



BOARD REPORT November 2023



**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, November 21, 2023 | 7:00pm at Takiff Center**

Consistent with Illinois Compiled Statutes 5 ILCS 120/1 through 120/6 requirements (Open Meetings Act). Notices of this meeting were posted. Meeting Location: Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of October 17, 2023 Regular Board Meeting
 - B. Minutes of November 7, 2023 Committee of the Whole Meeting
 - C. Approval of the Bills
- IV. Matters from the Public
- V. Truth in Taxation Hearing: An Ordinance Levying the Taxes for the Glencoe Park District, Cook County, IL for 2023
- VI. Approval of Ordinance No. 958: Levying the Taxes for the 2023 Tax Year
- VII. Financial Report
- VIII. Presentation and Approval of Resolution No. 959: Jenny Runkel 10 Years of Service
- IX. Executive Director's Report
- X. Action Items
 - A. Approval of IAPD Annual Meeting Delegates
 - B. Approval for Commissioners to Attend the Annual IAPD/IPRA Soaring to New Heights Conference in January 2024
 - C. Approval to Cancel the December 19, 2023 Board Meeting and the January 2, 2024 Committee Meeting
 - D. Approval to Change the January 16, 2024 Board Meeting to January 9, 2024
- XI. Other Business
- XII. Executive Session
 - A. Personnel – 5ILCS 120/2(c)(1)
- XIII. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: lsheppard@glencoeParkDistrict.com

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Park Commissioners or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, they may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
November 2023 Board Meeting

MINUTES OF OCTOBER 17, 2023 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Commissioners present:

Carol Spain, President
Stefanie Boron, Vice President
- *Boron arrived at 7:07pm*
Michael Covey, Treasurer
Jordan Spector, Commissioner

Staff present:

Lisa Sheppard, Executive Director and Secretary
Bobby Collins, Director of Recreation and Facilities
John Cutrera, Director of Finance and HR
Kyle Kuhs, Director of Parks and Planning
Erin Classen, Superintendent of Marketing and Comm.
Adam Wohl, Asst. Director of Recreation and Facilities
Jessica Stockl, Early Childhood Director
Erika Doroghazi, Arts and Youth Program Manager
Shannon Stevens, Athletics/Teen Camp Program Mgr
Savannah Martin, Early Childhood Supervisor
Jenny Runkel, Administrative Assistant

Commissioners absent:

Bart Schneider, Commissioner

Members of the public in attendance who signed in or spoke: There were no members of the public in attendance.

Consent Agenda: A motion was made by Commissioner Spector to approve the consent agenda items as presented including Minutes of September 20, 2023 Regular Board Meeting, Minutes of October 3, 2023 Committee of the Whole Meeting, Surplus Property Disposal Ordinance No. 957, and Approval of the Bills. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Spector, Spain

NAYS: None

ABSENT: Boron, Schneider

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Financial Report: The District is seven months into the fiscal year. Director Cutrera gave the presentation attached to these minutes on second quarter projections of where the District stands financially as of August 31, 2023 within the District's FY2023-24.

Commissioner Boron arrived at 7:07pm.

Staff answered Commissioner questions and discussion ensued as follows. Regarding wage and inflation factoring into the cost of benefits, IMRF is the main variable. The District being competitive in the marketplace by attracting and retaining employees is the main goal. Actuaries are keeping Social Security and Medicare steady at 6.2% and 1.45% respectively, but IMRF could increase by 5-7%. There is nothing concrete as of yet to justify making an adjustment out of operating funds; however, staff are watching.

In regards to the figures being 10-15% lower than budgeted, attrition rates related to salary is something we can consider; however, there is a process of approval for adjustments to the budget. Staff tries to be careful with budgeting, including adding a cushion to the appropriation, but the process is why we have historically budgeted as if all positions will be filled. The quarterly projections are strictly for internal use in order to make decisive decisions.

Summer Camp Report Presentation: Managers Doroghazi, Stevens, and Martin presented the 2023 Summer Camp Report attached to these minutes.

Staff answered Board questions and discussion ensued as follows. Staff noted survey results regarding camp hours were affected by a couple youth camp families who want only AM or PM care, not both as offered. In addition, one request to extend Teddies Camp by one hour has already been adjusted for 2024 camp. With the age/grade adjustment to match local schools, a Commissioner noted discomfort of her 5th grader going on field trips with 8th/9th graders. A Commissioner noted that we should offer more for 9th graders; however, staff indicated many 9th graders look to overnight camps, high school sports camps, or CIT programs leaving a very limited number of that age group in camp programming. Comprehensive Plan results are showing that the older age groups want less structured programming versus their parents who want more for them. Camp numbers are rising over 2019 pre-COVID numbers and drawing from other local areas due to the District's lower cost, quality of programming, hours, location, and word of mouth that our camps are better. Residents comprise 85% of camp participants and receive priority registration. Job opportunities for younger staff was discussed. The Board and Executive Director Sheppard complimented staff on a great camp season.

Executive Director Report: Executive Director Sheppard shared that Supt. Classen returned from leave and Manager Stevens has been promoted to facility manager with responsibility for the beach and the ice rink.

IAPD/IPRA Conference is coming up in Chicago at the end of January with excellent sessions on Friday and Saturday for Commissioners. The IAPD Business Meeting is on Saturday. The District's delegate will be an action item at the November meeting and can be either a Commissioner or Executive Director Sheppard. Executive Sheppard encouraged Board members to attend and, if they are interested in doing so, to contact Jenny who will complete their registration.

Director Kuhs reported that staff will install the new Woodlawn Park spinner when weather allows and that they planted grasses, Swamp Oak, and pollinator-friendly plantings as a joint planting effort along the Green Bay Trail. The bluff stabilization project is still on track for completion at the end of November. When the project gets to road replacement and ramp closure, a communication will go out to the public. The Watts project next tasks were reviewed and is still on time to open as planned at the end of November.

Director Collins shared that we hosted over 500 participants in the Mud Run which included a new, well-received family heat. In October, Boo Bash is going to have record

turnout on the 27th and the Preschool Spooktacular is scheduled for the 31st in the morning. November includes and the Art Show, If Kids Ran Thanksgiving, and the ice rink opening the day after Thanksgiving.

Action Items:

Approval of Resolution No. 956: Truth in Taxation: A motion was made by Commissioner Boron to approve Resolution No. 956 as presented. Commissioner Spector seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spector, Spain

NAYS: None

ABSENT: Schneider

The motion passed.

Approval of Donation Agreement for Watts Renaming: A motion was made by Commissioner Boron to approve the Donation Agreement for Watts Recreational Center Renaming as presented. Commissioner Spector seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spector, Spain

NAYS: None

ABSENT: Schneider

The motion passed.

Approval of Watts Recreational Center Security Enhancements: A motion was made by Commissioner Boron to approve a change order on the Watts renovation project in the amount not to exceed \$75,000 for work related to the installation of swipe card-controlled security access for Kids Club, window security film, and other items as presented. Commissioner Spector seconded the motion. These features were recommended to be added after the original plan approval. The key swipe and anything to secure a building with children is vital. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Spector, Spain

NAYS: None

ABSENT: Schneider

The motion passed.

Other Business: There was no other business.

Adjourn: Commissioner Boron moved to adjourn the meeting at 8:06pm. Commissioner Spector seconded the motion. The motion passed via voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary



GLENCOE PARK DISTRICT Q2 PROJECTIONS



Budget Timeline



FY 2023/24 Q2 Projections

	FY 24 BUDGETED EXCESS REV OVER EXPENDITURES	FY 24 PROJECTED EXCESS REV OVER EXPENDITURES	Variance
<u>CORPORATE FUND</u>			
Administration	\$ 2,670,000	\$ 2,921,300	\$ 251,300
General and Administration	-	-	-
Parks Department	(1,737,205)	(1,602,019)	135,186
Watts Ice Center	(166,296)	(157,646)	8,650
Beach	22,925	(10,552)	(33,477)
Boathouse	(90,333)	(87,821)	2,512
CORPORATE - TOTAL	699,091	1,063,262	364,171
<u>RECREATION FUND</u>			
Administration/Takiff	(1,431,881)	(1,192,076)	239,805
Recreation Programs	1,586,203	1,689,105	102,902
Children's Circle	6,135	175,832	169,697
Fitness	1,571	3,574	2,003
RECREATION - TOTAL	162,028	676,435	514,407
MAJOR OPERATING - TOTAL	\$ 861,119	\$ 1,739,697	\$ 878,578
<u>OTHER OPERATING FUNDS</u>			
SPECIAL RECREATION FUND	\$ (302,900)	\$ (294,900)	\$ 8,000
PENSION/RETIREMENT FUND	(40,000)	(31,600)	8,400
SOCIAL SECURITY/MEDICARE FUND	(17,275)	(11,000)	6,275
BOND & INTEREST FUND	(194,491)	(176,991)	17,500
LIABILITY INSURANCE FUND	(33,300)	(58,000)	(24,700)
WORKERS' COMPENSATION FUND	(12,500)	(11,500)	1,000
AUDIT FUND	367	1,500	1,133
<u>CAPITAL FUNDS:</u>			
CAPITAL PROJECTS FUND	\$ (727,473)	\$ (664,706)	\$ 62,767
2020 BOND PROCEEDS	(2,161,501)	(2,112,189)	49,312
MASTER PLAN CAPITAL FUND	(4,596,631)	(4,223,173)	373,458
SUBTOTAL - CAPITAL FUNDS	(7,485,605)	(7,000,068)	485,537
ALL FUNDS - TOTAL	\$ (7,224,585)	\$ (5,842,862)	\$ 1,381,723



FY 2023/24 Q2 Projection Highlights

- Rec Programming remains strong - Projecting \$233k additional revenue
 - Biggest contributors to increase:
 - Kinder Corner Camp
 - Sun Fun
 - Aquatics Camp
- Significant bump in revenue due to Interest Income
 - Projecting \$755k for FY 23/24
- Labor Market
 - Some improvement noted in labor market, less positions unfilled
- Beach pass sales down, partially offset by reducing expenditures
- Lakefront Park construction below budget



Master Plan Capital Transfer

- Master Plan Capital Transfers
 - Corporate Fund \$850,000
 - Recreation Fund \$550,000
- Transferred in June 2023

Master Plan Capital Transfer History			
Fiscal Year	Corporate	Recreation	Total
	Fund	Fund	
FY 2015	400,000	300,000	700,000
FY 2016	300,000	700,000	1,000,000
FY 2017	150,000	250,000	400,000
FY 2018	600,000	1,100,000	1,700,000
FY 2019	500,000	500,000	1,000,000
FY 2020	300,000	700,000	1,000,000
FY 2021	650,000	850,000	1,500,000
FY 2022	300,000	-	300,000
FY 2023	1,050,000	400,000	1,450,000
FY 2024	850,000	550,000	1,400,000



Property Taxes



- Final rates released early October
- Final extension is \$215k (3.5%) over original budget
- Factoring in collectability, final extension is \$90k (1.5%) over original budget
- Recapture of \$70,060

Fund	2023-2024 Total Budget	2022 Levy Extension
Corporate	\$ 2,527,000	\$ 2,659,180
Recreation	1,145,000	1,196,375
Special Recreation	390,000	356,252
Retirement	288,000	301,610
Social Security	328,000	342,830
Debt Service	1,109,159	1,130,764
Liability Insurance	230,000	241,290
Workers' Comp	32,500	35,193
Audit	16,367	17,539
	\$ 6,066,026	\$ 6,281,033

THANK YOU



glencoe parkdistrict.com

The background image shows two young girls in the foreground, smiling and wearing red t-shirts that say "Camp Adventure". They are standing in front of an indoor swimming pool. The pool area has a wooden deck, a netted fence, and a building with a blue wall and a window with string lights. Other people are visible in the background, including a boy in a blue Champion t-shirt and green shorts walking on the deck. The overall atmosphere is bright and cheerful.

Glencoe Park District 2023 Summer Camp Report

Erika Doroghazi, Program Manager – Youth Camps

Savannah Martin, Program Manager – Preschool Camps

Shannon Stevens, Program Manager – Teen Camps

Agenda

- 2023 Summer Staff
- Camp Offering Overview
- Survey Results
- Future Considerations



2023 Summer Seasonal Staff

- Utilized Talent LMS to complete mandatory training
- Summer Staff Referral Incentive
 - Hired 14 staff
- Job Fairs
 - Loyola Academy
 - New Trier
 - Takiff Center



Preschool Camps

- Baby Bears
 - Under 24 Months with guardian
 - Thursdays 10-11 AM
- Teddy Bears
 - 2 years old
 - Tuesday/Thursday 9:15-11:15 AM
- Panda Bears
 - 3 years old
 - Monday, Wednesday, Friday or Monday-Friday 9-11:30 AM
- Koala Bears
 - 4 years old
 - Monday-Friday 9 AM-1 PM or 9 AM-3 PM
- Kinder Korner
 - 5 years old
 - Monday-Friday 8:45 AM-1 PM or 8:45-3 PM or 7 AM-6 PM

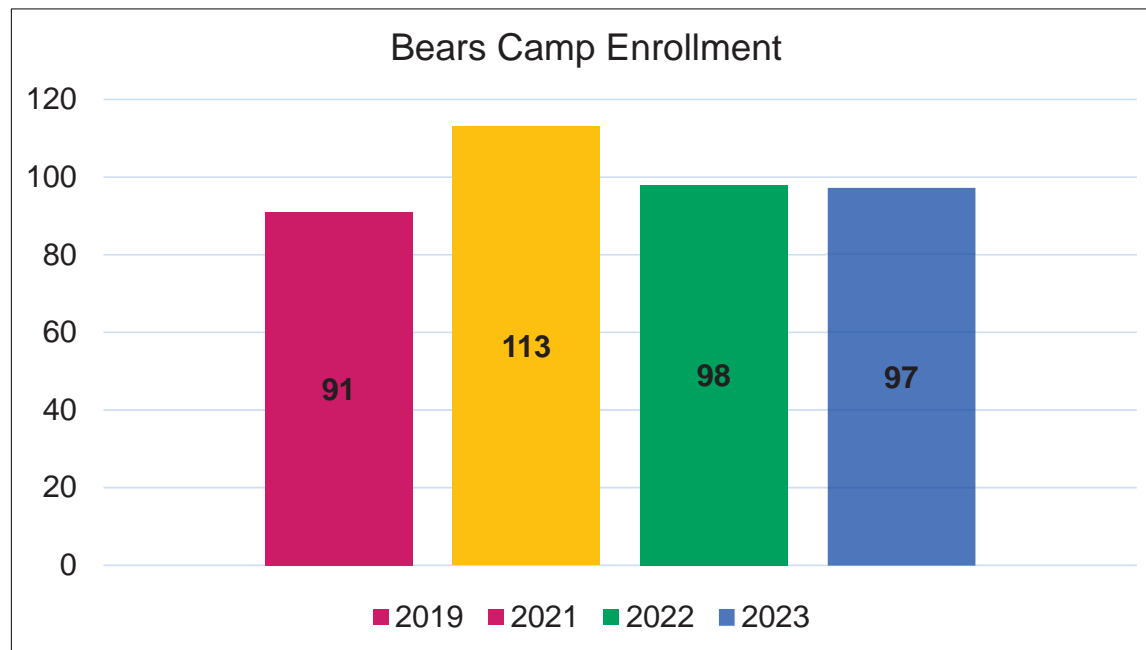


Preschool Camps

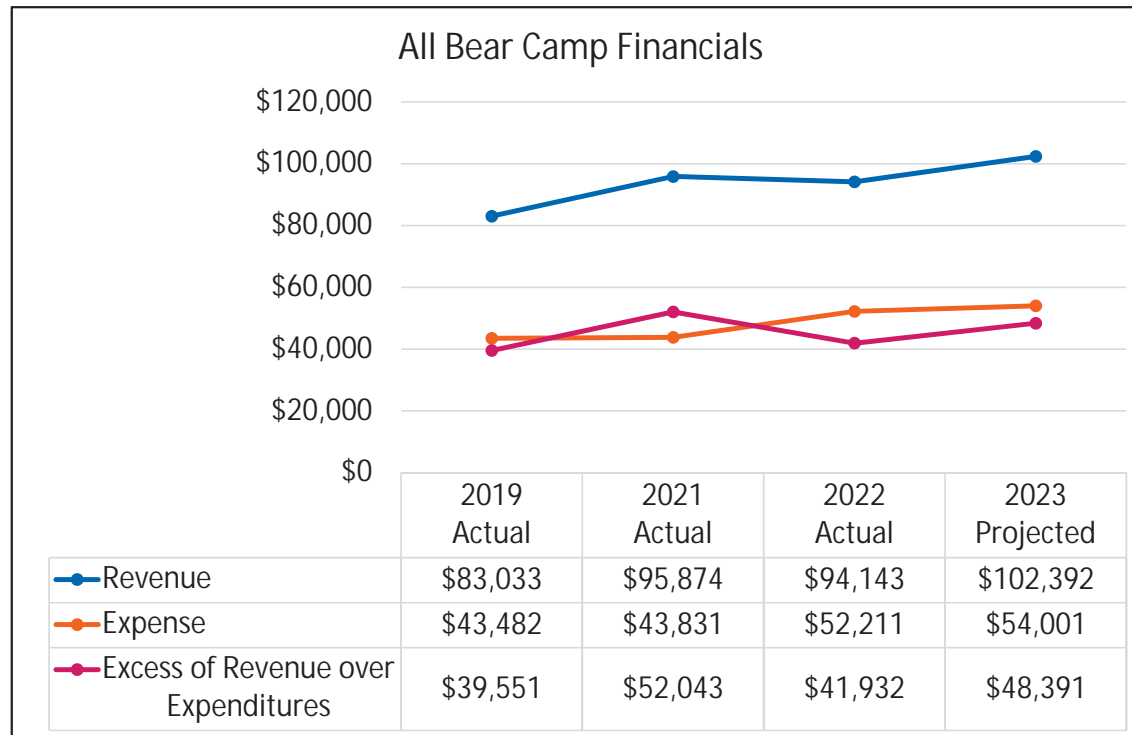
- Brought in New Performers
 - Andy Head Wacky Juggler
 - TwistiCity Giant Bubble Shows
 - StarLab from Discovery Center Museum in Rockford
 - DJ Dance Party
 - Bach to Rock
- Performer Survey was sent to Camp Directors at the end of summer



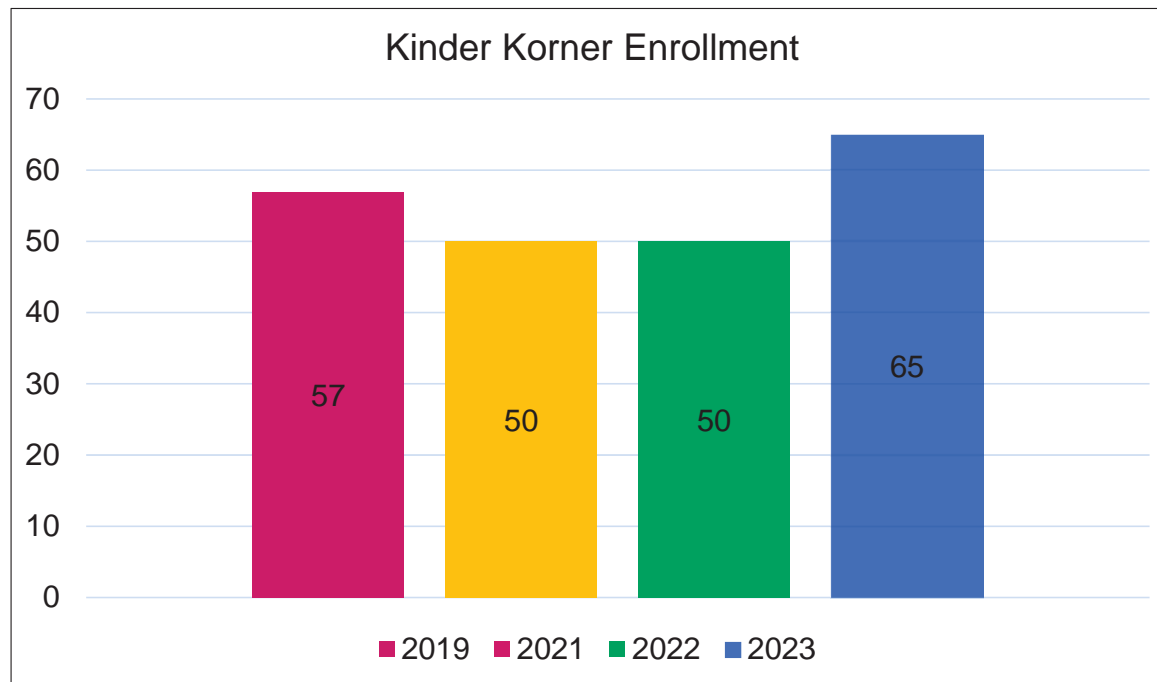
Bears Camp



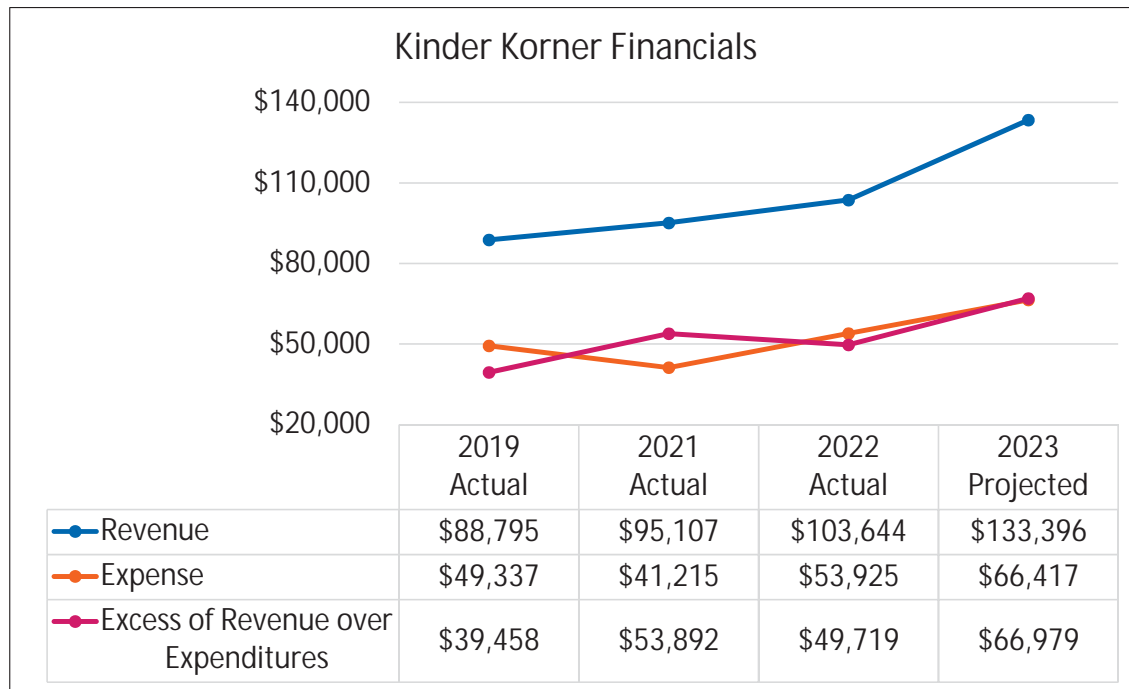
Bears Camps



Kinder Korner



Kinder Korner

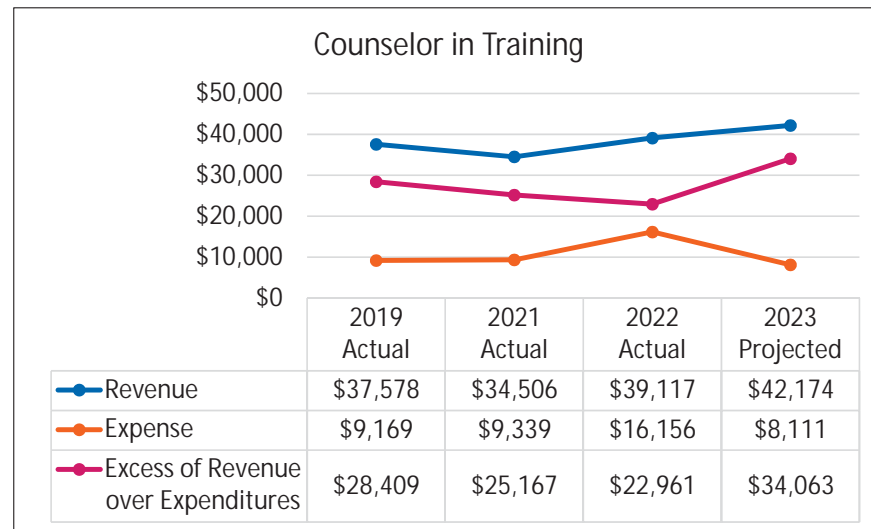
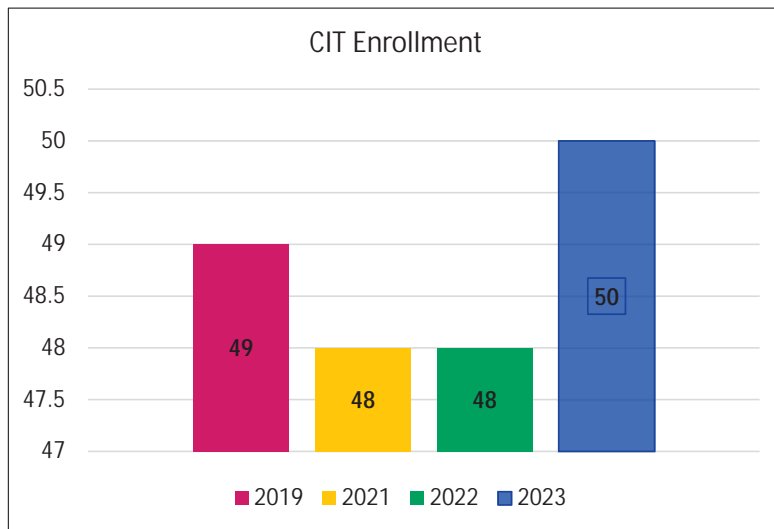


Counselor in Training

- Entering 7th – 10th grade
 - Half-day Preschool CITs
 - Monday-Friday 8:30 AM-1 PM
 - Full-day Youth CITs
 - Monday-Friday 8:30 AM- 3 PM
- Training
 - Receive orientation before camp begins
 - Brought in Heller Nature Center from Park District of Highland Park to run Cooperative Team Games
- Support camp day-to-day by working in camp groups



Counselor in Training

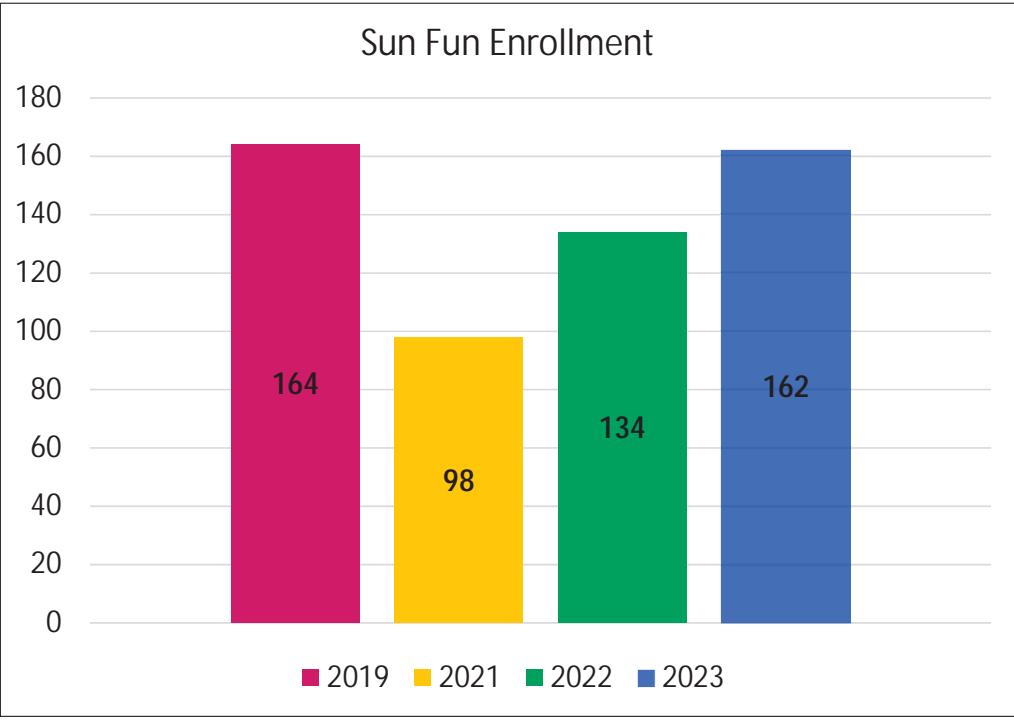


Sun Fun

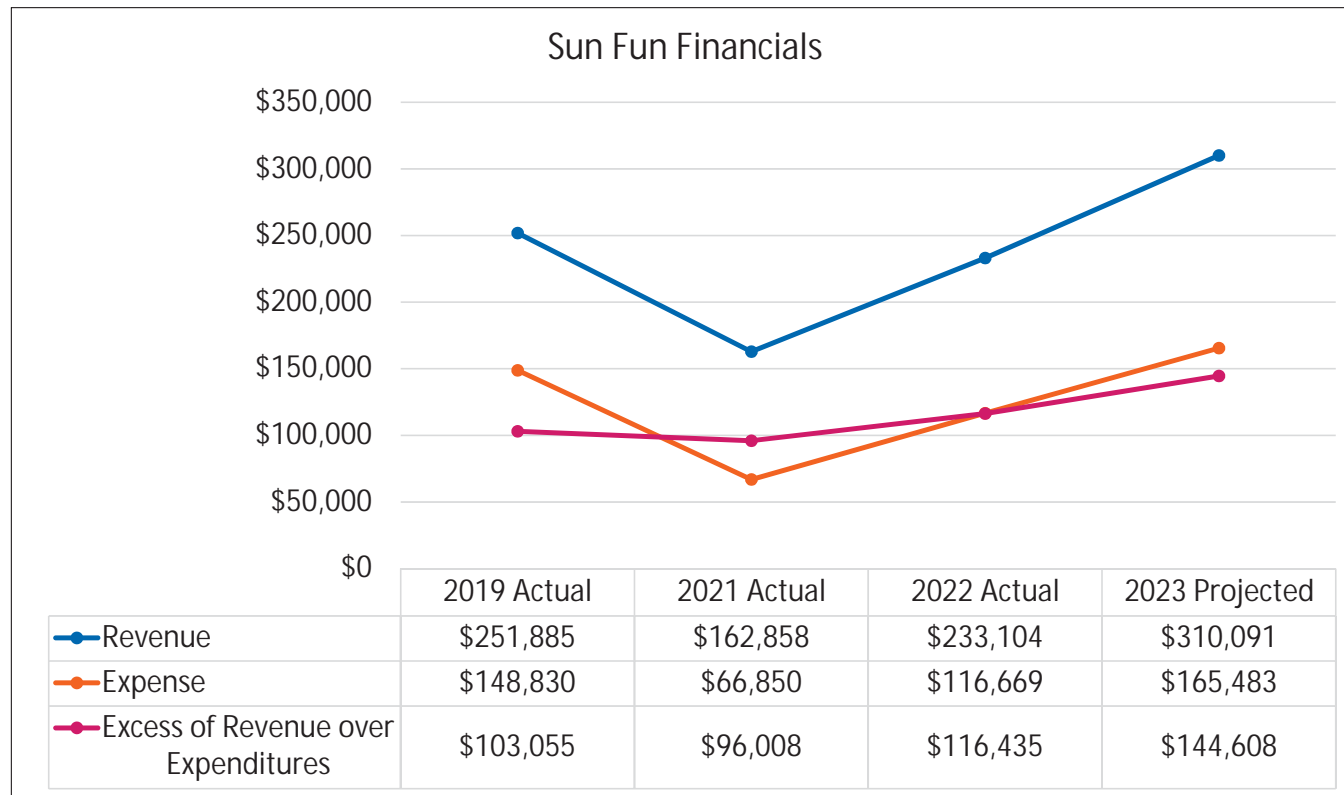
- Entering 1st – 3rd grade
- Highlights
 - Chicago Dogs Game
 - Santa's Village Amusement Park
 - Lincoln Park Zoo
 - Water Parks
 - Undernighters
 - Theme Days



