APPROVED

MINUTES OF MARCH 18, 2026 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00pm and roll was called.

Commissioners present:	Staff present:
Michael Covey, President	Lisa Sheppard, Executive Director and Secretary
Nicole Reifman, Vice President	Bobby Collins, Director of Recreation and Facilities
Jackie Guzman, Treasurer	John Cutrera, Director of Finance and HR
Gary Hazan, Commissioner	Kyle Kuhs, Director of Parks and Planning
Meg Cummins, Commissioner	Erin Classen, Superintendent of Marketing and Comm.

Commissioners' Arrival: Commissioner Guzman arrived at 7:05pm and Commissioner Hazan arrived at 7:41pm and did not vote on consent agenda items.

Members of the public in attendance who signed in or spoke: NA

Consent Agenda: A motion was made by Commissioner Reifman to approve the consent agenda items as presented, including Minutes of February 17, 2026, Regular Board Meeting, Minutes of March 3, 2026, Regular Committee Meeting, Approval of the Bills, Approval of West Park Bids, Approval of the IGA with Village of Glencoe for West Park, and Approval of MOU with School District 35 for West Park. Commissioner Cummins seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Cummins, Covey, Reifman
NAYS: None
ABSENT: Guzman, Hazan

The motion passed.

Matters from the Public: None

Presentation on North Shore Special Recreation Association (NSSRA): Craig Culp, Executive Director of NSSRA, provided a presentation on the work of NSSRA and their partnership with the Glencoe Park District.

NSSRA, founded in 1970, serves as an extension of 13 partner communities, delivering recreational programs and inclusion services for individuals with disabilities. He highlighted NSSRA's mission to enrich lives through quality recreation and emphasized its role in supporting both dedicated programs and inclusive participation within local park district offerings. Glencoe, a founding member, continues to be an active partner, with NSSRA regularly utilizing facilities such as the Takiff Center, beach, Watts Park, and the Weinberg Family Recreation Center.

Executive Director Culp reviewed participation trends, noting a slight decline in 2025 due to staffing shortages and program cancellations, while emphasizing that inclusion services

remain the organization's largest and growing area of impact. The inclusion model allows residents with disabilities to participate in park district programs with appropriate support, typically through one-on-one aides, coordinated collaboratively among NSSRA, the park district, and families. Financially, partner contributions include a general membership contribution and a variable inclusion cost based on service usage. He also highlighted the significant support of the NSSRA Foundation, which has contributed nearly $4 million toward programs, scholarships, and capital needs, including funding for the Slatnik Center.

Discussion with the Board focused on future needs and opportunities. Staffing shortages were identified as NSSRA's primary challenge, impacting program capacity. Board members explored ideas for expanding awareness, inclusion, and interaction between NSSRA participants and Glencoe programs, particularly among youth, to foster greater understanding and friendships. Both parties emphasized the strength of the existing partnership and expressed interest in continued collaboration to enhance inclusion, accessibility, and community engagement.

Financial Report: Director Cutrera gave a synopsis of the financial report and an overview of the past budget year. The data does not yet reflect accrual adjustments such as deferred revenue or accounts payable. He highlighted that recreation programming revenue finished approximately 16% higher than the prior year, driven largely by strong camp performance and expanded offerings. Children's Circle revenue increased by roughly 20%, primarily due to the addition of the Polar Bears and Penguins classrooms, with expenditures rising proportionally and resulting in a net position consistent with prior performance. Fitness and general administrative revenues remained relatively stable. Beach and boating operations ended the year with a modest deficit of approximately $26,000, reflecting a slight improvement over the previous year. The Parks Department showed an increase in expenditures, largely attributed to the Shelton Park drainage project.

John also reviewed variances within the Recreation Administration and Corporate Administration funds, where revenues appeared significantly lower than the prior year. He clarified that these differences were due to timing delays in property tax levy collections rather than actual revenue declines. In the prior year, approximately $900,000 of levy revenue was received earlier and recorded in the cash-basis totals, whereas in the current year, those funds were delayed and will be recognized later in the fiscal cycle. He noted that, when viewed on an accrual basis, revenues are consistent year over year, and the District is nearly fully collected on its 2024 levy.

Board discussion focused on interpreting these financials, particularly around understanding timing-related variances. They also acknowledged that while certain areas, such as beach, boating, and the Weinberg facility, may show operating deficits, these are consistent with the District's philosophy of providing community services rather than strictly revenue-generating programs. Staff further clarified that some programs generating strong revenues, such as camps, help offset costs in other areas, reinforcing the District's overall stable financial position.

