



BOARD REPORT March 2023



**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, March 21, 2023 | 7:00pm
Takiff Center**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Meeting Location: Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of February 21, 2023 Regular Board Meeting
 - B. Minutes of March 14, 2023 Committee of the Whole Meeting
 - C. Approval of the Bills
- IV. Matters from the Public
- V. Financial Report
- VI. Executive Director's Report
- VII. Action Items
 - A. Approval of Fiscal Year 2023/24 Budget – Approval Draft
 - B. Approval of the Intergovernmental Agreement by and between the Village of Glencoe and the Glencoe Park District for Reimbursement of Costs Associated with Glencoe Bluff and Ramp Improvements
 - C. Approval of Bids for the Lakefront Park Tennis Court and Playground Renovation Project
 - D. Approval of the Landscape Maintenance Labor Bid
 - E. Approval of the Early Childhood Wing Swipe Card Policy
 - F. Approval to Change the May 2 Regular Committee Meeting to May 9, 2023
 - G. Approval of Resolution No. 950 – Lisa Sheppard 10 Years of Service
 - H. Approval of Biannual Review of Executive Session Minutes 5ILCS 120/2(c)(21)
- VIII. Other Business
- IX. Executive Session
 - A. Biannual Review of Executive Session Minutes 5ILCS 120/2(c)(21)
- X. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: lsheppard@glencoeParkDistrict.com

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
March 2023 Board Meeting

MINUTES OF FEBRUARY 21, 2023 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and roll was called.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Bobby Collins, Director of Recreation & Facilities
John Cutrera, Director of Finance & HR
Kyle Kuhs, Director of Parks & Planning
Erin Classen, Supt. of Marketing & Communications
Jenny Runkel, Administrative Assistant

Commissioner absent:

Michael Covey, Treasurer

Members of the public in attendance who signed in or spoke: Jordan Spector

Consent Agenda: A motion was made by Commissioner Boron to approve the consent agenda items as presented including Minutes of January 17, 2023 Regular Board Meeting, Minutes of February 7, 2023 Committee of the Whole Meeting, and Approval of the Bills. Commissioner Schneider seconded the motion. No further discussion ensued.

Roll call vote taken:

AYES: Boron, Schneider, Spain, Brooks
NAYS: None
ABSENT: Covey

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Financial Report: The District is eleven months into the fiscal year. The Recreation Department's \$245,000 revenue was driven primarily by Kids Club, Game On! Sports, and Aquatics Camp. Children's Circle's \$86,000 of the \$115,000 decrease was due to a one-time grant received in 2022, as well as capital expenditures. The Fitness Dept. is about \$5,000 revenue over expenditures. Watts shows the expected level off amid the COVID bounce. Watts might be a little short of budget, but is comparable to Watts per-COVID numbers as of January 31, 2020. Expenditures are slightly higher due to the purchase of a water tank and general maintenance costs. The General Admin Dept. is lower in expenditures as it has been all year due to the direct allocation of health insurance. The Parks Dept. is also lower in expenditures due to reduced salary costs and health insurance. The Rec/Admin Dept. had an increase of \$257,000 due to property tax revenue, which is almost fully collected at this point. Corp/Admin funds of \$428,000 came in mainly driven by property taxes.

Staff answered Board questions as follows. Potential child care funding that was mentioned in the Governor's State of the Union was discussed. At this point, no details were released, but staff will watch for details and update the Board as needed.

Executive Director Report: Executive Director Sheppard shared that Watts is closing for the season on Sunday, February 26 at the end of day as scheduled. The season will not be extended based on the weather forecast and construction timeline.

Lisa, John, Becky, and Jenny are updating the Personnel Policy Manual line-by-line. Executive Director Sheppard anticipates this process to take one year and will bring it before the Board once complete. Sheppard is also doing a comprehensive policy review of the Conduct Ordinance No. 700 this year as well.

Executive Director Sheppard announced that the staff survey will be completed in late March and will be done by a third-party source.

The FY2023-24 Budget - First Draft was discussed in committee. Staff are making minor changes and will present the Budget Approval Draft to the Board as an action item at the March 21 meeting.

Executive Director Sheppard discussed the recommended Comprehensive Plan. She indicated that every 10 years, it is best practice to update our Comprehensive plan. The Comprehensive Plan is a living document that guides us to ensure we provide the best parks, facilities, and services for our residents. Data and information from a Comprehensive Plan will help guide future Board decisions, direct budget allocations, and understand the community's wants/needs. It is an essential tool for accreditation, grant applications, and referendums. Data gathered in our 2015 Master Plan was used to develop 24+ major projects in the District. It also helped us secure \$5+ million in grants and private donations to fund these projects.

This plan will combine the District's Master Plan and Strategic Plan, offering a comprehensive view of facilities, parks, services, technology, strategy, safety and financial sustainability. It will complement existing District plans and expand to include recreation/program analysis and a focus on future projects. The Comprehensive Plan will make future recommendations for the District based on extensive data collected from key stakeholders, staff, Board, Park District users, and non-users.

Two firms were selected to present to the interview team which included President Brooks, Commissioner Schneider, Executive Director Sheppard and department heads. Executive Director Sheppard and President Brooks had detailed discussions on the company's proposals and an interview with each commissioner.

After reviewing proposals and presentations, the group preferred the firm 110% Inc. In particular, the group preferred several unique elements of the proposal. This included their approach to community input which included collecting essential qualitative and quantitative data involving a mix of in-person events and technology outlets to increase community input and gather as much data as possible. They also offered unique way to gather information called LEGO SERIOUS PLAY, a planning approach exercise designed to stimulate ideas, drive conversation, and bring teams to effective solutions. The interview team also liked their analytic approach which included a traditional SWOT

analysis and a PEST analysis (political, environmental, societal, and technological climate) analysis.

The interview team was very comfortable with who BerryDunn presented as the project manager and facilitator, who we have worked with before, but they felt the approach presented by the landscape architect in the 110% firm's presentation would provide a fresh perspective and bring new ideas and strategies to fruition. In addition, the BerryDunn team did not include a representative from the survey company to discuss their approach, in contrast, the 110% firm's team provided representatives from two companies and the group enjoyed a dynamic conversation on their approach to gathering qualitative/quantitative information. Executive Director Sheppard is familiar with 110% firm's project manager and facilitator as well and comes highly recommended. The interview team was very impressed with the 110% firm's energy and approach to our project.

There was a cost difference between the firms. BerryDunn offered 581 hours of work, totaling \$168,158 with an average hourly rate \$289. The firm 110% plan included 975 hours of work, totaling \$196,875 with average hourly rate \$202. The firm 110% provides 67% more community engagement, a recreation programming analysis and implementation plan. The last master/strategic plan 10 years ago cost \$150,000; over ten years, that equals approximately \$15,000 per year.

Executive Director Sheppard did recommend one change from the proposal after talking to the commissioners. She recommended taking out the Watts and Takiff facilities review, because we have so much data and plans on the Takiff facility. In addition, Watts is currently being renovated. This would be replaced with a lake/beach plan with Baird and a safety analysis of Takiff.

Commissioner Spain, the District's representative in the Village's Plan Commission, indicated that the firm 110%'s plan is setting the bar really high for outreach and is more similar to the Village's Comprehensive Plan firm. The interview team noted some of the highlights from the interviews. This process will take approximately one year. There will be shared information between the Park District and the Village, who is also working on an updated comprehensive plan. Following discussion, the Board, including past and today's discussions, felt confident in the interview team's recommendation and fee for the plan and indicated they were ready to vote on the item tonight.

Executive Director Sheppard then discussed the District's construction projects that will begin soon. The Lakefront Park project bids have been released, the results of which will be discussed at the March Committee meeting. We are planning a Watts groundbreaking ceremony in which we will invite our legislators. The Lakefront Park project communication plan to the neighbors and community will include letters to neighbors and signs at the park to explain the impact of the projects as well as other forms of communication. The beach will never be closed, but access will be different due to the construction project. Communication will also go out for Watts construction projects. Staff hope to have the Lakefront Park project completed by July 3 and the crib wall by July 15 tentatively. Construction ends at approximately 3-3:30pm following the

Village's noise ordinance. Commissioners asked about how pickleball hours at Watts will work and staff indicated they are still working on usage hours and that they will be presented to the Board. If DekHockey is scheduled for lighted hours, pickleball will also be available for play. Due to construction, staff are planning a soft launch for the new Watts pickleball courts with reduced marketing. While we know it is not ideal to open while the building is under construction, the only other alternative is to wait until next year to make the pickleball courts available. IAPD indicated that the OSLAD award announcements should come in late February or early March in regards to our application for the West Park project. Another OSLAD grant cycle for \$56 million is proposed in the next state budget. The Village was awarded the DCEO grant and the Park District was awarded an IDNR grant for the crib wall project.

Our Spring/Summer Guide is out for delivery this week and is already available on the District's Web site.

The Sweetheart Dance was held at the new NSSRA building to create familiarity with both the new building and the program.

Watts Below Zero was much more pleasant this year due to crowd control measures put in place which included bumper car timeslots.

Action Items:

Approval of Resolution No. 949 for the Commitment of \$850,000 of the Corporate Fund Balance and \$550,000 of the Recreation Fund Balance for Future Capital Projects: A motion was made by Commissioner Boron to approve Resolution No. 949 for the Commitment of \$850,000 of the Corporate Fund Balance and \$550,000 of the Recreation Fund Balance for Future Capital Projects as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Schneider, Spain, Brooks
NAYS: None
ABSENT: Covey

The motion passed.

Approve and authorize the Executive Director to sign a contract not to exceed 12 months in duration through NIMEC for electricity services: A motion was made by Commissioner Boron to approve and authorize the Executive Director to sign a 12-month contract through NIMEC for electricity services as presented. Commissioner Schneider seconded the motion. Staff do not have the information yet on the green program, this is separate. No further discussion ensued. Roll call vote taken:

AYES: Boron, Schneider, Spain, Brooks
NAYS: None
ABSENT: Covey

The motion passed.

Approval for the purchase of six modular pickleball courts from Sportcourt through Sourcewell contract: A motion was made by Commissioner Boron to approve the purchase of six modular pickleball courts from Sportcourt through the Sourcewell contract in the amount of \$79,971 as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Schneider, Spain, Brooks
NAYS: None
ABSENT: Covey

The motion passed.

Approval of the purchase of the playground surfacing for Lakefront Park Playground: A motion was made by Commissioner Schneider to approve the purchase of the playground surfacing from ForeverLawn in the amount of \$133,139.30 through the Sourcewell cooperative purchasing agreement as presented. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Schneider, Spain, Brooks
NAYS: None
ABSENT: Covey

The motion passed.

Approval of the Comprehensive Plan Proposal: A motion was made by Commissioner Schneider to approve a contract with the firm 110% Inc. for a Comprehensive Plan not to exceed \$198,000 as presented. Commissioner Boron seconded the motion and asked that the words “the firm” be added to 110% for clarity going forward. No further discussion ensued. Roll call vote taken:

AYES: Boron, Schneider, Spain, Brooks
NAYS: None
ABSENT: Covey

The motion passed.

Approval to Change the March Regular Committee Meeting to March 14, 2023: A motion was made by Commissioner Boron to approve to change the March Regular Committee Meeting to March 14, 2023 as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Schneider, Spain, Brooks
NAYS: None
ABSENT: Covey

The motion passed.

Other Business: The May Regular Committee of the Whole meeting needs to be moved from May 2 to May 9 due to the legislative conference in Springfield.

The Board and staff surprised Lisa Sheppard with a celebration of her 10-year anniversary with the Park District. Resolution No. 950 was read, a video played, and speeches given. The Board gave consensus to move the resolution forward for approval at the March 21 Regular Board meeting.

Adjourn: Commissioner Spain moved to adjourn the meeting at 8:07pm. Commissioner Boron seconded the motion which passed by voice vote. No further discussion ensued.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF MARCH 14, 2023 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:02pm and the roll was called.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Bobby Collins, Director of Recreation and Facilities
John Cutrera, Director of Finance and HR
Kyle Kuhs, Director of Parks and Planning

Members of the public in attendance: There was no one from the public in attendance.

Matters from the Public: There was no one wishing to address the Committee.

Discussion on Landscape Maintenance Labor Services Bid:

Executive Director Sheppard and Director of Parks and Planning Kuhs presented slides (see attached) and discussed the history of our landscape maintenance labor contract, bid results and their recommendation to accept Flecks Landscape Bid as the lowest responsible bidder and enter into a contract for one year with the ability to rollover the contract two years if performance warrants renewal. Sheppard asked if they have any additional questions on the memo provided in the packet or on the presentation.

Discussion ensued.

President Brooks, based on Commissioner consensus, directed staff to include the Landscape Maintenance Labor Services Bid in action items for approval at the March 21 regular Board meeting.

Discussion on Lakefront Park Tennis Court and Playground Bids:

Executive Director Sheppard and Director of Parks and Planning Kuhs presented slides (see attached) and discussed the history of the project, project scope, timing and bid results. The Lakefront Park Tennis Court and Playground Project's bid opening took place on Thursday, March 9. Three contractors submitted bids for the project with Hacienda Landscaping being the lowest responsible bidder for the recommended base bid/alternate option. The bid breakdown for the recommended approach to this project and contract was presented. Staff recommended accepting alternates #1 and #3 and rejecting alternate #2.

Contractor	Base Bid	Alt #1*	Alt#2	Alt #3*	Total**
Hacienda	\$435,725	\$106,659	\$124,000	\$9,600	\$551,984
Great Lakes	\$537,509	\$74,670	\$47,311	\$6,376	\$618,555
Innovation	\$591,475	\$65,714	\$69,000	\$15,525	\$672,714

*Subject to existing conditions that will be determined when construction begins

**Rejection of alternate #2, irrigation

Contractor: Hacienda	\$551,984
Contingency (If needed)	\$55,198
Owner Items (approved in February and Purchased)	\$161,878
Total Construction Cost (Not to exceed)	\$769,060
Project Budget	\$905,000

- Alternate #1 - Remove and replace asphalt paving
 - Necessary if existing asphalt is in too poor of condition to mill and resurface
- Alternate #2 - Landscape Irrigation
 - Reject this alternate, plant species were spec'd to be drought resistant
 - \$50,000-\$100,000 cost not justified
- Alternate #3 - Re-route trench drain outlet
 - If tying into basin on court isn't feasible, pipe would be routed outside court footprint

Staff has made it very clear to the contractor that the June 30 deadline is firm and that failure to meet that deadline could result in liquidated damages and the unlikely award of future projects with the Glencoe Park District. Contractor indicated that aside from the long lead time items (which the Park District ordered in advance), they do not see any issues with meeting that deadline and would prefer to start sooner rather than later. We are anticipating work beginning in the middle of April, weather permitting.

Discussion ensued.

President Brooks, based on Commissioner consensus, directed staff to include the Lakefront Park Tennis Court and Playground Bid in action items for approval at the March 21 regular Board meeting to include, if necessary, Alternates #1 and #3 to not exceed \$607,182, and reject Alternate #2 from Hacienda Landscaping and authorize Executive Director Sheppard to sign a contract with Hacienda Landscaping for the Lakefront Park Tennis Court and Playground Renovation project.

Discussion on the Lakefront Bluff Stabilization and Access Road Improvements:

Executive Director Sheppard and Director of Parks and Planning Kuhs presented slides (see attached) and discussed the history of the project, partnership with the Village of Glencoe, project scope, project timing, and bid results. Sheppard also presented the Intergovernmental Agreement for discussion.

Discussion ensued which included the DCEO Grant deadline which makes it necessary to finish phase 1 before June, acknowledgement that there will be limited access and egress at times when the project is taking place, but by doing it in phases we are keeping ramp access open between Memorial Day and Labor Day, that there will be construction noise during construction hours that cannot be prevented, and the understanding that the Village holds the construction contract and the Park District and Village will enter into an intergovernmental agreement to split the cost of the project 50% after the \$700,000 Village and \$80,000 Park District grants are applied to the project.

Discussion ensued.

The Board gave consensus is they are in support of the project.

President Brooks, based on Commissioner consensus, advanced the Intergovernmental Agreement (IGA) between the Village of Glencoe and the Glencoe Park District for reimbursement of costs associated with bluff and ramp improvements to the March 21 Board meeting for approval.

Recreation and Facility safety and Operational Updates:

Executive Director Sheppard and Director of Recreation and Facilities Collins presented various safety initiatives that the District is exploring. Sheppard indicated that they are including a safety analysis of the Takiff Campus in the upcoming comprehensive plan. They also indicated that they have noticed an increase in individuals holding doors open or sharing swipe cards. To address this issue, we are requesting the Board approve a 'Swipe Card Policy' for the Early Childhood Wing, which is included in the committee packet. The policy includes consequences for those who do not follow it.

Discussion ensued which included questions if we can turn off access for badges that are lost and the answer was yes, that is our protocol. We also charge for lost badges.

Collins also indicated that we are working on a "Visitor Reduction Plan" including an implementation timeline, facility plan, and communication plan for users, staff, and contractors. This would focus on reducing the number of non-participants, parents, guardians, caregivers, and other users with entry access to the wing. This would include adding car lines for GJK 3's and 4's. Staff initially discussed this with GJK's Board President and Executive Director. GPD's ELC already utilizes car lines for their half day preschool program. Car lines are unrealistic for our Children's Circle program due to not having standard drop-off or pick-up times. We would also develop a drop-off plan for enrichments.

We would also like to reduce the number of entry points the parents, caregivers, or guardians can use to gain access to the EC Wing. All visitors would be required to enter through the front entrance to the Early Childhood Wing.

Discussion ensued with commissioners understanding that this may be difficult for some individuals who like to stay around and chat with other parents after drop-off and maybe an alternative space besides the ELC Wing could be provided. Sheppard said we could absolutely look into that. It was the consensus of all Commissioners this is a needed step for safety reasons and to work on a plan for implementation and communication. Staff indicated we would look at rolling this out next fall.

President Brooks, based on Commissioner consensus, directed staff to include the Early Childhood Swipe Card Policy in action items for approval at the March 21 regular Board meeting.

Sheppard and Collins then asked the Board if they had any questions regarding the memo that was included in the packet regarding program deposits and multiple payment options. Discussion ensued which included the Commissioners thanking staff for looking into this

option after if was requested at a prior Board meeting. Commissioners commented that if we could set up alternative payment options for programs that require monthly billing, we could reduce our credit card fees and/or have the option to pass those fees on the user.

Update on FY 2023-24 Budget Changes from First Draft to Approval Draft:

Director Cutrera reviewed budgetary adjustments made to the FY 2023-24 Budget – Approval Draft since the First Draft was presented to Commissioners at the February Committee meeting.

The Commissioners had no questions.

President Brooks, based on committee discussion, directed staff to include the FY 2023-24 Budget – Approval Draft in action items for approval at the March 21 regular Board meeting.

Other Business: Executive Director Sheppard indicated that we are still working on the agreement for the Comprehensive Plan. We added scope to include a safety analysis of the Takiff Campus and review of Glencoe Beach in regards to strategies for changing lake levels. This will be at no additional cost to what the Board already approved.

Executive Director Sheppard indicated that we did not receive the OSLAD Grant. She indicated that there were over 100 districts applying and the fact that we have recently received grants may have been the reason. Staff and the Board will discuss at a later date on whether or not they would like to pursue the grant in the next round of OSLAD Grants in July.

Adjourn to Closed Session: At 8:00pm, Commissioner Boron moved to adjourn into closed session to discuss personnel – evaluation of staff as mandated by Section 2.06. 5 ILCS 120/2 (c)(1). Commissioner Schneider seconded the motion. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Return to Open Session: Commissioner Schneider moved to return to open session at 8:10pm, Commissioner Boron seconded the motion. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Schneider moved to adjourn the meeting at 8:12pm. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None
The motion passed.

Respectfully submitted,

Lisa M. Sheppard
Secretary

Discussion on Bid Results

3/14/2023 Kyle Kuhs Director of
Parks and Planning

Landscape Maintenance Labor Contract

- Last bid in 2018
- Contract awarded to Milieu Landscaping and renewed in 2019, 2020, 2021, & 2022
- 5-year limit on contract renewal
- Mowing portion dropped heading into this FY
 - New FT position added (mowing crew leader)
- Mowing contract replaced with full-time position
- Horticultural and landscaping budget reduced \$112,000
- Laborers work under the direction of Parks staff.
 - Weeding, mulching, edging, planting, pruning and other general landscape duties

Landscape Maintenance Labor Bid Results Discussion

Contractor	Labor Rate
Fleck's	\$44.40
Milieu	\$44.90
Yellowstone	\$66.50

- A total of 3 bids were received
- Fleck's provided the lowest labor rate
- Reference checks and due diligence in progress
- Maintenance Labor hourly rate
 - 2022 \$45/hour (Milieu)
 - 2023 \$44.40/hour (Fleck's)
- **Recommendation:** Advance for approval at the March regular Board meeting, the acceptance of Fleck's bid of \$44.40/hour for Landscape Maintenance Labor

Lakefront Park Tennis Court/Playground Renovation Bid Results Discussion



Anticipated Start Date: Early April

Anticipated End Date: Late June

Project Budget \$905,000

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Alternates explained

- Base Bid - mill and resurface
- Alternate #1 - full replacement of asphalt paving
 - If condition of exposed asphalt warrants full replacement
- Alternate #2 - landscape irrigation
 - Staff is not recommending acceptance of this alternate, plant species were spec'd to be drought resistant; \$50,000-\$100,000 cost not justified.
- Alternate #3 - re-route trench drain outlet
 - If tying into basin on court isn't feasible, pipe would be routed outside court footprint

Bid Results

Contractor	Base Bid
Hacienda	\$435,725
Great Lakes	\$537,509
Innovation	\$591,475

Contractor	Base Bid	Alt #1*	Alt #2	Alt #3*	Total **
Hacienda	\$435,725	\$106,659	\$124,000	\$9,600	\$551,984
Great Lakes	\$537,509	\$74,670	\$47,311	\$6,376	\$618,555
Innovation	\$591,475	\$65,714	\$69,500	\$15,525	\$672,714

*Subject to existing conditions

**Assumes rejection of alternate #2, irrigation

Assuming Hacienda Contract	\$551,984
Contingency	\$55,198
Owner Items	\$161,878
Total Construction Cost (not to exceed)	\$769,060
Project Budget	\$905,000

Bid Results Discussion: Lakefront Bluff Stabilization and Access Road Improvements



Cooperative project with the Village of Glencoe
Park District Project Budget **\$552,000**

Construction Schedule

Phase/Dates	Work Taking Place	Public Access Restrictions
Phase 1: Apr-May 26	West retaining wall (crib wall) replacement	<ul style="list-style-type: none"> Ramp Closures during construction hours Stair access available Ramp open after construction hours and on weekends
Beach Season: May 27-Sep 4	No substantial work to take place	<ul style="list-style-type: none"> No restrictions
Phase 2: Sep 5-Nov 22	East retaining wall, asphalt work, curbing, gutters, drainage	<ul style="list-style-type: none"> Ramp Closures during construction hours Stairs access available Ramp open after construction hours and on weekends when practical

- Minimize disruptions to beach season operations
- DCEO deadline
- Complex project
- Equipment size
- Limited access & egress

Bid Results

Contractor	Total Project Bid
Martam Construction	\$1,747,505.00
Alliance Construction	\$2,262,087.20

Project Cost

Construction	\$1,747,505
Contingency	\$29,930
Construction Management	\$106,565
Total project Cost	\$1,884,000

Cost Share

DCEO Grant (VOG)	\$700,000
BAAD Grant (GPD)	\$80,000
Village of Glencoe cost share	\$552,000
Glencoe Park District cost share	\$552,000
Total Cost	\$1,884,000

Additional Info

- Martam Prior Projects:
 - Pier Project, North Overlook, Boating Beach Stairs
 - Low bid contractor for VOG stormwater project on boating beach
- CBBEL construction management proposal
 - Preconstruction, construction management 8 hrs./day, grant reporting
- Recommendation is for advancement of the VOG and GPD IGA for cost sharing to be executed at March board meeting.
 - The Village will execute the contracts and our 50% cost sharing will be formalized through the IGA

Questions?

