

MINUTES OF APRIL 21, 2026 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:04pm and roll was called.

Commissioners present:

Michael Covey, President
Nicole Reifman, Vice President
Jackie Guzman, Treasurer
Gary Hazan, Commissioner
Meg Cummins, Commissioner

Staff present:

Lisa Sheppard, Executive Director and Secretary
Bobby Collins, Director of Recreation and Facilities
John Cutrera, Director of Finance and HR
Kyle Kuhs, Director of Parks and Planning
Erin Classen, Superintendent of Marketing and Comm.

Commissioners' Arrival: Commissioner Cummins arrived at 7:17pm and did not vote on consent agenda items.

Members of the public in attendance who signed in or spoke: NA

Consent Agenda: A motion was made by Commissioner Reifman to approve the consent agenda items as presented, including Minutes of March 18, 2026, Regular Board Meeting, Minutes of April 7, 2026, Regular Committee Meeting, Approval of the Bills, Approval of Post-Issuance Tax Compliance Report, and Approval of the Updated meeting time for the May 19, 2026 Regular Board meeting. Commissioner Guzman seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Guzman, Covey, Reifman, Hazan

NAYS: None

ABSENT: Cummins

The motion passed.

Matters from the Public: None

Public Hearing on the 2026/2027 Budget and Appropriations Ordinance No. 987: The Board held a public hearing on the 2026–2027 Budget and Appropriations Ordinance (Ordinance No. 987), which had been on public display for the required 30-day period. The ordinance establishes the Glencoe Park District's legal spending limits by fund and line item for the fiscal year beginning March 1, 2026, and reflects spending capacity rather than intended expenditures. It was noted that there have been no changes to the amounts previously approved at the March Board meeting, and that the ordinance will be filed with the county within the required timeframe following approval.

No public comments were received via email or phone, and no members of the public were present to speak at the hearing. The public hearing was then closed.

Presentation of Bobby Collins 10 Years of Service Resolution No. 988: The Board and staff recognized Deputy Director and Director of Recreation and Facilities Bobby Collins for his 10 years of service with the Glencoe Park District through Resolution No. 988. The resolution highlighted his leadership, including oversight of a large staff, management of a \$7.6 million recreation budget, operational improvements at the beach, expansion of recreation and childcare programs, and contributions to major projects such as the Weinberg Family Recreation Center renovation. It also noted his role in achieving organizational awards and his broader impact on the community. The resolution was approved unanimously by the Board.

Board members and staff expressed appreciation for Bobby's' dedication, leadership, and professionalism, including his efforts during the pandemic to provide essential childcare services for the community. Additional comments highlighted his role in improving operations, strengthening partnerships, enhancing financial management practices, and fostering innovation across programs and facilities.

Presentation on Weinberg Family Recreation Center Season Ice Rink Report: Shannon Stevens, Ice Rink and Beach Facility Manager and Adam Wohl, Assistant Director of Recreation and Facilities, provided an overview of the 2025–2026 Weinberg Family Recreation Center ice rink operations, including programming, usage, and financial performance.

The rink continues to offer a range of seasonal activities, including open skate, classes, rentals, and special events, with strong community engagement through schools, partnerships, and events. While season pass sales have declined slightly, overall participation remains stable, with increased usage among pass holders and growth in daily admissions. Customer satisfaction remains very high, particularly regarding overall experience and staff performance.

Financially, rink revenues have remained relatively flat while expenses have increased due to labor, utilities, and ongoing maintenance of aging infrastructure. Long-term trends show improved revenue generation and efficiency compared to prior years. Staff noted that the ice rink is not expected to be fully self-sustaining and is supported by broader facility operations. The report emphasized that the Weinberg facility operates as a year-round community asset, with significant revenue-generating programs such as Kids Club, camps, and other activities helping to offset rink losses and contribute positively overall. Future considerations include increasing rentals, exploring partnerships, optimizing pricing strategies, and identifying additional revenue opportunities while maintaining community access and experience.

Financial Report: Director Cutrera provided a financial update, noting that the District is only one month into the new fiscal year and that current figures are preliminary due to ongoing accrual adjustments, making year-over-year comparisons limited at this time.

Audit fieldwork for the fiscal year ending in February is nearly complete, with final accruals still being processed within the standard 60-day window. The completed audit is expected to be presented to the Board at the June meeting.

