact number for **24-hour emergency response** for the duration of the contract period.

d. Upon notification by the Glencoe Park District, the Contractor shall respond to emergency situations within **24 hours**, unless otherwise directed by the Director of Parks.

e. Emergency work shall be performed only upon authorization by the Director of Parks or their authorized representative.

f. Emergency work shall be billed according to the hourly rates submitted in the bid schedule unless otherwise agreed upon by the Park District.

13. CREW AND EQUIPMENT RATES

a. Bidders shall submit hourly rates for personnel and equipment to be used in performing work under this contract. These rates shall remain in effect for the duration of the contract period.

b. A standard tree pruning crew shall consist of **three (3) experienced climber/tree workers**, including at least one ISA Certified Arborist.

c. The Contractor shall provide hourly rates for the following personnel and equipment classifications:

- climber/arborist
- Ground worker
- Vehicles
- Log disposal
- Stump grinding
- 24 hour emergency response

d. The Park District reserves the right to request additional personnel or specialized equipment when necessary to complete specific work assignments.

e. No additional personnel or equipment beyond the standard crew configuration shall be billed without prior approval from the Director of Parks or their authorized representative.

f. Hourly charges shall apply only while personnel and equipment are actively performing work on-site unless otherwise authorized by the Park District.

Areas below labeled "Glencoe Park District Park" are all potential working locations.



- Legend**
- Glencoe Park District
 - Glencoe Park District Park
 - Glencoe Beach
 - Village of Glencoe Open Space
 - Metro Property
 - Golf Course
 - Chicago Botanic Garden
 - Forest Preserve
 - Sewer



BID TABULATION PAGE

Hourly rate per worker- climber
2026 105⁰⁰ 2027 108⁰⁰ 2028 111⁰⁰

Hourly rate per worker- groundsman
2026 85⁰⁰ 2027 88⁰⁰ 2028 91⁰⁰

Hourly rate per equipment- Vehicles
2026 30⁰⁰ 2027 31⁰⁰ 2028 32⁰⁰

Hourly rate for log disposal
2026 70⁰⁰ 2027 72⁰⁰ 2028 74⁰⁰

Hourly rate for stump grinding
2026 50⁰⁰ 2027 52⁰⁰ 2028 54⁰⁰

*Hourly rate for 24 hour emergency response
2026 130⁰⁰ 2027 134⁰⁰ 2028 138⁰⁰ * PER MAN HOUR

FRONT END SUPPLEMENTAL

- A. No bids may be withdrawn after the official opening. All bids submitted must be valid for a minimum period of sixty (60) days after the date set for the bid opening.
- B. All bids submitted will be accepted at face value. Errors and omissions will be interpreted as to the intent of the Bidder in each case.
- C. All Bidders are requested to notify the Park District immediately of any errors or omissions that are encountered in the Contract Documents. If a mistake in the Contract Documents is discovered after the bid opening, the Park District will be the sole judge of whether the mistake requires the submission of new bids. This decision is final and not subject to recourse. Errors and omissions by bidders on the Bid Proposal Form cannot be corrected after the bid opening. The bid will be rejected if the error or omission on the Bid Form results in a material defect. If the Bidder makes computational or arithmetic errors in calculating the aggregate cost of the Work in the Bid Proposal Form, however, the Park District may correct that error.
- D. Should a Bidder find, during the examination of the Contract Documents or after their visit to the project site, any discrepancies, omissions, ambiguities, or conflicts in or among the Contract Documents, or should the Bidder be in doubt as to their meaning, the Bidder must at once bring its questions to the attention of the Park District for answer and interpretation.
- E. Any requests must be made in writing, and will be responded to in writing, issued as an addendum to all Bidders.
- F. All addenda to Bidders are to be incorporated in the bids and will become a part of the Contract Documents. No oral interpretation by the Park District or their representative will be binding; only instructions in writing will be deemed valid. To receive consideration, requests for interpretation must be made no later than two ("2") working days prior to the date set for receipt of bids.
- G. Commercially accepted practices will apply to any detail not covered in the Contract Documents and to any omission therefrom. Any omission or question of interpretation of the Contract Documents that affects the performance or integrity of the Work being offered must be addressed in writing and submitted with the Bidder's proposal.
- H. The Bidder must clearly state in the submitted proposal any exceptions to, or deviations from, the minimum RFP requirements, and any exceptions to the terms and conditions of the Contract Documents. Such exceptions or deviations will be considered in evaluating the proposals. Bidders are cautioned that proposed exceptions or deviations from the Contract Documents may cause their proposal to be rejected by the Park District. All bids will contain the proposed completion date for the Work.