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Glencoe Park District

Voucher List of Bills By Vendor Set

Payment Dates 2/14/2023 - 3/13/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 10098 - AFLAC					
AFLAC	02/21/2023	17006	10-00-000-2170	Supplemental Aflac Coverage - 13 of 13	168.12
Vendor 10098 - AFLAC Total:					168.12
Vendor: 10739 - Airespring					
Airespring	03/10/2023	17099	25-00-000-5210	Takiff Fiber Internet - March 2023	1,949.32
Vendor 10739 - Airespring Total:					1,949.32
Vendor: 11841 - Alexander Edward Sokol					
Alexander Edward Sokol	02/22/2023	17009	25-00-000-5362	Winter Drone Footage 2023	500.00
Vendor 11841 - Alexander Edward Sokol Total:					500.00
Vendor: 10864 - All About Childcare Health, Ltd.					
All About Childcare Health, Ltd.	02/22/2023	17010	25-26-000-5387	Nurse Services - January/February 2023	180.00
Vendor 10864 - All About Childcare Health, Ltd. Total:					180.00
Vendor: 11983 - All Inclusive Rec, LLC					
All Inclusive Rec, LLC	02/22/2023	17011	69-00-000-5521	Euroflex Balls (50%)	4,184.50
Vendor 11983 - All Inclusive Rec, LLC Total:					4,184.50
Vendor: 11912 - Altofer Industries, Inc.					
Altofer Industries, Inc.	03/10/2023	17100	25-00-000-5351	Emergency Generator Repair 11/6/2022	2,769.48
Vendor 11912 - Altofer Industries, Inc. Total:					2,769.48
Vendor: 10056 - Amazing Minds					
Amazing Minds	02/28/2023	17057	25-25-635-5300	Amazing Minds - Winter 2023	4,095.00
Vendor 10056 - Amazing Minds Total:					4,095.00
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	02/22/2023	17012	10-11-000-5401	File Folders - Fireproof Cabinets/Plain Envelopes	68.93
Amazon Capital Services	02/22/2023	17012	10-12-000-5401	Dixie 12oz coffee cups	89.81
Amazon Capital Services	02/22/2023	17012	10-13-000-5470	Hot Chocolate Pods/Paper Cups	139.28
Amazon Capital Services	02/22/2023	17012	10-14-000-5401	Binders/Tape	92.54
Amazon Capital Services	02/22/2023	17012	10-14-000-5420	Life Guard Umbrellas/Holders	351.63
Amazon Capital Services	02/22/2023	17012	10-14-000-5430	Bandages	7.45
Amazon Capital Services	02/22/2023	17012	10-15-000-5401	Binders/Tape	82.89
Amazon Capital Services	02/22/2023	17012	10-15-000-5420	Vinyl Coated Galvanized Cable Reel	236.99
Amazon Capital Services	02/22/2023	17012	25-00-000-5484	(6) 6V 4.5Ah Batteries	86.64
Amazon Capital Services	02/22/2023	17012	25-25-315-5400	Ceramics Project	67.00
Amazon Capital Services	02/22/2023	17012	25-25-435-5400	Hockey Sticks/Agility Cones/Ribbon Wands	190.46
Amazon Capital Services	02/22/2023	17012	25-25-659-5400	Winter Project - Mixed Media	87.79
Amazon Capital Services	02/22/2023	17012	25-25-785-5400	Pilates Exercise Balls	49.95
Amazon Capital Services	02/22/2023	17012	25-25-791-5400	Pickelballs	57.98
Amazon Capital Services	02/22/2023	17012	25-26-000-5403	Books	5.95
Amazon Capital Services	02/22/2023	17012	25-26-000-5403	Art Supplies	161.39
Amazon Capital Services	02/22/2023	17012	25-26-000-5403	Misc	193.29
Amazon Capital Services	02/22/2023	17012	25-26-000-5403	Toys	198.39
Amazon Capital Services	02/22/2023	17012	25-26-000-5412	Sanitary Napkins	79.45
Amazon Capital Services	02/22/2023	17012	25-26-000-5420	Laundry Detergent	112.49
Amazon Capital Services	02/22/2023	17012	25-26-000-5430	Thermometer Covers	31.96

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	02/22/2023	17012	25-26-000-5460	Measuring Spoons/Pastry Brushes	70.34
Amazon Capital Services	02/22/2023	17012	25-26-000-5460	Nitrile Gloves	188.04
Amazon Capital Services	02/22/2023	17012	25-26-000-5460	Paper Plates	59.97
Amazon Capital Services	02/22/2023	17012	25-27-000-5420	Laundry Detergent	112.48
Amazon Capital Services	02/28/2023	17058	10-11-000-5342	10 Year Anniversary Décor	12.98
Amazon Capital Services	02/28/2023	17058	10-11-000-5342	Specialty Certificates	68.29
Amazon Capital Services	02/28/2023	17058	10-11-000-5342	Presentation Remote Spotlight	96.49
Amazon Capital Services	02/28/2023	17058	10-11-000-5401	Humidifier/Pliers	49.65
Amazon Capital Services	02/28/2023	17058	10-11-000-5583	Ethernet Cables	19.48
Amazon Capital Services	02/28/2023	17058	10-12-000-5401	Printer Ink	72.79
Amazon Capital Services	02/28/2023	17058	10-12-000-5480	Penetrating Oil	110.96
Amazon Capital Services	02/28/2023	17058	10-12-000-5481	Locating Equipment	2,928.73
Amazon Capital Services	02/28/2023	17058	10-12-000-5481	Rust Prevention	30.94
Amazon Capital Services	02/28/2023	17058	10-13-000-5415	Disney Event - Tron/Fantasia DVDs	41.05
Amazon Capital Services	02/28/2023	17058	10-13-000-5415	Disney Event - Bungee Cords/Projector Screen	44.64
Amazon Capital Services	02/28/2023	17058	10-13-000-5415	Disney Event - Mickey Mouse Ears/Wrist Bands	204.85
Amazon Capital Services	02/28/2023	17058	25-00-000-5210	Cell Phone Case Replacement (II)	35.39
Amazon Capital Services	02/28/2023	17058	25-00-000-5420	AAA Batteries/ID Badges/Keychain Clips	100.38
Amazon Capital Services	02/28/2023	17058	25-00-000-5482	Building Blank Keys	92.23
Amazon Capital Services	02/28/2023	17058	25-25-402-5400	Floor Sweeper	34.81
Amazon Capital Services	02/28/2023	17058	25-25-402-5400	Snacks/Art Supplies/Toys/Games/Misc	300.00
Amazon Capital Services	02/28/2023	17058	25-25-403-5400	Snacks/Art Supplies/Toys/Games/Misc	62.98
Amazon Capital Services	02/28/2023	17058	25-25-405-5400	Snacks/Art Supplies/Toys/Games/Misc	40.00
Amazon Capital Services	02/28/2023	17058	25-25-407-5400	Snacks/Art Supplies/Toys/Games/Misc	50.20
Amazon Capital Services	02/28/2023	17058	25-25-480-5400	Clay Play Books	39.26
Amazon Capital Services	02/28/2023	17058	25-25-659-5400	Paint Pens/Chalk Pastel Set/Kraft Paper Roll	85.94
Amazon Capital Services	02/28/2023	17058	25-25-903-5400	Misc - 70s Disco Costume	80.62
Amazon Capital Services	02/28/2023	17058	25-25-905-5400	Easter Eggs	554.09
Amazon Capital Services	02/28/2023	17058	25-26-000-5342	Snacks	39.69
Amazon Capital Services	02/28/2023	17058	25-26-000-5401	Label Maker Paper	29.07
Amazon Capital Services	02/28/2023	17058	25-26-000-5403	Art Supplies	244.70
Amazon Capital Services	02/28/2023	17058	25-26-000-5403	Books	54.89
Amazon Capital Services	02/28/2023	17058	25-26-000-5403	Toys	45.03
Amazon Capital Services	02/28/2023	17058	25-26-000-5403	Misc Supplies	108.30
Amazon Capital Services	02/28/2023	17058	25-26-000-5430	Thermometer	54.88
Amazon Capital Services	02/28/2023	17058	25-26-000-5460	Cooking Thermometer/Sauce Pan	37.60
Amazon Capital Services	03/10/2023	17101	10-11-000-5583	Return - Ethernet Cables	-17.98
Amazon Capital Services	03/10/2023	17101	10-11-000-5583	DisplayPort Cable	28.12
Amazon Capital Services	03/10/2023	17101	10-12-000-5484	Pen Lights (8)	345.67
Amazon Capital Services	03/10/2023	17101	10-12-000-5585	Breakroom supplies	81.98
Amazon Capital Services	03/10/2023	17101	10-13-000-5364	JBL Subwoofers (2)	1,443.00
Amazon Capital Services	03/10/2023	17101	10-14-000-5580	Solar Panels for Jackery Power Station (2)	603.99
Amazon Capital Services	03/10/2023	17101	25-00-000-5360	Printer Paper	212.08
Amazon Capital Services	03/10/2023	17101	25-00-000-5360	Printer Ink	577.35
Amazon Capital Services	03/10/2023	17101	25-00-000-5420	Tags for new key cards	27.88
Amazon Capital Services	03/10/2023	17101	25-00-000-5482	HDMI Display Cables (ED)	26.63
Amazon Capital Services	03/10/2023	17101	25-00-000-5484	Solar Light Photocell	8.99
Amazon Capital Services	03/10/2023	17101	25-25-402-5400	Plates/Cups	50.96
Amazon Capital Services	03/10/2023	17101	25-25-405-5400	Plates/Cups	52.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	03/10/2023	17101	25-25-659-5400	Refund - Winter Project - Mixed Media	-16.95
Amazon Capital Services	03/10/2023	17101	25-25-659-5400	Mirrors (5)	47.45
Amazon Capital Services	03/10/2023	17101	25-25-913-5400	Return - Rechargeable Stereo Bluetooth	-0.74
Amazon Capital Services	03/10/2023	17101	25-26-000-5401	ID Badge Holders	33.98
Amazon Capital Services	03/10/2023	17101	25-26-000-5403	Cot Sheets	154.43
Amazon Capital Services	03/10/2023	17101	25-26-000-5403	Low Feeding Chairs (2)	179.98
Amazon Capital Services	03/10/2023	17101	25-26-000-5403	Name Label Stickers	8.99
Amazon Capital Services	03/10/2023	17101	25-26-000-5409	Oatmeal	33.76
Amazon Capital Services	03/10/2023	17101	25-26-000-5430	Disposable Gloves/Exam Table Paper	168.78
Amazon Capital Services	03/10/2023	17101	25-26-000-5460	Sheet Pan Rack/Baking Pan	160.55
Vendor 10946 - Amazon Capital Services Total:					12,804.90
Vendor: 11965 - Amy Garber					
Amy Garber	03/10/2023	17103	25-25-785-5300	Fitness Classes PC - February 2023 (AG)	929.25
Amy Garber	03/10/2023	17103	25-25-786-5300	Fitness Classes Drop In - February 2023 (AG)	99.00
Amy Garber	03/10/2023	17103	25-25-787-5300	Fitness Classes General - February 2023 (AG)	15.00
Vendor 11965 - Amy Garber Total:					1,043.25
Vendor: 10139 - An Apple A Day					
An Apple A Day	02/14/2023	16979	25-25-903-5400	Food - Catering 2/4/2023	1,843.00
An Apple A Day	02/14/2023	16979	25-25-903-5300	Labor - Catering 2/4/2023	820.00
Vendor 10139 - An Apple A Day Total:					2,663.00
Vendor: 10050 - Ancel Glink, P.C.					
Ancel Glink, P.C.	03/10/2023	17104	10-11-000-5310	Legal Services - February 2023	1,102.50
Vendor 10050 - Ancel Glink, P.C. Total:					1,102.50
Vendor: 10256 - Aran Szackamer					
Aran Szackamer	02/28/2023	17061	25-00-000-5355	Annual Generator Service	725.00
Vendor 10256 - Aran Szackamer Total:					725.00
Vendor: 11609 - ASP Services LLC					
ASP Services LLC	02/28/2023	17062	25-25-706-5300	Winter 2023 Programming	2,402.62
Vendor 11609 - ASP Services LLC Total:					2,402.62
Vendor: 10162 - AT & T					
AT & T	02/22/2023	17015	10-12-000-5210	Parks AT&T Service - 2/13/23-3/12/23	54.47
AT & T	02/22/2023	17015	10-13-000-5210	Watts AT&T Service - 2/13/23-3/12/23	59.93
AT & T	02/22/2023	17015	10-15-000-5210	Boat House AT&T Service - 2/13/23-3/12/23	81.22
AT & T	02/22/2023	17015	25-00-000-5210	Takiff AT&T Service - 2/13/23-3/12/23	746.72
Vendor 10162 - AT & T Total:					942.34
Vendor: 10455 - AT & T					
AT & T	03/10/2023	17105	10-14-000-5210	DSL Service - Beach 2/24/23 - 3/23/23	68.06
Vendor 10455 - AT & T Total:					68.06
Vendor: 11670 - AT & T					
AT & T	02/22/2023	17014	25-00-000-5210	AT&T Service - 2/7/23-3/6/23	690.24
Vendor 11670 - AT & T Total:					690.24
Vendor: 11850 - AT&T Mobility					
AT&T Mobility	02/22/2023	17016	10-14-000-5210	Beach Hotspot - 2/11/2023 - 3/10/2023	101.42
Vendor 11850 - AT&T Mobility Total:					101.42

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Vendor: 10163 - Atlas Bobcat, LLC					
Atlas Bobcat, LLC	02/22/2023	17017	10-12-000-5582	Skid Steer Broom	7,617.00
Vendor 10163 - Atlas Bobcat, LLC Total:					7,617.00
Vendor: 10167 - Banner Life Insurance Co.					
Banner Life Insurance Co.	03/10/2023	17106	10-11-000-5600	Life Insurance Annual Premium FY24 (LS)	734.00
Vendor 10167 - Banner Life Insurance Co. Total:					734.00
Vendor: 10179 - Blick Art Materials					
Blick Art Materials	02/14/2023	16980	25-25-659-5400	Mixed Media Supplies	58.18
Blick Art Materials	02/22/2023	17019	25-25-615-5400	Glaze	199.98
Blick Art Materials	02/22/2023	17019	25-25-615-5400	Misc - Peep hole plugs	13.00
Blick Art Materials	02/22/2023	17019	25-25-315-5400	Misc - Newsprint 18x24 pad	14.91
Blick Art Materials	02/22/2023	17019	25-25-315-5400	Glaze	125.93
Vendor 10179 - Blick Art Materials Total:					412.00
Vendor: 10473 - BMO Harris Bank N.A.					
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-11-000-5210	iCloud Storage (LS)	2.99
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-11-000-5301	Certified Mail - Belle Ray/HR Letter/Notary App	20.58
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-11-000-5340	Hotel - IRPA Conference (LS)	610.52
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-11-000-5340	Hotel - IRPA Conference (BM)	305.22
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-11-000-5340	Hotel - IRPA Conference (JC)	305.26
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-11-000-5340	CPRP Prep Course (JC)	150.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-11-000-5340	Hotel - IRPA Conference (EC)	152.61
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-11-000-5355	Bamboo HR - February 2023	881.71
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-11-000-5402	Chicago Tribune Monthly Subscription	27.72
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-11-000-5730	Notary Bond/Stamp (JR)	58.85
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-12-000-5210	Parks Internet - 1/9/2023 - 2/8/2023	170.63
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-12-000-5340	Parking - IPRA Conference (JB/MW/RM)	86.51
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-12-000-5340	Hotel - IRPA Conference (JB/MW/KK)	915.66
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-12-000-5340	GenStandard/Pesticide/Turfgras s-Training/Exams	202.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-12-000-5340	Parks Training Laptop	159.36
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-12-000-5340	IPRA Conference Registration - Raul Marron	400.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-12-000-5730	IPRA Membership - Raul Marron 2022	279.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-12-000-5730	IPRA Membership - Raul Marron 2023	259.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-12-000-5730	Ring Camera Subscription 1/12/23-1/12/24	36.44
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-13-000-5210	Watts Internet - 1/18/2023 - 2/17/2023	283.62
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-13-000-5430	AED Pads/Batteries	232.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-14-000-5340	US Sailing Membership - US PB Instructor License	65.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	10-14-000-5430	AED Pads/Batteries	232.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5210	iCloud Storage (BC/MW/SS)	2.97
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5301	Certified Mail - IRS	9.72
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5340	Hotel - IRPA Conference (AW/BC/ED/NVA/SS)	1,526.14
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5340	Parking - IPRA Conference (AW)	70.76
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5342	Pizza - Staff Incentive	87.40
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5360	Ad	179.69
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5360	iCloud Storage (EC)	0.99
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5362	Stock photos	29.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5368	Domain	29.97
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5368	Email marketing	205.00

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BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5368	Image	5.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5404	Spotify - February 2023	15.99
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-00-000-5420	I-Pass auto replenish/Nov, Dec 2022 Fees	49.70
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-315-5300	Kiln Replacement Parts for Servicing	191.77
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-315-5400	Clay	647.15
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-315-5400	Misc - Clay Mat	19.52
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-315-5400	Spray Booth & Supplies	2,258.50
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-601-5300	Brightwheel App subscription - January 2023	150.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-601-5400	Snacks	208.88
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-615-5400	Clay	292.50
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-615-5400	Misc - Ceramic Decals	53.83
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-791-5400	Pickleball Nets	797.90
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-903-5300	Catering - An Apple a Day	693.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-932-5300	Field Trip - Main Event FY24	558.60
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-932-5400	Crafts	11.27
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-25-932-5400	Day off Snacks	17.67
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-26-000-5340	Infant/Toddler Conference FY24	168.96
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-26-000-5340	REFUND - IPRA Conference Registration - SM	-215.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-26-000-5340	Care.com Subscription	38.95
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-26-000-5361	Job Campaign	2,475.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-26-000-5404	Brightwheel Monthly Subscription	175.00
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-26-000-5409	Milk, Allergy Substitutes, Sugar	462.63
BMO Harris Bank N.A.	02/28/2023	DFT0001738	25-27-000-5210	Direct TV - Fitness Subscription (January 2023)	200.99
Vendor 10473 - BMO Harris Bank N.A. Total:					17,256.13
Vendor: 11857 - BMW Plumbing, Inc.					
BMW Plumbing, Inc.	02/14/2023	16981	10-13-000-5351	Repair - Watts Water Tank	1,629.00
Vendor 11857 - BMW Plumbing, Inc. Total:					1,629.00
Vendor: 11210 - Bruce Carlsen					
Bruce Carlsen	02/14/2023	16982	25-25-707-5300	Referee - 2/4/2023	120.00
Bruce Carlsen	02/14/2023	16982	25-25-708-5300	Referee - 2/4/2023	80.00
Vendor 11210 - Bruce Carlsen Total:					200.00
Vendor: 10192 - Chemcraft Industries					
Chemcraft Industries	02/22/2023	17020	25-26-000-5412	Cleaning Supplies	436.84
Vendor 10192 - Chemcraft Industries Total:					436.84
Vendor: 10751 - Chicago North Shore Convention & Visitors Bureau					
Chicago North Shore Conventio...	02/28/2023	17063	25-00-000-5360	Membership 2023	400.00
Vendor 10751 - Chicago North Shore Convention & Visitors Bureau Total:					400.00
Vendor: 10552 - Chicago Tribune Media Group					
Chicago Tribune Media Group	02/14/2023	16983	10-11-000-5311	Legal Notices - Board	57.19
Vendor 10552 - Chicago Tribune Media Group Total:					57.19
Vendor: 10202 - Classic Design Awards					
Classic Design Awards	02/22/2023	17021	10-11-000-5342	Bench Plaque - Commissioner	79.50
Vendor 10202 - Classic Design Awards Total:					79.50
Vendor: 10115 - Clowning Around Entertainment, Inc.					
Clowning Around Entertainment..	03/10/2023	17108	25-25-905-5300	Petting Zoo 4/8/2023	1,514.00
Vendor 10115 - Clowning Around Entertainment, Inc. Total:					1,514.00
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	03/10/2023	17109	10-12-000-5230	Duke Park - 1/26/23 - 2/24/23	24.50
Commonwealth Edison	03/10/2023	17109	10-12-000-5230	Friends Park - 1/26/23 - 2/24/23	39.39
Vendor 10208 - Commonwealth Edison Total:					63.89

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10210 - Conserv FS					
Conserv FS	03/10/2023	17110	10-12-000-5485	Ice Salt	2,080.60
Vendor 10210 - Conserv FS Total:					2,080.60
Vendor: 10212 - Constellation Newenergy, Inc.					
Constellation Newenergy, Inc.	03/10/2023	17111	10-12-000-5230	GYS Electricity - February 2023	40.19
Constellation Newenergy, Inc.	03/10/2023	17111	10-15-000-5230	Boating House Electricity - February 2023	43.05
Constellation Newenergy, Inc.	03/10/2023	17111	10-14-000-5230	Beach Electricity - February 2023	108.58
Constellation Newenergy, Inc.	03/10/2023	17111	10-12-000-5230	Maintenance Electricity - February 2023	991.00
Constellation Newenergy, Inc.	03/10/2023	17111	10-13-000-5230	Watts Electricity - February 2023	11,080.48
Constellation Newenergy, Inc.	03/10/2023	17111	25-00-000-5230	Takiff Electricity - February 2023	9,120.74
Vendor 10212 - Constellation Newenergy, Inc. Total:					21,384.04
Vendor: 11417 - Daiohs USA, Inc.					
Daiohs USA, Inc.	02/22/2023	17022	10-11-000-5420	Coffee & Filters for Staff Breakroom	115.36
Vendor 11417 - Daiohs USA, Inc. Total:					115.36
Vendor: 11787 - David Dillon Jr.					
David Dillon Jr.	02/14/2023	16984	25-25-707-5300	Referee - 2/11/2023	120.00
David Dillon Jr.	02/14/2023	16984	25-25-708-5300	Referee - 2/11/2023	80.00
David Dillon Jr.	02/14/2023	16984	25-25-707-5300	Referee - 2/4/2023	120.00
David Dillon Jr.	02/14/2023	16984	25-25-708-5300	Referee - 2/4/2023	80.00
David Dillon Jr.	02/28/2023	17064	25-25-707-5300	Referee 2/25/2023	120.00
David Dillon Jr.	02/28/2023	17064	25-25-708-5300	Referee 2/25/2023	80.00
David Dillon Jr.	03/10/2023	17112	25-25-707-5300	Referee - 3/4/2023	120.00
David Dillon Jr.	03/10/2023	17112	25-25-708-5300	Referee - 3/4/2023	80.00
Vendor 11787 - David Dillon Jr. Total:					800.00
Vendor: 11893 - Direct Energy Marketing, Inc.					
Direct Energy Marketing, Inc.	02/22/2023	17023	10-13-000-5220	Gas - Watts - January 2023	983.12
Direct Energy Marketing, Inc.	02/22/2023	17023	25-00-000-5220	Gas - Takiff - January 2023	5,455.19
Vendor 11893 - Direct Energy Marketing, Inc. Total:					6,438.31
Vendor: 11219 - Direct Fitness Solutions, LLC.					
Direct Fitness Solutions, LLC.	02/28/2023	17065	25-27-000-5351	Preventative Maintenance	625.00
Vendor 11219 - Direct Fitness Solutions, LLC. Total:					625.00
Vendor: 10334 - Discount School Supply					
Discount School Supply	03/10/2023	17113	25-26-000-5403	Art Supplies	40.07
Vendor 10334 - Discount School Supply Total:					40.07
Vendor: 11734 - Elena Victoria Swingler					
Elena Victoria Swingler	02/28/2023	17066	25-25-660-5300	Jewelry Making - Winter 2023	3,192.00
Vendor 11734 - Elena Victoria Swingler Total:					3,192.00
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corporati...	02/15/2023	17001	10-11-000-5355	VMware Support 3/10/2023-3/09/2024	1,158.00
Excalibur Technology Corporati...	02/28/2023	17067	10-11-000-5355	Net-Safe Veeam Agent Server Backup	99.70
Excalibur Technology Corporati...	03/10/2023	17114	10-11-000-5301	Laptop Shipping (ZH)	29.95
Excalibur Technology Corporati...	03/10/2023	17114	10-11-000-5355	TSS Maintenance - April 2023	6,194.00
Excalibur Technology Corporati...	03/10/2023	17114	25-00-000-5321	Webtrac Host - April 2023	1,333.70
Excalibur Technology Corporati...	03/10/2023	17114	65-00-023-5501	New Laptops (SS/SM)	2,368.07
Excalibur Technology Corporati...	03/10/2023	17114	10-11-000-5355	SSL Certificate FY24	130.00
Vendor 10341 - Excalibur Technology Corporation Total:					11,313.42
Vendor: 12002 - F. Scharm Inc.					
F. Scharm Inc.	03/10/2023	17115	10-12-000-5581	GYS Carpet Replacement (PDRMA Claim)	3,673.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
F. Scharm Inc.	03/10/2023	17115	25-00-000-5351	Takiff Carpet Replacement	1,155.00
Vendor 12002 - F. Scharm Inc. Total:					4,828.00
Vendor: 10207 - F.E. Moran, Inc.					
F.E. Moran, Inc.	02/14/2023	16985	25-00-000-5355	Alarm Repair - 8/31/2022	1,240.00
F.E. Moran, Inc.	02/14/2023	16985	25-00-000-5355	Alarm Repair - 9/6/2022	850.00
Vendor 10207 - F.E. Moran, Inc. Total:					2,090.00
Vendor: 11924 - F.L. Chicago, LLC					
F.L. Chicago, LLC	02/22/2023	17024	69-00-000-5521	Lakefront Park - Playground Surface (25%)	33,284.83
Vendor 11924 - F.L. Chicago, LLC Total:					33,284.83
Vendor: 11291 - Fambro Management LLC					
Fambro Management LLC	02/28/2023	17068	25-25-629-5300	Chess Scholars - Winter 2023	2,016.00
Fambro Management LLC	02/28/2023	17068	25-25-629-5300	Chess Scholars - Winter 2023	4,340.00
Vendor 11291 - Fambro Management LLC Total:					6,356.00
Vendor: 10405 - First Student, Inc.					
First Student, Inc.	02/15/2023	17002	25-25-932-5300	Bus - SDO 11/8/2022	345.00
Vendor 10405 - First Student, Inc. Total:					345.00
Vendor: 10889 - Friends of the Green Bay Trail					
Friends of the Green Bay Trail	03/10/2023	17116	10-12-000-5490	Reimbursement - Kalk Park Planting	1,620.00
Vendor 10889 - Friends of the Green Bay Trail Total:					1,620.00
Vendor: 10346 - Fun Express					
Fun Express	02/22/2023	17025	25-25-951-5400	Leprechaun Hunt - Bags & Coins	238.20
Fun Express	02/28/2023	17069	25-25-405-5400	Pot Holders for Art Project	41.93
Vendor 10346 - Fun Express Total:					280.13
Vendor: 12000 - Gabriel C. Castillo					
Gabriel C. Castillo	03/10/2023	17117	10-11-000-5321	2023 GPD Annual Employee Survey (50%)	450.00
Vendor 12000 - Gabriel C. Castillo Total:					450.00
Vendor: 11375 - Game On! LLC					
Game On! LLC	02/28/2023	17070	25-25-752-5300	Winter Game On! Boys Class	2,464.00
Game On! LLC	02/28/2023	17070	25-25-752-5300	Winter Game On! Girls Class	2,268.00
Vendor 11375 - Game On! LLC Total:					4,732.00
Vendor: 11650 - Georjanna Grace Atlan					
Georjanna Grace Atlan	02/28/2023	17071	25-00-000-5362	Event Photos - September 2022 - February 2023	1,387.50
Vendor 11650 - Georjanna Grace Atlan Total:					1,387.50
Vendor: 10076 - Glencoe Junior Kindergarten					
Glencoe Junior Kindergarten	03/10/2023	17118	25-25-476-5300	Payment #1 - Spring/Summer Camps 2023	54,729.00
Vendor 10076 - Glencoe Junior Kindergarten Total:					54,729.00
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	03/10/2023	17119	10-12-000-5481	Storage Boxes for Construction	248.70
Grainger Inc.	03/10/2023	17119	25-00-000-5230	Comed Utility Incentive	-200.00
Grainger Inc.	03/10/2023	17119	25-00-000-5484	Fluor Ballast (12)	1,369.20
Grainger Inc.	03/10/2023	17119	25-00-000-5484	Lamp/Holder/WireStrippers/BatteryTester	209.40
Grainger Inc.	03/10/2023	17119	25-00-000-5484	Weatherproof Covers (12)	114.24
Grainger Inc.	03/10/2023	17119	25-00-000-5484	Linear LED/Fluor Bulbs (70)	724.10
Grainger Inc.	03/10/2023	17119	25-25-903-5400	Bag Holders	93.48
Grainger Inc.	03/10/2023	17119	25-26-000-5412	Dust Mop (2)	30.00
Grainger Inc.	03/10/2023	17119	25-26-000-5460	Plates/Spoons/Tissue	133.69
Grainger Inc.	03/10/2023	17119	65-00-022-5502	Special Events Trailer - Hardware	919.29
Vendor 10370 - Grainger Inc. Total:					3,642.10