Staff also provided an update on property tax collections, reporting that approximately 96% of the 2024 levy has been received to date, though this remains an estimate due to limitations in the County Treasurer's software, which currently cannot distinguish between levy years. Staff indicated that this issue is affecting multiple districts. It was further noted that delays in the second installment of property tax distributions are expected to continue due to ongoing software conversion challenges at the county level. The District anticipates managing any delays through existing fund balances and will plan accordingly for debt service obligations if delays extend later into the year.

Executive Director Report: Executive Director Sheppard provided an update on legislative activity, noting that two bills continue to be monitored, including one that prompted recent Board advocacy efforts. No significant movement has occurred on either bill, and potential amendments are anticipated. The District received the GFOA Certificate of Achievement for Excellence in Financial Reporting, recognizing staff's work.

Director Kuhs provided updates on capital projects, reporting that ballfield improvements are nearly complete and expected to be ready for use in early May, with the maintenance facility on track for completion in mid-June. Staff also noted unusually high rainfall in April, resulting in temporary standing water in parks, which is expected and part of designed stormwater management.

The greenhouse ribbon cutting will be on May 19, with a shortened Board meeting scheduled prior to the event. Staff also reported strong seasonal preparations, including full staffing for summer camp and the beach, with camp enrollment trending above the prior year. Beach pass sales are currently lower but expected to increase as the season approaches. Additional updates included ongoing beach preparations due to low lake levels and the departure of the Athletics Program Manager, with recruitment underway for the position.

Action Items:

Approval of Ordinance No. 987: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for Fiscal Year Beginning March 1, 2026: A motion was made by Commissioner Guzman to approve Ordinance No. 987: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for the Fiscal Year Beginning March 1, 2026 as presented. Commissioner Hazan seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Cummins, Reifman, Guzman, Hazan
NAYS: None
ABSENT: None

Approval of Bobby Collins 10 Years of Service Resolution No. 988: A motion was made by Commissioner Reifman to approve Ordinance No. 988: An Ordinance

Acknowledging 10 years of service from Bobby Collins as presented. Commissioner Cummins seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Cummins, Reifman, Guzman, Hazan

NAYS: None

ABSENT: None

The motion passed.

Approval of Janitorial and Cleaning Services Bid: A motion was made by Commissioner Hazan to approve the janitorial and cleaning service bid with three-year pricing provided by Eco Clean Maintenance, Inc. based on their provided monthly rates as presented. Commissioner Reifman seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Cummins, Reifman, Guzman, Hazan

NAYS: None

ABSENT: None

The motion passed.

Approval of Landscape Services Bid: A motion was made by Commissioner Reifman to approve the landscape service bid three-year contract with Fleck's Landscaping for Landscape Maintenance labor at a rate of \$46.00/hour for 2026 through 2028 as presented. Commissioner Hazan seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Cummins, Reifman, Guzman, Hazan

NAYS: None

ABSENT: None

The motion passed.

Approval of Tree Maintenance Bid: A motion was made by Commissioner Reifman to approve the tree maintenance bid provided by Nels Johnson/SavAtree with three-year pricing as presented. Commissioner Guzman seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Cummins, Reifman, Guzman, Hazan

NAYS: None

ABSENT: None

The motion passed.

Approval of Shatter-Resistant and Tinted Security Film Installation: A motion was made by Commissioner Reifman to approve the AAA glass bid package for the installation of window security film for a contract not to exceed \$50,000 as presented. Commissioner Hazan seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Cummins, Reifman, Guzman, Hazan

NAYS: None

ABSENT: None

The motion passed.

Other Business: Executive Director Sheppard reported that the Village recently approved changes to parking fines around the beach and is continuing to evaluate potential restrictions on beach-area parking, including a request to consider resident-only parking. Two residents spoke on the issue, prompting further review by Village staff. It was noted that the Park District remains in communication with the Village and will provide input as needed, though parking decisions rest with the Village. Community feedback has been mixed, with opinions expressed both in favor of and against additional restrictions.

Executive Session: There was no reason to enter into closed session.

Adjourn: Commissioner Reifman moved to adjourn the meeting at 8:28 pm. Commissioner Hazan seconded the motion. The motion passed via voice vote.

No further discussion ensued. Roll call vote taken:

AYES:	Covey, Cummins, Reifman, Guzman, Hazan
NAYS:	None
ABSENT:	None

The motion passed.

Respectfully submitted,



Lisa M. Sheppard
Secretary