- I. Failure to complete or provide any of the information requested in this RFP, including references, and/or additional information as indicated, may result in disqualification by reason of "non-responsiveness."
- J. Bidder's signature on the Bid Offer Form will be construed as acceptance of and willingness to comply with all provisions of the acts of the General Assembly of the State of Illinois relating to wages of laborers, sexual harassment, drug free workplace, preference to citizens of the United States and residents of the State of Illinois, and discrimination and intimidation of employees. Provisions of said acts are hereby incorporated by reference and become a part of these Contract Documents.
- K. Nothing herein commits the Park District to make an award, nor will the Park District pay any costs incurred by the Bidder in the preparation and submission of proposals, or any costs incurred by the Bidder, any subcontractor, their employees or agents, in making necessary studies for the preparation of proposals.

AFFIDAVITS AND CERTIFICATION FORMS

The Contractor shall submit the following properly filled-out affidavits and certification forms with the Bid: Qualification of Contractor, Non-Discrimination Affidavit, Tax Compliance Affidavit, Compliance with Drug Free Workplace Act, Contractor's Certification, and Sexual Harassment Policy Certification.

EXAMINATION OF SPECIFICATIONS, DRAWINGS, AND SITE

- A. Each Bidder shall thoroughly examine and be familiar with the specifications and drawings provided. Each Bidder shall also visit the site(s) of any proposed Work to acquaint the Bidder with conditions as they exist so that the Bidder may fully understand the facilities, difficulties, and restrictions attending the execution of the Contract.
- B. The failure or omission of any Bidder to do the above shall in no way relieve the Bidder from any obligation with respect to their bid. By submitting a bid, the Bidder agrees and warrants that the Bidder has done the above, and where the specifications and drawings require in any part of the Work that a given result be produced, that the specifications and drawing are adequate and the required result can be produced under the specifications and drawings. No claim for additional compensation will be considered or paid to any Contractor due to Bidder's failure to examine the site.

AWARDING OF CONTRACT

- A. The Park District Board of Commissioners may award the contract to the lowest responsive, responsible Bidder, as determined by the Park District. The lowest bid will be determined by reference to the Base Bid, the Base Bid and Alternates or any combination thereof as determined

by the Park District to be in its best interests. Such decisions shall be final and not subject to recourse. The Park District may reject any or all bids on any basis and without disclosing a reason. The failure to make such a disclosure will not result in accrual of any right, claim, or cause of action by any unsuccessful Bidder against the Park District. The Park District will consider the requirements of the bidding process and conformity with specifications, terms of delivery, quality and serviceability in determining the lowest responsive, responsible Bidder.

- B. The Park District may check the references provided and survey other local agencies during the proposal evaluation period to ensure the Bidder does not have any unresolved or unsatisfactory performance issues. The Park District further reserves the right to reject the Bidder's submittal based on its assessment of the Bidder's prior performance.
- C. In considering the bidder's responsibility, the Park District may evaluate, among other factors, the ability of the bidder to provide experienced labor sufficient in numbers to timely and properly complete the Services, the financial capability of the bidder, and the bidder's performance on other projects, and any available public information concerning the bidder. The Park District Board of Commissioners reserves the right to waive any technicalities or informalities in the bids received according to its own judgment, reserves the right to accept or reject any or all bids, reserves the right to accept only portions of each proposal and reject the remainder, and reserves the right to combine or separate any section or work if it is in the best public interest without disclosure for any reason. Failure to make such a disclosure will not result in accrual of any right, claim or cause of action by any bidder against the Park District.

DRUG FREE WORKPLACE

Contractor shall comply with the Illinois Substance Abuse Prevention on Works Projects Act and will be required to file a written substance abuse prevention program with the Park District for the prevention of substance abuse among its employees prior to the commencement of Work. At the time of Contract, the Contractor will also make the certification required in the Contract and will comply with all of the provisions of the Drug Free Workplace Act that are applicable to the Contractor, and its subcontractors. False certification or violation of the requirements of the Drug Free Workplace Act may result in sanctions including, but not limited to, suspension of the Contract with the Park District, termination of the Contract and debarment of contracting with the Park District for at least one (1) year but not more than five (5) years.

MINORITY BUSINESS FIRMS

- A. The Park District encourages "minority" business firms to submit bids.
- B. The Park District encourages successful contract bidders to utilize minority businesses as subcontractors for supplies, equipment, services, and construction.