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10381 - Highland Park Electric Inc.					
Highland Park Electric Inc.	02/28/2023	17072	25-00-000-5484	New Power for Ceramics (Spray Booth)	2,462.36
Vendor 10381 - Highland Park Electric Inc. Total:					2,462.36
Vendor: 10596 - Hitchcock Design, Inc.					
Hitchcock Design, Inc.	03/10/2023	17120	67-00-000-5320	Lakefront Park Design	3,518.75
Vendor 10596 - Hitchcock Design, Inc. Total:					3,518.75
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	02/14/2023	16986	10-13-000-5450	Watts Door Hardware	61.18
Home Depot Credit Services	02/14/2023	16986	10-14-000-5481	Beach Anchor Supplies	82.31
Home Depot Credit Services	02/14/2023	16986	25-00-000-5481	Putty Knife/Screwdriver/Caution Tape	110.79
Vendor 10384 - Home Depot Credit Services Total:					254.28
Vendor: 10068 - Hot Shots Sports					
Hot Shots Sports	03/10/2023	17121	25-25-740-5300	Winter 2023 Travel Basketball	12,720.00
Hot Shots Sports	03/10/2023	17121	25-25-746-5300	Winter 2023 PS/Saturday Classes	6,320.48
Hot Shots Sports	03/10/2023	17121	25-25-747-5300	Winter 2023 Youth Programming	19,084.03
Vendor 10068 - Hot Shots Sports Total:					38,124.51
Vendor: 11736 - HSA Bank, a divison of Webster Bank, N.A.					
HSA Bank, a divison of Webster...	02/24/2023	DFT0001724	10-00-000-2176	HSA Bank	827.10
HSA Bank, a divison of Webster...	03/10/2023	DFT0001739	10-00-000-2176	HSA Bank	987.52
Vendor 11736 - HSA Bank, a divison of Webster Bank, N.A. Total:					1,814.62
Vendor: 10390 - Idlewood Electric Supply Inc.					
Idlewood Electric Supply Inc.	02/28/2023	17074	25-00-000-5484	Photo cell for solar light	27.06
Idlewood Electric Supply Inc.	02/28/2023	17074	25-00-000-5484	Takiff Lights	884.00
Vendor 10390 - Idlewood Electric Supply Inc. Total:					911.06
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	02/24/2023	DFT0001728	10-00-000-2110	IL State Tax W/H	6,961.53
IL Dept of Revenue	02/22/2023	DFT0001734	10-00-000-2110	IL State W/H - Bonus 2-23-2023	2,025.71
IL Dept of Revenue	03/10/2023	DFT0001743	10-00-000-2110	IL State Tax W/H	6,832.13
Vendor 10100 - IL Dept of Revenue Total:					15,819.37
Vendor: 11378 - Illinois Department of Natural Resources					
Illinois Department of Natural R...	03/10/2023	17122	69-00-000-5320	BAAD Grant Award Fee	800.00
Vendor 11378 - Illinois Department of Natural Resources Total:					800.00
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement Fu...	02/27/2023	DFT0001736	10-00-000-2150	IMRF - February 2023	41,069.18
Illinois Municipal Retirement Fu...	02/27/2023	DFT0001736	10-00-000-2155	IMRF - February 2023	8,991.11
Illinois Municipal Retirement Fu...	02/27/2023	DFT0001736	10-00-000-4910	IMRF - February 2023 rounding	0.04
Vendor 10101 - Illinois Municipal Retirement Fund Total:					50,060.33
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	02/24/2023	DFT0001726	10-00-000-2120	Social Security W/H	19,505.38
IRS/Dept of Treasury	02/24/2023	DFT0001727	10-00-000-2130	Medicare	4,561.84
IRS/Dept of Treasury	02/24/2023	DFT0001729	10-00-000-2100	Fed Income Tax W/H	11,390.04
IRS/Dept of Treasury	02/22/2023	DFT0001735	10-00-000-2100	Federal Tax WH - Bonus 2-23-2023	3,770.38
IRS/Dept of Treasury	02/22/2023	DFT0001735	10-00-000-2120	Social Security WH - Bonus 2-23-2023	5,580.00
IRS/Dept of Treasury	02/22/2023	DFT0001735	10-00-000-2130	Medicare WH - Bonus 2-23-2023	1,305.00
IRS/Dept of Treasury	03/10/2023	DFT0001741	10-00-000-2120	Social Security W/H	19,199.08
IRS/Dept of Treasury	03/10/2023	DFT0001742	10-00-000-2130	Medicare	4,490.22
IRS/Dept of Treasury	03/10/2023	DFT0001744	10-00-000-2100	Fed Income Tax W/H	11,555.15
Vendor 10106 - IRS/Dept of Treasury Total:					81,357.09

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10128 - Jay Zimmerman					
Jay Zimmerman	02/28/2023	17075	25-25-707-5300	Assigners Fee - February 4, 11, 25	72.00
Jay Zimmerman	02/28/2023	17075	25-25-708-5300	Assigners Fee - February 4, 11, 25	45.00
Vendor 10128 - Jay Zimmerman Total:					117.00
Vendor: 11632 - Jonathan Yates Knipping					
Jonathan Yates Knipping	03/10/2023	17124	25-25-786-5300	Tai Chi Punch Cards - February 2023	37.50
Vendor 11632 - Jonathan Yates Knipping Total:					37.50
Vendor: 10399 - Jorson & Carlson Company Inc.					
Jorson & Carlson Company Inc.	02/22/2023	17027	10-13-000-5356	Zamboni Blade Sharpening - 2/10/2023	91.00
Jorson & Carlson Company Inc.	02/28/2023	17076	10-13-000-5356	Zamboni Blade Sharpening- 2/17/2023	52.50
Jorson & Carlson Company Inc.	03/10/2023	17125	10-13-000-5356	Zamboni Blade Sharpening - 2/24/2023	52.50
Vendor 10399 - Jorson & Carlson Company Inc. Total:					196.00
Vendor: 11418 - Kids HeArt Yoga, LLC					
Kids HeArt Yoga, LLC	02/28/2023	17078	25-25-439-5300	Winter PS 2023 Programming	1,139.54
Kids HeArt Yoga, LLC	02/28/2023	17078	25-25-639-5300	Winter Youth 2023 Programming	2,192.40
Vendor 11418 - Kids HeArt Yoga, LLC Total:					3,331.94
Vendor: 11504 - Kimberly Bloomberg					
Kimberly Bloomberg	02/28/2023	17079	25-25-614-5300	Winter 2023 Programs	9,605.79
Vendor 11504 - Kimberly Bloomberg Total:					9,605.79
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solutio...	02/22/2023	17028	25-00-000-5355	Copy Machine DS Addtl Maint - 1/5/23-2/4/23	244.38
Konica Minolta Business Solutio...	02/22/2023	17028	10-11-000-5355	Copy Machine Addtl Admin Maint - 1/5/23-2/4/23	58.58
Konica Minolta Business Solutio...	02/22/2023	17028	25-00-000-5355	Copy Machine DS Mo Maint - 2/5/23-3/4/23	70.00
Konica Minolta Business Solutio...	02/22/2023	17028	10-11-000-5355	Copy Machine Admin Mo. Maint - 2/5/23-3/4/23	31.50
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					404.46
Vendor: 11872 - Lake County Forest Preserves					
Lake County Forest Preserves	03/10/2023	17126	25-25-432-5300	Nature Show Spring Break Camp 3/30/2023	80.00
Vendor 11872 - Lake County Forest Preserves Total:					80.00
Vendor: 11982 - LBM Trailers and Hitches, Inc.					
LBM Trailers and Hitches, Inc.	02/15/2023	17003	65-00-022-5502	Special Events Trailer	8,814.00
Vendor 11982 - LBM Trailers and Hitches, Inc. Total:					8,814.00
Vendor: 11909 - LifeSport Management, Inc.					
LifeSport Management, Inc.	03/10/2023	17127	25-25-791-5300	Winter 2023 Session 1 & 2	15,820.00
Vendor 11909 - LifeSport Management, Inc. Total:					15,820.00
Vendor: 10360 - Lowe's Business Acct/GEMB					
Lowe's Business Acct/GEMB	03/10/2023	17128	10-12-000-5482	Conc. Anchors/HexShankBitSet (reissue)	42.22
Vendor 10360 - Lowe's Business Acct/GEMB Total:					42.22
Vendor: 11852 - Mad Science of Northern Illinois					
Mad Science of Northern Illinois	02/28/2023	17080	25-25-617-5300	Winter 2023 Programs	3,403.40
Vendor 11852 - Mad Science of Northern Illinois Total:					3,403.40
Vendor: 10174 - MCI					
MCI	02/28/2023	17081	25-00-000-5210	Long Distance Phone Svc - February 2023	67.59
Vendor 10174 - MCI Total:					67.59

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11748 - Michael Corrigan					
Michael Corrigan	02/14/2023	16989	25-25-707-5300	Referee - 2/4/2023	80.00
Michael Corrigan	02/14/2023	16989	25-25-708-5300	Referee - 2/4/2023	40.00
Michael Corrigan	02/28/2023	17082	25-25-707-5300	Referee 2/25/2023	80.00
Michael Corrigan	02/28/2023	17082	25-25-708-5300	Referee 2/25/2023	40.00
Michael Corrigan	03/10/2023	17129	25-25-707-5300	Referee - 3/4/2023	80.00
Michael Corrigan	03/10/2023	17129	25-25-708-5300	Referee - 3/4/2023	40.00
Vendor 11748 - Michael Corrigan Total:					360.00
Vendor: 11200 - MIP V Onion Parent LLC					
MIP V Onion Parent LLC	03/10/2023	17130	10-13-000-5353	Watts LRS Garbage/Recycle - March 2023	300.10
MIP V Onion Parent LLC	03/10/2023	17130	10-12-000-5353	Maintenance LRS Garbage/Recycle - March 2023	375.10
MIP V Onion Parent LLC	03/10/2023	17130	25-00-000-5353	Takiff LRS Garbage/Recycle - March 2023	480.75
Vendor 11200 - MIP V Onion Parent LLC Total:					1,155.95
Vendor: 11973 - Miss Cathy Music, Inc.					
Miss Cathy Music, Inc.	02/22/2023	17029	25-25-490-5300	Music Classes- February 2,9,16,23 - 2023	2,173.50
Vendor 11973 - Miss Cathy Music, Inc. Total:					2,173.50
Vendor: 11319 - Monica McCarthy O'Connor					
Monica McCarthy O'Connor	03/10/2023	17131	25-25-785-5300	Fitness Classes PC - February 2023 (MO)	459.00
Vendor 11319 - Monica McCarthy O'Connor Total:					459.00
Vendor: 10929 - Morris Schwartz					
Morris Schwartz	02/14/2023	16990	25-25-707-5300	Referee - 2/11/2023	80.00
Morris Schwartz	02/14/2023	16990	25-25-708-5300	Referee - 2/11/2023	40.00
Morris Schwartz	02/14/2023	16990	25-25-707-5300	Referee - 2/4/2023	80.00
Morris Schwartz	02/14/2023	16990	25-25-708-5300	Referee - 2/4/2023	40.00
Morris Schwartz	02/28/2023	17083	25-25-707-5300	Referee 2/25/2023	80.00
Morris Schwartz	02/28/2023	17083	25-25-708-5300	Referee 2/25/2023	40.00
Morris Schwartz	03/10/2023	17132	25-25-707-5300	Referee - 3/4/2023	80.00
Morris Schwartz	03/10/2023	17132	25-25-708-5300	Referee - 3/4/2023	40.00
Vendor 10929 - Morris Schwartz Total:					480.00
Vendor: 10213 - Mutual Ace Hardware					
Mutual Ace Hardware	03/10/2023	17133	10-12-000-5370	Floor Grinder for Breakroom	309.87
Mutual Ace Hardware	03/10/2023	17133	10-12-000-5430	Respirator/Gloves	76.69
Mutual Ace Hardware	03/10/2023	17133	10-12-000-5481	Masonry Grinder Disc	15.96
Mutual Ace Hardware	03/10/2023	17133	10-12-000-5585	Breakroom Improvements	82.75
Mutual Ace Hardware	03/10/2023	17133	25-00-000-5484	Takiff Front Lights	28.01
Vendor 10213 - Mutual Ace Hardware Total:					513.28
Vendor: 11926 - National Benefit Services, LLC					
National Benefit Services, LLC	02/15/2023	DFT0001709	10-00-000-2175	FSA Claims - January 2023 (Reissue)	281.12
National Benefit Services, LLC	03/09/2023	DFT0001745	10-11-000-5600	FSA Admin Fee - February 2023	75.00
National Benefit Services, LLC	03/09/2023	DFT0001746	10-00-000-2174	DCAP/FSA Funding 2/28/2023	1,131.78
Vendor 11926 - National Benefit Services, LLC Total:					1,487.90
Vendor: 10103 - NCPERS-IL IMRF					
NCPERS-IL IMRF	03/10/2023	17158	10-00-000-2160	IMRF Life-#03298	64.00
Vendor 10103 - NCPERS-IL IMRF Total:					64.00
Vendor: 11424 - Noggin Builders, LLC					
Noggin Builders, LLC	02/22/2023	17030	25-25-491-5300	Junior Engineers - Jan/Feb 2023	1,372.00
Vendor 11424 - Noggin Builders, LLC Total:					1,372.00
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	02/28/2023	17084	10-12-000-5220	NF Park Garage 001 Gas 1/26 - 2/21/2023	444.70

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
North Shore Gas Company	02/28/2023	17084	10-12-000-5220	NF Park Garage 005 Gas 1/26 - 2/21/2023	920.78
North Shore Gas Company	02/28/2023	17084	10-13-000-5220	Watts Gas January 2023	348.58
North Shore Gas Company	02/28/2023	17084	10-14-000-5220	Beach Gas 1/26 - 2/21/2023	32.96
North Shore Gas Company	02/28/2023	17084	25-00-000-5220	Takiff Gas January 2023	1,579.08
Vendor 10224 - North Shore Gas Company Total:					3,326.10
Vendor: 10233 - Orkin Pest Control					
Orkin Pest Control	02/14/2023	16991	25-00-000-5355	Takiff Mo Exterminator - February 2023	204.00
Orkin Pest Control	03/10/2023	17135	25-00-000-5355	Takiff Mo Exterminator - March 2023	218.99
Vendor 10233 - Orkin Pest Control Total:					422.99
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	02/22/2023	17031	25-00-000-5355	Takiff Elevator Mo Maint	549.57
Vendor 10235 - Otis Elevator Company Total:					549.57
Vendor: 11527 - P & J HP LLC					
P & J HP LLC	02/28/2023	17085	25-25-613-5300	Winter 2023 Payment Mini Ninjas	2,502.50
Vendor 11527 - P & J HP LLC Total:					2,502.50
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit Uni...	02/21/2023	17007	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	02/21/2023	17007	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	03/10/2023	17159	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	03/10/2023	17159	10-00-000-2180	#86720 Janis	30.00
Vendor 10104 - Partnership Financial Credit Union Total:					300.00
Vendor: 12001 - Party Wheelz Rentals LLC					
Party Wheelz Rentals LLC	03/10/2023	17136	25-25-952-5300	Power Wheels Rental - 6/17/2023 (50%)	350.00
Vendor 12001 - Party Wheelz Rentals LLC Total:					350.00
Vendor: 10242 - PDRMA					
PDRMA	02/28/2023	17086	10-11-000-5600	Health Insurance - February 2023	17,589.15
PDRMA	02/28/2023	17086	10-12-000-5600	Health Insurance - February 2023	11,030.82
PDRMA	02/28/2023	17086	10-14-000-5600	Health Insurance - February 2023	2,851.81
PDRMA	02/28/2023	17086	25-00-000-5600	Health Insurance - February 2023	11,884.94
PDRMA	02/28/2023	17086	25-26-000-5600	Health Insurance - February 2023	18,884.04
Vendor 10242 - PDRMA Total:					62,240.76
Vendor: 10243 - Pentegra Systems, LLC					
Pentegra Systems, LLC	02/14/2023	16992	25-00-000-5420	Swipe Cards For Takiff Center	1,677.06
Vendor 10243 - Pentegra Systems, LLC Total:					1,677.06
Vendor: 10374 - Postmaster Glencoe					
Postmaster Glencoe	02/14/2023	16993	25-00-000-5301	Postage - Brochure	1,000.00
Vendor 10374 - Postmaster Glencoe Total:					1,000.00
Vendor: 10090 - Pride Dojo Inc.					
Pride Dojo Inc.	02/28/2023	17087	25-25-725-5300	Final Winter 2023 Payment	4,550.51
Vendor 10090 - Pride Dojo Inc. Total:					4,550.51
Vendor: 10788 - QuickScores LLC					
QuickScores LLC	03/10/2023	17137	25-25-707-5300	Teams in QuickScores Schedules (reissue)	140.00
QuickScores LLC	03/10/2023	17137	25-25-708-5300	Teams in QuickScores Schedules (reissue)	84.00
Vendor 10788 - QuickScores LLC Total:					224.00
Vendor: 10259 - Quill Corporation					
Quill Corporation	02/22/2023	17032	25-25-401-5400	Laminator Roll	42.25

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Payment Dates: 2/14/2023 - 3/13/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Quill Corporation	02/22/2023	17032	25-25-402-5400	Laminator Roll	42.25
Quill Corporation	02/22/2023	17032	25-25-403-5400	Laminator Roll	42.24
Quill Corporation	02/22/2023	17032	25-26-000-5401	Laminator Roll	42.25
Quill Corporation	02/22/2023	17032	25-00-000-5420	Dixie Coffee Cups	74.99
Quill Corporation	02/22/2023	17032	25-00-000-5420	Coffee Creamer	17.97
Vendor 10259 - Quill Corporation Total:					261.95
Vendor: 11643 - RC Juggles, LLC					
RC Juggles, LLC	02/22/2023	17033	25-25-901-5300	Rescheduled Kid Games - 2/20/2023	575.00
Vendor 11643 - RC Juggles, LLC Total:					575.00
Vendor: 11593 - Reading Rookies, LLC					
Reading Rookies, LLC	02/22/2023	17034	25-25-450-5300	Reading Rookies - Jan/Feb 2023	2,250.00
Vendor 11593 - Reading Rookies, LLC Total:					2,250.00
Vendor: 10375 - Record-A-Hit					
Record-A-Hit	02/15/2023	17004	25-25-901-5300	Bumper Cars - Balance	500.00
Record-A-Hit	02/15/2023	17004	25-25-901-5300	Games	1,520.00
Record-A-Hit	03/10/2023	17138	25-25-946-5400	Train Rental 5/20/2023	1,795.00
Record-A-Hit	03/10/2023	17138	25-26-000-5386	Bounce Houses CC/PS Camp - 6/15/2023 (50% Deposit)	1,500.00
Vendor 10375 - Record-A-Hit Total:					5,315.00
Vendor: 10266 - Reliable Fire & Security					
Reliable Fire & Security	02/28/2023	17088	10-12-000-5352	Maintenance Yard Fire Alarm Repairs	627.00
Vendor 10266 - Reliable Fire & Security Total:					627.00
Vendor: 10767 - Rite Portable Restroom Corp					
Rite Portable Restroom Corp	02/14/2023	16994	10-14-000-5353	Beach Portable Toilet Svcs - 2/6/23 - 3/6/23	186.00
Rite Portable Restroom Corp	02/14/2023	16994	10-12-000-5353	Shelton Portable Toilet Svcs - 2/6/23 - 3/6/23	78.00
Rite Portable Restroom Corp	03/10/2023	17139	10-14-000-5353	Beach Portable Toilet Svcs - 3/6/23 - 4/6/23	186.00
Rite Portable Restroom Corp	03/10/2023	17139	10-12-000-5353	Shelton Portable Toilet Svcs - 3/6/23 - 4/6/23	78.00
Vendor 10767 - Rite Portable Restroom Corp Total:					528.00
Vendor: 1232 - Ronald P. Cadarian					
Ronald P. Cadarian	03/10/2023	17140	25-27-000-5365	Fitness Personal Training - February 2023 (RC)	637.50
Vendor 1232 - Ronald P. Cadarian Total:					637.50
Vendor: 10270 - Rotary Club of Glencoe					
Rotary Club of Glencoe	02/15/2023	17005	10-11-000-5730	Rotary 2023 - 1st Quarter Dues	275.00
Vendor 10270 - Rotary Club of Glencoe Total:					275.00
Vendor: 11320 - Roundy's Inc.					
Roundy's Inc.	02/28/2023	17089	25-00-000-5420	Snacks	30.48
Roundy's Inc.	02/28/2023	17089	25-25-405-5400	Candy	7.98
Roundy's Inc.	02/28/2023	17089	25-25-601-5400	Snacks	169.55
Roundy's Inc.	02/28/2023	17089	25-26-000-5342	Drinks/Snacks	73.06
Vendor 11320 - Roundy's Inc. Total:					281.07
Vendor: 10272 - Rydin Decal					
Rydin Decal	02/28/2023	17090	10-15-000-5420	Boat Decals	541.29
Vendor 10272 - Rydin Decal Total:					541.29
Vendor: 10275 - Sam's Club Direct Commercial Account Program					
Sam's Club Direct Commercial A...	02/28/2023	17091	25-25-901-5400	Cups/Snacks/Drinks/Apron	189.58
Sam's Club Direct Commercial A...	02/28/2023	17091	25-25-903-5400	Candy/Drinks/Ice/Plates/Napkins/Cup	357.10
Vendor 10275 - Sam's Club Direct Commercial Account Program Total:					546.68

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	03/10/2023	17142	25-25-785-5300	Fitness Classes PC - February 2023 (SC)	788.25
Vendor 10654 - Sandra K Culver Total:					788.25
Vendor: 10515 - Sarah Hall					
Sarah Hall	02/14/2023	16995	25-25-312-5300	Winter/Spring 2023	1,429.32
Sarah Hall	02/14/2023	16995	25-25-406-5300	Winter/Spring 2023	2,400.84
Sarah Hall	02/14/2023	16995	25-25-419-5300	Winter/Spring 2023	3,521.41
Sarah Hall	02/14/2023	16995	25-25-449-5300	Winter/Spring 2023	5,377.95
Sarah Hall	02/14/2023	16995	25-25-607-5300	Winter/Spring 2023	8,246.16
Sarah Hall	02/14/2023	16995	25-25-608-5300	Winter/Spring 2023	6,492.44
Sarah Hall	02/14/2023	16995	25-25-649-5300	Winter/Spring 2023	2,558.16
Sarah Hall	02/14/2023	16995	25-25-652-5300	Winter/Spring 2023	9,851.49
Sarah Hall	02/14/2023	16995	25-25-653-5300	Winter/Spring 2023	22,032.56
Sarah Hall	02/14/2023	16995	25-25-653-5401	Winter/Spring 2023	70.00
Sarah Hall	02/28/2023	17092	25-25-601-5300	Kids Club Afterschool Programs - February 2023	1,200.00
Vendor 10515 - Sarah Hall Total:					63,180.33
Vendor: 11376 - Segal Consulting					
Segal Consulting	03/10/2023	17143	55-00-000-5330	GASB 75 Service/Report FY23	2,500.00
Vendor 11376 - Segal Consulting Total:					2,500.00
Vendor: 10279 - Sherwin-Williams Company					
Sherwin-Williams Company	03/10/2023	17144	10-12-000-5585	Breakroom paint supplies/improvements	777.62
Vendor 10279 - Sherwin-Williams Company Total:					777.62
Vendor: 11472 - Silvia Strazzarino					
Silvia Strazzarino	03/10/2023	17145	25-25-785-5300	Fitness Classes PC - February 2023 (SS)	201.00
Vendor 11472 - Silvia Strazzarino Total:					201.00
Vendor: 11999 - Sport Court Midwest, Inc.					
Sport Court Midwest, Inc.	03/10/2023	17146	65-00-023-5505	Watts Pickleball (50% Deposit)	39,985.50
Vendor 11999 - Sport Court Midwest, Inc. Total:					39,985.50
Vendor: 11906 - Staples, Inc.					
Staples, Inc.	02/14/2023	16996	25-00-000-5401	Printer Ink/File	192.75
Staples, Inc.	02/22/2023	17035	25-00-000-5401	Foldes/Keyboard/Binder Clips	37.91
Staples, Inc.	02/28/2023	17093	25-00-000-5351	Shredder	87.83
Staples, Inc.	03/10/2023	17147	25-00-000-5401	Bags/Highlighters/Binder Dividers	198.99
Staples, Inc.	03/10/2023	17147	25-00-000-5420	Thermal Laminator Replacement	32.17
Vendor 11906 - Staples, Inc. Total:					549.65
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	02/21/2023	17008	10-00-000-2190	M	195.90
State Disbursement Unit	03/10/2023	17160	10-00-000-2190	Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
Vendor 10108 - State Disbursement Unit Total:					391.80
Vendor: 11698 - Susan Salidor					
Susan Salidor	02/14/2023	16997	25-25-401-5300	Music Classes - February 2,9,16 - 2023	100.00
Susan Salidor	02/14/2023	16997	25-25-402-5300	Music Classes - February 2,9,16 - 2023	100.00
Susan Salidor	02/14/2023	16997	25-25-403-5300	Music Classes - February 2,9,16 - 2023	100.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Susan Salidor	02/14/2023	16997	25-26-000-5386	Music Classes - February 2,9,16 - 2023	600.00
Vendor 11698 - Susan Salidor Total:					900.00
Vendor: 11414 - Sysco Chicago, Inc.					
Sysco Chicago, Inc.	03/10/2023	17148	25-25-402-5400	Snacks	68.19
Sysco Chicago, Inc.	03/10/2023	17148	25-25-601-5400	Snacks	491.80
Sysco Chicago, Inc.	03/10/2023	17148	25-26-000-5409	CC - Lunch/Snacks	2,696.84
Sysco Chicago, Inc.	03/10/2023	17148	25-26-000-5460	Gloves/PVC Film	164.23
Vendor 11414 - Sysco Chicago, Inc. Total:					3,421.06
Vendor: 11741 - Taste For Kids, Inc.					
Taste For Kids, Inc.	02/22/2023	17036	25-25-405-5300	Lunches - February 2023	652.50
Taste For Kids, Inc.	02/22/2023	17036	25-26-000-5385	Lunches - February 2023	5,314.50
Vendor 11741 - Taste For Kids, Inc. Total:					5,967.00
Vendor: 10720 - Tebon's Gas Service					
Tebon's Gas Service	03/10/2023	17149	10-13-000-5480	Propane Zamboni - February 2023	462.00
Vendor 10720 - Tebon's Gas Service Total:					462.00
Vendor: 10269 - Thermostat Acquisition Holdings, LP					
Thermostat Acquisition Holding...	03/10/2023	17150	10-13-000-5357	Watts Refrig Mo Maint - March 2023	310.00
Vendor 10269 - Thermostat Acquisition Holdings, LP Total:					310.00
Vendor: 11168 - TimeClock Plus, Inc.					
TimeClock Plus, Inc.	03/10/2023	17151	10-11-000-5355	Timclock Plus Overage Fees 1/24/23 - 2/24/23	35.28
Vendor 11168 - TimeClock Plus, Inc. Total:					35.28
Vendor: 10517 - Timothy Dana Bowen					
Timothy Dana Bowen	02/28/2023	17094	25-25-594-5300	Play-well Winter 2023	4,767.00
Vendor 10517 - Timothy Dana Bowen Total:					4,767.00
Vendor: 11981 - Timothy Galassini					
Timothy Galassini	02/14/2023	16998	25-25-707-5300	Assigners Fee - 2/11/2023	80.00
Timothy Galassini	02/14/2023	16998	25-25-708-5300	Assigners Fee - 2/11/2023	40.00
Vendor 11981 - Timothy Galassini Total:					120.00
Vendor: 11794 - Todd Sweet					
Todd Sweet	02/14/2023	16999	25-25-707-5300	Referee - 2/11/2023	120.00
Todd Sweet	02/14/2023	16999	25-25-708-5300	Referee - 2/11/2023	80.00
Todd Sweet	02/28/2023	17095	25-25-707-5300	Referee 2/25/2023	120.00
Todd Sweet	02/28/2023	17095	25-25-708-5300	Referee 2/25/2023	80.00
Todd Sweet	03/10/2023	17152	25-25-707-5300	Referee - 3/4/2023	120.00
Todd Sweet	03/10/2023	17152	25-25-708-5300	Referee - 3/4/2023	80.00
Vendor 11794 - Todd Sweet Total:					600.00
Vendor: 10302 - Uline					
Uline	02/28/2023	17096	25-00-000-5352	Takiff Maintenance Staff Lockers	1,080.73
Vendor 10302 - Uline Total:					1,080.73
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	02/24/2023	DFT0001725	10-00-000-2140	ICMA - A/C#301403	2,080.78
Vantagepoint Trf Agents-457	03/10/2023	DFT0001740	10-00-000-2140	ICMA - A/C#301403	2,080.78
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					4,161.56
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	03/10/2023	17153	25-00-000-5210	Cell Phone Svc - 12/22/2022 - 1/21/2023 (Reissue)	1,121.70
Verizon Wireless	03/10/2023	17153	25-00-000-5210	Cell Phone Svc - 1/22/23 - 2/21/23	1,226.67
Vendor 10309 - Verizon Wireless Total:					2,348.37
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	03/10/2023	17154	10-12-000-5480	Fuel - January 2023	1,067.08

