

MINUTES OF JUNE 16, 2026 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Commissioners present:

Nicole Reifman, Vice President
Jacki Avitia-Guzman, Treasurer
Meg Cummins, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Kyle Kuhs, Director of Parks and Planning
John Cutrera, Director of Finance and HR
Bobby Collins, Deputy Dir./Dir. of Rec & Facilities
Erin Classen, Superintendent of Marketing/Comm.

Members of the public in attendance who signed in or spoke: Jim Carper, Larry Deb, and Jeff Shapack.

Consent Agenda: A motion was made by Commissioner Cummins to approve the consent agenda items as presented, including Minutes of the May 19, 2026, Regular Board Meeting, Minutes of June 2, 2026, Regular Committee Meeting, Approval of the Bills, and Approval of West Park Project Fencing and Installation Order Change. Commissioner Guzman seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Reifman, Guzman, Cummins

NAYS: None

ABSENT: Hazan, Covey

Motion passed.

Matters from the Public: Brandon Stoller, Jeff Shapeck, Maggie Shapeck, Ivy Shapeck, and Zach Ohana signed in and/or spoke.

Jeff Shapack, a Glencoe resident, addressed the Board regarding safety concerns at Lakefront Park, Glencoe Beach, and the Access Drive. He stated that he emailed leadership on May 27 detailing a public safety concern along the Access Drive and noted that he had not received an email response yet. He expressed concern that the Access Drive is used by campers, beach patrons, pedestrians, cyclists, and vehicles without active traffic management, particularly after beach staff leave at 8:00 pm., while Lakefront Park parking remains open until 10:00 pm. He questioned which agency has responsibility for the Access Drive and public safety within the area where Park District and Village jurisdictions intersect. He requested that the Board acknowledge receipt of his May 27 email and provide a written clarification identifying the agency responsible for the Access Drive and safety oversight.

Presentation of 2026 Gold Medal Video: Executive Director Sheppard acknowledged the hard work of the team, especially Erin Classen, in putting together the video. The Board and staff watched the submitted Gold Medal Finalist video, which is available to watch on the District YouTube channel. Gold Medal winners will be announced at the NRPA Annual Conference in September.

Financial Report: Director Cutrera provided a high-level overview of the May financial reports. Staff noted that recreation program revenues remained strong, increasing approximately 19% over the prior year. Higher contractual expenditures in recreation programming were attributed to the timing of vendor payments rather than increased costs. Children's Circle, Fitness, Beach and Boating, General and Administrative, and Parks all remained generally consistent with the prior year, while Recreation Administration and Takiff Administration revenues reflected timing differences related to property tax and interest revenue. Staff also confirmed that the increase in recreation programming expenditures corresponded with increased program participation and revenue.

Executive Report: Executive Director Sheppard provided an update on upcoming programs, events, and capital projects. She highlighted the July 3 Lakefront fireworks celebration, which includes entertainment, food trucks, games, and a beer and wine tent in partnership with the Village, noting that the swimming beach will be closed that day and the boating beach will close at 6 pm. She also reviewed July 4 activities, including the Fun Run, Red, White, and Bluey Party, bags tournament, participation in the Village parade, and a beach party for season pass holders.

Director Collins reported that summer camps began successfully, with enrollment remaining strong and specialty camps experiencing significant growth. They noted that the District continues to accommodate as many campers as possible with minimal waitlists.

Director Kuhs provided updates on capital projects, reporting that the Maintenance Center is nearing completion with occupancy anticipated in mid-July, while construction at West Park is progressing on schedule with school property improvements expected to be completed before the start of the school year. Additional updates included the upcoming Unplug Illinois chess event on July 11, the fall program guide being sent to print, and recognition of the Illinois Association of Park Districts' advocacy efforts and Senator Morrison's support for amendments to Senate Bill 3907 that reduced administrative burdens on park districts. The Executive Director also reminded the Board and public of the upcoming Lakefront Advisory Committee meeting, encouraging public participation and noting that comments raised during the meeting would be considered as part of that discussion.

Action Items:

Approval of Bid for Glencoe Beach Project: A motion was made by Commissioner Cummins to approve the Glencoe Beach project base bids 1,2,3 and alternates 1,2,4,5 from Schaeffges Brothers in the amount of \$4,027,400 as presented. Commissioner Guzman seconded the motion.

AYES: Guzman, Reifman, Cummins

NAYS: None

ABSENT: Hazan, Covey

The motion passed.

Other Business:

Executive Session: There was no reason to enter into Closed Session.

Adjourn: Commissioner Cummins moved to adjourn the meeting at 6:31pm. Commissioner Guzman seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa M. Sheppard", with a stylized flourish at the end.

Lisa M. Sheppard
Secretary