EQUAL OPPORTUNITY

In the performance of this Contract, the Contractor shall comply strictly with the provisions of the Illinois Human Rights Act (the "Act") ILL. REV. STAT. Ch. 68,, and Article 2 "Employment" thereof in particular, and any and all other Illinois and federal laws prohibiting discrimination and requiring affirmative action in employment and shall strictly comply with the Illinois Department of Human Rights Rules (the "Department") and Regulations for Public Contracts (the "Regulations") and with those Regulations concerning equal employment opportunities and affirmative action, in particular. Without limiting the generality of the foregoing:

1. The Contractor shall not unlawfully discriminate in recruitment, hiring, promotion, renewal of employment, selection for training or apprenticeship, discharge, discipline, tenure or terms, privileges or conditions of employment, against any person based on such person's race, color, religion, sex, national origin, ancestry, age, marital status, military service or sensory, physical or mental disability.
2. The Contractor shall examine all job classifications to determine if minority persons or women are under-utilized and will take appropriate affirmative action to rectify any such underutilization. If the Contractor hires additional employees in order to perform this Contract, it will determine the availability of minorities and women whom it may reasonably recruit in accordance with the Regulations and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
3. In all solicitations or advertisements for employees placed by the Contractor, or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental disability or unfavorable discharge from military service.
4. The Contractor shall send to each labor organization or representative of workers with which it is bound by a collective bargaining agreement or understanding, a notice advising such labor organization or representative of Contractor's obligations under the Act and the Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with the Act and the Regulations, the Contractor shall promptly so notify the Department and the Park District and will recruit employees from other sources when necessary to fulfill its obligations under the Act and the Regulations.
5. The Contractor shall submit all reports as required by the Regulations and furnish all relevant information as may from time to time be requested by the Department or the Park District, and shall in all respects comply with the Act and the Regulations.
6. The Contractor shall permit access to all relevant books, records, accounts and work sites by personnel of the Park District and the Department.
7. The Contractor shall require all of its subcontractors and material suppliers to comply with the requirements of this Section. The Contractor shall include the provisions of paragraphs 1 through 7 of

this Section in every performance subcontract and in every supply contract, as those terms are defined in the Regulations.

8. If the Contractor fails to comply with the requirements of this Section, the Park District shall have the right to terminate the Contractor's employment under this Contract.

SEXUAL HARASSMENT POLICY

- A. Pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1101 et seq.) ("Act"), all bidders to this contract must have, prior to bidding on this contract, in effect and in force, a written sexual harassment policy that includes, at a minimum, the following provisions:
 1. a statement on the illegality of sexual harassment;
 2. the definition of sexual harassment under Illinois law;
 3. a description of sexual harassment, utilizing examples;
 4. an internal complaint process, including penalties;
 5. the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
 6. directions on how to contact the Department and the Commission; and;
 7. protection against retaliation as provided by Section 6-101 of the Act.

The Bidder understands and warrants to the Park District that by submitting a bid on this Contract, it complies with Section 2-105 of the Act and will remain in compliance with Section 2-105 for the entirety of the Project. If the Bidder does not complete the Sexual Harassment Policy Certification Form and submit it with his Bid, the Bid shall be regarded as incomplete and shall not be considered in awarding the Contract.

SURETY BOND

Where the contract sum is \$150,000 or more, Contractor shall supply a Surety Bond (aka Performance and Labor & Material Payment Bond), payable to the Owner, for not less than one hundred (100%) percent of the contract amount will be required prior to beginning construction. Owner in its discretion may require a surety bond for lesser Contract Sums. The surety on the bond shall be a company that is licensed by the Department of Insurance authorizing it to execute surety bonds and the company shall have a financial strength rating of at least A- as rated by A.M. Best Company, Inc., Moody's Investors Service, Standard & Poor's Corporation, or a similar rating agency.