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Village of Glencoe	03/10/2023	17154	10-12-000-5452	Shared Service - Fleet Maintenance 2022	11,415.61
Village of Glencoe	03/10/2023	17154	25-00-000-5355	2023 Elevator Inspection License	300.00
Village of Glencoe	03/10/2023	17155	10-12-000-5240	Parks Water/Sewer - 12/1/22 - 2/28/23	755.39
Village of Glencoe	03/10/2023	17155	10-13-000-5240	Watts Water/Sewer - 12/1/22 - 2/28/23	6,896.85
Village of Glencoe	03/10/2023	17155	10-14-000-5240	Beach Water/Sewer - 12/1/22 - 2/28/23	35.51
Village of Glencoe	03/10/2023	17155	10-15-000-5240	Boathouse Water/Sewer - 12/1/22 - 2/28/23	46.63
Vendor 10457 - Village of Glencoe Total:					20,517.07
Vendor: 11757 - W.B. Olson, Inc.					
W.B. Olson, Inc.	02/28/2023	17097	67-00-000-5522	Watts Owner Items	7,692.00
W.B. Olson, Inc.	02/28/2023	17097	67-00-000-5523	Watts Construction	54,656.00
Vendor 11757 - W.B. Olson, Inc. Total:					62,348.00
Vendor: 10700 - Warehouse Direct Workplace Solutions					
Warehouse Direct Workplace So..02/14/2023		17000	25-26-000-5412	Paper Towels	839.00
Warehouse Direct Workplace So..02/14/2023		17000	25-26-000-5412	Toilet Paper	551.30
Warehouse Direct Workplace So..02/14/2023		17000	25-26-000-5412	Garbage Bags	1,519.50
Warehouse Direct Workplace So..02/14/2023		17000	25-26-000-5412	Bathroom Cleaner	292.90
Warehouse Direct Workplace So..03/10/2023		17156	25-26-000-5412	Garbage Bags	378.35
Warehouse Direct Workplace So..03/10/2023		17156	25-26-000-5412	Paper Towels	748.50
Warehouse Direct Workplace So..03/10/2023		17156	25-26-000-5412	Bathroom Cleaner	292.90
Vendor 10700 - Warehouse Direct Workplace Solutions Total:					4,622.45
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	02/22/2023	17037	25-00-000-5360	Welcome Mailer - February 2023	161.42
Vendor 10882 - Welcome Wagon Total:					161.42
Vendor: 11619 - Whisk Taker LLC					
Whisk Taker LLC	02/22/2023	17038	25-25-413-5300	Junior Chefs - Jan/Feb 2023	2,160.00
Whisk Taker LLC	02/28/2023	17098	25-25-648-5300	Junior Chefs - Winter 2023	6,300.00
Vendor 11619 - Whisk Taker LLC Total:					8,460.00
Vendor: 11102 - Wight & Company					
Wight & Company	02/22/2023	17039	67-00-000-5521	Watts Design - November 2022	5,000.00
Wight & Company	02/22/2023	17039	67-00-000-5521	Watts Design - January 2023	11,000.00
Vendor 11102 - Wight & Company Total:					16,000.00
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	02/27/2023	DFT0001737	10-00-000-2111	WI W/H - February 2023	222.05
Vendor 10102 - Wisconsin Dept of Revenue Total:					222.05
Vendor Set AP Vendors Total:					805,490.68

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 8204 - Adrian Suarez					
Adrian Suarez	02/28/2023	17056	10-12-000-5421	Reimbursement - Work Boots	135.00
Vendor 8204 - Adrian Suarez Total:					135.00
Vendor: 0624 - Aileen Aviles					
Aileen Aviles	02/28/2023	17040	10-00-000-2095	Reissue Path Incentive Check 2/7/2022	26.21
Vendor 0624 - Aileen Aviles Total:					26.21
Vendor: 4577 - Brad Janis					
Brad Janis	03/10/2023	17107	10-12-000-5421	Reimbursement - Work Boots	104.00
Vendor 4577 - Brad Janis Total:					104.00
Vendor: 3572 - Edward Henegan					
Edward Henegan	02/28/2023	17041	10-00-000-2095	Reissue Payroll Check 6/4/2021	183.53
Vendor 3572 - Edward Henegan Total:					183.53
Vendor: 5415 - Erin Classen					
Erin Classen	02/14/2023	16971	25-00-000-5340	IPRA Conference Reimbursement (EC)	17.00
Vendor 5415 - Erin Classen Total:					17.00
Vendor: 7653 - Erin Ryan					
Erin Ryan	02/28/2023	17042	10-00-000-2095	Reissue Payroll Check 6/3/2022	22.72
Vendor 7653 - Erin Ryan Total:					22.72
Vendor: 7572 - Evan Rosenberg					
Evan Rosenberg	02/28/2023	17043	10-00-000-2095	Reissue Payroll Checks - 2021/2022	289.92
Vendor 7572 - Evan Rosenberg Total:					289.92
Vendor: 4251 - Ilya Ioffe					
Ilya Ioffe	02/14/2023	16987	25-00-000-5420	Reimbursement - Window Film	32.98
Vendor 4251 - Ilya Ioffe Total:					32.98
Vendor: 0313 - Isabelle Alexandre					
Isabelle Alexandre	02/28/2023	17044	10-00-000-2095	Reissue Payroll Check 12/10/2021	65.88
Vendor 0313 - Isabelle Alexandre Total:					65.88
Vendor: 7621 - Jenny Runkel					
Jenny Runkel	03/10/2023	17123	10-11-000-5341	Reimbursement - Mileage (JAN/FEB 2023)	24.24
Vendor 7621 - Jenny Runkel Total:					24.24
Vendor: 1650 - John Cutrera					
John Cutrera	02/14/2023	16972	10-11-000-5340	IPRA Conference Reimbursement (JC)	30.88
John Cutrera	02/22/2023	17026	10-11-000-5425	Reimbursement - PATH Snacks	26.24
Vendor 1650 - John Cutrera Total:					57.12
Vendor: 7758 - John Schwartz					
John Schwartz	02/28/2023	17045	10-00-000-2095	Reissue Payroll Check 7/30/2021	39.33
Vendor 7758 - John Schwartz Total:					39.33
Vendor: 3907 - Jose Ibarra					
Jose Ibarra	02/28/2023	17077	10-12-000-5421	Reimbursement - Work Boots	114.99
Vendor 3907 - Jose Ibarra Total:					114.99
Vendor: 5026 - Julia Kowalczyk					
Julia Kowalczyk	02/28/2023	17046	10-00-000-2095	Reissue Payroll Check 2/25/2022	68.17
Vendor 5026 - Julia Kowalczyk Total:					68.17
Vendor: 5064 - Kyle Kuhs					
Kyle Kuhs	02/14/2023	16973	10-12-000-5340	IPRA Conference Reimbursement (KK)	46.30
Vendor 5064 - Kyle Kuhs Total:					46.30

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Payment Dates: 2/14/2023 - 3/13/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 7851 - Lisa Sheppard					
Lisa Sheppard	02/14/2023	16974	10-11-000-5340	IPRA Conference Reimbursement (LS)	121.28
Vendor 7851 - Lisa Sheppard Total:					121.28
Vendor: 9074 - Mia Von Varga					
Mia Von Varga	02/28/2023	17047	10-00-000-2095	Reissue Payroll Check 8/27/2021	120.61
Vendor 9074 - Mia Von Varga Total:					120.61
Vendor: 8956 - Nathan Van Allen					
Nathan Van Allen	02/14/2023	16975	25-00-000-5340	IPRA Conference Reimbursement (NVA)	52.40
Nathan Van Allen	02/28/2023	17048	10-00-000-2095	Reissue Path Incentive Check 2/7/2022	9.23
Nathan Van Allen	03/10/2023	17134	25-00-000-5420	Rimbursement - (2) Fire pits	614.58
Vendor 8956 - Nathan Van Allen Total:					676.21
Vendor: 1936 - Olena Dryzhakova					
Olena Dryzhakova	02/28/2023	17049	10-00-000-2095	Reissue Payroll Check 12/10/2021	65.88
Vendor 1936 - Olena Dryzhakova Total:					65.88
Vendor: 1586 - Owen Cox					
Owen Cox	02/28/2023	17050	10-00-000-2095	Reissue Payroll Check 5/20/2022	81.94
Vendor 1586 - Owen Cox Total:					81.94
Vendor: 3236 - Paul Graham					
Paul Graham	02/28/2023	17051	10-00-000-2095	Reissue Payroll Check 7/16/2021	309.40
Vendor 3236 - Paul Graham Total:					309.40
Vendor: 6907 - Rachel Parks					
Rachel Parks	02/28/2023	17052	10-00-000-2095	Reissue Payroll Check 6/3/2022	61.17
Vendor 6907 - Rachel Parks Total:					61.17
Vendor: 1518 - Robert Collins					
Robert Collins	02/14/2023	16976	25-00-000-5340	IPRA Conference Reimbursement (BC)	6.75
Vendor 1518 - Robert Collins Total:					6.75
Vendor: 0902 - Samantha Bertucci					
Samantha Bertucci	03/10/2023	17141	25-26-000-5340	Reimbursement - Food Handler Training	7.95
Vendor 0902 - Samantha Bertucci Total:					7.95
Vendor: 5484 - Savannah Martin					
Savannah Martin	02/14/2023	16977	25-00-000-5340	IPRA Conference Reimbursement (SM)	19.94
Savannah Martin	02/28/2023	17053	10-00-000-2095	Reissue Path Incentive Check 2/7/2022	113.61
Vendor 5484 - Savannah Martin Total:					133.55
Vendor: 3557 - Shannon Hemmer					
Shannon Hemmer	02/28/2023	17054	10-00-000-2095	Reissue Payroll Check 5/20/2022	17.70
Vendor 3557 - Shannon Hemmer Total:					17.70
Vendor: 8140 - Shannon Stevens					
Shannon Stevens	02/14/2023	16978	25-00-000-5340	IPRA Conference Reimbursement (SS)	35.99
Vendor 8140 - Shannon Stevens Total:					35.99
Vendor: 7406 - Stacey Resnik					
Stacey Resnik	02/28/2023	17055	10-00-000-2095	Reissue Payroll Check 3/4/2022	1,583.81
Vendor 7406 - Stacey Resnik Total:					1,583.81
Vendor Set Employees Total:					4,449.63

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Refunds - Refunds					
Vendor: 000-23-0091 - Bart Schneider					
Bart Schneider	02/22/2023	17018	10-11-000-5340	Reimbursement - IPRA Conference	45.67
Vendor 000-23-0091 - Bart Schneider Total:					<u>45.67</u>
Vendor: 000-23-0092 - Highland Park Falcons Hockey Association					
Highland Park Falcons Hockey A...	02/28/2023	17073	10-13-000-4531	REFUND - Watts Hockey Rental	732.00
Vendor 000-23-0092 - Highland Park Falcons Hockey Association Total:					<u>732.00</u>
Vendor: 000-23-0093 - Wilmette Cougars					
Wilmette Cougars	03/10/2023	17157	10-13-000-4531	Refund - Watts Rental	329.00
Vendor 000-23-0093 - Wilmette Cougars Total:					<u>329.00</u>
Vendor Set Refunds Total:					<u>1,106.67</u>
Grand Total:					<u><u>811,046.98</u></u>

Report Summary

Fund Summary

Fund

10 - CORPORATE FUND
 25 - RECREATION FUND
 55 - AUDIT FUND
 65 - CAPITAL PROJECTS FUND
 67 - MASTER PLAN CAPITAL-2020 BOND PROCEEDS
 69 - MASTER PLAN CAPITAL PROJECTS

Payment Amount

273,005.61
 363,318.43
 2,500.00
 52,086.86
 81,866.75
 38,269.33

811,046.98

\$ 811,046.98

Account Summary

Account Number

10-00-000-2095
 10-00-000-2100
 10-00-000-2110
 10-00-000-2111
 10-00-000-2120
 10-00-000-2130
 10-00-000-2140
 10-00-000-2150
 10-00-000-2155
 10-00-000-2160
 10-00-000-2170
 10-00-000-2174
 10-00-000-2175
 10-00-000-2176
 10-00-000-2180
 10-00-000-2190
 10-00-000-4910
 10-11-000-5210
 10-11-000-5301
 10-11-000-5310
 10-11-000-5311
 10-11-000-5321
 10-11-000-5340
 10-11-000-5341
 10-11-000-5342
 10-11-000-5355
 10-11-000-5401
 10-11-000-5402
 10-11-000-5420
 10-11-000-5425
 10-11-000-5583
 10-11-000-5600
 10-11-000-5730
 10-12-000-5210
 10-12-000-5220
 10-12-000-5230
 10-12-000-5240
 10-12-000-5340
 10-12-000-5352
 10-12-000-5353
 10-12-000-5370
 10-12-000-5401
 10-12-000-5421
 10-12-000-5430
 10-12-000-5452
 10-12-000-5480
 10-12-000-5481

Account Name

OUTSTANDING CHECK PAYABLE
 FEDERAL WITHHOLDING
 IL STATE WITHHOLDING
 WI STATE WITHHOLDING
 SOCIAL SECURITY WITHHOLDING
 MEDICARE WITHHOLDING
 ICMA DEF COMP WITHHOLDING
 IMRF WITHHOLDING
 IMRF VAC WITHHOLDING
 SUPPL IMRF LIFE WITHHOLDING
 AFLAC WITHHOLDING
 FSA - CLAIM RESERVE
 FSA PLAN WITHHOLDING
 HSA WITHHOLDING
 CREDIT UNION WITHHOLDING
 GARNISHMENT WITHHOLDING
 MISC/UNCLASSIFIED INCOME
 TELEPHONE/INTERNET
 POSTAGE
 LEGAL SERVICES
 LEGAL NOTICES
 CONSULTING SERVICES
 CONFERENCES AND TRAINING
 MILEAGE REIMBURSEMENT
 OFFICIALS/MEETING EXPENSES
 MAINTENANCE SERVICE AGREEMTS
 OFFICE SUPPLIES
 BOOKS/PUBLICATNS/SUBSCRIPTNS
 SUPPLIES - GENERAL
 SUPPLIES-STAFF RECOG/TRAINING
 EQUIPMENT - OFFICE
 HEALTH INSURANCE PREMIUMS
 DUES/MEMBERSHIPS
 TELEPHONE/INTERNET
 FUEL/HEAT
 ELECTRICITY
 WATER
 CONFERENCES AND TRAINING
 REPAIRS - BUILDINGS
 DISPOSAL/PORTOLET SERVICE
 RENTAL - EQUIPMENT
 OFFICE SUPPLIES
 SUPPLIES - UNIFORMS
 SUPPLIES - FIRST AID
 SHARED SVCS-FLEET MAINT SUPPLY
 GASOLINE/LUBRICANTS
 SUPPLIES-CONSTRUCTION

Payment Amount

3,059.11
 26,715.57
 15,819.37
 222.05
 44,284.46
 10,357.06
 4,161.56
 41,069.18
 8,991.11
 64.00
 168.12
 1,131.78
 281.12
 1,814.62
 300.00
 391.80
 0.04
 2.99
 50.53
 1,102.50
 57.19
 450.00
 1,721.44
 24.24
 257.26
 8,588.77
 118.58
 27.72
 115.36
 26.24
 29.62
 18,398.15
 333.85
 225.10
 1,365.48
 1,095.08
 755.39
 1,809.83
 627.00
 531.10
 309.87
 162.60
 353.99
 76.69
 11,415.61
 1,178.04
 3,224.33

Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5482	SUPPLIES-HARDWARE	42.22
10-12-000-5484	SUPPLIES-ELECTRICAL/BULBS	345.67
10-12-000-5485	SUPPLIES-ICEMELT/SALT	2,080.60
10-12-000-5490	SUPPLIES-PLANTINGS/FLOWERS	1,620.00
10-12-000-5581	EQUIPMENT - BLDG/HOLMES SHELTER	3,673.00
10-12-000-5582	EQUIPMENT - MAINTENANCE	7,617.00
10-12-000-5585	PAVEMENT & SITE DEVELOPMENT	942.35
10-12-000-5600	HEALTH INSURANCE PREMIUMS	11,030.82
10-12-000-5730	DUES/MEMBERSHIPS	574.44
10-13-000-4531	RENTAL - MISC HOCKEY	1,061.00
10-13-000-5210	TELEPHONE/INTERNET/CABLE TV	343.55
10-13-000-5220	FUEL/HEAT	1,331.70
10-13-000-5230	ELECTRICITY	11,080.48
10-13-000-5240	WATER	6,896.85
10-13-000-5351	REPAIRS - EQUIPMENT	1,629.00
10-13-000-5353	DISPOSAL/PORTOLET SERVICE	300.10
10-13-000-5356	MAINT SERVICE/REPAIRS - ZAMBONI	196.00
10-13-000-5357	MAINT SERVICE-REFRIGERATION	310.00
10-13-000-5364	CONTRACTL-SPEC EVENT/PASSHLDER	1,443.00
10-13-000-5415	SUPPLIES-WATTS SPEC EVENT	290.54
10-13-000-5430	SUPPLIES - FIRST AID	232.00
10-13-000-5450	SUPPLIES - EQUIPMENT PARTS	61.18
10-13-000-5470	RESALE - FOOD/CONCESSION	139.28
10-13-000-5480	GASOLINE/LUBRICANTS/PROPANE	462.00
10-14-000-5210	TELEPHONE/INTERNET	169.48
10-14-000-5220	FUEL/HEAT	32.96
10-14-000-5230	ELECTRICITY	108.58
10-14-000-5240	WATER	35.51
10-14-000-5340	CONFERENCES AND TRAINING	65.00
10-14-000-5353	DISPOSAL/PORTOLET SERVICE	372.00
10-14-000-5401	OFFICE SUPPLIES	92.54
10-14-000-5420	SUPPLIES - GENERAL	351.63
10-14-000-5430	SUPPLIES - FIRST AID	239.45
10-14-000-5481	SUPPLIES-CONSTRUCTION	82.31
10-14-000-5580	EQUIPMENT - GENERAL	603.99
10-14-000-5600	HEALTH INSURANCE PREMIUMS	2,851.81
10-15-000-5210	TELEPHONE	81.22
10-15-000-5230	ELECTRICITY	43.05
10-15-000-5240	WATER	46.63
10-15-000-5401	OFFICE SUPPLIES	82.89
10-15-000-5420	SUPPLIES - GENERAL	778.28
25-00-000-5210	TELEPHONE/INTERNET	5,840.60
25-00-000-5220	FUEL/HEAT	7,034.27
25-00-000-5230	ELECTRICITY	8,920.74
25-00-000-5301	POSTAGE	1,009.72
25-00-000-5321	CONSULTING SERVICES	1,333.70
25-00-000-5340	CONFERENCES AND TRAINING	1,728.98
25-00-000-5342	OFFICIALS/MEETING EXPENSES	87.40
25-00-000-5351	REPAIRS - EQUIPMENT	4,012.31
25-00-000-5352	REPAIRS - BUILDINGS	1,080.73
25-00-000-5353	DISPOSAL/PORTOLET SERVICE	480.75
25-00-000-5355	MAINTENANCE SERVICE AGREEMTS	4,401.94
25-00-000-5360	PRINTING/MARKETING/ADVERTISING	1,531.53
25-00-000-5362	PHOTOGRAPHY	1,916.50
25-00-000-5368	MARKETING-DIGITAL	239.97
25-00-000-5401	OFFICE SUPPLIES	429.65
25-00-000-5404	COMPUTER PROGRAMS	15.99
25-00-000-5420	SUPPLIES - GENERAL	2,658.19

Account Summary

Account Number	Account Name	Payment Amount
25-00-000-5481	SUPPLIES-CONSTRUCTION	110.79
25-00-000-5482	SUPPLIES-HARDWARE	118.86
25-00-000-5484	SUPPLIES-ELECTRICAL/BULBS	5,914.00
25-00-000-5600	HEALTH INSURANCE PREMIUMS	11,884.94
25-25-312-5300	CONTRACTL-ADULT WORKSHOPS	1,429.32
25-25-315-5300	CONTRACTL-ADULT CERAMICS	191.77
25-25-315-5400	SUPPLIES-ADULT CERAMICS	3,133.01
25-25-401-5300	CONTRACTL-ELC 3YR	100.00
25-25-401-5400	SUPPLIES-ELC 3YR	42.25
25-25-402-5300	CONTRACTL-ELC 4YR	100.00
25-25-402-5400	SUPPLIES-ELC 4YR	496.21
25-25-403-5300	CONTRACTL-ELC 2YR	100.00
25-25-403-5400	SUPPLIES-ELC 2YR	105.22
25-25-405-5300	CONTRACTL-KINDERGTN READINESS	652.50
25-25-405-5400	SUPPLIES-KINDERGTN READINESS	141.91
25-25-406-5300	CONTRACTL-PRESCHOOL HIP HOP	2,400.84
25-25-407-5400	SUPPLIES-PARENTS/TOTS PLAYTIME	50.20
25-25-413-5300	CONTRACTL-PRESCHOOL COOKING	2,160.00
25-25-419-5300	CONTRACT-PRESCHOOL BALLET	3,521.41
25-25-432-5300	CONTRACTL-PRESCHOOL DAYS OFF	80.00
25-25-435-5400	SUPPLIES-PEE WEE SPORTSTERS	190.46
25-25-439-5300	CONTRACTL-PRESCHOOL YOGA	1,139.54
25-25-449-5300	CONTRACTL-DRAMA-PRESHOOL (SARAH HALL)	5,377.95
25-25-450-5300	CONTRACTL-READING ROOKIES PM	2,250.00
25-25-476-5300	CONTRACTL-GJK CAMPS	54,729.00
25-25-480-5400	SUPPLIES-PRESCHOOL/TOT CLAY PLAY	39.26
25-25-490-5300	CONTRACTL-KINDERMUSIK	2,173.50
25-25-491-5300	CONTRACTL-PRESCH JR BUILDERS/ENGINEERS	1,372.00
25-25-594-5300	CONTRACTL-LEGO/PLAY WELL TECHNOLOGIES	4,767.00
25-25-601-5300	CONTRACTL-KIDS CLUB PM	1,350.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	870.23
25-25-607-5300	CONTRACTL-YOUTH HIP HOP	8,246.16
25-25-608-5300	CONTRACTL-YOUTH BALLET	6,492.44
25-25-613-5300	CONTRACTL-PULSE	2,502.50
25-25-614-5300	CONTRACTL-YOUTH CRAFTING	9,605.79
25-25-615-5400	SUPPLIES-YOUTH CERAMICS	559.31
25-25-617-5300	CONTRACTL-MAD SCIENCE	3,403.40
25-25-629-5300	CONTRACTL-CHESS SCHOLARS	6,356.00
25-25-635-5300	CONTRACTL-AMAZING MIND	4,095.00
25-25-639-5300	CONTRACTL-YOUTH YOGA	2,192.40
25-25-648-5300	CONTRACTL-STICKY FINGERS COOKING	6,300.00
25-25-649-5300	CONTRACTL-DRAMA-YOUTH	2,558.16
25-25-652-5300	CONTRACTL- FOOTLIGHTERS	9,851.49
25-25-653-5300	CONTRACTL-BROADWAY BOUND	22,032.56
25-25-653-5401	COSTUMES	70.00
25-25-659-5400	SUPPLIES-MIXED MEDIA	262.41
25-25-660-5300	CONTRACTL-JEWELRY MAKING	3,192.00
25-25-706-5300	CONTRACTL-SOCCER SHOTS	2,402.62
25-25-707-5300	CONTRACTL-BOYS HSE BASKETBALL	1,812.00
25-25-708-5300	CONTRACTL-GIRLS HOUSE BASKETBALL	1,089.00
25-25-725-5300	CONTRACTL-KARATE CLASSES	4,550.51
25-25-740-5300	COTNTRACTL-TRAVELING BASKETBALL	12,720.00
25-25-746-5300	CONTRACTL-HOT SHOT SATURDAYS	6,320.48
25-25-747-5300	CONTRACTL-HOTSHOT SPORT	19,084.03
25-25-752-5300	CONTRACTL-GAME ON!SPORTS 4 GIRLS	4,732.00
25-25-785-5300	CONTRACTL-FITNESS PUNCHCARDS	2,377.50
25-25-785-5400	SUPPLIES-FITNESS PUNCHCARDS	49.95
25-25-786-5300	CONTRACTL-FITNESS DROP-IN	136.50

Account Summary

Account Number	Account Name	Payment Amount
25-25-787-5300	CONTRACTL-GENERAL FITNESS	15.00
25-25-791-5300	CONTRACTL-PICKLEBALL	15,820.00
25-25-791-5400	SUPPLIES-PICKLEBALL	855.88
25-25-901-5300	CONTRACTL-WATTS BELOW ZERO	2,595.00
25-25-901-5400	SUPPLIES-WATTS BELOW ZERO	189.58
25-25-903-5300	CONTRACTL-DAD/DAUGH PROM NIGHT	1,513.00
25-25-903-5400	SUPPLIES-DAD/DAUGH PROM NIGHT	2,374.20
25-25-905-5300	CONTRACTL-SPRING EGG HUNT	1,514.00
25-25-905-5400	SUPPLIES-SPRING EGG HUNT	554.09
25-25-913-5400	SUPPLIES-BOO BASH	(0.74)
25-25-932-5300	CONTRACTL-SCHOOL DAYS OFF FUN	903.60
25-25-932-5400	SUPPLIES-SCHOOL DAYS OFF FUN	28.94
25-25-946-5400	SUPPLIES-EXPRESS TRAIN DAY	1,795.00
25-25-951-5400	SUPPLIES-SPRING SPEC EVENTS	238.20
25-25-952-5300	CONTRACTL-SUMMER SPEC EVENTS	350.00
25-26-000-5340	CONFERENCES AND TRAINING	0.86
25-26-000-5342	OFFICIALS/MEETINGS EXPENSES	112.75
25-26-000-5361	PRINTING - EMPLOYMENT ADS	2,475.00
25-26-000-5385	FOOD SERVICE	5,314.50
25-26-000-5386	SERVICES-DAYCARE PROGRAM	2,100.00
25-26-000-5387	NURSE SERVICES	180.00
25-26-000-5401	OFFICE SUPPLIES	105.30
25-26-000-5403	DAYCARE PROGRAM SUPPLIES	1,395.41
25-26-000-5404	COMPUTER PGMS/APPS	175.00
25-26-000-5409	SUPPLIES-INTERNAL FOOD SVC	3,193.23
25-26-000-5412	SUPPLIES-CLEANING/CUSTODIAL	5,168.74
25-26-000-5420	SUPPLIES - GENERAL	112.49
25-26-000-5430	SUPPLIES - FIRST AID	255.62
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	814.42
25-26-000-5600	HEALTH INSURANCE PREMIUMS	18,884.04
25-27-000-5210	DEDICATED TV/INTERNET	200.99
25-27-000-5351	REPAIRS-EQUIPMENT	625.00
25-27-000-5365	CONTRACTL-PERSONAL TRAINERS	637.50
25-27-000-5420	SUPPLIES-GENERAL	112.48
55-00-000-5330	AUDIT FEES	2,500.00
65-00-022-5502	DIRECTOR INITIATIVES	9,733.29
65-00-023-5501	CONTINGENCY-Netwk, Routers, Switc	2,368.07
65-00-023-5505	WATTS PICKLEBALL COURTS	39,985.50
67-00-000-5320	ARCHITECT/DESIGN SERVICES	3,518.75
67-00-000-5521	WATTS - Design	16,000.00
67-00-000-5522	WATTS - Owner Items	7,692.00
67-00-000-5523	WATTS - Construction	54,656.00
69-00-000-5320	ARCHITECT/DESIGN/ATTESTATION	800.00
69-00-000-5521	LAKEFRONT PARK-Construction	37,469.33