Sun Fun



Sun Fun

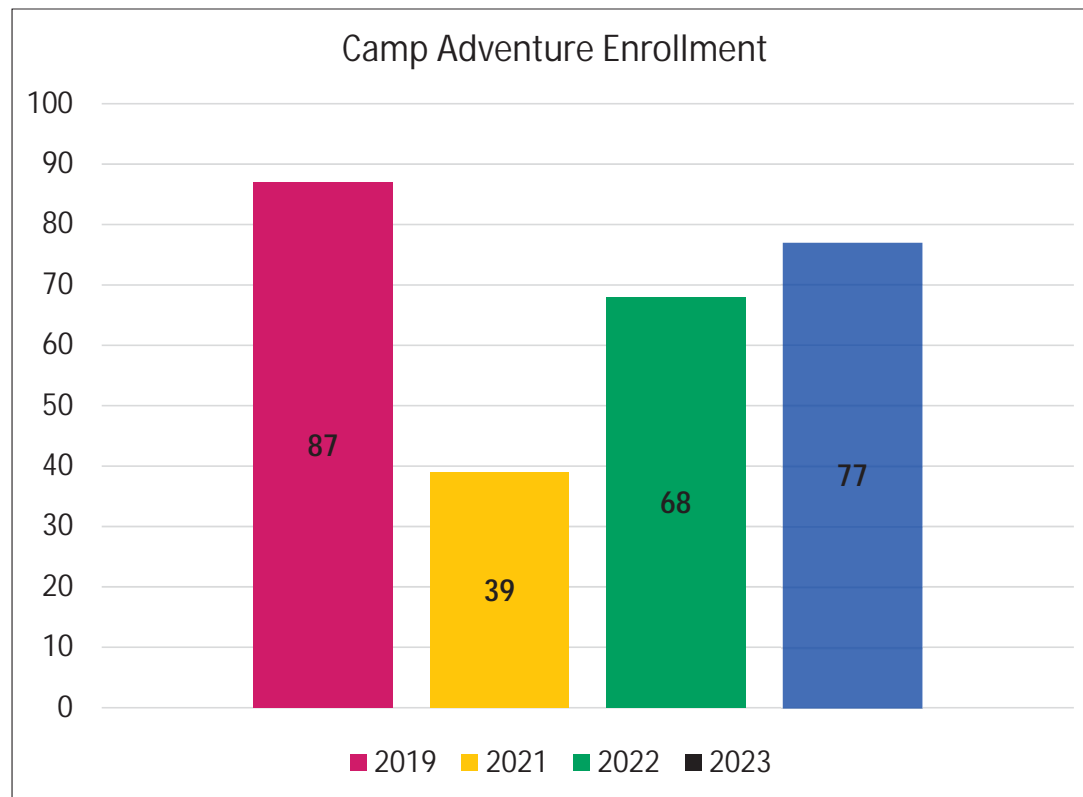


Camp Adventure

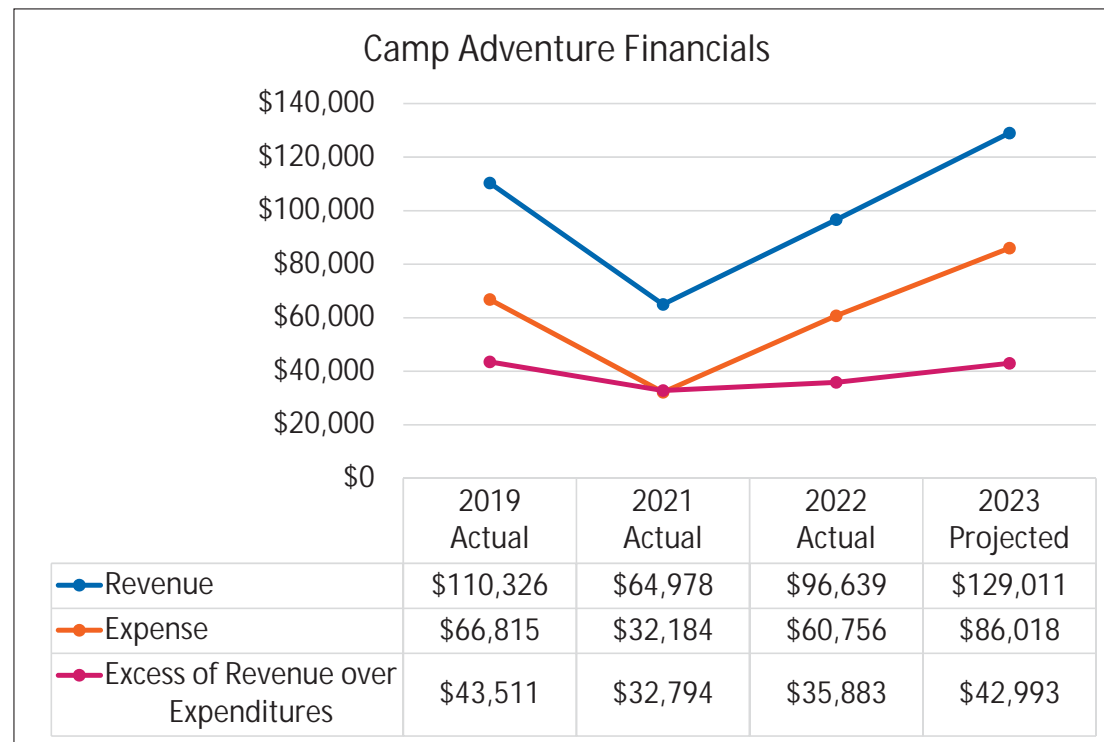
- Entering 4th – 5th grade
- Highlights
 - Canoeing in Skokie Lagoons
 - Mobile Escape Room
 - Raging Waves extended trip
 - Overnighters
 - Water parks
 - Theme days



Camp Adventure



Camp Adventure

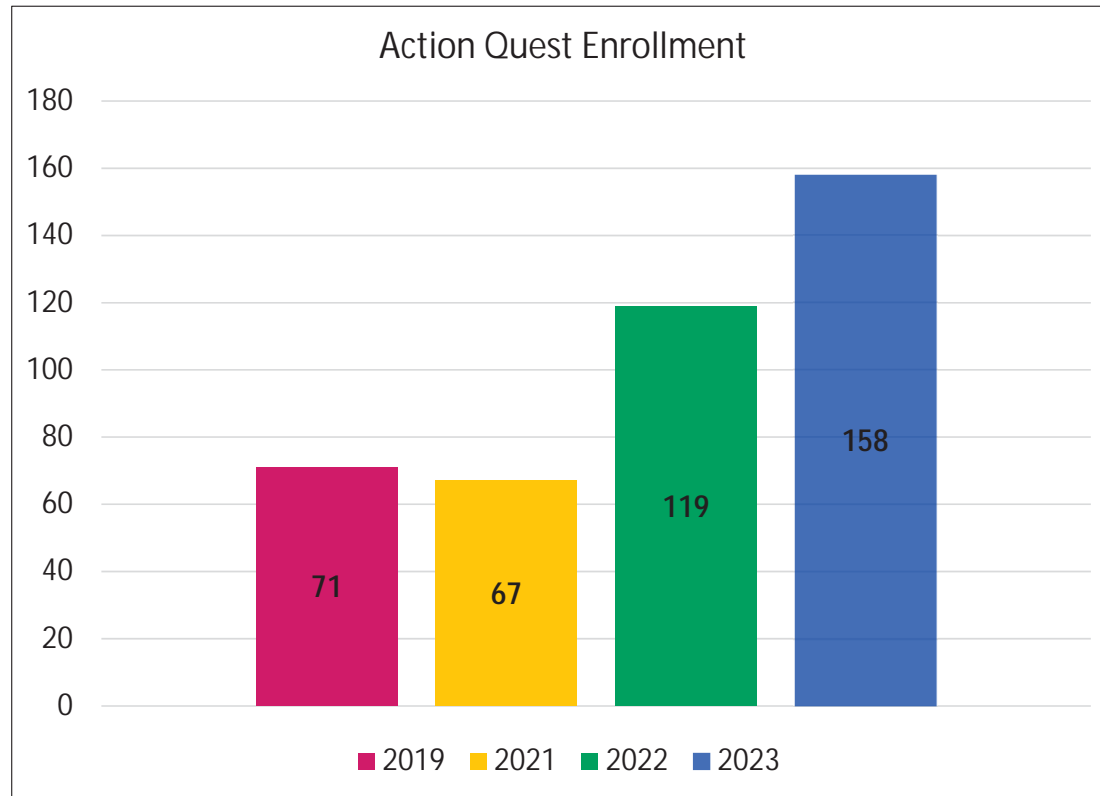


Action Quest

- Entering 6th-9th grade
- Location
 - Glencoe Youth Services
- Highlights
 - Bear Paw Beach
 - Canoeing in the Skokie Lagoons
 - Six Flags

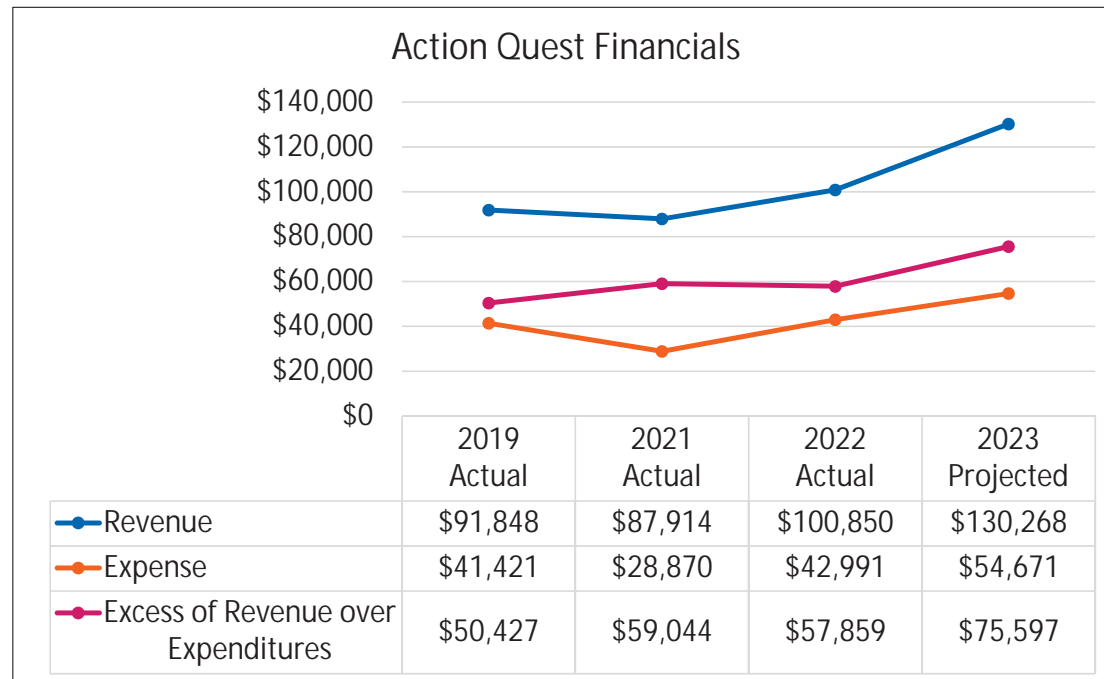


Action Quest



*one-week options continue to see increased enrollment

Action Quest

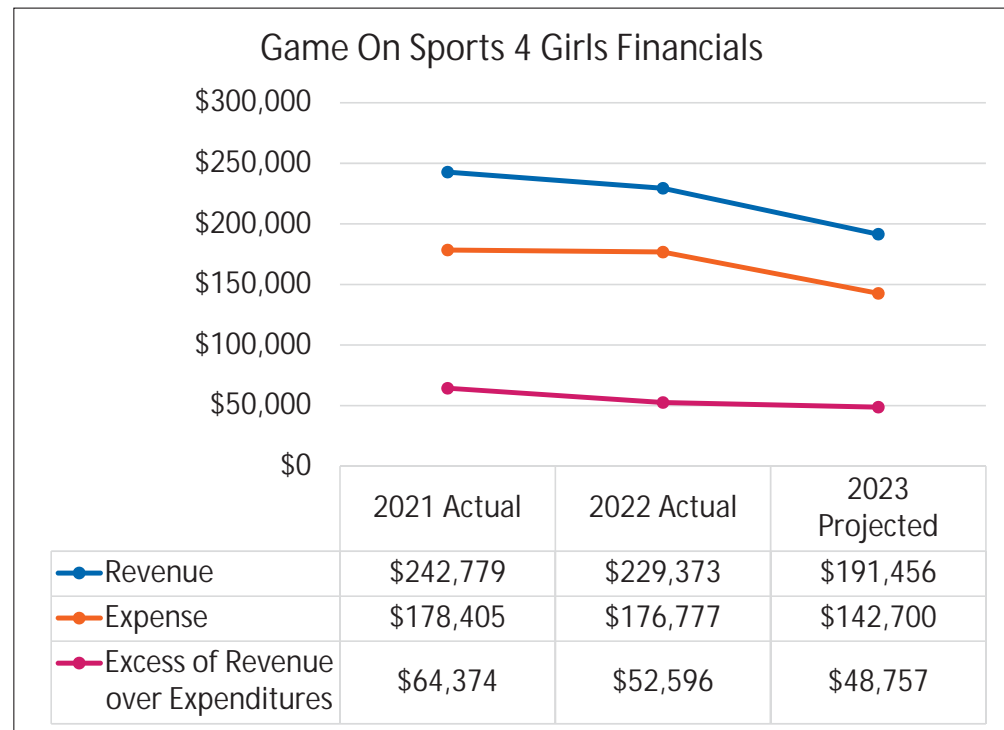
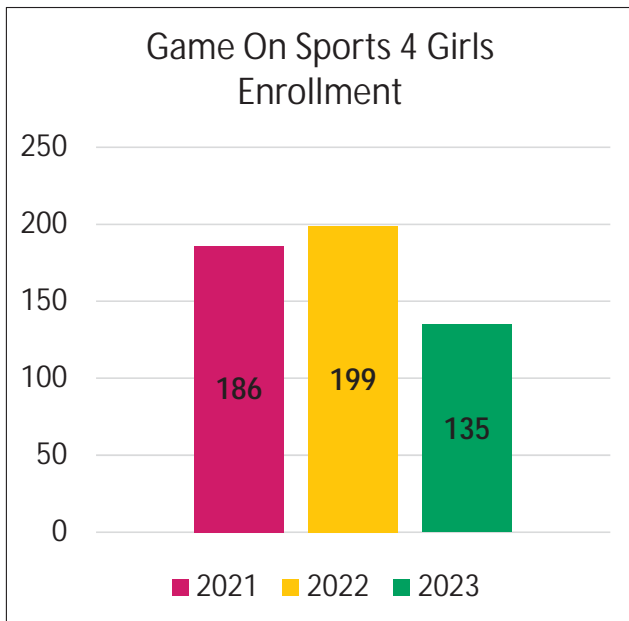


Game On! Camps

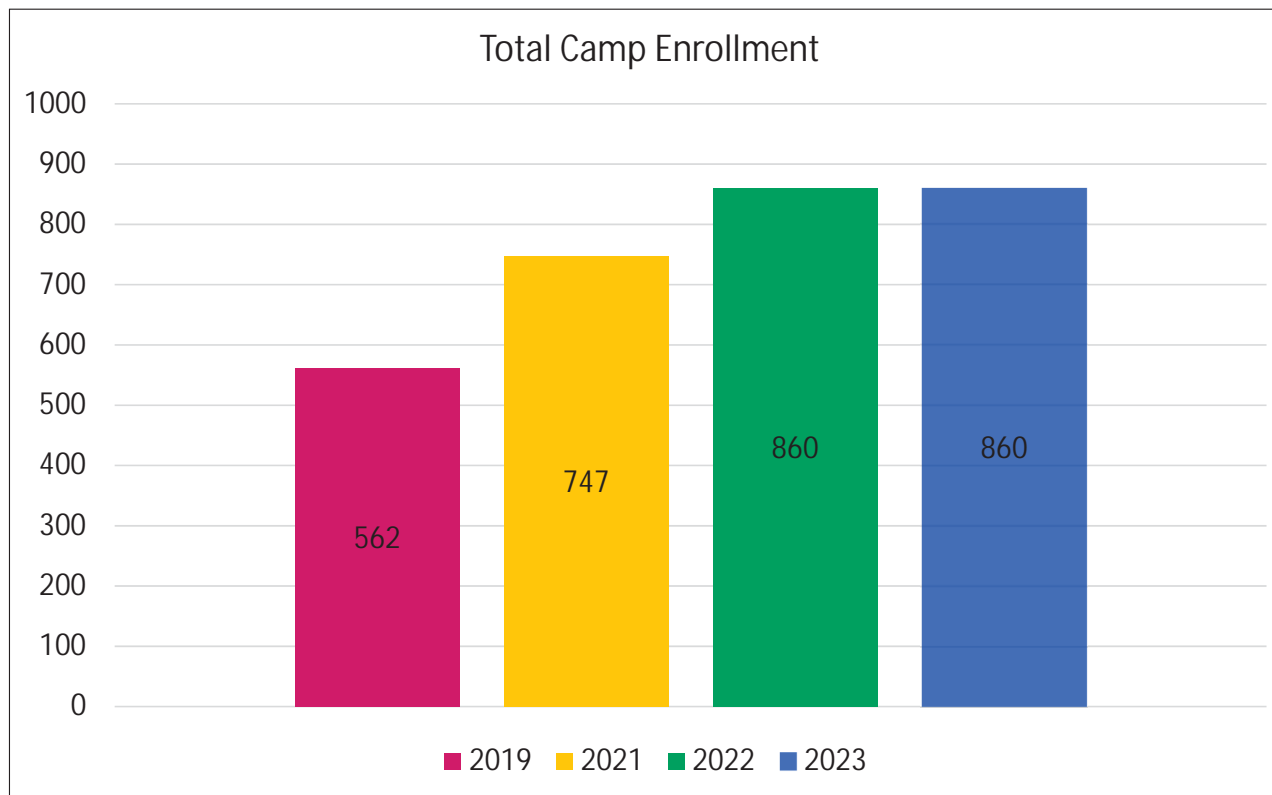


- Sports Specialty Camp
- Game On! Sports Camp 4 Girls
 - Grades K-2 (half-day option available)
- Game On! Sports Leadership Camp 4 Girls
 - Grades 5-8
- Location
 - South and West School

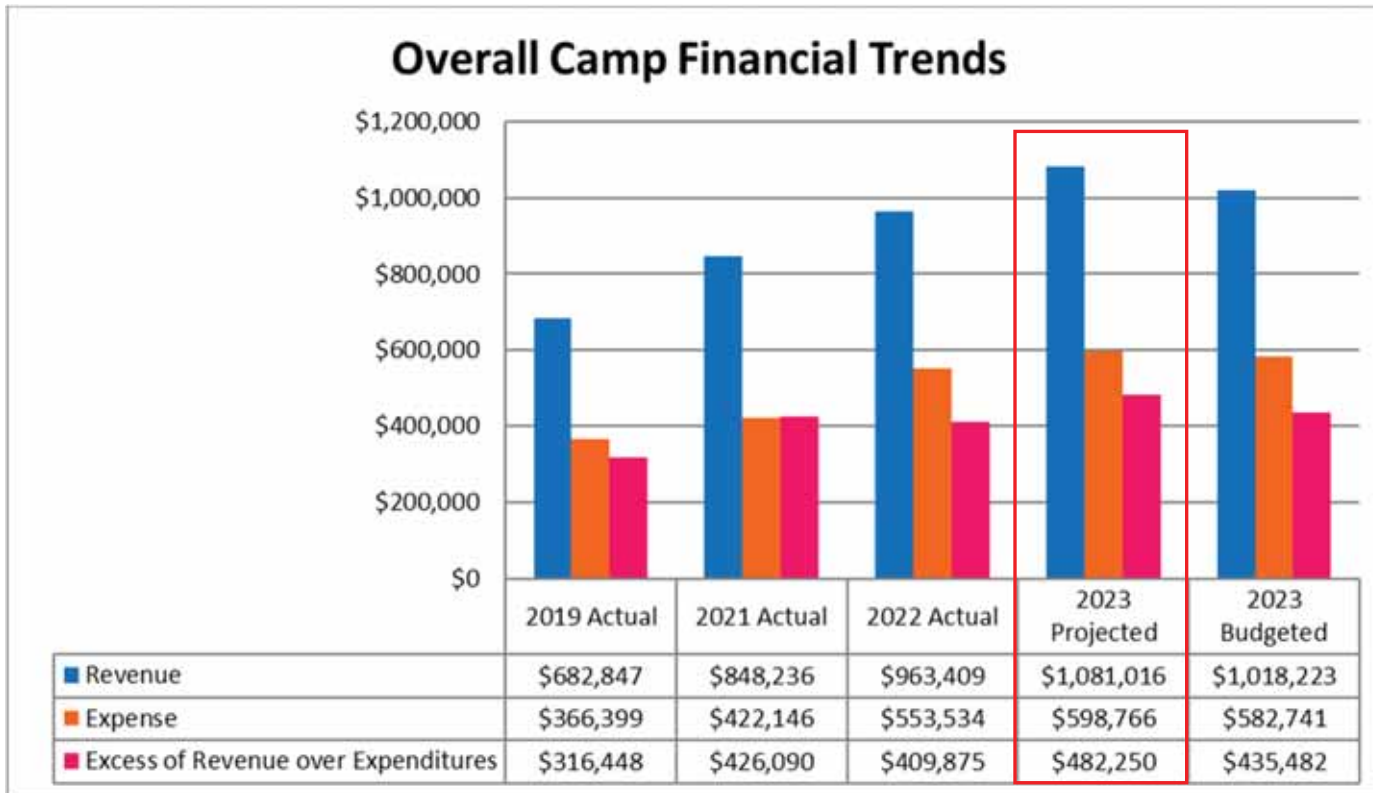
Game On! Camps



Overview of Camp Data



Overview of Camp Data

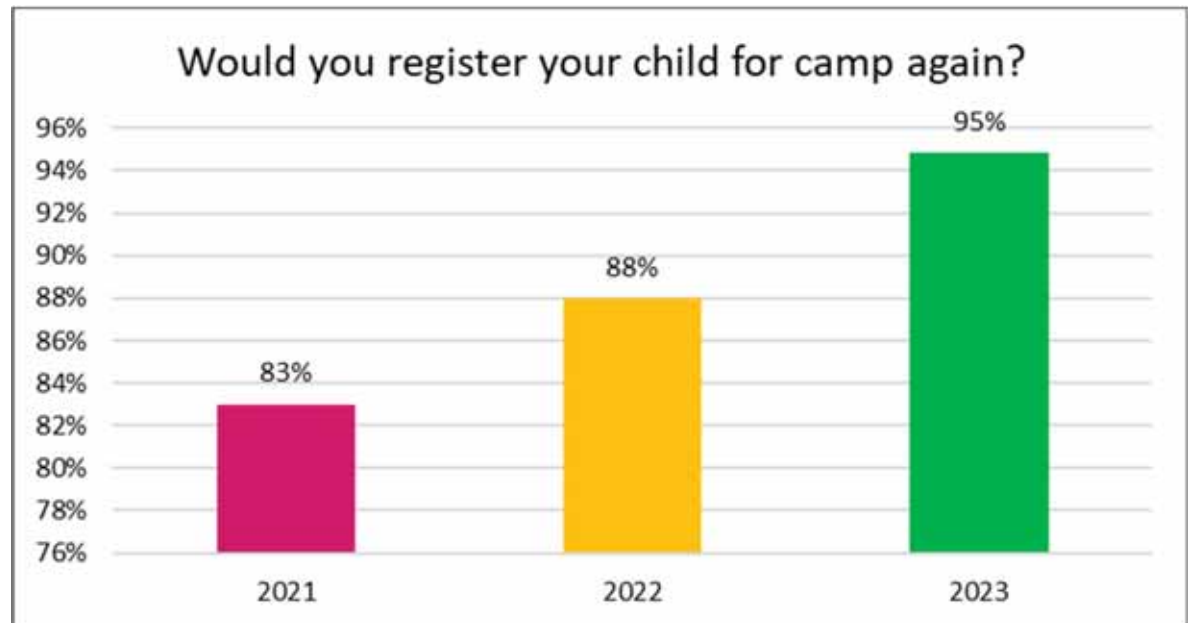


2023 Camp Participant Survey

- 126 camp families completed the survey (103 in 2022, 46 in 2021, and 113 in 2019).
- Use Survey Monkey to collect and analyze responses
- Responses were overwhelmingly positive with very few unsatisfactory
- Note a fifth option of “Very Good” was added this year to create a 5-point scale consistent with other annual surveys

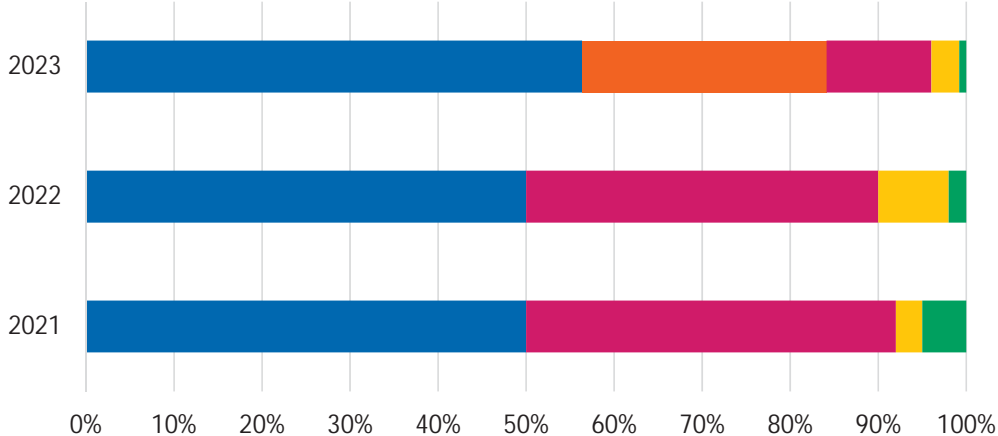


Survey Results



Survey Results

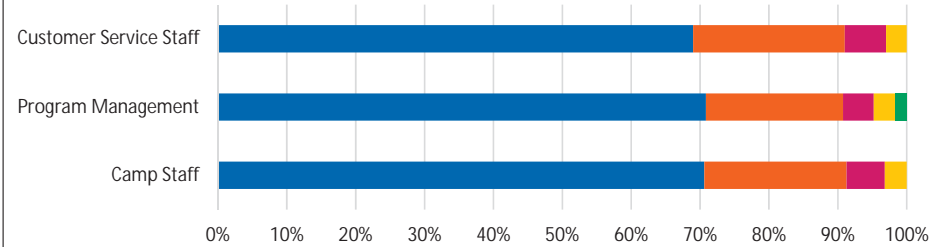
Value of Camp in Relation to Fees



	2021	2022	2023
Excellent	50%	50%	56%
Very Good	0%	0%	28%
Good	42%	40%	12%
Fair	3%	8%	3%
Poor	5%	2%	1%

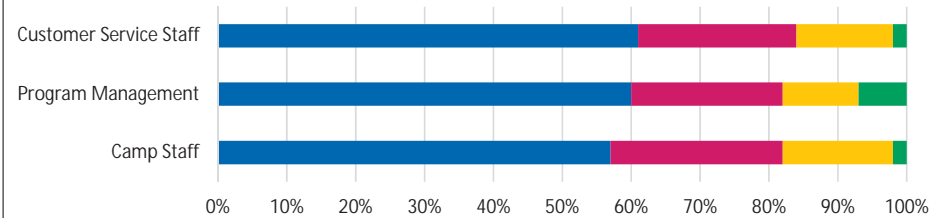
Survey Results

2023 - Please Rate the Glencoe Park District Staff



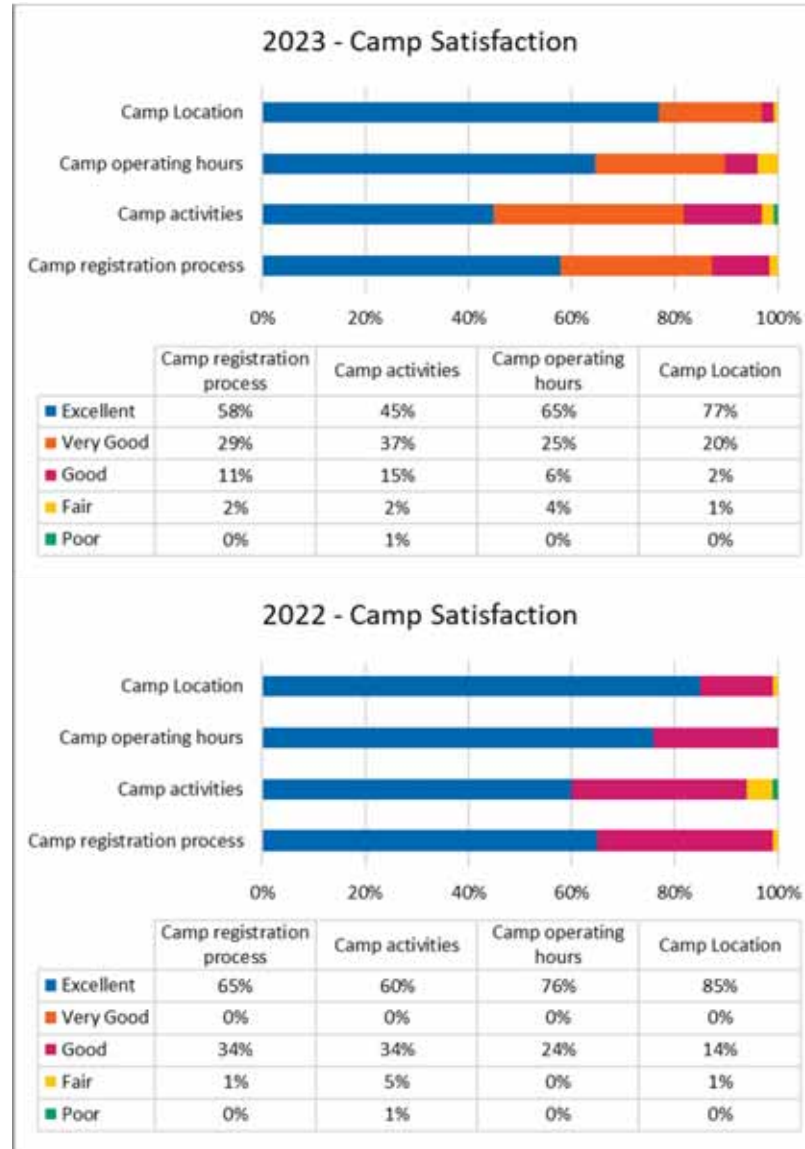
	Camp Staff	Program Management	Customer Service Staff
Excellent	71%	71%	69%
Very Good	21%	20%	22%
Good	6%	4%	6%
Fair	3%	3%	3%
Poor	0%	2%	0%

2022 - Please Rate the Glencoe Park District Staff



	Camp Staff	Program Management	Customer Service Staff
Excellent	57%	60%	61%
Very Good	0%	0%	0%
Good	25%	22%	23%
Fair	16%	11%	14%
Poor	2%	7%	2%

Survey Results



Future Considerations

Camp Report 2022

- Registration process
- CampDocs to ePACT
- BambooHR
 - Streamline Onboarding
- CampApp
- Staff Wages
- Inflation

Summer 2023

- SF and CA combined grade-level registration
- Implemented ePACT and created multiple dashboards
- Camp Branding Kit
- Created an internal CampApp user guide
 - Added look back at the week
 - Increased photos



Future Considerations

Summer 2024

- ePACT
 - Create a user guide
 - Update Dashboards to require documents
- Expand summer staff recruitment efforts
- Align camps with District 35 grade ranges for youth camps
 - Sun Fun: Grades 1-2
 - Camp Adventure: Grades 3-4
 - Action Quest: Grades 5-8



Camp Age Breakdown

2023 Enrollment Distribution			
	Grade	Enrollment	Totals
Kinder Korner	Kindergarten	65	65
Sun Fun	1st Grade	58	147
	2nd Grade	44	
	3rd Grade	45	
Camp Adventure	4th Grade	43	77
	5th Grade	34	
Action Quest	6th Grade	35	75
	7th Grade	21	
	8th Grade	18	
	9th Grade	1	

Estimated 2023 Distribution with Grade Change			
	Grade	Enrollment	Totals
Kinder Korner	Kindergarten	65	65
Sun Fun	1st Grade	58	102
	2nd Grade	44	
Camp Adventure	3rd Grade	45	88
	4th Grade	43	
Action Quest	5th Grade	34	108
	6th Grade	35	
	7th Grade	21	
	8th Grade	18	
	9th Grade	1	

Questions





glencoe parkdistrict.com



MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Weinberg Donation Agreement
DATE: October 17, 2023

I am proud to present to the Board the opportunity to rename Watts Recreational Center in honor of a long-term Glencoe Park District champion and generous supporter. For over 25 years, Jack Weinberg has offered an unwavering service to the Glencoe Park District community. For seven years, Jack was a dedicated member of our Board of Park Commissioners. He held multiple leadership roles on the Board, serving as Treasurer, Vice President, and President, as well as representative to the Glencoe Planning Commission and Little House of Glencoe. Jack's contributions actually extend far beyond the Board of Park Commissioners. After his tenure on the Board, Jack became an unrelenting advocate for our Park District, tirelessly championing various referendum campaigns and spearheading efforts to secure the resources needed to enhance the Takiff and Watts Centers. His dedication to these facilities has not only made them centers of community activity, but also symbols of our town's growth and progress.

The generous donation presented in the donor agreement and unwavering commitment to service by the Weinberg family have not only enhanced our community's amenities, but have also exemplified the power of philanthropy and civic responsibility. Their dedication to our Village, symbolized by the renaming of this facility in their honor, serves as an enduring reminder of their profound impact on our community and their passion for its well-being. We are grateful for their generosity, and the Weinberg family's legacy of service will continue to inspire us for generations to come.

Recommended Action: Approval of the Donation Agreement for Watts Recreational Center Renaming as presented.

MINUTES OF NOVEMBER 7, 2023 COMMITTEE OF THE WHOLE
MEETING GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Committee members present:

Carol Spain, President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Jordan Spector, Commissioner

Staff present:

Lisa Sheppard, Executive Director and Secretary
Bobby Collins, Director of Recreation and Facilities
John Cutrera, Director of Finance and HR
Kyle Kuhs, Director of Parks and Planning
Erin Classen, Supt. of Marketing and Communication
Adam Wohl, Asst. Director of Recreation and Facilities
Jenny Runkel, Administrative Assistant

Commissioners absent:

Stefanie Boron, Vice President

Members of the Public in attendance who signed in or spoke: Andre Lerman

Matters from the Public: Andre Lerman, past Commissioner, asked the Board to consider beach density based on a TripAdvisor survey and historical data in regards to the discussion on 2024 beach passes. Glencoe Beach has approximately 75,000 sq. ft. of beach space, so the preferred not-to-exceed capacity would be 500-550 people. In the last two years, attendance was 500-700; however, prior to COVID, beach attendance reached 1200-1500. This resulted in crowding complaints and residents not buying season passes which ruined the District's fee model. Residents and non-residents can buy a season pass, there are no restrictions. In addition, there are many beaches available north, south, and inland from Glencoe.

Weinberg Family Recreation Center Pickleball Year-End Presentation: Director Collins and Assistant Director Wohl gave the pickleball presentation attached to these minutes including the timeline, operations, data, feedback, and operations moving forward.

Discussion ensued and staff answered Commissioner questions as follows. Staff assured President Spain that youth pickleball programming will run similar to other outdoor youth athletic programming after school. Feedback included a request for access to the building for bathroom use; however, there is a significant cost to staff a building open seven days per week. Birthday parties and rentals could offset some expenses. Our pickleball courts are for recreational use. Expectations to remove 100% of water buildup from a flat, unpitched surface is almost impossible.

Presentation on 2023 Lakefront Report: Director Collins and Assistant Director Wohl gave the 2023 Lakefront Report presentation attached to these minutes including season information, staff expenses, facility improvements, camps and classes, special events, season passes, pass demographics, pass sales, daily admission, annual attendance, visits, facility and rental revenue, boat house operations, boat house storage, beach closures, financials, and survey results.

Staff also gave a presentation on pass/daily fee options for 2024 to instigate discussion on how to move forward. Lakefront Advisory Group's feedback recommended the current pass/daily fee model. Discussion ensued. Commissioner Covey commented that it is painful to see a family that cannot afford the \$280 season pass to visit when the beach sits mostly empty and requests that staff find a way to allow daily passes based on capacity even if limited access. Discussion commenced and staff answered Board questions. Finding a way to allow entry to non-pass holders was discussed in depth. Executive Director Sheppard advised that a 15- to 16-year-old would find it very difficult to determine who can and cannot come in; the policy must be very clear. Online reservations 48 hours in advance was offered as a solution; no refunds. Staff noted that online reservations for a daily pass could reduce pass sales and create additional expenses associated with the added level of service. Discussion ensued on the safety of the beach and capacity versus safety. President Spain asked for a daily pass cap low enough to incentivize pass sales, and also preserve the value of the season pass and preserve revenue to protect our fiscal model. The Board agreed to raise the daily fees higher than Winnetka's daily passes to preserve the value of buying a season pass. An increased daily fee of \$15/30 is still less expensive than a season pass. There has been constant positive feedback of the lower attendance at the beach. Staff will look into a possible solution and present it at a later time to the Board.