BID FORM

References

REFERENCE #1

Item	Information
Project Name	NORTHBROOK PARK DISTRICT
Contact Person	CHRIS LEINER
Phone Number	847-291-2960
Project Location (City/State)	VILLAGE GREEN & TOWER RINK
Scope of Work Description	PRUNING, TREE REMOVAL
Completion Date (Month/Year)	3/2026 & 5/2026

REFERENCE #2

Item	Information
Project Name	LAKE SHORE COUNTRY CLUB
Contact Person	JEFF FRENZ
Phone Number	847-835-3000
Project Location (City/State)	GLENCOE, IL
Scope of Work Description	PRUNING, TREE REMOVAL, STUMP GRINDING & STUMP TREATMENT, EMERGENCY RESPONSE
Completion Date (Month/Year)	4/2026

REFERENCE #3

Item	Information
Project Name	VILLAGE OF WINNETKA
Contact Person	ANDREW LOECK
Phone Number	847-716-3289
Project Location (City/State)	WINNETKA, IL
Scope of Work Description	PRUNING, TREE REMOVAL, EMERGENCY WORK
Completion Date (Month/Year)	12/2025

CERTIFICATIONS AND SIGNATURE

The undersigned has checked the plan(s), specifications and the above figures and understands that he shall be responsible for any errors or omissions based upon these specifications as submitted on the Bid Form.

It is understood and agreed that the Glencoe Park District reserves the right to accept or reject any or all bids and to waive any formality in any bid received.

The undersigned further declares that this bid is made without any connection with any person making another bid for the same contract, that the bid is in all respects fair and without collusion or fraud, that no member of the Glencoe Park District Board of Commissioners or other officer of the Glencoe Park District, or any person in the employ of the Glencoe Park District is directly or indirectly interested in this bid, or in any portion of the profits thereof.

FIRM NAME: SavATree, LLC

ADDRESS: 550 Bedford Road

CITY: Bedford Hills STATE: New York ZIP: 10507

PHONE (914) 241-4999 FAX (914) 244-9375

WEB ADDRESS: www.savatree.com E-MAIL: contracts@savatree.com

Bid Form is not valid unless properly signed:

SIGNATURE:  TITLE: Chief Operating Officer

DATE: April 9, 2026

ADDENDUM

Each bidder for this project shall be responsible for acknowledging all addenda that are issued by the Glencoe Park District during the bidding period. In the appropriate place, please sign for each addendum received.

ADDENDUM NO. 1 *CLARIFICATION OF BUDGET PER YEAR*

Paul R. Kline *MARKET LEADER*
Signature Title

ADDENDUM NO. 2 *CLARIFICATION OF PLANT HEALTH CARE*

Paul R. Kline *MARKET LEADER*
Signature Title

ADDENDUM NO. 3

Signature Title

ADDENDUM NO. 4

Signature Title

ADDENDUM NO. 5

Signature Title

ADDENDUM NO. 6

Signature Title

ADDENDUM NO. 7

Signature Title

4-6-2026

**GLENCOE PARK DISTRICT
Tree Maintenance**

Addendum #1

Clarification of Budget Per Year

Question: About how much do you budget per year for tree maintenance?

Response: Over the past three years the park district has budgeted \$80,000-\$85,000 per year on contractual tree work.

Addendum #2

Clarification of Plant Health Care

Question: How much of your budget do you spend on plant health care, by percentage?

Response: We don't have an exact figure on how much we spend per year on plant health care. This is not specifically called out in our bid package. We would reach out to our contractor for this type of work on a case by case basis.

CONTRACTOR'S CERTIFICATION OF ELIGIBILITY

In Compliance 720 ILCS 5/33E-11:

SavATree, LLC, a (n) Partnership
Print name of Contractor Individual, Partnership, and Corporation

As part of his bid on the above referenced contract, hereby certifies that the Contractor is not barred from bidding on the above referenced contract as a result of a violation of either Section 33E-3 Bidding or 33E-4 Bid-stating of Article 33E of the Illinois Criminal Code, 720 ILCS 5/33E-1, et. seq., as amended.

April 9, 2026
Date

Contractor
By: *Ben Stevie*

Its: Chief Operating Officer
Title

STATE OF NEW YORK)
~~STATE OF ILLINOIS~~)) SS _____
COUNTY OF WESTCHESTER)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

Ben Stevie appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: April 9, 2026 Notary Public: *Natalie D. Longo*



AFFIDAVIT OF EXPERIENCE (This Affidavit must be executed)

STATE OF NEW YORK)
) SS: _____
COUNTY OF WESTCHESTER)

Ben Stevie, being duly sworn, says that he
is Chief Operating Officer of SavATree, LLC
(sole owner, member of firm, corporate official) (Individual, firm)

SavATree, LLC, which has done work for the following parties of or
(Corporate name) the general kind and approximate magnitude required under this Contract:
(List project name, contact, and phone number)
TREE MAINTENANCE, GLENCOE PARK DISTRICT

And that SavATree, LLC owns or has available for
(He, said firm, said corporation) immediate use on the proposed work the following
Plant and equipment:

6 AERIAL LIFT TRUCKS, 6 CHIPPER TRUCKS w/ CHIPPERS,
2 LOG TRUCKS w/ GRAPPLE, 5 STUMP GRINDERS

And that ERIK JOHNSON will be assigned to work under this (name of
Superintendent) Contract, and that his experience in this kind of work is as follows:

TREE PRUNING, TREE REMOVAL, STUMP GRINDING,
EMERGENCY RESPONSE

(Signature) *Ben Stevie*

Subscribed and sworn to before me this 9th day of April, 2018.

