



# ***BOARD REPORT*** February 2023



**GLENCOE PARK DISTRICT  
REGULAR BOARD MEETING  
Tuesday, February 21, 2023 | 7:00pm  
Takiff Center**

Consistent with the requirements of the Illinois Compiled Statutes  
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.  
Meeting Location: Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

**A G E N D A**

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
  - A. Minutes of January 17, 2023 Regular Board Meeting
  - B. Minutes of February 7, 2023 Committee of the Whole Meeting
  - C. Approval of the Bills
- IV. Matters from the Public
- V. Financial Report
- VI. Executive Director's Report
- VII. Action Items
  - A. Approval of Resolution No. 949 for the Commitment of \$850,000 of the Corporate Fund Balance and \$550,000 of the Recreation Fund Balance for Future Capital Projects
  - B. Approve and authorize the Executive Director to sign a contract not to exceed 12 months in duration through NIMEC for electricity services
  - C. Approval for the purchase of 6 modular pickleball courts from Sportcourt through Sourcewell contract
  - D. Approval of the purchase of the playground surfacing for Lakefront Park Playground
  - E. Approval of the Comprehensive Plan Proposal
  - F. Approval to Change the March Regular Committee Meeting to March 14, 2023
- VIII. Other Business
- IX. Executive Session
  - A. Personnel – Employment Performance Review 5ILCS 120/2(c)(1)
- X. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: [lsheppard@glencoeParkdistrict.com](mailto:lsheppard@glencoeParkdistrict.com)

**Key rules governing participation**

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

### III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District  
February 2023 Board Meeting

MINUTES OF JANUARY 17, 2023 REGULAR BOARD MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:03pm and roll was called.

Commissioners present:

Lisa Brooks, President  
Stefanie Boron, Vice President  
Michael Covey, Treasurer  
Bart Schneider, Commissioner  
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Bobby Collins, Director of Recreation & Facilities  
John Cutrera, Director of Finance & HR  
Erin Classen, Supt. of Marketing & Communications  
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Jordan Spector

Consent Agenda: A motion was made by Commissioner Schneider to approve the consent agenda items as presented including Minutes of December 20, 2022 Regular Board Meeting and approval of the bills. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Financial Report: The District is ten months into the fiscal year. Director Cutrera gave a synopsis of the report. The Recreation Dept. increase in revenue is due to winter registration; \$1 million of which was driven mostly by camps, ceramics, and Broadway Bound. In the Children's Circle Dept., \$86,000 of the revenue decrease is attributed to a one-time grant revenue received in the prior year. The remainder of the decrease is mostly due to a third payroll in December. Fitness looks good with a little over \$5,000 in revenue over expenditures. Watts Center revenue is leveling off post-COVID, but is still stronger than previous fiscal years. The Beach/Boating Dept. expenditures are trickling in. G&A continues to trend lower this year due to allocation of health insurance. The Parks Dept. expenditures are lower due to retirement and unfilled positions. The Rec/Admin/Takiff Dept. includes a \$400,000 fund transfer into Fund 69 for capital projects, increase in utilities, and salary for the new custodial position. Ninety percent of the budget for property tax revenue have come in with the remainder in by fiscal year end. The Corporate Fund is waiting on the remainder of property taxes as well as well over \$1 million of funds transferred for future capital projects that was not done in the prior fiscal year.

Discussion ensued on Watts being affected by extreme high and low temperatures this year, our intergovernmental agreement with District 35 for school and district facility

use, and removing court nets over the winter to extend the life of the nets and the increased pickleball noise over the winter without leaves on the trees to buffer sound.

Executive Director Report: Executive Director Sheppard gave a synopsis of her report.

Watts Below Zero was rescheduled to February 20 due to unseasonably warm and rainy weather on the original date.

Watts Center renovation groundbreaking is tentatively scheduled for April 8. Commissioner Covey indicated that the date is the day before Easter, during Passover, and the weekend of the 8<sup>th</sup> Grade trip. Executive Director Sheppard indicated that our Legislators are on break and we would like them to have the opportunity to attend to thank them for their support. Sheppard will verify when our Legislators are on break and adjust the date, if possible.

RFP submissions for our Comprehensive Master Plan are due Friday. Two of the eight firms that sent RFP's contacted us with inquiries. Commissioners Schneider and Brooks volunteered to be part of the interview team. There will be other opportunities for all the commissioners to be part of the process.

The budget review will happen at the committee meeting on February 7. The budgets will be distributed around January 25 and if Commissioners have any questions they should feel free to ask prior the meeting.

The Takiff sprinkler leak on Christmas Day was not as bad as it could have been due to the system working properly. Glencoe Public Safety notified staff and Director Kuhs and Facilities Maintenance Manager Matt Walker arrived to complete repairs. There was minimal damage. The GYS building sustained damage including a broken pipe, three inches of water, and required carpet replacement. Staff is looking to see if the pipes need replacement.

Inside Glencoe new edition is out; a joint publication with other Glencoe governmental units. Commissioners should tell staff about new topics for future publications.

Our registration numbers continue to rebound post-COVID. The Recreation and Facilities Team are currently working on camps and the beach. With Watts under renovations, staff are looking for alternate locations for Action Quest and Game On! Camps, hopefully held at Central School. Job postings are out and our new onboarding software is up and running; the software has a feature to record ongoing staff training.

Discussion ensued on the large amount of money required to register multiple children for programs and camp. Staff will look into alternate deposit and payment plans. Also discussed was the lack of basketball open gym listed with only pickleball shown on the website. Staff indicated they will look into adding and advertising additional open gym times. Finally, our Web site registration was down for almost three days. Vermont Systems and Excal Tech were working on it the entire time and fixed the firewall issue.

Action Items:

Approval of Contract for Replacing (1) 50 Ton Air-Cooled Condenser for Takiff Center: A motion was made by Commissioner Boron to approve to award the contract for replacing (1) 50-ton air-cooled condenser for \$219,050 to Midwest Mechanical of Lombard, Illinois as presented. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Approval of Resolution No. 948 and Authorize the Executive Director to Sign the Taste for Kids, Inc. Contract Renewal for Food Services for Children's Circle: A motion was made by Commissioner Boron to approve Resolution No. 948 and authorize the Executive Director to sign the contract to renew the contract for food services with Taste For Kids, Inc. not to exceed \$100,000 as presented. Commissioner Schneider seconded the motion. Discussion ensued on Taste for Kids having done a good job last year, the other businesses using them gave positive reviews, not one mistake despite the high number of children with food allergies, our attorney advised that EC foodservice program is not adapted to being awarded by competitive bidding as it requires an entity with a high degree of professional skill and the ability of the entity to offer particularized services. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Approval to Authorize the Executive Director to sign the 2023 Pool/Beachfront Exchange Agreement between Northbrook and the Glencoe Park Districts: A motion was made by Commissioner Boron to approve to authorize the Executive Director to sign the 2023 Pool/Beachfront Exchange Agreement between Northbrook and Glencoe Park Districts as presented. Commissioner Schneider seconded the motion. The date in the Dog Park portion of the agreement was changed to May 1 to align with the dog tag year. There will be a marketing campaign to communicate both the aquatic and dog park benefits. Northbrook residents gets Park District resident rates for adult and kid classes, but not camp. Glencoe residents would not be able to buy Northbrook Dog Park passes without this agreement; there is not a nonresident pass available. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Other Business: Next week, all the department heads and managers will be attending conference. If there is an emergency, staff will return. Executive Director Sheppard will be sworn in as IPRA Chairperson of the Board on Friday night.

Commissioner Schneider is leading the Executive Director review process.

We do not have quorum on the original March Committee meeting date, so was rescheduled to March 14.

There was no reason to enter into closed session.

Adjourn: Commissioner Spain moved to adjourn the meeting at 7:49pm. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary

MINUTES OF FEBRUARY 7, 2023 COMMITTEE OF THE WHOLE MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:01pm and the roll was called.

Commissioners present:

Lisa Brooks, President  
Stefanie Boron, Vice President  
Michael Covey, Chair/Treasurer  
Bart Schneider, Commissioner  
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Bobby Collins, Director of Recreation and Facilities  
John Cutrera, Director of Finance and HR  
Kyle Kuhs, Director of Parks and Planning  
Erin Classen, Supt. of Marketing and Communications  
Brian Cutrera, Accounting Manager  
Jenny Runkel, Administrative Assistant

Members of the public in attendance: There was no one from the public in attendance.

Matters from the Public: There was no one wishing to address the Committee.

FY 2023/24 Budget – First Draft Review: Director Cutrera gave the presentation attached to these minutes. Once the Board moves the Budget - First Draft forward for approval, the Budget - Approval Draft then goes before the Board at the March 21 Board meeting, followed by the Budget and Appropriations Ordinance that goes before the Board for approval at the April 18 Board meeting.

Staff answered Board questions as follows. Capital project funds are committed until the next fiscal year. The District receives 25% of GJK revenue for services and facility usage. Children's Circle's \$2 million in revenue is budgeted separately from recreation programs. We currently do not charge credit card fees for registration; staff is looking at an ACH payment model as an option to lower fees. Reduced staffing shown as excess revenue is unsustainable and may end in reduced programming. Discussion ensued.

Discussion ensued on the recommended increase in Children's Circle fees. After a robust discussion, it was the consensus of the majority of Board to keep the staff recommended 4% fee increase and not raise by 5%.

Discussion on District Stipend Requests: The Board considered stipend requests from GJHP and GYS. Historically, Glencoe Park District has provided stipends to Glencoe not-for-profits who have a recreation mission focus. Last year, the District gave \$5,000 to GJHP and GYS, provided in-kind support, and Holmes warming shelter to GYS.

Discussion ensued on this year's stipend request and the Board indicated that GJHP has a very healthy fund balance with excellent fundraising capabilities, the Park District's theater programs are not subsidized, therefore the Board felt we should not subsidize the GJHP theater program. Discussion ensued on whether stipends from the Park District should be in-kind donations and not reallocated tax dollars. Staff indicated that we do supply in-kind

donations to both organizations including facility use at the Beach and Watts, maintenance, and staff support, although we do charge for ice rink time.

The Board asked if either organization has support from District 35 or the Village. GJHP Oasis is held in the school facilities and the school district funds the staff for the program during the day. Executive Director Sheppard also believes both organizations get stipends from the Village.

Following committee discussion, President Brooks asked staff to include in the budget draft, \$5,000 for GYS to go towards the teen drop-in center and \$5,000 for GJHP to go toward the Oasis program, they also asked that GPD receive a free ad in the GJHP theater publication.

Other Business:

Staff are expecting a 30% decrease in energy costs with the new NIMEC energy group bid environment. Staff reviewed the NIMEC green energy program option that requires us to pay approximately a 5% premium to receive renewable energy. Staff asked the Board if this is something they would like us to pursue and to bring back more information. Following committee discussion, President Brooks asked staff to move forward with research on the green energy program for possible approval in the future.

We are starting to go to bid on the Lakefront Park renovation. There are a few long lead time items including playground surface, mounds, and associated materials that staff is looking for approval from the Board to purchase in advance. Sourcewell materials are low cost and eliminate the need for a bid. By purchasing the items now, we would get a month jump on ordering these long lead items. Our goal is to have the playground open by July 3. The risk is that the bids come in high and we delay the playground project. If that happens the items purchased can be stored for future use.

Following committee discussion, President Brooks advised staff that the Board reached a consensus to purchase these items and advance for approval items over \$30,000 for approval at the February Board meeting.

Adjourn to Closed Session: At 8:39pm, Commissioner Spain moved to adjourn into closed session to discuss personnel – evaluation of staff as mandated by Section 2.06. 5 ILCS 120/2 (c)(1). Commissioner Schneider seconded the motion. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Return to Open Session: Commissioner Boron moved to return to open session at 9:18pm, Commissioner Schneider seconded the motion. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Boron moved to adjourn the meeting at 9:19pm. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: None

The motion passed.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary



# GLENCOE PARK DISTRICT BUDGET

March 1, 2023 – February 29, 2024



# Budget Timeline



# Budget & Appropriations

- **Appropriations**
  - Legal spending authority of the District
- **FY2022/23 Appropriation \$23,785,000**
  - 27% above the budgeted expenses of the District
- **FY2023/24 Appropriation \$26,001,000**
  - 24% above the budgeted expenses of the District



# FY 2023/24 Budget Highlights



- Total Operating Budget: \$12,889,340
  - 5.52% increase from prior year
  - Excluding debt service, 6.20% increase from prior year
- Total Capital Budget: \$8,057,605
- Total Operating Revenue budgeted to increase 6.99% (4.59% excluding Interest Income)
  - Recreation Program Revenues look very strong again this year
- Property Taxes
  - 2022 North Tri Reassessment Year (EAV anticipated to increase significantly which will reduce limiting rate and impact special recreation levy)
- Significant increase in interest income

# FY 2023/24 Additional Highlights

|                                     | BUDGETED<br>FY 24<br>REVENUE | BUDGETED<br>FY 24<br>EXPENDITURES | FY 24 G&A<br>ALLOCATION | BUDGETED<br>FY 24<br>EXPENDITURES -<br>G&A ALLOCATED | BUDGETED<br>EXCESS REV<br>OVER (UNDER)<br>EXPENDITURES | INTERFUND<br>TRANSFERS | PROJECTED<br>NET<br>CHANGE IN<br>FUND BALANCE |
|-------------------------------------|------------------------------|-----------------------------------|-------------------------|--|--|------------------------|---|
| <b><u>CORPORATE FUND</u></b>        |                              |                                   |                         |  |  |                        |   |
| Administration                      | \$ 2,670,000                 | \$ -                              | \$ -                    | \$ -   | \$ 2,670,000   | \$ (1,365,000)         | \$ 1,305,000                                  |
| General and Administration          | -                            | 1,445,622                         | (1,445,622)             | -  | -  | -                      | -   |
| Parks Department                    | -                            | 1,315,633                         | 404,773                 | 1,720,406  | (1,720,406)  | -                      | (1,720,406)                                   |
| Watts Ice Center                    | 237,040                      | 343,111                           | 57,825                  | 400,936  | (163,896)  | -                      | (163,896)                                     |
| Beach                               | 398,540                      | 317,170                           | 65,776                  | 382,946  | 15,594   | -                      | 15,594  |
| Boathouse                           | <u>128,093</u>               | <u>171,477</u>                    | <u>35,418</u>           | <u>206,895</u>                                       | <u>(78,802)</u>  | -                      | <u>(78,802)</u>                               |
| <b>CORPORATE - TOTAL</b>            | <b>3,433,673</b>             | <b>3,593,013</b>                  | <b>(881,830)</b>        | <b>2,711,183</b>                                     | <b>722,490</b>   | <b>(1,365,000)</b>     | <b>(642,510)</b>                              |
| <b><u>RECREATION FUND</u></b>       |                              |                                   |                         |  |  |                        |   |
| Administration/Takiff               | 1,471,988                    | 2,057,114                         | 824,005                 | 2,881,119  | (1,409,131)  | (550,000)              | (1,959,131)                                   |
| Recreation Programs                 | 4,210,875                    | 2,706,804                         | -                       | 2,706,804  | 1,504,071  | -                      | 1,504,071                                     |
| Children's Circle                   | 2,036,780                    | 1,970,420                         | 57,825                  | 2,028,245  | 8,535  | -                      | 8,535   |
| Fitness                             | <u>62,835</u>                | <u>61,264</u>                     | -                       | <u>61,264</u>  | <u>1,571</u>   | -                      | <u>1,571</u>                                  |
| <b>RECREATION - TOTAL</b>           | <b>7,782,478</b>             | <b>6,795,602</b>                  | <b>881,830</b>          | <b>7,677,432</b>                                     | <b>105,046</b>   | <b>(550,000)</b>       | <b>(444,954)</b>                              |
| <b>MAJOR OPERATING - TOTAL</b>      | <b>\$ 11,216,151</b>         | <b>\$ 10,388,615</b>              | <b>\$ -</b>             | <b>\$ 10,388,615</b>                                 | <b>\$ 827,536</b>                                      | <b>\$ (1,915,000)</b>  | <b>\$ (1,087,464)</b>                         |
| <b><u>OTHER OPERATING FUNDS</u></b> |                              |                                   |                         |  |  |                        |   |
| SPECIAL RECREATION FUND             | \$ 390,000                   | \$ 164,700                        | \$ -                    | \$ 164,700   | \$ 225,300   | \$ (575,000)           | \$ (349,700)                                  |
| PENSION/RETIREMENT FUND             | 299,600                      | 339,600                           | -                       | 339,600  | (40,000)   | -                      | (40,000)                                      |
| SOCIAL SECURITY/MEDICARE FUND       | 330,800                      | 348,075                           | -                       | 348,075  | (17,275)   | -                      | (17,275)                                      |
| BOND & INTEREST FUND                | 1,124,159                    | 1,318,650                         | -                       | 1,318,650  | (194,491)  | -                      | (194,491)                                     |
| LIABILITY INSURANCE FUND            | 234,400                      | 267,700                           | -                       | 267,700  | (33,300)   | -                      | (33,300)                                      |
| WORKERS' COMPENSATION FUND          | 33,500                       | 46,000                            | -                       | 46,000   | (12,500)   | -                      | (12,500)                                      |
| AUDIT FUND                          | 16,367                       | 16,000                            | -                       | 16,000   | 367  | -                      | 367   |
| <b><u>CAPITAL FUNDS:</u></b>        |                              |                                   |                         |  |  |                        |   |
| CAPITAL PROJECTS FUND               | \$ 2,000                     | \$ 704,473                        | \$ -                    | \$ 704,473   | \$ (702,473)   | \$ 590,000             | \$ (112,473)                                  |
| 2020 BOND PROCEEDS                  | 20,000                       | 2,181,501                         | -                       | 2,181,501  | (2,161,501)  | -                      | (2,161,501)                                   |
| MASTER PLAN CAPITAL FUND            | <u>75,000</u>                | <u>5,171,631</u>                  | -                       | <u>5,171,631</u>                                     | <u>(5,096,631)</u>                                     | <u>1,900,000</u>       | <u>(3,196,631)</u>                            |
| <b>SUBTOTAL - CAPITAL FUNDS</b>     | <b>97,000</b>                | <b>8,057,605</b>                  | <b>-</b>                | <b>8,057,605</b>                                     | <b>(7,960,605)</b>                                     | <b>2,490,000</b>       | <b>(5,470,605)</b>                            |
| <b>ALL FUNDS - TOTAL</b>            | <b>\$ 13,741,977</b>         | <b>\$ 20,946,945</b>              | <b>\$ -</b>             | <b>\$ 20,946,945</b>                                 | <b>\$ (7,204,968)</b>                                  | <b>\$ -</b>            | <b>\$ (7,204,968)</b>                         |





# FY 2023/24 Additional Highlights

- Projected ending fund balances are strong and meet all fund balance policy minimum thresholds
  - General and Recreation: 50%
  - Debt Service: 15% to 25%
  - Other Non-major: 25%

|                                     | BEGINNING<br>FUND<br>BALANCE | ENDING<br>FUND BALANCE | FUND BALANCE<br>AS A % OF TOTAL<br>EXPENDITURES |
|-------------------------------------|------------------------------|------------------------|---|
| <b><u>CORPORATE FUND</u></b>        |                              |                        |   |
| Administration                      |                              |                        |   |
| General and Administration          |                              |                        |   |
| Parks Department                    |                              |                        |   |
| Watts Ice Center                    |                              |                        |   |
| Beach                               |                              |                        |   |
| Boathouse                           |                              |                        |   |
| <b>CORPORATE - TOTAL</b>            | 2,307,013                    | 1,664,503              | <b>61.39%</b>                                   |
| <b><u>RECREATION FUND</u></b>       |                              |                        |   |
| Administration/Takiff               |                              |                        |   |
| Recreation Programs                 |                              |                        |   |
| Children's Circle                   |                              |                        |   |
| Fitness                             |                              |                        |   |
| <b>RECREATION - TOTAL</b>           | 5,083,374                    | 4,638,420              | <b>60.42%</b>                                   |
| <b>MAJOR OPERATING - TOTAL</b>      | <u>\$ 7,390,387</u>          | <u>\$ 6,302,923</u>    | <b>60.67%</b>                                   |
| <b><u>OTHER OPERATING FUNDS</u></b> |                              |                        |   |
| SPECIAL RECREATION FUND             | \$ 396,797                   | \$ 47,097              | <b>28.60%</b>                                   |
| PENSION/RETIREMENT FUND             | 261,481                      | 221,481                | <b>65.22%</b>                                   |
| SOCIAL SECURITY/MEDICARE FUND       | 102,657                      | 85,382                 | <b>24.53%</b>                                   |
| BOND & INTEREST FUND                | 505,759                      | 311,268                | <b>23.61%</b>                                   |
| LIABILITY INSURANCE FUND            | 101,157                      | 67,857                 | <b>25.35%</b>                                   |
| WORKERS' COMPENSATION FUND          | 39,814                       | 27,314                 | <b>59.38%</b>                                   |
| AUDIT FUND                          | 6,063                        | 6,430                  | <b>40.19%</b>                                   |



# Master Plan Capital Transfer

- Proposed Master Plan Capital Transfers
  - Corporate Fund \$850,000
  - Recreation Fund \$550,000
- Requesting approval at February 21 Board Meeting



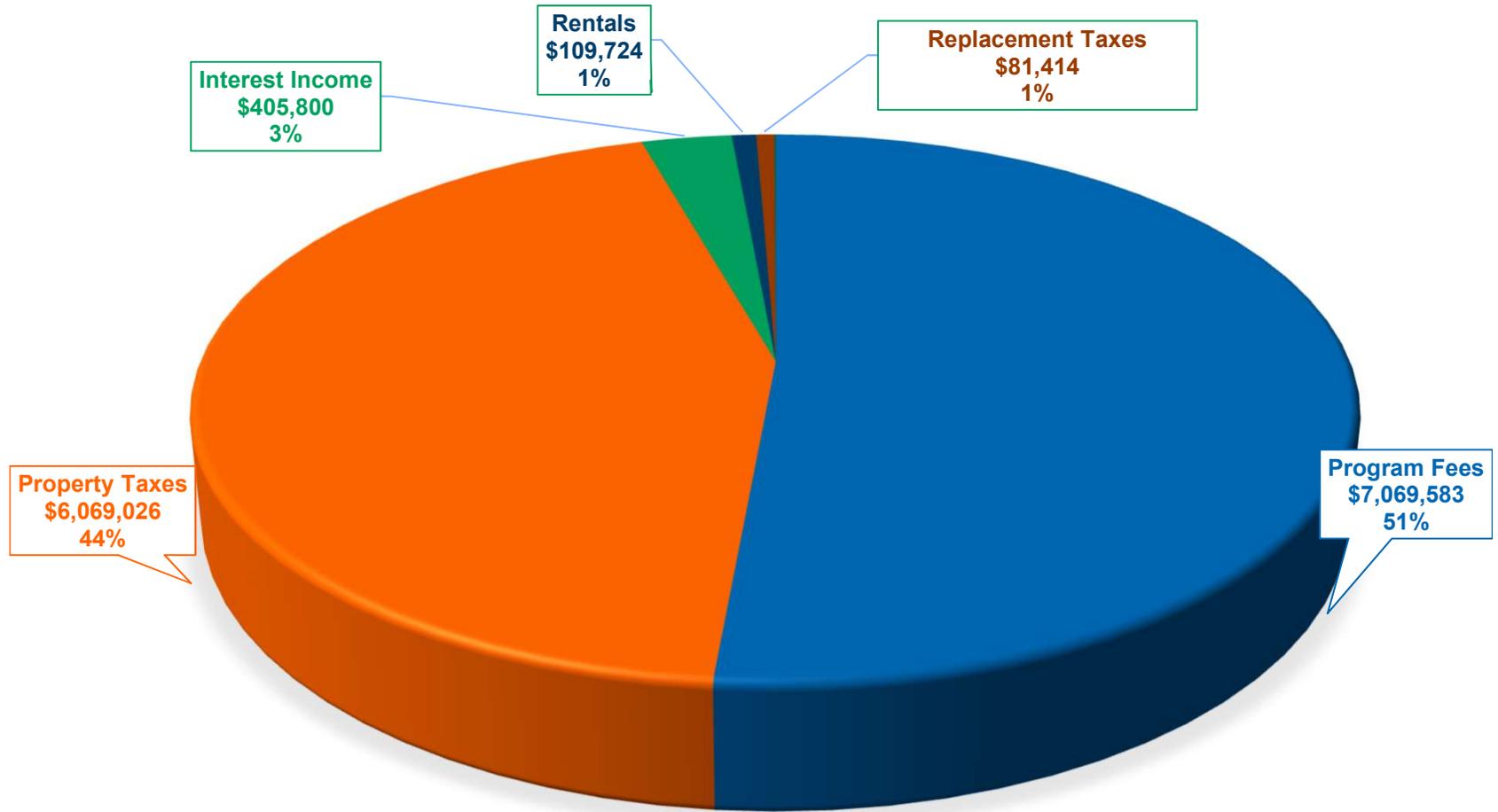
| Master Plan Capital Transfer History |                  |                  |                  |
|--------------------------------------|------------------|------------------|------------------|
| Fiscal Year                          | Corporate        | Recreation       | Total            |
|                                      | Fund             | Fund             |                  |
| FY 2014                              | 200,000          | -                | 200,000          |
| FY 2015                              | 400,000          | 300,000          | 700,000          |
| FY 2016                              | 300,000          | 700,000          | 1,000,000        |
| FY 2017                              | 150,000          | 250,000          | 400,000          |
| FY 2018                              | 600,000          | 1,100,000        | 1,700,000        |
| FY 2019                              | 500,000          | 500,000          | 1,000,000        |
| FY 2020                              | 300,000          | 700,000          | 1,000,000        |
| FY 2021                              | 650,000          | 850,000          | 1,500,000        |
| FY 2022                              | 300,000          | -                | 300,000          |
| FY 2023                              | 1,050,000        | 400,000          | 1,450,000        |
| <b>Total</b>                         | <b>4,450,000</b> | <b>4,800,000</b> | <b>9,250,000</b> |
| FY 2024                              | 850,000          | 550,000          | 1,400,000        |
| Projected                            |                  |                  |                  |