This topic was tabled for further review at the next Committee meeting.

The presentation continued with the Northbrook Park District Intergovernmental Facility Agreement for 2024 where Glencoe residents would receive resident rates to two pools, aquatic programming, and the dog park and Northbrook residents would receive resident rates at Glencoe Beach. Rates, pass data, membership comparison, and dog park information were reviewed. Staff would like to move forward with this great benefit for both park districts with the added bonus of access to their pool for Glencoe Beach lifeguard training.

Chair Spain, based on committee discussion, directed park district staff that they would like to enter into the agreement for another year.

Discussion moved to complimentary passes for staff of the Village, District 35, Library, and Family Service of Glencoe. It is a nice perk to be able to go down to the beach for lunch or on the weekends. This helps the District acquire reciprocal services such as Public Safety helping at our events, counseling services and usage of school facilities. Staff also asked if they could offer a 50% discount to the same employees for the fitness center.

Chair Spain, based on committee discussion, directed park district staff to allow employees of the Village, Library, District 35, and Family Service of Glencoe to receive a complimentary season pass, the ability to buy additional passes for their immediate family at resident rates, and the ability to receive a 50% discount for a Glencoe Fitness pass.

Other Business: Director Kuhs gave an update on park and facility projects. The lower beach ramp will be inaccessible to the public this Friday through the week of Thanksgiving;

however, the public may access the beach via the Hazel Avenue ramp. Asphalt installation will indicate substantial completion of the project.

Weinberg Family Recreation Center is two and a half weeks from opening day. The exterior is mostly complete, the construction fence is coming down Thursday, the interior work has made a lot of progress in the last few weeks, and staff are working on scheduling the inspection for occupancy.

Adjourn: Commissioner Schneider moved to adjourn the meeting at 8:21pm. Commissioner Spector seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary

Weinberg Family Recreation Center Pickleball Operations

11/7/2023

Bobby Collins, Director of Recreation & Facilities
Adam Wohl, Assistant Director of Recreation & Facilities

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Agenda

- Recap of Timeline
- Operation Review
- Data
- Feedback
- Moving Forward



Pickleball Timeline



Watts Pickleball Operation Review

Public Usage

- Open 7 AM-8 PM
 - 7 days a week
- 6 courts
 - 2 reserved in advanced
 - 4 available for free play
- Priority
 - District Programs
 - School District Programs
 - Advanced Reservation Play/Lessons
 - Free/Drop-In Play
 - Residents could reserve 7 days in advance
 - Non-residents could reserve 3 days in advance

GPD Programming

- Classes/Match Play
 - Tu/Th
 - 10 AM-3 PM and 5:30-8 PM
 - Wed
 - 5:30-8 PM
- Game On Camp Usage
 - Mon/Fri
 - 9 AM-3 PM
 - 2 courts

Court Reservation Data



	# Reservations	# Hours	Revenue
Residents	240	319	\$4,785
Non-Residents	34	25	\$500
Total	274	344	\$5,285

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Program Data

Programming		
	<u>Enrollment</u>	<u>Revenue</u>
Watts Courts	394	\$53,605
Indoor Courts	289	\$43,461
Total	683	\$97,066

Participant Breakdown		
	<u>Non-Unique</u>	<u>Unique</u>
Resident	575	224
Non-Resident	92	52
Totals	667	276
	86% Glencoe Residents	81% Glencoe Residents

Feedback

- 18 total response
- QR rating
 - 4.67 out of 5
- Additional Feedback
 - Lighting
 - Family fun
 - Additional information
 - Added signage
 - Amazing courts

Question: **How was your pickleball experience?**

Rating: 5 out of 5

Comment: Such nice courts!

Comment: The courts are great! This is a wonderful use of Watts during the non-hockey/skating season. This is an example of terrific use of taxpayer dollars. We'll done.

Challenges

- Lights
- Dividers
- Standing Water
 - Shop Vac

Improvements

- Installation of light timers
- New net dividers
- Shade

Staff Recommendations

- We recommend no significant changes
- Use exterior bathroom door

Board Feedback

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2023 Glencoe Lakefront Annual Report



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2023 Operation Review

- Season Information
- Staffing and Training
- Facility Improvements
- Operations Overview
- Beach Programming
- Survey
- Financials
- Discussion
 - Pass/Daily Fee Options
 - Northbrook Intergovernmental Agreement
 - Complimentary Passes

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General Season Information

- Swimming Beach
 - May 27-September 4
- Boating Beach
 - May 13-October 8

- Season Pass

	R/NR
Beach Pass	\$35/70
Guest Pass (10 visits)	\$50/100

- Daily Admission

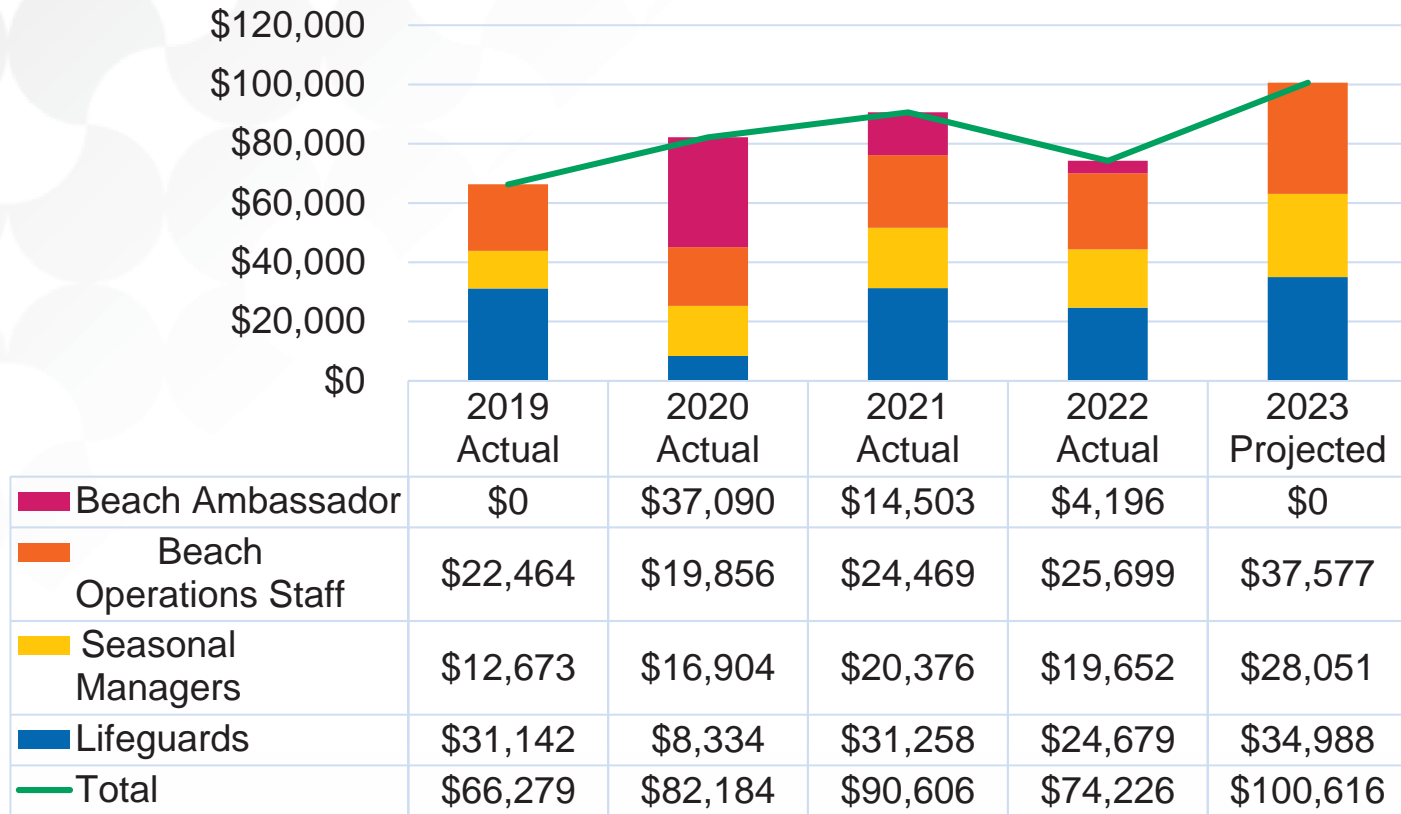
	Fee
Glencoe Resident	\$10
Non-Resident	\$20

Staffing and Training

- 62 Seasonal Staff
- Staff Training
 - Lifeguard
 - Cashier
 - Boat House
 - Camp Staff

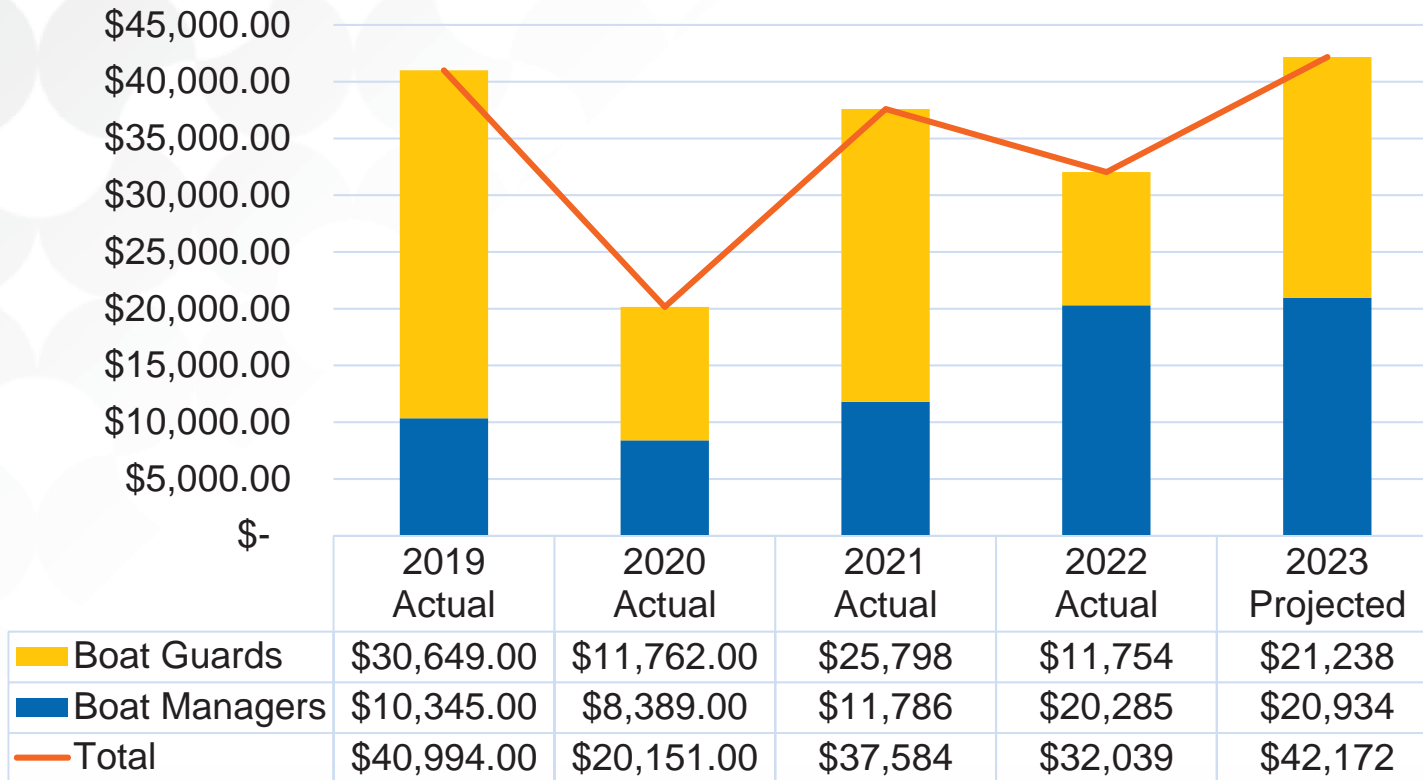


Beach Staff Expenses*



* 2019-2023 (Minimum wage increased 58%)

Boat Staff Expenses*



* 2019-2023 (Minimum wage increased 58%)

Facility Improvements

- Phase 1 and 2 of the Bluff Stabilization Project were completed.
- Window restoration and installation on the Beach House.
- Coordinate with the Village of Glencoe on the Boating Beach Storm Water Project.
- Pier railings were repainted.
- Reutilization of the concession area for a snack shop.

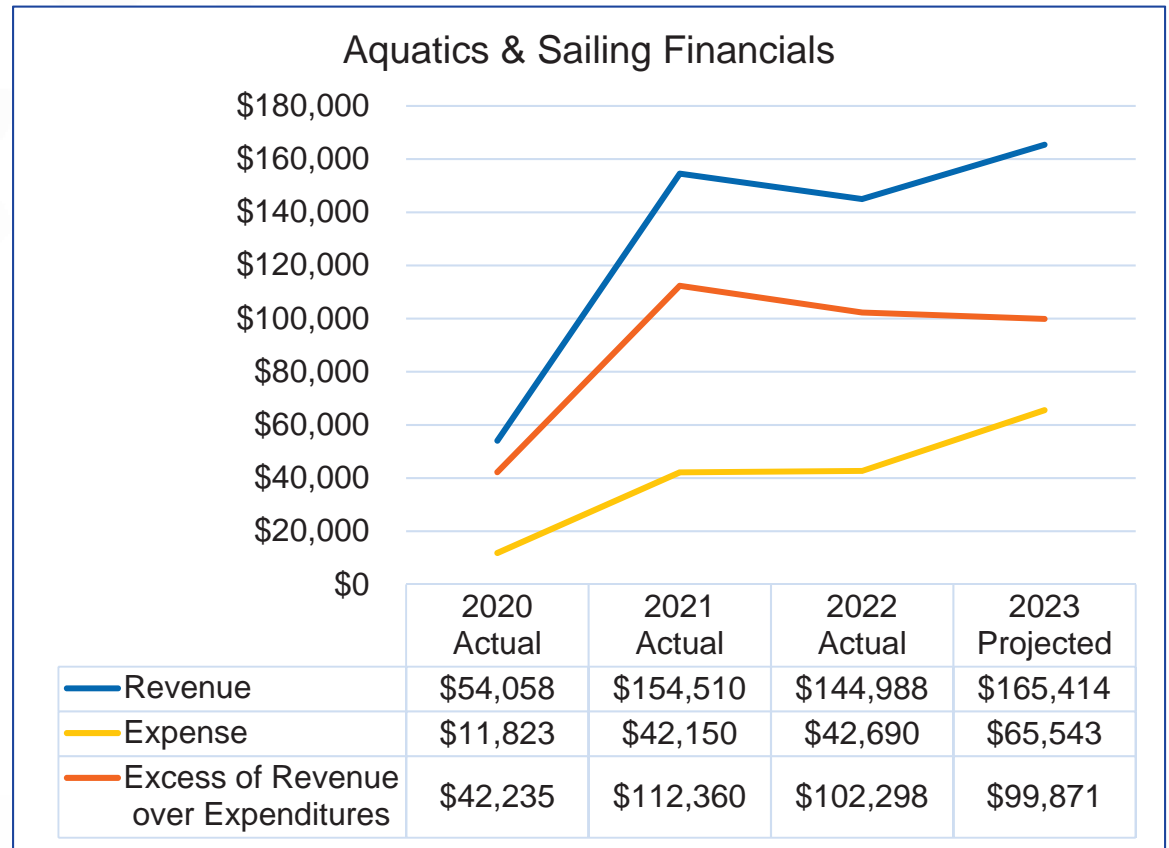
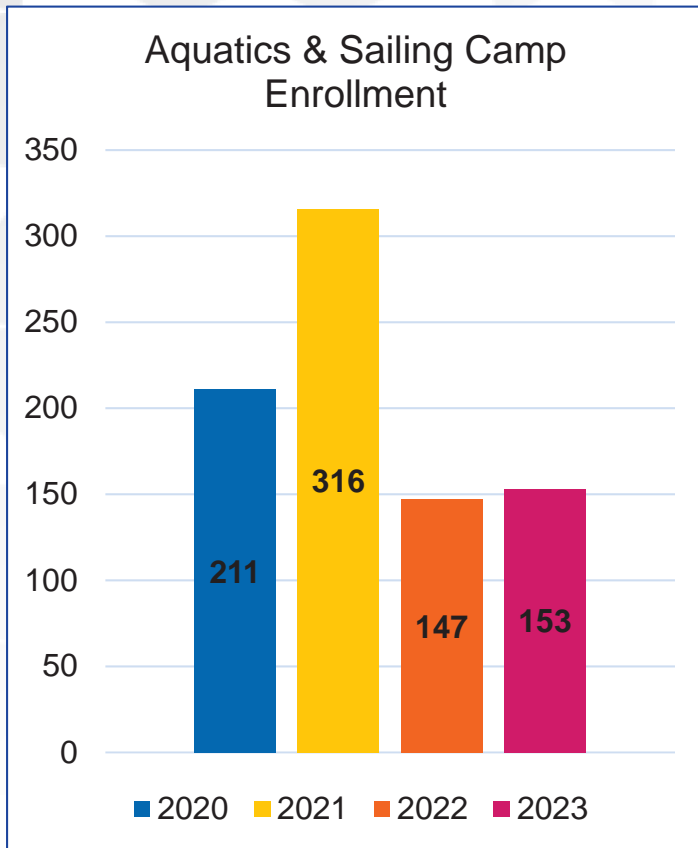


Beach Programming

- Aquatics & Sailing Camp
- Sailing Classes
- Fitness Classes

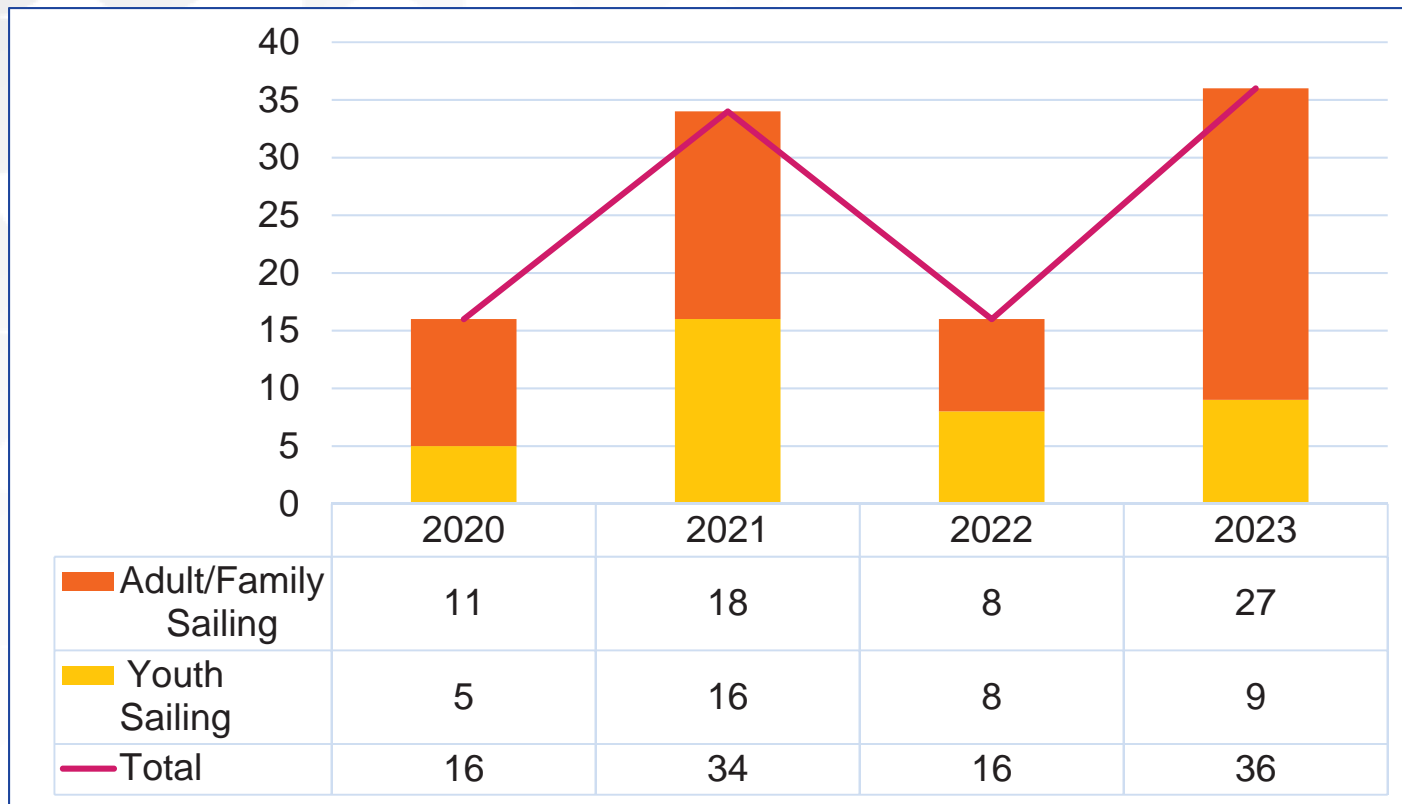


Aquatics and Sailing Camp



*In 2022 we transitioned to full day of Aquatics & Sailing Camp

Sailing Classes



Special Events

- Family Campout
 - 350+ participants
- Trellis Table
- Cardboard Regatta
- Beach SAFE

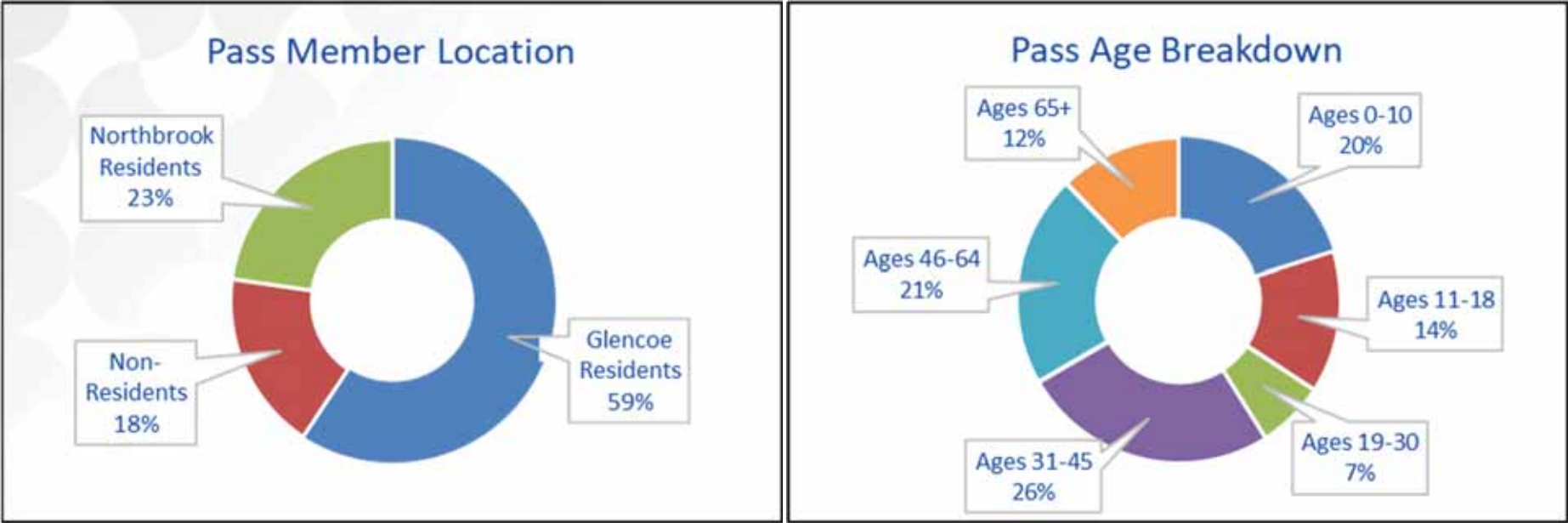


Season Passes

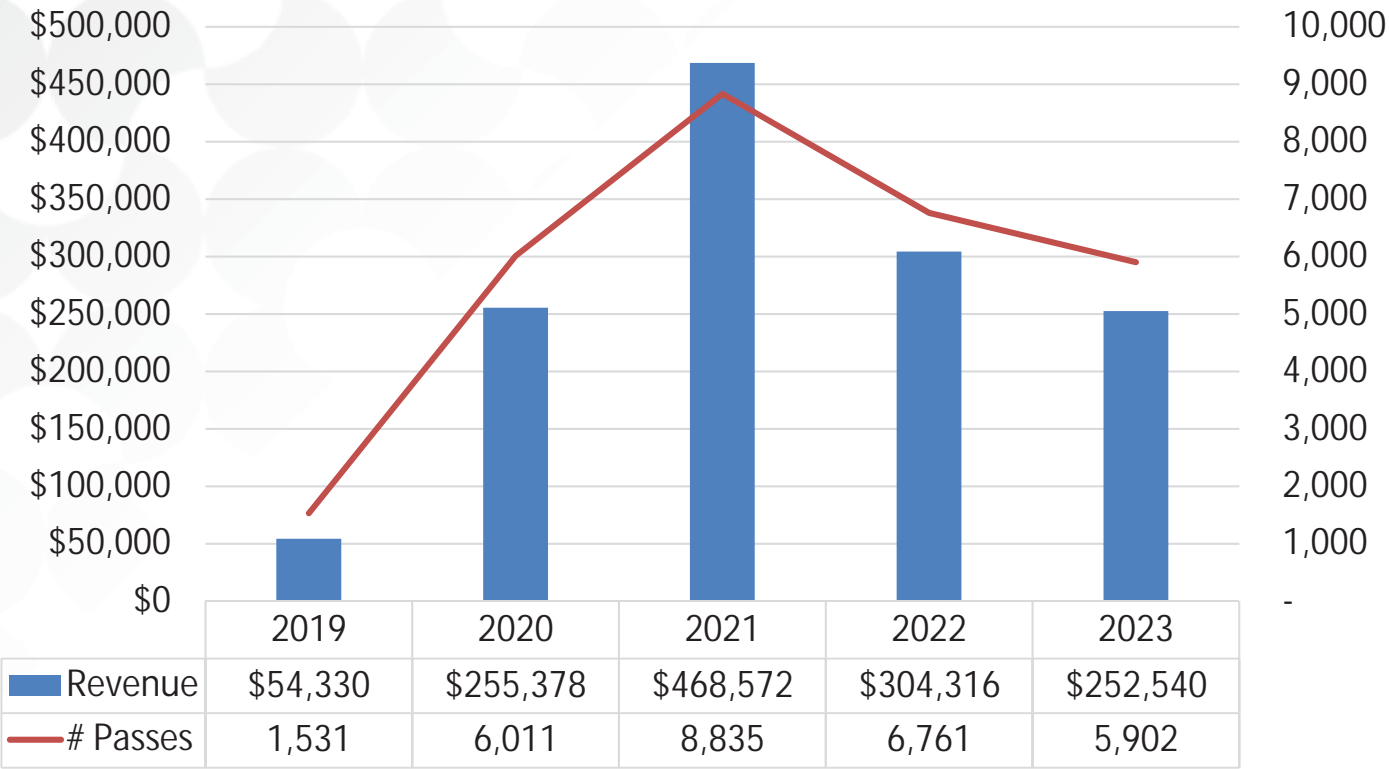
- Allowed Access 7-days a week
- Required to visit the beach on weekends and holidays
- Beach pass required to access beach from before 12 PM on weekdays



Pass Demographics



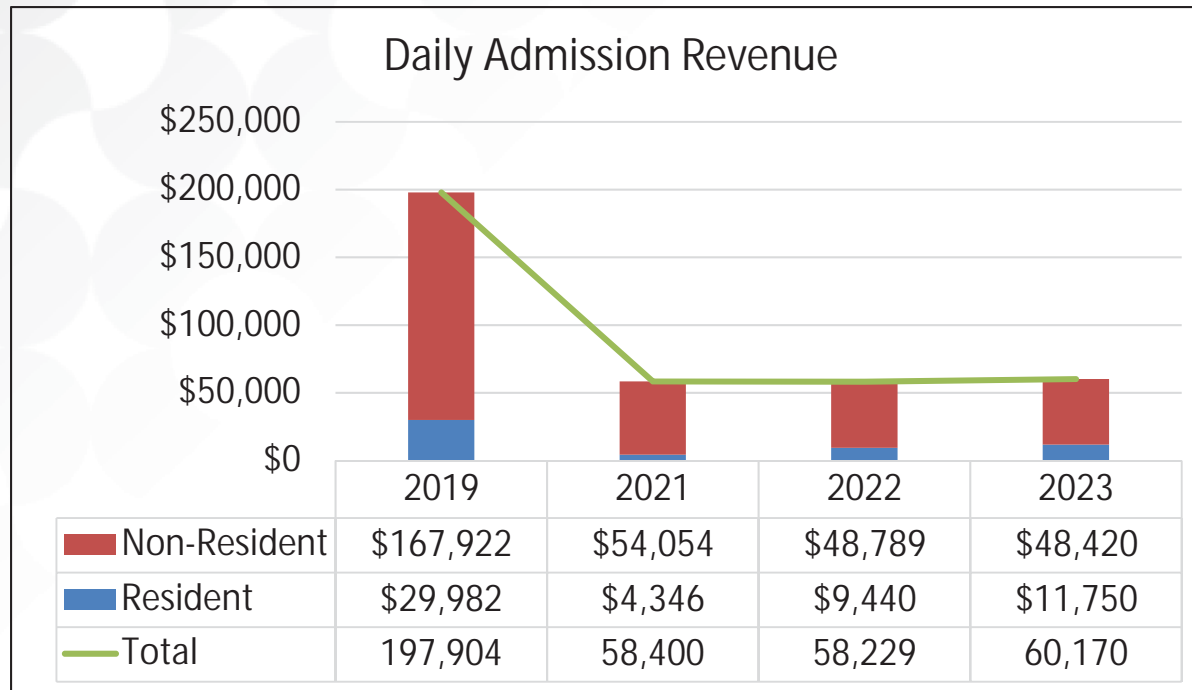
Pass Sales



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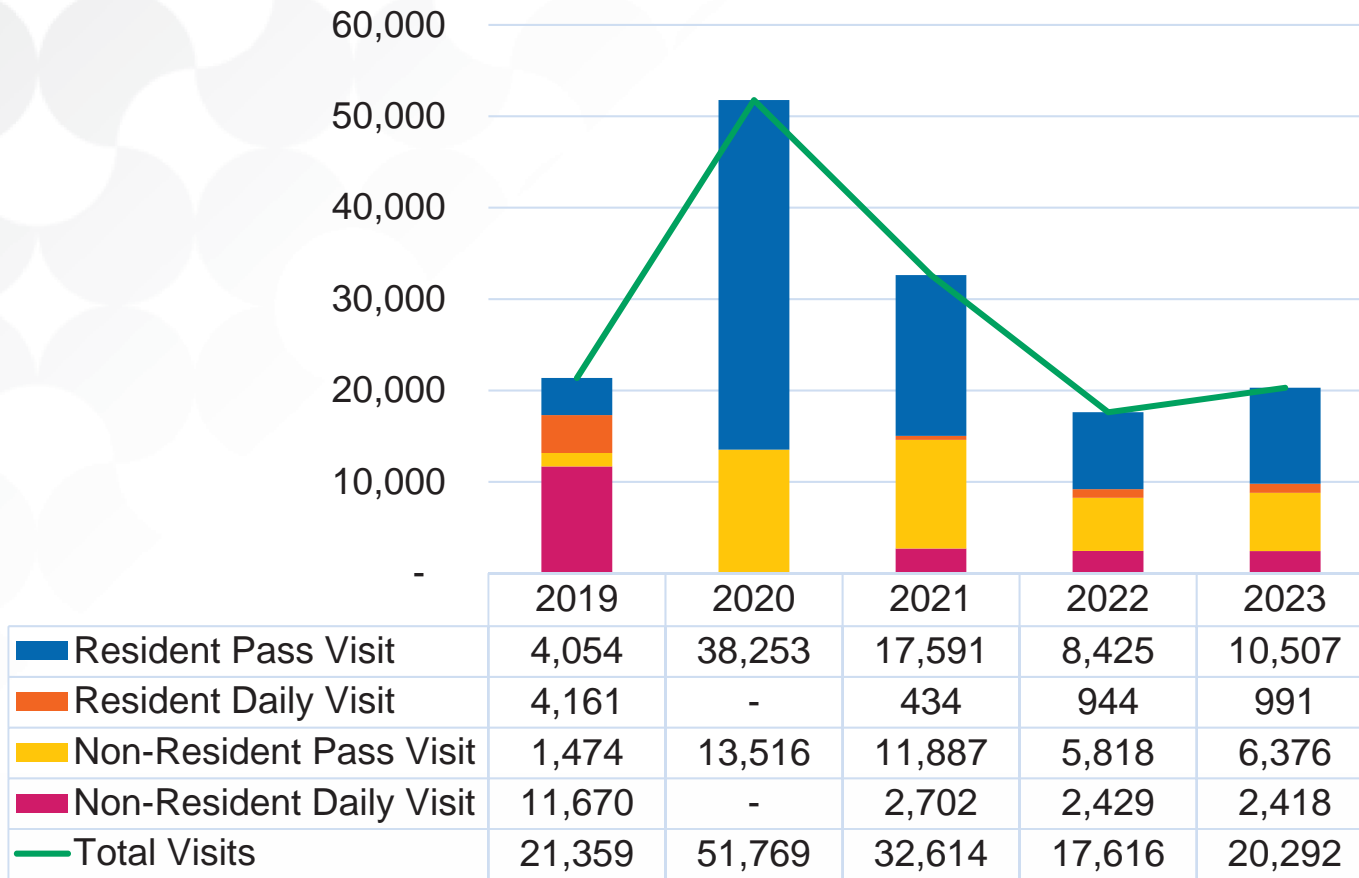