Natalie D. Longo
Notary Public



LIST OF SUBCONTRACTORS AND SUPPLIERS

The subcontractors and suppliers listed below will be involved in this contract work in the assignments listed. We understand that any deviation from this list must be requested and approved in writing ten (10) days before the start of the work that is involved.

Failure to complete this list will result in rejection of bid.

Legal name, current telephone number and address of all subcontractors must be included.

Subcontractors

Work Assignment

N/A	NONE	

Suppliers

Material

N/A	NONE	

**CERTIFICATE OF COMPLIANCE DRUG FREE
WORKPLACE ACT**

Illinois Compiled Statutes, Ch. 30, Sec. 580/1 et seq.

_____ contractor under a certain contract dated _____

with the Glencoe Park District for _____ hereby certifies that said contractor shall, as a condition of the aforesaid contract, provide a drug free workplace by:

A. Publishing a statement:

1. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited at the contractor's workplace or work site;
2. Specifying the actions that will be taken against employees for violations of such prohibition.
3. Notifying the employee that, as a condition of employment on such contract, the employee will:
 - a. abide by the terms of the statement; and
 - b. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.

B. Establishing a drug free awareness program to inform employees about:

- 1 the dangers of drug abuse in the workplace;
2. the contractor's policy of maintaining a drug free workplace;
3. any available drug counseling, rehabilitation, and employee assistance programs; and
4. the penalties that may be imposed upon employees for drug violations.

C. Making it a requirement to give a copy of the statement required by subsection (A) to each employee engaged in the performance of the contract and to post the statement in a prominent place in the workplace.

D. Notifying the Glencoe Park District within 10 days after receiving notice under part

NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, being duly sworn and as an authorized representative of the Bidder, do state as follows:

- 1. That the bidder has not, does not, and will not engage in discrimination because of race, color, religion, sex, national origin, ancestry, age, marital status, military service or sensory, physical or mental disability, in the hiring or firing of employees; and
- 2. That the bidder is, in fact, an equal opportunity employer; and
- 3. That the bidder shall not commit an unfair employment practice and shall take affirmative action to ensure that no unfair employment practice is committed.

Contractor: SavATree, LLC
(Print Name of Contractor)

Signed: *Ben Stevie*
(Signature of Authorized Officer)

Printed Name of Signatory: Ben Stevie

As It's: Chief Operating Officer
(Title of Signatory)

Date: April 9, 2026

STATE OF NEW YORK
~~STATE OF ILLINOIS~~)
COUNTY OF WESTCHESTER) SS
~~COUNTY OF COOK~~)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Ben Stevie appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of Contractor, and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of Contractor.

Dated: April 9, 2026

(Notary Public)
Natalie D. Longo

[Notary Seal]



SEXUAL HARASSMENT POLICY CERTIFICATION

As part of his/her proposal on the enclosed Contract, the undersigned ("Contractor") hereby certifies that Contractor has in full force and effect a written sexual harassment policy in accordance with the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), including at least the following:

1. a statement on the illegality of sexual harassment;
3. a description of sexual harassment, utilizing examples;
4. an internal complaint process, including penalties;
5. the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
6. directions on how to contact the Department and the Commission; and
7. protection against retaliation, as provided by Section 6-101 of the Act.

Contractor further certifies that such policy shall remain in full force and effect throughout the term of the Contract.

Contractor: SavATree, LLC
(Print Name of Contractor)

Signed: *Ben Stevie*
(Signature of Authorized Officer)

Printed Name of Signatory: Ben Stevie

As It's: Chief Operating Officer
(Title of Signatory)

Date: _____, 20____ *****
STATE OF ~~ILLINOIS~~) NEW YORK
COUNTY OF ~~COOK~~) WESTCHESTER

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Ben Stevie appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of Contractor, and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of Contractor.