# Top Three Challenges

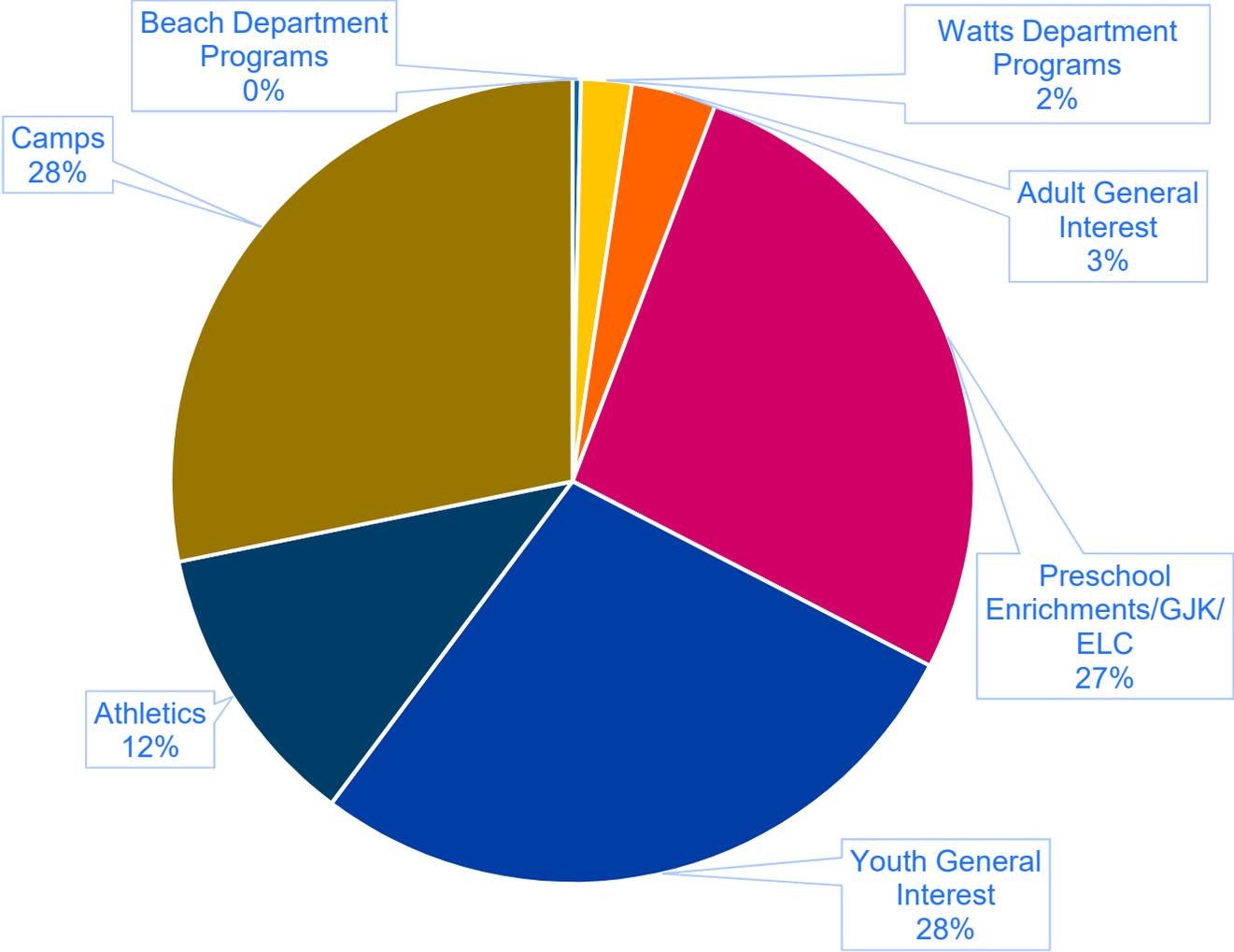


- 1. Labor Market:** Continued pressure to attract and retain talent in competitive labor market. Unable to fully staff frontline positions
- 2. Inflation/Rising Operating Costs:** Keeping pace with rapidly increasing operating costs while capped under PTELL
- 3. Capital Projects/Deferred Capital:** Managing the risk of current planned construction and as we continue to grow, balancing the operational needs of the District with deferred capital needs

# Budgeted Revenue by Source



# Recreation Programs by Category



# Recreation Programs (Continued)

## FY 2023/24 Budget

1. Kids Club – PM
2. Sun Fun Camp
3. Youth Ceramics
4. Action Quest Camp
5. Game On Camp (Girls)



## FY 2022/23 Budget

1. Kids Club – PM
2. Sun Fun Camp
3. Aquatics Camp
4. Youth Ceramics
5. Game on Camp (Girls)



# Property Taxes

- Less tax dollars from our residents budgeted for in FY2023/24



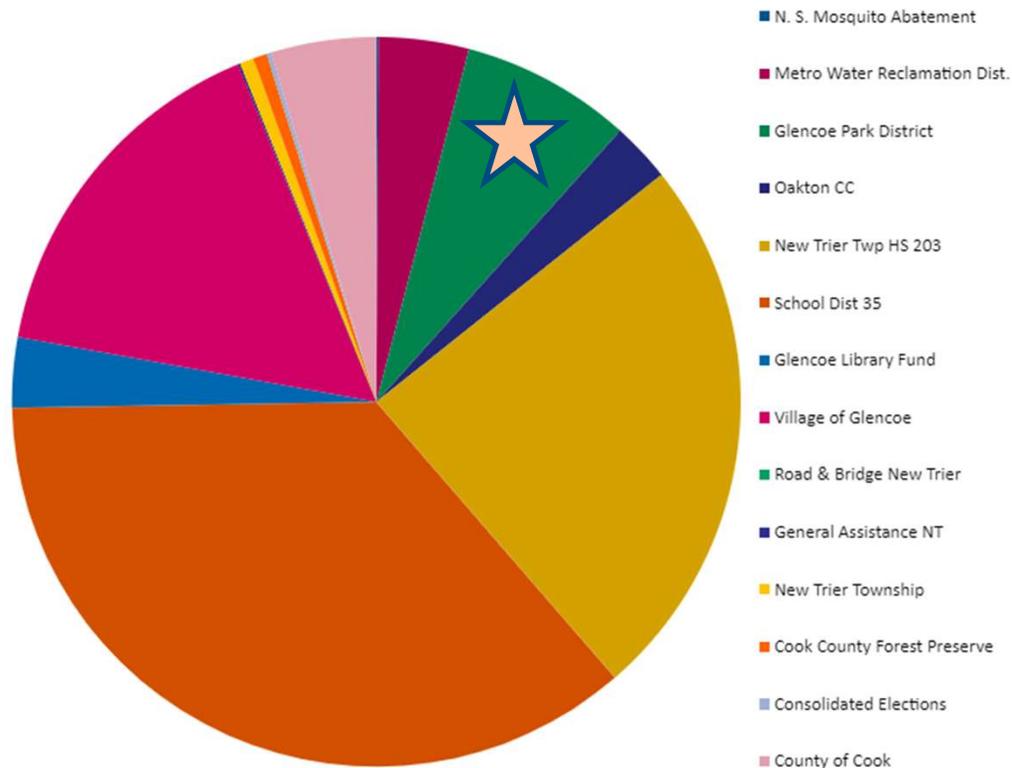
|                               | FY2022/23          | FY2022/23          | FY2023/24          |
|-------------------------------|--------------------|--------------------|--------------------|
| <b>REVENUES</b>               | <u>BUDGET</u>      | <u>PROJECTED</u>   | <u>BUDGET</u>      |
| <b><u>PROPERTY TAXES:</u></b> |                    |                    |                    |
| Corporate Fund                | \$2,255,000        | \$2,350,000        | \$2,527,000        |
| Recreation Fund               | 1,234,000          | 1,215,000          | 1,145,000          |
| Special Recreation Fund       | 392,500            | 341,000            | 390,000            |
| Pension/Retirement Fund       | 391,500            | 380,000            | 288,000            |
| Social Security/Medicare      | 303,900            | 295,000            | 328,000            |
| Bond & Interest Fund          | 1,371,767          | 1,340,000          | 1,109,159          |
| Liability Insurance Fund      | 161,000            | 155,000            | 230,000            |
| Worker's Compensation Fund    | 47,000             | 46,000             | 32,500             |
| Audit Fund                    | 17,600             | 17,000             | 16,367             |
|                               | -----              | -----              | -----              |
| <b>TOTAL PROPERTY TAXES:</b>  | <b>\$6,174,267</b> | <b>\$6,139,000</b> | <b>\$6,066,026</b> |
|                               | =====              | =====              | =====              |



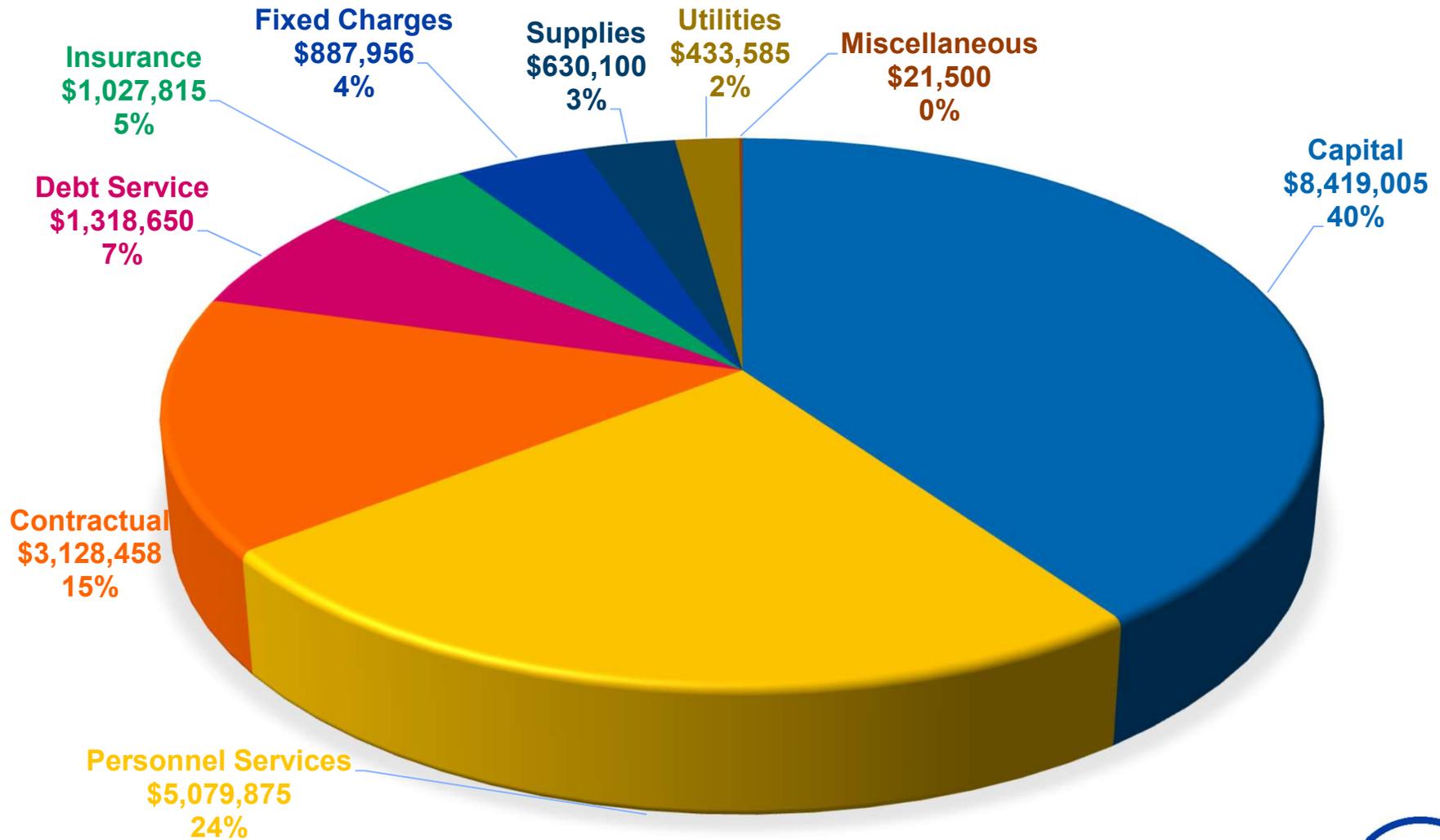
# Tax Levy Analysis

Where do Glencoe Park District Resident Taxpayers Dollar Go?

Glencoe Park District Breakdown of Your Tax Dollars  
2021 Tax Year



# Budgeted Expenditures



# Budgeted Master Plan (67 & 69) Capital Expenditures

| Project                | Budget      |
|------------------------|-------------|
| Watts Renovation       | \$5,616,132 |
| Lakefront Park         | \$920,000   |
| Crib Wall              | \$552,000   |
| Gas Kiln               | \$90,000    |
| Architect/Design/Misc. | \$175,000   |



# Budgeted Operating 65 Capital Expenditures

| Project                         | Budget    |
|---------------------------------|-----------|
| Multipurpose Wing AHU           | \$219,000 |
| Sensory Room/Staff<br>Workspace | \$150,000 |
| Watts Pickleball                | \$90,000  |
| Replace 2001 Chevy 2500         | \$60,000  |
| Other Capital                   | \$143,600 |



# FY 2023/24 Salary & Wage Scale

- The FY2023/24 budget reflects a 5.0% merit pool, which equates to an approximate increase of \$130,000 over last year.
- Minimum Wage increase of 8% in 2023



# Fund Listing

## MAJOR GOVERNMENTAL FUNDS

### **CORPORATE FUND**

- 10-00 Administration
- 10-11 General and Administration
- 10-12 Parks Department
- 10-13 Watts Ice Center
- 10-14 Beach
- 10-15 Boathouse

### **RECREATION FUND**

- 25-00 Administration/Takiff
- 25-25 Recreation Programs
- 25-26 Children's Circle
- 25-27 Fitness

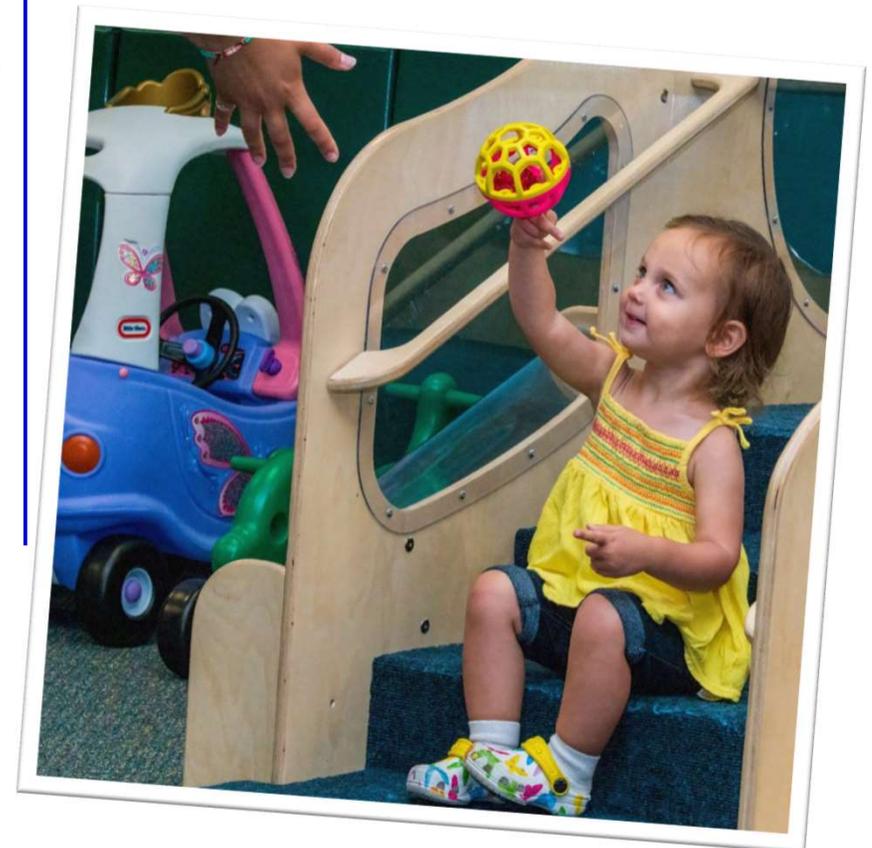
### **BOND & INTEREST FUND**

### **CAPITAL PROJECTS FUND**

- 65 Fund 65 Operating Capital
- 67 Fund 67 2020 Bond Proceeds
- 69 Fund 69 Master Plan Capital

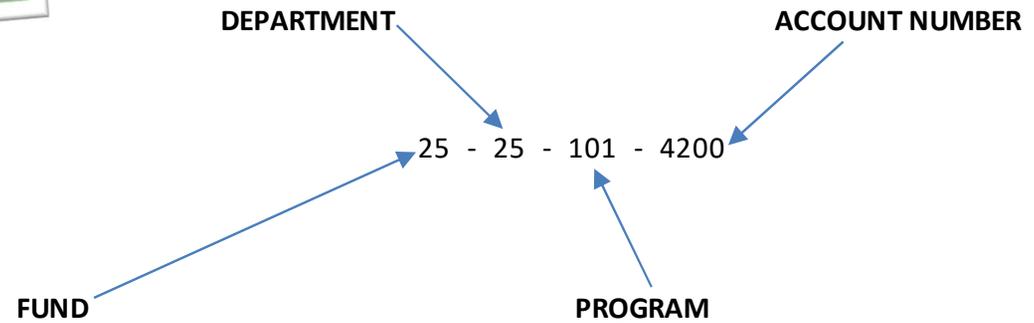
## OTHER NON-MAJOR FUNDS

- 30 SPECIAL RECREATION FUND
- 35 PENSION/RETIREMENT FUND
- 36 SOCIAL SECURITY/MEDICARE FUND
- 45 LIABILITY INSURANCE FUND
- 50 WORKERS' COMPENSATION FUND
- 55 AUDIT FUND





# G/L Definition



Assets - 1000 Series  
Liabilities - 2000 Series  
Revenues - 4000 Series  
Expenditures - 5000 Series



# Typical Budget Detail



Glencoe Park District

## My PROPOSED BUDGET-FIRST DRAFT

### Account Summary

For Fiscal: 2022-2023 Period Ending: 02/28/2023

|   |                            | 2020-2021           | 2020-2021           | 2021-2022           | 2021-2022           | 2022-2023           | 2022-2023           | 2022-2023           | 2023-2024           |
|---|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|   |                            | Total Budget        | Total Activity      | Total Budget        | Total Activity      | Total Budget        | YTD Activity        | YE Projection       | First Draft         |
| <b>Fund: 10 - CORPORATE FUND</b>                          |                            |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>Department: 00 - ADMINISTRATION</b>                    |                            |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>Program: 00 - Undesignated Program</b>                 |                            |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>Revenue</b>  |                            |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>AccountCategory: 40 - Tax Receipts</b>                 |                            |                     |                     |                     |                     |                     |                     |                     |                     |
| 10-00-000-4000  | TAXES - REAL ESTATE TAX    | 2,222,000.00        | 2,224,561.39        | 2,210,000.00        | 2,221,423.82        | 2,255,000.00        | 1,993,060.69        | 2,350,000.00        | 2,530,000.00        |
| <b>AccountCategory: 40 - Tax Receipts Total:</b>          |                            | <b>2,222,000.00</b> | <b>2,224,561.39</b> | <b>2,210,000.00</b> | <b>2,221,423.82</b> | <b>2,255,000.00</b> | <b>1,993,060.69</b> | <b>2,350,000.00</b> | <b>2,530,000.00</b> |
| <b>AccountCategory: 41 - Interest Income</b>              |                            |                     |                     |                     |                     |                     |                     |                     |                     |
| 10-00-000-4100  | INTEREST INCOME            | 80,000.00           | 21,882.06           | 10,000.00           | 2,169.05            | 500.00              | 61,925.80           | 75,000.00           | 140,000.00          |
| <b>AccountCategory: 41 - Interest Income Total:</b>       |                            | <b>80,000.00</b>    | <b>21,882.06</b>    | <b>10,000.00</b>    | <b>2,169.05</b>     | <b>500.00</b>       | <b>61,925.80</b>    | <b>75,000.00</b>    | <b>140,000.00</b>   |
| <b>AccountCategory: 45 - Rentals</b>                      |                            |                     |                     |                     |                     |                     |                     |                     |                     |
| 10-00-000-4520  | BUILDING LICENSES (RENTAL) | 0.00                | 1.00                | 0.00                | 0.00                | 0.00                | 2.00                | 0.00                | 0.00                |
| 10-00-000-4550  | PARK/PLAYGRD/GAZEBO Permi  | 1,500.00            | 2,740.00            | 1,000.00            | 6,905.00            | 5,000.00            | 5,824.00            | 6,000.00            | 0.00                |
| <b>AccountCategory: 45 - Rentals Total:</b>               |                            | <b>1,500.00</b>     | <b>2,741.00</b>     | <b>1,000.00</b>     | <b>6,905.00</b>     | <b>5,000.00</b>     | <b>5,826.00</b>     | <b>6,000.00</b>     | <b>0.00</b>         |
| <b>AccountCategory: 47 - Grants/Donations</b>             |                            |                     |                     |                     |                     |                     |                     |                     |                     |
| 10-00-000-4710  | GRANTS                     | 0.00                | 5,000.00            | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                |
| <b>AccountCategory: 47 - Grants/Donations Total:</b>      |                            | <b>0.00</b>         | <b>5,000.00</b>     | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         |
| <b>AccountCategory: 49 - Miscellaneous Revenue</b>        |                            |                     |                     |                     |                     |                     |                     |                     |                     |
| 10-00-000-4910  | MISC/UNCLASSIFIED INCOME   | 500.00              | 115.80              | 0.00                | 12,056.83           | 250.00              | 4,238.15            | 2,988.19            | 0.00                |
| 10-00-000-4990  | CARRYOVER FUND BALANCE     | 2,712,953.00        | 0.00                | 2,681,346.00        | 0.00                | 2,743,447.00        | 0.00                | 0.00                | 0.00                |
| <b>AccountCategory: 49 - Miscellaneous Revenue Total:</b> |                            | <b>2,713,453.00</b> | <b>115.80</b>       | <b>2,681,346.00</b> | <b>12,056.83</b>    | <b>2,743,697.00</b> | <b>4,238.15</b>     | <b>2,988.19</b>     | <b>0.00</b>         |
| <b>Revenue Total:</b>                                     |                            | <b>5,016,953.00</b> | <b>2,254,300.25</b> | <b>4,902,346.00</b> | <b>2,242,554.70</b> | <b>5,004,197.00</b> | <b>2,065,050.64</b> | <b>2,433,988.19</b> | <b>2,670,000.00</b> |
| <b>Expense</b>  |                            |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>AccountCategory: 58 - Fund Transfer Out</b>            |                            |                     |                     |                     |                     |                     |                     |                     |                     |
| 10-00-000-5865  | TFR TO CAP PROJ FUND (65)  | 500,000.00          | 500,000.00          | 500,000.00          | 500,000.00          | 507,000.00          | 422,500.00          | 507,000.00          | 515,000.00          |