Daily Admission

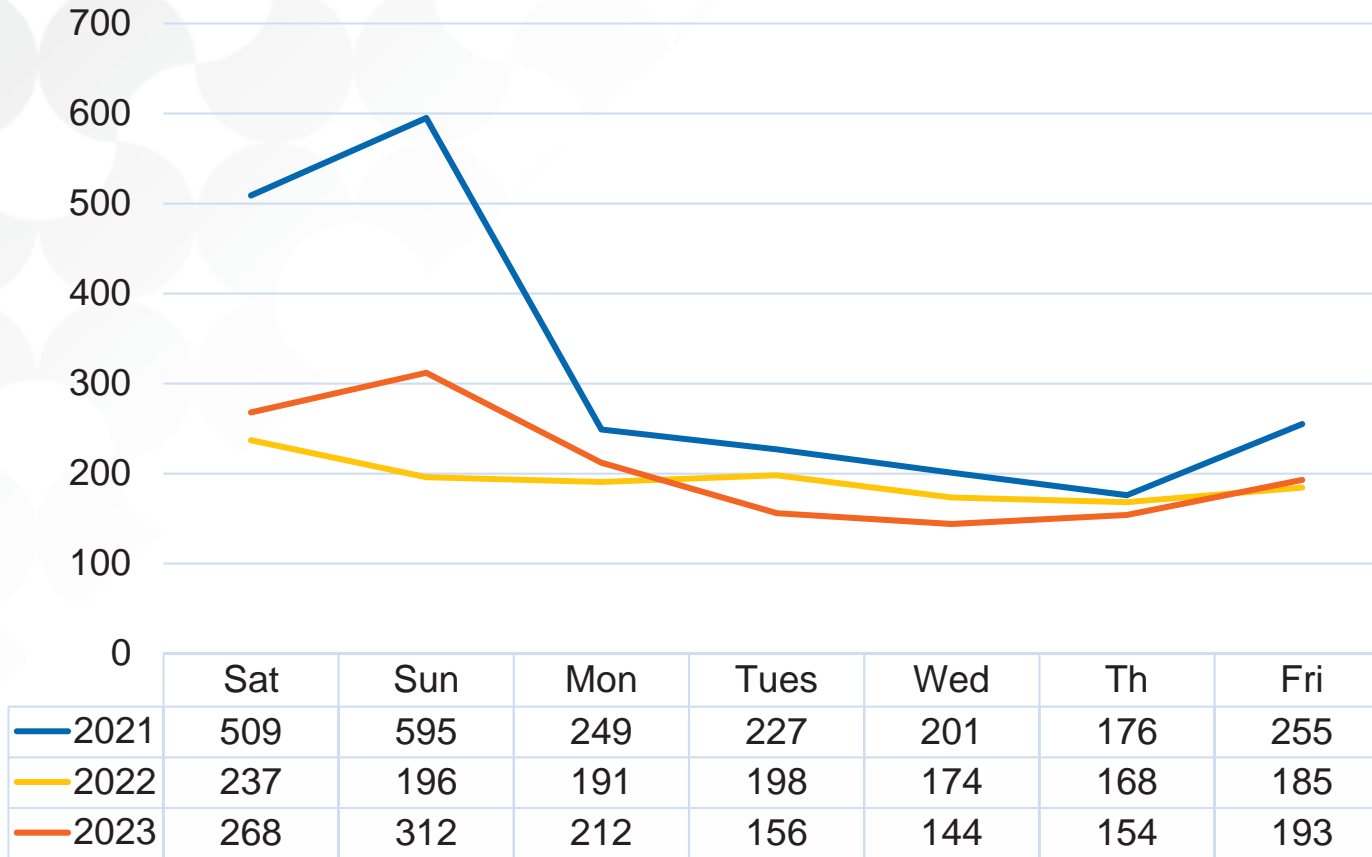


Daily Admission Visits				
	2019	2021	2022	2023
Resident	4,161	434	944	991
Non-Resident	11,670	2,702	2,429	2,418
Total	15,831	3,136	3,373	3,409

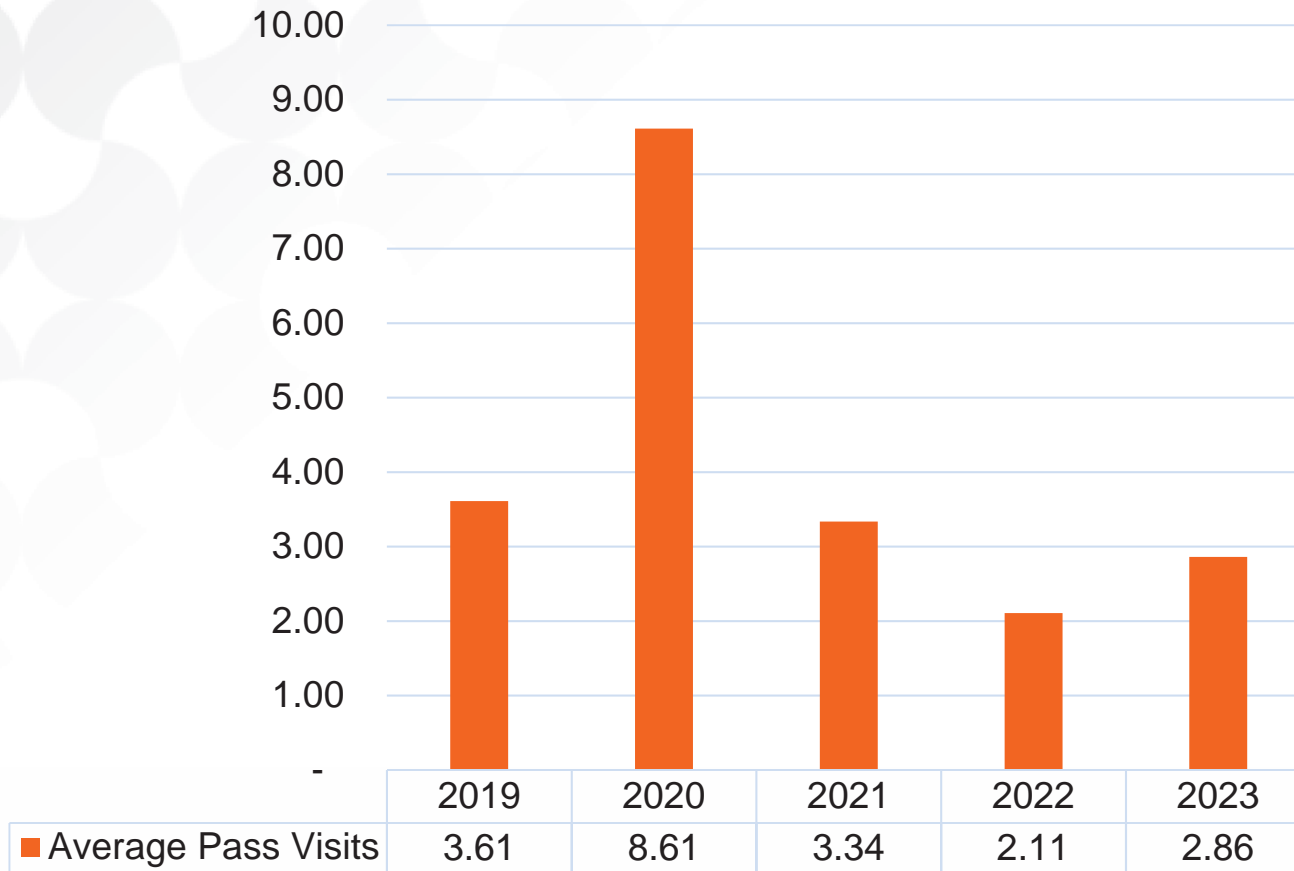
Annual Attendance



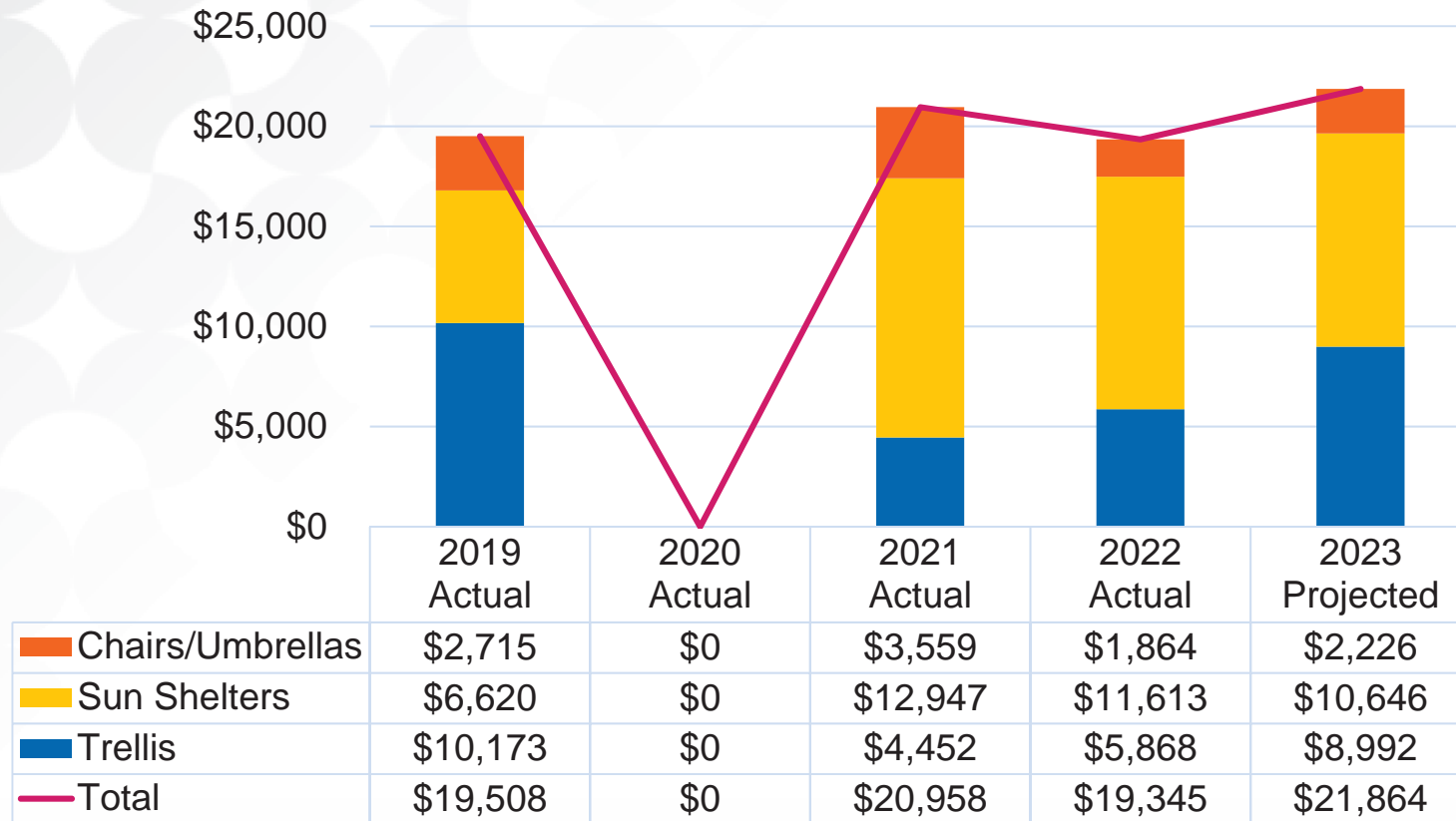
Average Visits by Day



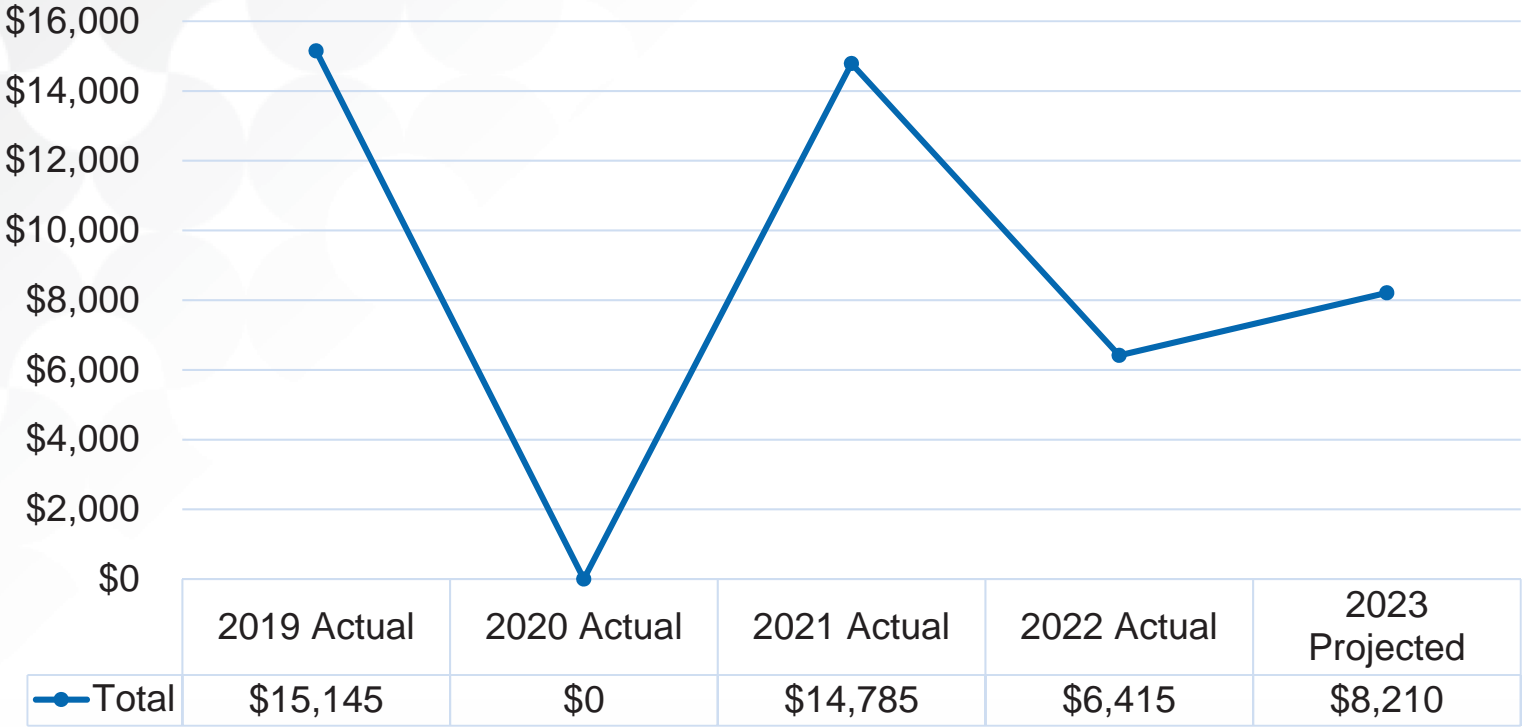
Average Pass Visits



Beach Facility and Rental Revenue



Boat, Kayak, and Paddleboard Rentals



Boat House Operation



2023 Boat Season	Boat Hours
Preseason May 13-June 4	Saturday-Sunday, Memorial Day 12-5 PM
Regular Season June 10-August 6	Monday-Friday, 12-7 PM Saturday-Sunday, 10 AM-7 PM
Post Season August 11-September 10	Friday-Sunday, Labor Day 12-6 PM
End of Season September 15-October 8	Friday-Sunday 12-5 PM

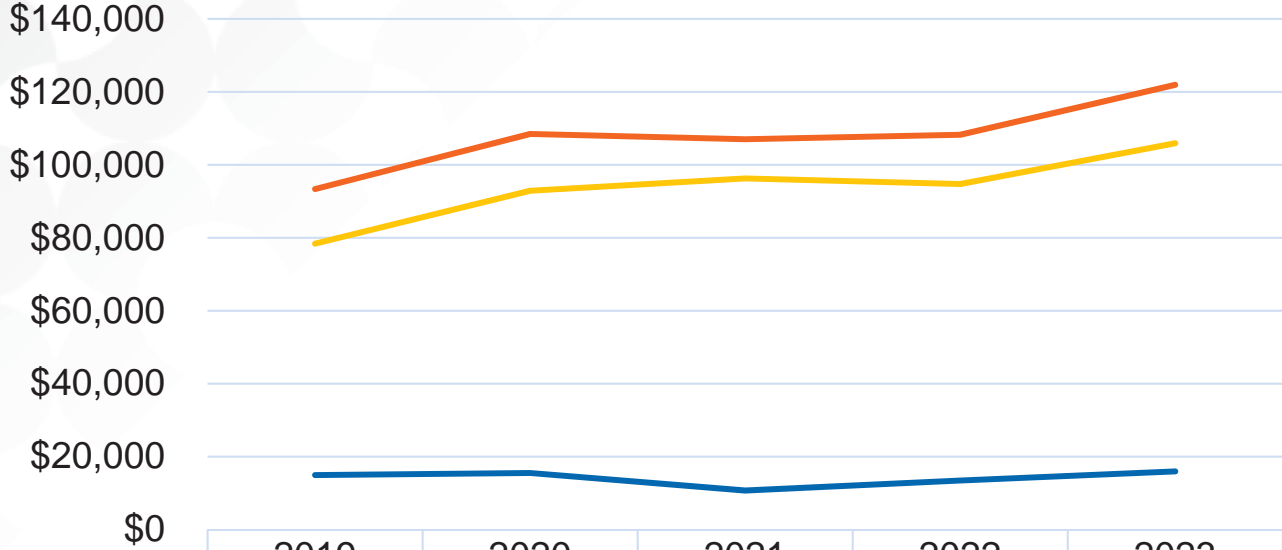
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Storage Space

	Kayak & SUP	Laser/Sunfish/Other	Catamaran	Total
2023	165	4	50	219
2022	162	4	53	219
2021	162	4	55	221
2020	164	4	53	221
2019	115	6	55	176
2018	103	6	59	168
2017	100	6	66	172

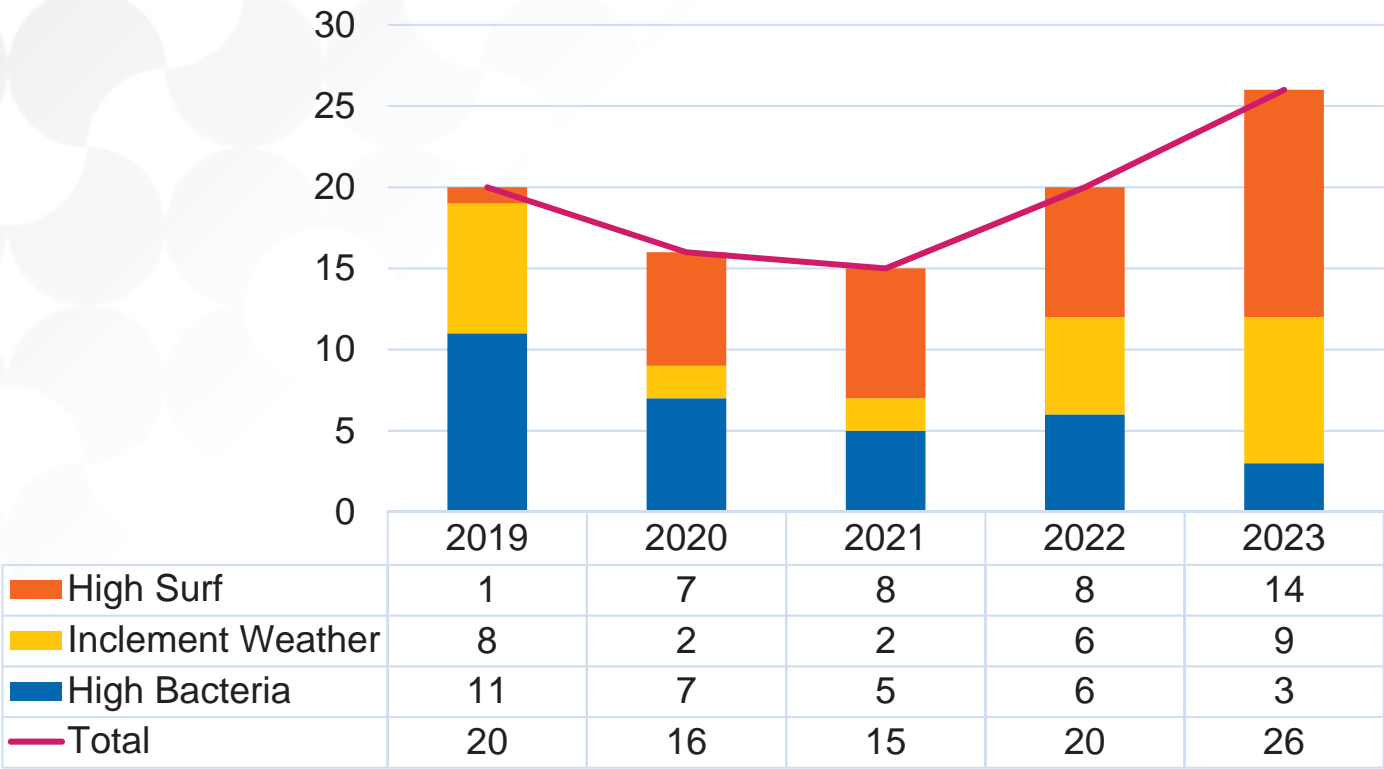
Boat House Storage



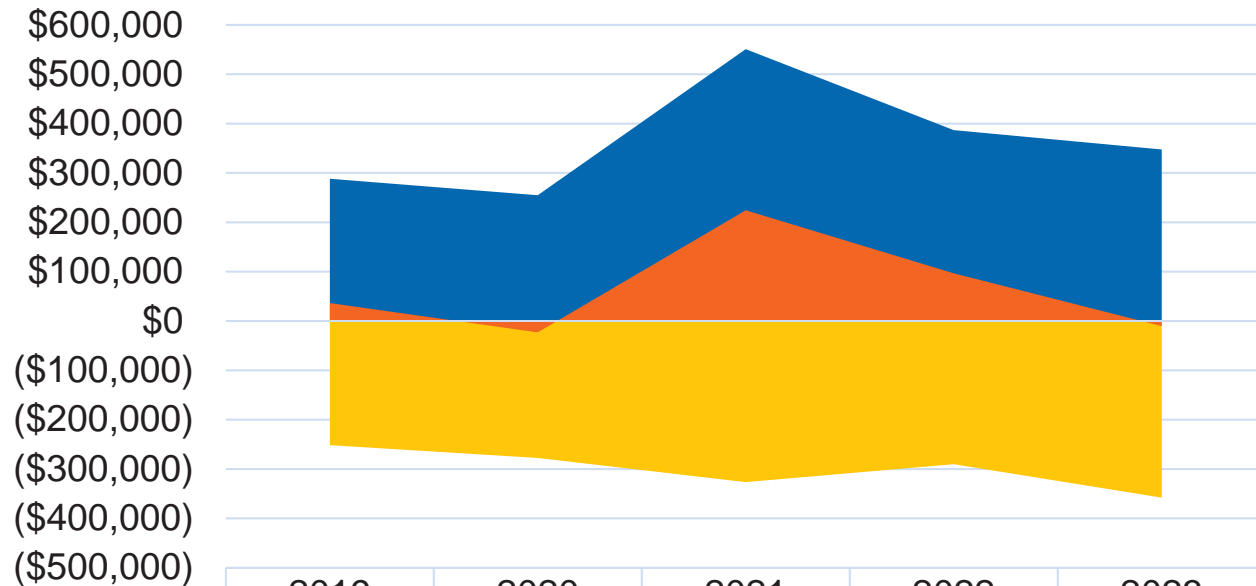
	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Projected
— Winter Storage	\$14,975	\$15,560	\$10,735	\$13,485	\$15,978
— Summer Storage	\$78,400	\$92,897	\$96,298	\$94,749	\$105,945
— Total	\$93,375	\$108,457	\$107,033	\$108,234	\$121,923



Beach Closures

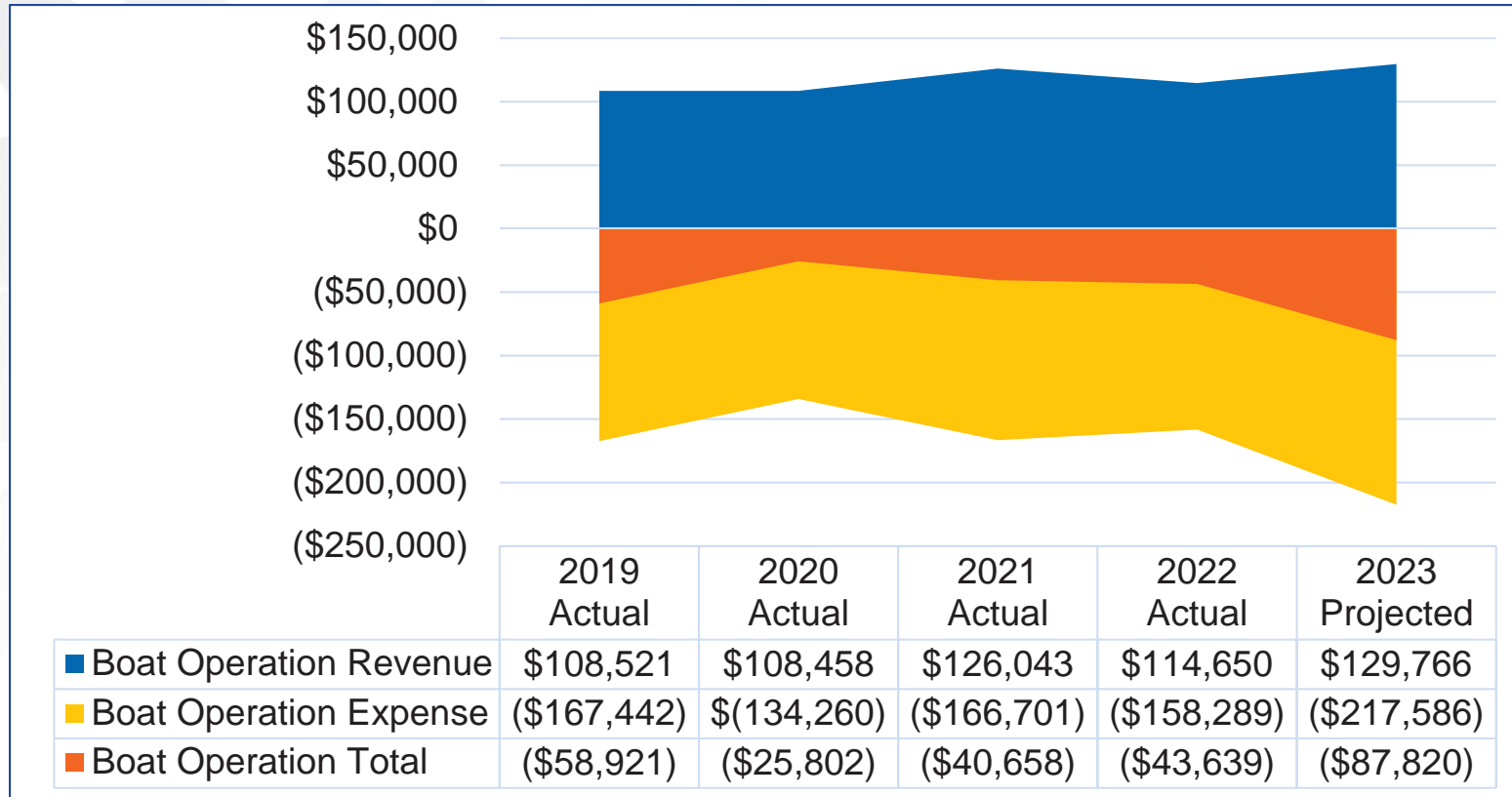


Beach House Financials



	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Projected
■ Beach Operation Revenue	\$287,959	\$254,708	\$550,953	\$386,684	\$347,433
■ Beach Operation Expense	(\$251,909)	(\$277,682)	(\$326,630)	(\$290,297)	(\$357,994)
■ Beach Operation Total	\$36,050	(\$22,974)	\$224,323	\$96,387	(\$10,561)

Boat House Financials



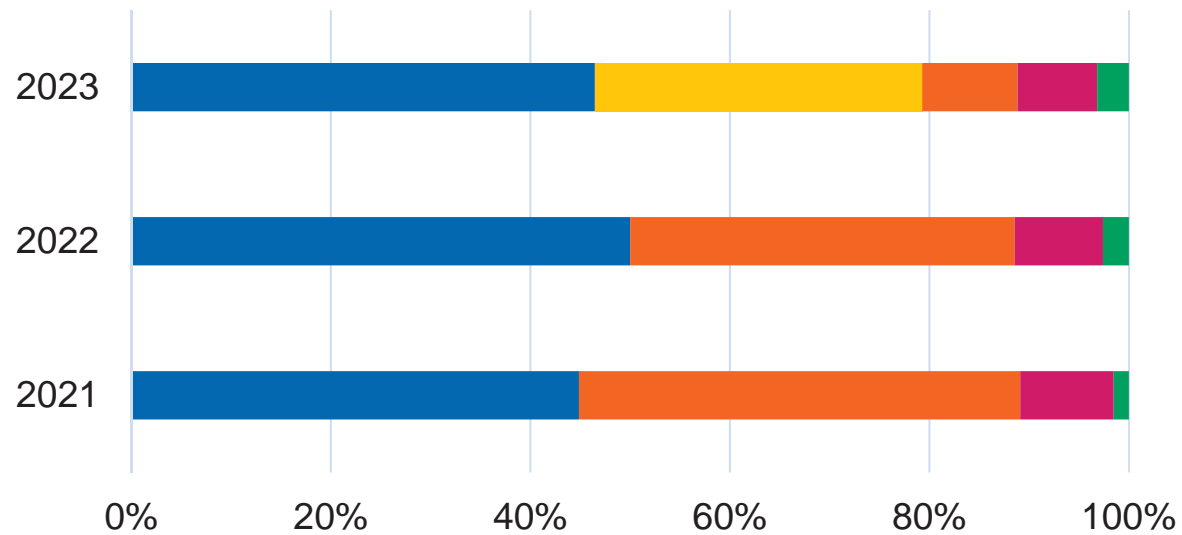
Overall Financials

Overall Financial	2019 Actual	2020 Actual	2021 Actual	2022 Actuals	2023 Projections
Beach Operation	\$36,050	\$22,974	\$224,323	\$96,387	\$10,561
Boat Operation	\$58,921	\$25,802	\$40,658	\$43,639	\$87,820
Beach Programs	\$45,700	\$47,830	\$ 115,674	\$98,618	\$107,913
Total Financials	\$22,829	\$946	\$299,339	\$151,366	\$9,532

Feedback Survey

- 166 responses
- Surveyed all beach passholders

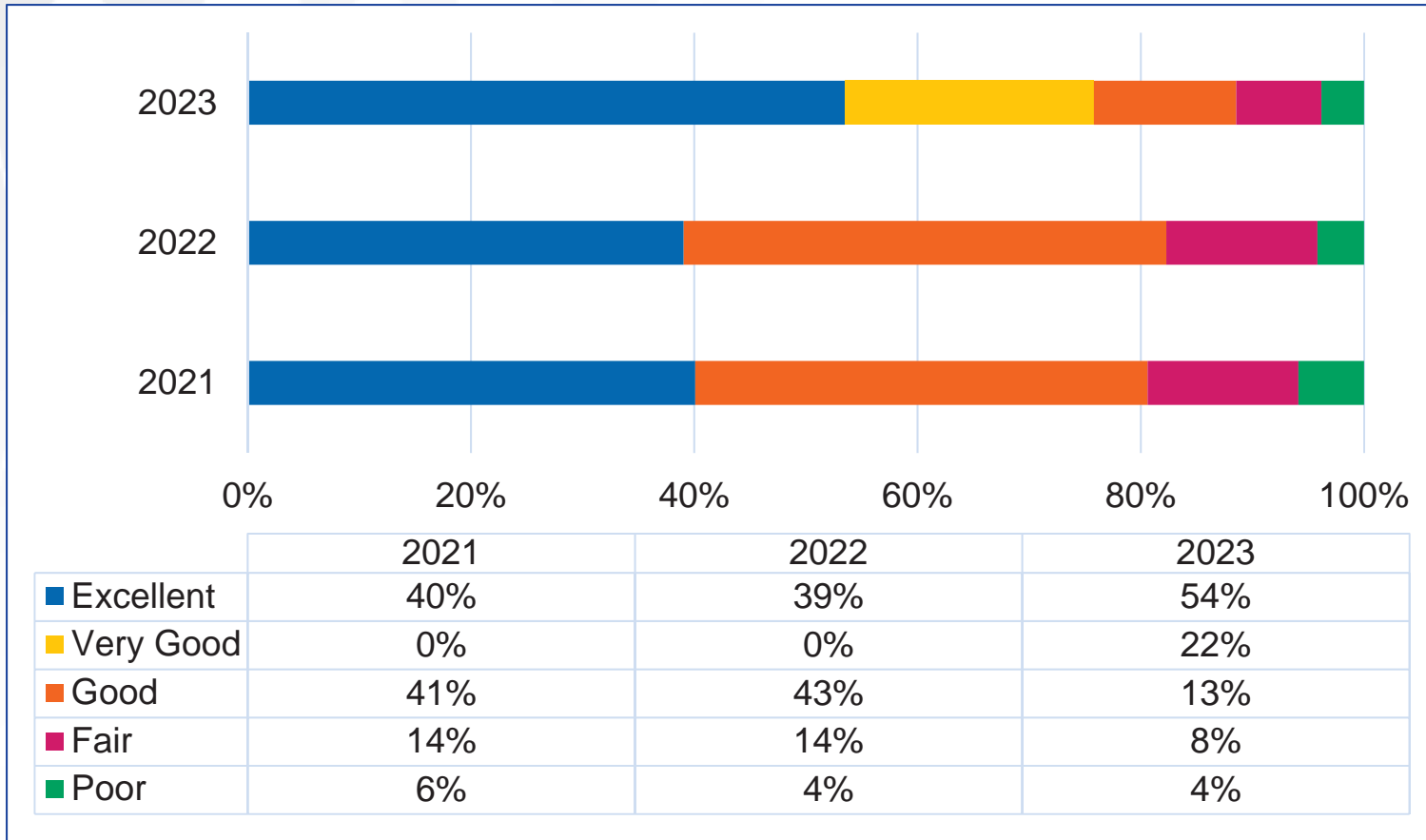
Overall Satisfaction



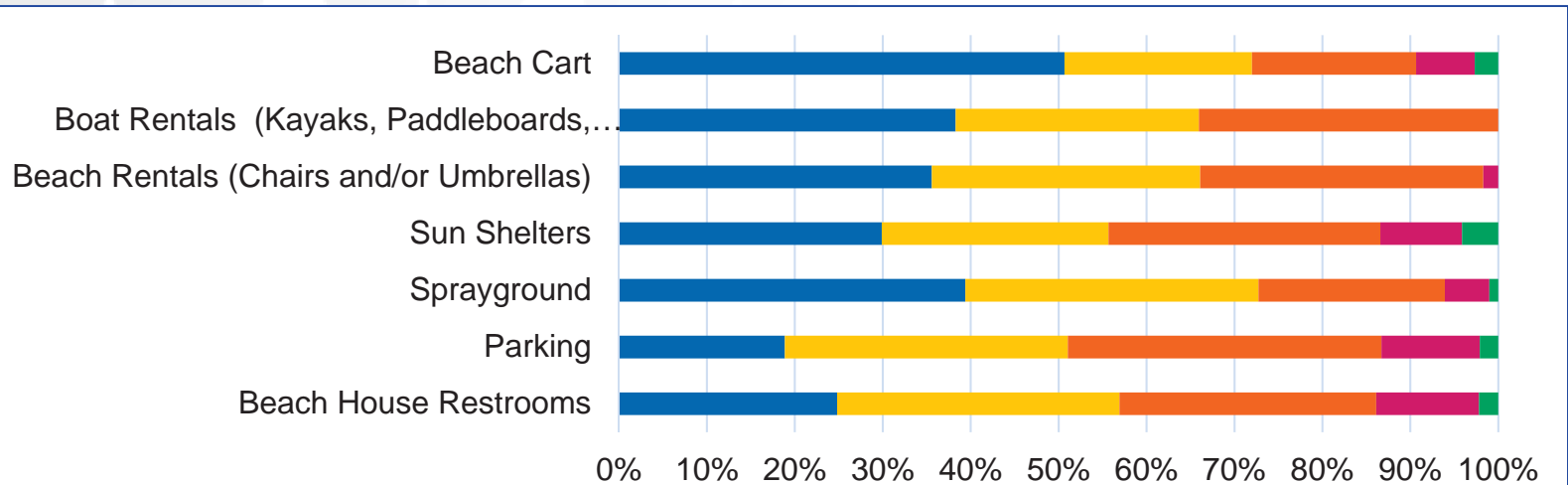
	2021	2022	2023
■ Excellent	45%	50%	47%
■ Very Good	0%	0%	33%
■ Good	44%	39%	10%
■ Fair	9%	9%	8%
■ Poor	2%	3%	3%