Dated: April 9, 2026

Natalie D. Longo
(Notary Public) [Notary Seal]



X. Action Item

F. Approval of Shatter-Resistant and Tinted Security Film Installation

Glencoe Park District
April 2026 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director, Kyle Kuhs, Director of Parks and Planning and Jared Barchenger, Parks Maintenance Manager
SUBJECT: Approval of “Shatter Resistant and Tinted Security Film Installation” Bid Package
DATE: April 10, 2026

As part of our ongoing safety and security measures, recommended by our security consultant as part of our 2024 comprehensive master plan, staff received bids on Thursday, April 9 for the “Window Security Film” project at Takiff. A total of five bid packages were received. Bid breakdown is below:

Company	Base Bid	Unit Price \$/ft2 For Additional Work
AAA Glass	\$40,755.26	\$8.00 per ft2
International Energy Savers	\$45,369.06	\$12.97 per ft/2
Armor Glass	\$50,721	\$14.50 per ft2
NGSCHB LLC.	\$52,275.92	\$14.94 per ft2
Taza Construction	\$75,600	\$21.77 per ft2

AAA glass was the apparent low bidder, both for the base bid project, as well as their pricing for additional work on a price per square foot basis. AAA Glass has done all the other security film projects for the district in recent years. Staff has had a good experience with them in the past as they have met their deadlines, done quality work, and been responsive to calls and emails.

The budget for this work was \$60,000 and was budgeted out of our safety and security account. Staff recommends acceptance of a contract with AAA not to exceed \$50,000. This will allow us to do additional work under their unit pricing if other areas warrant the security film. This work will be performed during our August shutdown at Takiff to minimize impact on classes and programming.

Recommendation: Acceptance of AAA glass bid package for a contract not to exceed \$50,000

Attachments: AAA Glass Bid Package, Bid Tabulation

Bid Tabulation: 2026 Window Film

4/9/2026 1:00 PM

Company Name	Addendum #1 Acknowledged (if necessary)	Addendum #2 Acknowledged (if necessary)	Base Bid	Unit Price
AAA Glass	yes	yes via email 4-7-2026	\$40,755.26	\$8 sf ft
NGS CHB LLC	✓		\$52,275.92	\$14.94 sf ft
Taza - tiles in style			\$75,600	\$21.77 sf ft
Armor Glass	✓	✓	\$50,721	\$14.50 sf ft.
International Energy Savers	✓	via email 4-7-2026	\$45,361.06	\$12.97 sf ft



PROJECT: Shatter-Resistant & Tinted Security Film Installation

LOCATION: Secured Wing - Exterior Windows & Doors (Children's Circle Full Day)

CLIENT: Glencoe Park District

ATTN: Kyle Kuhs, Director of Parks & Planning

BID SUMMARY

Total Base Bid: \$40,755.26

Unit Price (Add-on): \$8.00 per square foot

Proposed Schedule: August 8, 2026 – August 16, 2026

Certification: Armorcoat Certified Partner

SUBMITTED BY:

David Johnson, President

AAA Glass Tint

11N645 Stoneridge Ct. Elgin, IL 60124

(815) 355-0612 | aaaglasstint@aaaglass.com

DATE SUBMITTED: April 9, 2026



Certification completed on January 25, 2019

To Security Film Client:

The purpose of this letter is to confirm that AAA Glass Tint is authorized to promote and sell Armorcoat® Safety & Security Film Products as an Armorcoat Certified Partner.

Individuals from the company named above have been formally trained and certified by Saint-Gobain Solar Gard on the technical capabilities, risk assessment and installation of Armorcoat Safety & Security Films for the purposes of intrusion resistance, blast mitigation, glass retention and safety glazing applications.

This Armorcoat Certified Partner has demonstrated the ability to properly assess and provide guidance on the application of safety & security films ranging from 4 to 14 mil in thickness and the attachment systems that may be required.

AAA Glass Tint has successfully completed 500+ security film projects for schools, government, and private companies since being certified.