# Corporate Administration



- Increase in property taxes due to additional allocation to Corporate Fund (was adjusted more to Recreation Fund during COVID)
- Increase in interest income due to rapidly increasing rates – one or two rate increases anticipated for 2023 with the possibility of reductions at the end of 2023
- Fund 69 Master Plan Capital transfer decrease from \$1,050,000 to \$850,000

| Type    | Account               | FY 2023 Budget | FY 2023 Projection | FY 2024 Budget | \$ Variance FY 2023 to 2024 Budget | % Variance FY 2023 to 2024 Budget |
|---------|-----------------------|----------------|--------------------|----------------|------------------------------------|-----------------------------------|
| Revenue | Tax Receipts          | \$ 2,255,000   | \$ 2,350,000       | \$ 2,527,000   | \$ 272,000                         | 12.06%                            |
| Revenue | Interest Income       | 500            | 75,000             | 140,000        | 139,500                            | 27900.00%                         |
| Revenue | Rentals               | 5,000          | 6,000              | 3,000          | (2,000)                            | -40.00%                           |
| Revenue | Miscellaneous Revenue | 250            | 2,988              | -              | (250)                              | -100.00%                          |
| Expense | Fund Transfer Out     | (1,557,000)    | (1,557,000)        | (1,365,000)    | 192,000                            | -12.33%                           |
|         | <b>Total</b>          | \$ 703,750     | \$ 876,988         | \$ 1,305,000   | \$ 601,250                         | 85.44%                            |



# General & Administrative



- Increase in salary and wages due to 5% merit pool combined with new full-time position (Administrative Support Specialist)
- Increase in contractual due to comprehensive plan fees
- Increase in insurance due to changes in coverage and additional full-time position

| Type         | Account               | FY 2023 Budget | FY 2023 Projection | FY 2024 Budget | \$ Variance FY 2023 to 2024 Budget | % Variance FY 2023 to 2024 Budget |
|--------------|-----------------------|----------------|--------------------|----------------|------------------------------------|-----------------------------------|
| Revenue      | Fund Transfers In     | \$ 1,105,296   | \$ 1,142,010       | \$ 1,445,622   | \$ 340,326                         | 30.79%                            |
| Expense      | Salaries/Wages        | (723,328)      | (724,000)          | (787,394)      | (64,066)                           | 8.86%                             |
| Expense      | Utilities             | (27,500)       | (23,000)           | (27,500)       | -                                  | 0.00%                             |
| Expense      | Contractual           | (192,986)      | (206,361)          | (378,500)      | (185,514)                          | 96.13%                            |
| Expense      | Supplies              | (18,362)       | (17,750)           | (24,225)       | (5,863)                            | 31.93%                            |
| Expense      | Capital               | (11,500)       | (1,500)            | (22,850)       | (11,350)                           | 98.70%                            |
| Expense      | Insurance             | (118,280)      | (156,899)          | (186,909)      | (68,629)                           | 58.02%                            |
| Expense      | Fixed Charges         | (11,840)       | (12,500)           | (13,244)       | (1,404)                            | 11.86%                            |
| Expense      | Miscellaneous Expense | (1,500)        | -                  | (5,000)        | (3,500)                            | 233.33%                           |
| <b>Total</b> |                       | \$ -           | \$ -               | \$ -           | \$ -                               | 0.00%                             |



# Park Maintenance

| Type         | Account               | FY 2023 Budget | FY 2023 Projection | FY 2024 Budget | \$ Variance FY 2023 to 2024 Budget | % Variance FY 2023 to 2024 Budget |
|--------------|-----------------------|----------------|--------------------|----------------|------------------------------------|-----------------------------------|
| Revenue      | Grants/Donations      | \$ -           | \$ 9,611           | \$ -           | -                                  | 0.00%                             |
| Revenue      | Miscellaneous Revenue | -              | 10,807             | -              | -                                  | 0.00%                             |
| Expense      | Salaries/Wages        | (462,632)      | (345,679)          | (479,871)      | (17,239)                           | 3.73%                             |
| Expense      | Utilities             | (75,386)       | (70,900)           | (65,406)       | 9,980                              | -13.24%                           |
| Expense      | Contractual           | (315,986)      | (306,536)          | (253,950)      | 62,036                             | -19.63%                           |
| Expense      | Supplies              | (139,570)      | (129,517)          | (131,250)      | 8,320                              | -5.96%                            |
| Expense      | Capital               | (170,000)      | (154,800)          | (187,500)      | (17,500)                           | 10.29%                            |
| Expense      | Insurance             | (219,150)      | (113,085)          | (195,368)      | 23,782                             | -10.85%                           |
| Expense      | Fixed Charges         | (1,437)        | (1,400)            | (1,287)        | 150                                | -10.44%                           |
| Expense      | Fund Transfer Out     | (309,483)      | (319,763)          | (404,774)      | (95,291)                           | 30.79%                            |
| Expense      | Miscellaneous Expense | (250)          | (5,500)            | (1,000)        | (750)                              | 300.00%                           |
| <b>Total</b> |                       | \$ (1,693,894) | \$ (1,426,763)     | \$ (1,720,406) | \$ (26,512)                        | 1.57%                             |

- Decrease in Contractual due to reduction in mowing contract. Additional position added for full-time Parks laborer (mowing in house)
- Decrease in Insurance due to changes in employee coverage
- Increase in fund transfer out due to increased G&A spending





# Takiff Admin

- Decrease in property taxes due to re-balance of Levy post COVID
- Increase in Interest Income
- Initially budgeted increase in electricity and natural gas costs
  - Electricity will be reduced in the Approval Draft
- Increase in credit card fees based on increase in revenue and potential change in payment processor
- Increase in fund transfer out due to increased G&A spending

| Type    | Account               | FY 2023 Budget | FY 2023 Projection | FY 2024 Budget | \$ Variance FY 2023 to 2024 Budget | % Variance FY 2023 to 2024 Budget |
|---------|-----------------------|----------------|--------------------|----------------|------------------------------------|-----------------------------------|
| Revenue | Tax Receipts          | \$ 1,270,781   | \$ 1,290,000       | \$ 1,220,414   | \$ (50,367)                        | -3.96%                            |
| Revenue | Interest Income       | 500            | 75,000             | 140,000        | 139,500                            | 27900.00%                         |
| Revenue | Sales                 | 1,100          | 6,097              | 1,100          | -                                  | 0.00%                             |
| Revenue | Rentals               | 94,813         | 96,132             | 109,724        | 14,911                             | 15.73%                            |
| Revenue | Passes                | 500            | -                  | 750            | 250                                | 50.00%                            |
| Expense | Salaries/Wages        | (947,223)      | (858,829)          | (965,340)      | (18,117)                           | 1.91%                             |
| Expense | Utilities             | (217,115)      | (246,000)          | (249,859)      | (32,744)                           | 15.08%                            |
| Expense | Contractual           | (425,718)      | (419,047)          | (481,255)      | (55,537)                           | 13.05%                            |
| Expense | Supplies              | (105,240)      | (96,040)           | (99,200)       | 6,040                              | -5.74%                            |
| Expense | Capital               | (9,300)        | (10,000)           | (9,000)        | 300                                | -3.23%                            |
| Expense | Insurance             | (212,370)      | (163,500)          | (224,660)      | (12,290)                           | 5.79%                             |
| Expense | Fixed Charges         | (8,930)        | (8,930)            | (22,800)       | (13,870)                           | 155.32%                           |
| Expense | Fund Transfer Out     | (1,041,071)    | (1,050,947)        | (1,374,005)    | (332,934)                          | 31.98%                            |
| Expense | Miscellaneous Expense | (5,000)        | (5,000)            | (5,000)        | -                                  | 0.00%                             |
|         | <b>Total</b>          | \$ (1,604,273) | \$ (1,391,064)     | \$ (1,959,131) | \$ (441,035)                       | 27.49%                            |



# Other Corporate and Recreation Departments

|                               | FY 23<br>BUDGETED<br>EXCESS REV OVER<br>EXPENDITURES | FY 23<br>PROJECTED<br>EXCESS REV OVER<br>EXPENDITURES | FY 24<br>BUDGETED<br>EXCESS REV OVER<br>EXPENDITURES |
|-------------------------------|--|---|--|
| <b><u>CORPORATE FUND</u></b>  |  |   |  |
| Watts Ice Center              | (91,915)   | (76,022)  | (163,896)  |
| Beach                         | 102,283  | 94,777  | 15,594   |
| Boathouse                     | <u>(63,042)</u>                                      | <u>(56,518)</u>                                       | <u>(78,802)</u>                                      |
| <b><u>RECREATION FUND</u></b> |  |   |  |
| Children's Circle             | 119,570  | 374,154   | 8,535  |
| Fitness                       | <u>(7,565)</u>                                       | <u>(1,743)</u>  | <u>1,571</u>   |

- Watts and Beach revenues leveling off from COVID bounce
- Increase in G&A allocation for all departments
- 4% increase in Children's Circle fees offset by increases in salaries (additional FT assistant teacher positions)



# Special Recreation

| Type    | Account               | FY 2023 Budget | FY 2023 Projection | FY 2024 Budget | \$ Variance FY 2023 to 2024 Budget | % Variance FY 2023 to 2024 Budget |
|---------|-----------------------|----------------|--------------------|----------------|------------------------------------|-----------------------------------|
| Revenue | Tax Receipts          | \$ 392,500     | \$ 341,000         | \$ 390,000     | \$ (2,500)                         | -0.64%                            |
| Revenue | Miscellaneous Revenue | -              | 9,034              | -              | -                                  | 0.00%                             |
| Expense | Salaries/Wages        | -              | (2,000)            | (5,000)        | (5,000)                            | 0.00%                             |
| Expense | Capital               | (275,000)      | -                  | (575,000)      | (300,000)                          | 109.09%                           |
| Expense | Fixed Charges         | (167,500)      | (167,500)          | (159,700)      | 7,800                              | -4.66%                            |
|         | <b>Total</b>          | \$ (50,000)    | \$ 180,534         | \$ (349,700)   | \$ (299,700)                       | 599.40%                           |

- Capital includes \$575,000 for ADA-related Fund 65/69 capital. \$500,000 is budgeted for the Watt's renovation and \$75,000 is budgeted for the sensory room in the early childcare wing
- Actual tax receipts are dependent on final EAV



# Other Non-Major Funds

|                               | FY 23<br>BUDGETED<br>EXCESS REV OVER<br>EXPENDITURES | FY 23<br>PROJECTED<br>EXCESS REV OVER<br>EXPENDITURES | FY 24<br>BUDGETED<br>EXCESS REV OVER<br>EXPENDITURES |
|-------------------------------|--|---|--|
| <b>OTHER OPERATING FUNDS</b>  |  |   |  |
| PENSION/RETIREMENT FUND       | 5,175  | 56,500  | (40,000)   |
| SOCIAL SECURITY/MEDICARE FUND | (3,000)  | (10,000)  | (17,275)   |
| BOND & INTEREST FUND          | 52,997   | 35,358  | (194,491)  |
| LIABILITY INSURANCE FUND      | (97,504)   | (81,710)  | (33,300)   |
| WORKERS' COMPENSATION FUND    | (1,866)  | (1,250)   | (12,500)   |
| AUDIT FUND                    | 1,250  | -   | 367  |

- Spend down of IMRF restricted fund balance
- Abatement reflected in Bond & Interest fund



# QUESTIONS?



[glencoe parkdistrict.com](http://glencoe parkdistrict.com)



Glencoe Park District

# Voucher List of Bills By Vendor Set

Payment Dates 1/11/2023 - 2/13/2023

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                                 | Amount          |
|---|--------------|----------------|----------------|--|-----------------|
| <b>Vendor Set: AP Vendors - AP Vendors</b>                    |              |                |                |  |                 |
| <b>Vendor: 11975 - Aaron Vinson</b>                           |              |                |                |  |                 |
| Aaron Vinson  | 01/25/2023   | 16848          | 25-25-663-5300 | Winter Break - Debate & Speech Class               | 1,225.00        |
| <b>Vendor 11975 - Aaron Vinson Total:</b>                     |              |                |                |  | <b>1,225.00</b> |
| <b>Vendor: 10098 - AFLAC</b>                                  |              |                |                |  |                 |
| AFLAC   | 01/25/2023   | 16879          | 10-00-000-2170 | Supplemental Aflac Coverage - 12 of 13             | 168.12          |
| <b>Vendor 10098 - AFLAC Total:</b>                            |              |                |                |  | <b>168.12</b>   |
| <b>Vendor: 10739 - Airespring</b>                             |              |                |                |  |                 |
| Airespring  | 02/08/2023   | 16910          | 25-00-000-5210 | Takiff Fiber Internet - February 2023              | 1,949.32        |
| <b>Vendor 10739 - Airespring Total:</b>                       |              |                |                |  | <b>1,949.32</b> |
| <b>Vendor: 10864 - All About Childcare Health, Ltd.</b>       |              |                |                |  |                 |
| All About Childcare Health, Ltd.                              | 01/31/2023   | 16883          | 25-26-000-5387 | Nurse Services - December 2022                     | 90.00           |
| <b>Vendor 10864 - All About Childcare Health, Ltd. Total:</b> |              |                |                |  | <b>90.00</b>    |
| <b>Vendor: 10946 - Amazon Capital Services</b>                |              |                |                |  |                 |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 10-11-000-5401 | 2023 Binders for Perm. Record Docs                 | 38.39           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 10-11-000-5401 | Post it Notes/Cardstock/Pens                       | 37.44           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 10-11-000-5401 | Surge Protector                                    | 28.55           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 10-13-000-5401 | Cotton Towels/Zip Ties                             | 90.25           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-00-000-5401 | Binders  | 36.08           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-00-000-5401 | Printer Ink  | 149.79          |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-00-000-5422 | Refund - Carhartt Winter Clothing                  | -358.18         |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-00-000-5486 | Water Fountain                                     | 1,816.63        |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-00-000-5580 | ID Card Printer                                    | 2,294.99        |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-25-401-5400 | Misc - Bubble Packing Wrap/Wiggle Seat             | 29.43           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-25-402-5400 | Food - Breakfast Biscuits                          | 69.03           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-25-407-5400 | Misc - Wall Strips/Eraser Markers                  | 24.15           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-25-480-5400 | Books  | 93.30           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-25-712-5400 | Storage Bins/Sweatbands/Sticky Dots                | 99.06           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-25-901-5400 | Games - Snow Tubes/Sleds/Color Powder Balls/duster | 580.22          |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-25-932-5400 | Misc - Games/Decorations                           | 95.93           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-25-943-5400 | Decorations - Hats/Necklaces                       | 169.94          |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-25-943-5400 | Mics - Balloon Tying Tool                          | 5.88            |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-26-000-5403 | Party Hats/(3) Phone Cases                         | 95.66           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-26-000-5403 | Storage Bin/Colored Pencils                        | 38.55           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-26-000-5409 | Food - Oatmeal                                     | 33.76           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-26-000-5460 | Cake Icing   | 14.99           |
| Amazon Capital Services                                       | 01/12/2023   | 16790          | 25-27-000-5420 | Exercise Mat (4)                                   | 239.04          |
| Amazon Capital Services                                       | 02/08/2023   | 16911          | 10-11-000-5401 | 2023/Budget Binders                                | 118.65          |
| Amazon Capital Services                                       | 02/08/2023   | 16911          | 10-12-000-5450 | Miter Saw Parts                                    | 38.66           |
| Amazon Capital Services                                       | 02/08/2023   | 16911          | 10-12-000-5481 | Brake Clean Non-Aerosol Sprayers                   | 77.45           |
| Amazon Capital Services                                       | 02/08/2023   | 16911          | 10-12-000-5485 | Ice Melt Transfer Pump                             | 83.36           |
| Amazon Capital Services                                       | 02/08/2023   | 16911          | 10-12-000-5487 | Transfer Punch Set                                 | 105.32          |

Voucher List of Bills

Payment Dates: 1/11/2023 - 2/13/2023

| Vendor Name             | Payment Date | Payment Number | Account Number | Description (Item)                      | Amount |
|-------------------------|--------------|----------------|----------------|---|--------|
| Amazon Capital Services | 02/08/2023   | 16911          | 10-12-000-5493 | Power Backpack Sprayer                  | 279.99 |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-00-000-5420 | iPhone Battery Case                     | 39.99  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-00-000-5420 | Landry Cart                             | 179.98 |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-00-000-5484 | Bulbs/Batteries/Adapters                | 162.60 |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-25-401-5400 | Desk Calendar                           | 6.48   |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-25-402-5400 | Cups/Plates                             | 32.70  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-25-402-5400 | Lunar New Year Decor                    | 25.97  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-25-403-5400 | Cups/Plates                             | 32.69  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-25-405-5400 | Cups/Plates                             | 32.69  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-25-615-5400 | Tools - Epoxy Syringe/Round Cutters     | 27.31  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-25-747-5400 | Volleyball Training Net                 | 152.08 |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-25-791-5400 | (8) Paddle/Ball Sets                    | 135.12 |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-25-901-5400 | Misc - Bluetooth Transmitter/Receiver   | 66.37  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-25-901-5400 | Crafts - Washable Markers               | 45.97  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-26-000-5403 | Paint Tarps                             | 73.97  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-26-000-5403 | Program Supplies                        | 689.56 |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-26-000-5403 | Fly Swatters, Cotton Balls              | 41.59  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-26-000-5403 | C Batteries                             | 19.97  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-26-000-5403 | Spray Bottles                           | 13.97  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-26-000-5412 | Vacuum Bags                             | 59.94  |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-26-000-5430 | Exam Table Paper                        | 103.98 |
| Amazon Capital Services | 02/08/2023   | 16911          | 25-26-000-5460 | Nitrile Gloves, Plastic Cups, Dish Soap | 259.76 |

**Vendor 10946 - Amazon Capital Services Total: 8,629.00**

**Vendor: 10147 - American Outfitters, Ltd.**

|                           |            |       |                |                          |          |
|---------------------------|------------|-------|----------------|--------------------------|----------|
| American Outfitters, Ltd. | 01/12/2023 | 16792 | 25-25-708-5400 | Basketball Staff Apparel | 181.80   |
| American Outfitters, Ltd. | 01/12/2023 | 16792 | 25-25-707-5400 | Basketball Staff Apparel | 278.93   |
| American Outfitters, Ltd. | 01/12/2023 | 16792 | 25-25-708-5400 | Basketball Staff Apparel | 4.15     |
| American Outfitters, Ltd. | 01/12/2023 | 16792 | 25-25-712-5400 | Basketball Staff Apparel | 237.32   |
| American Outfitters, Ltd. | 01/12/2023 | 16792 | 25-00-000-5360 | Hats - Watts 50th        | 1,810.35 |
| American Outfitters, Ltd. | 01/12/2023 | 16792 | 10-12-000-5421 | Cold Weather Gear        | 647.00   |
| American Outfitters, Ltd. | 01/12/2023 | 16792 | 10-13-000-5421 | Cold Weather Gear        | 65.50    |
| American Outfitters, Ltd. | 01/12/2023 | 16792 | 25-00-000-5422 | Cold Weather Gear        | 1,460.75 |
| American Outfitters, Ltd. | 02/08/2023 | 16913 | 25-00-000-5421 | Shirts - EC Staff        | 411.00   |

**Vendor 10147 - American Outfitters, Ltd. Total: 5,096.80**

**Vendor: 11965 - Amy Garber**

|            |            |       |                |                                      |        |
|------------|------------|-------|----------------|--------------------------------------|--------|
| Amy Garber | 01/12/2023 | 16793 | 25-25-785-5300 | Fitness Classes - December 2022 (AG) | 838.88 |
| Amy Garber | 01/12/2023 | 16793 | 25-25-787-5300 | Fitness Classes - December 2022 (AG) | 60.00  |
| Amy Garber | 02/08/2023 | 16914 | 25-25-785-5300 | Fitness Classes January 2023 (AG)    | 983.63 |
| Amy Garber | 02/08/2023 | 16914 | 25-25-786-5300 | Fitness Classes January 2023 (AG)    | 33.00  |
| Amy Garber | 02/08/2023 | 16914 | 25-25-787-5300 | Fitness Classes January 2023 (AG)    | 30.00  |

**Vendor 11965 - Amy Garber Total: 1,945.51**

**Vendor: 10050 - Ancel, Glink P.C.**

|                   |            |       |                |                                |          |
|-------------------|------------|-------|----------------|--------------------------------|----------|
| Ancel, Glink P.C. | 01/12/2023 | 16794 | 10-11-000-5310 | Legal Services - December 2022 | 617.25   |
| Ancel, Glink P.C. | 02/08/2023 | 16915 | 10-11-000-5310 | Legal Services - January 2023  | 1,102.50 |

**Vendor 10050 - Ancel, Glink P.C. Total: 1,719.75**

**Vendor: 11785 - Anthony Ross**

|              |            |       |                |                     |        |
|--------------|------------|-------|----------------|---------------------|--------|
| Anthony Ross | 02/08/2023 | 16916 | 25-25-707-5300 | Referee - 1/28/2023 | 120.00 |
| Anthony Ross | 02/08/2023 | 16916 | 25-25-708-5300 | Referee - 1/28/2023 | 80.00  |