Project Account Summary

Project Account Key

None

Payment Amount

\$ 811,046.98

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

V. Financial Report

Glencoe Park District
March 2023 Board Meeting



My G/L NEW Pooled Cash Report

Glencoe Park District
For the Period Ending 2/28/2023

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	2,676,843.49	(153,453.28)	2,523,390.21	
25-00-000-1000	CASH/INVESTMENTS	6,551,726.47	(148,670.86)	6,403,055.61	
30-00-000-1000	CASH/INVESTMENTS	397,280.76	(44,998.74)	352,282.02	
35-00-000-1000	CASH/INVESTMENTS	293,587.18	(23,923.91)	269,663.27	
36-00-000-1000	CASH/INVESTMENTS	128,290.38	(25,731.80)	102,558.58	
40-00-000-1000	CASH/INVESTMENTS	515,543.85	8,662.76	524,206.61	
45-00-000-1000	CASH/INVESTMENTS	154,899.31	(5,382.32)	149,516.99	
50-00-000-1000	CASH/INVESTMENTS	56,744.80	420.87	57,165.67	
55-00-000-1000	CASH/INVESTMENTS	9,933.27	90.06	10,023.33	
65-00-000-1000	CASH/INVESTMENTS	235,939.86	32,413.45	268,353.31	
67-00-000-1000	CASH/INVESTMENTS	2,439,986.30	(193,838.80)	2,246,147.50	
69-00-000-1000	CASH/INVESTMENTS	4,782,754.77	(22,870.92)	4,759,883.85	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		18,243,530.44	(577,283.49)	17,666,246.95	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	Operating Corporate Account	89,549.18	(198,586.79)	(109,037.61)	
99-00-000-1012	Operating PR Account	2,999.97	3,059.11	6,059.08	
99-00-000-1013	IL Funds	5,201,902.26	17,880.52	5,219,782.78	
99-00-000-1014	IPDLAF CDs	950,000.00	0.00	950,000.00	
99-00-000-1015	IPDLAF MM	3,373,718.80	(456,830.34)	2,916,888.46	
99-00-000-1017	PMA MM	3,191,115.68	1,250,436.36	4,441,552.04	
99-00-000-1018	PMA 2020 BOND CDs	494,966.56	(249,966.56)	245,000.00	
99-00-000-1019	PMA 2020 BONDS IPrime	190,878.14	1,805,621.72	1,996,499.86	
99-00-000-1021	PMA - TREASURY	1,998,905.89	(999,403.55)	999,502.34	
99-00-000-1022	PMA 2020 BOND - TREASURY	1,749,493.96	(1,749,493.96)	0.00	
99-00-000-1023	IPDLAF - ILLINOIS TRUST TERM	1,000,000.00	0.00	1,000,000.00	
TOTAL: Cash in Bank		18,243,530.44	(577,283.49)	17,666,246.95	
TOTAL CASH IN BANK		18,243,530.44	(577,283.49)	17,666,246.95	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	18,243,530.44	(577,283.49)	17,666,246.95	
TOTAL DUE TO OTHER FUNDS		18,243,530.44	(577,283.49)	17,666,246.95	
Claim on Cash	17,666,246.95	Claim on Cash	17,666,246.95	Cash in Bank	17,666,246.95
Cash in Bank	17,666,246.95	Due To Other Funds	17,666,246.95	Due To Other Funds	17,666,246.95
Difference	0.00	Difference	0.00	Difference	0.00

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
25-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
30-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
35-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
36-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
45-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
55-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
65-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
67-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
69-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	0.00	0.00	0.00	
99-00-000-1425	Due From Recreation Fund	0.00	0.00	0.00	
99-00-000-1430	Due From Special Recreation Fund	0.00	0.00	0.00	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	0.00	0.00	0.00	
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00	
99-00-000-1455	Due From Audit Fund	0.00	0.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	0.00	0.00	0.00	
99-00-000-1467	Due From Community Ctr Improvement Fund	0.00	0.00	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	0.00	0.00	0.00	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
ACCOUNTS PAYABLE					
99-00-000-2000	Vouchers Payable	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
AP Pending	0.00	AP Pending	0.00	Due From Other Funds	0.00
Due From Other Funds	0.00	Accounts Payable	0.00	Accounts Payable	0.00
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

**Glencoe Park District
Monthly Cash/Investments Report
February 2023**

<u>Operating and Capital Funds:</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>January 2023</u>	<u>February 2023</u>
BMO Harris Bank Corporate Account	0.00%		\$ 327,555.25	\$ 197,140.57
Illinois Park District Liquid Asset Fund	4.44%		3,373,718.80	2,916,888.46
IPDLAF - Illinois Trust Term	4.16%	4/14/2023	1,000,000.00	1,000,000.00
IPDLAF Certificates of Deposit:				
1 CD at \$237,000	5.05%	12/26/2023	237,000.00	237,000.00
1 CD at \$238,000	4.90%	12/26/2023	238,000.00	238,000.00
1 CD at \$237,000	5.06%	12/26/2023	237,000.00	237,000.00
1 CD at \$238,000	4.90%	12/26/2023	238,000.00	238,000.00
The Illinois Fund (Public Treasurers' Investment Pool)	4.48%		5,201,902.26	5,219,782.78
BMO Harris Bank Payroll Account	0.00%		12,492.82	17,911.27
PMA Financial/IPRIME Account	4.50%		3,076,396.86	4,217,679.55
PMA - US Treasuries	2.92%	2/16/2023	999,403.55	0.00
PMA - US Treasuries	4.02%	7/15/2023	999,502.34	999,502.34
Reconciling Items(Dep in Transit, O/S Checks, etc.)			(247,498.92)	(318,030.37)
Grand Total-Operating and Capital			\$15,693,472.96	\$15,200,874.60
<u>2020 Bond Proceeds:</u>				
PMA Financial/IPRIME Account	4.50%		\$ 555,563.52	\$ 2,220,372.35
PMA - US Treasuries	2.92%	2/16/2023	1,749,493.96	0.00
PMA Certificates of Deposit:				
1 CD at \$245,000	4.04%	4/11/2023	245,000.00	245,000.00
Grand Total-2020 Bond Proceeds			2,550,057.48	2,465,372.35
Grand Total - All Funds			\$ 18,243,530.44	\$17,666,246.95

**Glencoe Park District
Monthly Financial Analysis
February 2023**

	<u>As of 2/29/2020</u>	<u>As of 2/28/2021</u>	<u>As of 2/28/2022</u>	<u>As of 2/28/2023</u>	<u>As of 1/31/2023</u>	<u>Variance from Prior Month</u>
<u>Recreation Department - Programs</u>						
Revenues	3,521,397	2,185,058	4,445,494	5,002,294	4,833,710	168,584
Wages	(675,501)	(458,099)	(585,093)	(715,216)	(668,581)	(46,635)
Contractual	(1,412,447)	(974,985)	(1,465,307)	(1,636,367)	(1,496,886)	(139,481)
Supplies	(150,891)	(56,021)	(136,301)	(162,169)	(156,062)	(6,107)
Excess (Deficiency) Rev over Exp	1,282,558	695,953	2,258,793	2,488,542	2,512,181	
<u>Children's Circle Department</u>						
Revenue	1,457,400	1,653,810	2,074,357	1,967,834	1,795,519	172,315
Expense	(1,281,702)	(1,293,419)	(1,419,205)	(1,456,781)	(1,309,444)	(147,337)
Excess (Deficiency) Rev over Exp	175,698	360,391	655,152	511,053	486,075	
<u>Fitness Department</u>						
Revenue	29,381	22,876	38,985	62,085	56,746	5,339
Expense	(48,688)	(34,656)	(38,241)	(56,855)	(51,828)	(5,027)
Excess (Deficiency) Rev over Exp	(19,307)	(11,780)	744	5,230	4,918	
<u>Beach Department</u>						
Revenue	287,959	254,708	551,018	386,684	386,684	0
Expense	(251,611)	(277,257)	(322,573)	(290,316)	(273,772)	(16,544)
Excess (Deficiency) Rev over Exp	36,348	(22,549)	228,445	96,368	112,912	
<u>Boating Department</u>						
Revenue	108,520	108,458	126,311	120,579	120,579	0
Expense	(167,302)	(133,924)	(176,182)	(158,518)	(149,024)	(9,494)
Excess (Deficiency) Rev over Exp	(58,782)	(25,466)	(49,871)	(37,939)	(28,445)	
Beach/Boating Dept Total:	(22,434)	(48,015)	178,574	58,429	84,467	
<u>Watts Department</u>						
Revenue	181,696	261,652	293,982	257,039	231,204	25,835
Expenses	(269,039)	(269,359)	(300,440)	(306,950)	(262,411)	(44,539)
Excess (Deficiency) Rev over Exp	(87,343)	(7,707)	(6,458)	(49,911)	(31,207)	
<u>G & A (Administration)</u>						
Revenue (excl G&A Tfr)	30,902	32,370	34,303	0	0	0
Expense	(1,178,448)	(1,194,578)	(1,301,972)	(1,092,269)	(993,769)	(98,500)
Excess (Deficiency) Rev over Exp	(1,147,546)	(1,162,208)	(1,267,669)	(1,092,269)	(993,769)	
<u>Parks Department</u>						
Revenue	12,407	15,099	38,001	56,173	55,648	525
Expense	(1,162,595)	(1,038,602)	(1,427,168)	(1,378,858)	(1,279,004)	(99,854)
Excess (Deficiency) Rev over Exp	(1,150,188)	(1,023,503)	(1,389,167)	(1,322,685)	(1,223,356)	
<u>Rec-Admin/Takiff Department</u>						
Revenues	1,358,699	1,205,302	1,626,897	1,577,233	1,529,027	48,206
Expenses	(2,704,244)	(2,766,856)	(2,176,720)	(2,784,758)	(2,585,170)	(199,588)
Excess (Deficiency) Rev over Exp	(1,345,545)	(1,561,554)	(549,823)	(1,207,525)	(1,056,143)	
<u>Corporate-Admin</u>						
Revenues			2,683,928	2,525,663	2,493,725	31,938
Expenses			(800,000)	(1,557,000)	(1,514,750)	(42,250)
Excess (Deficiency) Rev over Exp			1,883,928	968,663	978,975	

(a) 2021/22 revenue includes grant revenue of \$150,255 compared to \$64,395 for 2022/23.

(b) \$400,000 transfer to fund 69 in 2022/23, no transfer from Recreation fund in 2021/22.

(c) \$1,050,000 transfer to fund 69 in 2022/23, \$300,000 from Corporate fund to fund 69 in 2021/22.

VI. Executive Director's Report

Glencoe Park District
March 2023 Board Meeting

**Glencoe Park District
Executive Director's Report
March 21, 2023**

PARC Grant

Unfortunately, we did not receive the PARC Grant for West Park. We believe the primary factor was the amount of funding available compared to the requests and Glencoe's past grants, financial and, demographic position. They also mentioned that they would like to see a stronger conservation component. OSLAD grants are in the State's budget again this year. Once we talk with IDNR, we will come back to the Board and discuss if we would like to resubmit for this project.

Administration and Business Services

- Based on *final* FY2022/23 year-to-date amounts, as well as the Board's approval of items discussed at the Committee meetings on February 7 and March 14, staff has incorporated all changes into the FY2023/24 Budget - Approval Draft. The Approval Draft of the FY2023/24 Budget is scheduled to be approved at the regular meeting on March 21. Following the public hearing on April 18, the Budget and Appropriations Ordinance (BAO) will be approved at the regular meeting that same evening. The BAO will then be filed with the County Clerk's Office well before the May 31 filing deadline.
- Staff has been busy preparing final adjusting journal entries to "close" FY2022/23, as well as preparing for FY2022/23 audit confirmations, and all work papers/schedules that are required for the annual audit. The District's audit firm, Lauterbach & Amen LLP, is scheduled to begin their preliminary fieldwork at our District offices on March 6, and will return for final fieldwork the week of April 10.
- Online spring/summer registration, including Glencoe Beach pass sales, opened on Thursday, March 9 at 7:00am for District residents. Non-resident registration began on Monday, March 13 at 9:00am. We did experience very slow website response time during registration on Thursday. We worked with VSI/RecTrac and Excalibur to figure out what caused this and what can be done to fix this in the future. There were a few items identified that were corrected; everything else we have in place is good. We did ask why this would have occurred on Thursday when all the settings were the same in winter when this didn't occur. VSI stated that it's hard to know for sure, but that it's usually due to a larger volume of people trying to get on at the same time, or offering more programs/passes/facility rentals. VSI did increase our maximum connection availability from 25 to 45 server agents. They were set at 25, but since we can handle more, it was moved to 45 to allow for more traffic.
- Performance evaluations for all full-time AND part-time staff were conducted. Merit-based salary adjustments have now been allocated for the new fiscal year, and are reflected in the FY2023/24 Budget - Approval Draft.
- Staff completed and distributed the 1094-C and 1095-C forms which are required to be sent to employees and the IRS for ACA reporting purposes to show proof of health insurance coverage.
- In late February, full-time staff members went through the onsite health risk assessment screening portion of the PDRMA Wellness Program, which is promoted by the PDRMA Health Program. This is a free program offered to all insured staff at the District, as well as their adult dependents. Employees are eligible to receive up to \$400 from PDRMA Health as an incentive for employees to be proactive with their health and wellness.

Parks/Maintenance/Planning

- Parks and Facilities
 - Watts 50th season has come to an end and the Parks Team completed the end of season shutdown, including shutting down the chiller system. They are now preparing the rink for pickleball court installation and the Watts construction project.
 - The Parks Team removed the locks from the tennis courts and are reinstalling nets and wind screens in preparation for the tennis and pickleball season.
 - The Facilities Team will begin preparation for the spring season, which includes turning on the water supply for bathrooms and water fountains.
 - The Facilities Team is also busy keeping our facilities looking good, which included installing new carpet in the GYS building and vestibule at Takiff.
 - The Facilities Team is beginning the preseason work down at the beach and boat houses. They are cleaning, painting and, reorganizing the spaces, as well as preparing the site for the window installations which are set to take place in April.
- Shared Services/Inter-Governmental Cooperation
 - Staff is working with the Friends of the Green Bay Trail on the purchase of planting materials for Kalk Park near the Hazel crossing. The Parks Team will prep the area and coordinate with FGFB for a planting day. This will soften the look of the area.
 - Staff continues to work with the Village of Glencoe and Christopher B. Burke Engineering LTD. on the advancement of the Lakefront Bluff Stabilization and Access Road improvements.
 - Village staff continues to support the Park District by maintaining vehicles and equipment.
 - Park District staff continues to support the Village of Glencoe through our shared services mowing agreement.
 - The Recreation Team is working with District 35 to relocate our After-School Program in South School while the Watts construction project takes place.
- Capital Projects
 - The Board discussed in committee and will act on the bids for the Lakefront project at the Board meeting. We hope to start construction once the weather breaks.
 - The Board discussed in committee and will act on the Lakefront Bluff Stabilization and Access Road at the Board meeting. We hope to start phase one of the project when the weather breaks. Staff was notified of award of the Boat Access Area Development Grant in the amount of \$80,000 to help fund the Lakefront Bluff Stabilization and Access Road. The project/grant scope changed slightly, but all indications from IDNR are that the funds can be allocated to the new retaining wall on the east side of the ramp.
 - The Watts construction project will begin in April. The team is working on clearing out and consolidating equipment and moving necessary items to South School. Construction fencing will go up soon around the project site.
 - The Safran House windows are expected to be delivered this week. Installation will begin shortly after and be completed in April.

Recreation and Facilities

- Early Childhood
 - On February 17, the Early Childhood Team took part in a 6-hour in-service training. Kohl Children's Museum conducted a 2-hour training on Sensational Senses and STEM. Dala Aavik, OTR/L from Therapy, Yoga, Gymnastics Rocks, walked our staff through sensory processing and co-regulation techniques. Other portions of the day included Code ADAM, Emergency Action Plans, capital item proposals, and team meetings.

- The Early Learning Center classes enjoyed celebrating “Read Across America” week. They learned about rhyming, authors, illustrators, and publishers; and wrote their own stories.
 - Our Early Learning Center continues to have registration for the upcoming school year. We are seeing weak demand for our 3’s program and are working to promote the program.
 - We hired a Lead Frog Teacher, Miss Madeline, who started Monday, March 6. Children's Circle is still hiring for the following full-time positions: Lead Turtle Teacher and one full-time assistant. We also have numerous part-time positions vacant.
- Community Engagement and Special Events
 - On March 17, we are holding a Leprechaun Hunt at Takiff for children and their guardians. There will be crafts, games, and special Leprechaun surprises.
 - Fire and Ice will be held on March 25. This activity brings a wood-fired sauna to Glencoe Beach which has been very well received with almost all the time slots sold out by March 14.
 - Mark your calendar for the Spring Egg Hunt at a new location this year: Kalk Park. A fun egg hunt, a visit from the Spring Bunny, and much more will be included in this event.
 - Watts Groundbreaking will take place on Tuesday, April 11 at 6:30pm.
- Youth/Adult/Athletic Programming
 - Summer Camp enrollment has been open for three months. We began rehiring seasonal staff, posted seasonal positions through Bamboo HR, and continue to plan camp programs. Enrollment should continue to grow with spring/summer program registration opening to residents on March 9. Game On! registration is down, but we anticipate revenue is up due to more families participating in the 4-week option.
 - School Day Off Fun programs for grades K-5 continue to see substantial enrollment numbers. Participation for the upcoming Spring Break Camp and Winter School Day Off programs is higher than in the past two years. Registration is still available, so participation is expected to continue to increase.
 - Kids Club 2023-2024 registration began February 1 after a month of preregistration for current Kids Club families. Almost all current Kid’s Club families have registered for the new school year, and many Beluga families will be joining the program. We increased available enrollment by 10 participants for the AM and PM programs to accommodate more families. Preparation is underway for moving the program to South School due to the Watts renovation. Kids Club will utilize the cafeteria and gym at South School throughout the renovation of Watts.
- Fitness
 - Memberships are down slightly, with a net decrease of five memberships compared to January. We plan to increase our fees for short-term memberships in March to allow us to run specials in the future during the summer and winter months. Below is a chart comparison of the fee increases for the 1-month and 3-month options. Overall, members want flexibility with their memberships, especially when traveling or wanting a reprieve from the cold winter months.
- Watts Ice Center
 - The ice rinks closed at the end of a successful 50th season on February 26. A comprehensive review of the season in the Watts Annual Report will be provided at the April Board meeting. Staff began preparing the building for renovations to start later this month.

- Glencoe Beach
 - The numbers for the Aquatics & Sailing Camp keep growing. We also hit the max number of campers we can take for our new CIT Aquatics & Sailing Camp. We created this camp to help us recruit camp staff once the campers are old enough to work.
 - Marty is busy planning for the upcoming season and working with the Parks and Facilities Teams to prepare the beach for the season. He is also actively hiring for the season.
- Refer to Appendix B for registration details.

Marketing and Communication

- Erin has been working with staff on an Employee Recruitment initiative “**Love Where You Work**” campaign that launched February 1 and utilized radio, mobile-to-social, and lookback mobile targeting to reach potential daycare workers. The campaign included ten - 30-second ads on 102.3 WXLG. The station primarily reaches listeners north to south from Kenosha to Northbrook and west to east from Wauconda to Lake Michigan; extending as far north as South Milwaukee, as far west as Marengo, and as far south as Chicago. For the mobile-to-social and lookback mobile targeting, our goal was to generate 165,000 impressions in February and drive people to our online application. We successfully earned 226,081 impressions, 736 clicks, and 0.33% CTR (clickthrough rate). Traffic on our Work for Us webpage is up 110% compared to the same month last year (and +0.86% compared to January 2023). We have also seen an uptick in the number of qualified people applying for jobs and had interviewees mention the ads during interviews. With the positive results we are seeing thus far, we are continuing the campaign through the end of March.
- The print version of the Spring/Summer Guide was sent to residents the last week of February. The digital guide was published to the website on February 15 and emailed to subscribers on February 20. To date, it has had 4,640 views and 2,886 link clicks. The most popular links are related to Glencoe Beach, GJK, Northbrook Pool Agreement, Takiff Express Train Day, Leprechaun Hunt, and spring IBA T-Ball.
- Spring/summer resident registration started on Thursday, March 9.
- Detailed information on our online communication, email marketing, and social media can be found in Appendix A

Bi-Annual Review of Executive Session Minutes

I will be providing the Board with executive session minutes for review prior to the meeting. Please review before the meeting begins. If there are no changes or discussion needed, we can approve them. If changes or discussion are needed, we would need to enter into an executive session to discuss and then go back into open session to approve. Please retain the copies and bring them to the meeting. Jenny will collect the hard copies of the minutes after the meeting.

Smart Start Illinois

In a press release on February 21, Governor Pritzker announced high-level details of the Smart Start Illinois plan, which aims to eliminate early childhood deserts for 3- and 4-year-olds by 2027.

The multi-year Smart Start Illinois plan will provide every child with access to preschool, increase funding to childcare providers to raise wages and quality, invest in new expanded early childhood facilities, and reach more vulnerable families with early support. The \$250 million investment in FY2024 includes:

- \$75 million additional for the Early Childhood Block Grant to create more than 20,000 new Pre-K spots
- \$130 million for Childcare Workforce Compensation Contracts that will aim to stabilize providers and give childcare workers a raise
- An additional \$40 million for Early Intervention programs to enhance services for families and give providers a raise
- \$5 million to expand the Illinois Department of Human Services' Home Visiting Program
- \$100 million in capital dollars for early childhood providers to expand existing facilities and build new facilities
- \$70 million for the Child Care Assistance Program (CCAP)
- \$12 million in new funding for scholarships and apprenticeships to expand the childcare workforce
- \$1.6 million to launch the Dolly Parton Imagination Library, a statewide literacy initiative to send free books to children from birth through age five.

Staff will continue to monitor the program, its rollout, and how it will help our early childhood department. (<https://www.illinois.gov/news/press-release.26096.html>)

Legislative Update

I want to inform you of eight IAPD Platform bills that did pass out of committee and now head to the full House or Senate for further consideration that may be impactful.

- [HB 2277 \(Moeller, A.\)](#) / [SB 1565 \(Morrison, J\)](#) would clarify that part-time special activity programs conducted by park districts do not require a DCFS license if they are offered to children who have attained the age of three and the program meets no more than 3.5 continuous hours, and no more than 25 hours during any week.
 - [HB 2192 \(Didech, D.\)](#) / [SB 1510 \(Ellman, L.\)](#) would permit park districts to enter into solar energy and equipment agreements for up to 20 years, thereby helping park districts save taxpayer dollars on utilities while protecting the environment.
 - [SB 1840 \(Sims Jr., E.\)](#) would allow park districts to use the existing police system levy for additional public safety and security measures such as special events staff, security personnel, active-shooter training, security improvements, or safety-related upgrades to buildings or facilities such as security lighting, video cameras, metal detectors, and emergency call boxes.
 - [SB 1397 \(Turner, S.\)](#) / [HB 2033 \(Stephens, B.\)](#) would allow IAPD member agencies and other units of local government to file bond ordinances electronically.
 - [SB 1485 \(Lewis, S.\)](#) clarifies that if a park district changes the number or length of terms of commissioners after an election cycle has begun, the change does not affect that current election cycle.
- IAPD is working with the bill sponsors of our other [Platform bills](#) to obtain an extension of last week's deadline in order to advance these items prior to the General Assembly's scheduled May 19 adjournment.

- **Lifeguard Minimum Wage**
If you routinely follow IAPD's bill tracker, you know that there are a lot of proposals that are filed every session that would be detrimental to IAPD members agencies. One example, [HB 3852 \(Nichols, C.\)](#), proposes to raise the minimum wage for lifeguards to \$22.50 an hour. We have been working behind the scenes since the bill was first introduced, and we were at the committee hearing on Wednesday to testify in opposition to the bill.

Although the bill passed out of committee on Wednesday, it did so only because of the sponsor's agreement to meet with IAPD and the Chicago Park District and then bring the bill back to committee for further consideration. In other words, the bill cannot move forward for a full vote in the House unless or until the sponsor brings a new proposal back to the House Labor and Commerce Committee.

In the meantime, we will remain opposed to any increase to the minimum wage for lifeguards.

Please be assured that if this proposal were to begin to gain serious traction, IAPD would issue a Legislative Alert. However, it is important for everyone, including your legislators, to understand the impact of a higher minimum wage.

It is important for your agency to calculate the costs of a \$22.50 lifeguard minimum wage. Because your agency would likely not have the financial resources to cover these costs, it is also important for you to consider the potential impact on your aquatics facilities in terms of closures, reduced hours, higher prices for pool passes, or a combination of all of these. **Please share these costs and potential consequences with your State Representatives and copy Mitchell at mremmert@ilparks.org. [Click here to locate your State Representative.](#)**

- **IAPD Protects Park Districts' Ability to Use Rollover Bonds to Pay for Alternate Bonds**
A more urgent and serious bill was called for a vote in the Counties & Townships Committee this week. [SB 2936 \(Reick, S.\)](#) would prohibit the use of annual rollover bonds to pay back the debt service on alternate bonds that park districts often use to finance larger capital improvement projects. **IAPD was the only organization to testify in opposition to this legislation, and as a result the bill failed by a vote of 4-5.**

Had this legislation moved forward, it would have crippled the ability of park districts to complete larger capital improvement projects at the least possible cost to taxpayers by prohibiting these available capital dollars from being used to finance larger projects. Instead, it would force park districts to utilize more expensive financing or ask voters to raise taxes through a referendum. IAPD thanks Representative Jonathan Carroll (D-Northbrook), Representative Sharon Chung (D-Bloomington), Representative Norma Hernandez (D-Melrose Park), Representative Suzanne Ness (D-Carpentersville), and Representative Larry Walsh, Jr. (D-Elwood), for voting NO on this terrible legislation which would have been very detrimental to park districts.

Lisa

Submitted by:
Lisa Sheppard, CPRP
Executive Director

Marketing/Communications Report March 2023

Online Communication

We had 53,908 pageviews in February, which is 181.43% higher than the same month in 2022.