Value of Beach Pass

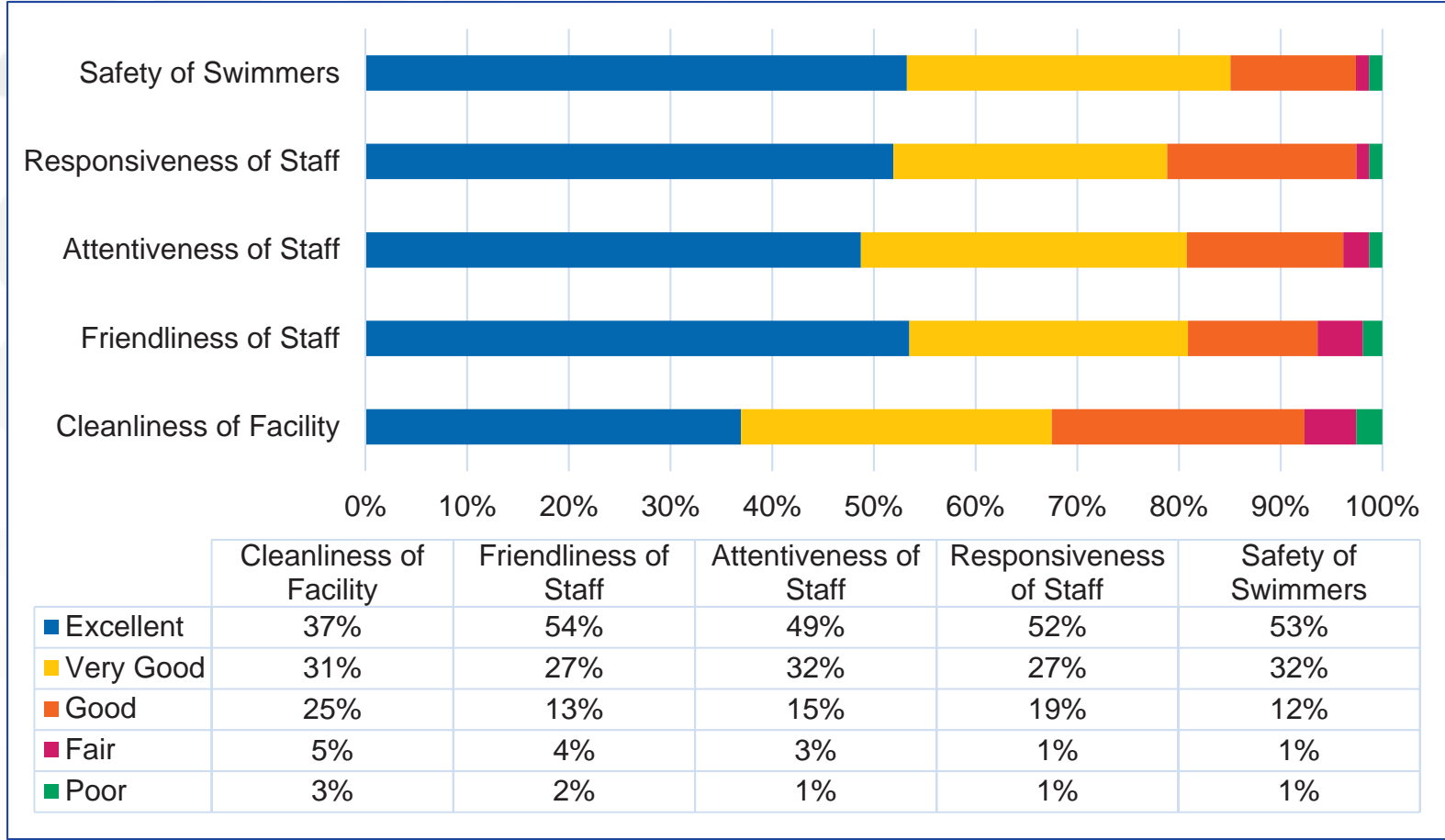


Amenities Rating



	Beach House Restrooms	Parking	Sprayground	Sun Shelters	Beach Rentals (Chairs and/or Umbrellas)	Boat Rentals (Kayaks, Paddleboards, Sailboats)	Beach Cart
■ Excellent	25%	19%	39%	30%	36%	38%	51%
■ Very Good	32%	32%	33%	26%	31%	28%	21%
■ Good	29%	36%	21%	31%	32%	34%	19%
■ Fair	12%	11%	5%	9%	2%	0%	7%
■ Poor	2%	2%	1%	4%	0%	0%	3%

Beach Staff



Pass/Daily Fee Options for 2024

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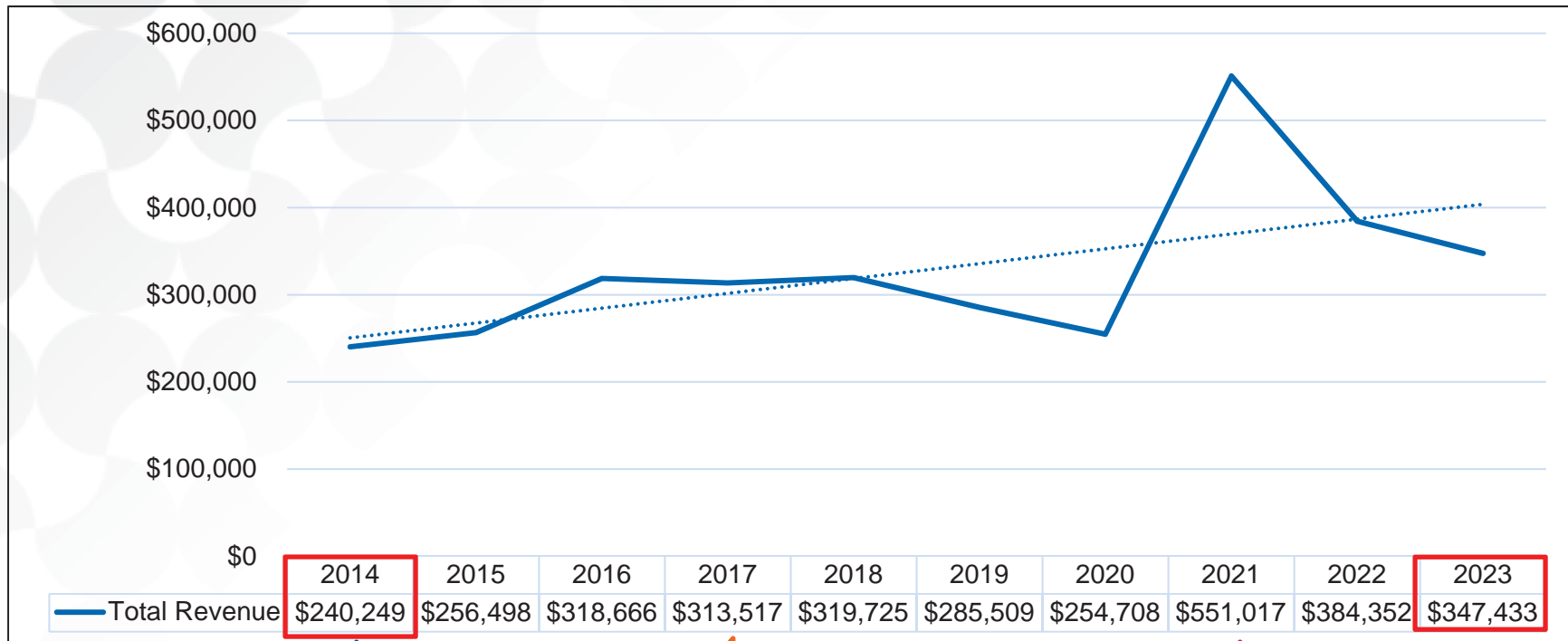
10-Year Data

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Total Revenue	\$240,249	\$256,498	\$318,666	\$313,517	\$319,725	\$285,509	\$254,708	\$551,017	\$384,352	\$347,433
Pass Revenue	\$63,237	\$52,488	\$60,522	\$54,530	\$55,223	\$54,330	\$255,378	\$468,572	\$304,316	\$252,540
Daily Admission Revenue	\$131,720	\$164,616	\$206,781	\$194,673	\$224,572	\$197,904	\$0	\$58,400	\$58,229	\$60,170
Total Visit Revenue	\$194,957	\$217,104	\$267,303	\$249,203	\$279,795	\$252,234	\$255,378	\$526,972	\$362,545	\$312,710
Total Expenses	\$242,154	\$247,401	\$269,973	\$257,546	\$248,460	\$249,458	\$277,682	\$327,044	\$287,964	\$357,994
Overall Financials	(\$1,905)	\$9,097	\$48,693	\$55,971	\$71,265	\$36,051	(\$22,974)	\$223,973	\$96,388	(\$10,561)
Resident Pass Visit	N/A	N/A	N/A	3,797	3,705	4,054	38,253	17,591	8,425	10,507
Non-Resident Pass Visit	N/A	N/A	N/A	1,488	1,480	1,474	13,516	11,887	5,818	6,376
Total Pass Visits	N/A	N/A	N/A	5,285	5,185	5,528	51,769	29,478	14,243	16,883
Resident Daily Visit	2,707	2,683	3,221	2,166	3,561	4,161	-	434	944	991
Non-Resident Daily Visit	11,547	14,851	18,745	8,243	8,836	11,670	-	2,702	2,429	2,418
Total Daily Visits	14,254	17,534	21,966	10,409	12,397	15,831	-	3,136	3,373	3,409
Total Visits	N/A	N/A	N/A	15,694	17,582	21,359	51,769	32,614	17,616	20,292
Revenue per Visit	N/A	N/A	N/A	\$15.88	\$15.91	\$11.81	\$4.93	\$16.16	\$20.58	\$15.41

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10-Year Total Revenue

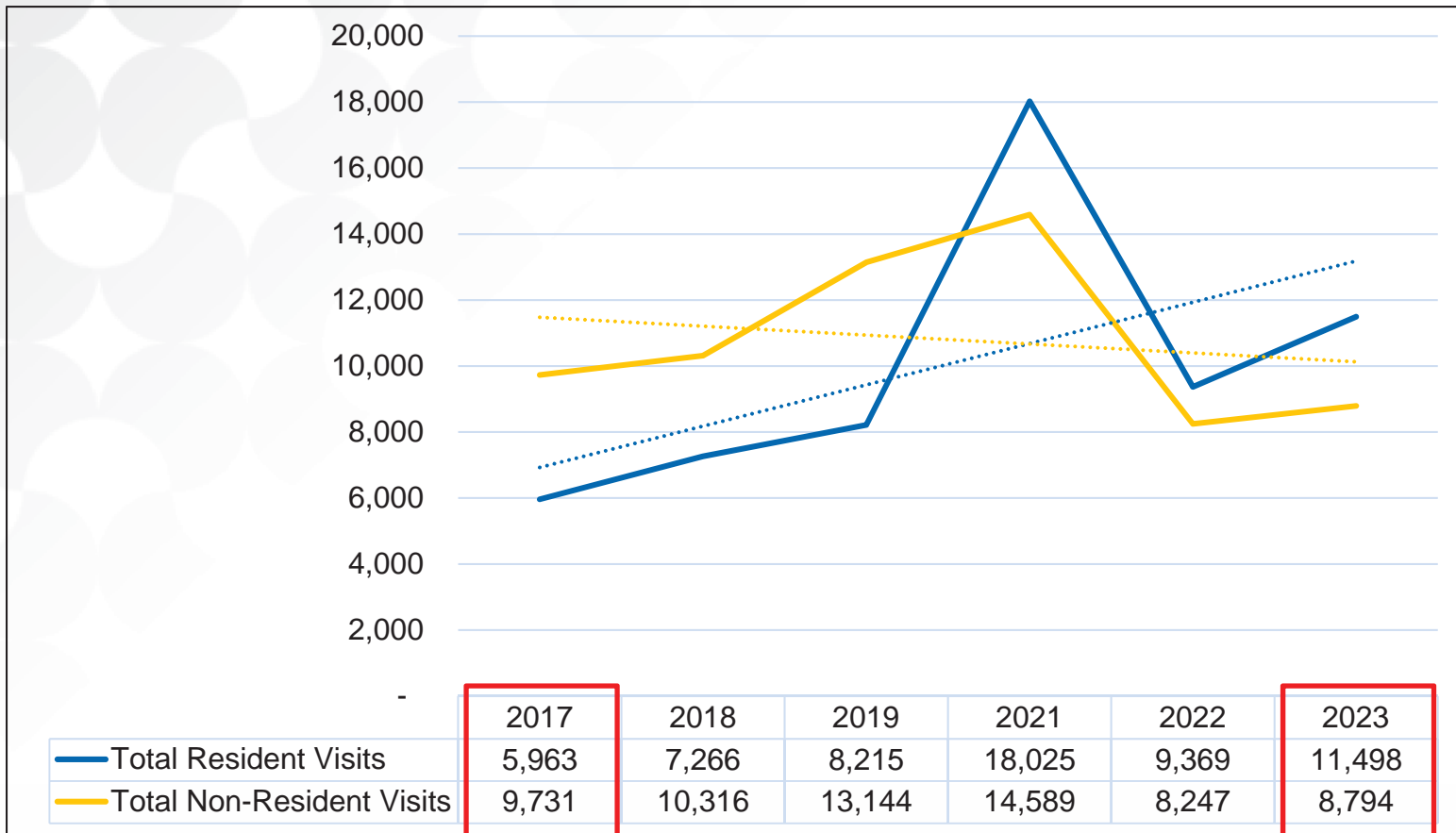


Daily Rates
R - \$6
NR - \$10

Daily Rates
R - \$7
NR - \$14

Daily Rates
R - \$10
NR - \$20

10-Year Total Visits



Density of Beach

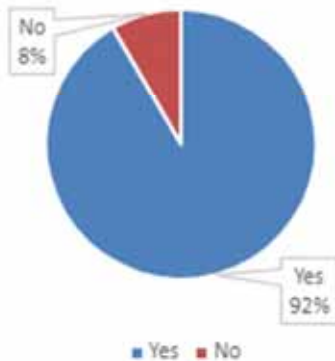
Were you satisfied with the number of people on the beach when visiting?



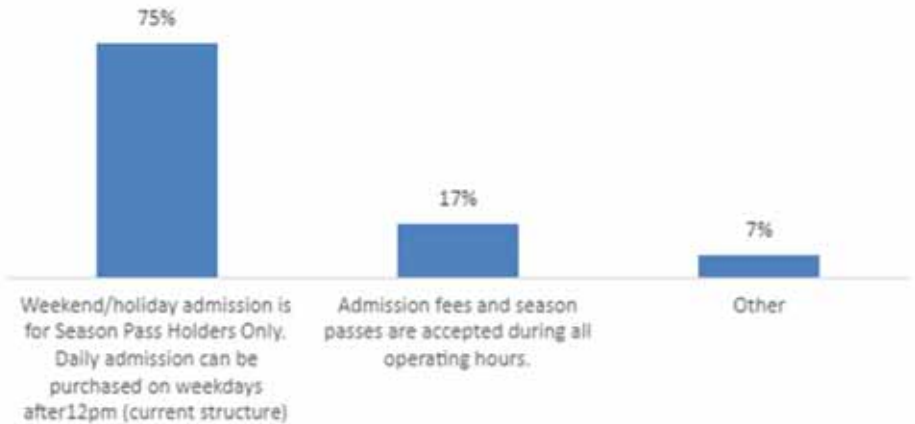
*Please note this is only a survey of season pass holders

Admission Model Feedback

Glencoe Beach limited admission on weekday mornings, weekends, and holidays to season pass holders. Do you like this admission model?



The Glencoe Park District is currently assessing options for next season. Please select the option you like best



*Please note this is only a survey of season pass holders

Lakefront Advisory Feedback

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Pass/Daily Fee Discussion

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Northbrook Agreement Review

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2023 Northbrook Agreement

- **Glencoe Residents Get**
 - Resident rates at Northbrook's two pools
 - Resident rates at Northbrook's aquatics programs
 - Resident rates at Northbrook's Dog Park
- **Northbrook Residents Get**
 - Resident rates at Glencoe Beach

Northbrook Pool Pass Rates

<u>2023 Rates</u>	<u>Early Bird (R/NR) Until May 1</u>		<u>Regular Fee (R/NR) Starts May 2</u>	
	Resident	Non-Resident	Resident	Non-Resident
Individual (Ages 2-64)	\$155	\$195	\$159	\$199
Households of 2	\$209	\$265	\$215	\$269
Each Additional Pass	\$45	\$59	\$49	\$69
Senior (Ages 65+)	\$115	\$145	\$119	\$149
Senior Couple	\$165	\$209	\$169	\$215
Nanny Pass	\$109		\$109	

Pass Data

	2022			2023		
	Revenue	Visits	Revenue/ Visit	Revenue	Visits	Revenue/ Visit
Glencoe Beach	\$55,455	3,032	\$18.29	\$48,455	3,467	\$13.98
Northbrook Pools	\$7,399	742	\$9.97	\$7,267	595	\$12.21

Pass Membership Comparison

<u>Northbrook Pool Passes</u>						
	<u>2022</u>			<u>2023</u>		
	Memberships	Visits	Revenue	Memberships	Visits	Revenue
Totals	97	742	\$7,399	87	595	\$7,267

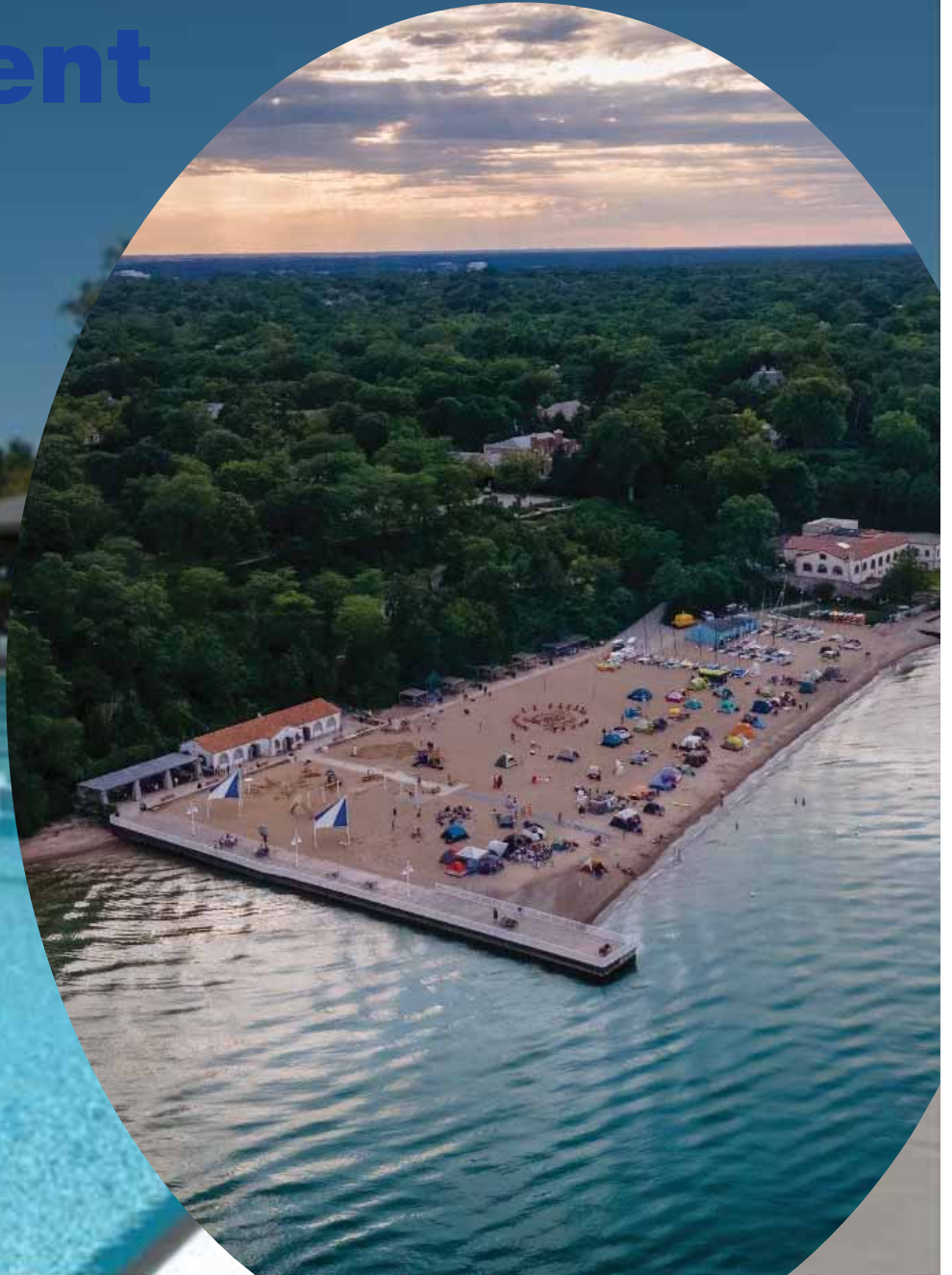
<u>Glencoe Beach Passes</u>						
	<u>2022</u>			<u>2023</u>		
	Memberships	Visits	Revenue	Memberships	Visits	Revenue
Passes	1,403	2,590	\$49,105	1,153	2,996	\$40,355
Guest Passes	127	386	\$6,350	151	466	\$8,100
Totals	1,530	2,976	\$55,455	1,304	3,462	\$48,455

Northbrook Dog Park

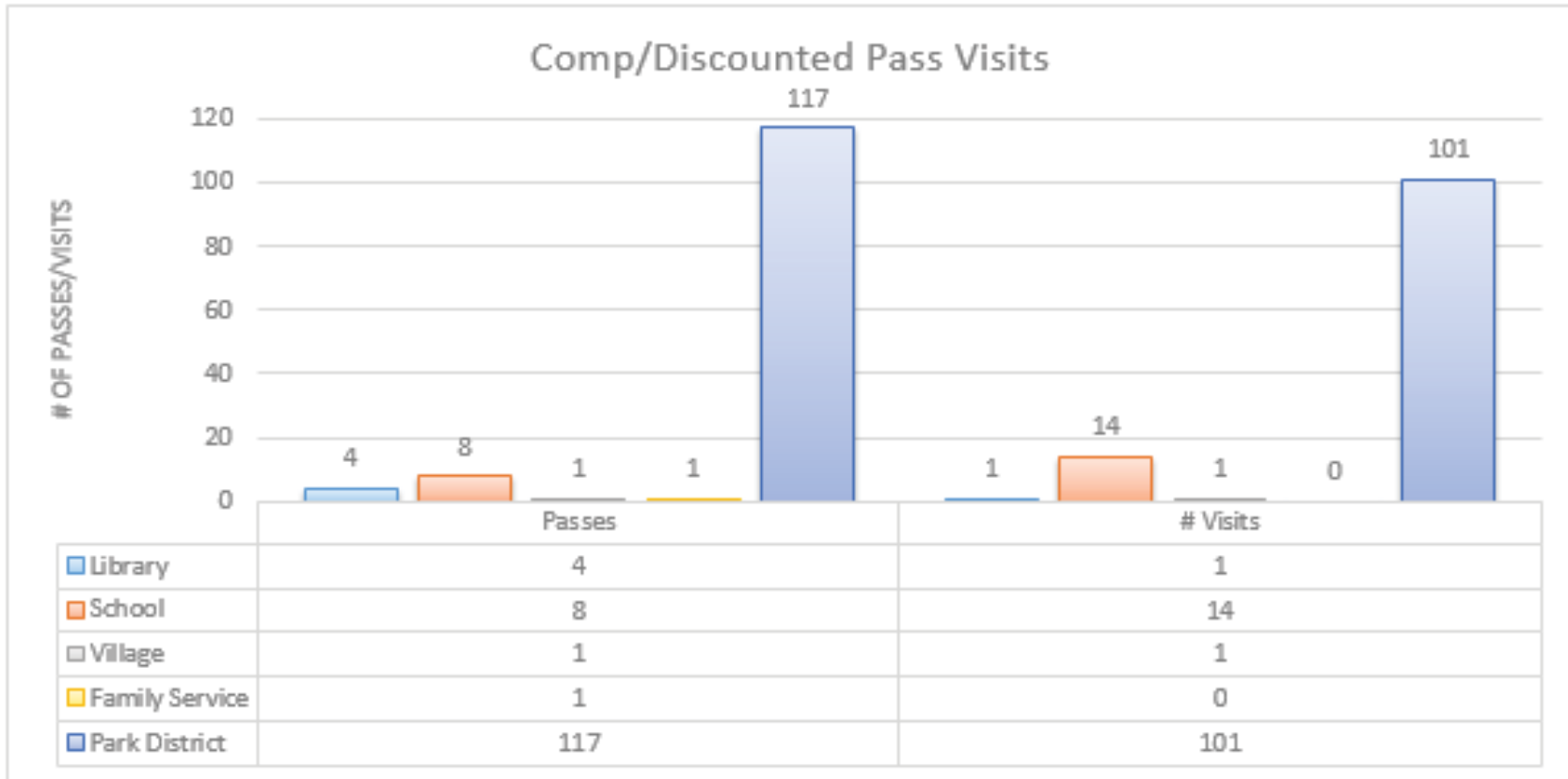
- Only public area in Northbrook where dogs are allowed to run and play off-leash in a completely fenced-in area.
- There is an enclosed 2-acre area for all dogs and a .5-acre area for small dogs.
- The yearly fee is likely going to be \$60 for the first dog, \$30 for each additional dog
- Glencoe residents would need a Village of Glencoe dog permit
- **36 total passes sold**



2024 Agreement Discussion



Complimentary Passes (2019)



Complimentary Passes Discussion

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glencoe parkdistrict.com



Pricing Comparisons

Town	Hours	Daily Fees Res/NR	Individual Pass Res/NR	Family Pass for 4 Res/NR
Glencoe	10 AM-7 PM	\$10/20	\$35/70	\$140/280
Wilmette	9 AM-8 PM	\$10/16	\$61/152 Parking Pass \$35/193	\$153/360
Winnetka	9 AM-9 PM	\$11/22 (M-W Only)	\$120/240	\$165/340
Evanston	9 AM-7:30 PM	Free/\$12	Free/\$60	Free/\$240

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Glencoe Park District

Voucher List of Bills

By Vendor Set

Payment Dates 10/1/2023 - 10/31/2023

Vendor DBA	Payment Date	Payment Number	Account	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 12019 - 110% Inc.					
110% Inc.	10/05/2023	18120	10-11-	Comp Plan - 6th Progress Billing	17,555.40
Vendor 12019 - 110% Inc. Total:					17,555.40
Vendor: 10098 - AFLAC					
AFLAC	10/02/2023	18108	10-00-	Supplemental Aflac Coverage	297.00
AFLAC	10/26/2023	18217	10-00-	Supplemental Aflac Coverage - September 2021	297.00
Vendor 10098 - AFLAC Total:					594.00
Vendor: 10739 - Airespring					
Airespring	10/05/2023	18121	25-00-	Takiff Fiber Internet -	1,949.32
Vendor 10739 - Airespring Total:					1,949.32
Vendor: 10138 - AJ Sewer Service					
AJ Sewer Service	10/19/2023	18168	25-00-	Ejector Pit Cleaning	399.00
AJ Sewer Service	10/19/2023	18168	10-14-	Pit Cleaning	559.05
AJ Sewer Service	10/19/2023	18168	10-14-	Jet Main Drain Line	848.95
Vendor 10138 - AJ Sewer Service Total:					1,807.00
Vendor: 11841 - Alexander Edward Sokol					
Alexander Edward Sokol	10/19/2023	18169	25-00-	Watts Timelapse 10/6/2023	500.00
Vendor 11841 - Alexander Edward Sokol Total:					500.00
Vendor: 10864 - All About Childcare Health Ltd.					
All About Childcare Health Ltd.	10/05/2023	18122	25-26-	Nurse Services - July/August 2023	190.00
All About Childcare Health Ltd.	10/31/2023	18260	25-26-	Nurse Services - September 2023	95.00
Vendor 10864 - All About Childcare Health Ltd. Total:					285.00
Vendor: 12053 - Alltown Bus Service					
Alltown Bus Service	10/05/2023	18123	25-25-	SDO Field Trip	438.75
Alltown Bus Service	10/31/2023	18261	25-25-	SDO - 10/9/2023	366.00
Vendor 12053 - Alltown Bus Service Total:					804.75
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	10/03/2023	18112	25-00-	Supplies	375.94
Amazon Capital Services	10/03/2023	18112	25-00-	Program Binders	65.74
Amazon Capital Services	10/03/2023	18112	25-00-	Takiff Custodial Supplies	190.12
Amazon Capital Services	10/03/2023	18112	25-00-	Supplies	125.55
Amazon Capital Services	10/03/2023	18112	25-00-	Spare Key Blanks	13.77
Amazon Capital Services	10/03/2023	18112	25-00-	Takiff Electrical	71.88
Amazon Capital Services	10/03/2023	18112	25-25-	Adult Glaze Carts	88.65
Amazon Capital Services	10/03/2023	18112	25-25-	Supplies	31.47
Amazon Capital Services	10/03/2023	18112	25-25-	Supplies	61.46
Amazon Capital Services	10/03/2023	18112	25-25-	Supplies	31.74
Amazon Capital Services	10/03/2023	18112	25-25-	Supplies	45.38
Amazon Capital Services	10/03/2023	18112	25-25-	Kids Club Games	55.28
Amazon Capital Services	10/03/2023	18112	25-25-	Painting paper	52.99
Amazon Capital Services	10/03/2023	18112	25-25-	Mixed media supplies	103.34
Amazon Capital Services	10/03/2023	18112	25-25-	Supplies	860.01
Amazon Capital Services	10/03/2023	18112	25-25-	Supplies	1,399.00
Amazon Capital Services	10/03/2023	18112	25-25-	Supplies	392.40
Amazon Capital Services	10/03/2023	18112	25-25-	Supplies	1,424.90
Amazon Capital Services	10/03/2023	18112	25-26-	Supplies	14.99
Amazon Capital Services	10/03/2023	18112	25-26-	Supplies	632.57

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Vendor DBA	Payment Date	Payment Number	Account	Description (Item)	Amount
Amazon Capital Services	10/03/2023	18112	25-26-	Supplies	180.09
Amazon Capital Services	10/26/2023	18218	10-11-	Focus Group/Workshop Supplies	61.56
Amazon Capital Services	10/26/2023	18218	10-11-	Catacomb Permanent Record Storage	279.98
Amazon Capital Services	10/26/2023	18218	10-11-	Phone Call Book Log	7.25
Amazon Capital Services	10/26/2023	18218	10-11-	Spirit Prize - Snack Box	29.65
Amazon Capital Services	10/26/2023	18218	10-12-	Breakroom Erase Board	27.49
Amazon Capital Services	10/26/2023	18218	10-12-	Tennis Rollers	375.96
Amazon Capital Services	10/26/2023	18218	10-15-	Supplies	18.30
Amazon Capital Services	10/26/2023	18218	25-00-	Supplies	501.88
Amazon Capital Services	10/26/2023	18218	25-00-	Takiff Custodial Supplies	187.74
Amazon Capital Services	10/26/2023	18218	25-00-	Upholstery Cleaner for Takiff Lobby Furniture	186.78
Amazon Capital Services	10/26/2023	18218	25-00-	Supplies	22.09
Amazon Capital Services	10/26/2023	18218	25-25-	Supplies	198.42
Amazon Capital Services	10/26/2023	18218	25-25-	Supplies	260.12
Amazon Capital Services	10/26/2023	18218	25-25-	Supplies	335.14
Amazon Capital Services	10/26/2023	18218	25-25-	Supplies	279.76
Amazon Capital Services	10/26/2023	18218	25-25-	Supplies	176.20
Amazon Capital Services	10/26/2023	18218	25-25-	Clay Play Supplies	68.37
Amazon Capital Services	10/26/2023	18218	25-25-	Kids club PM Supplies	64.11
Amazon Capital Services	10/26/2023	18218	25-25-	Youth Art Supplies	129.16
Amazon Capital Services	10/26/2023	18218	25-25-	Supplies	575.94
Amazon Capital Services	10/26/2023	18218	25-25-	Supplies	1,972.44
Amazon Capital Services	10/26/2023	18218	25-25-	Supplies	47.52
Amazon Capital Services	10/26/2023	18218	25-26-	Supplies	134.60
Amazon Capital Services	10/26/2023	18218	25-26-	Refund - 3 ring binder	-68.10
Amazon Capital Services	10/26/2023	18218	25-26-	Supplies	755.50
Amazon Capital Services	10/26/2023	18218	25-26-	Supplies	77.99
Amazon Capital Services	10/26/2023	18218	25-26-	Supplies	375.23
Amazon Capital Services	10/26/2023	18218	25-26-	Refund - Storage Bin	-59.99
Amazon Capital Services	10/26/2023	18218	25-26-	Refund - File Tray	-19.89
Amazon Capital Services	10/26/2023	18218	25-27-	Supplies	155.98
Vendor 10946 - Amazon Capital Services Total:					13,374.45
Vendor: 10145 - American Backflow Prevention					
American Backflow Prevention	10/19/2023	18170	10-12-	Lakefront Backflow Repairs	935.95
Vendor 10145 - American Backflow Prevention Total:					935.95
Vendor: 12005 - American Lithography and Publishing Inc.					
American Lithography and	10/31/2023	18262	10-13-	Registration Postcard	1,333.00
Vendor 12005 - American Lithography and Publishing Inc. Total:					1,333.00
Vendor: 10147 - American Outfitters Ltd.					
American Outfitters Ltd.	10/19/2023	18171	25-25-	Broadway Bound Shirts	468.80
Vendor 10147 - American Outfitters Ltd. Total:					468.80
Vendor: 11965 - Amy Garber					
Amy Garber	10/05/2023	18124	25-25-	Fitness Punch Cards	1,061.63
Amy Garber	10/05/2023	18124	25-25-	Fitness Drop In	33.00
Vendor 11965 - Amy Garber Total:					1,094.63
Vendor: 10050 - Ancel Glink P.C.					
Ancel Glink P.C.	10/19/2023	18172	10-11-	Legal Services	122.50
Vendor 10050 - Ancel Glink P.C. Total:					122.50
Vendor: 10159 - Arlington Power Equipment					
Arlington Power Equipment	10/26/2023	18220	10-12-	Mowing Equipment/Parts	371.94
Arlington Power Equipment	10/26/2023	18220	10-12-	Mowing Equipment/Parts	54.24
Arlington Power Equipment	10/26/2023	18220	10-12-	Mowing Equipment/Parts	54.24
Arlington Power Equipment	10/26/2023	18220	10-12-	Mowing Equipment/Parts	47.56
Arlington Power Equipment	10/26/2023	18220	10-12-	Mowing Equipment/Parts	11.13