**Vendor 11785 - Anthony Ross Total: 200.00**

Voucher List of Bills

Payment Dates: 1/11/2023 - 2/13/2023

| Vendor Name  | Payment Date | Payment Number | Account Number | Description (Item)                       | Amount          |
|--|--------------|----------------|----------------|--|-----------------|
| <b>Vendor: 10717 - Applied Controls, LLC</b>             |              |                |                |  |                 |
| Applied Controls, LLC                                    | 01/25/2023   | 16849          | 25-00-000-5355 | BAS Service Agreement (2 of 2)           | 3,840.00        |
| <b>Vendor 10717 - Applied Controls, LLC Total:</b>       |              |                |                |  | <b>3,840.00</b> |
| <b>Vendor: 10162 - AT &amp; T</b>                        |              |                |                |  |                 |
| AT & T   | 01/25/2023   | 16850          | 10-12-000-5210 | AT&T Service 1/13/23-2/12/23             | 54.67           |
| AT & T   | 01/25/2023   | 16850          | 10-13-000-5210 | AT&T Service 1/13/23-2/12/23             | 60.14           |
| AT & T   | 01/25/2023   | 16850          | 10-15-000-5210 | AT&T Service 1/13/23-2/12/23             | 108.02          |
| AT & T   | 01/25/2023   | 16850          | 25-00-000-5210 | AT&T Service 1/13/23-2/12/23             | 749.80          |
| <b>Vendor 10162 - AT &amp; T Total:</b>                  |              |                |                |  | <b>972.63</b>   |
| <b>Vendor: 10455 - AT &amp; T</b>                        |              |                |                |  |                 |
| AT & T   | 02/08/2023   | 16917          | 10-14-000-5210 | DSL Service - Beach 1/24/23-2/23/23      | 68.06           |
| <b>Vendor 10455 - AT &amp; T Total:</b>                  |              |                |                |  | <b>68.06</b>    |
| <b>Vendor: 11670 - AT &amp; T</b>                        |              |                |                |  |                 |
| AT & T   | 01/17/2023   | 16840          | 25-00-000-5210 | AT&T Phone Service 1/7/23-2/6/23         | 689.82          |
| <b>Vendor 11670 - AT &amp; T Total:</b>                  |              |                |                |  | <b>689.82</b>   |
| <b>Vendor: 11850 - AT&amp;T Mobility</b>                 |              |                |                |  |                 |
| AT&T Mobility  | 01/25/2023   | 16851          | 10-14-000-5210 | Beach hotspot 1/11/23 - 2/10/23          | 101.42          |
| <b>Vendor 11850 - AT&amp;T Mobility Total:</b>           |              |                |                |  | <b>101.42</b>   |
| <b>Vendor: 10163 - Atlas Bobcat, LLC</b>                 |              |                |                |  |                 |
| Atlas Bobcat, LLC  | 01/31/2023   | 16884          | 10-12-000-5450 | Large Skid Steer Ext. Warranty (60mos)   | 2,300.00        |
| <b>Vendor 10163 - Atlas Bobcat, LLC Total:</b>           |              |                |                |  | <b>2,300.00</b> |
| <b>Vendor: 10172 - Becker Arena Products, Inc.</b>       |              |                |                |  |                 |
| Becker Arena Products, Inc.                              | 01/12/2023   | 16795          | 10-13-000-5420 | Squeegee for Ice Rink                    | 277.37          |
| <b>Vendor 10172 - Becker Arena Products, Inc. Total:</b> |              |                |                |  | <b>277.37</b>   |
| <b>Vendor: 10179 - Blick Art Materials</b>               |              |                |                |  |                 |
| Blick Art Materials                                      | 01/31/2023   | 16885          | 25-25-659-5400 | Mixed Media Winter Session Supplies      | 156.37          |
| <b>Vendor 10179 - Blick Art Materials Total:</b>         |              |                |                |  | <b>156.37</b>   |
| <b>Vendor: 10473 - BMO Harris Bank N.A.</b>              |              |                |                |  |                 |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5210 | iCloud Storage (LS)                      | 2.99            |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5340 | IPRA Conference Registration (Bart)      | 260.00          |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5340 | IPRA Conference Registration (BM)        | 335.00          |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5342 | Food - Balloon Drop Event                | 144.35          |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5342 | Food - Admin Team Meeting                | 102.35          |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5342 | Food - Watts Holiday party               | 110.47          |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5342 | Holiday Party - Food                     | 2,609.00        |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5355 | Bamboo HR - January 2023                 | 849.28          |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5401 | 1099 NEC Envelopes                       | 41.16           |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5402 | Chicago Tribune Monthly Subscription     | 27.72           |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5402 | FOIA/OMA Handbooks (3)                   | 172.50          |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5425 | Holiday Party Prize - Pizza              | 76.32           |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-11-000-5425 | Holiday Gifts - Mail Carriers (USPS/UPS) | 50.00           |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-12-000-5421 | Pant Tailoring (BJ)                      | 30.00           |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-12-000-5430 | Cold Weather Face Mask                   | 239.92          |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-12-000-5481 | Kalk Gazebo Lights                       | 559.76          |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-12-000-5581 | Youth Services - Toilet/Plumbing Parts   | 331.07          |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-12-000-5730 | Building Operator Certification          | 75.00           |
| BMO Harris Bank N.A.                                     | 01/30/2023   | DFT0001694     | 10-13-000-5210 | Watts Internet - 12/18/2022 - 1/17/2023  | 281.41          |

Voucher List of Bills

Payment Dates: 1/11/2023 - 2/13/2023

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                               | Amount           |
|---|--------------|----------------|----------------|--|------------------|
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-1200 | Sales Tax Refund - Painted Penguin               | -51.00           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5210 | iCloud Storage (BC/MW/SS)                        | 2.97             |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5301 | Certified Mail - Election Candidate Notices      | 26.79            |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5321 | web domain                                       | 29.97            |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5340 | IPRA Conference Registration (Ashley)            | 640.00           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5342 | Food - Meeting                                   | 79.20            |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5360 | Video Editing                                    | 57.13            |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5360 | Digital Marketing                                | 144.00           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5360 | iCloud Storage - EC                              | 0.99             |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5360 | Ads  | 705.75           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5360 | Signs  | 240.00           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5362 | Stock photos                                     | 29.00            |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5368 | email marketing                                  | 205.00           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5404 | Spotify - December 2022 & January 2023           | 25.98            |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5451 | Vacuum Wet/Dry Filters                           | 43.94            |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-00-000-5580 | Repair Parts for Floor Scrubber                  | 104.60           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-315-5400 | Ceramics Table                                   | 149.99           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-315-5400 | Clay   | 829.52           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-601-5300 | Brightweel App subscription                      | 150.00           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-615-5400 | Snacks - Youth Art Show                          | 142.72           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-615-5400 | Clay   | 263.12           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-932-5300 | Field Trip - Bowlero                             | 635.47           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-932-5300 | Field Trip - Enchanted Castle                    | 223.66           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-932-5300 | Field Trip - Dave & Busters                      | 1,060.44         |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-932-5300 | Field Trip - Painted Penguin                     | 290.90           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-932-5300 | Field Trip - Sky Zone                            | 323.00           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-932-5300 | Field Trip - AMC Theatre                         | 320.04           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-932-5300 | Field Trip - Canlan Sports                       | 250.00           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-932-5400 | Food - Pizza                                     | 132.27           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-932-5400 | Snacks - Winter Break                            | 39.92            |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-943-5400 | Food - Special Event (Staff)                     | 110.05           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-943-5400 | Misc - Ballon Net                                | 174.92           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-954-5400 | Hallmark Holiday - Cambro                        | 150.71           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-25-954-5400 | Hallmark Holiday - Beverage Equipment            | 173.21           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-26-000-5340 | Background Check (MC)                            | 22.00            |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-26-000-5340 | Care.com Subscription                            | 38.95            |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-26-000-5340 | Food Handler Training (MG)                       | 7.00             |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-26-000-5340 | IPRA Conference Registration (SM)                | 455.00           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-26-000-5340 | IPRA Conference Registration (JS)                | 240.00           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-26-000-5403 | Book Fair Cash Sales                             | 72.93            |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-26-000-5404 | Adobe Subscription (SM)                          | 252.39           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-26-000-5404 | Brightwheel Monthly Subscription                 | 175.00           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-26-000-5409 | Milk, Sugar, Kitchen Items                       | 281.57           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-26-000-5730 | IPRA Membership (SM)                             | 279.00           |
| BMO Harris Bank N.A.                                | 01/30/2023   | DFT0001694     | 25-27-000-5210 | Direct TV - Fitness Subscription (December 2022) | 160.99           |
| <b>Vendor 10473 - BMO Harris Bank N.A. Total:</b>   |              |                |                |  | <b>15,987.39</b> |
| <b>Vendor: 11210 - Bruce Carlsen</b>                |              |                |                |  |                  |
| Bruce Carlsen                                       | 02/08/2023   | 16918          | 25-25-707-5300 | Referee - 1/28/2023                              | 120.00           |
| Bruce Carlsen                                       | 02/08/2023   | 16918          | 25-25-708-5300 | Referee - 1/28/2023                              | 80.00            |
| <b>Vendor 11210 - Bruce Carlsen Total:</b>          |              |                |                |  | <b>200.00</b>    |
| <b>Vendor: 10190 - Ceramic Supply Chicago, Inc.</b> |              |                |                |  |                  |
| Ceramic Supply Chicago, Inc.                        | 01/12/2023   | 16796          | 25-25-315-5400 | Clay   | 381.00           |

Voucher List of Bills

Payment Dates: 1/11/2023 - 2/13/2023

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                              | Amount           |
|---|--------------|----------------|----------------|---|------------------|
| Ceramic Supply Chicago, Inc.  | 01/12/2023   | 16796          | 25-25-315-5400 | Glaze   | 67.50            |
| Ceramic Supply Chicago, Inc.  | 01/12/2023   | 16796          | 25-25-315-5400 | Clay  | 250.00           |
| <b>Vendor 10190 - Ceramic Supply Chicago, Inc. Total:</b>           |              |                |                |   | <b>698.50</b>    |
| <b>Vendor: 10192 - Chemcraft Industries</b>                         |              |                |                |   |                  |
| Chemcraft Industries  | 01/25/2023   | 16852          | 25-26-000-5412 | Floor Cleaner                                   | 137.08           |
| <b>Vendor 10192 - Chemcraft Industries Total:</b>                   |              |                |                |   | <b>137.08</b>    |
| <b>Vendor: 11592 - Christopher B. Burke Engineering, Ltd.</b>       |              |                |                |   |                  |
| Christopher B. Burke Engineerin...                                  | 01/12/2023   | 16797          | 67-00-000-5515 | Crib Wall - December 2022                       | 15,132.50        |
| Christopher B. Burke Engineerin...                                  | 02/08/2023   | 16919          | 67-00-000-5515 | Billing<br>Crib Wall Design - January 2023      | 20,827.50        |
| <b>Vendor 11592 - Christopher B. Burke Engineering, Ltd. Total:</b> |              |                |                |   | <b>35,960.00</b> |
| <b>Vendor: 10202 - Classic Design Awards</b>                        |              |                |                |   |                  |
| Classic Design Awards   | 01/12/2023   | 16798          | 10-12-000-5585 | Bench Donation Plaque                           | 89.50            |
| <b>Vendor 10202 - Classic Design Awards Total:</b>                  |              |                |                |   | <b>89.50</b>     |
| <b>Vendor: 10208 - Commonwealth Edison</b>                          |              |                |                |   |                  |
| Commonwealth Edison   | 02/08/2023   | 16920          | 10-12-000-5230 | Friends Park - 12/27/22 - 1/26/23               | 42.16            |
| Commonwealth Edison   | 02/08/2023   | 16920          | 10-12-000-5230 | Duke Park - 12/27/22 - 1/26/23                  | 24.19            |
| <b>Vendor 10208 - Commonwealth Edison Total:</b>                    |              |                |                |   | <b>66.35</b>     |
| <b>Vendor: 10210 - Conserv FS</b>                                   |              |                |                |   |                  |
| Conserv FS  | 01/12/2023   | 16799          | 25-00-000-5485 | Chloride Free Ice Melt for Takiff Pavers        | 705.60           |
| Conserv FS  | 01/12/2023   | 16799          | 25-00-000-5485 | Chloride Free Ice Melt for Takiff Pavers        | 175.00           |
| Conserv FS  | 02/08/2023   | 16921          | 10-12-000-5485 | Ice Salt  | 1,375.00         |
| <b>Vendor 10210 - Conserv FS Total:</b>                             |              |                |                |   | <b>2,255.60</b>  |
| <b>Vendor: 10212 - Constellation Newenergy, Inc.</b>                |              |                |                |   |                  |
| Constellation Newenergy, Inc.                                       | 02/08/2023   | 16922          | 10-12-000-5230 | GYS/Berlin Electricity - 12/27/2022 - 1/26/2023 | 40.95            |
| Constellation Newenergy, Inc.                                       | 02/08/2023   | 16922          | 10-15-000-5230 | Boat House Electricity - 12/27/2022 - 1/26/2023 | 51.29            |
| Constellation Newenergy, Inc.                                       | 02/08/2023   | 16922          | 10-14-000-5230 | Beach Electricity - 12/27/2022 - 1/26/2023      | 65.44            |
| Constellation Newenergy, Inc.                                       | 02/08/2023   | 16922          | 10-12-000-5230 | Maintenance Yard Electricity - 12/27/22-1/26/23 | 877.69           |
| Constellation Newenergy, Inc.                                       | 02/08/2023   | 16922          | 10-13-000-5230 | Watts electricity 12/27/2022 - 1/26/2023        | 12,202.24        |
| Constellation Newenergy, Inc.                                       | 02/08/2023   | 16922          | 25-00-000-5230 | Takiff Electricity - 12/27/2022 - 1/26/2023     | 9,109.83         |
| <b>Vendor 10212 - Constellation Newenergy, Inc. Total:</b>          |              |                |                |   | <b>22,347.44</b> |
| <b>Vendor: 10215 - Craftwood Lumber Company</b>                     |              |                |                |   |                  |
| Craftwood Lumber Company  | 02/08/2023   | 16923          | 25-25-315-5400 | Misc - Bulls Eye Shellac                        | 25.99            |
| <b>Vendor 10215 - Craftwood Lumber Company Total:</b>               |              |                |                |   | <b>25.99</b>     |
| <b>Vendor: 11417 - Daiohs USA, Inc.</b>                             |              |                |                |   |                  |
| Daiohs USA, Inc.  | 02/08/2023   | 16924          | 10-11-000-5420 | Staff Breakroom Coffee & Filters                | 116.97           |
| <b>Vendor 11417 - Daiohs USA, Inc. Total:</b>                       |              |                |                |   | <b>116.97</b>    |
| <b>Vendor: 11787 - David Dillon Jr.</b>                             |              |                |                |   |                  |
| David Dillon Jr.  | 01/25/2023   | 16853          | 25-25-707-5300 | Referee 1/14/2023                               | 120.00           |
| David Dillon Jr.  | 01/25/2023   | 16853          | 25-25-708-5300 | Referee 1/14/2023                               | 80.00            |
| David Dillon Jr.  | 01/25/2023   | 16853          | 25-25-707-5300 | Referee 1/21/2023                               | 120.00           |
| David Dillon Jr.  | 01/25/2023   | 16853          | 25-25-708-5300 | Referee 1/21/2023                               | 80.00            |
| <b>Vendor 11787 - David Dillon Jr. Total:</b>                       |              |                |                |   | <b>400.00</b>    |
| <b>Vendor: 11777 - DeFranco Plumbing, Inc.</b>                      |              |                |                |   |                  |
| DeFranco Plumbing, Inc.   | 01/31/2023   | 16887          | 10-12-000-5486 | Water Meter Installations                       | 2,212.50         |
| <b>Vendor 11777 - DeFranco Plumbing, Inc. Total:</b>                |              |                |                |   | <b>2,212.50</b>  |

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Payment Dates: 1/11/2023 - 2/13/2023

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                      | Amount          |
|---|--------------|----------------|----------------|---|-----------------|
| <b>Vendor: 11966 - DG Morrison, Inc.</b>                      |              |                |                |   |                 |
| DG Morrison, Inc.   | 01/12/2023   | 16800          | 25-27-000-5584 | Front Load Towel Return (2)             | 2,675.00        |
| <b>Vendor 11966 - DG Morrison, Inc. Total:</b>                |              |                |                |   | <b>2,675.00</b> |
| <b>Vendor: 11624 - Diane A. Hardy</b>                         |              |                |                |   |                 |
| Diane A. Hardy  | 02/08/2023   | 16925          | 25-25-903-5300 | Face Paint/Balloon Decor                | 350.00          |
| <b>Vendor 11624 - Diane A. Hardy Total:</b>                   |              |                |                |   | <b>350.00</b>   |
| <b>Vendor: 11893 - Direct Energy Marketing, Inc.</b>          |              |                |                |   |                 |
| Direct Energy Marketing, Inc.                                 | 01/25/2023   | 16854          | 10-13-000-5220 | Watts Gas - December 2022               | 1,053.48        |
| Direct Energy Marketing, Inc.                                 | 01/25/2023   | 16854          | 25-00-000-5220 | Takiff Gas - December 2022              | 6,056.08        |
| <b>Vendor 11893 - Direct Energy Marketing, Inc. Total:</b>    |              |                |                |   | <b>7,109.56</b> |
| <b>Vendor: 11219 - Direct Fitness Solutions, LLC.</b>         |              |                |                |   |                 |
| Direct Fitness Solutions, LLC.                                | 01/25/2023   | 16855          | 25-27-000-5351 | Fitness Equipment Repair                | 130.00          |
| <b>Vendor 11219 - Direct Fitness Solutions, LLC. Total:</b>   |              |                |                |   | <b>130.00</b>   |
| <b>Vendor: 10334 - Discount School Supply</b>                 |              |                |                |   |                 |
| Discount School Supply  | 02/08/2023   | 16926          | 25-25-402-5400 | Art Supplies                            | 50.00           |
| Discount School Supply  | 02/08/2023   | 16926          | 25-25-407-5400 | Art Supplies                            | 53.37           |
| <b>Vendor 10334 - Discount School Supply Total:</b>           |              |                |                |   | <b>103.37</b>   |
| <b>Vendor: 11719 - EnMotive Company, LLC</b>                  |              |                |                |   |                 |
| EnMotive Company, LLC   | 01/12/2023   | 16801          | 25-25-953-5300 | Santa Photos                            | 600.00          |
| <b>Vendor 11719 - EnMotive Company, LLC Total:</b>            |              |                |                |   | <b>600.00</b>   |
| <b>Vendor: 10341 - Excalibur Technology Corporation</b>       |              |                |                |   |                 |
| Excalibur Technology Corporati...                             | 02/08/2023   | 16927          | 65-00-022-5501 | APC UPS Equipment                       | 1,742.71        |
| Excalibur Technology Corporati...                             | 02/08/2023   | 16927          | 10-11-000-5355 | TSS Maintenance - March 2023            | 6,194.00        |
| Excalibur Technology Corporati...                             | 02/08/2023   | 16927          | 25-00-000-5321 | Webtrac Hosting - March 2023            | 1,234.00        |
| <b>Vendor 10341 - Excalibur Technology Corporation Total:</b> |              |                |                |   | <b>9,170.71</b> |
| <b>Vendor: 10207 - F.E. Moran, Inc.</b>                       |              |                |                |   |                 |
| F.E. Moran, Inc.  | 01/12/2023   | 16802          | 25-00-000-5352 | Repair - Sprinkle Head (PDRMA Claim)    | 1,260.00        |
| F.E. Moran, Inc.  | 02/08/2023   | 16928          | 25-00-000-5350 | Elevator Inspection                     | 1,270.00        |
| <b>Vendor 10207 - F.E. Moran, Inc. Total:</b>                 |              |                |                |   | <b>2,530.00</b> |
| <b>Vendor: 10405 - First Student, Inc.</b>                    |              |                |                |   |                 |
| First Student, Inc.   | 01/12/2023   | 16803          | 25-25-801-5300 | Sun Fun Missing Bus                     | 84.00           |
| First Student, Inc.   | 01/17/2023   | 16841          | 25-25-932-5300 | Bus - SDO 11/21/2022                    | 360.00          |
| First Student, Inc.   | 01/17/2023   | 16841          | 25-25-932-5300 | Bus - SDO 11/22/2022                    | 315.00          |
| First Student, Inc.   | 01/17/2023   | 16841          | 25-25-932-5300 | Bus - SDO 1/5/2023                      | 315.00          |
| First Student, Inc.   | 01/17/2023   | 16841          | 25-25-932-5300 | Bus - SDO 1/3/2023                      | 315.00          |
| First Student, Inc.   | 01/17/2023   | 16841          | 25-25-932-5300 | Bus - SDO 1/4/2023                      | 375.00          |
| <b>Vendor 10405 - First Student, Inc. Total:</b>              |              |                |                |   | <b>1,764.00</b> |
| <b>Vendor: 10570 - Francotyp-Postalia, Inc.</b>               |              |                |                |   |                 |
| Francotyp-Postalia, Inc.                                      | 01/17/2023   | 16842          | 10-11-000-5370 | Quarterly Mail Machine - Jan-April 2023 | 152.85          |
| Francotyp-Postalia, Inc.                                      | 01/25/2023   | 16856          | 10-11-000-5370 | Ink for mailing machine                 | 310.76          |
| <b>Vendor 10570 - Francotyp-Postalia, Inc. Total:</b>         |              |                |                |   | <b>463.61</b>   |
| <b>Vendor: 11967 - Free Spirit Siberian Rescue</b>            |              |                |                |   |                 |
| Free Spirit Siberian Rescue                                   | 01/12/2023   | 16804          | 25-25-901-5300 | Sled Dog Demonstrations                 | 500.00          |
| <b>Vendor 11967 - Free Spirit Siberian Rescue Total:</b>      |              |                |                |   | <b>500.00</b>   |
| <b>Vendor: 10346 - Fun Express</b>                            |              |                |                |   |                 |
| Fun Express   | 01/12/2023   | 16805          | 25-25-943-5400 | Arts/Crafts - Wands/Horns/Bubbles/Etc.  | 246.16          |
| Fun Express   | 01/12/2023   | 16805          | 25-25-943-5400 | Decor - Backdrop Curtain                | 22.39           |
| Fun Express   | 01/31/2023   | 16889          | 25-25-901-5400 | Decorations                             | 185.94          |
| <b>Vendor 10346 - Fun Express Total:</b>                      |              |                |                |   | <b>454.49</b>   |
| <b>Vendor: 10120 - Gary Kantor</b>                            |              |                |                |   |                 |
| Gary Kantor   | 01/12/2023   | 16810          | 25-25-932-5300 | SDO Magic Show 1/6/2023                 | 500.00          |
| Gary Kantor   | 01/31/2023   | 16890          | 25-25-638-5300 | Winter Magic Class 1/24/2023            | 214.50          |
| <b>Vendor 10120 - Gary Kantor Total:</b>                      |              |                |                |   | <b>714.50</b>   |

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| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                                | Amount           |
|---|--------------|----------------|----------------|---|------------------|
| <b>Vendor: 10076 - Glencoe Junior Kindergarten</b>                      |              |                |                |   |                  |
| Glencoe Junior Kindergarten   | 01/18/2023   | 16847          | 25-25-471-5300 | Payment #6 - School Year/Winter Enrichment        | 1,328.25         |
| Glencoe Junior Kindergarten   | 01/18/2023   | 16847          | 25-25-473-5300 | Payment #6 - School Year/Winter Enrichment        | 2,645.84         |
| Glencoe Junior Kindergarten   | 01/18/2023   | 16847          | 25-25-474-5300 | Payment #6 - School Year/Winter Enrichment        | 3,382.09         |
| Glencoe Junior Kindergarten   | 01/18/2023   | 16847          | 25-25-475-5300 | Payment #6 - School Year/Winter Enrichment        | 43,209.75        |
| <b>Vendor 10076 - Glencoe Junior Kindergarten Total:</b>                |              |                |                |   | <b>50,565.93</b> |
| <b>Vendor: 10370 - Grainger Inc.</b>                                    |              |                |                |   |                  |
| Grainger Inc.   | 02/08/2023   | 16929          | 25-00-000-5351 | Replacement Brush for Floor Scrubber              | 56.08            |
| Grainger Inc.   | 02/08/2023   | 16929          | 25-00-000-5484 | 10AH Battery                                      | 177.12           |
| Grainger Inc.   | 02/08/2023   | 16929          | 25-00-000-5580 | Commercial Dehumidifier                           | 2,201.79         |
| Grainger Inc.   | 02/08/2023   | 16929          | 25-26-000-5412 | (12) Mops   | 178.08           |
| Grainger Inc.   | 02/08/2023   | 16929          | 25-26-000-5412 | (4) Sanitary Napkin Bags                          | 44.68            |
| Grainger Inc.   | 02/08/2023   | 16929          | 25-26-000-5460 | Paper Plates/Bowls/Tissue/Napkins/Zip locs/Sporks | 1,189.61         |
| <b>Vendor 10370 - Grainger Inc. Total:</b>                              |              |                |                |   | <b>3,847.36</b>  |
| <b>Vendor: 10596 - Hitchcock Design, Inc.</b>                           |              |                |                |   |                  |
| Hitchcock Design, Inc.  | 02/08/2023   | 16930          | 67-00-000-5320 | Lakefront Design                                  | 15,816.99        |
| <b>Vendor 10596 - Hitchcock Design, Inc. Total:</b>                     |              |                |                |   | <b>15,816.99</b> |
| <b>Vendor: 10384 - Home Depot Credit Services</b>                       |              |                |                |   |                  |
| Home Depot Credit Services  | 01/31/2023   | 16891          | 10-12-000-5420 | Hand/Feet Warmers                                 | 31.92            |
| Home Depot Credit Services  | 01/31/2023   | 16891          | 10-12-000-5481 | (2) Sump Pumps, PVC Supplies, GFCI Outlet         | 696.23           |
| Home Depot Credit Services  | 01/31/2023   | 16891          | 10-12-000-5486 | Heat tape for pipes                               | 247.13           |
| Home Depot Credit Services  | 01/31/2023   | 16891          | 10-12-000-5488 | 18v Battery Pack/Flame Protector                  | 329.61           |
| Home Depot Credit Services  | 01/31/2023   | 16891          | 10-12-000-5581 | Youth Center Plumbing                             | 4.68             |
| Home Depot Credit Services  | 01/31/2023   | 16891          | 25-00-000-5412 | Vacuum Cleaning Kit                               | 246.72           |
| Home Depot Credit Services  | 01/31/2023   | 16891          | 25-00-000-5451 | Heavy Door Closer                                 | 59.47            |
| Home Depot Credit Services  | 01/31/2023   | 16891          | 25-00-000-5481 | Ceramics Project                                  | 193.88           |
| Home Depot Credit Services  | 01/31/2023   | 16891          | 25-00-000-5481 | Cordless Saw Reg&Circular                         | 498.00           |
| Home Depot Credit Services  | 01/31/2023   | 16891          | 25-00-000-5481 | Corner Brace/ScrewAnchors                         | 117.34           |
| Home Depot Credit Services  | 01/31/2023   | 16891          | 25-00-000-5588 | Ceramics Room                                     | 246.39           |
| <b>Vendor 10384 - Home Depot Credit Services Total:</b>                 |              |                |                |   | <b>2,671.37</b>  |
| <b>Vendor: 11736 - HSA Bank, a division of Webster Bank, N.A.</b>       |              |                |                |   |                  |
| HSA Bank, a division of Webster...                                      | 01/13/2023   | DFT0001679     | 10-00-000-2176 | HSA Bank  | 827.10           |
| HSA Bank, a division of Webster...                                      | 01/27/2023   | DFT0001685     | 10-00-000-2176 | HSA Bank  | 827.10           |
| HSA Bank, a division of Webster...                                      | 02/10/2023   | DFT0001701     | 10-00-000-2176 | HSA Bank  | 827.10           |
| <b>Vendor 11736 - HSA Bank, a division of Webster Bank, N.A. Total:</b> |              |                |                |   | <b>2,481.30</b>  |
| <b>Vendor: 10934 - IC Signs &amp; Graphics</b>                          |              |                |                |   |                  |
| IC Signs & Graphics   | 01/25/2023   | 16857          | 25-00-000-5360 | Signs-StayOffPier/SkateReturn/DoNot Enter         | 193.00           |
| IC Signs & Graphics   | 01/25/2023   | 16857          | 25-00-000-5360 | Signs-Court Rules                                 | 1,050.00         |
| <b>Vendor 10934 - IC Signs &amp; Graphics Total:</b>                    |              |                |                |   | <b>1,243.00</b>  |
| <b>Vendor: 10100 - IL Dept of Revenue</b>                               |              |                |                |   |                  |
| IL Dept of Revenue  | 01/13/2023   | DFT0001683     | 10-00-000-2110 | IL State Tax W/H                                  | 5,843.79         |
| IL Dept of Revenue  | 01/27/2023   | DFT0001689     | 10-00-000-2110 | IL State Tax W/H                                  | 6,857.19         |
| IL Dept of Revenue  | 02/10/2023   | DFT0001705     | 10-00-000-2110 | IL State Tax W/H                                  | 6,905.61         |
| IL Dept of Revenue  | 02/08/2023   | DFT0001707     | 10-00-000-2110 | IL State W/H (PATH Incentive)                     | 103.17           |
| <b>Vendor 10100 - IL Dept of Revenue Total:</b>                         |              |                |                |   | <b>19,709.76</b> |
| <b>Vendor: 11352 - IL Secretary of State</b>                            |              |                |                |   |                  |
| IL Secretary of State   | 01/12/2023   | 16806          | 10-11-000-5730 | Notary Application (JR)                           | 15.00            |
| <b>Vendor 11352 - IL Secretary of State Total:</b>                      |              |                |                |   | <b>15.00</b>     |