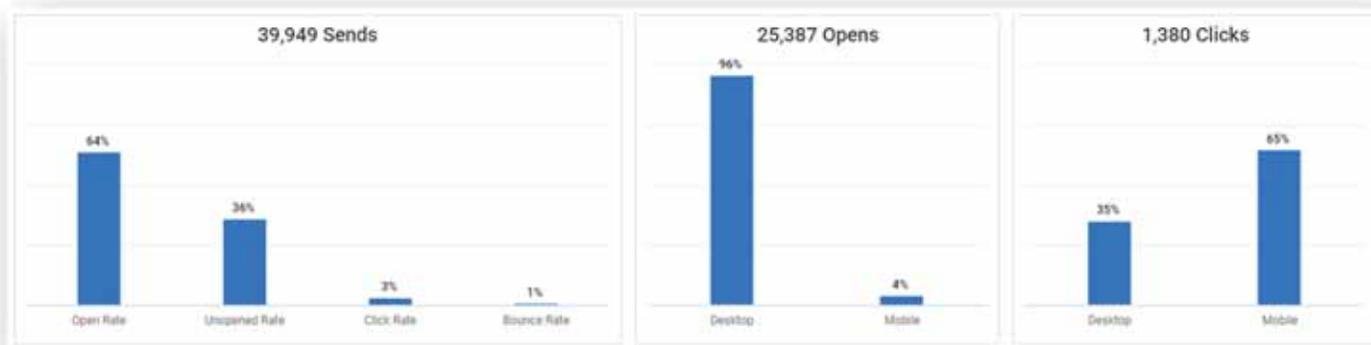
Our most popular pages for the month were Watts Center, Program Guide, Event Calendar, Add to Cart, Work with Us, Glencoe Beach, and Summer Camps.



Email Marketing

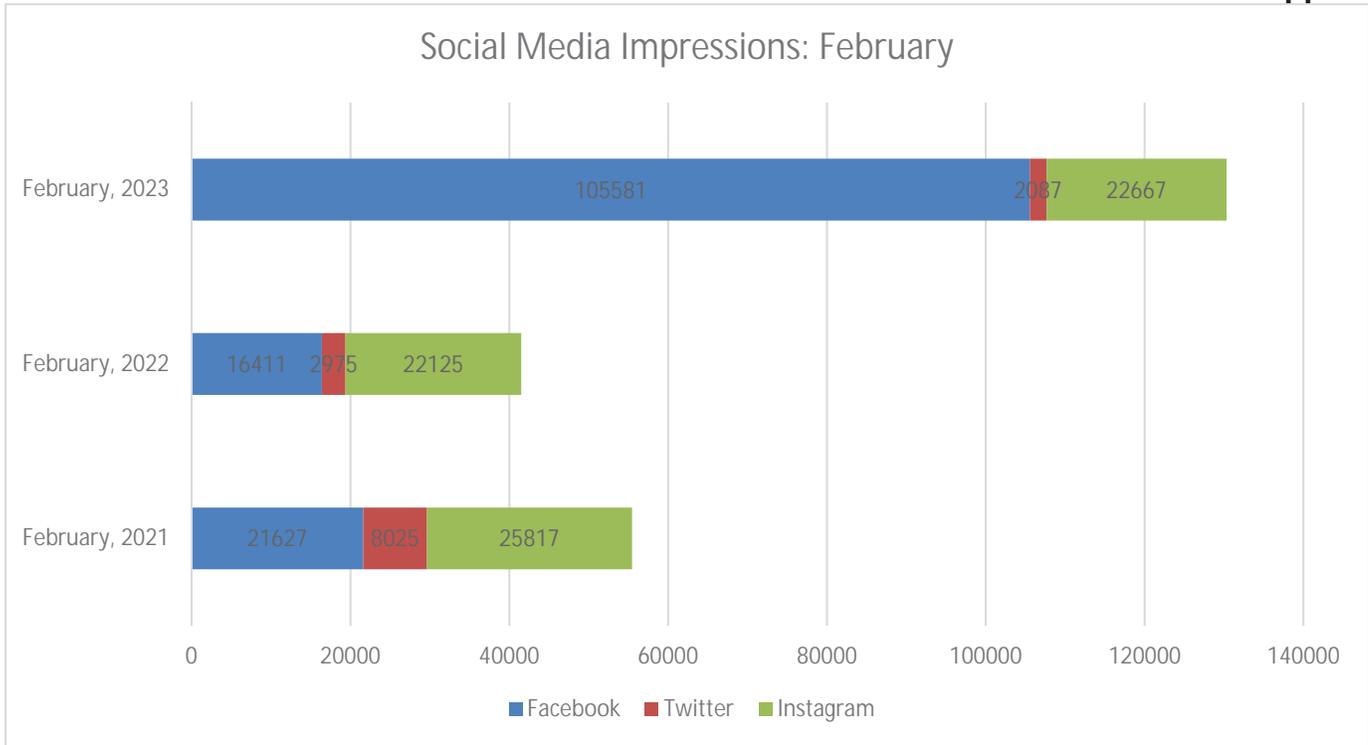
We sent 15 email blasts to 39,949 email addresses in February. 64% or 25,387 people opened the emails, with a 3% click rate. The open rate is +2% above the industry average.

Email Marketing Statistics for February

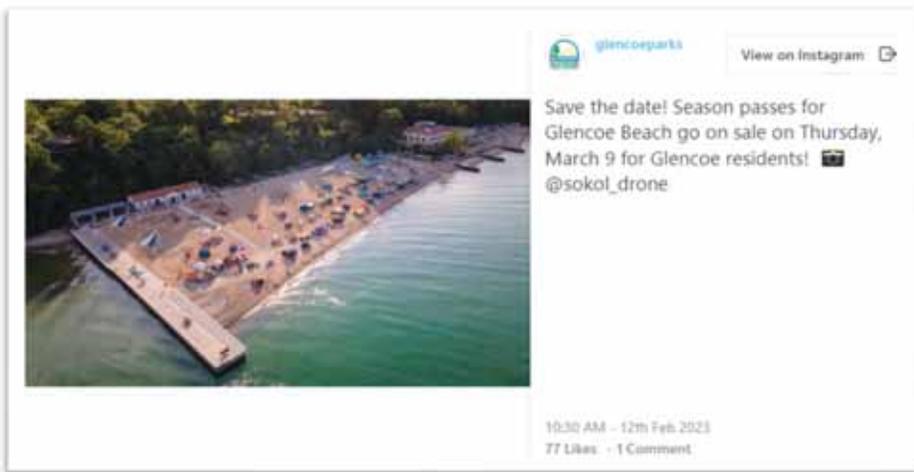


Social Media

We have 6,717 social media followers and earned 130,335 social media impressions in the month of February. Our Facebook impressions are +74% higher than normal, partly from the Love Where You Work ad campaign (which generated 101,816 Facebook impressions in February).



Our most popular Instagram and Twitter posts in February



Submitted by:
 Erin Classen
 Superintendent of Marketing and Communications

**Recreation and Facilities Department Report
March 2023**

Community Engagement & Special Events: Nate Van Allen

Date	Event	Attendance
2/17/23	Pop-up tubing event	Not recorded
2/20/23	Watts Below Zero	350
2/24/23	Disney Skate	70+
3/17/23	Leprechaun Hunt	206+
3/25/23	Fire and Ice	9 timeslots of 6 each

Early Childhood: Jess Stockl and Savannah Martin

ELC Enrollment	2023/24	2022/23	2021/22	2020/21	2019/20
ELC 2s	15	12	16	10	16
ELC 3s	6	13	16	11	14
ELC 4s	15	18 (3 waitlisted)	18	14	18
Kindergarten Readiness	6	14	19	11	16
Total	42	55	69	46	64

This month, we had one Jellyfish transition to the Frog classroom. We also are intaking two new Jellyfish.

Children's Circle Enrollment As of 3/3	2022/2023	2021/2022	2020/21	2019/20
Jellyfish (6 weeks to 15 months)	10	10	10	10
Frogs (15 months to 2 years old)*	12	14	12	7
Turtles (18 months-youngers 2s)*	15	15	13	13
Starfish (older 2s)	15	15	16	17
Dolphins (3s)	20	19	19	20
Belugas (4s)	20	21	21	16
Total	92	94	91	83

*Turtles are slightly older than Frogs; otherwise, there is no difference.

Youth/Adult/Athletic Programming: Erika Doroghazi, Shannon Stevens, Adam Wohl

Youth/Teen Camps

2023 Camp As of 3/6	Enrollment		Anticipated Revenue	
	2023	2022*	2023	2022*
Sun Fun	150	89	\$290,661	\$163,673
Camp Adventure	46	35	\$81,365	\$59,015
Action Quest	55	36	\$56,063	\$31,399
Full-Day CIT	21	15	\$20,859	\$12,357
Game On! Sports 4 Girls	78	120	\$157,830	\$150,836
Game On! Sports 4 Boys	12	8	\$18,156	\$6,200
Total	362	303	\$624,934	\$423,480

*2022 enrollment and revenue through 3/6/2022

School Day Off Care

School Day Off Care As of 3/6	Enrollment			Revenue			# of Dates		
	2023	2022	2021	2023	2022	2021	2023	2022	2021
Winter School Day Off Care	123	90	54	\$8,435	\$5,100	\$2,936	3	3	4
Spring Break Camp	30	0*	30	\$10,925	0*	\$8,100	5	5*	5
Total	153	90	84	\$19,360	\$5,100	\$11,036	8	8	9

*Spring Break was canceled in 2022 due to low enrollment.

Kids Club

Kids Club As of 2/6	Enrollment			Revenue		
	2023-24*	2022-23	2021-22	2023-24*	2022-23	2021-22
AM Kids Club	30	19	15	\$45,639	\$45,920	\$29,196
PM Kids Club	60	51	40	\$317,124	\$259,234	\$165,177
Total	90	73	55	\$362,763	\$303,850	\$194,373

*Current enrollment and anticipated revenue based on enrollment

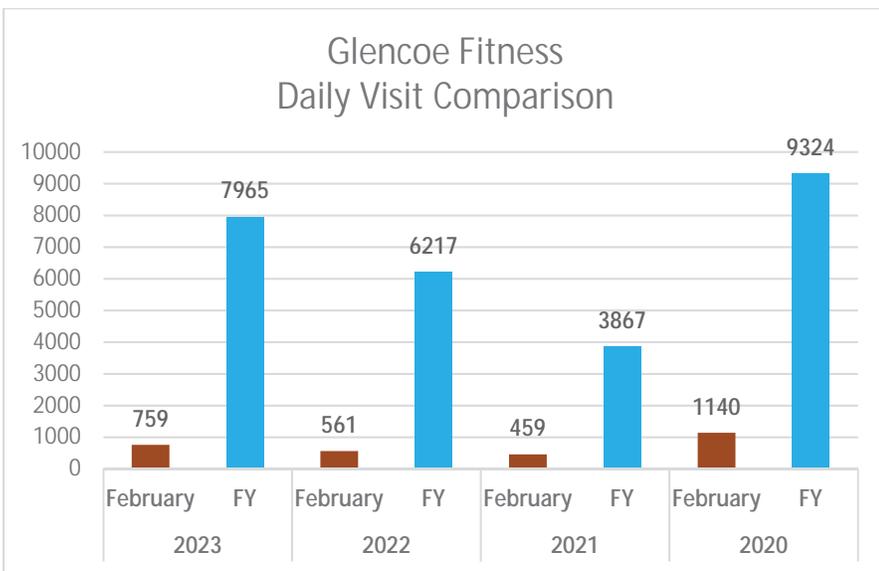
Fitness**Glencoe Fitness**

Membership Type Effective 3/1/2023	Old Fee (R/NR)	New Fee (R/NR)
1-month	\$45/75	\$60/90
3-month	\$99/149	\$135/202

Fitness Center Memberships Year-to-Year As of 2/28	2023	2022	2021
Individual Member	88	60	
Additional Member	1	8	
Senior Member	41	35	
Student Member	22	31	
Short-Term Member	37	20	
Total Members	189	154	100

Fitness Center Memberships Month-to-Month	February	January	December
Individual Member	88	92	89
Additional Member	1	2	3
Senior Member	41	40	36
Student Member	22	21	21
Short-Term Member	37	39	35
Total Members	189	194	184

Fitness Center Revenue <i>As of 2/28</i>	2023	2022	2021
March	\$3,784	\$2,210	\$3,643
April	\$4,407	\$2,648	\$50
May	\$5,576	\$2,570	\$0
June	\$3,861	\$2,858	\$0
July	\$3,457	\$2,593	\$1,542
August	\$4,004	\$3,144	\$1,580
September	\$3,226	\$3,289	\$3,445
October	\$3,778	\$3,443	\$1,883
November	\$4,123	\$3,427	\$2,042
December	\$4,859	\$4,319	\$2,082
January	\$3,844	\$3,543	\$2,349
February	\$4,431	\$3,401	\$2,209
Total	\$49,349	\$37,444	\$20,824



Takiff Center

We have continued to see a high demand for private rentals at the Takiff Center. We are hosting a variety of events, from birthday parties to family celebrations.

Takiff Center Rentals <i>As of 2/28</i>	2022-23	2021-22	2020-21
Revenue	\$78,153*	\$50,867	\$6,628

*Includes deferred revenue for rentals booked for FY2023-24

Glencoe Beach: Marty Kwiatkowski

2023 Camp <i>As of 2/27</i>	Enrollment		Anticipated Revenue	
	2023	2022	2023	2022
Aquatics & Sailing	133	109	\$145,346	\$111,608
Aquatics & Sailing CIT	6	0	\$1,200	\$0

Submitted by:
Bobby Collins, CPRP
Director of Recreation and Facilities

**VII. Action Item A:
Approval of Fiscal Year 2023/24 Budget –
Approval Draft**

Glencoe Park District
March 2023 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and John Cutrera, Director of Finance/HR
SUBJECT: Approval Draft Budget Adjustments
DATE: 3/15/2023

At the February 7, 2023 Committee meeting, we presented the FY 2023/24 budget. Subsequent to that meeting, changes have been made to the Budget's Approval Draft based on additional information available regarding certain expenses and program enrollment. A summary of the changes from the First Draft to the Approval Draft is attached. The most significant change relates to increased G&A expenditures for the cost of the Comprehensive Plan. The First Draft budgeted the cost of the Comprehensive Plan at \$140,000. The Approval Draft budgets following the approved contract with the firm 110% for \$198,000. Offsetting that increase in expenditures were increases in budgeted revenues for various camps, specifically Sun Fun and Aquatics Camps. New programming related to pickleball and youth art was also added to the Approval Draft.

The net change across all funds is a decrease of \$19,616 in the deficiency of revenue over expenditures for FY 2023/24 from \$(7,204,969) in the First Draft to \$(7,224,585) in the Approval Draft.

After discussion during the Committee of the Whole meeting, Commissioners advanced the Approval Draft to be approved at the March 21, 2023 Board meeting.

Recommended Motion: Approval of the FY2023/24 Budget – Approval Draft as presented

Glencoe Park District
 Summary of Proposed FY2023/24 Budget Approval Draft Changes
 February 28, 2023

Account Number	Account Name	2023-2024 First Draft	2023-2024 Approval Draft	Variance	Explanation
10-12-000-5890	G&A DEPT. TRANSFER	404,774	421,573	16,799	Increase in G&A for Comprehensive Plan
10-13-000-5890	G&A DEPT. TRANSFER	57,825	60,225	2,400	Increase in G&A for Comprehensive Plan
10-14-000-5600	HEALTH INSURANCE PREMIUMS	31,747	20,636	(11,111)	Allocate health insurance to Beach and Boating
10-14-000-5601	EMPLOYEE INSURANCE CONTRIBUTION	(3,000)	(1,950)	1,050	Allocate health insurance to Beach and Boating
10-14-000-5890	G&A DEPT. TRANSFER	65,776	68,506	2,730	Increase in G&A for Comprehensive Plan
10-15-000-5600	HEALTH INSURANCE PREMIUMS	-	11,111	11,111	Allocate health insurance to Beach and Boating
10-15-000-5601	EMPLOYEE INSURANCE CONTRIBUTION	-	(1,050)	(1,050)	Allocate health insurance to Beach and Boating
10-15-000-5890	G&A DEPT. TRANSFER	35,418	36,888	1,470	Increase in G&A for Comprehensive Plan
	TOTAL CORPORATE FUND			23,399	
25-00-000-5486	SUPPLIES-PLUMBING	4,450	3,000	(1,450)	Reduction in anticipated spending
25-00-000-5740	COMMUNITY GRP CONTRIBUTIONS	20,000	10,000	(10,000)	Reduction in anticipated spending
25-00-000-5890	G&A DEPT. TRANSFER	824,005	858,205	34,200	Increase in G&A for Comprehensive Plan
25-25-601-4200	REV-KIDS CLUB PM	300,161	321,485	(21,324)	Increased due to additional enrollments
25-25-601-5300	CONTRACTL-KIDS CLUB PM	12,985	13,055	70	Increased due to additional enrollments
25-25-601-5400	SUPPLIES-KIDS CLUB PM	19,000	20,000	1,000	Increased due to additional enrollments
25-25-658-4200	REV-YOUTH ART	-	18,144	(18,144)	New program
25-25-658-5100	WAGES-YOUTH ART	-	8,680	8,680	New program
25-25-658-5400	SUPPLIES-YOUTH ART	-	2,000	2,000	New program
25-25-794-4200	REV-YOUTH PICKLEBALL	-	2,700	(2,700)	New program
25-25-794-5300	CONTRACTL-YOUTH PICKLEBALL	-	1,890	1,890	New program
25-25-794-5400	SUPPLIES-YOUTH PICKLEBALL	-	100	100	New program
25-25-801-4200	REV-SUN FUN CAMP	240,920	283,871	(42,951)	Increased due to additional enrollments
25-25-801-5300	CONTRACTL-SUN FUN CAMP	26,530	39,525	12,995	Increased due to additional enrollments
25-25-801-5400	SUPPLIES-SUN FUN CAMP	11,060	12,920	1,860	Increased due to additional enrollments
25-25-835-4200	REV-AQUATIC CAMP	115,360	142,240	(26,880)	Increased due to additional enrollments
25-25-835-5100	WAGES-AQUATIC CAMP	48,924	50,220	1,296	Increased due to additional enrollments
25-25-835-5400	SUPPLIES-AQUATIC CAMP	8,840	13,840	5,000	Increased due to additional enrollments
25-25-850-4200	REV-ART CAMP	-	15,300	(15,300)	New program
25-25-850-5100	WAGES-ART CAMP	-	6,840	6,840	New program
25-25-850-5300	CONTRACTL-ART CAMP	-	1,685	1,685	New program
25-25-850-5400	SUPPLIES-ART CAMP	-	1,750	1,750	New program
25-26-000-5890	G&A DEPT. TRANSFER	57,825	60,225	2,400	Increase in G&A for Comprehensive Plan
	TOTAL RECREATION FUND			(56,983)	
30-00-000-5589	ADA RELATED FUND 69 CAPITAL	500,000	453,200	(46,800)	Adjust for actual incurred prior to 2/28/23
65-00-022-5509	SAFRAN HOUSE WINDOWS/WALL TUCKPOINTING	-	100,000	100,000	Carryover based on actual spent (no increase in project cost)
	TOTAL			19,616	

**VII. Action Item B:
Approval of the Intergovernmental
Agreement by and between the Village of
Glencoe and the Glencoe Park District for
Reimbursement of Costs Associated with
Glencoe Bluff and Ramp Improvements**

Glencoe Park District
March 2023 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and Kyle Kuhs, Director of Parks and Planning
SUBJECT: Lakefront Bluff Stabilization and Access Road Improvements Project Approval
(formerly Crib Wall Project)
DATE: 3/15/2023

On Tuesday, March 14 the Board reviewed the Lakefront Bluff Stabilization and Access Road Improvement Project in detail and advanced the IGA with the Village of Glencoe for approval at the March 21 Board meeting.

Reviewed at the Committee meeting was the following information:

On Thursday, March 2, bid packages were received for the Village/Park District joint Glencoe Beach crib wall, drainage, and ramp improvement project. There were two bids submitted for the project. Below is the bid breakdown:

Contractor	Total Project Bid
Martam Construction	\$1,747,505.00
Alliance Construction	\$2,262,087.20

In addition to the construction costs, Village and Park District staff received a proposal from CBEL for construction management/oversight which includes preconstruction services, construction observation/documentation, and grant reporting services. This proposal is in the amount of **\$106,565** and is being recommended for acceptance given the sensitive nature of the project and the challenges associated with the timeline and location. This brings the total construction costs to **\$1,854,070**.

The Park District worked with Martam Construction on the pier, boating beach stairs, and north overlook projects and were very pleased with their work and attention to deadlines.

Proposed funding for these project costs are shown below. The Village has a practice of including contingency on projects of this nature, a 1.7% contingency is being applied in this case. That contingency has a value of \$29,930 on this project.

DCEO Grant (Village of Glencoe)	\$700,000
BAAD Grant (Glencoe Park District)	\$80,000
Village of Glencoe cost share	\$ 552,000
Glencoe Park District cost share	\$552,000
Total Cost	\$1,906,495

The total approved budget for this project was **\$552,000**.

MEMORANDUM

A phased approach was developed for this project to minimize the impact to beach access during the beach season. The contractor will substantially complete the crib wall replacement portion of the project prior to Memorial Day so that ramp access for beach goers can be available at all times during the beach season. After the beach closes (Labor Day), the contractor will resume the project with a final completion in late fall/early winter. Please note, that prior to Memorial Day and after Labor Day, there will be periodic closures of the ramp during construction hours.

In order to ensure the crib wall can be completed prior to Memorial Day weekend, it was important that the contractor be able to order long lead time materials, such as structural steel piles, as soon as possible; therefore, after consulting with President Brooks and the Village Manager, a letter of intent to award was issued to Martam by the Village of Glencoe on March 10, 2023. This is based on the fact that the project was discussed by the Board, approved, budgeted, and the bids were below the budgeted amount.

Because the Village of Glencoe will hold the contracts with both Martam and CBBEL, the Park District will need to enter into an Inter-Governmental Agreement (IGA) to formalize the 50% cost sharing agreement between the two parties. That IGA is attached to this memo and represents the Board's approval to advance this project with reimbursement to the Village for 50% of all project costs (including both construction and construction engineering services) in excess of \$700,000 (Village awarded grant) actually incurred and paid for by the Village and the \$80,000 IDNR Grant awarded to the Park District.

The anticipated timeline for the project is listed below:

- March 10: Letter of intent to award released to Martam to begin the process of ordering long lead time items.
- March 14: GPD Committee of the Whole meeting to discuss bid results and project timeline
- March 16: VOG Regular Board meeting to consider award of contracts to Martam and CBBEL for construction/construction management
- March 21: GPD regular Board meeting recommendation approval of the Martam Bid and CBBEL construction management/oversight proposal
- March 22: Notice to Proceed released after both Boards' formal approval
- Mid-April Phase 1 construction begins on west retaining wall (crib wall replacement)
- May 26: Substantial completion of west retaining wall; ramp is fully open for beach access
- June 30: Final completion of all work on west retaining wall
- September 5: Remainder of project (Phase 2) begins
- November 22: Final completion of project

Recommendation: Motion to authorize Executive Director Sheppard to sign and accept the Intergovernmental Agreement (IGA) between the Village of Glencoe and the Glencoe Park District for reimbursement of costs associated with bluff and ramp improvements as presented.

**INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE
VILLAGE OF GLENCOE AND THE GLENCOE PARK DISTRICT
FOR REIMBURSEMENT OF COSTS ASSOCIATED WITH BLUFF AND RAMP IMPROVEMENTS**

THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made and entered into as of the _____ day of _____, 2023 (“**Effective Date**”), and is by and between the **VILLAGE OF GLENCOE**, an Illinois special charter municipality (“**Village**”), and the **GLENCOE PARK DISTRICT**, an Illinois park district (“**District**”) (collectively “**Parties**”).

IN CONSIDERATION OF, and in reliance upon, the recitals and the mutual covenants set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties mutually agree as follows:

SECTION 1. RECITALS.

A. The Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance. In addition, the provision of the Intergovernmental Cooperation Act, (5 ILCS 220/1 *et seq.*), authorize and encourage intergovernmental cooperation.

B. The Village and the District jointly maintain those certain asphalt paved access ramps (“**Ramps**”) connecting the Park Avenue and Hazel Avenue street ends to the Glencoe Beach and the Village’s water treatment plant (“**Water Plant**”), both of which are located at the bottom of a bluff on the shores of Lake Michigan. The Ramps are partially located on land controlled by the Village and partially on land controlled by the District as depicted on **Exhibit A** attached to this Agreement.

C. The Parties have determined that the following improvements to the bluffs and Ramps are required to maintain safe access to the Water Plant and the Glencoe Beach:

1. Construction of two new retaining walls; and
2. Reconstruction of the Ramp leading from the “halfway house” north to the entrance of the Water Plant;

(collectively, the “**Ramp Improvements**”).

D. The Parties have determined that the cost of constructing the Ramp Improvements, including construction management services, will be approximately \$ 1,884,000 and have independently sought grant funding to reimburse the Parties for the cost of completing this work.

E. The Village and the District have agreed to equally share all unreimbursed costs arising from the construction of the Ramp Improvements.

D. The Parties desire to enter into this Agreement to set forth the rights and obligations of the Village and District with respect to the Ramp Improvements.

SECTION 2. PROCUREMENT OF CONSTRUCTION AND CONSTRUCTION ENGINEERING SERVICES.

The Village will serve as the lead agency for the construction of the Ramp Improvements in the manner set forth in this Section.

A. Construction Engineering. The Village will retain an engineering firm to provide construction engineering services for the Ramp Improvements. The Village will allow the District to review and approve all engineering plans for the Ramp Improvements and will direct its engineering consultant to consult and cooperate with the District to address any concerns that the District may have regarding the impact the Ramp Improvements may have on its property. The Village will list the District as an intended third-party beneficiary in the contract with the engineering firm. The Village estimates that the cost of the construction engineering services will be approximately \$106,565.

B. Construction. The Village will award a contract for the construction of the Ramp Improvements to a qualified contractor subject to the following terms and conditions:

1. The formal determination that the work is subject to the Prevailing Wage Act (820 ILCS 130/) and the Substance Abuse Prevention and Public Works Act (820 ILCS 265/);
2. Contractor will conduct the construction work in accordance with the Village's codes and permitting requirements;
3. Contractor will cause both the Village and the District to be named as additional insureds on all insurance policies maintained for the construction of the Ramp Improvements.
4. The District will be an intended third-party beneficiary of the contract between the Village and the Contractor.

The Village estimates that the cost of the cost of the construction work will be approximately \$ 1,777,435.

SECTION 3. CONSTRUCTION LICENSE.

The District does hereby grant a license to the Village, its employees, agents, consultants, and contractors with a license over the District's property bounded by Park Avenue to the north, Hazel Avenue to the south, Longwood Avenue to the west, and the shoreline of Lake Michigan to the east, including, without limitation, the Ramp extending from the Hazel Avenue street end to the Glencoe Beach and the Water Plant, for the purposes of surveying, inspecting, designing, demolishing, grading, and constructing the Ramp Improvements. Upon completion and approval of the Ramp Improvements by both Parties, this license shall be rescinded with the limited exception of conducting periodic maintenance work on the Ramp Improvements after their approval and acceptance.

SECTION 4. PAYMENT AND REIMBURSEMENT OF CONSTRUCTION AND CONSTRUCTION ENGINEERING COSTS.

A. Grant Funds. As of the Effective Date, the Parties have secured grant funding for the Ramp Improvements in the following amounts from the following sources:

1. The Village has secured funding in the amount of \$700,000 from the Illinois Department of Commerce and Economic Opportunity ("**DCEO Grant**"); and
2. The District has secured funding in the amount of \$80,000 from the Illinois Department of Natural Resources ("**IDNR Grant**").