Sincerely,

DAVID W. JOHNSON II
President, AAA Glass Tint

KENDALL COMBS
General Manager, Saint-Gobain Solar Gard

GARY CLARK
Architectural Business
Segment Manager - Americas, Saint-Gobain Solar Gard



AAA | GLASS TINT



BID FORM

Base Bid (Lump Sum for 3,498 SF):

\$ 40,755.26

(Amount in Words) Forty Thousand seven hundred fifty five dollars and twent six cents

Unit Price (Per Square Foot for Additional Work):

\$ 8.00 per square foot

Bidder confirms ability to complete work between August 8, 2026 and August 16, 2026:

Yes No

Bidder confirms they are Armorcoat Certified Partner (provide proof of certification with bid submission):

Yes No

Bidder confirms and will provide references for three comparable security film projects (provide references with bid submission):

Yes No

References

REFERENCE #1

Item	Information
Project Name	St. Charles Park District
Contact Person	Linda Yuill
Phone Number	630-513-4324
Project Location (City/State)	St. Charles, IL
Scope of Work Description	Security Film and solar film - 73 panels - 700 sq ft
Completion Date (Month/Year)	June/2024

REFERENCE #2

Item	Information
Project Name	St. Gilbert Catholic School
Contact Person	Kris Buckley
Phone Number	847-223-8600
Project Location (City/State)	Grayslake, IL
Scope of Work Description	1700 Sq ft of security window film and caulk
Completion Date (Month/Year)	March, 2026

REFERENCE #3

Item	Information
Project Name	Arie Crown Day School (MRG Construction)
Contact Person	Yitzi Matanky
Phone Number	312-201-3800
Project Location (City/State)	Skokie, IL
Scope of Work Description	Stainless Steel 50 Window Film and caulking on 560 panels of glass. 7145 sq ft. of film installed.
Completion Date (Month/Year)	December/2024

CERTIFICATIONS AND SIGNATURE

The undersigned has checked the plan(s), specifications and the above figures and understands that he shall be responsible for any errors or omissions based upon these specifications as submitted on the Bid Form.

It is understood and agreed that the Glencoe Park District reserves the right to accept or reject any or all bids and to waive any formality in any bid received.

The undersigned further declares that this bid is made without any connection with any person making another bid for the same contract, that the bid is in all respects fair and without collusion or fraud, that no member of the Glencoe Park District Board of Commissioners or other officer of the Glencoe Park District, or any person in the employ of the Glencoe Park District is directly or indirectly interested in this bid, or in any portion of the profits thereof.

FIRM NAME: AAA Glass Tint

ADDRESS: 11N645 Stoneridge Ct.

CITY: Elgin STATE: IL ZIP: 60124

PHONE (815) 355-0612 FAX (N/A) N/A

WEB ADDRESS: www.aaaglass.com E-MAIL: aaaglasstint@aaaglass.com

Bid Form is not valid unless properly signed:

SIGNATURE:  TITLE: President

DATE: 9/7/26

ADDENDUM

Each bidder for this project shall be responsible for acknowledging all addenda that are issued by the Glencoe Park District during the bidding period. In the appropriate place, please sign for each addendum received.

ADDENDUM NO. 1



President

Signature

Title

ADDENDUM NO. 2

Signature

Title

ADDENDUM NO. 3

Signature

Title

ADDENDUM NO. 4

Signature

Title

ADDENDUM NO. 5

Signature

Title

ADDENDUM NO. 6

Signature

Title

ADDENDUM NO. 7

Signature

Title

LIST OF SUBCONTRACTORS AND SUPPLIERS

The subcontractors and suppliers listed below will be involved in this contract work in the assignments listed. We understand that any deviation from this list must be requested and approved in writing ten (10) days before the start of the work that is involved.

Failure to complete this list will result in rejection of bid.

Legal name, current telephone number and address of all subcontractors must be included.

Subcontractors

Work Assignment

AAA Glass Tint performing all work	Install window film and apply caulking

Suppliers

Material

SolarGard, 4540 Viewridge Ave, San Diego, CA - 866-572-1922	8mil - Stainless Steel 35 Security Window Film
Dow - 2401 East Pratt Boulevard, Elk Grove Village, IL - 847-439-2240	Dowsil 995 Structural Silicone

AFFIDAVIT OF EXPERIENCE (This Affidavit must be executed)

STATE OF IL _____)
COUNTY OF COOK ^{Line of 3}) SS: _____

David Johnson, being duly sworn, says that he
is President of _____
(sole owner, member of firm, corporate official) (Individual, firm)

AAA Glass Tint, which has done work for the following parties of or
(Corporate name) the general kind and approximate magnitude required under this Contract:
(List project name, contact, and phone number)
References listed on reference page.

And that AAA Glass Tint owns or has available for
(He, said firm, said corporation) immediate use on the proposed work the following
Plant and equipment:
Commercial window film application tools and equipment necessary for proper installation of security
window film and caulking.