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| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                                 | Amount            |
|---|--------------|----------------|----------------|--|-------------------|
| <b>Vendor: 10477 - Illinois Department of Agriculture</b>       |              |                |                |  |                   |
| Illinois Department of Agricultu...                             | 02/08/2023   | 16931          | 10-12-000-5340 | Pesticide License Application - Jose Ibarra        | 45.00             |
| <b>Vendor 10477 - Illinois Department of Agriculture Total:</b> |              |                |                |  | <b>45.00</b>      |
| <b>Vendor: 10454 - Illinois Dept of Revenue</b>                 |              |                |                |  |                   |
| Illinois Dept of Revenue  | 01/24/2023   | DFT0001691     | 10-13-000-4400 | 2022 Sales Tax                                     | 2.00              |
| <b>Vendor 10454 - Illinois Dept of Revenue Total:</b>           |              |                |                |  | <b>2.00</b>       |
| <b>Vendor: 10101 - Illinois Municipal Retirement Fund</b>       |              |                |                |  |                   |
| Illinois Municipal Retirement Fu...                             | 01/25/2023   | DFT0001693     | 10-00-000-2150 | IMRF - January 2023                                | 32,403.88         |
| Illinois Municipal Retirement Fu...                             | 01/25/2023   | DFT0001693     | 10-00-000-2155 | IMRF - January 2023                                | 6,653.20          |
| Illinois Municipal Retirement Fu...                             | 01/25/2023   | DFT0001693     | 10-00-000-4910 | IMRF - January 2023 rounding                       | 0.03              |
| <b>Vendor 10101 - Illinois Municipal Retirement Fund Total:</b> |              |                |                |  | <b>39,057.11</b>  |
| <b>Vendor: 10429 - Indecor, Inc</b>                             |              |                |                |  |                   |
| Indecor, Inc  | 01/31/2023   | 16892          | 25-00-000-5352 | Takiff Blind Repair                                | 125.00            |
| <b>Vendor 10429 - Indecor, Inc Total:</b>                       |              |                |                |  | <b>125.00</b>     |
| <b>Vendor: 10106 - IRS/Dept of Treasury</b>                     |              |                |                |  |                   |
| IRS/Dept of Treasury  | 01/13/2023   | DFT0001681     | 10-00-000-2120 | Social Security W/H                                | 16,546.24         |
| IRS/Dept of Treasury  | 01/13/2023   | DFT0001682     | 10-00-000-2130 | Medicare   | 3,869.72          |
| IRS/Dept of Treasury  | 01/13/2023   | DFT0001684     | 10-00-000-2100 | Fed Income Tax W/H                                 | 9,938.58          |
| IRS/Dept of Treasury  | 01/27/2023   | DFT0001687     | 10-00-000-2120 | Social Security W/H                                | 19,200.36         |
| IRS/Dept of Treasury  | 01/27/2023   | DFT0001688     | 10-00-000-2130 | Medicare   | 4,490.52          |
| IRS/Dept of Treasury  | 01/27/2023   | DFT0001690     | 10-00-000-2100 | Fed Income Tax W/H                                 | 11,719.17         |
| IRS/Dept of Treasury  | 02/10/2023   | DFT0001703     | 10-00-000-2120 | Social Security W/H                                | 19,318.58         |
| IRS/Dept of Treasury  | 02/10/2023   | DFT0001704     | 10-00-000-2130 | Medicare   | 4,518.16          |
| IRS/Dept of Treasury  | 02/10/2023   | DFT0001706     | 10-00-000-2100 | Fed Income Tax W/H                                 | 11,543.99         |
| IRS/Dept of Treasury  | 02/08/2023   | DFT0001708     | 10-00-000-2100 | Federal Tax W/H (Path Incentive)                   | 23.08             |
| IRS/Dept of Treasury  | 02/08/2023   | DFT0001708     | 10-00-000-2120 | Social Security W/H (Path Incentive)               | 472.44            |
| IRS/Dept of Treasury  | 02/08/2023   | DFT0001708     | 10-00-000-2130 | Medicare W/H (Path Incentive)                      | 110.54            |
| <b>Vendor 10106 - IRS/Dept of Treasury Total:</b>               |              |                |                |  | <b>101,751.38</b> |
| <b>Vendor: 10128 - Jay Zimmerman</b>                            |              |                |                |  |                   |
| Jay Zimmerman   | 02/08/2023   | 16932          | 25-25-707-5300 | Assigners Fee - 1/14, 1/21, 1/28 - 2023            | 72.00             |
| Jay Zimmerman   | 02/08/2023   | 16932          | 25-25-708-5300 | Assigners Fee - 1/14, 1/21, 1/28 - 2023            | 45.00             |
| <b>Vendor 10128 - Jay Zimmerman Total:</b>                      |              |                |                |  | <b>117.00</b>     |
| <b>Vendor: 11632 - Jonathan Yates Knipping</b>                  |              |                |                |  |                   |
| Jonathan Yates Knipping   | 02/08/2023   | 16933          | 25-25-786-5300 | Tai Chi January 2023 (JK)                          | 37.50             |
| Jonathan Yates Knipping   | 02/08/2023   | 16933          | 25-25-787-5300 | Tai Chi January 2023 (JK)                          | 399.00            |
| <b>Vendor 11632 - Jonathan Yates Knipping Total:</b>            |              |                |                |  | <b>436.50</b>     |
| <b>Vendor: 10399 - Jorson &amp; Carlson Company Inc.</b>        |              |                |                |  |                   |
| Jorson & Carlson Company Inc.                                   | 01/12/2023   | 16807          | 10-13-000-5356 | Zamboni Blade Sharpening 12/30/2022                | 52.50             |
| Jorson & Carlson Company Inc.                                   | 01/12/2023   | 16807          | 10-13-000-5356 | Zamboni Blade Sharpening 1/6/2023                  | 52.50             |
| Jorson & Carlson Company Inc.                                   | 01/25/2023   | 16858          | 10-13-000-5356 | Zamboni Blade Sharpening 1/13/2023                 | 52.50             |
| Jorson & Carlson Company Inc.                                   | 02/08/2023   | 16934          | 10-13-000-5356 | Zamboni Blade Sharpening - 1/20/2023               | 132.50            |
| Jorson & Carlson Company Inc.                                   | 02/08/2023   | 16934          | 10-13-000-5356 | Zamboni Blade Sharpening                           | 52.50             |
| <b>Vendor 10399 - Jorson &amp; Carlson Company Inc. Total:</b>  |              |                |                |  | <b>342.50</b>     |
| <b>Vendor: 10089 - Julie Kaplan</b>                             |              |                |                |  |                   |
| Julie Kaplan  | 01/12/2023   | 16808          | 25-25-785-5300 | Contractual - Fitness Classes - December 2022 (JK) | 371.25            |
| Julie Kaplan  | 01/12/2023   | 16808          | 25-25-786-5300 | Contractual - Fitness Classes - December 2022 (JK) | 66.00             |
| Julie Kaplan  | 02/08/2023   | 16935          | 25-25-785-5300 | Contractual - Fitness Classes January 2023 (JC)    | 465.38            |

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| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                                    | Amount           |
|---|--------------|----------------|----------------|---|------------------|
| Julie Kaplan  | 02/08/2023   | 16935          | 25-25-786-5300 | Contractual - Fitness Classes<br>January 2023 (JC)    | 82.50            |
| <b>Vendor 10089 - Julie Kaplan Total:</b>                               |              |                |                |   | <b>985.13</b>    |
| <b>Vendor: 10404 - Konica Minolta Business Solutions USA Inc.</b>       |              |                |                |   |                  |
| Konica Minolta Business Solutio...                                      | 01/12/2023   | 16809          | 25-00-000-5355 | Copy Machine AddtlMaint DS -<br>12/5/22-1/4/23        | 167.60           |
| Konica Minolta Business Solutio...                                      | 01/12/2023   | 16809          | 10-11-000-5355 | Copy Machine Addtl Maint<br>Admin - 12/5/22-1/4/23    | 24.89            |
| Konica Minolta Business Solutio...                                      | 01/17/2023   | 16844          | 25-00-000-5355 | Copy Machine Mo Maint DS-<br>1/5/23-2/4/23            | 70.00            |
| Konica Minolta Business Solutio...                                      | 01/17/2023   | 16844          | 10-11-000-5355 | Copy Machine Mo Maint.<br>Admin-1/5/23-2/4/23         | 31.50            |
| <b>Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:</b> |              |                |                |   | <b>293.99</b>    |
| <b>Vendor: 11976 - Lakeshore Logistics &amp; Supply, LLC</b>            |              |                |                |   |                  |
| Lakeshore Logistics & Supply, L...                                      | 01/31/2023   | 16893          | 65-00-022-5503 | Lift Rental - LED Upgrades<br>Ballfield/Lot Lights    | 2,500.00         |
| <b>Vendor 11976 - Lakeshore Logistics &amp; Supply, LLC Total:</b>      |              |                |                |   | <b>2,500.00</b>  |
| <b>Vendor: 11607 - Martam Construction, Inc.</b>                        |              |                |                |   |                  |
| Martam Construction, Inc.   | 01/25/2023   | 16859          | 67-00-000-5501 | Pier Construction - Final                             | 84,860.74        |
| <b>Vendor 11607 - Martam Construction, Inc. Total:</b>                  |              |                |                |   | <b>84,860.74</b> |
| <b>Vendor: 10174 - MCI</b>  |              |                |                |   |                  |
| MCI   | 02/08/2023   | 16936          | 25-00-000-5210 | Long Distance Phone Svc -<br>February 2023            | 67.63            |
| <b>Vendor 10174 - MCI Total:</b>  |              |                |                |   | <b>67.63</b>     |
| <b>Vendor: 11748 - Michael Corrigan</b>                                 |              |                |                |   |                  |
| Michael Corrigan  | 01/25/2023   | 16860          | 25-25-707-5300 | Referee 1/14/2023                                     | 80.00            |
| Michael Corrigan  | 01/25/2023   | 16860          | 25-25-708-5300 | Referee 1/14/2023                                     | 40.00            |
| Michael Corrigan  | 01/25/2023   | 16860          | 25-25-707-5300 | Referee 1/21/2023                                     | 80.00            |
| Michael Corrigan  | 01/25/2023   | 16860          | 25-25-708-5300 | Referee 1/21/2023                                     | 40.00            |
| Michael Corrigan  | 02/08/2023   | 16937          | 25-25-707-5300 | Referee - 1/28/2023                                   | 80.00            |
| Michael Corrigan  | 02/08/2023   | 16937          | 25-25-708-5300 | Referee - 1/28/2023                                   | 40.00            |
| <b>Vendor 11748 - Michael Corrigan Total:</b>                           |              |                |                |   | <b>360.00</b>    |
| <b>Vendor: 11200 - MIP V Onion Parent LLC</b>                           |              |                |                |   |                  |
| MIP V Onion Parent LLC  | 02/08/2023   | 16938          | 10-13-000-5353 | Watts Trash - February 2023                           | 299.41           |
| MIP V Onion Parent LLC  | 02/08/2023   | 16938          | 25-00-000-5353 | Takiff Trash - February 2023                          | 790.06           |
| MIP V Onion Parent LLC  | 02/08/2023   | 16938          | 10-12-000-5353 | Maintenance Yard Trash -<br>February 2023             | 479.65           |
| <b>Vendor 11200 - MIP V Onion Parent LLC Total:</b>                     |              |                |                |   | <b>1,569.12</b>  |
| <b>Vendor: 11973 - Miss Cathy Music, Inc.</b>                           |              |                |                |   |                  |
| Miss Cathy Music, Inc.  | 01/25/2023   | 16861          | 25-25-490-5300 | Enrichment Music Class - Fall<br>2022                 | 3,375.00         |
| <b>Vendor 11973 - Miss Cathy Music, Inc. Total:</b>                     |              |                |                |   | <b>3,375.00</b>  |
| <b>Vendor: 11319 - Monica McCarthy O'Connor</b>                         |              |                |                |   |                  |
| Monica McCarthy O'Connor  | 01/12/2023   | 16811          | 25-25-785-5300 | Contractual - Fitness Classes -<br>December 2022 (MO) | 148.50           |
| Monica McCarthy O'Connor  | 02/08/2023   | 16939          | 25-25-785-5300 | Contractual - Fitness Classes<br>January 2023 (MO)    | 424.88           |
| <b>Vendor 11319 - Monica McCarthy O'Connor Total:</b>                   |              |                |                |   | <b>573.38</b>    |
| <b>Vendor: 10929 - Morris Schwartz</b>                                  |              |                |                |   |                  |
| Morris Schwartz   | 01/25/2023   | 16862          | 25-25-707-5300 | Referee 1/14/2023                                     | 80.00            |
| Morris Schwartz   | 01/25/2023   | 16862          | 25-25-708-5300 | Referee 1/14/2023                                     | 40.00            |
| Morris Schwartz   | 01/25/2023   | 16862          | 25-25-707-5300 | Referee 1/21/2023                                     | 80.00            |
| Morris Schwartz   | 01/25/2023   | 16862          | 25-25-708-5300 | Referee 1/21/2023                                     | 40.00            |
| Morris Schwartz   | 02/08/2023   | 16940          | 25-25-707-5300 | Referee - 1/28/2023                                   | 80.00            |
| Morris Schwartz   | 02/08/2023   | 16940          | 25-25-708-5300 | Referee - 1/28/2023                                   | 40.00            |
| <b>Vendor 10929 - Morris Schwartz Total:</b>                            |              |                |                |   | <b>360.00</b>    |
| <b>Vendor: 10213 - Mutual Ace Hardware</b>                              |              |                |                |   |                  |
| Mutual Ace Hardware   | 01/12/2023   | 16812          | 10-12-000-5370 | Rental - Gazebo Light                                 | 336.00           |

Voucher List of Bills

Payment Dates: 1/11/2023 - 2/13/2023

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                               | Amount          |
|---|--------------|----------------|----------------|--|-----------------|
| Mutual Ace Hardware   | 01/12/2023   | 16812          | 10-12-000-5481 | Misc. Supplies                                   | 231.72          |
| Mutual Ace Hardware   | 01/12/2023   | 16812          | 25-00-000-5352 | Repair Frozen Spinkler (PDRMA Claim)             | 73.91           |
| Mutual Ace Hardware   | 01/12/2023   | 16812          | 25-00-000-5370 | Takiff Equipment Rental                          | 206.09          |
| Mutual Ace Hardware   | 01/12/2023   | 16812          | 25-00-000-5488 | Misc Supplies                                    | 254.79          |
| Mutual Ace Hardware   | 02/08/2023   | 16941          | 10-12-000-5482 | Fasteners  | 0.67            |
| Mutual Ace Hardware   | 02/08/2023   | 16941          | 10-12-000-5488 | Hammer Drill and Impact Driver Kit w/ Battery    | 319.93          |
| Mutual Ace Hardware   | 02/08/2023   | 16941          | 25-00-000-5451 | (4) Door Stop Wedges                             | 28.76           |
| Mutual Ace Hardware   | 02/08/2023   | 16941          | 25-00-000-5486 | Water Fillers                                    | 104.93          |
| <b>Vendor 10213 - Mutual Ace Hardware Total:</b>            |              |                |                |  | <b>1,556.80</b> |
| <b>Vendor: 11425 - NAPA Auto Parts</b>                      |              |                |                |  |                 |
| NAPA Auto Parts   | 01/12/2023   | 16813          | 10-12-000-5351 | Battery  | 143.55          |
| NAPA Auto Parts   | 01/12/2023   | 16813          | 10-12-000-5450 | Equipment Battery                                | 66.32           |
| NAPA Auto Parts   | 01/12/2023   | 16813          | 10-12-000-5450 | Track Washer Fluid                               | 59.92           |
| <b>Vendor 11425 - NAPA Auto Parts Total:</b>                |              |                |                |  | <b>269.79</b>   |
| <b>Vendor: 8125 - Natalie Steinmetz</b>                     |              |                |                |  |                 |
| Natalie Steinmetz   | 01/25/2023   | 16863          | 25-25-932-5400 | Reimbursement - SDO Activity (Blick)             | 73.23           |
| <b>Vendor 8125 - Natalie Steinmetz Total:</b>               |              |                |                |  | <b>73.23</b>    |
| <b>Vendor: 11926 - National Benefit Services, LLC</b>       |              |                |                |  |                 |
| National Benefit Services, LLC                              | 02/03/2023   | DFT0001695     | 10-11-000-5600 | FSA 2023/24 Maintenance                          | 200.00          |
| National Benefit Services, LLC                              | 02/03/2023   | DFT0001696     | 10-11-000-5600 | Admin Fee - January 2023                         | 75.00           |
| <b>Vendor 11926 - National Benefit Services, LLC Total:</b> |              |                |                |  | <b>275.00</b>   |
| <b>Vendor: 10103 - NCPERS-IL IMRF</b>                       |              |                |                |  |                 |
| NCPERS-IL IMRF  | 01/12/2023   | 16827          | 10-00-000-2160 | IMRF Life-#03298                                 | 64.00           |
| NCPERS-IL IMRF  | 02/09/2023   | 16967          | 10-00-000-2160 | IMRF Life-#03298                                 | 64.00           |
| <b>Vendor 10103 - NCPERS-IL IMRF Total:</b>                 |              |                |                |  | <b>128.00</b>   |
| <b>Vendor: 10224 - North Shore Gas Company</b>              |              |                |                |  |                 |
| North Shore Gas Company                                     | 01/31/2023   | 16894          | 10-12-000-5220 | NF Park Garage 005 Gas - 12/23/22 - 1/25/23      | 1,141.29        |
| North Shore Gas Company                                     | 01/31/2023   | 16894          | 10-12-000-5220 | NF Park Garage 001 Gas - 12/23/22 - 1/25/23      | 588.52          |
| North Shore Gas Company                                     | 01/31/2023   | 16894          | 10-13-000-5220 | Watts Gas - December 2022                        | 393.10          |
| North Shore Gas Company                                     | 01/31/2023   | 16894          | 10-14-000-5220 | Beach Gas - 12/23/22 - 1/25/23                   | 43.39           |
| North Shore Gas Company                                     | 01/31/2023   | 16894          | 25-00-000-5220 | Takiff Gas - December 2022                       | 1,822.61        |
| <b>Vendor 10224 - North Shore Gas Company Total:</b>        |              |                |                |  | <b>3,988.91</b> |
| <b>Vendor: 10340 - Northshore Omega</b>                     |              |                |                |  |                 |
| Northshore Omega  | 01/31/2023   | 16895          | 45-00-000-5335 | Pre-employment Exam - Sayre Shannon              | 437.00          |
| Northshore Omega  | 01/31/2023   | 16895          | 45-00-000-5335 | Pre-employment Exam - Mia Dixon                  | 409.00          |
| Northshore Omega  | 01/31/2023   | 16895          | 45-00-000-5335 | Pre-employment Exam - Mia Dixon                  | 83.00           |
| Northshore Omega  | 02/08/2023   | 16943          | 45-00-000-5335 | Pre-Employment Exam - Aaron Perry                | 289.00          |
| <b>Vendor 10340 - Northshore Omega Total:</b>               |              |                |                |  | <b>1,218.00</b> |
| <b>Vendor: 10776 - Nutoys Leisure Products, Inc.</b>        |              |                |                |  |                 |
| Nutoys Leisure Products, Inc.                               | 01/31/2023   | 16896          | 10-12-000-5585 | 32 Gallon Litter Receptacle(5) /Liner(7)/Lids(2) | 3,388.00        |
| <b>Vendor 10776 - Nutoys Leisure Products, Inc. Total:</b>  |              |                |                |  | <b>3,388.00</b> |
| <b>Vendor: 10235 - Otis Elevator Company</b>                |              |                |                |  |                 |
| Otis Elevator Company                                       | 01/31/2023   | 16897          | 25-00-000-5355 | Takiff Elevator Mo Maintenance - February 2023   | 549.57          |
| Otis Elevator Company                                       | 01/31/2023   | 16897          | 25-00-000-5355 | Takiff Elevator Mo Maint                         | 125.00          |
| <b>Vendor 10235 - Otis Elevator Company Total:</b>          |              |                |                |  | <b>674.57</b>   |