Both the DECO Grant and the IDNR Grant have been offered to the Parties on a reimbursement basis.

B. Reimbursement by District. As the lead agency for both the construction engineering and construction of the Ramp Improvements, the Village will pay its engineering consultant and construction contractor directly in the full amounts of the respective contracts. Upon payment of these costs, the Village will invoice the District for reimbursement of its payments in the following amounts:

1. \$80,000, being the full amount of the IDNR Grant; and
2. 50% of all project costs (including both construction and construction engineering services) in excess of \$780,000 actually incurred and paid for by the Village.

The District will pay the Village for all amounts invoiced no later than 45 days after receiving the invoices.

SECTION 5. INDEMNIFICATION.

To the extent permitted by law, the District agrees to indemnify, release, and hold harmless the Village and its elected and appointed officials, officers, employees, and agents from and against any and all liabilities, claims, losses, lawsuits, judgments, and expenses, including attorneys' fees, arising out of, caused by, or resulting from the construction of the Ramp Improvements pursuant to this Agreement, except to the extent caused by the negligence or willful misconduct of the Village.

To the extent permitted by law, the Village agrees to indemnify, release, and hold harmless the District and its elected and appointed officials, officers, employees, and agents from and against any and all liabilities, claims, losses, lawsuits, judgments, and expenses, including attorneys' fees, arising out of, caused by, or resulting from the construction of the Ramp Improvements pursuant to this Agreement, except to the extent caused by the negligence or willful misconduct of the District.

SECTION 6. GENERAL CONDITIONS.

A. Term. This Agreement will be in effect from and after the date first stated above until terminated by the mutual written agreement of the Parties or until such time as the Parties approve and accept the Ramp Improvements.

B. Amendments and Modifications. No amendment or modification to this Agreement will be effective unless and until it is reduced to writing and approved and executed by all Parties to this Agreement in accordance with all applicable statutory procedures.

C. Notices. All notices and payments required or permitted to be given under this Agreement must be given by the Parties by (i) personal delivery, (ii) deposit in the United States mail, enclosed in a sealed envelope with first class postage thereon, or (iii) deposit with a nationally recognized overnight delivery service, addressed as stated in this Section 6.C. The address of either Party may be changed by written notice to the other Party. Any mailed notice will be deemed to have been given and received within three days after the same has been mailed and any notice given by overnight courier will be deemed to have been given and received within 24 hours after deposit.

Notices and communications must be addressed to, and delivered at, the following addresses:

If to the Village: Village of Glencoe
675 Village Court
Glencoe, IL 60022
Attention: Phil Kiraly, Village Manager
Attn: pkiraly@villageofglencoe.org

With a copy to: Elrod Friedman LLP
325 N. LaSalle St, Suite # 450
Chicago, IL 60654
Attention: Steve Elrod, Village Attorney
Email: steve.elrod@elrodfriedman.com

If to the District: Glencoe Park District
999 Green Bay Road
Glencoe, IL 60022
Attn: Lisa Sheppard, Executive Director
Email: lsheppard@glencoe parkdistrict.com

With a copy to:

Attention: _____

D. No Joint Venture. It is hereby understood and agreed that nothing contained in this Agreement will be deemed or construed to create the relationship of principal and agent, partnership or joint venture between the Parties. No provision of this Agreement and no act or acts of the Parties will be deemed to create any relationship between the Parties other than the relationship specifically set forth in this Agreement.

E. Successors and Assigns. The terms, covenants and conditions of this Agreement will bind and inure to the benefit of the Parties and their respective heirs, executors, administrators, and authorized successors and assigns; provided, however, that neither Party may assign this Agreement except upon the prior written consent of the other Party.

F. No Third-Party Beneficiaries. No claim as a third-party beneficiary under this Agreement by any person, firm, or corporation will be made, or be valid, against the Parties, or either of them.

G. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies and benefits provided by this Agreement will be cumulative and will not be exclusive of any other such rights, remedies and benefits allowed by law.

H. Governing Law. This Agreement will be governed by, and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois. This Agreement shall be subject to the jurisdiction of the Circuit Court of Cook County, Illinois.

I. Authority to Execute. The Parties hereby warrant and represent to each other that: (i) the persons executing this Agreement on behalf of each Party have been properly authorized to do so by their respective corporate authorities; (ii) each Party has the full and complete right, power and authority to enter into this Agreement and to agree to the terms, provisions and conditions set forth in this Agreement; (iii) that all legal actions needed to authorize the execution, delivery and performance of this Agreement have been taken by each Party; and (iv) that neither the execution of this Agreement nor the performance of the obligations assumed by each Party will (a) result in a breach or default under any other agreement or obligation of each Party or (b) violate any statute, law, restriction, court order or agreement to which each Party may be subject.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties have caused the execution of this Agreement by their duly authorized officers on the date stated on the first page of this Agreement.

ATTEST:

VILLAGE OF GLENCOE

By: _____

By: _____
Village Manager

ATTEST:

GLENCOE PARK DISTRICT

By: _____
Its: _____

By: _____
Executive Director

EXHIBIT A
WORK LOCATIONS

District Property: Asphalt access ramps from Park Avenue street-end and Hazel Avenue street-end adjacent to Lakefront Park that lead down to the halfway house and continue north, down the bluff before continuing towards the Water Plant or switching back south to the beach



Village Property: Asphalt ramp that continues north from the bottom of the ramp from Hazel Ave towards the Water Plant and the ramp switching back south to the swimming beach, within the Park Avenue ROW





CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

March 9, 2023

Village of Glencoe
675 Village Court
Glencoe, Illinois 60022

Attention: Mr. James Tigue, Village Engineer

Subject: Crib Wall Replacement and Drainage Improvements to Lakefront Park and Hazel Avenue (CBBEL Project No. 20-0579.00003)

Dear Mr. Tigue:

On Thursday, March 2, 2023, at 11:00 a.m., bids were received at the Village of Glencoe Village Hall for the Crib Wall Replacement and Drainage Improvements to Lakefront Park and Hazel Avenue project. Our engineer's estimates for the project was \$1,254,817.50. Martam Construction was the low bidder with a bid amount of \$1,747,505.00. The bids have been reviewed and below is our engineer's estimate and the bid results:

Company Name	Bid Amount
Engineer's Estimate	\$1,254,817.50
Martam Construction, Inc.	\$1,747,505.00
Alliance Contractors, Inc.	\$2,262,087.20

Martam Construction has worked in Glencoe in the past for Glencoe Park District. In addition, Martam Construction has been the prime contractor on several CBBEL designed projects and we have found them to be a reputable and reliable contractor. We recommend awarding the bid for the Crib Wall Replacement and Drainage Improvements to Lakefront Park and Hazel Avenue project to Martam Construction, Inc. in the amount of \$1,747,505.00. Enclosed for your review is the project bid tabulation generated by Village Staff.

Sincerely,

Nicholas Morel, PE
Project Manager

cc: Kyle Kuhs – Glencoe Park District



Lakefront Bluff Stabilization and Access Ramp Improvements
 Alternate #2: Phased Project
 Bid Tab

Bid Opening:
 March 2, 2023
 11:00 AM

RFP Number: 23-002

Item #	Item	Qty	Unit	Engineer's Estimate		Martam Construction		Alliance Contractors	
				Price	Total	Price	Total	Price	Total
20100500	TREE REMOVAL, ACRES	0.2	ACRE	\$ 35,000.00	\$ 7,000.00	\$ 25,000.00	\$ 5,000.00	\$ 20,000.00	\$ 4,000.00
20101000	TEMPORARY FENCE	500	FOOT	\$ 4.00	\$ 2,000.00	\$ 6.00	\$ 3,000.00	\$ 5.00	\$ 2,500.00
20101200	TREE ROOT PRUNING	10	EACH	\$ 150.00	\$ 1,500.00	\$ 300.00	\$ 3,000.00	\$ 200.00	\$ 2,000.00
*20200100	EARTH EXCAVATION	150	CU YD	\$ 45.00	\$ 6,750.00	\$ 140.00	\$ 21,000.00	\$ 10.00	\$ 1,500.00
20201200	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	10	CU YD	\$ 45.00	\$ 450.00	\$ 200.00	\$ 2,000.00	\$ 15.00	\$ 150.00
20400800	FURNISHED EXCAVATION	20	CU YD	\$ 45.00	\$ 900.00	\$ 150.00	\$ 3,000.00	\$ 5.00	\$ 100.00
*20800150	TRENCH BACKFILL, SPECIAL	25	CU YD	\$ 55.00	\$ 1,375.00	\$ 200.00	\$ 5,000.00	\$ 65.00	\$ 1,625.00
21101615	TOPSOIL FURNISH AND PLACE, 4"	450	SQ YD	\$ 10.00	\$ 4,500.00	\$ 14.00	\$ 6,300.00	\$ 10.00	\$ 4,500.00
25000100	SEEDING, CLASS 1	0.05	ACRE	\$ 20,000.00	\$ 1,000.00	\$ 28,000.00	\$ 1,400.00	\$ 30,000.00	\$ 1,500.00
25000300	SEEDING, CLASS 3	0.05	ACRE	\$ 20,000.00	\$ 1,000.00	\$ 32,000.00	\$ 1,600.00	\$ 30,000.00	\$ 1,500.00
*25100630	EROSION CONTROL BLANKET, NETLESS	450	SQ YD	\$ 3.50	\$ 1,575.00	\$ 4.00	\$ 1,800.00	\$ 5.00	\$ 2,250.00
28000510	INLET FILTERS	12	EACH	\$ 200.00	\$ 2,400.00	\$ 250.00	\$ 3,000.00	\$ 25.00	\$ 300.00
28000400	PERIMETER EROSION BARRIER	460	FOOT	\$ 5.00	\$ 2,300.00	\$ 6.00	\$ 2,760.00	\$ 5.00	\$ 2,300.00
*28100107	STONE RIPRAP, CLASS A4	8	SQ YD	\$ 200.00	\$ 1,600.00	\$ 500.00	\$ 4,000.00	\$ 175.00	\$ 1,400.00
35101600	AGGREGATE BASE COURSE, TYPE B 4"	220	SQ YD	\$ 8.00	\$ 1,760.00	\$ 15.00	\$ 3,300.00	\$ 8.00	\$ 1,760.00
35102000	AGGREGATE BASE COURSE, TYPE B 8"	740	SQ YD	\$ 14.00	\$ 10,360.00	\$ 25.00	\$ 18,500.00	\$ 16.00	\$ 11,840.00
40600275	BITUMINOUS MATERIALS (PRIME COAT)	1650	POUND	\$ 2.50	\$ 4,125.00	\$ 1.00	\$ 1,650.00	\$ 0.01	\$ 16.50
40600290	BITUMINOUS MATERIALS (TACK COAT)	420	POUND	\$ 2.50	\$ 1,050.00	\$ 1.50	\$ 630.00	\$ 0.01	\$ 4.20
40603080	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	105	TON	\$ 125.00	\$ 13,125.00	\$ 160.00	\$ 16,800.00	\$ 175.00	\$ 18,375.00
40603335	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	114	TON	\$ 125.00	\$ 14,250.00	\$ 175.00	\$ 19,950.00	\$ 175.00	\$ 19,950.00
42400200	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	1030	SQ FT	\$ 15.00	\$ 15,450.00	\$ 20.00	\$ 20,600.00	\$ 9.55	\$ 9,836.50
44004250	PAVED SHOULDER REMOVAL	50	SQ YD	\$ 30.00	\$ 1,500.00	\$ 15.00	\$ 750.00	\$ 25.00	\$ 1,250.00
44000100	PAVEMENT REMOVAL	700	SQ YD	\$ 12.00	\$ 8,400.00	\$ 20.00	\$ 14,000.00	\$ 25.00	\$ 17,500.00
44000500	COMBINATION CURB AND GUTTER REMOVAL	610	FOOT	\$ 10.00	\$ 6,100.00	\$ 15.00	\$ 9,150.00	\$ 15.00	\$ 9,150.00
44201705	CLASS D PATCHES, TYPE II, 5 INCH	5	SQ YD	\$ 65.00	\$ 325.00	\$ 110.00	\$ 550.00	\$ 195.00	\$ 975.00
44201711	CLASS D PATCHES, TYPE IV, 5 INCH	85	SQ YD	\$ 65.00	\$ 5,525.00	\$ 106.00	\$ 9,010.00	\$ 120.00	\$ 10,200.00
50100100	REMOVAL OF EXISTING STRUCTURE	1	EACH	\$ 75,000.00	\$ 75,000.00	\$ 177,870.00	\$ 177,870.00	\$ 180,000.00	\$ 180,000.00
50200100	STRUCTURE EXCAVATION	240	CU YD	\$ 85.00	\$ 20,400.00	\$ 200.00	\$ 48,000.00	\$ 10.00	\$ 2,400.00
50500505	STUD SHEAR CONNECTORS	379	EACH	\$ 15.00	\$ 5,685.00	\$ 25.00	\$ 9,475.00	\$ 20.75	\$ 7,864.25
50800205	REINFORCEMENT BARS, EPOXY COATED	20025	POUND	\$ 2.50	\$ 50,062.50	\$ 2.60	\$ 52,065.00	\$ 2.20	\$ 44,055.00
50901760	PIPE HANDRAIL	150	FOOT	\$ 100.00	\$ 15,000.00	\$ 371.00	\$ 55,650.00	\$ 300.00	\$ 45,000.00
52200105	FURNISHING SOLDIER PILES (W SECTION)	1590	FOOT	\$ 140.00	\$ 222,600.00	\$ 150.00	\$ 238,500.00	\$ 325.00	\$ 516,750.00
52200200	DRILLING AND SETTING SOLDIER PILES (IN SOIL)	7145	CU FT	\$ 30.00	\$ 214,350.00	\$ 40.00	\$ 285,800.00	\$ 76.55	\$ 546,949.75
52200250	UNTREATED TIMBER LAGGING	2370	SQ FT	\$ 20.00	\$ 47,400.00	\$ 23.00	\$ 54,510.00	\$ 16.00	\$ 37,920.00
52200900	CONCRETE STRUCTURES (RETAINING WALL)	134	CU YD	\$ 1,450.00	\$ 194,300.00	\$ 2,650.00	\$ 355,100.00	\$ 3,575.00	\$ 479,050.00
550A0050	STORM SEWERS, CLASS A, TYPE 1 12"	135	FOOT	\$ 90.00	\$ 12,150.00	\$ 70.00	\$ 9,450.00	\$ 165.00	\$ 22,275.00
56300100	ADJUSTING SANITARY SEWERS, 8-INCH DIAMETER OR LESS	20	FOOT	\$ 300.00	\$ 6,000.00	\$ 940.00	\$ 18,800.00	\$ 425.00	\$ 8,500.00
59100100	GEOCOMPOSITE WALL DRAIN	265	SQ YD	\$ 30.00	\$ 7,950.00	\$ 10.00	\$ 2,650.00	\$ 35.00	\$ 9,275.00
*60100925	PIPE DRAINS 8"	50	FOOT	\$ 60.00	\$ 3,000.00	\$ 60.00	\$ 3,000.00	\$ 171.00	\$ 8,550.00
*60109520	PIPE UNDERDRAINS, FABRIC LINED TRENCH 6"	190	FOOT	\$ 50.00	\$ 9,500.00	\$ 35.00	\$ 6,650.00	\$ 160.00	\$ 30,400.00
60146306	PIPE UNDERDRAINS FOR STRUCTURES, 6"	540	FOOT	\$ 40.00	\$ 21,600.00	\$ 45.00	\$ 24,300.00	\$ 25.00	\$ 13,500.00



Lakefront Bluff Stabilization and Access Ramp Improvements
 Alternate #2: Phased Project
 Bid Tab

Bid Opening:
 March 2, 2023
 11:00 AM

RFP Number: 23-002

Item #	Item	Qty	Unit	Engineer's Estimate		Martam Construction		Alliance Contractors	
				Price	Total	Price	Total	Price	Total
60201105	CATCH BASINS, TYPE A, 4'-DIAMETER, TYPE 11 FRAME AND GRATE	2	EACH	\$ 4,500.00	\$ 9,000.00	\$ 3,250.00	\$ 6,500.00	\$ 4,415.00	\$ 8,830.00
60207605	CATCH BASINS, TYPE C, TYPE 8 GRATE	1	EACH	\$ 2,500.00	\$ 2,500.00	\$ 2,025.00	\$ 2,025.00	\$ 2,335.00	\$ 2,335.00
60207905	CATCH BASINS, TYPE C, TYPE 11 FRAME AND GRATE	2	EACH	\$ 2,500.00	\$ 5,000.00	\$ 2,100.00	\$ 4,200.00	\$ 3,150.00	\$ 6,300.00
60218400	MANHOLES, TYPE A, 4'-DIAMETER, TYPE 1 FRAME, CLOSED LID	1	EACH	\$ 4,500.00	\$ 4,500.00	\$ 3,550.00	\$ 3,550.00	\$ 3,275.00	\$ 3,275.00
*60218400	MANHOLES, CONFLICT, 4'-DIAMETER, TYPE 1 FRAME, CLOSED LID	1	EACH	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 7,500.00	\$ 3,275.00	\$ 3,275.00
60234200	INLETS, TYPE A, TYPE 1 FRAME, OPEN LID	1	EACH	\$ 2,400.00	\$ 2,400.00	\$ 2,850.00	\$ 2,850.00	\$ 2,035.00	\$ 2,035.00
60236800	INLETS, TYPE A, TYPE 11 FRAME AND GRATE	4	EACH	\$ 2,400.00	\$ 9,600.00	\$ 2,100.00	\$ 8,400.00	\$ 2,465.00	\$ 9,860.00
60238305	INLETS, TYPE A, WITH MEDIAN INLET (604101)	2	EACH	\$ 3,750.00	\$ 7,500.00	\$ 2,500.00	\$ 5,000.00	\$ 2,715.00	\$ 5,430.00
60500060	REMOVING INLETS	4	EACH	\$ 600.00	\$ 2,400.00	\$ 500.00	\$ 2,000.00	\$ 250.00	\$ 1,000.00
60602800	CONCRETE GUTTER, TYPE B	280	FOOT	\$ 35.00	\$ 9,800.00	\$ 35.00	\$ 9,800.00	\$ 65.00	\$ 18,200.00
60609200	COMBINATION CONCRETE CURB AND GUTTER, TYPE M-6.12	610	FOOT	\$ 50.00	\$ 30,500.00	\$ 40.00	\$ 24,400.00	\$ 40.00	\$ 24,400.00
72400710	RELOCATE SIGN PANEL - TYPE 1	10	SQ T	\$ 50.00	\$ 500.00	\$ 50.00	\$ 500.00	\$ 55.00	\$ 550.00
72900100	METAL POST - TYPE A	50	FOOT	\$ 20.00	\$ 1,000.00	\$ 40.00	\$ 2,000.00	\$ 18.00	\$ 900.00
A2005824	TREE, PLATANUS OCCIDENTALIS (SYCAMORE), 3" CALIPER, BALLED AND BURLAPPED	1	EACH	\$ 800.00	\$ 800.00	\$ 1,050.00	\$ 1,050.00	\$ 950.00	\$ 950.00
A2007150	TREE, QUERCUS VELUTINA (BLACK OAK), 2" CALIPER, BALLED AND BURLAPPED	1	EACH	\$ 800.00	\$ 800.00	\$ 950.00	\$ 950.00	\$ 950.00	\$ 950.00
A2007824	TREE, TILIA AMERICANA (AMERICAN LINDEN/BASSWOOD), 3" CALIPER, BALLED AND BURLAPPED	1	EACH	\$ 800.00	\$ 800.00	\$ 980.00	\$ 980.00	\$ 950.00	\$ 950.00
*X0100029	EXPLORATORY EXCAVATION	320	FOOT	\$ 50.00	\$ 16,000.00	\$ 25.00	\$ 8,000.00	\$ 1.00	\$ 320.00
*X0322463	CONNECT TO EXISTING SEWER	5	EACH	\$ 1,000.00	\$ 5,000.00	\$ 1,200.00	\$ 6,000.00	\$ 400.00	\$ 2,000.00
*X1700034	FORM LINER TEXTURED SURFACE, SPECIAL	2070	SQ FT	\$ 30.00	\$ 62,100.00	\$ 22.00	\$ 45,540.00	\$ 7.50	\$ 15,525.00
*X2070304	POROUS GRANULAR EMBANKMENT, SPECIAL	10	CU YD	\$ 50.00	\$ 500.00	\$ 100.00	\$ 1,000.00	\$ 80.00	\$ 800.00
*X2200020	FENCE REMOVAL AND REINSTALLATION	10	FOOT	\$ 200.00	\$ 2,000.00	\$ 500.00	\$ 5,000.00	\$ 195.00	\$ 1,950.00
*X7010216	TRAFFIC CONTROL AND PROTECTION, SPECIAL	1	L SUM	\$ 4,000.00	\$ 4,000.00	\$ 15,000.00	\$ 15,000.00	\$ 7,625.00	\$ 7,625.00
*Z0013798	CONSTRUCTION LAYOUT	1	L SUM	\$ 7,000.00	\$ 7,000.00	\$ 12,000.00	\$ 12,000.00	\$ 18,530.00	\$ 18,530.00
*Z0017400	DRAINAGE & UTILITY STRUCTURES TO BE ADJUSTED	4	EACH	\$ 600.00	\$ 2,400.00	\$ 1,250.00	\$ 5,000.00	\$ 500.00	\$ 2,000.00
*N/A	DRAINAGE STRUCTURE FOR PIPE UNDERDRAINS	6	EACH	\$ 600.00	\$ 3,600.00	\$ 1,850.00	\$ 11,100.00	\$ 450.00	\$ 2,700.00
*N/A	GATE ACCESS KEYPAD REMOVE AND REPLACE	1	L SUM	\$ 7,000.00	\$ 7,000.00	\$ 4,200.00	\$ 4,200.00	\$ 7,500.00	\$ 7,500.00
*N/A	ITEMS ORDERED BY THE ENGINEER	10000	DOLLAR	\$ 1.00	\$ 10,000.00	\$ 1.00	\$ 10,000.00	\$ 1.00	\$ 10,000.00
*N/A	MAINTENANCE OF PEDESTRIAN TRAFFIC	1	L SUM	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1.00	\$ 1.00
*N/A	STONEWALL PILLAR REMOVAL AND REPLACEMENT	1	L SUM	\$ 5,000.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00	\$ 9,500.00	\$ 9,500.00
*N/A	TRENCH DRAIN, COMPLETE IN PLACE	15	FOOT	\$ 600.00	\$ 9,000.00	\$ 800.00	\$ 12,000.00	\$ 795.00	\$ 11,925.00
*N/A	WASHED STONE LANDSCAPING	35	SQ YD	\$ 80.00	\$ 2,800.00	\$ 54.00	\$ 1,890.00	\$ 100.00	\$ 3,500.00
Total Project Bid		As Read		N/A		\$ 1,752,465.00		\$ 2,262,087.20	
		As Calculated		\$ 1,254,817.50		\$ 1,747,505.00		\$ 2,262,087.20	



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

February 14, 2023

Village of Glencoe
675 Village Court
Glencoe, IL 60022

Attention: James Tighe, Village Engineer

Subject: Phase III – Construction Engineering
Lakefront Bluff Stabilization and Access Ramp Improvements

Dear Mr. Tighe:

At your request, Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to provide this proposal for professional engineering services related to the construction engineering for the Drainage Improvements at Glencoe Beach and Roadway Improvements on Park Avenue Project. Included below you will find our Understanding of the Assignment, Scope of Services and Estimate of Fee.

UNDERSTANDING OF THE ASSIGNMENT

The proposed work is officially known as the "LAKEFRONT BLUFF STABILIZATION AND ACCESS RAMP IMPROVEMENTS" which includes construction of new concrete retaining walls with form-liner textured surfaces to replace a failing crib wall. The roadway along this section will also be reconstructed with the associated curb and gutter, sidewalks, and hot-mix asphalt paving. The project also includes storm sewer improvements and drainage improvements at the top of the bluff to capture stormwater before it can run down the bluff. The plans and specifications were developed by CBBEL.

CBBEL understands that the Village of Glencoe will be using DCEO Grant Funds to construct the western retaining wall for this project and BAAD Grant Funds for the eastern retaining wall construction. The phase III engineering will be funded with Local Funds. This project is anticipated for a bid award at the March 16th, 2023 Village Board meeting with an anticipated construction start soon after March 24, 2023 Notice to Proceed. The DCEO deadline for crib wall replacement requires that work to be complete by June 30, 2023. The Final Completion Date is scheduled for July 15, 2023.

SCOPE OF SERVICES

Task 1 – Pre-Construction Services: CBBEL will perform the following tasks prior to the start of construction:

- Facilitate and lead any pre-construction meetings; attend a scheduled pre-construction meeting at Glencoe Village Hall or Public Works Department facilities. Distribute meeting minutes to all stakeholders.
- Review the Contractor's schedule for compliance with any milestones and/or restrictions found in the contract documents. Our team will review the schedule for constructability to ensure that the work is being completed in a logical sequence.
- Prepare all project files prior to the start of construction. This shall include reviewing all applicable construction inspectors' checklists found in IDOT's Construction Manual to anticipate any issues that may arise during construction.
- Review the plans and specifications and identify any potential issues or conflicts that can be resolved prior to construction. This will assist in avoiding unnecessary delays and change orders.

Task 2 – Submittal Review

CBBEL design staff will assist the Resident Engineer in reviewing shop drawings for items such as form liner, staining for the wall, pipe handrail, underdrain, storm sewer items, and other elements as required. CBBEL shall check and approve, or reject and request resubmittal of, any submittals made by the Contractor for compliance with the contract documents.

- Shop Drawings and Contractor Submittals:
 - Record data received, maintain a file of drawings and submissions, and check construction for compliance with them.
 - Review Contractor's submittals for compliance with contract documents. Notify the Village of any deviations or substitutions. With the notification, provide the Village with a recommendation for acceptance or denial, and request direction from the Village regarding the deviation or substitution.

Task 3 – Request for Information (RFI) Responses

CBBEL construction and design staff will review and coordinate responses to any RFI from the Contractor in a timely manner and maintain a separate file for each request.

Task 4 – Construction Observation and Documentation: CBBEL will provide one part-time Resident Engineer and one part-time Construction Inspector for the duration of construction observation for this project. **This task is based upon 8 hours per day for a duration of 15 weeks (to start in Early April with Substantial Completion of July 15).**

We are proposing Tracy Wais as the Resident Engineer; Ms. Wais completed the Green Bay Trail on behalf of the Glencoe Park District in 2020-2021. Ms. Alexandria Vukovic will provide inspection duties; she performed similar responsibilities for the new Green Bay Trail Shared Use Path at Hazel Avenue.