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Arlington Power Equipment	10/26/2023	18220	10-12-	Mowing Equipment/Parts	678.33
Vendor 10159 - Arlington Power Equipment Total:					1,217.44
Vendor: 11850 - AT&T Mobility LLC					
AT&T Mobility LLC	10/19/2023	18174	10-14-	Beach Hotspot -	263.42
Vendor 11850 - AT&T Mobility LLC Total:					263.42
Vendor: 10162 - AT&T					
AT&T	10/26/2023	18222	10-12-	Parks Phone -	63.89
AT&T	10/26/2023	18222	10-13-	Watts Phone -	58.42
AT&T	10/26/2023	18222	10-15-	Boat House Phone -	76.21
AT&T	10/26/2023	18222	25-00-	Takiff Phone -	798.91
Vendor 10162 - AT&T Total:					997.43
Vendor: 10455 - AT&T					
AT&T	10/19/2023	18173	10-14-	Beach Internet -	83.76
Vendor 10455 - AT&T Total:					83.76
Vendor: 11670 - AT&T					
AT&T	10/26/2023	18221	25-00-	Takiff Internet	698.06
Vendor 11670 - AT&T Total:					698.06
Vendor: 10164 - Automatic Doors Inc.					
Automatic Doors Inc.	10/05/2023	18125	25-00-	EC Wing Security Door Repairs	2,876.00
Automatic Doors Inc.	10/31/2023	18264	25-00-	Enrichment wing door repair	607.50
Vendor 10164 - Automatic Doors Inc. Total:					3,483.50
Vendor: 10172 - Becker Arena Products Inc.					
Becker Arena Products Inc.	10/05/2023	18126	10-13-	Hockey Nets	285.16
Becker Arena Products Inc.	10/19/2023	18175	69-00-	Watts Furniture Cubby Benches	6,978.28
Becker Arena Products Inc.	10/26/2023	18223	10-13-	Ice Line Materials	1,642.75
Becker Arena Products Inc.	10/31/2023	18265	10-13-	Ice making supplies	2,225.16
Vendor 10172 - Becker Arena Products Inc. Total:					11,131.35
Vendor: 10179 - Blick Art Materials					
Blick Art Materials	10/05/2023	18127	25-25-	Watercolor paper	22.59
Blick Art Materials	10/19/2023	18176	25-25-	Ceramic Glaze	161.93
Blick Art Materials	10/19/2023	18176	25-25-	Canvas	40.08
Blick Art Materials	10/31/2023	18266	25-25-	Youth Painting	115.12
Vendor 10179 - Blick Art Materials Total:					339.72
Vendor: 11857 - BMW Plumbing Inc.					
BMW Plumbing Inc.	10/31/2023	18267	25-00-	Toliet repairs to room 217	266.50
Vendor 11857 - BMW Plumbing Inc. Total:					266.50
Vendor: 10180 - Bob's Refrigeration, Inc.					
Bob's Refrigeration, Inc.	10/05/2023	18128	25-00-	ELC Kitchen Fridge Repair	1,020.00
Vendor 10180 - Bob's Refrigeration, Inc. Total:					1,020.00
Vendor: 10184 - Burris Equipment Company					
Burris Equipment Company	10/26/2023	18224	10-12-	Ballfield Drag Parts	464.08
Burris Equipment Company	10/26/2023	18224	10-12-	Woodlawn/LF Tool Rental	342.00
Vendor 10184 - Burris Equipment Company Total:					806.08
Vendor: 11498 - Carl Mankert					
Chicago Kiln Service Inc.	10/26/2023	18225	25-25-	Raku Workshop	1,300.00
Vendor 11498 - Carl Mankert Total:					1,300.00
Vendor: 11704 - Case Lots, Inc.					
Case Lots, Inc.	10/26/2023	18226	10-12-	Trashbags	539.25
Vendor 11704 - Case Lots, Inc. Total:					539.25
Vendor: 12130 - Cement Masons' Union Local 502					
Cement Masons' Union Local	10/19/2023	18178	69-00-	Hacienda/Union Court Ordered Payment #2	10,000.00
Vendor 12130 - Cement Masons' Union Local 502 Total:					10,000.00

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Vendor DBA	Payment Date	Payment Number	Account	Description (Item)	Amount
Vendor: 10192 - Chemcraft Industries					
Chemcraft Industries	10/19/2023	18179	25-00-	Takiff Cleaning Supplies	593.80
Vendor 10192 - Chemcraft Industries Total:					593.80
Vendor: 11795 - Chen Site Design Studio LLC					
Chen Site Design Studio LLC	10/05/2023	18130	69-00-	Annual Flower Bed Design	4,303.44
Vendor 11795 - Chen Site Design Studio LLC Total:					4,303.44
Vendor: 10552 - Chicago Tribune Media Group					
Chicago Tribune Media Group	10/19/2023	18180	10-11-	Legal Notice	15.74
Vendor 10552 - Chicago Tribune Media Group Total:					15.74
Vendor: 11592 - Christopher B. Burke Engineering Ltd.					
Christopher B. Burke	10/05/2023	18131	69-00-	Addtl design for halfway house hip wall support	6,127.50
Christopher B. Burke	10/31/2023	18268	69-00-	Additional wall design	760.00
Vendor 11592 - Christopher B. Burke Engineering Ltd. Total:					6,887.50
Vendor: 10384 - Citibank N.A.					
Home Depot Credit Services	10/26/2023	18227	10-12-	Blower Batteries	378.00
Home Depot Credit Services	10/26/2023	18227	10-12-	Small Tools / Paint	159.86
Home Depot Credit Services	10/26/2023	18227	10-12-	Construction Supplies	1,164.10
Home Depot Credit Services	10/26/2023	18227	10-12-	Duke Porto Potty Enclosure Supplies	437.04
Home Depot Credit Services	10/26/2023	18227	10-12-	Woodlawn Site Work Supplies	377.63
Home Depot Credit Services	10/26/2023	18227	10-12-	Equipment	116.21
Home Depot Credit Services	10/26/2023	18227	25-00-	Carpet Cleaner	59.94
Home Depot Credit Services	10/26/2023	18227	25-00-	Condensor Coil Cleaning Supplies	65.76
Home Depot Credit Services	10/26/2023	18227	25-00-	Painting Supplies	147.43
Home Depot Credit Services	10/26/2023	18227	25-00-	Ceramics/Takiff Shutdown Supplies	239.76
Home Depot Credit Services	10/26/2023	18227	25-00-	Supplies	46.23
Home Depot Credit Services	10/26/2023	18227	25-00-	New Door Lights by ELC	25.06
Home Depot Credit Services	10/26/2023	18227	25-00-	Supplies	119.00
Home Depot Credit Services	10/26/2023	18227	25-00-	Takiff Emergency Light Replacements	1,414.20
Home Depot Credit Services	10/26/2023	18227	25-00-	Ceramics/Takiff Shutdown Supplies	335.28
Home Depot Credit Services	10/26/2023	18227	25-00-	Ceramic Shelves	223.49
Home Depot Credit Services	10/26/2023	18227	25-25-	Mud Run Supplies	307.96
Vendor 10384 - Citibank N.A. Total:					5,616.95
Vendor: 10202 - Classic Design Awards					
Classic Design Awards	10/05/2023	18132	25-25-	Trophies	149.40
Vendor 10202 - Classic Design Awards Total:					149.40
Vendor: 12136 - Collective Resource Compost Cooperative Inc					
Collective Resource Compost	10/26/2023	18229	25-25-	Camp Composting	156.00
Vendor 12136 - Collective Resource Compost Cooperative Inc Total:					156.00
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	10/05/2023	18133	10-12-	Friends Park -	38.89
Commonwealth Edison	10/05/2023	18133	10-12-	Duke Park -	27.80
Vendor 10208 - Commonwealth Edison Total:					66.69
Vendor: 10215 - Craftwood Lumber Company					
Craftwood Lumber Company	10/05/2023	18134	10-12-	Cedar for Duke Portopotty Enclosure	1,437.22
Craftwood Lumber Company	10/05/2023	18134	10-12-	Lakefront Swing Bench Repairs	383.57
Craftwood Lumber Company	10/05/2023	18134	10-12-	Lakefront Fence	59.78
Vendor 10215 - Craftwood Lumber Company Total:					1,880.57
Vendor: 12078 - D&K Window Film Corp					
AAA Glass Tint	10/19/2023	18182	25-00-	Gym Window UV Protection	2,616.25
Vendor 12078 - D&K Window Film Corp Total:					2,616.25

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Vendor DBA	Payment Date	Payment Number	Account	Description (Item)	Amount
Vendor: 11417 - Daiohs USA, Inc.					
First Choice Coffee Services	10/19/2023	18183	10-11-	Coffee & Filters for Staff Breakroom	116.36
Vendor 11417 - Daiohs USA, Inc. Total:					116.36
Vendor: 11734 - Elena Victoria Swingler					
Elena Victoria, LLC	10/27/2023	18256	25-25-	Spring 2023 Jewelry Making	3,718.40
Vendor 11734 - Elena Victoria Swingler Total:					3,718.40
Vendor: 11719 - EnMotive Company, LLC					
EnMotive Company, LLC	10/19/2023	18184	25-25-	Timing Base Fee 96 additional registrants	288.00
EnMotive Company, LLC	10/19/2023	18184	25-25-	Timing Base Fee up to 300 Registrants	1,800.00
EnMotive Company, LLC	10/19/2023	18184	25-25-	Race Bibs	259.55
EnMotive Company, LLC	10/19/2023	18184	25-25-	Photography - 189 additional registrants	283.50
EnMotive Company, LLC	10/19/2023	18184	25-25-	Photography - Base Fee up to 300 registrants	800.00
Vendor 11719 - EnMotive Company, LLC Total:					3,431.05
Vendor: 11911 - ePact Network					
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	1,180.00
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	531.00
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	177.00
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	191.75
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	177.00
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	590.00
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	191.75
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	191.75
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	191.75
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	295.00
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	885.00
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	413.00
ePact Network	10/05/2023	18135	25-25-	Summer 2024 Camp Paperwork Software	885.00
Vendor 11911 - ePact Network Total:					5,900.00
Vendor: 12137 - Eriksson Engineering Associates Ltd.					
Eriksson Engineering Associates	10/26/2023	18230	69-00-	Tennis Court Assessment	9,537.34
Vendor 12137 - Eriksson Engineering Associates Ltd. Total:					9,537.34
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology	10/05/2023	18136	65-00-	Sever Warranty Renewals	5,011.37
Excalibur Technology	10/19/2023	18185	10-11-	TSS Maintenance -	5,987.00
Excalibur Technology	10/19/2023	18185	25-00-	Webtrac Host -	1,348.70
Vendor 10341 - Excalibur Technology Corporation Total:					12,347.07
Vendor: 10207 - F.E. Moran, Inc.					
F.E. Moran, Inc.	10/19/2023	18186	25-00-	Annual Fire Safety Inspections	5,420.00
Vendor 10207 - F.E. Moran, Inc. Total:					5,420.00
Vendor: 10069 - Fleck's Landscaping					
Fleck's Landscaping	10/19/2023	18187	10-12-	Landscape Maintenance	6,393.60
Fleck's Landscaping	10/19/2023	18187	10-14-	Swim Beach Fall Cleanup	2,841.60

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Vendor DBA	Payment Date	Payment Number	Account	Description (Item)	Amount
Fleck's Landscaping	10/19/2023	18187	10-15-	Boat Beach Fall Cleanup	2,841.60
Vendor 10069 - Fleck's Landscaping Total:					12,076.80
Vendor: 12128 - Flow-Technics Inc.					
Flow-Technics Inc.	10/19/2023	18188	25-00-	Ejector Pump Rebuild	3,973.42
Flow-Technics Inc.	10/19/2023	18188	25-00-	New Storm Sewer Pump	1,109.60
Vendor 12128 - Flow-Technics Inc. Total:					5,083.02
Vendor: 10570 - Francotyp-Postalia, Inc.					
FP Mailing Solutions	10/26/2023	18231	10-11-	Quarterly Mail Machine -	171.00
Vendor 10570 - Francotyp-Postalia, Inc. Total:					171.00
Vendor: 10506 - Frank Cooney Company, Inc					
Educational Environments by	10/31/2023	18269	25-25-	Ceramic Chairs (6)	1,240.00
Vendor 10506 - Frank Cooney Company, Inc Total:					1,240.00
Vendor: 10626 - Frog Lady Presentations					
Frog Lady Presentations	10/19/2023	18189	25-25-	Frog Lady	450.00
Vendor 10626 - Frog Lady Presentations Total:					450.00
Vendor: 10346 - Fun Express					
Fun Express	10/05/2023	18137	25-25-	Classroom Supplies	20.34
Vendor 10346 - Fun Express Total:					20.34
Vendor: 12012 - Georjanna G. Atlan					
Gracie Atlan Photography LLC	10/31/2023	18270	25-00-	Event Photography - July-Sept 2023	2,340.00
Vendor 12012 - Georjanna G. Atlan Total:					2,340.00
Vendor: 10361 - Glencoe Junior High Project					
Glencoe Junior High Project	10/31/2023	18271	25-00-	GJHP Stipend - Oasis Program	5,000.00
Vendor 10361 - Glencoe Junior High Project Total:					5,000.00
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	10/05/2023	18138	10-12-	Picnic Tables	2,999.72
Grainger Inc.	10/05/2023	18138	10-14-	Fan for Beach House Sanitary Pit	182.31
Grainger Inc.	10/05/2023	18138	25-00-	Water Bottle Filters	516.39
Grainger Inc.	10/05/2023	18138	25-25-	Supplies	361.01
Grainger Inc.	10/05/2023	18138	25-26-	Supplies	773.98
Vendor 10370 - Grainger Inc. Total:					4,833.41
Vendor: 11600 - Grevers Corporation					
North Shore Lawnsprinkler	10/05/2023	18139	10-12-	Takiff Irrigation Repairs	310.00
North Shore Lawnsprinkler	10/05/2023	18139	10-12-	Takiff Irrigation Repairs	236.25
Vendor 11600 - Grevers Corporation Total:					546.25
Vendor: 12042 - Guadalupe Macias III					
Acrodazzle Entertainment LLC	10/26/2023	18232	25-25-	Walk around entertainment	900.00
Vendor 12042 - Guadalupe Macias III Total:					900.00
Vendor: 11282 - Hacienda Landscaping					
Hacienda Landscaping	10/31/2023	18272	69-00-	Lakefront - pay app #3	99,292.50
Vendor 11282 - Hacienda Landscaping Total:					99,292.50
Vendor: 10596 - Hitchcock Design, Inc.					
Hitchcock Design Group	10/19/2023	18190	69-00-	Lake Front Park A/E September 2023	955.12
Vendor 10596 - Hitchcock Design, Inc. Total:					955.12
Vendor: 11358 - Holly Nagel					
Holly Nagel	10/19/2023	18191	25-25-	(2) Ballon Artist	700.00
Vendor 11358 - Holly Nagel Total:					700.00
Vendor: 11736 - HSA Bank, a divison of Webster Bank, N.A.					
HSA Bank, a divison of Webster	10/06/2023	DFT0001895	10-00-	HSA Bank	907.31
HSA Bank, a divison of Webster	10/20/2023	DFT0001903	10-00-	HSA Bank	907.31
Vendor 11736 - HSA Bank, a divison of Webster Bank, N.A. Total:					1,814.62
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	10/06/2023	DFT0001899	10-00-	IL State Tax W/H	7,313.12

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IL Dept of Revenue	10/20/2023	DFT0001907	10-00-	IL State Tax W/H	7,509.21
IL Dept of Revenue	10/26/2023	DFT0001914	10-00-	IL State WH - Path Q3 2023	32.67
Vendor 10100 - IL Dept of Revenue Total:					14,855.00
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement	10/26/2023	DFT0001916	10-00-	IMRF - October 2023	39,703.97
Illinois Municipal Retirement	10/26/2023	DFT0001916	10-00-	IMRF - October 2023	6,552.86
Illinois Municipal Retirement	10/26/2023	DFT0001916	10-00-	IMRF - October 2023 rounding	0.05
Vendor 10101 - Illinois Municipal Retirement Fund Total:					46,256.88
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	10/06/2023	DFT0001897	10-00-	Social Security W/H	19,804.44
IRS/Dept of Treasury	10/06/2023	DFT0001898	10-00-	Medicare	4,795.58
IRS/Dept of Treasury	10/06/2023	DFT0001900	10-00-	Fed Income Tax W/H	13,125.22
IRS/Dept of Treasury	10/20/2023	DFT0001905	10-00-	Social Security W/H	20,033.26
IRS/Dept of Treasury	10/20/2023	DFT0001906	10-00-	Medicare	4,914.14
IRS/Dept of Treasury	10/20/2023	DFT0001908	10-00-	Fed Income Tax W/H	14,205.18
IRS/Dept of Treasury	10/26/2023	DFT0001915	10-00-	SS - Path Q3 2023	205.84
IRS/Dept of Treasury	10/26/2023	DFT0001915	10-00-	MED - Path Q3 2023	48.16
Vendor 10106 - IRS/Dept of Treasury Total:					77,131.82
Vendor: 11632 - Jonathan Yates Knipping					
Jonathan Knipping Physical	10/05/2023	18141	25-25-	Fitness Drop-in	18.75
Jonathan Knipping Physical	10/05/2023	18141	25-25-	Fitness General	282.62
Vendor 11632 - Jonathan Yates Knipping Total:					301.37
Vendor: 10089 - Julie Kaplan					
Julie Kaplan	10/05/2023	18142	25-25-	Fitness Punch Cards	417.75
Julie Kaplan	10/05/2023	18142	25-25-	Fitness Drop-in	33.00
Vendor 10089 - Julie Kaplan Total:					450.75
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business	10/26/2023	18235	10-11-	Admin Office - Monthly Agreement	45.10
Konica Minolta Business	10/26/2023	18235	25-00-	Knuckle - Monthly Agreement	137.87
Konica Minolta Business	10/26/2023	18235	25-00-	Knuckle - Additional Usage	77.00
Konica Minolta Business	10/26/2023	18235	10-11-	Admin Office - Additional Usage	34.65
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					294.62
Vendor: 10075 - Lauterbach & Amen LLP					
Lauterbach & Amen LLP	10/05/2023	18143	69-00-	PARC Grant - AUP	2,500.00
Vendor 10075 - Lauterbach & Amen LLP Total:					2,500.00
Vendor: 10174 - MCI					
MCI	10/19/2023	18193	25-00-	Long Distance Phone Svc	63.65
Vendor 10174 - MCI Total:					63.65
Vendor: 10191 - Menoni & Mocogni					
Menoni & Mocogni	10/19/2023	18194	10-12-	Supplies	44.70
Menoni & Mocogni	10/19/2023	18194	10-12-	Swing Bench Supplies	23.00
Menoni & Mocogni	10/19/2023	18194	10-12-	Duke Porto Concrete Supplies	149.55
Menoni & Mocogni	10/19/2023	18194	10-12-	Duke Porto Enclosure Supplies	182.35
Menoni & Mocogni	10/19/2023	18194	10-12-	Plumbing	305.35
Menoni & Mocogni	10/19/2023	18194	10-12-	Top Soil	162.25
Menoni & Mocogni	10/19/2023	18194	10-12-	Top Soil	145.73
Menoni & Mocogni	10/19/2023	18194	25-25-	Top Soil - Mud Run	188.51
Menoni & Mocogni	10/19/2023	18194	25-25-	Mud Run Supplies	156.51
Vendor 10191 - Menoni & Mocogni Total:					1,357.95
Vendor: 10197 - Midwest Groundcovers					
Midwest Groundcovers	10/26/2023	18239	10-12-	Woodlawn Grass Plantings	1,042.50
Vendor 10197 - Midwest Groundcovers Total:					1,042.50
Vendor: 11200 - MIP V Onion Parent LLC					
Lakeshore Recycling Systems LLC	10/03/2023	18115	10-12-	Maintenance Yard - September 2023	2,638.87

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Vendor DBA	Payment Date	Payment Number	Account	Description (Item)	Amount
Lakeshore Recycling Systems LLC	10/03/2023	18115	25-00-	Takiff - September 2023	532.99
Lakeshore Recycling Systems LLC	10/05/2023	18144	10-12-	Maintenance Yard -	1,563.35
Lakeshore Recycling Systems LLC	10/05/2023	18144	25-00-	Takiff -	537.30
Lakeshore Recycling Systems LLC	10/31/2023	18273	10-12-	Maintenance Yard - November 2023	1,379.55
Lakeshore Recycling Systems LLC	10/31/2023	18273	25-00-	Takiff - November 2023	536.11
Vendor 11200 - MIP V Onion Parent LLC Total:					7,188.17
Vendor: 11319 - Monica McCarthy O'Connor					
Monica McCarthy O'Connor	10/05/2023	18145	25-25-	Fitness Punch Cards	267.00
Monica McCarthy O'Connor	10/05/2023	18145	25-25-	Fitness Drop-in	33.00
Vendor 11319 - Monica McCarthy O'Connor Total:					300.00
Vendor: 10213 - Mutual Ace Hardware					
Mutual Ace Hardware	10/19/2023	18195	10-12-	Lift Rental	280.00
Mutual Ace Hardware	10/19/2023	18195	10-12-	Lake Front Swing Bench Rental	212.80
Mutual Ace Hardware	10/19/2023	18195	10-13-	Watts Light Equipment Rental	280.00
Mutual Ace Hardware	10/19/2023	18195	10-13-	Electrical Supplies	26.99
Mutual Ace Hardware	10/19/2023	18195	25-00-	Takiff Building Sealant	31.47
Mutual Ace Hardware	10/19/2023	18195	25-25-	Mud Run Supplies	116.94
Vendor 10213 - Mutual Ace Hardware Total:					948.20
Vendor: 12131 - Nathan G Stanford					
Forest Safety Instruction LLC	10/19/2023	18196	10-12-	Chainsaw Training	1,300.00
Vendor 12131 - Nathan G Stanford Total:					1,300.00
Vendor: 11926 - National Benefit Services, LLC					
National Benefit Services, LLC	10/18/2023	DFT0001909	10-11-	FSA Fees	75.00
National Benefit Services, LLC	10/18/2023	DFT0001910	10-00-	FSA Funding	771.12
Vendor 11926 - National Benefit Services, LLC Total:					846.12
Vendor: 10103 - NCPERS-IL IMRF					
NCPERS-IL IMRF	10/02/2023	18109	10-00-	IMRF Life-#03298	64.00
NCPERS-IL IMRF	10/30/2023	18257	10-00-	IMRF Life-#03298	64.00
Vendor 10103 - NCPERS-IL IMRF Total:					128.00
Vendor: 10217 - Nels J. Johnson Tree Experts Inc.					
Nels J. Johnson Tree Experts Inc.	10/26/2023	18240	10-12-	Tree Trimming	2,910.00
Nels J. Johnson Tree Experts Inc.	10/26/2023	18240	10-12-	Tree Trimming	1,332.00
Nels J. Johnson Tree Experts Inc.	10/26/2023	18240	10-12-	Tree Trimming	2,192.25
Vendor 10217 - Nels J. Johnson Tree Experts Inc. Total:					6,434.25
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	10/05/2023	18146	10-12-	NF Park Garage 001 Gas	58.20
North Shore Gas Company	10/05/2023	18146	10-12-	NF Park Garage 005 Gas	103.12
North Shore Gas Company	10/05/2023	18146	10-14-	Beach Gas	52.88
North Shore Gas Company	10/26/2023	18241	10-12-	NF Park Garage 001 Gas	92.38
North Shore Gas Company	10/26/2023	18241	10-13-	Watts Gas - Aug/Sept 2023	251.38
North Shore Gas Company	10/26/2023	18241	25-00-	Takiff Gas - Aug/Sept 2023	3,117.12
Vendor 10224 - North Shore Gas Company Total:					3,675.08
Vendor: 10340 - Northshore Omega					
Northshore Omega	10/26/2023	18242	45-00-	Pre-Employment Exam - Sandra Ochoa	308.00
Vendor 10340 - Northshore Omega Total:					308.00
Vendor: 10228 - NSSRA					
NSSRA	10/19/2023	18197	30-00-	2022 Ending Inclusion Balance	-2,863.47
NSSRA	10/19/2023	18197	30-00-	2023 Annual Inclusion 2nd Installment	11,171.10
Vendor 10228 - NSSRA Total:					8,307.63
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	10/26/2023	18243	25-00-	Takiff Elevator Mo Maint -	568.79
Vendor 10235 - Otis Elevator Company Total:					568.79
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit	10/02/2023	18110	10-00-	#110071680 Barrios	120.00

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Partnership Financial Credit	10/02/2023	18110	10-00-	#86720 Janis	30.00
Partnership Financial Credit	10/20/2023	18215	10-00-	#110071680 Barrios	120.00
Partnership Financial Credit	10/20/2023	18215	10-00-	#86720 Janis	30.00
Partnership Financial Credit	10/30/2023	18258	10-00-	#110071680 Barrios	120.00
Partnership Financial Credit	10/30/2023	18258	10-00-	#86720 Janis	30.00
Vendor 10104 - Partnership Financial Credit Union Total:					450.00
Vendor: 10242 - PDRMA					
PDRMA	10/03/2023	18116	10-11-	Health Insurance - September 2023	13,870.80
PDRMA	10/03/2023	18116	10-12-	Health Insurance - September 2023	13,448.59
PDRMA	10/03/2023	18116	10-14-	Health Insurance - September 2023	1,431.01
PDRMA	10/03/2023	18116	10-15-	Health Insurance - September 2023	1,431.01
PDRMA	10/03/2023	18116	25-00-	Health Insurance - September 2023	13,659.36
PDRMA	10/03/2023	18116	25-26-	Health Insurance - September 2023	16,686.76
PDRMA	10/31/2023	18274	10-11-	Health Insurance - October 2023	12,719.75
PDRMA	10/31/2023	18274	10-12-	Health Insurance - October 2023	13,448.59
PDRMA	10/31/2023	18274	10-14-	Health Insurance - October 2023	1,431.01
PDRMA	10/31/2023	18274	10-15-	Health Insurance - October 2023	1,431.01
PDRMA	10/31/2023	18274	25-00-	Health Insurance - October 2023	13,659.36
PDRMA	10/31/2023	18274	25-26-	Health Insurance - October 2023	16,681.84
Vendor 10242 - PDRMA Total:					119,899.09
Vendor: 10243 - Pentegra Systems LLC					
Pentegra Systems LLC	10/19/2023	18198	45-00-	S2 Controller Upgrade	2,235.50
Pentegra Systems LLC	10/19/2023	18198	25-00-	Swipe Cards for Takiff Center	1,839.94
Pentegra Systems LLC	10/31/2023	18275	25-00-	Remote Support - Swipe Card System	465.00
Vendor 10243 - Pentegra Systems LLC Total:					4,540.44
Vendor: 10762 - Photo Techniques Corporation					
Nameplate & Panel Technology	10/31/2023	18276	10-12-	Tree Plaque for Donation (Tung)	28.00
Vendor 10762 - Photo Techniques Corporation Total:					28.00
Vendor: 10249 - Pioneer Manufacturing Company					
Pioneer Athletics	10/26/2023	18244	10-12-	AYSO Soccer Paint	928.28
Pioneer Athletics	10/26/2023	18244	10-12-	GBA Line Paint	191.20
Pioneer Athletics	10/26/2023	18244	10-12-	AYSO Soccer Paint	575.75
Vendor 10249 - Pioneer Manufacturing Company Total:					1,695.23
Vendor: 10248 - Pioneer Press					
Pioneer Press	10/26/2023	18245	10-11-	Glencoe News thru 5/9/24	43.99
Vendor 10248 - Pioneer Press Total:					43.99
Vendor: 10919 - Pizzo & Associates Ltd.					
Pizzo & Associates Ltd.	10/19/2023	18199	10-12-	Stewardship	1,775.00
Vendor 10919 - Pizzo & Associates Ltd. Total:					1,775.00
Vendor: 10259 - Quill Corporation					
Quill Corporation	10/19/2023	18200	25-26-	Supplies	124.99
Quill Corporation	10/19/2023	18200	25-26-	Supplies	314.71
Vendor 10259 - Quill Corporation Total:					439.70

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Vendor DBA	Payment Date	Payment Number	Account	Description (Item)	Amount
Vendor: 11643 - RC Juggles, LLC					
RC Juggles, LLC	10/19/2023	18201	25-25-	Dance Party - Deposit	650.00
Vendor 11643 - RC Juggles, LLC Total:					650.00
Vendor: 10375 - Record-A-Hit					
Record-A-Hit	10/19/2023	18202	25-25-	Corn Maze/Pumpkin Bounce	1,690.00
Record-A-Hit	10/19/2023	18202	25-25-	Haunted House Inflatable	1,000.00
Record-A-Hit	10/19/2023	18202	25-26-	Inflatables for EC Event Balance	872.50
Vendor 10375 - Record-A-Hit Total:					3,562.50
Vendor: 11486 - Red Feather Painting Inc.					
Red Feather Painting Inc.	10/31/2023	18277	25-00-	ELC Front brick tuckpointing	2,670.00
Vendor 11486 - Red Feather Painting Inc. Total:					2,670.00
Vendor: 10265 - Reinders Inc.					
Reinders Inc.	10/19/2023	18203	10-12-	Clevis For Mower	34.71
Reinders Inc.	10/26/2023	18246	10-12-	Mower Parts	59.49
Vendor 10265 - Reinders Inc. Total:					94.20
Vendor: 11173 - Rick's AutoCare & Collision Repair					
Rick's AutoCare & Collision	10/03/2023	18119	10-12-	Truck 2 Collision Repair (PDRMA)	2,060.45
Vendor 11173 - Rick's AutoCare & Collision Repair Total:					2,060.45
Vendor: 10767 - Rite Portable Restroom Corp					
Rite Portable Restroom Corp	10/05/2023	18147	25-25-	Restrooms 9/29 - 9/30/2023	935.00
Vendor 10767 - Rite Portable Restroom Corp Total:					935.00
Vendor: 1232 - Ronald P. Cadarian					
Ronald P. Cadarian	10/05/2023	18148	25-27-	Fitness Personal Training	487.50
Vendor 1232 - Ronald P. Cadarian Total:					487.50
Vendor: 11320 - Roundy's Inc.					
Roundy's Inc.	10/26/2023	18248	10-11-	Supplies	63.90
Roundy's Inc.	10/26/2023	18248	25-25-	Supplies	3.58
Roundy's Inc.	10/26/2023	18248	25-25-	Ice & Soft Drinks	143.84
Roundy's Inc.	10/26/2023	18248	25-26-	Supplies	24.98
Vendor 11320 - Roundy's Inc. Total:					236.30
Vendor: 12118 - Ruthann M. Carlton-Kroll					
Kroll's Farm	10/03/2023	18117	25-25-	Pumpkins for EC Event	170.00
Vendor 12118 - Ruthann M. Carlton-Kroll Total:					170.00
Vendor: 10274 - Safety Team, Inc.					
Plan Prepare Do	10/31/2023	18278	45-00-	CPR Class 10/20/2023	375.00
Vendor 10274 - Safety Team, Inc. Total:					375.00
Vendor: 10275 - Sam's Club Direct Commercial Account Program					
Sam's Club Direct Commercial	10/03/2023	18118	25-25-	Kids Club Snacks	290.74
Vendor 10275 - Sam's Club Direct Commercial Account Program Total:					290.74
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	10/05/2023	18149	25-25-	Fitness Punch Cards	439.50
Vendor 10654 - Sandra K Culver Total:					439.50
Vendor: 10515 - Sarah Hall					
Sarah Hall Theatre Company	10/13/2023	18167	25-25-	Kids Club Afterschool - September 2023	800.00
Sarah Hall Theatre Company	10/13/2023	18167	25-25-	Sarah Hall - Fall 2023	1,536.15
Sarah Hall Theatre Company	10/13/2023	18167	25-25-	Sarah Hall - Fall 2023	1,995.00
Sarah Hall Theatre Company	10/13/2023	18167	25-25-	Sarah Hall - Fall 2023	1,607.25
Sarah Hall Theatre Company	10/13/2023	18167	25-25-	Sarah Hall - Fall 2023	1,795.50
Sarah Hall Theatre Company	10/13/2023	18167	25-25-	Sarah Hall - Fall 2023	7,212.00
Sarah Hall Theatre Company	10/13/2023	18167	25-25-	Sarah Hall - Fall 2023	6,678.75
Sarah Hall Theatre Company	10/13/2023	18167	25-25-	Sarah Hall - Fall 2023	2,593.50
Sarah Hall Theatre Company	10/13/2023	18167	25-25-	Sarah Hall - Fall 2023	7,779.75
Sarah Hall Theatre Company	10/13/2023	18167	25-25-	Sarah Hall - Fall 2023	16,095.00
Sarah Hall Theatre Company	10/13/2023	18167	25-25-	Sarah Hall - Fall 2023	4,060.00