Voucher List of Bills

Payment Dates: 1/11/2023 - 2/13/2023

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                          | Amount           |
|---|--------------|----------------|----------------|---|------------------|
| <b>Vendor: 10110 - PACT Administrative Services Corp</b>            |              |                |                |   |                  |
| PACT Administrative Services C...                                   | 01/25/2023   | 16880          | 10-11-000-5600 | FSA Contributions - December 2022           | 520.38           |
| <b>Vendor 10110 - PACT Administrative Services Corp Total:</b>      |              |                |                |   | <b>520.38</b>    |
| <b>Vendor: 11972 - Paint Plus Pro's Corporation</b>                 |              |                |                |   |                  |
| Paint Plus Pro's Corporation  | 01/25/2023   | 16864          | 25-00-000-5352 | Takiff wood floor mitigation (PDRMA Claim)  | 1,142.31         |
| Paint Plus Pro's Corporation  | 01/25/2023   | 16864          | 10-12-000-5581 | GYS Carpet Removal/Mitigation (PDMRA Claim) | 5,925.10         |
| <b>Vendor 11972 - Paint Plus Pro's Corporation Total:</b>           |              |                |                |   | <b>7,067.41</b>  |
| <b>Vendor: 10104 - Partnership Financial Credit Union</b>           |              |                |                |   |                  |
| Partnership Financial Credit Uni...                                 | 01/12/2023   | 16828          | 10-00-000-2180 | #110071680 Barrios                          | 120.00           |
| Partnership Financial Credit Uni...                                 | 01/12/2023   | 16828          | 10-00-000-2180 | #86720 Janis                                | 30.00            |
| Partnership Financial Credit Uni...                                 | 01/25/2023   | 16881          | 10-00-000-2180 | #110071680 Barrios                          | 120.00           |
| Partnership Financial Credit Uni...                                 | 01/25/2023   | 16881          | 10-00-000-2180 | #86720 Janis                                | 30.00            |
| Partnership Financial Credit Uni...                                 | 02/09/2023   | 16968          | 10-00-000-2180 | #110071680 Barrios                          | 120.00           |
| Partnership Financial Credit Uni...                                 | 02/09/2023   | 16968          | 10-00-000-2180 | #86720 Janis                                | 30.00            |
| <b>Vendor 10104 - Partnership Financial Credit Union Total:</b>     |              |                |                |   | <b>450.00</b>    |
| <b>Vendor: 10242 - PDRMA</b>  |              |                |                |   |                  |
| PDRMA   | 01/31/2023   | 16898          | 10-11-000-5600 | Health Insurance - January 2023             | 9,104.71         |
| PDRMA   | 01/31/2023   | 16898          | 10-12-000-5600 | Health Insurance - January 2023             | 11,030.82        |
| PDRMA   | 01/31/2023   | 16898          | 10-14-000-5600 | Health Insurance - January 2023             | 4,566.32         |
| PDRMA   | 01/31/2023   | 16898          | 25-00-000-5600 | Health Insurance - January 2023             | 12,677.41        |
| PDRMA   | 01/31/2023   | 16898          | 25-26-000-5600 | Health Insurance - January 2023             | 10,429.86        |
| <b>Vendor 10242 - PDRMA Total:</b>                                  |              |                |                |   | <b>47,809.12</b> |
| <b>Vendor: 10243 - Pentegra Systems, LLC</b>                        |              |                |                |   |                  |
| Pentegra Systems, LLC   | 01/25/2023   | 16865          | 25-00-000-5352 | Door troubleshooting                        | 610.00           |
| Pentegra Systems, LLC   | 01/31/2023   | 16899          | 25-00-000-5352 | Camera Repair                               | 232.50           |
| <b>Vendor 10243 - Pentegra Systems, LLC Total:</b>                  |              |                |                |   | <b>842.50</b>    |
| <b>Vendor: 10919 - Pizzo &amp; Associates, Ltd.</b>                 |              |                |                |   |                  |
| Pizzo & Associates, Ltd.  | 01/25/2023   | 16866          | 10-12-000-5585 | GB Road Rain Garden                         | 4,174.55         |
| Pizzo & Associates, Ltd.  | 01/25/2023   | 16866          | 10-12-000-5350 | Prescribed Burns 2022                       | 3,000.00         |
| <b>Vendor 10919 - Pizzo &amp; Associates, Ltd. Total:</b>           |              |                |                |   | <b>7,174.55</b>  |
| <b>Vendor: 10090 - Pride Dojo Inc.</b>                              |              |                |                |   |                  |
| Pride Dojo Inc.   | 01/25/2023   | 16867          | 25-25-725-5300 | Karate - Winter 2023 - 1st Payment          | 4,457.01         |
| <b>Vendor 10090 - Pride Dojo Inc. Total:</b>                        |              |                |                |   | <b>4,457.01</b>  |
| <b>Vendor: 10788 - QuickScores LLC</b>                              |              |                |                |   |                  |
| QuickScores LLC   | 02/08/2023   | 16944          | 25-25-707-5300 | Teams in Quickscore Schedules               | 140.00           |
| QuickScores LLC   | 02/08/2023   | 16944          | 25-25-708-5300 | Teams in Quickscore Schedules               | 84.00            |
| <b>Vendor 10788 - QuickScores LLC Total:</b>                        |              |                |                |   | <b>224.00</b>    |
| <b>Vendor: 10259 - Quill Corporation</b>                            |              |                |                |   |                  |
| Quill Corporation   | 02/08/2023   | 16945          | 25-00-000-5420 | Dixie 12oz Cups                             | 74.99            |
| Quill Corporation   | 02/08/2023   | 16945          | 25-25-401-5400 | Printer Ink                                 | 45.97            |
| Quill Corporation   | 02/08/2023   | 16945          | 25-25-402-5400 | Printer Ink                                 | 45.97            |
| Quill Corporation   | 02/08/2023   | 16945          | 25-25-403-5400 | Printer Ink                                 | 45.97            |
| Quill Corporation   | 02/08/2023   | 16945          | 25-26-000-5401 | Printer Ink                                 | 45.98            |
| <b>Vendor 10259 - Quill Corporation Total:</b>                      |              |                |                |   | <b>258.88</b>    |
| <b>Vendor: 10718 - R&amp;R Specialties of Wisconsin, Inc.</b>       |              |                |                |   |                  |
| R&R Specialties of Wisconsin, In...                                 | 01/12/2023   | 16814          | 10-13-000-5418 | Zamboni Repair (Auto Stat)                  | 605.45           |
| R&R Specialties of Wisconsin, In...                                 | 02/08/2023   | 16946          | 10-13-000-5418 | Zamboni Parts/Repair                        | 799.70           |
| R&R Specialties of Wisconsin, In...                                 | 02/08/2023   | 16946          | 10-13-000-5418 | Zamboni Repair/Parts                        | 565.85           |
| <b>Vendor 10718 - R&amp;R Specialties of Wisconsin, Inc. Total:</b> |              |                |                |   | <b>1,971.00</b>  |

Voucher List of Bills

Payment Dates: 1/11/2023 - 2/13/2023

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                              | Amount          |
|---|--------------|----------------|----------------|---|-----------------|
| <b>Vendor: 10699 - Randall Industries</b>                                 |              |                |                |   |                 |
| Randall Industries  | 02/08/2023   | 16947          | 25-00-000-5350 | Lift Inspection                                 | 325.00          |
| <b>Vendor 10699 - Randall Industries Total:</b>                           |              |                |                |   | <b>325.00</b>   |
| <b>Vendor: 11643 - RC Juggles, LLC</b>                                    |              |                |                |   |                 |
| RC Juggles, LLC   | 01/25/2023   | 16868          | 25-25-901-5300 | DJ  | 550.00          |
| <b>Vendor 11643 - RC Juggles, LLC Total:</b>                              |              |                |                |   | <b>550.00</b>   |
| <b>Vendor: 10638 - REACH Media Network</b>                                |              |                |                |   |                 |
| REACH Media Network   | 01/25/2023   | 16869          | 25-00-000-5368 | TV Hosting                                      | 938.00          |
| <b>Vendor 10638 - REACH Media Network Total:</b>                          |              |                |                |   | <b>938.00</b>   |
| <b>Vendor: 10375 - Record-A-Hit</b>                                       |              |                |                |   |                 |
| Record-A-Hit  | 01/12/2023   | 16815          | 25-25-954-5300 | Hallmark Holiday - Snow Globe/Snow Man (Final)  | 672.50          |
| Record-A-Hit  | 01/25/2023   | 16870          | 25-25-903-5300 | DJ  | 1,000.00        |
| Record-A-Hit  | 02/08/2023   | 16948          | 25-25-903-5300 | Photo Booth                                     | 700.00          |
| <b>Vendor 10375 - Record-A-Hit Total:</b>                                 |              |                |                |   | <b>2,372.50</b> |
| <b>Vendor: 11486 - Red Feather Painting, Inc.</b>                         |              |                |                |   |                 |
| Red Feather Painting, Inc.  | 01/31/2023   | 16900          | 65-00-021-5517 | Beach House 2022 Project - Ext Lights (Final)   | 6,000.00        |
| <b>Vendor 11486 - Red Feather Painting, Inc. Total:</b>                   |              |                |                |   | <b>6,000.00</b> |
| <b>Vendor: 10333 - Relda, LLC</b>   |              |                |                |   |                 |
| Relda, LLC  | 02/08/2023   | 16949          | 25-26-000-5430 | Diapering Supplies                              | 869.24          |
| <b>Vendor 10333 - Relda, LLC Total:</b>                                   |              |                |                |   | <b>869.24</b>   |
| <b>Vendor: 10767 - Rite Portable Restroom Corp</b>                        |              |                |                |   |                 |
| Rite Portable Restroom Corp   | 01/12/2023   | 16816          | 10-14-000-5353 | Beach Restrooms 12/10/22 - 1/7/23               | 186.00          |
| Rite Portable Restroom Corp   | 01/12/2023   | 16816          | 10-14-000-5353 | Beach Restrooms 1/8/23 - 2/5/23                 | 186.00          |
| Rite Portable Restroom Corp   | 01/12/2023   | 16816          | 10-12-000-5353 | Shelton Park Restrooms 1/8/23 - 2/5/23          | 78.00           |
| Rite Portable Restroom Corp   | 01/31/2023   | 16901          | 10-12-000-5353 | Shelton Park - 12/7/2022 - 1/7/2023             | 78.00           |
| <b>Vendor 10767 - Rite Portable Restroom Corp Total:</b>                  |              |                |                |   | <b>528.00</b>   |
| <b>Vendor: 1232 - Ronald P. Cadarian</b>                                  |              |                |                |   |                 |
| Ronald P. Cadarian  | 01/12/2023   | 16817          | 25-27-000-5365 | Personal Training - December 2022 (RC)          | 820.50          |
| Ronald P. Cadarian  | 02/08/2023   | 16950          | 25-27-000-5365 | Personal Training - January 2023 (RC)           | 504.00          |
| <b>Vendor 1232 - Ronald P. Cadarian Total:</b>                            |              |                |                |   | <b>1,324.50</b> |
| <b>Vendor: 11320 - Roundy's Inc.</b>                                      |              |                |                |   |                 |
| Roundy's Inc.   | 02/08/2023   | 16951          | 25-00-000-5425 | Gift Cards                                      | 150.00          |
| Roundy's Inc.   | 02/08/2023   | 16951          | 25-25-601-5400 | Snacks  | 120.48          |
| <b>Vendor 11320 - Roundy's Inc. Total:</b>                                |              |                |                |   | <b>270.48</b>   |
| <b>Vendor: 10274 - Safety Team, Inc.</b>                                  |              |                |                |   |                 |
| Safety Team, Inc.   | 01/25/2023   | 16871          | 45-00-000-5340 | CPR/First Aid Course 1/14/2023                  | 600.00          |
| <b>Vendor 10274 - Safety Team, Inc. Total:</b>                            |              |                |                |   | <b>600.00</b>   |
| <b>Vendor: 10275 - Sam's Club Direct Commercial Account Program</b>       |              |                |                |   |                 |
| Sam's Club Direct Commercial A...   | 01/31/2023   | 16902          | 25-25-943-5400 | Snacks  | 227.40          |
| <b>Vendor 10275 - Sam's Club Direct Commercial Account Program Total:</b> |              |                |                |   | <b>227.40</b>   |
| <b>Vendor: 10654 - Sandra K Culver</b>                                    |              |                |                |   |                 |
| Sandra K Culver   | 01/12/2023   | 16818          | 25-25-785-5300 | Fitness Classes - December 2022 (SC)            | 930.38          |
| Sandra K Culver   | 02/08/2023   | 16952          | 25-25-728-5300 | Rowing January 2023 (SC)                        | 517.50          |
| Sandra K Culver   | 02/08/2023   | 16952          | 25-25-785-5300 | Contractual - Fitness Classes January 2023 (SC) | 759.75          |
| <b>Vendor 10654 - Sandra K Culver Total:</b>                              |              |                |                |   | <b>2,207.63</b> |

Voucher List of Bills

Payment Dates: 1/11/2023 - 2/13/2023

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                                | Amount          |
|---|--------------|----------------|----------------|---|-----------------|
| <b>Vendor: 10515 - Sarah Hall</b>                     |              |                |                |   |                 |
| Sarah Hall  | 01/12/2023   | 16819          | 25-25-601-5300 | Kids Club Afterschool Nov/Dec 2022                | 1,500.00        |
| Sarah Hall  | 02/08/2023   | 16953          | 25-25-601-5300 | Sarah Hall - January 2023                         | 1,050.00        |
| <b>Vendor 10515 - Sarah Hall Total:</b>               |              |                |                |   | <b>2,550.00</b> |
| <b>Vendor: 10787 - School Health Corp</b>             |              |                |                |   |                 |
| School Health Corp                                    | 01/31/2023   | 16903          | 10-13-000-5430 | Ice Packs/Bandaids                                | 94.50           |
| School Health Corp                                    | 01/31/2023   | 16903          | 25-00-000-5430 | Ice Packs/Bandaids                                | 300.00          |
| School Health Corp                                    | 01/31/2023   | 16903          | 25-26-000-5430 | Ice Packs/Bandaids                                | 300.00          |
| <b>Vendor 10787 - School Health Corp Total:</b>       |              |                |                |   | <b>694.50</b>   |
| <b>Vendor: 10279 - Sherwin-Williams Company</b>       |              |                |                |   |                 |
| Sherwin-Williams Company                              | 02/08/2023   | 16954          | 25-00-000-5483 | Paint   | 74.47           |
| <b>Vendor 10279 - Sherwin-Williams Company Total:</b> |              |                |                |   | <b>74.47</b>    |
| <b>Vendor: 11472 - Silvia Strazzarino</b>             |              |                |                |   |                 |
| Silvia Strazzarino                                    | 01/12/2023   | 16820          | 25-25-785-5300 | Fitness Classes - December 2022 (SS)              | 239.63          |
| Silvia Strazzarino                                    | 02/08/2023   | 16955          | 25-25-785-5300 | Contractual - Fitness Classes January 2023 (SS)   | 342.38          |
| <b>Vendor 11472 - Silvia Strazzarino Total:</b>       |              |                |                |   | <b>582.01</b>   |
| <b>Vendor: 11436 - SportsEngine Inc.</b>              |              |                |                |   |                 |
| SportsEngine Inc.                                     | 01/12/2023   | 16821          | 45-00-000-5335 | Background Checks - December 2022                 | 148.00          |
| SportsEngine Inc.                                     | 02/08/2023   | 16956          | 45-00-000-5335 | Background Checks - January 2023                  | 647.50          |
| <b>Vendor 11436 - SportsEngine Inc. Total:</b>        |              |                |                |   | <b>795.50</b>   |
| <b>Vendor: 11906 - Staples, Inc.</b>                  |              |                |                |   |                 |
| Staples, Inc.   | 01/12/2023   | 16822          | 25-00-000-5401 | Blue Paper/Post it/File                           | 39.32           |
| Staples, Inc.   | 01/17/2023   | 16845          | 25-00-000-5355 | Tea for lunchroom                                 | 6.19            |
| Staples, Inc.   | 01/17/2023   | 16845          | 25-00-000-5401 | Markers/Binders/Staples/Clips                     | 32.45           |
| Staples, Inc.   | 01/25/2023   | 16872          | 25-00-000-5401 | Pens  | 14.19           |
| Staples, Inc.   | 01/25/2023   | 16872          | 25-00-000-5420 | Disinfectant Wipes                                | 15.99           |
| Staples, Inc.   | 01/25/2023   | 16872          | 25-25-401-5400 | Cardstock/Tape                                    | 4.62            |
| Staples, Inc.   | 01/25/2023   | 16872          | 25-25-402-5400 | Cardstock/Tape                                    | 4.62            |
| Staples, Inc.   | 01/25/2023   | 16872          | 25-25-403-5400 | Cardstock/Tape                                    | 4.61            |
| Staples, Inc.   | 01/25/2023   | 16872          | 25-26-000-5401 | Cardstock/Tape                                    | 4.62            |
| Staples, Inc.   | 01/31/2023   | 16904          | 25-00-000-5401 | Copy Paper/Markers&Erasers/Glue                   | 180.83          |
| Staples, Inc.   | 01/31/2023   | 16904          | 25-00-000-5420 | Coffee Creamer/Sugar                              | 26.08           |
| Staples, Inc.   | 02/08/2023   | 16957          | 25-00-000-5401 | Laminating Pouches/TabDividers/Paper/File Folders | 130.79          |
| Staples, Inc.   | 02/08/2023   | 16957          | 25-00-000-5420 | Dish Soap/Lysol Spray                             | 34.17           |
| Staples, Inc.   | 02/08/2023   | 16957          | 25-25-401-5400 | Laminating Pouches                                | 6.03            |
| Staples, Inc.   | 02/08/2023   | 16957          | 25-25-402-5400 | Laminating Pouches                                | 6.03            |
| Staples, Inc.   | 02/08/2023   | 16957          | 25-25-403-5400 | Laminating Pouches                                | 6.03            |
| Staples, Inc.   | 02/08/2023   | 16957          | 25-26-000-5401 | Laminating Pouches                                | 6.04            |
| <b>Vendor 11906 - Staples, Inc. Total:</b>            |              |                |                |   | <b>522.61</b>   |
| <b>Vendor: 10108 - State Disbursement Unit</b>        |              |                |                |   |                 |
| State Disbursement Unit                               | 01/12/2023   | 16829          | 10-00-000-2190 | M Barrios,FIPS#1703100/2013D025 0098,335-98-0452  | 195.90          |
| State Disbursement Unit                               | 01/25/2023   | 16882          | 10-00-000-2190 | M Barrios,FIPS#1703100/2013D025 0098,335-98-0452  | 195.90          |
| State Disbursement Unit                               | 02/09/2023   | 16969          | 10-00-000-2190 | M Barrios,FIPS#1703100/2013D025 0098,335-98-0452  | 195.90          |
| <b>Vendor 10108 - State Disbursement Unit Total:</b>  |              |                |                |   | <b>587.70</b>   |

Voucher List of Bills

Payment Dates: 1/11/2023 - 2/13/2023

| Vendor Name  | Payment Date | Payment Number | Account Number | Description (Item)                           | Amount          |
|--|--------------|----------------|----------------|--|-----------------|
| <b>Vendor: 11698 - Susan Salidor</b>                             |              |                |                |  |                 |
| Susan Salidor  | 01/25/2023   | 16873          | 25-25-401-5300 | Music Classes - January 2023 - 1,12,19,26    | 100.00          |
| Susan Salidor  | 01/25/2023   | 16873          | 25-25-402-5300 | Music Classes - January 2023 - 1,12,19,26    | 100.00          |
| Susan Salidor  | 01/25/2023   | 16873          | 25-25-403-5300 | Music Classes - January 2023 - 1,12,19,26    | 100.00          |
| Susan Salidor  | 01/25/2023   | 16873          | 25-26-000-5386 | Music Classes - January 2023 - 1,12,19,26    | 900.00          |
| <b>Vendor 11698 - Susan Salidor Total:</b>                       |              |                |                |  | <b>1,200.00</b> |
| <b>Vendor: 11414 - Sysco Chicago, Inc.</b>                       |              |                |                |  |                 |
| Sysco Chicago, Inc.  | 01/12/2023   | 16823          | 25-25-432-5400 | Snacks                                       | 186.62          |
| Sysco Chicago, Inc.  | 01/12/2023   | 16823          | 25-26-000-5409 | CC - Lunch/Snacks                            | 3,918.74        |
| Sysco Chicago, Inc.  | 01/12/2023   | 16823          | 25-26-000-5460 | Gloves                                       | 68.19           |
| Sysco Chicago, Inc.  | 02/08/2023   | 16958          | 25-25-601-5400 | Snacks                                       | 446.63          |
| Sysco Chicago, Inc.  | 02/08/2023   | 16958          | 25-26-000-5409 | Sunflower Spread                             | 128.94          |
| Sysco Chicago, Inc.  | 02/08/2023   | 16958          | 25-26-000-5409 | CC - Lunch/Snacks                            | 2,460.42        |
| <b>Vendor 11414 - Sysco Chicago, Inc. Total:</b>                 |              |                |                |  | <b>7,209.54</b> |
| <b>Vendor: 11741 - Taste For Kids, Inc.</b>                      |              |                |                |  |                 |
| Taste For Kids, Inc.   | 02/08/2023   | 16959          | 25-25-403-5300 | Meals - January 2023                         | 652.50          |
| Taste For Kids, Inc.   | 02/08/2023   | 16959          | 25-26-000-5385 | Meals - January 2023                         | 6,653.25        |
| <b>Vendor 11741 - Taste For Kids, Inc. Total:</b>                |              |                |                |  | <b>7,305.75</b> |
| <b>Vendor: 10720 - Tebon's Gas Service</b>                       |              |                |                |  |                 |
| Tebon's Gas Service  | 02/08/2023   | 16960          | 10-13-000-5480 | Propane - Zamboni (January 2023)             | 717.00          |
| <b>Vendor 10720 - Tebon's Gas Service Total:</b>                 |              |                |                |  | <b>717.00</b>   |
| <b>Vendor: 10294 - Telcom Innovations Group</b>                  |              |                |                |  |                 |
| Telcom Innovations Group   | 01/25/2023   | 16874          | 10-11-000-5355 | Snow Closure Recording                       | 181.25          |
| Telcom Innovations Group   | 01/25/2023   | 16874          | 10-11-000-5355 | Credit Memo #A59389CM                        | -72.50          |
| <b>Vendor 10294 - Telcom Innovations Group Total:</b>            |              |                |                |  | <b>108.75</b>   |
| <b>Vendor: 10269 - Thermostat Acquisition Holdings, LP</b>       |              |                |                |  |                 |
| Thermostat Acquisition Holding...                                | 01/31/2023   | 16905          | 10-13-000-5357 | Chiller Repairs/Ice Refrigeration            | 5,060.00        |
| Thermostat Acquisition Holding...                                | 02/08/2023   | 16961          | 10-13-000-5357 | Watts Refrig Mo Maint - February 2023        | 310.00          |
| <b>Vendor 10269 - Thermostat Acquisition Holdings, LP Total:</b> |              |                |                |  | <b>5,370.00</b> |
| <b>Vendor: 11168 - TimeClock Plus, Inc.</b>                      |              |                |                |  |                 |
| TimeClock Plus, Inc.   | 01/12/2023   | 16824          | 10-11-000-5355 | TCP - License Overage                        | 88.20           |
| TimeClock Plus, Inc.   | 02/08/2023   | 16962          | 10-11-000-5355 | TCP License Overage                          | 13.23           |
| <b>Vendor 11168 - TimeClock Plus, Inc. Total:</b>                |              |                |                |  | <b>101.43</b>   |
| <b>Vendor: 11794 - Todd Sweet</b>                                |              |                |                |  |                 |
| Todd Sweet   | 01/25/2023   | 16875          | 25-25-707-5300 | Referee 1/14/2023                            | 120.00          |
| Todd Sweet   | 01/25/2023   | 16875          | 25-25-708-5300 | Referee 1/14/2023                            | 80.00           |
| Todd Sweet   | 01/25/2023   | 16875          | 25-25-707-5300 | Referee 1/21/2023                            | 120.00          |
| Todd Sweet   | 01/25/2023   | 16875          | 25-25-708-5300 | Referee 1/21/2023                            | 80.00           |
| <b>Vendor 11794 - Todd Sweet Total:</b>                          |              |                |                |  | <b>400.00</b>   |
| <b>Vendor: 10300 - Tyler Technologies, Inc.</b>                  |              |                |                |  |                 |
| Tyler Technologies, Inc.   | 01/31/2023   | 16906          | 10-11-000-5355 | Incode Annual Maintenance 3/1/2023-2/29/2024 | 8,273.13        |
| <b>Vendor 10300 - Tyler Technologies, Inc. Total:</b>            |              |                |                |  | <b>8,273.13</b> |
| <b>Vendor: 10099 - Vantagepoint Trf Agents-457</b>               |              |                |                |  |                 |
| Vantagepoint Trf Agents-457                                      | 01/13/2023   | DFT0001680     | 10-00-000-2140 | ICMA - A/C#301403                            | 2,030.78        |
| Vantagepoint Trf Agents-457                                      | 01/27/2023   | DFT0001686     | 10-00-000-2140 | ICMA - A/C#301403                            | 2,080.78        |
| Vantagepoint Trf Agents-457                                      | 02/10/2023   | DFT0001702     | 10-00-000-2140 | ICMA - A/C#301403                            | 2,080.78        |
| <b>Vendor 10099 - Vantagepoint Trf Agents-457 Total:</b>         |              |                |                |  | <b>6,192.34</b> |
| <b>Vendor: 11618 - VelocityEHS</b>                               |              |                |                |  |                 |
| VelocityEHS  | 02/08/2023   | 16963          | 45-00-000-5587 | MDSH HQ Software                             | 1,999.00        |
| <b>Vendor 11618 - VelocityEHS Total:</b>                         |              |                |                |  | <b>1,999.00</b> |