This task will include the following tasks:

- Observe the progress and quality of the executed work and determine if the work is proceeding in accordance with the Contract Documents. The Engineer will keep the Village informed of the progress of the work, guard the Village against defects and deficiencies in the work, advise the Village of all observed deficiencies of the work, and advise when the Village should disapprove or reject all work failing to conform to the Contract Documents.
- Serve as the Village's liaison with the Contractor working principally through the Contractor's field superintendent.
- Assist Contractor's in dealing with any outside agencies.
- Attend all construction conferences. Arrange a schedule of progress meetings and other job conferences as required. Maintain and circulate copies of records of the meetings.
- Review the Contractor's schedule on a weekly basis. Compare actual progress to Contractor's approved schedule. If the project falls behind schedule, work with the Contractor to determine the appropriate course of action to get back on schedule.
- Maintain orderly files for correspondence, reports of job conferences, shop drawings and other submissions, reproductions or original contract documents including all addenda, change orders, and additional drawings issued subsequent to the award of the contract. Obtain and document all material inspection received from the Contractor as outlined in the Project Procedures Guide of IDOT's Construction Manual.
- Determine if the project has been completed in accordance with the Contract Documents and that the Contractor has fulfilled all of his obligations.
- Record the names, addresses and phone numbers of all Contractors, subcontractors and major material suppliers in the diary.
- Keep an inspector's daily report book as outlined in the IDOT Project Procedures Guide, which shall contain a daily report and quantity of hours on the job site, weather conditions, list of visiting officials, daily activities, job decisions and observations as well as general and specific observations and job progress.
- Prepare payment requisitions and change orders for the Village's approval, review applications for payment with the Contractor for compliance with established procedures for their submission and forward them with recommendations to the Village.

Task 5 – DCEO and BAAD Grant Reporting and Documentation:

CBBEL will coordinate, complete, or review documents submitted to the Illinois Department of Commerce and Economic Opportunity (DCEO) required by the Grant Manager assigned to this project. This includes the following:

- DCEO Conflict of Interest Disclosure
- DCEO Mandatory Disclosure
- DCEO Uniform Application
- Grant Application Narrative
- W-9 Form
- Budget Template
- IL Works Budget Supplement
- Periodic Financial Report (PFR) – Quarterly
- Periodic Performance Report (PPR) – Quarterly

CBBEL will coordinate, complete, or review documents submitted to the Illinois Department of Natural Resources (DNR) required by the BAAD Grant Manager assigned to this project. This includes the following:

- DNR Quarterly Status Reports

Task 6 – Record Drawings:

- Finalize a set of record drawings. Record drawings will be presented in redline pdf format. (CBBEL has not included CAD hours for updates to the bid set.)

Task 7 – Post Construction: CBBEL will perform the following tasks once construction is complete:

- Prior to final inspection, submit to the Contractor a list of observed items requiring correction and verify that each correction has been made.
- Coordinate and conduct the final inspection with the Village, prepare a final punchlist.
- Verify that all the items on the final punchlist have been corrected and make recommendations to the Village concerning acceptance.
- Once Contractor has fulfilled all obligations, prepare a final pay request for the Village's approval.

Task 8 – QA Material Testing:

- Testing Service Corporation (TSC) will provide QA testing outlined in the IDOT Project Procedures Guide.

Task 9 – Direct Costs:

- Vehicle Usage will be charged at a rate of \$65/day for a duration of 75 Working Days.

CBBEL shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work since these are solely the Contractor's responsibility under the contract for construction.

ESTIMATE OF FEE

CBBEL estimates the following fees for each of the tasks described above:

Task 1 - Preconstruction	\$3,828
Task 2 - Submittal Review	\$1,308
Task 3 – RFI Responses	\$1,308
Task 4 - Construction Observation/Documentation	\$76,552
Task 5 – DCEO/BAAD Grant Reporting/Documentation	\$3,923
Task 6 – Record Drawings	\$2,041
Task 7 - Post Construction	\$7,655
Task 8 - Material Testing (TSC)	\$5,075
Direct Costs (Vehicle - 75 Working Days)	\$4,875
Total	\$ 106,565

We will bill you in accordance with the attached Cost Estimate for Consultant Services. We will establish our contract in accordance with the attached General Term and Conditions. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. Direct costs for blueprints, photocopying, mailing, mileage, overnight delivery, messenger services and report binding are included in the Fee Estimate. Please note that meetings and additional services performed by CBBEL that are not included as part of this proposal will be billed on a time and materials basis and at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,

Michael E. Kerr, PE
President

Encl. Cost Estimate for Consultant Services
General Terms and Conditions

BY: _____
TITLE: _____
DATE: _____

COST ESTIMATE WORKSHEET

FIXED RAISE

Local Public Agency

Village of Glencoe

County

Cook

Prime Consultant (Firm) Name

Christopher B. Burke Engineering, Ltd.

Prepared By

Kevin Wilson

Date

2/14/2023

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

Note: This is name of the consultant the cost estimate is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	6	MONTHS
START DATE	4/1/2023	
RAISE DATE	1/1/2024	
END DATE	9/30/2023	

OVERHEAD RATE	146.00%
COMPLEXITY FACTOR	
% OF RAISE	2.00%

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	4/1/2023	9/30/2023	6	100.00%

The total escalation = 0.00%

Local Public Agency

County

Village of Glencoe

Cook

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

PAYROLL RATES

COST ESTIMATE WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	78.00
ESCALATION FACTOR	0.00%

CLASSIFICATION	AVERAGE PAYROLL RATES	CALCULATED RATE
Principal	\$78.00	\$78.00
Engineer VI	\$77.90	\$77.90
Engineer V	\$69.77	\$69.77
Engineer IV	\$58.58	\$58.58
Engineer III	\$47.01	\$47.01
Engineer I/II	\$33.72	\$33.72
Survey V	\$78.00	\$78.00
Survey IV	\$72.00	\$72.00
Survey III	\$63.00	\$63.00
Survey II	\$51.50	\$51.50
Survey I	\$38.50	\$38.50
Engineering Technician V	\$67.75	\$67.75
Engineering Technician IV	\$56.63	\$56.63
Engineering Technician III	\$32.88	\$32.88
CAD Manager	\$67.17	\$67.17
CAD Technician II	\$48.75	\$48.75
GIS Specialist III	\$54.00	\$54.00
Landscape Architect	\$61.00	\$61.00
Landscape Designer I/II	\$34.75	\$34.75
Environmental Resource Specialist V	\$75.06	\$75.06
Environmental Resource Specialist IV	\$58.00	\$58.00
Environmental Resource Specialist III	\$49.75	\$49.75
Environmental Resource Specialist I/II	\$30.50	\$30.50
Environmental Resource Technician	\$42.75	\$42.75
Engineering Intern	\$19.00	\$19.00

Local Public Agency

Village of Glencoe

County

Cook

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
COST ESTIMATE WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day	75	\$65.00	\$4,875.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with approval)			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL DIRECT COSTS:				\$4,875.00

Local Public Agency

Village of Glencoe

County

Cook

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

**AVERAGE HOURLY PROJECT RATES
COST ESTIMATE WORKSHEET**

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Direct Costs			Pre-Construction			Submittal Review			RFI Responses			Observation/Documentation		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00	0.0																	
Engineer VI	77.90	0.0																	
Engineer V	69.77	0.0																	
Engineer IV	58.58	393.0	52.68%	30.86				15	50.00%	29.29	8	100.00%	58.58	8	100.00%	58.58	300	50.00%	29.29
Engineer III	47.01	0.0																	
Engineer I/II	33.72	0.0																	
Survey V	78.00	0.0																	
Survey IV	72.00	0.0																	
Survey III	63.00	0.0																	
Survey II	51.50	0.0																	
Survey I	38.50	0.0																	
Engineering Technician V	67.75	0.0																	
Engineering Technician IV	56.63	0.0																	
Engineering Technician III	32.88	353.0	47.32%	15.56				15	50.00%	16.44							300	50.00%	16.44
CAD Manager	67.17	0.0																	
CAD Technician II	48.75	0.0																	
GIS Speciallist III	54.00	0.0																	
Landscape Architect	61.00	0.0																	
Landscape Designer I/II	34.75	0.0																	
Environmental Resource S	75.06	0.0																	
Environmental Resource S	58.00	0.0																	
Environmental Resource S	49.75	0.0																	
Environmental Resource S	30.50	0.0																	
Environmental Resource T	42.75	0.0																	
Engineering Itern	19.00	0.0																	
		0.0																	
		0.0																	
TOTALS		746.0	100%	\$46.42	0.0	0.00%	\$0.00	30.0	100%	\$45.73	8.0	100%	\$58.58	8.0	100%	\$58.58	600.0	100%	\$45.73

Local Public Agency

Village of Glencoe

County

Cook

Consultant / Subconsultant Name

Christopher B. Burke Engineering, Ltd.

**AVERAGE HOURLY PROJECT RATES
COST ESTIMATE WORKSHEET**

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	DCEO/BAAD Grant Reporting			Record Drawings			Post-Construction			QA Material Testing								
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	78.00																		
Engineer VI	77.90																		
Engineer V	69.77																		
Engineer IV	58.58	24	100.00%	58.58	8	50.00%	29.29	30	50.00%	29.29									
Engineer III	47.01																		
Engineer I/II	33.72																		
Survey V	78.00																		
Survey IV	72.00																		
Survey III	63.00																		
Survey II	51.50																		
Survey I	38.50																		
Engineering Technician V	67.75																		
Engineering Technician IV	56.63																		
Engineering Technician III	32.88				8	50.00%	16.44	30	50.00%	16.44									
CAD Manager	67.17																		
CAD Technician II	48.75																		
GIS Specialist III	54.00																		
Landscape Architect	61.00																		
Landscape Designer I/II	34.75																		
Environmental Resource Spe	75.06																		
Environmental Resource Spe	58.00																		
Environmental Resource Spe	49.75																		
Environmental Resource Spe	30.50																		
Environmental Resource Tec	42.75																		
Engineering Item	19.00																		
TOTALS		24.0	100%	\$58.58	16.0	100%	\$45.73	60.0	100%	\$45.73	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

**VII. Action Item C:
Approval of Bids for the Lakefront Park
Tennis Court and Playground Renovation
Project**

Glencoe Park District
March 2023 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and Kyle Kuhs, Director of Parks and Planning
SUBJECT: Lakefront Park Tennis Court and Playground Bids
DATE: 3/14/2023

At the March 14 Committee of the Whole meeting, the Board reviewed the Lakefront Park Tennis Court and Playground Project and bids in detail. It was the consensus of the Commissioners to advance the acceptance of the bids for approval at the March 21 Board meeting.

The following information was reviewed at the Committee meeting:

The Lakefront Park Tennis Court and Playground Project's bid opening took place on Thursday, March 9. Three contractors submitted bids for the project with Hacienda Landscaping being the lowest responsible bidder for the recommended base bid/alternate option.

Below is the bid breakdown for the recommended approach to this project and contract. This option accepts (if necessary) alternates #1 and #3 and rejects alternate #2.

Contractor	Base Bid	Alt #1*	Alt#2	Alt #3*	Total**
Hacienda	\$435,725	\$106,659	\$124,000	\$9,600	\$551,984
Great Lakes	\$537,509	\$74,670	\$47,311	\$6,376	\$618,555
Innovation	\$591,475	\$65,714	\$69,000	\$15,525	\$672,714

*Subject to existing conditions that will be determined when construction begins

**Rejection of alternate #2, irrigation

Contractor: Hacienda	\$551,984
Contingency (If needed)	\$55,198
Owner Items (approved in February and Purchased)	\$161,878
Total Construction Cost (Not to exceed)	\$769,060
Project Budget	\$905,000

- Alternate #1 - Remove and replace asphalt paving
 - Necessary if existing asphalt is in too poor of condition to mill and resurface
- Alternate #2 - Landscape Irrigation
 - Reject this alternate, plant species were spec'd to be drought resistant
 - \$50,000-\$100,000 cost not justified
- Alternate #3 - Re-route trench drain outlet
 - If tying into basin on court isn't feasible, pipe would be routed outside court footprint

Staff has made it very clear to the contractor that the June 30 deadline is firm and that failure to meet that deadline could result in liquidated damages and the unlikely award of future projects with the Glencoe Park District. Contractor indicated that aside from the long lead time items (which the Park District ordered in advance), they do not see any issues with meeting that deadline and would prefer to start sooner rather than later. We are anticipating work beginning in the middle of April, weather permitting.

MEMORANDUM

Recommendation: Motion to accept the base bid and, if necessary, Alternates #1 and #3 to not exceed \$607,182, and reject Alternate #2 from Hacienda Landscaping and authorize Executive Director Sheppard to sign a contract with Hacienda Landscaping for the Lakefront Park Tennis Court and Playground Renovation project.

**VII. Action Item D:
Approval of the Landscape Maintenance
Labor Bid**

Glencoe Park District
March 2023 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and Kyle Kuhs, Director of Parks and Planning
SUBJECT: Landscape Maintenance Labor Bid Approval
DATE: 3/15/2023

At the March 14 Committee of the Whole meeting, the Board reviewed the Landscape Maintenance Labor Bid in detail. It was the consensus of the Commissioners to advance the acceptance of the bid for approval at the March 21 Board meeting.

The following information was reviewed at the Committee meeting:

On Monday March 13, the Park District received bids for “Landscape Maintenance Labor.” This service is utilized by the District to augment our staffing levels in areas of need such as: weeding, mulching, edging, planting, pruning, and other general landscape duties.

The use of this contracted labor allows us to have assurances of reliable, experienced labor throughout the spring, summer, and fall months. The District can request labor for as many or as few days as needed in a particular week. The District can ramp up the contract usage at times of peak demand such as leading up to Fourth of July and taper the contract usage during times of poor weather or lower demand.

Given the current labor market for seasonal workers, the District recommends this practice continue to be utilized to ensure we have the resources necessary to keep up with the demands and expectations of the community. The rate provided includes labor, equipment, truck, fuel, etc. The parks manager and full-time staff assign duties and tasks to the contracted labor and monitor the quality and efficiency of their work.

A total of 3 bids were received with Fleck’s Landscaping being the apparent lowest responsible bidder. The rates provided includes labor, equipment, truck, fuel, etc. Bid tabulation below:

Company	2023 Rate	2024 Rate	2025 Rate
Fleck’s Landscaping	\$44.40	\$44.40	\$44.40
Milieu Landscaping	\$44.90	\$44.90	\$44.90
Yellowstone	\$66.50	\$68.50	\$70.50

In 2022, the District paid a \$45/hour rate for these services with Milieu Landscaping. Fleck’s contracted work with other cities in the area including the Villages of Arlington Heights, Mount Prospect, and Northfield. Their company information, references list, and fleet information along with the bid tabulation are attached for your reference.

Recommendation: Approval of a one-year contract with Fleck’s Landscaping for landscape maintenance labor at a rate of \$44.40/hour with the option for a second and third year based on performance.

Bid Tabulation: Landscape Maintenance Labor

3/13/2023 10:30 AM

Company Name	Addendum #1 Acknowledged	Three References provided	2023 Labor Rate	2024 Labor Rate	2025 Labor Rate
Yellowstone		✓	\$ 66.50	\$ 68.50	\$ 70.50
Millieu		✓	\$ 44.90	\$ 44.10	\$ 44.90
Fleck's		✓	\$ 44.40	\$ 44.40	\$ 44.40



Fleck's Landscaping is a full service landscape contractor providing design, construction and maintenance services starting in 1987 by Dean Fleck and is the current owner.

During the landscape maintenance season, Fleck's landscaping employs approximately 110 individuals.

Fleck's Landscaping has never filed bankruptcy while performing work of like nature or magnitude.

The Account Representative – Jim Tait – has 36 years experience in the landscape industry.

Field personnel responsible for execution of contract – landscape foreman and labor have a minimum 5 years experience in the landscape industry.

All personnel responsible in the charge of the work have performed satisfactorily on other contracts of like nature and magnitude or comparable difficulty at similar rate of progress

Fleck's Landscaping has not been a party to which they have been declared in breach of one or more provisions of a contract

Fleck's Landscaping does not have any administrative proceedings or litigation filed by or against them in the past five (5) years.

Fleck's Landscaping maintains a permanent place of business at the following address for 16 years:

222 Industrial Lane

Wheeling, IL

60090

See attached for aerial view

Fleck's Landscaping would be using existing full time staff.

Fleck's Landscaping has not been rejected for not being a responsible bidder.

See attached equipment list

See attached reference list

References – 2023

Company Name	Address	Contact	Phone	Dates	Nature of Contract	Size
Village of Arlington Heights	222 North Ridge Avenue	Ashley Karr akarr@vah.com	847-368-5800	2010-Present	Secondary Landscape Maint	\$45,006
Village of Arlington Heights	222 North Ridge Avenue	Ashley Karr akarr@vah.com	847-368-5849	2014-Present	Stump Removal & Restoration	\$470,570
Village of Arlington Heights	33 S Arlington Heights Rd	Sean Freres sfreres@vah.com	847-368-5783	2016-Present	Vacant Properties Mowing	\$20,000
City of Elmhurst	209 N York Street	Mark Stevens mark.stevens@elmhurst.org	630-530-3126	2016-2022	Mowing and Landscape Maint	\$204,264
Village of Libertyville	200 East Cook Avenue	David Thornborough dthornborough@libertyville.com	847-918-2076	2020-Present	Landscape Maintenance	\$79,379
Village of Mt. Prospect	1700 W. Central Road	Dave Hull dhull@mountprospect.org	847-870-5640	2022 - Present	Stump Removal & Restoration	\$60,457
Village of Northfield	1800 Winnetka Road	Richard Knudson dknudson@northfieldil.org	847-784-3584	2019-2023	Landscape Maintenance	\$30,142
Northshore school District 112	1936 Green Bay Road	Charlie Privett cprivette@nssd112.org	224-765-3000	2016 – Present	Landscape Maintenance	\$140,159
Palatine Township	721 S. Quentin Road	Kenneth J. Lopez klopez@palatinetownship-il.gov	847-358-6135	2020-2022	Landscape Maintenance	\$4,525
Village of Vernon Hills	490 Greenleaf Drive	Josh Hansen joshh@vhills.org	847-918-3591	2021-Present	Landscape Maintenance	\$85,630

FLECK'S LANDSCAPING

TRUCK #	YEAR	MAKE	MODEL
2	2015	FORD	F-250 4X4
3	2007	CHEVROLET	C3500
4	2016	FORD	F-150
5	2019	FORD	F-250 4X4
6	2013	CHEVROLET	1500 4X4
7	2000	FORD	F-250 4X4
8	2013	CHEVROLET	1500 4X4
9	2003	CHEVROLET	4500 KODIAK
11	2001	CHEVROLET	C3500
22	2015	FORD	F-350 4X4
23	2001	FORD	F-450
26	2008	CHEVROLET	C4500
29	2001	CHEVROLET	C3500 HD
31	2020	KIA	SOUL
36	2012	FORD	F-350 4X4
37	2006	FORD	F-350 4x4
40	2007	CHEVROLET	7500
43	2017	FORD	F-350 4X4
44	2007	CHEVROLET	C3500
46	2020	FORD	F-250 4X4
49	2019	FORD	F-450
50	2003	FORD	F-450
51	2015	FORD	F-350 4X4
55	2007	FORD	F-450
58	2020	FORD	F-350 SupCab
59	2000	CHEVROLET	2500
60	2019	FORD	F-350 4X4
61	2006	INTERNATIONAL	4300
63	2019	FORD	TRANSIT
67	2005	CHEVROLET	4500 KODIAK
70	2011	FORD	F-550
80	2017	FORD	F-350 4X4
82	2019	FORD	F-250 4X4
83	2022	FORD	F-450
84	2015	KIA	SOUL
85	2000	FORD	F-450
86	2021	FORD	F-150
89	2017	FORD	F-350 4X4
99	2005	CHEVROLET	C3500
109	2000	FORD	F-450
110	2012	KIA	SOUL
115	2006	FORD	F-450
129	2020	FORD	F-250
302	1999	FORD	F-350 4x4
396	2005	FORD	F-450
709	2012	FORD	F-250
826	2001	FORD	F-250 4X4
17A	2003	FORD	F-250 4X4



LANDSCAPE MAINTENANCE SERVICES

2023

Trucks/Trailers – (50)

21" Push Mowers – (35)

36" Walk behind Mowers – (60)

48" Walk behind Mowers – (15)

48" Stander mowers – (10)

48" Rider Mowers – (10)

String Trimmers – (90)

Back Pack Blowers – (65)

Assorted Hand Tools

Fleck's Landscaping owns all of these items

Fleck's Landscaping proposes to use a combination of the above to best perform the requirements of the contractor.

**VII. Action Item E:
Approval of the Early Childhood Wing Swipe
Card Policy**

Glencoe Park District
March 2023 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
CC: Jessica Stockl, Early Childhood Director
FROM: Lisa Sheppard, Executive Director and Bobby Collins, Director of Recreation & Facilities
SUBJECT: Early Childhood Wing Swipe Card Policy
DATE: 3/15/2023

At the March 14 Committee of the Whole meeting, the Board reviewed the Early Childhood Wing Swipe Card Policy. It was the consensus of the Commissioners to advance the acceptance of the bids for approval at the March 21 Board meeting.

Reviewed at the Committee Meeting was the following information:

As a reminder, the Glencoe Park District follows all DCFS rules in our Early Childhood Wing and works with the Park District Risk Management Association (PDRMA) to address safety issues. District staff completed numerous trainings related to building safety and continues to discuss the topic at length at the District's safety committee and at senior leadership team meetings.

Challenges

In our Early Childhood Wing, participants range from six weeks through five-years-old and their parents, guardians, and caregivers are required to drop many of them off inside the building. This significantly increases the number of authorized visitors who need access to the wing to bring in their children, unlike most elementary and secondary schools where students enter the school together. Our biggest threat is from those family members or caregivers who share their key fob or hold doors open for individuals they may not know.

Solutions

We have noticed an increase in individuals holding doors or sharing swipe cards. To address this issue, we are requesting the Board approve a '**Swipe Card Policy**' for the Early Childhood Wing. The policy includes consequences for those who do not follow it.

Recommendation: The Board approve the Early Childhood Wing Swipe Card Policy as presented.

**Glencoe Park District
Early Childhood Wing Swipe Card Policy**

The Glencoe Park District is committed to providing a safe and secure environment for all of our visitors. To ensure our participant's and visitors' safety and to comply with DCFS rules, all staff, volunteers, and visitors are required to follow the Swipe Card Policy for entry into the Glencoe Park District's Early Childhood Wing.

1. Only those authorized will be granted access to the Early Childhood Wing and its facilities.
2. All staff, volunteers, and visitors entering the Early Childhood Wing must use the designated swipe card entry system.
3. Each family enrolled in Early Childhood programming will be issued two family swipe cards and lanyards upon registration. When a child's registration has ended with the Early Childhood Department, the family swipe cards should be returned to the front desk.
4. Families must scan their swipe card for entrance into the wing. If a family enters the wing behind another, they must have a swipe card. The first family is required to ask the trailing family to produce a swipe card to enter the wing. No badge surfing allowed (following a visitor who has already swiped their card)
5. If a card does not work, the cardholder must go to the front desk to sign in and obtain a visitor badge. If no one is at the front desk, the visitor must wait.
6. Lost or stolen swipe cards must be reported immediately to the Early Childhood Department.
7. Swipe cards cannot be transferred to another person.
8. Swipe cards are the property of the Glencoe Park District and must not be copied, shared, or used for any other purpose than authorized access to the Early Childhood Wing.
9. The Glencoe Park District reserves the right to revoke a swipe card and deny access to the building for any reason.
10. Failure to comply with the Swipe Card Policy may result in disciplinary action including suspension of access to the Early Childhood Wing.

Approved by the Board of Park Commissioners:

Previous Versions Approved: n/a

Executive Director's Signature: _____ Board President's Signature: _____

**VII. Action Item F:
Approval to Change the May 2 Regular
Committee Meeting to May 9, 2023**

NO DOCUMENTS

Glencoe Park District
March 2023 Board Meeting

**VII. Action Item G:
Approval of Resolution No. 950 – Lisa
Sheppard 10 Years of Service**

Glencoe Park District
March 2023 Board Meeting

**GLENCOE PARK DISTRICT
LISA M. SHEPPARD 10 YEARS OF SERVICE RESOLUTION NO. 950**

WHEREAS, Lisa M. Sheppard was employed by the Glencoe Park District as the Executive Director on February 20, 2013;

WHEREAS, in realization of her consistent commitment of time, energy, passion, and expertise to the betterment of services and facilities;

WHEREAS, her service, dedication, and leadership abilities were an asset through a period of rapid growth of facility and park renovation, and technological advancement;

WHEREAS, she led the District in completing over 15 million dollars of capital projects for the betterment of the community;

WHEREAS, Lisa led the team when we were awarded the 2019 NRPA National Gold Medal for Excellence and as a finalist in 2017 and 2018;

WHEREAS, Lisa's contribution to sound policies and practices helped the District become an IPRA/IAPD Distinguished Accredited Agency;

WHEREAS, her expertise played a vital role in the Glencoe Park District achieving and maintaining an Aaa rating;

WHEREAS, due to Lisa's leadership, ingenuity, persistence, and connections within the IPRA and IAPD communities, the District was able to weather the COVID-19 pandemic and keep staff employed during the Governor of the State of Illinois' Safe at Home Order;

WHEREAS, Lisa has served the Glencoe Park District in a loyal and faithful manner for 10 years and the residents of Glencoe have benefited from her dedication, professionalism, and other contributions too numerous to note;

NOW, THEREFORE, BE IT RESOLVED, the Glencoe Park District Board of Commissioners, representing all the residents of the Park District, recognize the meritorious service of Lisa M. Sheppard and record it in the permanent records of the Glencoe Park District for all to see. This resolution shall be in full force and in effect immediately upon its passage.

ADOPTED this 21st day of March 2023 pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

Lisa M. Brooks, President
Board of Park Commissioners

ATTEST:

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 950:

LISA M. SHEPPARD 10 YEARS OF SERVICE

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 21st day of March 2023.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 21st day of March 2023.

Lisa M. Sheppard, Secretary
Board of Park Commissioners

[SEAL]

**VII. Action Item H:
Approval of Biannual Review of Executive
Session Minutes 5ILCS 120/2 (c)(21)**

Glencoe Park District
March 2023 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Biannual Review of Closed Session Minutes
DATE: 3/15/2023

Biannually, the Board is required to review closed session minutes. Please review the attached minutes. If any member of the Board would like to discuss any of the minutes, we will need to go into Executive Session to do so. We would then need to return to an open meeting prior to taking any action. If no discussion is needed, then the Board can immediately vote on the matters below.

1. Closed session meetings must be recorded and audio tapes held for 18 months. After that time the recording can be destroyed with Board approval. In order to do this, meeting minutes must have been approved and no legal issue pending or in progress.

I recommend the following audio tapes be approved for destruction. There are no legal issues associated with these tapes and minutes have all been previously approved. (Please contact me if you would like to see the previously approved minutes of the meetings listed below.)

Recommended motion: Approve audio tape destruction of closed/executive session minutes including:

- 10/20/2020
- 12/01/2020
- 12/15/2020
- 02/02/2021
- 02/16/2021
- 03/02/2021
- 04/06/2021
- 08/03/2021

2. The following minutes have previously been approved and can now be released from confidentiality.

Recommended Motion: Approve the release of confidential executive session minutes including:

- 04/02/2019
- 07/09/2019
- 10/15/2019
- 11/19/2019
- 12/03/2019
- 01/07/2020
- 02/04/2020
- 02/18/2020
- 12/01/2020
- 12/15/2020
- 02/02/2021
- 02/16/2021
- 03/02/2021
- 04/06/2021
- 12/07/2021
- 02/01/2022
- 04/05/2022

3. The following minutes need to be approved.

Recommended Motion: Approve and keep confidential executive session minutes including:

- 12/20/2022

Recommended Motion: Approve and release executive session minutes including:

- 02/07/2023
- 02/21/2023