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Sarah Hall Theatre Company	10/31/2023	18279	25-25-	Kids Club Afterschool - October 2023	1,350.00
Vendor 10515 - Sarah Hall Total:					53,502.90
Vendor: 12004 - Sauna Club, LLC					
Sauna Club, LLC	10/05/2023	18150	25-27-	Sauna Club Promo 10-09-2023	600.00
Sauna Club, LLC	10/05/2023	18150	25-25-	Sauna Club 9-22-2023	270.00
Vendor 12004 - Sauna Club, LLC Total:					870.00
Vendor: 12132 - Serve and Protect Law LLC					
Serve and Protect Law LLC	10/19/2023	18204	25-26-	Speaker - October 9 In-Service	400.00
Serve and Protect Law LLC	10/31/2023	18280	45-00-	Safety & Security Training 11/7/2023	650.00
Vendor 12132 - Serve and Protect Law LLC Total:					1,050.00
Vendor: 11472 - Silvia Strazzarino					
Chi Connect	10/05/2023	18151	25-25-	Fitness Punch Cards	188.25
Chi Connect	10/05/2023	18151	25-25-	Fitness Drop-in	16.50
Vendor 11472 - Silvia Strazzarino Total:					204.75
Vendor: 11436 - SportsEngine Inc.					
National Center for Safety	10/19/2023	18205	45-00-	Background Checks	92.50
Vendor 11436 - SportsEngine Inc. Total:					92.50
Vendor: 11906 - Staples Inc.					
Staples Contract & Commercial	10/19/2023	18206	25-00-	Office Supplies	33.43
Staples Contract & Commercial	10/19/2023	18206	25-00-	General Office Supplies	17.91
Staples Contract & Commercial	10/19/2023	18206	25-25-	EC Wing Office Supplies	63.10
Staples Contract & Commercial	10/19/2023	18206	25-25-	EC Wing Office Supplies	63.09
Staples Contract & Commercial	10/19/2023	18206	25-25-	EC Wing Office Supplies	63.09
Staples Contract & Commercial	10/19/2023	18206	25-26-	EC Wing Office Supplies	63.10
Staples Contract & Commercial	10/31/2023	18281	25-00-	Office Supplies	90.48
Vendor 11906 - Staples Inc. Total:					394.20
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	10/02/2023	18111	10-00-	A Perry,FIPS#1703100/2017D0090 954,355-78-3181	153.29
State Disbursement Unit	10/02/2023	18111	10-00-	M Barrios,FIPS#1703100/2013D02 50098,335-98-0452	195.90
State Disbursement Unit	10/20/2023	18216	10-00-	A Perry,FIPS#1703100/2017D0090 954,355-78-3181	153.29
State Disbursement Unit	10/20/2023	18216	10-00-	M Barrios,FIPS#1703100/2013D02 50098,335-98-0452	195.90
State Disbursement Unit	10/30/2023	18259	10-00-	A Perry,FIPS#1703100/2017D0090 954,355-78-3181	153.29
State Disbursement Unit	10/30/2023	18259	10-00-	M Barrios,FIPS#1703100/2013D02 50098,335-98-0452	195.90
Vendor 10108 - State Disbursement Unit Total:					1,047.57
Vendor: 12124 - Susan Mrazek					
Susan Mrazek	10/05/2023	18152	25-26-	Speaker 10/9/2023 - In-Service	750.00
Vendor 12124 - Susan Mrazek Total:					750.00
Vendor: 11698 - Susan Salidor					
Susan Salidor	10/26/2023	18249	25-25-	Music Classes - October 2023	100.00
Susan Salidor	10/26/2023	18249	25-25-	Music Classes - October 2023	100.00
Susan Salidor	10/26/2023	18249	25-25-	Music Classes - October 2023	100.00
Susan Salidor	10/26/2023	18249	25-26-	Music Classes - October 2023	900.00
Vendor 11698 - Susan Salidor Total:					1,200.00
Vendor: 11414 - Sysco Chicago Inc.					
Sysco Chicago Inc.	10/05/2023	18153	25-25-	Supplies	42.14

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Sysco Chicago Inc.	10/05/2023	18153	25-25-	Supplies	411.04
Sysco Chicago Inc.	10/05/2023	18153	25-26-	Supplies	992.91
Sysco Chicago Inc.	10/26/2023	18250	25-25-	Supplies	23.84
Sysco Chicago Inc.	10/26/2023	18250	25-25-	Supplies	23.84
Sysco Chicago Inc.	10/26/2023	18250	25-25-	Supplies	23.84
Sysco Chicago Inc.	10/26/2023	18250	25-25-	Supplies	23.84
Sysco Chicago Inc.	10/26/2023	18250	25-26-	Supplies	1,344.79
Vendor 11414 - Sysco Chicago Inc. Total:					2,886.24
Vendor: 11891 - Tameeka McFarlane					
Monkee Paint	10/19/2023	18207	25-25-	Face Painter	700.00
Vendor 11891 - Tameeka McFarlane Total:					700.00
Vendor: 11741 - Taste For Kids Inc.					
Taste For Kids Inc.	10/05/2023	18154	25-25-	Lunch for KR	337.50
Taste For Kids Inc.	10/05/2023	18154	25-26-	Lunch for CC	6,078.75
Vendor 11741 - Taste For Kids Inc. Total:					6,416.25
Vendor: 10294 - Telcom Innovations Group					
Telcom Innovations Group	10/05/2023	18155	10-11-	Software Assurance - 11/5/23-11/4/24	1,044.96
Telcom Innovations Group	10/19/2023	18208	10-13-	2 New Mitel Phones for Watts	470.00
Vendor 10294 - Telcom Innovations Group Total:					1,514.96
Vendor: 12129 - TForce Freight Inc.					
TForce Freight	10/19/2023	18209	10-12-	Parks Picnic Table Freight	20.00
Vendor 12129 - TForce Freight Inc. Total:					20.00
Vendor: 11131 - Thatcher Oaks Inc.					
Thatcher Oaks Inc.	10/26/2023	18251	25-00-	2nd half for east awning	1,250.00
Vendor 11131 - Thatcher Oaks Inc. Total:					1,250.00
Vendor: 12125 - The Little Duck Collective, PLLC					
The Little Duck Collective, PLLC	10/05/2023	18156	25-26-	Speaker for October 9 In-service	300.00
Vendor 12125 - The Little Duck Collective, PLLC Total:					300.00
Vendor: 10269 - Thermostat Acquisition Holdings, LP					
PremiStar - North	10/05/2023	18157	10-13-	Watts Refrig Mo Maint -	310.00
Vendor 10269 - Thermostat Acquisition Holdings, LP Total:					310.00
Vendor: 12065 - T-Mobile					
T-Mobile	10/05/2023	18158	25-00-	Hotspot - Sept 2023	39.20
T-Mobile	10/31/2023	18282	25-00-	Hotspot 9/21 - 10/20/2023	39.20
Vendor 12065 - T-Mobile Total:					78.40
Vendor: 11495 - Tracy Shields-O'Reilly					
Tracy Shields	10/26/2023	18252	25-00-	Marketing Consultant - Tracy Shields	5,500.00
Vendor 11495 - Tracy Shields-O'Reilly Total:					5,500.00
Vendor: 10301 - Tyler Business Forms					
Tyler Business Forms	10/26/2023	18253	10-11-	AP Checks	804.82
Vendor 10301 - Tyler Business Forms Total:					804.82
Vendor: 10302 - Uline Inc.					
Uline Inc.	10/05/2023	18159	25-00-	11x17" Snap Frame Signs	425.55
Vendor 10302 - Uline Inc. Total:					425.55
Vendor: 10705 - UMB Bank NA					
UMB Bank NA	10/19/2023	18210	40-00-	Paying Agent Fees	371.00
Vendor 10705 - UMB Bank NA Total:					371.00
Vendor: 10703 - US Postal Service (CMRS-FP)					
US Postal Service (CMRS-FP)	10/26/2023	18254	25-00-	Postage for FP Mailing Machine	1,500.00
Vendor 10703 - US Postal Service (CMRS-FP) Total:					1,500.00
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	10/06/2023	DFT0001896	10-00-	ICMA - A/C#301403	2,030.78

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Vantagepoint Trf Agents-457	10/20/2023	DFT0001904	10-00-	ICMA - A/C#301403	2,030.78
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					4,061.56
Vendor: 11923 - Veco Windows, Inc					
Veco Windows, Inc	10/19/2023	18211	25-00-	Takiff Annual Window Cleaning	1,700.00
Vendor 11923 - Veco Windows, Inc Total:					1,700.00
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	10/05/2023	18160	25-00-	Cell Phone Svc	1,195.06
Verizon Wireless	10/31/2023	18283	25-00-	Cell Phone Svc - 9/22 - 10/21/2023	1,088.77
Vendor 10309 - Verizon Wireless Total:					2,283.83
Vendor: 10308 - Vermont Systems, Inc.					
Vermont Systems, Inc.	10/19/2023	18212	25-00-	SMS Text Messaging July-Sept 2023	45.00
Vendor 10308 - Vermont Systems, Inc. Total:					45.00
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	10/05/2023	18161	10-12-	Parks Water/Sewer -	50.19
Village of Glencoe	10/05/2023	18161	25-00-	Takiff Water/Sewer -	1,570.33
Village of Glencoe	10/05/2023	18162	10-12-	Fuel -	2,389.35
Village of Glencoe	10/05/2023	18162	10-14-	Daily Beach Water Testing - 2023 Season	1,905.00
Village of Glencoe	10/05/2023	18162	25-00-	Inside Glencoe Newsletter	847.81
Vendor 10457 - Village of Glencoe Total:					6,762.68
Vendor: 12061 - Vistra Intermediate Company LLC					
Dynegy Energy Services LLC	10/05/2023	18163	10-12-	GYS/Berlin Electricity	66.81
Dynegy Energy Services LLC	10/05/2023	18163	10-12-	Maintenance Bldg Electricity	319.28
Dynegy Energy Services LLC	10/05/2023	18163	10-13-	Watts Electricity	495.60
Dynegy Energy Services LLC	10/05/2023	18163	10-14-	Beach Electricity	389.84
Dynegy Energy Services LLC	10/05/2023	18163	10-15-	Boat House Electricity	245.47
Dynegy Energy Services LLC	10/05/2023	18163	25-00-	Takiff Electricity	13,357.20
Vendor 12061 - Vistra Intermediate Company LLC Total:					14,874.20
Vendor: 11757 - W.B. Olson Inc.					
W.B. Olson Inc.	10/26/2023	18255	30-00-	Watts ADA Capital - September 2023	5,850.00
W.B. Olson Inc.	10/26/2023	18255	67-00-	Watts Owner - September 2023	60,455.00
W.B. Olson Inc.	10/26/2023	18255	69-00-	Watts Construction - September 2023	422,245.00
Vendor 11757 - W.B. Olson Inc. Total:					488,550.00
Vendor: 10700 - Warehouse Direct Workplace Solutions					
Warehouse Direct Workplace	10/05/2023	18164	25-26-	Custodial Supplies	359.50
Warehouse Direct Workplace	10/19/2023	18213	25-26-	Custodial Supplies	2,874.55
Vendor 10700 - Warehouse Direct Workplace Solutions Total:					3,234.05
Vendor: 11864 - Wendell Builders, Inc.					
Wendell Builders, Inc.	10/19/2023	18214	10-12-	Donor Swing Bench Installation	2,995.00
Vendor 11864 - Wendell Builders, Inc. Total:					2,995.00
Vendor: 11085 - West Marine Pro					
West Marine Pro	10/05/2023	18165	25-25-	Kayaks	1,974.00
West Marine Pro	10/05/2023	18165	25-25-	Kayaks	658.00
Vendor 11085 - West Marine Pro Total:					2,632.00
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	10/26/2023	DFT0001917	10-00-	WI State WH - October 2023	238.46
Vendor 10102 - Wisconsin Dept of Revenue Total:					238.46
Vendor: 12123 - YWCA Metropolitan Chicago					
YWCA Metropolitan Chicago	10/05/2023	18166	25-26-	Speaker Oct 9th	300.00
Vendor 12123 - YWCA Metropolitan Chicago Total:					300.00
Vendor Set AP Vendors Total:					1,195,118.27

Voucher List of Bills

Payment Dates: 10/1/2023 - 10/31/2023

Vendor DBA	Payment Date	Payment Number	Account	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 5459 - Ashley Martinez					
Ashley Martinez	10/31/2023	18263	25-00-	Reimbursement: Gift for Northbrook	25.00
Vendor 5459 - Ashley Martinez Total:					25.00
Vendor: 4552 - Brian Jacobs					
Brian Jacobs	10/19/2023	18177	10-11-	Reimbursement - Mileage (BJ-Payroll Seminar)	43.31
Vendor 4552 - Brian Jacobs Total:					43.31
Vendor: 1568 - Charlie Cora					
Charlie Cora	10/05/2023	18129	10-14-	Reimbursement - Life Guard Training	275.00
Vendor 1568 - Charlie Cora Total:					275.00
Vendor: 0804 - Corinne Barsky					
Corinne Barsky	10/19/2023	18181	25-25-	Reimbursement - Mixed Media Supplies	17.49
Vendor 0804 - Corinne Barsky Total:					17.49
Vendor: 7928 - Jill Siragusa					
Jill Siragusa	10/05/2023	18140	10-11-	Reimbursement: WILS Lunch + Learn (Jill)	25.00
Vendor 7928 - Jill Siragusa Total:					25.00
Vendor: 1650 - John Cutrera					
John Cutrera	10/19/2023	18192	10-11-	Reimbursement - NRPA Hotel	771.66
Vendor 1650 - John Cutrera Total:					771.66
Vendor: 3907 - Jose Ibarra					
Jose Ibarra	10/26/2023	18234	10-12-	Reimbursement - Work Boots	150.00
Vendor 3907 - Jose Ibarra Total:					150.00
Vendor: 5064 - Kyle Kuhs					
Kyle Kuhs	10/26/2023	18236	10-12-	Reimbursement - NRPA Conference	898.64
Vendor 5064 - Kyle Kuhs Total:					898.64
Vendor: 7851 - Lisa Sheppard					
Lisa Sheppard	10/26/2023	18237	10-11-	Reimbursement - NRPA Conference	722.23
Vendor 7851 - Lisa Sheppard Total:					722.23
Vendor Set Employees Total:					2,928.33

Voucher List of Bills

Payment Dates: 10/1/2023 - 10/31/2023

Vendor DBA	Payment Date	Payment Number	Account	Description (Item)	Amount
Vendor Set: Refunds - Refunds					
Vendor: 12117 - Jordan Spector					
Jordan Spector	10/26/2023	18233	10-11-	Reimbursement - NPRA Conference	1,710.73
Vendor 12117 - Jordan Spector Total:					1,710.73
Vendor: 000-24-0022 - Lisa Siebert					
Lisa Siebert	10/26/2023	18238	25-00-	Refund - Ceramics	49.50
Vendor 000-24-0022 - Lisa Siebert Total:					49.50
Vendor: 000-24-0020 - Marget Ofek					
Marget Ofek	10/03/2023	18114	25-00-	Refund - GJK two day 2's	2,413.33
Vendor 000-24-0020 - Marget Ofek Total:					2,413.33
Vendor: 000-24-0021 - Renee Cohen					
Renee Cohen	10/26/2023	18247	25-00-	Refund - Adult Improv	396.00
Vendor 000-24-0021 - Renee Cohen Total:					396.00
Vendor Set Refunds Total:					4,569.56
Grand Total:					1,202,616.16

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	301,400.27
25 - RECREATION FUND	254,860.71
30 - SPECIAL RECREATION FUND	14,157.63
40 - BOND & INTEREST FUND	371.00
45 - LIABILITY INSURANCE FUND	3,661.00
65 - CAPITAL PROJECTS FUND	5,011.37
67 - MASTER PLAN CAPITAL-2020 BOND PROCEEDS	60,455.00
69 - MASTER PLAN CAPITAL PROJECTS	562,699.18
Grand Total:	1,202,616.16

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	27,330.40
10-00-000-2110	IL STATE WITHHOLDING	14,855.00
10-00-000-2111	WI STATE WITHHOLDING	238.46
10-00-000-2120	SOCIAL SECURITY WITHHOLDING	40,043.54
10-00-000-2130	MEDICARE WITHHOLDING	9,757.88
10-00-000-2140	ICMA DEF COMP WITHHOLDING	4,061.56
10-00-000-2150	IMRF WITHHOLDING	39,703.97
10-00-000-2155	IMRF VAC WITHHOLDING	6,552.86
10-00-000-2160	SUPPL IMRF LIFE WITHHOLDING	128.00
10-00-000-2170	AFLAC WITHHOLDING	594.00
10-00-000-2174	FSA - CLAIM RESERVE	771.12
10-00-000-2176	HSA WITHHOLDING	1,814.62
10-00-000-2180	CREDIT UNION WITHHOLDING	450.00
10-00-000-2190	GARNISHMENT WITHHOLDING	1,047.57
10-00-000-4910	MISC/UNCLASSIFIED INCOME	0.05
10-11-000-5310	LEGAL SERVICES	122.50
10-11-000-5311	LEGAL NOTICES	15.74
10-11-000-5321	CONSULTING SERVICES	17,555.40
10-11-000-5340	CONFERENCES AND TRAINING	3,229.62
10-11-000-5341	MILEAGE REIMBURSEMENT	43.31
10-11-000-5342	OFFICIALS/MEETING EXPENSES	125.46
10-11-000-5355	MAINTENANCE SERVICE AGREEMTS	7,111.71
10-11-000-5370	RENTAL - EQUIPMENT	171.00
10-11-000-5401	SUPPLIES-OFFICE	287.23
10-11-000-5402	BOOKS/PUBLICATNS/SUBSCRIPTNS	43.99
10-11-000-5420	SUPPLIES - GENERAL	921.18
10-11-000-5425	SUPPLIES-STAFF RECOG/TRAINING	29.65
10-11-000-5600	HEALTH INSURANCE PREMIUMS	26,665.55
10-12-000-5210	TELEPHONE/INTERNET	63.89
10-12-000-5220	FUEL/HEAT	253.70
10-12-000-5230	ELECTRICITY	452.78
10-12-000-5240	WATER	50.19
10-12-000-5340	CONFERENCES AND TRAINING	2,198.64
10-12-000-5349	CONTRACTL-HORT/LANDSCAPING	6,393.60
10-12-000-5350	MAINTENANCE SERVICES	3,257.20
10-12-000-5351	REPAIRS - EQUIPMENT	4,214.17
10-12-000-5353	DISPOSAL/PORTOLET SERVICE	5,581.77
10-12-000-5370	RENTAL - EQUIPMENT	834.80
10-12-000-5420	SUPPLIES - GENERAL	72.19
10-12-000-5421	SUPPLIES - UNIFORMS	150.00
10-12-000-5480	GASOLINE/LUBRICANTS	2,389.35
10-12-000-5481	SUPPLIES-CONSTRUCTION/HARDWARE/PAINT	3,996.47
10-12-000-5486	SUPPLIES-PLUMBING	305.35
10-12-000-5489	SUPPLIES-TRASH BAGS	539.25
10-12-000-5490	SUPPLIES-PLANTINGS/FLOWERS	1,042.50

Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5495	SUPPLIES-PULVERIZED DIRT	162.25
10-12-000-5496	SUPPLIES-ATHLETIC MAINT	521.69
10-12-000-5497	SUPPLIES-PLAYGRD/SURFACES	377.63
10-12-000-5581	EQUIPMENT - BLDG/HOLMES SHELTER	116.21
10-12-000-5585	PAVEMENT & SITE DEVELOPMENT	6,042.72
10-12-000-5590	TREE TRIM/WORK-Outside SH SVCS	6,434.25
10-12-000-5600	HEALTH INSURANCE PREMIUMS	26,897.18
10-12-000-5920	EXP-AYSO	1,504.03
10-12-000-5921	EXP-GBA	191.20
10-13-000-5210	TELEPHONE/INTERNET/CABLE TV	58.42
10-13-000-5220	FUEL/HEAT	251.38
10-13-000-5230	ELECTRICITY	495.60
10-13-000-5355	MAINTENANCE SERVICE AGREEMTS	470.00
10-13-000-5357	REFRIGERATION - PARTS/REPAIRS	310.00
10-13-000-5360	PRINTING/MARKETING/ADVERTISING	1,333.00
10-13-000-5370	RENTAL - EQUIPMENT	280.00
10-13-000-5416	SUPPLIES-ICE MAKING	3,867.91
10-13-000-5484	SUPPLIES-ELECTRICAL/BULBS	26.99
10-13-000-5584	EQUIPMENT - RECREATION	285.16
10-14-000-5210	TELEPHONE/INTERNET	347.18
10-14-000-5220	FUEL/HEAT	52.88
10-14-000-5230	ELECTRICITY	389.84
10-14-000-5340	CONFERENCES AND TRAINING	275.00
10-14-000-5350	MAINTENANCE SERVICES	559.05
10-14-000-5352	REPAIRS - BUILDINGS	848.95
10-14-000-5358	DAILY WATER TESTING SERVICES	1,905.00
10-14-000-5486	SUPPLIES-PLUMBING	182.31
10-14-000-5586	LANDSCAPING & GRADING	2,841.60
10-14-000-5600	HEALTH INSURANCE PREMIUMS	2,862.02
10-15-000-5210	TELEPHONE	76.21
10-15-000-5230	ELECTRICITY	245.47
10-15-000-5420	SUPPLIES - GENERAL	18.30
10-15-000-5586	LANDSCAPING & GRADING	2,841.60
10-15-000-5600	HEALTH INSURANCE PREMIUMS	2,862.02
25-00-000-2580	BALANCE ON ACCOUNT-RECTRAC	2,858.83
25-00-000-5210	TELEPHONE/INTERNET	5,872.17
25-00-000-5220	FUEL/HEAT	3,117.12
25-00-000-5230	ELECTRICITY	13,357.20
25-00-000-5240	WATER	1,570.33
25-00-000-5301	POSTAGE	1,500.00
25-00-000-5321	CONSULTING SERVICES	6,848.70
25-00-000-5350	MAINTENANCE SERVICES	399.00
25-00-000-5351	REPAIRS - EQUIPMENT	607.50
25-00-000-5352	REPAIRS - BUILDINGS	16,430.27
25-00-000-5353	DISPOSAL/PORTOLET SERVICE	1,606.40
25-00-000-5355	MAINTENANCE SERVICE AGREEMTS	6,248.66
25-00-000-5360	PRINTING/MARKETING/ADVERTISING	872.81
25-00-000-5362	PHOTOGRAPHY	2,840.00
25-00-000-5401	SUPPLIES-OFFICE	1,067.47
25-00-000-5412	SUPPLIES-CLEANING/CUSTODIAL	1,218.38
25-00-000-5420	SUPPLIES - GENERAL	2,431.04
25-00-000-5451	SUPPLIES - BUILDING PARTS	627.39
25-00-000-5481	SUPPLIES-CONSTRUCTION/HARDWARE/PAINT	433.42
25-00-000-5484	SUPPLIES-ELECTRICAL/BULBS	1,630.14
25-00-000-5486	SUPPLIES-PLUMBING	266.50
25-00-000-5588	BUILDING IMPROVEMENTS	1,808.77
25-00-000-5600	HEALTH INSURANCE PREMIUMS	27,318.72
25-00-000-5740	COMMUNITY GRP CONTRIBUTNS	5,000.00

Account Summary

Account Number	Account Name	Payment Amount
25-25-312-5300	CONTRACTL-ADULT WORKSHOPS	1,536.15
25-25-315-5400	SUPPLIES-ADULT CERAMICS	88.65
25-25-316-5300	CONTRACTL-CERAMICS WORKSHOPS	1,300.00
25-25-401-5300	CONTRACTL-ELC 3YR	100.00
25-25-401-5400	SUPPLIES-ELC 3YR	337.17
25-25-402-5300	CONTRACTL-ELC 4YR	270.00
25-25-402-5400	SUPPLIES-ELC 4YR	450.65
25-25-403-5300	CONTRACTL-ELC 2YR	100.00
25-25-403-5400	SUPPLIES-ELC 2YR	453.81
25-25-405-5300	CONTRACTL-KINDERGTN READINESS	337.50
25-25-405-5400	SUPPLIES-KINDERGTN READINESS	352.56
25-25-406-5300	CONTRACTL-PRESCHOOL HIP HOP	1,995.00
25-25-407-5400	SUPPLIES-PARENTS/TOTS PLAYTIME	176.20
25-25-419-5300	CONTRACT-PRESCHOOL BALLET	1,607.25
25-25-449-5300	CONTRACTL-DRAMA-PRESHOOL (SARAH HALL)	1,795.50
25-25-480-5400	SUPPLIES-PRESCHOOL/TOT CLAY PLAY	68.37
25-25-601-5300	CONTRACTL-KIDS CLUB PM	2,150.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	821.17
25-25-606-5300	CONTRACTL - SCHOOL DAY OFF	804.75
25-25-607-5300	CONTRACTL-YOUTH HIP HOP	7,212.00
25-25-608-5300	CONTRACTL-YOUTH BALLET	6,678.75
25-25-615-5400	SUPPLIES-YOUTH CERAMICS	1,442.01
25-25-649-5300	CONTRACTL-DRAMA-YOUTH	2,593.50
25-25-652-5300	CONTRACTL- FOOTLIGHTERS	7,779.75
25-25-653-5300	CONTRACTL-BROADWAY BOUND	16,095.00
25-25-653-5401	COSTUMES	4,528.80
25-25-658-5400	SUPPLIES-YOUTH ART	319.86
25-25-659-5400	SUPPLIES-MIXED MEDIA	120.83
25-25-660-5300	CONTRACTL-JEWELRY MAKING	3,718.40
25-25-775-5400	SUPPLIES-ADULT TENNIS	860.01
25-25-785-5300	CONTRACTL-FITNESS PUNCHCARDS	2,374.13
25-25-786-5300	CONTRACTL-FITNESS DROP-IN	134.25
25-25-787-5300	CONTRACTL-GENERAL FITNESS	282.62
25-25-801-5300	CONTRACTL-SUN FUN CAMP	1,180.00
25-25-803-5300	CONTRACTL-KINDER KORNER CAMP	531.00
25-25-806-5300	CONTRACTL-PRESCHL SUMM BEGIN/END	177.00
25-25-808-5300	CONTRACTL-PRESCHOOL CIT	191.75
25-25-809-5300	CONTRACTL-COUNSELOR IN TRAINING	333.00
25-25-810-5300	CONTRACTL-CAMP ADVENTURE	590.00
25-25-811-5300	CONTRACTL-TEDDY BEAR CAMP	191.75
25-25-812-5300	CONTRACTL-PANDA BEAR CAMP	191.75
25-25-813-5300	CONTRACTL-KOALA BEAR CAMP	191.75
25-25-825-5300	CONTRACTL-SUMMERS END/CAMP EXT	295.00
25-25-828-5300	CONTRACTL-GAME ON CAMP GIRLS	885.00
25-25-833-5300	CONTRACTL-ACTION QUEST	413.00
25-25-835-5300	CONTRACTL-AQUATIC CAMP	885.00
25-25-835-5400	SUPPLIES-AQUATIC CAMP	4,606.94
25-25-913-5300	CONTRACTL-BOO BASH	6,090.00
25-25-913-5400	SUPPLIES-BOO BASH	392.40
25-25-941-5300	CONTRACTL-GREAT MUD RUN	4,106.50
25-25-941-5400	SUPPLIES-GREAT MUD RUN	4,937.22
25-25-952-5300	CONTRACTL-SUMMER SPEC EVENTS	270.00
25-25-957-5400	SUPPLIES-BEER ON PIER	191.36
25-26-000-5340	CONFERENCES AND TRAINING	1,750.00
25-26-000-5385	FOOD SERVICE	6,078.75
25-26-000-5386	SERVICES-DAYCARE PROGRAM	1,772.50
25-26-000-5387	NURSE SERVICES	285.00
25-26-000-5401	SUPPLIES-OFFICE	652.39

Account Summary

Account Number	Account Name	Payment Amount
25-26-000-5403	DAYCARE PROGRAM SUPPLIES	1,319.97
25-26-000-5409	SUPPLIES-INTERNAL FOOD SVC	2,362.68
25-26-000-5412	SUPPLIES-CLEANING/CUSTODIAL	3,234.05
25-26-000-5420	SUPPLIES - GENERAL	77.99
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	1,249.42
25-26-000-5600	HEALTH INSURANCE PREMIUMS	33,368.60
25-27-000-5360	MARKETING/ADVERTISING	600.00
25-27-000-5365	CONTRACTL-PERSONAL TRAINERS	487.50
25-27-000-5420	SUPPLIES-GENERAL	155.98
30-00-000-5589	ADA-RELATED FUND 69 CAPITAL/NSSRA BLDG	5,850.00
30-00-000-5750	NSSRA CONTRIBUTION	8,307.63
40-00-000-5331	PAYING AGENT/REGISTRAR FEES	371.00
45-00-000-5335	WELLNESS/PRE-PLACEMT SERVICES	400.50
45-00-000-5340	IN-SERVICE TRAINING	1,025.00
45-00-000-5587	SAFETY/SECURITY EQUIP	2,235.50
65-00-023-5501	CONTINGENCY - NETWORK, ROUTERS,	5,011.37
67-00-000-5522	WATTS - Owner Items	60,455.00
69-00-000-5320	ARCHITECT/DESIGN/ATTESTATION	23,228.28
69-00-000-5578	WATTS - Owner Items	6,978.28
69-00-000-5579	WATTS - Construction	422,245.00
69-00-000-5580	LAKEFRONT - Design	955.12
69-00-000-5582	LAKEFRONT - Construction	109,292.50
	Grand Total:	1,202,616.16

Project Account Summary

Project Account Key	Payment Amount
None	1,202,616.16
Grand Total:	1,202,616.16

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

**V. Truth in Taxation Hearing: An Ordinance
Levying the Taxes for the Glencoe Park
District, Cook County, IL for 2023**

**VI. Approval of Ordinance No. 958: Levying
the Taxes for the 2023 Tax Year**

Glencoe Park District
November 2023 Board Meeting

**GLENCOE PARK DISTRICT
ORDINANCE NO. 958**

**AN ORDINANCE LEVYING THE TAXES FOR THE GLENCOE PARK DISTRICT,
COOK COUNTY, ILLINOIS FOR 2023**

WHEREAS, the Board of Park Commissioners established an estimate of levy, in compliance with Section 18-60 of the Property Tax Code, at the regular Board meeting on October 17, 2023; and

WHEREAS, the estimate of levy determined that the proposed aggregate levy represents an 5.15% increase over the 2022 extension of the corporate or special purpose taxes that were levied or abated; and

WHEREAS, the Board of Park Commissioners held a public hearing on November 21, 2023, regarding a proposed property tax increase at the Takiff Center, 999 Green Bay Road, Glencoe, Illinois 60022, for which the Board caused notice of the public hearing to be published in the *Glencoe News*, an English language newspaper of general circulation published in the taxing district, on November 9, 2023.

BE IT ORDAINED by the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, as follows:

SECTION 1. The sum of Five Million, Four Hundred Fifteen Thousand, Five Hundred (\$5,415,500), or so much as may be authorized by law, is hereby assessed and levied, for the anticipated objects and purposes specified, against all taxable property within the limits of the Glencoe Park District as the same is assessed and equalized for State and County purposes, for 2023. The said taxes, which are hereby levied, are exclusive of the amounts previously levied for the payment of bonded indebtedness and interest thereon.

I. GENERAL CORPORATE FUND

Personnel Services	\$1,141,000
Utilities and Other Contractual Services	680,000
Commodities	330,000
Capital Improvements	<u>605,000</u>

**Total to be raised by Taxation for Corporate Purposes
(70 ILCS 1205/5-1; 5-3 and Public Act 97-974)** **\$2,756,000**

II. RECREATION FUND

Personnel Services	\$ 725,000
Utilities and Other Contractual Services	325,000
Commodities	150,000

Fixed Charges/Dues	30,000
Capital Improvements	<u>37,000</u>
Total to be raised by Taxation for Recreation Fund (70 ILCS 1205/5-2; 5-3a and Public Act 97-974)	\$ 1,267,000
III. SPECIAL RECREATION FUND	
District's share of expenses of providing recreational programs for the handicapped under joint intergovernmental agreement	<u>310,000</u>
Total to be raised by Taxation for Special Recreation Fund (70 ILCS 1205/5-8)	\$ 310,000
IV. LIABILITY INSURANCE FUND	
Joint Self-Insurance Premiums	\$ 150,000
Other Risk Management Expenses	<u>130,000</u>
Total to be raised by Taxation for Insurance Fund (745 ILCS 10/9-107)	\$ 280,000
V. AUDIT FUND	
Auditing Expenses	\$ <u>17,500</u>
Total to be raised by Taxation for Audit Services (50 ILCS 310/9)	\$ 17,500
VI. I.M.R.F. FUND	
Employer I.M.R.F. Contributions	\$ <u>325,000</u>
Total to be raised by Taxation for I.M.R.F. Fund (40 ILCS 5/7-171)	\$ 325,000
VII. SOCIAL SECURITY/MEDICARE FUND	
Cost of participation in Federal Social Security Program	\$ 345,000
Cost of participation in Federal Medicare Program	\$ <u>80,000</u>
Total to be raised by Taxation for Social Security (40 ILCS 5/21-110) and Medicare (40 ILCS 4/21-110.1)	\$ 425,000

VIII. WORKERS' COMPENSATION INSURANCE FUND

Joint Self-Insurance Premiums	\$ <u>35,000</u>
Total to be raised by Taxation for Workers' Compensation Insurance Fund (745 ILCS 10/9-107)	\$ 35,000
TOTAL AMOUNT TO BE LEVIED-OPERATING FUNDS	\$5,415,500

SUMMARY

Total Tax Levy for General Corporate Fund	\$2,756,000
Total Tax Levy for Recreation Fund	1,267,000
Total Tax Levy for Special Recreation Fund.....	310,000
Total Tax Levy for Liability Insurance Fund.....	280,000
Total Tax Levy for Audit Fund	17,500
Total Tax Levy for I.M.R.F. Fund.....	325,000
Total Tax Levy for Social Security Fund.....	425,000
Total Tax Levy for Workers' Compensation Insurance Fund.....	<u>35,000</u>

TOTAL AMOUNT TO BE LEVIED - OPERATING FUNDS **\$5,415,500**

SECTION 2. Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning March 1, 2023 and ending February 29, 2024 nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

SECTION 3. The unexpended balance of any item or items levied in and by this ordinance may be expended in making up any deficit of any item or items in the same general appropriation and levy made by this ordinance. The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the District.

SECTION 4. That forthwith upon the passage of this ordinance, the Secretary of this Board is directed to file in the office of the County Clerk of Cook County, Illinois, a copy of this ordinance properly certified by said Secretary as to its enactment accompanied by the certificate of the presiding officer as to compliance with the Truth-in-Taxation Law, and said County Clerk is hereby directed to extend taxes sufficient to produce the amounts levied herein, or such amounts authorized by law, in accordance

with applicable law.

SECTION 5. This ordinance shall be in full force and effect from and after its adoption as required by law.

ADOPTED this 21st of November 2023 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT AND NOT VOTING:

Carol Spain, President
Board of Park Commissioners
Glencoe Park District

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

**GLENCOE PARK DISTRICT
CERTIFICATE OF SECRETARY**

I, Lisa M. Sheppard, hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files, and seals of said Park District, and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of **AN ORDINANCE LEVYING THE TAXES OF THE GLENCOE PARK DISTRICT, COOK COUNTY, ILLINOIS FOR 2023**, which was adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00 pm on the 21st day of November, A.D. 2023.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location at which said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Park District at Glencoe, Illinois, this 21st day of November 2023.

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

**GLENCOE PARK DISTRICT
TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE**

I, Carol Spain, hereby certify that I am the presiding officer of the Glencoe Park District, Cook County, Illinois, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code - Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85 (2002).

This certificate applies to the 2023 levy.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the President and presiding officer of the Board of Park Commissioners of the Glencoe Park District at Glencoe, Illinois this 21st day of November 2023.