And that David Johnson will be assigned to work under this (name of
Superintendent) Contract, and that his experience in this kind of work is as follows:
President of AAA Glass Tint for last 10 years, a family owned window film company since 1984 that
specializes and is certified in security commercial window film applications

(Signature) D

Subscribed and sworn to before me this 7 day of April, ²⁰²⁶~~2015~~.

Herlinda Perez Zamudio
Notary Public



SEXUAL HARASSMENT POLICY CERTIFICATION

As part of his/her proposal on the enclosed Contract, the undersigned ("Contractor") hereby certifies that Contractor has in full force and effect a written sexual harassment policy in accordance with the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), including at least the following:

- 1. a statement on the illegality of sexual harassment;
- 3. a description of sexual harassment, utilizing examples;
- 4. an internal complaint process, including penalties;
- 5. the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights ("Department") and the Illinois Human Rights Commission ("Commission");
- 6. directions on how to contact the Department and the Commission; and
- 7. protection against retaliation, as provided by Section 6-101 of the Act.

Contractor further certifies that such policy shall remain in full force and effect throughout the term of the Contract.

Contractor: AAA Glass Tint
(Print Name of Contractor)

Signed: [Signature]
(Signature of Authorized Officer)

Printed Name of Signatory: David Johnson

As It's: President
(Title of Signatory)

Date: 4/7, 2020 *****

STATE OF ILLINOIS)
COUNTY OF COOK)
RME [Signature]

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

He appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she is authorized to act on behalf of Contractor, and that he/she executed the foregoing certificate as his/her free act and deed and as the act and deed of Contractor.

Dated: April 7th, 2020 [Signature]
(Notary Public) (Notary Seal)



CONTRACTOR'S CERTIFICATION OF ELIGIBILITY

In Compliance 720 ILCS 5/33E-11:

AAA Glass Tint _____, a (n) Corporation
Print name of Contractor Individual, Partnership, and Corporation

As part of his bid on the above referenced contract, hereby certifies that the Contractor is not barred from bidding on the above referenced contract as a result of a violation of either Section 33E-3 Bid-rigging or 33E-4 Bid-stating of Article 33E of the Illinois Criminal Code, 720 ILCS 5/33E-1, et. seq., as amended.

4/7/20
Date _____

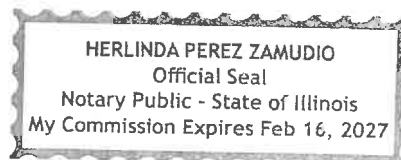
Contractor
By: _____
Its: President
Title

STATE OF ILLINOIS)
COUNTY OF Kane) SS _____

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

David Johnson appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: April 7th, 2020 Notary Public: Herlinda Perez Zamudio



CERTIFICATE OF COMPLIANCE DRUG FREE
WORKPLACE ACT

Illinois Compiled Statutes, Ch. 30, Sec. 580/1 et seq.

AAA Glass Tint contractor under a certain contract dated 4/7/28

with the Glencoe Park District for window film install hereby certifies that said contractor shall, as a condition of the aforesaid contract, provide a drug free workplace by

A. Publishing a statement:

1. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited at the contractor's workplace or work site;
2. Specifying the actions that will be taken against employees for violations of such prohibition;
3. Notifying the employee that, as a condition of employment on such contract, the employee will:
 - a. abide by the terms of the statement; and
 - b. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.

B. Establishing a drug free awareness program to inform employees about:

1. the dangers of drug abuse in the workplace;
2. the contractor's policy of maintaining a drug free workplace;
3. any available drug counseling, rehabilitation, and employee assistance programs; and
4. the penalties that may be imposed upon employees for drug violations.

C. Making it a requirement to give a copy of the statement required by subsection (A) to each employee engaged in the performance of the contract and to post the statement in a prominent place in the workplace.

D. Notifying the Glencoe Park District within 10 days after receiving notice under part

(b) of paragraph (3) of subsection (A) from an employee or otherwise receiving actual notice of such conviction.

- E. Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by an employee who is so convicted as required by paragraph (H) below.
- F. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- G. Making a good faith effort to continue to maintain a drug free workplace throughout implementation of the foregoing.
- H. Employee sanctions and remedies. A contractor shall within 30 days after receiving notice from an employee of a conviction of a violation of a criminal drug statute occurring in the workplace
 - 1. Take appropriate personnel action against such employee up to and including termination; or
 - 2. Require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Contractor

By: 

Its: President

SUBSCRIBED AND SWORN to

before me this 7th day of April 2024
2023 


Notary Public