Voucher List of Bills

Payment Dates: 1/11/2023 - 2/13/2023

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                           | Amount            |
|---|--------------|----------------|----------------|--|-------------------|
| <b>Vendor: 10309 - Verizon Wireless</b>                       |              |                |                |  |                   |
| Verizon Wireless  | 01/31/2023   | 16907          | 25-00-000-5210 | Cell Phone Svc - 12/22/2022 - 1/21/2023      | 1,121.70          |
| <b>Vendor 10309 - Verizon Wireless Total:</b>                 |              |                |                |  | <b>1,121.70</b>   |
| <b>Vendor: 10308 - Vermont Systems, Inc.</b>                  |              |                |                |  |                   |
| Vermont Systems, Inc.   | 01/25/2023   | 16876          | 25-27-000-5420 | (1,000) Fitness Center Passes w/Barcodes     | 578.75            |
| <b>Vendor 10308 - Vermont Systems, Inc. Total:</b>            |              |                |                |  | <b>578.75</b>     |
| <b>Vendor: 10457 - Village of Glencoe</b>                     |              |                |                |  |                   |
| Village of Glencoe  | 01/12/2023   | 16825          | 10-12-000-5240 | Water/Sewer - Old Elm 10/1/22-12/31/22       | 44.11             |
| Village of Glencoe  | 01/12/2023   | 16825          | 25-00-000-5240 | Water/Sewer - Takiff 10/1/22-12/31/22        | 1,364.23          |
| Village of Glencoe  | 01/25/2023   | 16877          | 25-00-000-5730 | Annual Class B-3 Liqour License              | 100.00            |
| Village of Glencoe  | 01/31/2023   | 16908          | 25-00-000-5730 | Village Liqour License - Background Check    | 100.00            |
| Village of Glencoe  | 02/08/2023   | 16964          | 10-12-000-5480 | Fuel - December 2022                         | 1,733.49          |
| Village of Glencoe  | 02/08/2023   | 16964          | 25-00-000-5360 | Winter/Spring 2023 Inside Glencoe Newsletter | 729.90            |
| Village of Glencoe  | 02/08/2023   | 16965          | 10-12-000-5240 | Friend Park Water 11/1/22 - 1/31/23          | 28.26             |
| <b>Vendor 10457 - Village of Glencoe Total:</b>               |              |                |                |  | <b>4,099.99</b>   |
| <b>Vendor: 11757 - W.B. Olson, Inc.</b>                       |              |                |                |  |                   |
| W.B. Olson, Inc.  | 02/08/2023   | 16966          | 30-00-000-5589 | Watts ADA Capital                            | 46,800.00         |
| W.B. Olson, Inc.  | 02/08/2023   | 16966          | 67-00-000-5522 | Watts Owner Items                            | 73,487.00         |
| W.B. Olson, Inc.  | 02/08/2023   | 16966          | 67-00-000-5523 | Watts Construction                           | 35,393.00         |
| <b>Vendor 11757 - W.B. Olson, Inc. Total:</b>                 |              |                |                |  | <b>155,680.00</b> |
| <b>Vendor: 11616 - W.F. Baird &amp; Associates Ltd.</b>       |              |                |                |  |                   |
| W.F. Baird & Associates Ltd.                                  | 01/31/2023   | 16909          | 67-00-000-5500 | Pier Design - Final Billing                  | 8,850.58          |
| <b>Vendor 11616 - W.F. Baird &amp; Associates Ltd. Total:</b> |              |                |                |  | <b>8,850.58</b>   |
| <b>Vendor: 10882 - Welcome Wagon</b>                          |              |                |                |  |                   |
| Welcome Wagon   | 01/12/2023   | 16826          | 25-00-000-5360 | Marketing                                    | 161.42            |
| <b>Vendor 10882 - Welcome Wagon Total:</b>                    |              |                |                |  | <b>161.42</b>     |
| <b>Vendor: 11085 - West Marine Pro</b>                        |              |                |                |  |                   |
| West Marine Pro   | 01/17/2023   | 16846          | 10-15-000-5584 | Annual Paddleboard Replacement               | 4,842.00          |
| <b>Vendor 11085 - West Marine Pro Total:</b>                  |              |                |                |  | <b>4,842.00</b>   |
| <b>Vendor: 11102 - Wight &amp; Company</b>                    |              |                |                |  |                   |
| Wight & Company   | 01/25/2023   | 16878          | 67-00-000-5521 | Watts Design                                 | 5,875.00          |
| <b>Vendor 11102 - Wight &amp; Company Total:</b>              |              |                |                |  | <b>5,875.00</b>   |
| <b>Vendor: 10102 - Wisconsin Dept of Revenue</b>              |              |                |                |  |                   |
| Wisconsin Dept of Revenue                                     | 01/25/2023   | DFT0001692     | 10-00-000-2111 | WI State WH - January 2023                   | 226.98            |
| <b>Vendor 10102 - Wisconsin Dept of Revenue Total:</b>        |              |                |                |  | <b>226.98</b>     |
| <b>Vendor Set AP Vendors Total:</b>                           |              |                |                |  | <b>794,343.97</b> |

Voucher List of Bills

Payment Dates: 1/11/2023 - 2/13/2023

| Vendor Name   | Payment Date | Payment Number | Account Number | Description (Item)                | Amount            |
|---|--------------|----------------|----------------|-----------------------------------|-------------------|
| <b>Vendor Set: Refunds - Refunds</b>                  |              |                |                |                                   |                   |
| <b>Vendor: 000-23-0079 - Andrea Fishwick</b>          |              |                |                |                                   |                   |
| Andrea Fishwick                                       | 01/12/2023   | 16830          | 25-00-000-2580 | Refund - Household Credit Balance | 187.00            |
| <b>Vendor 000-23-0079 - Andrea Fishwick Total:</b>    |              |                |                |                                   | <b>187.00</b>     |
| <b>Vendor: 000-23-0090 - David Bowers</b>             |              |                |                |                                   |                   |
| David Bowers  | 01/31/2023   | 16886          | 25-00-000-4500 | Refund - Room Rental 3/6/2023     | 40.00             |
| <b>Vendor 000-23-0090 - David Bowers Total:</b>       |              |                |                |                                   | <b>40.00</b>      |
| <b>Vendor: 000-23-0080 - Debra Wilneff</b>            |              |                |                |                                   |                   |
| Debra Wilneff   | 01/12/2023   | 16831          | 25-00-000-2580 | Refund - Household Credit Balance | 28.00             |
| <b>Vendor 000-23-0080 - Debra Wilneff Total:</b>      |              |                |                |                                   | <b>28.00</b>      |
| <b>Vendor: 000-23-0089 - Dorr St. Clair</b>           |              |                |                |                                   |                   |
| Dorr St. Clair  | 01/31/2023   | 16888          | 10-13-000-4500 | Refund - Room Rental 2/3/2023     | 106.00            |
| <b>Vendor 000-23-0089 - Dorr St. Clair Total:</b>     |              |                |                |                                   | <b>106.00</b>     |
| <b>Vendor: 000-23-0081 - Eileen Sirkin</b>            |              |                |                |                                   |                   |
| Eileen Sirkin   | 01/12/2023   | 16832          | 25-00-000-2580 | Refund - Household Credit Balance | 217.00            |
| <b>Vendor 000-23-0081 - Eileen Sirkin Total:</b>      |              |                |                |                                   | <b>217.00</b>     |
| <b>Vendor: 000-23-0082 - Gina Fridberg</b>            |              |                |                |                                   |                   |
| Gina Fridberg   | 01/12/2023   | 16833          | 25-00-000-2580 | Refund - Household Credit Balance | 44.00             |
| <b>Vendor 000-23-0082 - Gina Fridberg Total:</b>      |              |                |                |                                   | <b>44.00</b>      |
| <b>Vendor: 000-23-0088 - Jennifer Dunneback</b>       |              |                |                |                                   |                   |
| Jennifer Dunneback                                    | 01/12/2023   | 16834          | 25-00-000-2580 | Refund - Household Credit Balance | 88.00             |
| <b>Vendor 000-23-0088 - Jennifer Dunneback Total:</b> |              |                |                |                                   | <b>88.00</b>      |
| <b>Vendor: 000-23-0083 - Mallary Kain</b>             |              |                |                |                                   |                   |
| Mallary Kain  | 01/12/2023   | 16835          | 25-00-000-2580 | Refund - Household Credit Balance | 8.00              |
| <b>Vendor 000-23-0083 - Mallary Kain Total:</b>       |              |                |                |                                   | <b>8.00</b>       |
| <b>Vendor: 000-23-0087 - Marcie Lance</b>             |              |                |                |                                   |                   |
| Marcie Lance  | 01/12/2023   | 16836          | 25-00-000-2580 | Refund - Household Credit Balance | 140.00            |
| <b>Vendor 000-23-0087 - Marcie Lance Total:</b>       |              |                |                |                                   | <b>140.00</b>     |
| <b>Vendor: 000-23-0084 - Mary Franke</b>              |              |                |                |                                   |                   |
| Mary Franke   | 01/12/2023   | 16837          | 25-00-000-2580 | Refund - Household Credit Balance | 25.33             |
| <b>Vendor 000-23-0084 - Mary Franke Total:</b>        |              |                |                |                                   | <b>25.33</b>      |
| <b>Vendor: 000-23-0086 - Megan Nilles</b>             |              |                |                |                                   |                   |
| Megan Nilles  | 01/12/2023   | 16838          | 25-00-000-2580 | Refund - Household Credit Balance | 582.64            |
| <b>Vendor 000-23-0086 - Megan Nilles Total:</b>       |              |                |                |                                   | <b>582.64</b>     |
| <b>Vendor: 000-23-0085 - Melissa Dahm</b>             |              |                |                |                                   |                   |
| Melissa Dahm  | 01/12/2023   | 16839          | 25-00-000-2580 | Refund - Household Credit Balance | 20.00             |
| <b>Vendor 000-23-0085 - Melissa Dahm Total:</b>       |              |                |                |                                   | <b>20.00</b>      |
| <b>Vendor Set Refunds Total:</b>                      |              |                |                |                                   | <b>1,485.97</b>   |
| <b>Grand Total:</b>                                   |              |                |                |                                   | <b>795,829.94</b> |

# Report Summary

## Fund Summary

### Fund

|   |
|---|
| 10 - CORPORATE FUND                         |
| 25 - RECREATION FUND                        |
| 30 - SPECIAL RECREATION FUND                |
| 45 - LIABILITY INSURANCE FUND               |
| 65 - CAPITAL PROJECTS FUND                  |
| 67 - MASTER PLAN CAPITAL-2020 BOND PROCEEDS |

### Payment Amount

|            |
|------------|
| 279,936.48 |
| 193,994.94 |
| 46,800.00  |
| 4,612.50   |
| 10,242.71  |
| 260,243.31 |

## Account Summary

### Account Number

|                |
|----------------|
| 10-00-000-2100 |
| 10-00-000-2110 |
| 10-00-000-2111 |
| 10-00-000-2120 |
| 10-00-000-2130 |
| 10-00-000-2140 |
| 10-00-000-2150 |
| 10-00-000-2155 |
| 10-00-000-2160 |
| 10-00-000-2170 |
| 10-00-000-2176 |
| 10-00-000-2180 |
| 10-00-000-2190 |
| 10-00-000-4910 |
| 10-11-000-5210 |
| 10-11-000-5310 |
| 10-11-000-5340 |
| 10-11-000-5342 |
| 10-11-000-5355 |
| 10-11-000-5370 |
| 10-11-000-5401 |
| 10-11-000-5402 |
| 10-11-000-5420 |
| 10-11-000-5425 |
| 10-11-000-5600 |
| 10-11-000-5730 |
| 10-12-000-5210 |
| 10-12-000-5220 |
| 10-12-000-5230 |
| 10-12-000-5240 |
| 10-12-000-5340 |
| 10-12-000-5350 |
| 10-12-000-5351 |
| 10-12-000-5353 |
| 10-12-000-5370 |
| 10-12-000-5420 |
| 10-12-000-5421 |
| 10-12-000-5430 |
| 10-12-000-5450 |
| 10-12-000-5480 |
| 10-12-000-5481 |
| 10-12-000-5482 |
| 10-12-000-5485 |
| 10-12-000-5486 |
| 10-12-000-5487 |
| 10-12-000-5488 |
| 10-12-000-5493 |

### Account Name

|                               |
|-------------------------------|
| FEDERAL WITHHOLDING           |
| IL STATE WITHHOLDING          |
| WI STATE WITHHOLDING          |
| SOCIAL SECURITY WITHHOLDING   |
| MEDICARE WITHHOLDING          |
| ICMA DEF COMP WITHHOLDING     |
| IMRF WITHHOLDING              |
| IMRF VAC WITHHOLDING          |
| SUPPL IMRF LIFE WITHHOLDING   |
| AFLAC WITHHOLDING             |
| HSA WITHHOLDING               |
| CREDIT UNION WITHHOLDING      |
| GARNISHMENT WITHHOLDING       |
| MISC/UNCLASSIFIED INCOME      |
| TELEPHONE/INTERNET            |
| LEGAL SERVICES                |
| CONFERENCES AND TRAINING      |
| OFFICIALS/MEETING EXPENSES    |
| MAINTENANCE SERVICE AGREEMTS  |
| RENTAL - EQUIPMENT            |
| OFFICE SUPPLIES               |
| BOOKS/PUBLICATNS/SUBSCRIPTNS  |
| SUPPLIES - GENERAL            |
| SUPPLIES-STAFF RECOG/TRAINING |
| HEALTH INSURANCE PREMIUMS     |
| DUES/MEMBERSHIPS              |
| TELEPHONE/INTERNET            |
| FUEL/HEAT                     |
| ELECTRICITY                   |
| WATER                         |
| CONFERENCES AND TRAINING      |
| MAINTENANCE SERVICES          |
| REPAIRS - EQUIPMENT           |
| DISPOSAL/PORTOLET SERVICE     |
| RENTAL - EQUIPMENT            |
| SUPPLIES - GENERAL            |
| SUPPLIES - UNIFORMS           |
| SUPPLIES - FIRST AID          |
| SUPPLIES - EQUIPMENT PARTS    |
| GASOLINE/LUBRICANTS           |
| SUPPLIES-CONSTRUCTION         |
| SUPPLIES-HARDWARE             |
| SUPPLIES-ICEMELT/SALT         |
| SUPPLIES-PLUMBING             |
| SUPPLIES-HAND TOOLS           |
| SUPPLIES-POWER TOOLS          |
| SUPPLIES-FERTILIZER/CHEMICALS |

### \$ 795,829.94

### Payment Amount

|           |
|-----------|
| 33,224.82 |
| 19,709.76 |
| 226.98    |
| 55,537.62 |
| 12,988.94 |
| 6,192.34  |
| 32,403.88 |
| 6,653.20  |
| 128.00    |
| 168.12    |
| 2,481.30  |
| 450.00    |
| 587.70    |
| 0.03      |
| 2.99      |
| 1,719.75  |
| 595.00    |
| 2,966.17  |
| 15,582.98 |
| 463.61    |
| 264.19    |
| 200.22    |
| 116.97    |
| 126.32    |
| 9,900.09  |
| 15.00     |
| 54.67     |
| 1,729.81  |
| 984.99    |
| 72.37     |
| 45.00     |
| 3,000.00  |
| 143.55    |
| 635.65    |
| 336.00    |
| 31.92     |
| 677.00    |
| 239.92    |
| 2,464.90  |
| 1,733.49  |
| 1,565.16  |
| 0.67      |
| 1,458.36  |
| 2,459.63  |
| 105.32    |
| 649.54    |
| 279.99    |

## Account Summary

| Account Number | Account Name                    | Payment Amount |
|----------------|---------------------------------|----------------|
| 10-12-000-5581 | EQUIPMENT - BLDG/HOLMES SHELTER | 6,260.85       |
| 10-12-000-5585 | PAVEMENT & SITE DEVELOPMENT     | 7,652.05       |
| 10-12-000-5600 | HEALTH INSURANCE PREMIUMS       | 11,030.82      |
| 10-12-000-5730 | DUES/MEMBERSHIPS                | 75.00          |
| 10-13-000-4400 | CONCESSION FOOD SALES           | 2.00           |
| 10-13-000-4500 | ROOM RENTALS                    | 106.00         |
| 10-13-000-5210 | TELEPHONE/INTERNET/CABLE TV     | 341.55         |
| 10-13-000-5220 | FUEL/HEAT                       | 1,446.58       |
| 10-13-000-5230 | ELECTRICITY                     | 12,202.24      |
| 10-13-000-5353 | DISPOSAL/PORTOLET SERVICE       | 299.41         |
| 10-13-000-5356 | MAINT SERVICE/REPAIRS - ZAMBONI | 342.50         |
| 10-13-000-5357 | MAINT SERVICE-REFRIGERATION     | 5,370.00       |
| 10-13-000-5401 | OFFICE SUPPLIES                 | 90.25          |
| 10-13-000-5418 | SUPPLIES-ZAMBONI                | 1,971.00       |
| 10-13-000-5420 | SUPPLIES - GENERAL              | 277.37         |
| 10-13-000-5421 | SUPPLIES - UNIFORMS             | 65.50          |
| 10-13-000-5430 | SUPPLIES - FIRST AID            | 94.50          |
| 10-13-000-5480 | GASOLINE/LUBRICANTS/PROPANE     | 717.00         |
| 10-14-000-5210 | TELEPHONE/INTERNET              | 169.48         |
| 10-14-000-5220 | FUEL/HEAT                       | 43.39          |
| 10-14-000-5230 | ELECTRICITY                     | 65.44          |
| 10-14-000-5353 | DISPOSAL/PORTOLET SERVICE       | 372.00         |
| 10-14-000-5600 | HEALTH INSURANCE PREMIUMS       | 4,566.32       |
| 10-15-000-5210 | TELEPHONE                       | 108.02         |
| 10-15-000-5230 | ELECTRICITY                     | 51.29          |
| 10-15-000-5584 | EQUIPMENT - RECREATION          | 4,842.00       |
| 25-00-000-1200 | ACCOUNTS RECEIVABLE             | (51.00)        |
| 25-00-000-2580 | BALANCE ON ACCOUNT-RECTRAC      | 1,339.97       |
| 25-00-000-4500 | ROOM RENTALS                    | 40.00          |
| 25-00-000-5210 | TELEPHONE/INTERNET              | 4,581.24       |
| 25-00-000-5220 | FUEL/HEAT                       | 7,878.69       |
| 25-00-000-5230 | ELECTRICITY                     | 9,109.83       |
| 25-00-000-5240 | WATER                           | 1,364.23       |
| 25-00-000-5301 | POSTAGE                         | 26.79          |
| 25-00-000-5321 | CONSULTING SERVICES             | 1,263.97       |
| 25-00-000-5340 | CONFERENCES AND TRAINING        | 640.00         |
| 25-00-000-5342 | OFFICIALS/MEETING EXPENSES      | 79.20          |
| 25-00-000-5350 | MAINTENANCE SERVICES            | 1,595.00       |
| 25-00-000-5351 | REPAIRS - EQUIPMENT             | 56.08          |
| 25-00-000-5352 | REPAIRS - BUILDINGS             | 3,443.72       |
| 25-00-000-5353 | DISPOSAL/PORTOLET SERVICE       | 790.06         |
| 25-00-000-5355 | MAINTENANCE SERVICE AGREEMTS    | 4,758.36       |
| 25-00-000-5360 | PRINTING/MARKETING/ADVERTISING  | 5,092.54       |
| 25-00-000-5362 | PHOTOGRAPHY                     | 29.00          |
| 25-00-000-5368 | MARKETING-DIGITAL               | 1,143.00       |
| 25-00-000-5370 | RENTAL - EQUIPMENT              | 206.09         |
| 25-00-000-5401 | OFFICE SUPPLIES                 | 583.45         |
| 25-00-000-5404 | COMPUTER PROGRAMS               | 25.98          |
| 25-00-000-5412 | CUSTODIAL/CLEANING SUPPLIES     | 246.72         |
| 25-00-000-5420 | SUPPLIES - GENERAL              | 371.20         |
| 25-00-000-5421 | SUPPLIES - UNIFORMS             | 411.00         |
| 25-00-000-5422 | SUPPLIES-UNIFORMS, BLDG STAFF   | 1,102.57       |
| 25-00-000-5425 | SUPPLIES-STAFF RECOGNITION      | 150.00         |
| 25-00-000-5430 | SUPPLIES - FIRST AID            | 300.00         |
| 25-00-000-5451 | SUPPLIES - BUILDING PARTS       | 132.17         |
| 25-00-000-5481 | SUPPLIES-CONSTRUCTION           | 809.22         |
| 25-00-000-5483 | SUPPLIES-PAINT                  | 74.47          |
| 25-00-000-5484 | SUPPLIES-ELECTRICAL/BULBS       | 339.72         |

## Account Summary

| Account Number | Account Name                        | Payment Amount |
|----------------|-------------------------------------|----------------|
| 25-00-000-5485 | SUPPLIES-ICEMELT/SALT               | 880.60         |
| 25-00-000-5486 | SUPPLIES-PLUMBING                   | 1,921.56       |
| 25-00-000-5488 | SUPPLIES-HAND TOOLS                 | 254.79         |
| 25-00-000-5580 | EQUIPMENT - GENERAL                 | 4,601.38       |
| 25-00-000-5588 | BUILDING IMPROVEMENTS               | 246.39         |
| 25-00-000-5600 | HEALTH INSURANCE PREMIUMS           | 12,677.41      |
| 25-00-000-5730 | DUES/MEMBERSHIPS                    | 200.00         |
| 25-25-315-5400 | SUPPLIES-ADULT CERAMICS             | 1,704.00       |
| 25-25-401-5300 | CONTRACTL-ELC 3YR                   | 100.00         |
| 25-25-401-5400 | SUPPLIES-ELC 3YR                    | 92.53          |
| 25-25-402-5300 | CONTRACTL-ELC 4YR                   | 100.00         |
| 25-25-402-5400 | SUPPLIES-ELC 4YR                    | 234.32         |
| 25-25-403-5300 | CONTRACTL-ELC 2YR                   | 752.50         |
| 25-25-403-5400 | SUPPLIES-ELC 2YR                    | 89.30          |
| 25-25-405-5400 | SUPPLIES-KINDERGTN READINESS        | 32.69          |
| 25-25-407-5400 | SUPPLIES-PARENTS/TOTS PLAYTIME      | 77.52          |
| 25-25-432-5400 | SUPPLIES-PRESCHOOL DAY OFF          | 186.62         |
| 25-25-471-5300 | CONTRACTL-GJK PLAYTIME PARTNRS      | 1,328.25       |
| 25-25-473-5300 | CONTRACTL- GJK 3'S                  | 2,645.84       |
| 25-25-474-5300 | CONTRACTL-GJK 4'S                   | 3,382.09       |
| 25-25-475-5300 | CONTRACTL-GJK ENRICHMENT            | 43,209.75      |
| 25-25-480-5400 | SUPPLIES-PRESCHOOL/TOT CLAY PLAY    | 93.30          |
| 25-25-490-5300 | CONTRACTL-KINDERMUSIK               | 3,375.00       |
| 25-25-601-5300 | CONTRACTL-KIDS CLUB PM              | 2,700.00       |
| 25-25-601-5400 | SUPPLIES-KIDS CLUB PM               | 567.11         |
| 25-25-615-5400 | SUPPLIES-YOUTH CERAMICS             | 433.15         |
| 25-25-638-5300 | CONTRACTL-PRESTO, IT'S MAGIC        | 214.50         |
| 25-25-659-5400 | SUPPLIES-MIXED MEDIA                | 156.37         |
| 25-25-663-5300 | CONTRACTL-DEBATE                    | 1,225.00       |
| 25-25-707-5300 | CONTRACTL-BOYS HSE BASKETBALL       | 1,412.00       |
| 25-25-707-5400 | SUPPLIES-BOYS HOUSE BASKETBALL      | 278.93         |
| 25-25-708-5300 | CONTRACTL-GIRLS HOUSE BASKETBALL    | 849.00         |
| 25-25-708-5400 | SUPPLIES-GIRLS HOUSE BASKETBALL     | 185.95         |
| 25-25-712-5400 | SUPPLIES-PRESEASON HOUSE BB CLINICS | 336.38         |
| 25-25-725-5300 | CONTRACTL-KARATE CLASSES            | 4,457.01       |
| 25-25-728-5300 | CONTRACTL-YOUTH ROWING              | 517.50         |
| 25-25-747-5400 | SUPPLIES-HOTSHOT SPORT              | 152.08         |
| 25-25-785-5300 | CONTRACTL-FITNESS PUNCHCARDS        | 5,504.66       |
| 25-25-786-5300 | CONTRACTL-FITNESS DROP-IN           | 219.00         |
| 25-25-787-5300 | CONTRACTL-GENERAL FITNESS           | 489.00         |
| 25-25-791-5400 | SUPPLIES-PICKLEBALL                 | 135.12         |
| 25-25-801-5300 | CONTRACTL-SUN FUN CAMP              | 84.00          |
| 25-25-901-5300 | CONTRACTL-WATTS BELOW ZERO          | 1,050.00       |
| 25-25-901-5400 | SUPPLIES-WATTS BELOW ZERO           | 878.50         |
| 25-25-903-5300 | CONTRACTL-DAD/DAUGH PROM NIGHT      | 2,050.00       |
| 25-25-932-5300 | CONTRACTL-SCHOOL DAYS OFF FUN       | 5,283.51       |
| 25-25-932-5400 | SUPPLIES-SCHOOL DAYS OFF FUN        | 341.35         |
| 25-25-943-5400 | SUPPLIES-ITTY BITTY NEW YEAR        | 956.74         |
| 25-25-953-5300 | CONTRACTL FALL SPEC EVENTS          | 600.00         |
| 25-25-954-5300 | CONTRACTL-WINTER SPEC EVENTS        | 672.50         |
| 25-25-954-5400 | SUPPLIES-WINTER SPEC EVENTS         | 323.92         |
| 25-26-000-5340 | CONFERENCES AND TRAINING            | 762.95         |
| 25-26-000-5385 | FOOD SERVICE                        | 6,653.25       |
| 25-26-000-5386 | SERVICES-DAYCARE PROGRAM            | 900.00         |
| 25-26-000-5387 | NURSE SERVICES                      | 90.00          |
| 25-26-000-5401 | OFFICE SUPPLIES                     | 56.64          |
| 25-26-000-5403 | DAYCARE PROGRAM SUPPLIES            | 1,046.20       |
| 25-26-000-5404 | COMPUTER PGMS/APPs                  | 427.39         |