Carol Spain, President
Board of Park Commissioners
Glencoe Park District

[SEAL]

VII. Financial Report

Glencoe Park District
November 2023 Board Meeting



My G/L NEW Pooled Cash Report

Glencoe Park District
For the Period Ending 10/31/2023

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	2,053,850.31	(204,763.52)	1,849,086.79	
25-00-000-1000	CASH/INVESTMENTS	6,319,555.08	(115,329.79)	6,204,225.29	
30-00-000-1000	CASH/INVESTMENTS	299,518.65	(14,157.63)	285,361.02	
35-00-000-1000	CASH/INVESTMENTS	250,027.57	(24,133.97)	225,893.60	
36-00-000-1000	CASH/INVESTMENTS	68,120.31	(24,674.34)	43,445.97	
40-00-000-1000	CASH/INVESTMENTS	1,026,006.12	3,038.56	1,029,044.68	
45-00-000-1000	CASH/INVESTMENTS	160,049.27	(5,979.45)	154,069.82	
50-00-000-1000	CASH/INVESTMENTS	51,344.10	170.62	51,514.72	
55-00-000-1000	CASH/INVESTMENTS	3,551.68	0.00	3,551.68	
65-00-000-1000	CASH/INVESTMENTS	68,543.65	38,133.08	106,676.73	
67-00-000-1000	CASH/INVESTMENTS	0.00	(60,455.00)	(60,455.00)	
69-00-000-1000	CASH/INVESTMENTS	5,247,066.86	(545,262.47)	4,701,804.39	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		<u>15,547,633.60</u>	<u>(953,413.91)</u>	<u>14,594,219.69</u>	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	Operating Corporate Account	(12,249.57)	(130,324.85)	(142,574.42)	
99-00-000-1012	Operating PR Account	4,528.55	115,305.72	119,834.27	
99-00-000-1013	IL Funds	5,124,919.29	35,475.78	5,160,395.07	
99-00-000-1014	IPDLAF CDs	2,841,000.00	944,000.00	3,785,000.00	
99-00-000-1015	IPDLAF MM	2,982,669.50	(934,295.92)	2,048,373.58	
99-00-000-1017	PMA MM	4,606,765.83	(983,574.64)	3,623,191.19	
99-00-000-1018	PMA 2020 BOND CDs	0.00	0.00	0.00	
99-00-000-1019	PMA 2020 BONDS IPrime	0.00	0.00	0.00	
99-00-000-1021	PMA - TREASURY	0.00	0.00	0.00	
99-00-000-1022	PMA 2020 BOND - TREASURY	0.00	0.00	0.00	
99-00-000-1023	IPDLAF - ILLINOIS TRUST TERM	0.00	0.00	0.00	
TOTAL: Cash in Bank		<u>15,547,633.60</u>	<u>(953,413.91)</u>	<u>14,594,219.69</u>	
TOTAL CASH IN BANK		<u>15,547,633.60</u>	<u>(953,413.91)</u>	<u>14,594,219.69</u>	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	15,547,633.60	(953,413.91)	14,594,219.69	
TOTAL DUE TO OTHER FUNDS		<u>15,547,633.60</u>	<u>(953,413.91)</u>	<u>14,594,219.69</u>	
Claim on Cash	14,594,219.69	Claim on Cash	14,594,219.69	Cash in Bank	14,594,219.69
Cash in Bank	14,594,219.69	Due To Other Funds	14,594,219.69	Due To Other Funds	14,594,219.69
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	(12,627.00)	18,964.92	6,337.92	
25-00-000-2000	VOUCHER PAYABLES	39,970.45	(20,370.57)	19,599.88	
30-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
35-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
36-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
45-00-000-2000	VOUCHER PAYABLES	0.00	1,544.00	1,544.00	
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
55-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
65-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
67-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
69-00-000-2000	VOUCHER PAYABLES	0.00	570.00	570.00	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>27,343.45</u>	<u>708.35</u>	<u>28,051.80</u>	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	12,627.00	(18,964.92)	(6,337.92)	
99-00-000-1425	Due From Recreation Fund	(39,970.45)	20,370.57	(19,599.88)	
99-00-000-1430	Due From Special Recreation Fund	0.00	0.00	0.00	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	0.00	(1,544.00)	(1,544.00)	
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00	
99-00-000-1455	Due From Audit Fund	0.00	0.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	0.00	0.00	0.00	
99-00-000-1467	Due From Community Ctr Improvement Fund	0.00	0.00	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	0.00	(570.00)	(570.00)	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		<u>(27,343.45)</u>	<u>(708.35)</u>	<u>(28,051.80)</u>	
ACCOUNTS PAYABLE					
99-00-000-2000	VOUCHERS PAYABLE	27,343.45	708.35	28,051.80	
TOTAL ACCOUNTS PAYABLE		<u>27,343.45</u>	<u>708.35</u>	<u>28,051.80</u>	
AP Pending	28,051.80	AP Pending	28,051.80	Due From Other Funds	28,051.80
Due From Other Funds	28,051.80	Accounts Payable	28,051.80	Accounts Payable	28,051.80
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

Glencoe Park District
 Monthly Cash/Investments Report
 October 2023

<u>Operating and Capital Funds:</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>September 2023</u>	<u>October 2023</u>
BMO Harris Bank Corporate Account	0.00%		\$ 137,804.02	\$ 103,480.13
BMO Harris Bank Payroll Account	0.00%		12,294.12	125,694.70
The Illinois Fund (Public Treasurers' Investment Pool)	5.53%		5,124,919.29	5,160,395.07
IPDLAF Certificates of Deposit:				
Financial Federal Savings Bank, TN	5.05%	12/26/2023	237,000.00	237,000.00
Cornerstone Bank, Nebraska, NE	4.90%	12/26/2023	238,000.00	238,000.00
T Bank, TX	5.06%	12/26/2023	237,000.00	237,000.00
High Plains Bank, OK	4.90%	12/26/2023	238,000.00	238,000.00
Global Bank, NY	5.25%	4/15/2024	237,000.00	237,000.00
Schertz Bank & Trust, TX	5.25%	4/15/2024	237,000.00	237,000.00
First Internet Bank of Indiana, IN	5.59%	4/15/2024	236,000.00	236,000.00
Mainstreet Bank, VA	5.45%	4/15/2024	237,000.00	237,000.00
Crossfirst Bank, KS	5.60%	7/15/2024	236,000.00	236,000.00
Fieldpoint Private Bank & Trust, CT	5.60%	7/15/2024	236,000.00	236,000.00
Maplemark Bank, TX	5.60%	7/15/2024	236,000.00	236,000.00
Famers & Merchants Union Bank, WI	5.65%	7/15/2024	236,000.00	236,000.00
Dmb Community Bank, WI	5.70%	10/15/2024	0.00	236,000.00
Nexbank, Ssb, TX	5.65%	10/15/2024	0.00	236,000.00
Valley State Bank (The), KS	5.60%	10/15/2024	0.00	236,000.00
First Bank Of Ohio, OH	5.75%	10/15/2024	0.00	236,000.00
Illinois Park District Liquid Asset Fund	5.26%		2,982,669.50	2,048,373.58
PMA Financial/IPRIME Account	5.27%		4,606,765.83	3,623,191.19
Reconciling Items(Dep in Transit, O/S Checks, etc.)			(157,819.16)	(251,914.98)
Grand Total-Operating and Capital			\$15,547,633.60	\$14,594,219.69

Glencoe Park District
 Monthly Financial Analysis
 October 2023

	As of 10/31/2020	As of 10/31/2021	As of 10/31/2022	As of 10/31/2023	As of 9/30/2023	Variance from Prior Month
Recreation Department - Programs						
Revenues	1,801,419	3,036,888	3,500,717	3,917,795	3,720,916	196,879
Wages	(277,741)	(412,974)	(536,486)	(592,356)	(550,123)	(42,233)
Contractual	(790,751)	(1,108,163)	(1,219,111)	(1,309,940)	(1,234,840)	(75,100)
Supplies	(39,903)	(89,747)	(126,563)	(165,685)	(148,272)	(17,413)
Excess (Deficiency) Rev over Exp	693,024	1,426,004	1,618,557	1,849,814	1,787,681	
Children's Circle Department						
Revenue	954,672	1,387,849	1,287,667	1,357,387	1,184,935	172,452
Expense	(812,772)	(894,786)	(880,468)	(1,183,314)	(1,032,370)	(150,944)
Excess (Deficiency) Rev over Exp	141,900	493,063	407,199	174,073	152,565	
Fitness Department						
Revenue	13,321	23,600	38,445	44,001	37,590	6,411
Expense	(21,221)	(24,306)	(34,606)	(36,273)	(31,518)	(4,755)
Excess (Deficiency) Rev over Exp	(7,900)	(706)	3,839	7,728	6,072	
Beach Department						
Revenue	254,658	551,228	384,056	346,512	343,841	2,671
Expense	(223,004)	(254,263)	(225,745)	(281,728)	(257,350)	(24,378)
Excess (Deficiency) Rev over Exp	31,654	296,965	158,311	64,784	86,491	
Boating Department						
Revenue	107,635	124,791	119,563	134,399	127,176	7,223
Expense	(100,622)	(124,537)	(114,313)	(153,181)	(138,059)	(15,122)
Excess (Deficiency) Rev over Exp	7,013	254	5,250	(18,782)	(10,883)	
Beach/Boating Dept Total:	38,667	297,219	163,561	46,002	75,608	
Watts Department						
Revenue	91,684	86,282	66,545	58,805	10,296	48,509
Expenses	(117,879)	(127,177)	(136,292)	(137,170)	(113,635)	(23,535)
Excess (Deficiency) Rev over Exp	(26,195)	(40,895)	(69,747)	(78,365)	(103,339)	
G & A (Administration)						
Revenue (excl G&A Tfr)	21,635	23,830	0	0	0	0
Expense	(784,860)	(866,658)	(697,692)	(817,189)	(711,509)	(105,680)
Excess (Deficiency) Rev over Exp	(763,225)	(842,828)	(697,692)	(817,189)	(711,509)	
Parks Department						
Revenue	14,699	27,168	17,367	13,738	10,738	3,000
Expense	(662,987)	(967,961)	(878,482)	(935,796)	(812,753)	(123,043)
Excess (Deficiency) Rev over Exp	(648,288)	(940,793)	(861,115)	(922,058)	(802,015)	
Rec-Admin/Takiff Department						
Revenues	1,153,605	1,305,113	890,779	943,957	902,016	41,941
Expenses	(2,117,901)	(1,341,546)	(1,937,042)	(2,214,214)	(1,990,246)	(223,968)
Excess (Deficiency) Rev over Exp	(964,296)	(36,433)	(1,046,263)	(1,270,257)	(1,088,230)	
Corporate-Admin						
Revenues		2,217,837	1,338,603	1,533,309	1,520,016	13,293
Expenses		(477,976)	(1,388,000)	(1,193,333)	(1,150,417)	(42,916)
Excess (Deficiency) Rev over Exp		1,739,861	(49,397)	339,976	369,599	

(a) \$550,000 transfer to fund 69 in FY2023/24, \$400,000 transfer to fund 69 in FY2022/23.
 (b) \$850,000 transfer to fund 69 in FY2023/24, \$1,050,000 transfer to fund 69 in FY2022/23.

VIII. Presentation and Approval of Resolution No. 959: Jenny Runkel 10 Years of Service

Glencoe Park District
November 2023 Board Meeting

**GLENCOE PARK DISTRICT
JENNY RUNKEL 10 YEARS OF SERVICE RESOLUTION No. 959**

WHEREAS, Jenny Runkel was employed by the Glencoe Park District as the Administrative Assistant beginning on November 25, 2013;

WHEREAS, in realization of her consistent commitment of time, energy, passion and expertise to the betterment of services to both our internal and external customers;

WHEREAS, during her service she demonstrated outstanding organizational skills, written and verbal communication, software/technology assistance, and project management, which have been an asset to the District's operations;

WHEREAS, in addition to her technical skills, flexibility, positive attitude, initiative, diplomacy, and tact are important to the success of the agency;

WHEREAS, she was an integral part of the Park District team when we were awarded the 2019 NRPA National Gold Medal for Excellence and were a finalist for the Gold Medal in 2017 and 2018;

WHEREAS, Jenny's organization, knowledge, and adherence to Park District governance, policies, and procedures helped the District become an IPRA/IAPD Distinguished Accredited Agency for the first time in the District's history;

WHEREAS, Jenny has served the Glencoe Park District in a loyal and faithful manner for 10 years; and the residents of Glencoe have benefited from her dedication, professionalism, and attention to detail; and

NOW, THEREFORE, BE IT RESOLVED, the Glencoe Park District Board of Park Commissioners, representing all the residents of the Park District, recognize the meritorious service of Jenny Runkel and record it in the permanent records of the Glencoe Park District for all to see. This resolution shall be in full force and in effect immediately upon its passage.

ADOPTED this 21th day of November 2023 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSTENTIONS:

ABSENT AND NOT VOTING:

Carol Spain, President
Board of Park Commissioners

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files, and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 959:

JENNY RUNKEL 10 YEARS OF SERVICE RESOLUTION

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 21th day of November 2023.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 21th day of November 2023.

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

IX. Executive Director's Report

Glencoe Park District
November 2023 Board Meeting

**Glencoe Park District
Executive Director's Report
November 2023**

Winter & Camp Brochure

The Winter & Camp Guide was sent to the printer on October 27, marking the end of a six-week process to write, design, and edit the 48-page magazine. Altogether, three departments and 13 team members are involved in the process. The printed publication was in mailboxes the week of November 15. Big thank you to Ashley Martinez for taking the lead on this project. For detailed information on other marketing efforts, refer to Appendix A.

2023 Levy Ordinance

Based on the Board's approval of the aggregate levy amount, the Truth-in-Taxation Resolution was approved at last month's Board meeting. Because the 5.15% increase in the operating levy amount exceeds 5%, a hearing is required and will be held. The levy ordinance was prepared and has been reviewed by legal counsel. A copy of this ordinance is included in the meeting packet for approval by the Board at the November 21 regular meeting, after the levy hearing is held. It will then be filed with the Cook County Clerk's Office by the deadline of Tuesday, December 26.

FY 2024/25 Budget and Capital Project Proposals

The FY2024/25 budget process continues to progress well. Capital project proposals were submitted for consideration by the Admin Team and these items will be included in the first FY 2024/25 Budget Draft.

Health Insurance Renewal

Staff attended the PDRMA Health Program Benefit Coordinator seminar in October, and their recommendation was presented to the Board at the October Committee meeting. The full-time staff meeting to discuss the 2024 health insurance renewal, including plan benefit changes and employee contribution amounts, was conducted with employees on November 7. The open enrollment period for the PDRMA Health Program is November 15- December 1, and staff is assisting employees in understanding and completing all required paperwork by this time.

Direct Deposit Delays – November 3, 2023

The District was impacted by a recent widespread issue that also impacted several companies/employers direct deposit files. There was an issue with the Federal Automated Clearing House (ACH) payments system which caused some of the Districts employees direct deposits to not properly post to their accounts on Friday, November 3rd. As for the cause of the issue, The Clearing House cited "a processing error" on their part that masked customer names and account numbers in the files that were sent. District personnel identified the issue immediately and worked quickly to issue paper paychecks to employees.

Unclaimed Property Report to State of Illinois

Governmental agencies are required to complete the Annual Unclaimed Property Report for 2023 by November 1, 2023 and remit any unclaimed assets (primarily payroll) to the State after applicable rules on trying to contact the payees for reissuing of checks. Staff submitted the report and there is no unclaimed property this year to remit to the State.

Glencoe Park District Team Holiday Party

We are having our annual Holiday Party on Friday, December 1 starting at 5:30pm at Bowlero in Buffalo Grove. Our Employee Appreciation Committee has a fun night planned with laser tag and bowling. I thank them for their efforts!

IAPD Legal Symposium

John, Bobby, and Kyle attended the Legal Symposium on November 2. Topics included new employment laws, intergovernmental agreements, finance and borrowing, public space first amendments, key legislative issues, and significant court decisions affecting our District's day-to-day operations.

Capital Projects

We are in the home stretch to finish two of our major capital projects. Weinberg Family Recreation Center is nearing completion and the majority of the project finished by opening day with the ribbon cutting scheduled for Saturday, December 9 at 11:00am. Kudos to the entire team for their work on this amazing facility. The bluff stabilization project is moving along. The ramp work and trench drain at the top of the Hazel Avenue ramp is scheduled for completion by the first week of December.

Parks and Maintenance

- The Parks Team has been busy with fall tasks in preparation for winter including fall tree plantings/cleanup, winterization of drinking fountains/irrigation, installation of the tri-runner spiller in Woodlawn Park, and installation of the porta-potty enclosure at Duke Park. In addition, staff attended seminars on forklift and snow plowing.
- In preparation for the skating season at Weinberg Family Recreation Center, the pickleball courts are temporarily removed to make space for winter activities. Rest assured, the courts will be reinstalled in the spring, ensuring that pickleball enthusiasts can enjoy this popular amenity again. We are delighted to report that our first season with the new pickleball courts was a resounding success, and we look forward to continuing to provide this enjoyable recreational option for our community in the coming seasons.
- Regarding the Community Hall A/V project, staff received word that the remaining items for the project are set to be delivered at the end of November. We will be working with the contractor to line up installation over winter break to minimize any impact to programming.
- For ice rink season, the projected 60-degree temperatures the week of November 13 delayed the ability to start making ice. We are hopeful that this weekend's temperatures will drop and the rain will hold off so we can begin that process. Staff will update the Board on ice status at the meeting.

Recreation and Facilities

- Winter and camp registration will open to residents on Thursday, November 30, offering an exciting array of seasonal activities and programs. This coming year, camps will provide the option of a \$200 deposit, with the remaining balance to be paid in April and May. This flexible payment approach aims to accommodate the needs of our community and enhance accessibility.
- Nate Van Allen is busy with special events and community engagement as always. The last round of events included Movies on the Green, Boo Bash, and this weekend's If Kids Ran Thanksgiving. More information on these events can be found in Appendix B.

Upcoming December Events:

- Weinberg Family Recreation Center Grand Re-Opening | Saturday, December 9 | 11am
- Hallmark Holiday | Thursday, December 14 | 5-7pm
- Visit with Santa | Saturday, December 16 | Noon-4pm
- Winter Solstice Parade of Lights | Thursday, December 21 | 5-6pm
- Itty Bitty New Year | Sunday, December 31 | 11am-12:30pm

- Children's Circle hosted a Kid's Night Out on October 20 where 57 children enjoyed an evening of fun! The event was opened up to participants' siblings and 12 were past graduates!
- ELC's and Children's Circle's 4-year-old classrooms went to Writer's Theatre for a free preview of the show FORTS. The children loved the interactive, play-based experience.
- On Halloween, over 30 parent volunteers hosted tables in the gymnasium. Children enjoyed trick or treating in a warm, safe environment. The volunteers did a wonderful job creating themed tables!
- Children's Circle continues to receive requests for the full-day program. We are not accepting any waitlist applicants. This month, we will have our quarterly check-in with waitlist families to see if they would like to remain on the waitlist or be removed. We welcomed two infants into the program this month.
- ELC did have a student drop from the 4s classroom. Unfortunately, their caregiver left suddenly so they quickly moved to a full-day school to ensure consistent care.
- Game On! Sports Camp 4 Girls opened registration for all families on October 19 for summer 2024. We offered a flash sale for families who registered for four weeks or more. This program had 84 non-unique enrollments and \$39,904 in revenue.
- Glencoe House Basketball kicked off the season on November 1 with preseason clinics. Overall, we are down in enrollment and revenue, but we have initiated a marketing campaign to families from last season. Staff also anticipates an increase in enrollment when the Winter & Camp Guide goes out.
- School Day Off Programs for grades K-5 continue to be popular, especially with our Kids Club families. Our Thanksgiving Break programs are full and we are working to get staff to accommodate the waitlist. Staffing is challenging this season as the youth school days off do not align with most high school days off. Enrollment in our winter break programming is already higher than last year. In the coming weeks, we will focus on staffing these programs to accommodate as many families as possible.
- Kids Club staff are preparing to return to the Weinberg Family Recreation Center and furnish the new space. The program is fully staffed, and we hope to add a few families for the new year. Staff will be planning a family open house next month.
- Ceramics hosted an outdoor all-day Raku Workshop on Sunday, October 22. 18 students attended and made uniquely fired metallic and textured pottery. In a post-event survey, 100% of respondents said they would attend again, and all gave it a 5-star rating. One respondent said, "It was really fun working with a new technique and great to be with people from other ceramics classes. It was a fantastic experience! Everyone did beautiful work!"
- Glencoe Fitness memberships continue to remain steady. We will start transitioning billable memberships to the new payment system this month. This includes the option for ACH. We anticipate a slight dip in membership during this process.

- Ice rink season passes, skating classes, and rentals went on sale October 19th. We are slightly behind last season as of the end of October. We anticipate the number to continue to grow as we get closer to the rink opening on November 24.

For additional information on program and facility information and participations numbers, see Appendix B.

Submitted by:
Lisa Sheppard, CPRP
Executive Director

**Marketing/Communications Report
November 2023**

Boo Bash Promotion

We used organic social media posts, website and TV graphics, posters/flyers at our facilities, and targeted email blasts to help generate our largest Boo Bash attendance in history!

Basketball Promotion

We created a marketing plan for House Basketball League. The brand identity is being used on social media graphics, email graphics, banners, and basketball promotional items. The marketing plan includes a series of targeted emails from October to March to recruit and retain participants. It also includes outdoor banners and organic social media posts to generate buzz and interest in the program.

Rink Promotion

We created a postcard to promote the rink, which was mailed to every household in Glencoe. The plan includes a series of email blasts, paid and organic social media posts, banners, signage, and website information.

Weinberg Family Recreation Center

The new name was announced online and in a press release on October 25. The facility name was changed on our website, brochure, and marketing pieces moving forward. New signage was designed and ordered for the new facility to reflect the building’s new era. We are now working on promotion plans for the grand opening and rink season.

Email Marketing

We sent 16 email blasts to 33,267 email addresses. 74% or 24,380 people opened the emails, with a 3% click rate. The open rate is +32% over the industry average and the click rate is +1% above average.



Our most popular Instagram post in October

Submitted by:
Erin Classen
Superintendent of Marketing and Communications

**Recreation and Facilities Department Report
November 2023**

Community Engagement & Special Events: Nate Van Allen

Date	Event	Attendance
10/13/23	Movies on the Green	50
10/31/23	Boo Bash	1008
11/18/23	If Kids Ran Thanksgiving	≈15 families

The final Movies on the Green event of the season was on Friday, October 13 at Takiff Center. Fittingly for the date and the season, the movie was The Addams Family. This series is put on in partnership with the Glencoe PTO, the Village of Glencoe, and the Glencoe Public Library. Rainy weather forced the event inside, which was a planned contingency. We were able to utilize the new projector in the Community Hall to present the movie.

Boo Bash was our biggest Halloween event yet with a paid total of 1008 participants. The event featured a stilt walker, hay ride, inflatable corn maze, inflatable pumpkin bounce house, inflatable haunted house, The Frog Lady, face painters, costumed characters, balloon animals, and a dance party in Community Hall. In addition, GYS, Writers Theatre, and Friends of the Green Bay Trail all had tables and added to the content. Boo Bash has become our second biggest event of the year surpassing participation in the Mud Run, albeit at a lower and very affordable cost of \$8.75 per person for residents and \$10.50 for non-residents. 277 unique households registered; 233 of which were resident and 44 non-resident.

Early Childhood: Jess Stockl and Savannah Martin

ELC Enrollment As of 11/3	2023-24	2022-23	2021-22	2020-21	2019-20
Little Waddlers	11	8	-	-	-
ELC 2s	15	12	16	10	16
ELC 3s	8	13	16	11	14
ELC 4s	14	18 (3 waitlisted)	18	14	18
Kindergarten Readiness	11	14	19	11	16
Total	59	65	69	46	64

Children's Circle Enrollment As of 11/3	2023-24	2022-23	2021-22	2020-21
Jellyfish (6 weeks to 15 months)	10	10	10	10
Frogs (15 months to 2 years old)*	8	13	14	12
Turtles (18 months-youngers 2s)*	15	15	15	13
Starfish (older 2s)	16	15	15	16
Dolphins (3s)	19	20	19	19
Belugas (4s)	20	20	21	21
Total	88	93	94	91

*Turtles are slightly older than Frogs; otherwise, there is no difference.

Youth/Adult/Athletic Programming: Erika Doroghazi, Shannon Stevens, Adam Wohl

Glencoe Basketball Grades 1-6 As of 11/3	Enrollment			Revenue		
	2023-24	2022-23	2021-22	2023-24	2022-23	2021-22
Preseason Clinics	20	36	51	\$1,774	\$3,493	\$4,487
Preseason Clinics	71	85	80	\$6,874	\$8,280	\$7,070
Girls House League	50	52	55	\$14,002	\$14,310	\$15,680
Boys House League	93	105	97	\$26,024	\$27,420	\$27,910
Total	234	278	283	\$48,674	\$53,503	\$55,147

School Day Off As of 11/2	Enrollment			Revenue			# of Dates		
	2023	2022	2021	2023	2022	2021	2023	2022	2021
Fall Day Off Care	66	225	87	\$4,603	\$13,188	\$4,892	2	6	3
Thanksgiving Break	114	125	117	\$8,097	\$8,791	\$6,503	3	3	3
Winter Break	55	33	22	\$15,144	\$8,960	\$4,826	8	8	8
Total	235	383	226	\$28,538	\$30,939	\$16,221	13	17	14

Kids Club Enrollment by Day As of 11/2	Monday	Tuesday	Wednesday	Thursday	Friday
AM Care	18	20	20	17	16
PM Care	53	58	56	58	42
Total	71	78	76	73	58

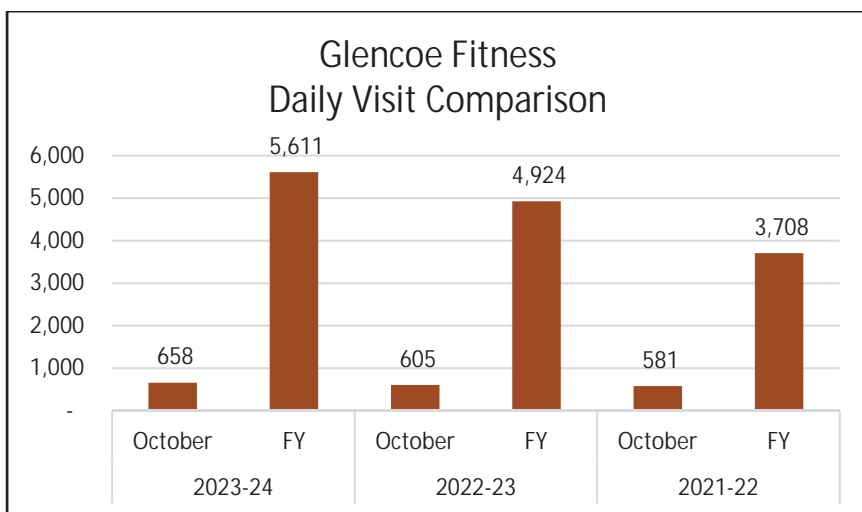
Glencoe Fitness

Memberships continue to remain steady. We will start transitioning billable memberships to the new payment system this month. This includes the option for ACH.- We anticipate a slight dip in membership during this process.

Fitness Center Memberships Year-to-Year As of 10/31	2023	2022	2021
Individual Member	90	85	59
Senior Member	45	42	30
Student Member	23	27	29
Short-Term Member	15	13	18
Total Members	173	167	136

Fitness Center Memberships Month-to-Month	October	September	August
Individual Member	90	91	88
Senior Member	45	47	47
Student Member	23	24	26
Short-Term Member	15	15	13
Total Members	173	177	174

Fitness Center Revenue As of 10/31	2023	2022	2021
March	\$3,246	\$3,784	\$2,210
April	\$3,117	\$4,407	\$2,648
May	\$4,886	\$5,576	\$2,570
June	\$3,518	\$3,861	\$2,858
July	\$4,269	\$3,457	\$2,593
August	\$3,515	\$4,004	\$3,144
September	\$4,079	\$3,226	\$3,289
October	\$3,941	\$3,778	\$3,443
Total	\$30,571	\$32,093	\$22,755



Takiff Center

Rentals continue to be strong and have returned to pre-COVID numbers. We are receiving daily inquiries for large family parties and smaller birthday parties. The months of October and November have several larger parties booked each weekend, including two Diwali celebrations.

Takiff Center Rentals As of 10/31	2023-24	2022-23	2021-22	2019-20
Revenue	\$58,770	\$41,206	\$31,368	\$59,846

**Does not include \$20,097 large one-off rental*

Weinberg Family Recreation Center

Season passes, skating classes, and rentals went on sale on October 19. We are slightly behind last season as of the end of October. We anticipate the number to continue to grow as we get closer to the rink opening on November 24.

Watts Pass Sales As of 10/31	2023		2022		2021	
	# Passes	Fees	# Passes	Fees	# Passes	Fees
Season Pass	537	\$40,257	666	\$42,240	1,107	\$70,680
Guest Pass	32	\$1,600	49	\$2,625	90	\$6,425
Total	569	\$41,875	715	\$44,865	1,172	\$77,105

Watts Skating Classes As of 10/31	2023		2022		2021	
	Enrolled	Fees	Enrolled	Fees	Enrolled	Fees
Tot Learn to Skate	96	\$10,892	99	\$10,315	119	\$12,863
USFS Skating	80	\$9,387	124	\$13,789	134	\$14,642
Minor Hawks	12*	\$1,266	24	\$3,069	33	\$3,980
Winter Break	24	\$2,178	8	\$1,285	-	-
Total	212	\$24,263	255	\$28,458	286	\$31,485

**In 2023, we are only offering Minor Hawks on Saturdays due to staffing limitations.*

Submitted by:
Bobby Collins, CPRP
Director of Recreation and Facilities

**X. Action Item A:
Approval of IAPD Annual Meeting Delegates**

Glencoe Park District
November 2023 Board Meeting

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

_____ held at
(Name of Agency)
_____ on _____ at _____
(Location) *(Month/Day/Year)* *(Time)*

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on **Saturday, January 27, 2024 at 3:30 p.m.:**

	<u>Name</u>	<u>Title</u>	<u>Email</u>
Delegate:	_____	_____	_____
1st Alternate:	_____	_____	_____
2nd Alternate:	_____	_____	_____
3rd Alternate:	_____	_____	_____

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal: _____ Signed: _____
(President of Board)

Attest: _____
(Board Secretary)

Return this form to: Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186
Email: iapd@ilparks.org



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 5, 2023

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held on January 25-27, 2024.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 27, 2024 at 3:30 p.m.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 5, 2023
RE: **RESOLUTIONS**

To ensure our membership a voice in the Association, Article X, of the Constitutional By-Laws provides as follows:

"Section 1. Resolutions for presentation at the Annual Meeting of the Association may be proposed by any member district, the Honors and Resolutions Committee and by the Board of Trustees.

- (a) Resolutions must be submitted to the President/CEO no later than sixty (60) days prior (November 28, 2023) to the Annual Business Meeting of the Association. All resolutions submitted shall be mailed to the membership not less than forty-five (45) days prior (December 13, 2023) to the Annual Business Meeting.
- (b) The Honors and Resolutions Committee shall have the prerogative to determine which resolutions submitted by member districts shall be presented at the Annual Business Meeting of the Association; however, all resolutions received must be submitted to the membership. Any governing board of a member district shall have the right to appeal the Committee's decision to the delegates at the Annual Business Meeting of the Association.
- (c) Notice of appeal by a member district for the resolution must be served by mail on the members of the Honors and Resolutions Committee so as to be received not less than forty-eight (48) hours in advance of the start of the Annual Conference. A majority of the official delegates present and voting at the Annual Business Meeting of the Association during the Annual Conference is required for consideration of appeals. Approval by a two-thirds (2/3rds) majority vote of the official delegates present and voting is required at the Annual Business Meeting of the Association for the introduction of additional resolutions. A member district seeking authority at the Annual Business Meeting of the Association to present an additional resolution must provide duplicated copies in number sufficient for all delegates present."

NOTE: All resolutions must be received in the Association's office no later than November 28, 2023.



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 5, 2023
RE: **RECOMMENDATIONS**

In order to comply with the provisions of the IAPD Constitutional By-Laws, recommended changes and/or amendments to the Constitutional By-Laws must be on file in the Association's office on or before November 28, 2023 to be considered by the committee.

This schedule has been adopted by the committee in order to provide adequate time for the office to publish and distribute the committee report to all member districts forty-five (45) days (December 13, 2023) in advance of the Annual Business Meeting. For your information, we list the following section of the Association's Constitutional By-Laws:

ARTICLE XIII -- AMENDMENTS TO CONSTITUTIONAL BY-LAWS

"Section 1. These Constitutional By-Laws may be amended at the Annual Meeting of the association by a majority vote of the official delegates of the member districts present and voting subject to the compliance with the following procedure:

- (a) Any member district, or the Board of Trustees, desiring to suggest an amendment to the Constitutional By-Laws, shall submit the proposed amendment to the President/CEO in writing not less than sixty (60) days prior to the Annual Business Meeting of the Association.
- (b) The President/CEO shall thereupon cause a copy of the proposed amendment to be mailed to each member district of the Association not less than forty-five (45) days prior to the Annual Meeting of the Association."

NOTE: November 28, 2023 is the deadline for all changes and/or amendments to be received in the Association's office.

**X. Action Item B:
Approval for Commissioners to Attend the
Annual IAPD/IPRA Soaring to New Heights
Conference in January 2024**

Glencoe Park District
November 2023 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: IPRA Conference Attendance for Commissioners
DATE: November 13, 2023

The Board of Park Commissioners are encouraged to attend the IPRA/IAPD Annual Conference in Chicago. Any conference attendance by Commissioners must be approved by the Board. At the time of Board packet publication, we have two commissioners who indicated they would like to attend.

In addition, Executive Director Sheppard, due to her role as IPRA Chairperson will need to be at conference from Tuesday afternoon until Sunday afternoon. With this role, my conference registration and hotel costs are waived. This will leave only daily per diem costs for the District.

Other staff will also be attending, the cost associated approved at budget time and requires no more than a two-night stay; therefore, does not need Board approval.

Staff/Commissioner	Registration (not to exceed may be lower depending on how many days they attend)	Hotel Costs: \$155 per night Per Diem: \$85 Per Day (not to exceed may be lower depending on how many days they attend)
Commissioner Spector	\$365	\$325
Commissioner Schneider	\$365	\$325
Executive Director Sheppard	Waived	\$500

Recommended Motion

To approve Commissioner Spector, Commissioner Schneider, and Executive Director attendance to the IAPD/IPRA Conference from January 25-27 with expenses **not to exceed** a total of \$2,000 as presented.

**X. Action Item C:
Approval to Cancel the December 19, 2023
Board Meeting and the January 2, 2024
Committee Meeting**

No Documents

Glencoe Park District
November 2023 Board Meeting

**X. Action Item D:
Approval to Change the January 16, 2024
Board Meeting to January 9, 2024**

No Documents

Glencoe Park District
November 2023 Board Meeting