Executive Director Report: Staff provided an overview of the proposed FY27 budget and approval process, noting that the draft presented reflects the same information reviewed at the February committee meeting with no material changes. Following Board approval, the budget and appropriation ordinance will be posted for a 30-day public inspection period, with final adoption anticipated at the April Board meeting. The budget document also includes annual approvals for the organizational chart, mission, vision and values, comprehensive plan priorities, departmental goals, and training and merit allocations, all of which are required for accreditation and transparency.

Executive Director Sheppard provided updates on current capital projects and operations. At the current construction site, demolition of the old buildings has been completed, with concrete pads removed shortly after. Crews are actively progressing on stormwater and sanitary infrastructure, and dugout footings are being drilled and formed, with concrete work expected within the week. Site grading and turf restoration are anticipated to be completed by May 1. Roofing work on the new building is approximately 50% complete, though progress has been slowed by weather, as installation requires consecutive days without rain or high winds. Staff noted that once roofing is complete, construction activity is expected to accelerate with additional trades mobilizing on-site.

At the beach facility, staff and board members are finalizing interior finish design and coordinating internal review before presenting final selections to the Board for approval. The Greenhouse project is nearing completion, with exterior work largely finished and remaining efforts focused on interior plumbing, electrical, ComEd coordination, and installation of furniture and equipment. The Greenhouse Task Force has met to discuss initial operations, supplies, and programming, with the facility on track to open in early April for community garden use, and a formal ribbon-cutting is planned for a later date.

Looking ahead, planning is already underway for the next phase of capital improvements, including Friends Park. Early discussions will focus on engaging design services and exploring the development of an accessible playground, which would allow individuals of all abilities to independently access and use play features. Staff also plan to pursue grant funding opportunities, including an OSLAD grant, and anticipate beginning Board and community engagement on the project in early summer.

Action Items:

Approval of Fiscal Year 2026/27 Budget: A motion was made by Commissioner Reifman to approve the Fiscal Year 2026/27 Budget Approval Draft as presented. Commissioner Guzman seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Cummins, Reifman, Guzman, Hazan
NAYS: None
ABSENT: None

Approval of Bi-Annual Review of Executive Session Minutes 5ILCS 120/2c(21): A motion was made by Commissioner Covey to approve the approval and held confidential of the executive session minutes from September 25th, 2025, October 7th, 2025, February 17th, 2026, and March 3rd of 2026 under the Open Meetings

Act as mandated by 5ILCS120/2 (c)(21) as presented. Commissioner Guzman seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Cummins, Reifman, Guzman, Hazan
NAYS: None
ABSENT: None

The motion passed.

Other Business: Executive Director Sheppard provided follow-up information regarding Beach House renovation discussions from previous meetings. Regarding the proposed relocation of a building doorway, staff shared that the architect does not recommend moving the door due to significant cost, complications with matching existing brick, and potential issues related to the building's historic status. Based on this information, the Board reached consensus to maintain the current door and window locations.

Staff also presented options for boat locker replacements behind the boathouse. The current layout includes 16 traditional lockers; reconstruction would maintain that number, while a modular locker system could increase capacity to approximately 30 lockers within the same footprint. Staff recommended installing a concrete base and selecting modular lockers for improved durability in the damp, shaded conditions, while allowing flexibility to expand in the future if demand increases. The Board supported the modular approach, acknowledging that while some current users may prefer traditional lockers, the increased capacity would better serve overall demand.

Finally, staff reviewed materials and color options for new kayak storage racks. After discussing durability, maintenance, and user impact, the Board reached consensus to proceed with aluminum racks rather than powder-coated steel, citing lower maintenance needs and reduced risk of scuffing equipment. The Board also supported gray-colored kayak sleeves and rollers for a more neutral appearance. Overall, decisions prioritized functionality, longevity, and user experience while maintaining a cohesive aesthetic.

Executive Session: There was no reason to enter into closed session.

Adjourn: Commissioner Guzman moved to adjourn the meeting at 8:26 pm. Commissioner Cummins seconded the motion. The motion passed via voice vote.

No further discussion ensued. Roll call vote taken:

AYES: Covey, Cummins, Reifman, Guzman, Hazan
NAYS: None
ABSENT: None

The motion passed.

Respectfully submitted,

Lisa M. Sheppard
Secretary