## Account Summary

| Account Number | Account Name                                       | Payment Amount |
|----------------|--|----------------|
| 25-26-000-5409 | SUPPLIES-INTERNAL FOOD SVC                         | 6,823.43       |
| 25-26-000-5412 | SUPPLIES-CLEANING/CUSTODIAL                        | 419.78         |
| 25-26-000-5430 | SUPPLIES - FIRST AID                               | 1,273.22       |
| 25-26-000-5460 | SUPPLIES-FOOD EQUIPMT                              | 1,532.55       |
| 25-26-000-5600 | HEALTH INSURANCE PREMIUMS                          | 10,429.86      |
| 25-26-000-5730 | DUES/MEMBERSHIPS                                   | 279.00         |
| 25-27-000-5210 | DEDICATED TV/INTERNET                              | 160.99         |
| 25-27-000-5351 | REPAIRS-EQUIPMENT                                  | 130.00         |
| 25-27-000-5365 | CONTRACTL-PERSONAL TRAINERS                        | 1,324.50       |
| 25-27-000-5420 | SUPPLIES-GENERAL                                   | 817.79         |
| 25-27-000-5584 | CAPITAL-FITNESS EQUIPMENT                          | 2,675.00       |
| 30-00-000-5589 | ADA-RELATED FUND 69 CAPITAL/NSSRA BLDG             | 46,800.00      |
| 45-00-000-5335 | WELLNESS/PRE-PLACEMT SERVICES                      | 2,013.50       |
| 45-00-000-5340 | IN-SERVICE TRAINING                                | 600.00         |
| 45-00-000-5587 | SAFETY/SECURITY EQUIP                              | 1,999.00       |
| 65-00-021-5517 | BEACH HOUSE TUCKPOINT/GUTTERS                      | 6,000.00       |
| 65-00-022-5501 | CONTINGENCY - NETWORK, ROUTERS, SWITCHES, SECURITY | 1,742.71       |
| 65-00-022-5503 | TAKIFF PARKING LIGHTS                              | 2,500.00       |
| 67-00-000-5320 | ARCHITECT/DESIGN SERVICES                          | 15,816.99      |
| 67-00-000-5500 | PIER-Design Svcs                                   | 8,850.58       |
| 67-00-000-5501 | PIER-Construction                                  | 84,860.74      |
| 67-00-000-5515 | CRIB/RETAIN WALL-Design                            | 35,960.00      |
| 67-00-000-5521 | WATTS - Design                                     | 5,875.00       |
| 67-00-000-5522 | WATTS - Owner Items                                | 73,487.00      |
| 67-00-000-5523 | WATTS - Construction                               | 35,393.00      |

## Project Account Summary

Project Account Key

\*\*None\*\*

Payment Amount

\$ 795,829.94

## Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on \_\_\_\_\_ and you are hereby authorized to pay them from the appropriate funds.

\_\_\_\_\_  
Treasurer, Park Board of Commissioners

\_\_\_\_\_  
Secretary/Executive Director

# V. Financial Report

Glencoe Park District  
February 2023 Board Meeting



# My G/L NEW Pooled Cash Report

Glencoe Park District  
For the Period Ending 1/31/2023

| ACCOUNT #                       | ACCOUNT NAME                 | BEGINNING BALANCE    | CURRENT ACTIVITY  | CURRENT BALANCE      |               |
|---------------------------------|------------------------------|----------------------|-------------------|----------------------|---------------|
| <b>CLAIM ON CASH</b>            |                              |                      |                   |                      |               |
| <a href="#">10-00-000-1000</a>  | CASH/INVESTMENTS             | 2,390,933.25         | 285,910.24        | 2,676,843.49         |               |
| <a href="#">25-00-000-1000</a>  | CASH/INVESTMENTS             | 6,316,974.76         | 234,751.71        | 6,551,726.47         |               |
| <a href="#">30-00-000-1000</a>  | CASH/INVESTMENTS             | 392,063.46           | 5,217.30          | 397,280.76           |               |
| <a href="#">35-00-000-1000</a>  | CASH/INVESTMENTS             | 245,639.50           | 47,947.68         | 293,587.18           |               |
| <a href="#">36-00-000-1000</a>  | CASH/INVESTMENTS             | 98,032.42            | 30,257.96         | 128,290.38           |               |
| <a href="#">40-00-000-1000</a>  | CASH/INVESTMENTS             | 278,619.35           | 236,924.50        | 515,543.85           |               |
| <a href="#">45-00-000-1000</a>  | CASH/INVESTMENTS             | 131,248.88           | 23,650.43         | 154,899.31           |               |
| <a href="#">50-00-000-1000</a>  | CASH/INVESTMENTS             | 48,374.09            | 8,370.71          | 56,744.80            |               |
| <a href="#">55-00-000-1000</a>  | CASH/INVESTMENTS             | 6,931.89             | 3,001.38          | 9,933.27             |               |
| <a href="#">65-00-000-1000</a>  | CASH/INVESTMENTS             | 201,702.40           | 34,237.46         | 235,939.86           |               |
| <a href="#">67-00-000-1000</a>  | CASH/INVESTMENTS             | 2,550,704.07         | (110,717.77)      | 2,439,986.30         |               |
| <a href="#">69-00-000-1000</a>  | CASH/INVESTMENTS             | 4,771,224.10         | 11,530.67         | 4,782,754.77         |               |
| <a href="#">70-00-000-1000</a>  | CASH/INVESTMENTS             | 0.00                 | 0.00              | 0.00                 |               |
| <a href="#">75-00-000-1000</a>  | CASH/INVESTMENTS             | 0.00                 | 0.00              | 0.00                 |               |
| <a href="#">80-00-000-1000</a>  | CASH/INVESTMENTS             | 0.00                 | 0.00              | 0.00                 |               |
| <a href="#">90-00-000-1000</a>  | CASH/INVESTMENTS             | 0.00                 | 0.00              | 0.00                 |               |
| <b>TOTAL CLAIM ON CASH</b>      |                              | <u>17,432,448.17</u> | <u>811,082.27</u> | <u>18,243,530.44</u> |               |
| <b>CASH IN BANK</b>             |                              |                      |                   |                      |               |
| Cash in Bank                    |                              |                      |                   |                      |               |
| <a href="#">99-00-000-1011</a>  | Operating Corporate Account  | 46,808.68            | 42,740.50         | 89,549.18            |               |
| <a href="#">99-00-000-1012</a>  | Operating PR Account         | 2,999.97             | 0.00              | 2,999.97             |               |
| <a href="#">99-00-000-1013</a>  | IL Funds                     | 5,170,070.77         | 31,831.49         | 5,201,902.26         |               |
| <a href="#">99-00-000-1014</a>  | IPDLAF CDs                   | 950,000.00           | 0.00              | 950,000.00           |               |
| <a href="#">99-00-000-1015</a>  | IPDLAF MM                    | 2,652,589.16         | 721,129.64        | 3,373,718.80         |               |
| <a href="#">99-00-000-1017</a>  | PMA MM                       | 3,065,017.27         | 126,098.41        | 3,191,115.68         |               |
| <a href="#">99-00-000-1018</a>  | PMA 2020 BOND CDs            | 492,700.00           | 2,266.56          | 494,966.56           |               |
| <a href="#">99-00-000-1019</a>  | PMA 2020 BONDS IPrime        | 303,862.47           | (112,984.33)      | 190,878.14           |               |
| <a href="#">99-00-000-1021</a>  | PMA - TREASURY               | 1,998,905.89         | 0.00              | 1,998,905.89         |               |
| <a href="#">99-00-000-1022</a>  | PMA 2020 BOND - TREASURY     | 1,749,493.96         | 0.00              | 1,749,493.96         |               |
| <a href="#">99-00-000-1023</a>  | IPDLAF - ILLINOIS TRUST TERM | 1,000,000.00         | 0.00              | 1,000,000.00         |               |
| <b>TOTAL: Cash in Bank</b>      |                              | <u>17,432,448.17</u> | <u>811,082.27</u> | <u>18,243,530.44</u> |               |
| <b>TOTAL CASH IN BANK</b>       |                              | <u>17,432,448.17</u> | <u>811,082.27</u> | <u>18,243,530.44</u> |               |
| <b>DUE TO OTHER FUNDS</b>       |                              |                      |                   |                      |               |
| <a href="#">99-00-000-2400</a>  | Due To Other Funds           | 17,432,448.17        | 811,082.27        | 18,243,530.44        |               |
| <b>TOTAL DUE TO OTHER FUNDS</b> |                              | <u>17,432,448.17</u> | <u>811,082.27</u> | <u>18,243,530.44</u> |               |
| Claim on Cash                   | 18,243,530.44                | Claim on Cash        | 18,243,530.44     | Cash in Bank         | 18,243,530.44 |
| Cash in Bank                    | 18,243,530.44                | Due To Other Funds   | 18,243,530.44     | Due To Other Funds   | 18,243,530.44 |
| Difference                      | <u>0.00</u>                  | Difference           | <u>0.00</u>       | Difference           | <u>0.00</u>   |

**Glencoe Park District**  
**Monthly Cash/Investments Report**  
**January 2023**

| <b><u>Operating and Capital Funds:</u></b>             | <b><u>Rate</u></b> | <b><u>December 2022</u></b> | <b><u>January 2023</u></b>  |
|--|--------------------|-----------------------------|-----------------------------|
| BMO Harris Bank Corporate Account                      | 0.00%              | 297,053.02                  | 327,555.25                  |
| Illinois Park District Liquid Asset Fund GENERAL       | 4.22%              | 2,652,589.16                | 3,373,718.80                |
| IPDLAF - Illinois Trust Term maturing April 14, 2023   | 4.16%              | 1,000,000.00                | 1,000,000.00                |
| IPDLAF Certificates of Deposit:                        |                    |                             |                             |
| 1 CD at \$237,000 maturing December 26, 2023           | 5.05%              | 237,000.00                  | 237,000.00                  |
| 1 CD at \$238,000 maturing December 26, 2023           | 4.90%              | 238,000.00                  | 238,000.00                  |
| 1 CD at \$237,000 maturing December 26, 2023           | 5.06%              | 237,000.00                  | 237,000.00                  |
| 1 CD at \$238,000 maturing December 26, 2023           | 4.90%              | 238,000.00                  | 238,000.00                  |
| The Illinois Fund (Public Treasurers' Investment Pool) | 4.22%              | 5,170,070.77                | 5,201,902.26                |
| BMO Harris Bank Payroll Account                        | 0.00%              | 14,689.49                   | 12,492.82                   |
| PMA Financial/IPRIME Account                           | 4.15%              | 2,922,272.26                | 3,076,396.86                |
| PMA - US Treasuries                                    | 2.92%              | 999,403.55                  | 999,403.55                  |
| PMA - US Treasuries                                    | 4.02%              | 999,502.34                  | 999,502.34                  |
| Reconciling Items(Dep in Transit, O/S Checks, etc.)    |                    | (261,733.86)                | (247,498.92)                |
| Grand Total-Operating and Capital                      |                    | <u>\$14,743,846.73</u>      | <u>\$15,693,472.96</u>      |
| <b><u>2020 Bond Proceeds:</u></b>                      |                    |                             |                             |
| PMA Financial/IPRIME Account                           | 4.15%              | 446,607.48                  | 555,563.52                  |
| PMA - US Treasuries                                    | 2.92%              | 1,749,493.96                | 1,749,493.96                |
| PMA Certificates of Deposit:                           |                    |                             |                             |
| 1 CD at \$247,500 maturing January 11, 2023            | 3.71%              | 247,500.00                  | 0.00                        |
| 1 CD at \$245,000 maturing April 11, 2023              | 4.04%              | 245,000.00                  | 245,000.00                  |
| Grand Total-2020 Bond Proceeds                         |                    | <u>2,688,601.44</u>         | <u>2,550,057.48</u>         |
| Grand Total - All Funds                                |                    | <u><u>17,432,448.17</u></u> | <u><u>18,243,530.44</u></u> |

Glencoe Park District  
Monthly Financial Analysis  
January 2023

|   | As of<br><u>1/31/2020</u> | As of<br><u>1/31/2021</u> | As of<br><u>1/31/2022</u> | As of<br><u>1/31/2023</u> | As of<br><u>12/31/2022</u> | Variance from<br><u>Prior Month</u> |
|---|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|-------------------------------------|
| <b>Recreation Department - Programs</b> |                           |                           |                           |                           |                            |                                     |
| Revenues                                | 3,633,747                 | 2,199,294                 | 4,283,573                 | 4,833,710                 | 4,588,736                  | 244,974                             |
| Wages                                   | (625,200)                 | (391,785)                 | (526,855)                 | (668,581)                 | (637,382)                  | (31,199)                            |
| Contractual                             | (1,320,494)               | (892,396)                 | (1,278,785)               | (1,496,886)               | (1,418,725)                | (78,161)                            |
| Supplies                                | (145,138)                 | (51,066)                  | (124,913)                 | (156,062)                 | (150,094)                  | (5,968)                             |
| Excess (Deficiency) Rev over Exp        | 1,542,915                 | 864,047                   | 2,353,020                 | 2,512,181                 | 2,382,535                  |                                     |
| <b>Children's Circle Department</b>     |                           |                           |                           |                           |                            |                                     |
| Revenue                                 | 1,320,342                 | 1,483,245                 | 1,858,396                 | 1,795,519                 | 1,622,657                  | 172,862                             |
| Expense                                 | (1,156,788)               | (1,166,607)               | (1,258,177)               | (1,309,444)               | (1,198,931)                | (110,513)                           |
| Excess (Deficiency) Rev over Exp        | 163,554                   | 316,638                   | 600,219                   | 486,075                   | 423,726                    |                                     |
| <b>Fitness Department</b>               |                           |                           |                           |                           |                            |                                     |
| Revenue                                 | 25,236                    | 20,586                    | 35,454                    | 56,746                    | 49,353                     | 7,393                               |
| Expense                                 | (44,544)                  | (31,533)                  | (35,090)                  | (51,828)                  | (44,302)                   | (7,526)                             |
| Excess (Deficiency) Rev over Exp        | (19,308)                  | (10,947)                  | 364                       | 4,918                     | 5,051                      |                                     |
| <b>Beach Department</b>                 |                           |                           |                           |                           |                            |                                     |
| Revenue                                 | 287,959                   | 254,708                   | 551,018                   | 386,684                   | 386,684                    | 0                                   |
| Expense                                 | (240,260)                 | (265,236)                 | (299,624)                 | (273,772)                 | (256,048)                  | (17,724)                            |
| Excess (Deficiency) Rev over Exp        | 47,699                    | (10,528)                  | 251,394                   | 112,912                   | 130,636                    |                                     |
| <b>Boating Department</b>               |                           |                           |                           |                           |                            |                                     |
| Revenue                                 | 108,520                   | 108,458                   | 126,311                   | 120,579                   | 120,291                    | 288                                 |
| Expense                                 | (159,768)                 | (125,944)                 | (167,441)                 | (149,024)                 | (136,242)                  | (12,782)                            |
| Excess (Deficiency) Rev over Exp        | (51,248)                  | (17,486)                  | (41,130)                  | (28,445)                  | (15,951)                   |                                     |
| <b>Beach/Boating Dept Total:</b>        | <b>(3,549)</b>            | <b>(28,014)</b>           | <b>210,264</b>            | <b>84,467</b>             | <b>114,685</b>             |                                     |
| <b>Watts Department</b>                 |                           |                           |                           |                           |                            |                                     |
| Revenue                                 | 142,500                   | 247,679                   | 266,934                   | 231,204                   | 194,125                    | 37,079                              |
| Expenses                                | (229,159)                 | (222,474)                 | (241,668)                 | (262,411)                 | (216,076)                  | (46,335)                            |
| Excess (Deficiency) Rev over Exp        | (86,659)                  | 25,205                    | 25,266                    | (31,207)                  | (21,951)                   |                                     |
| <b>G &amp; A (Administration)</b>       |                           |                           |                           |                           |                            |                                     |
| Revenue (excl G&A Tfr)                  | 28,253                    | 29,565                    | 32,003                    | 0                         | 0                          | 0                                   |
| Expense                                 | (1,077,788)               | (1,082,172)               | (1,210,611)               | (993,769)                 | (905,229)                  | (88,540)                            |
| Excess (Deficiency) Rev over Exp        | (1,049,535)               | (1,052,607)               | (1,178,608)               | (993,769)                 | (905,229)                  |                                     |
| <b>Parks Department</b>                 |                           |                           |                           |                           |                            |                                     |
| Revenue                                 | 12,407                    | 15,099                    | 27,224                    | 55,648                    | 31,418                     | 24,230                              |
| Expense                                 | (1,078,788)               | (910,365)                 | (1,332,204)               | (1,279,004)               | (1,192,433)                | (86,571)                            |
| Excess (Deficiency) Rev over Exp        | (1,066,381)               | (895,266)                 | (1,304,980)               | (1,223,356)               | (1,161,015)                |                                     |
| <b>Rec-Admin/Takiff Department</b>      |                           |                           |                           |                           |                            |                                     |
| Revenues                                | 1,325,946                 | 1,191,085                 | 1,359,021                 | 1,529,027                 | 1,271,178                  | 257,849                             |
| Expenses                                | (2,523,723)               | (2,601,568)               | (1,928,360)               | (2,585,170)               | (2,371,284)                | (213,886)                           |
| Excess (Deficiency) Rev over Exp        | (1,197,777)               | (1,410,483)               | (569,339)                 | (1,056,143)               | (1,100,106)                |                                     |
| <b>Corporate-Admin</b>                  |                           |                           |                           |                           |                            |                                     |
| Revenues                                |                           |                           | 2,212,511                 | 2,493,725                 | 2,065,051                  | 428,674                             |
| Expenses                                |                           |                           | (484,639)                 | (1,514,750)               | (1,472,500)                | (42,250)                            |
| Excess (Deficiency) Rev over Exp        |                           |                           | 1,727,872                 | 978,975                   | 592,551                    |                                     |

- (a) 2021 revenue includes grant revenue of \$150,255 compared to \$64,395 YTD for 2022  
(b) \$400,000 transfer to fund 69 in 2022, no transfer from Recreation fund in 2021  
(c) \$1,050,000 transfer to fund 69 in 2022, \$300,000 from Corporate fund to fund 69 in 2021

# **VI. Executive Director's Report**

Glencoe Park District  
February 2023 Board Meeting

**Glencoe Park District  
Executive Director's Report  
February 2023**

**Administration**

The Administrative Team began a comprehensive review of our Personnel Policy Manual. John, Becky, Jenny and I are meeting weekly to review and update the manual. In the process, we will be examining policies of other key districts to assure we have competitive and fair policies/practices in the industry. We will then do a review with other management staff. We anticipate this taking a full year to complete followed by an attorney review, and finally, presentation to the Board for review and approval.

I am also doing a comprehensive review of Glencoe Park District ordinances. We should review and update the entire document every ten years. I anticipate this taking six months to complete. Once done, I will have our attorneys review it and bring it back to the Board for review and approval.

Information on the upcoming Comprehensive Plan can be found in the action item section of the packet.

The proposed FY2022/23 Budget – First Draft was completed and distributed to the Board in late January and was discussed in detail at the February 7 Committee Meeting. All changes from that meeting, as well as more refined projected and budgeted amounts, will be reflected in the Budget – Approval Draft which is tentatively scheduled to be approved at the regular meeting on March 21. After the required 30-day period for public inspection, the Budget and Appropriations Ordinance will then be approved at the regular meeting on April 18.

Yet another fiscal year end is right around the corner on February 28. As such, staff began preparing the annual audit confirmation letters as well as the many audit schedules required as part of the District's annual audit. John and Brian met with Jamie Wilkey, partner of Lauterbach and Amen, in January to discuss pre-audit planning. Closing journal entries will occur in early March. The auditors are scheduled for preliminary fieldwork on March 6 and final fieldwork the week of April 10.

Staff completed and distributed the 1094-C and 1095-C forms which are required to be sent to employees and the IRS for ACA reporting purposes to show proof of coverage of health insurance. As we approach the end of the current fiscal year, staff is busy preparing annual performance evaluations on all full-time and part-time staff. Salary increases are based solely on merit, and will be effective March 1, 2023.

In late February/early March we will send out our annual staff survey to all full-time, permanent part-time, and year-round part-time staff. We will use the feedback to set goals for continual improvement. This information will be benchmarked to last year's survey results. The results will be shared with the Board in late April.

View Appendix D for an interesting article from the NRPA on the future of hiring in parks and recreation.

**Capital Projects**

The Lakefront Park bid release should take place at the end of February and recommendations should be before the Board in March. The Board will be asked to approve the advance purchase of

some materials due to long lead times at the February meeting. Construction is targeted to begin in April and be substantially completed by July 1.

The crib wall project with the Village is advancing. We are anticipating the bid process to take place in late February. Staff selected a formed concrete to closely match the stone work in color and style for existing retaining walls and structures at the beach and along the ramp. We are looking at having a recommendation before the Board at the March meeting.

We are getting excited for the Watts project to begin. Staff met with School District #35 to discuss their project at South School regarding any overlap or concerns. There was nothing noteworthy as their project and access will be fully confined to the east of Watts. We had a site logistics meeting with WB Olson to discuss the construction fence layout and access for the upcoming project. We have a project start date for late March 2023.

Staff received award notification of the Boat Access Area Development Grant in the amount of \$80,000 to help fund the crib wall project. The project/grant scope changed slightly, but all indications from IDNR is that the funds can be allocated to the new retaining wall on the east side of the ramp.

### **Parks, Planning and Maintenance**

The Parks and Facilities Team installed two bottle filling stations at Takiff. These bottle filling stations fit in with our sustainability initiatives and reduce our environmental footprint. They are also finalizing carpet installation at GYS following the December flooding. Work should be completed in the next one to two weeks. We are also finalizing plans for the installation of a new glazing/spray booth in the ceramic's studio. This work involves the purchase of the unit, venting to the outside, and running a dedicated electrical circuit into the studio. In addition, the LED upgrades to the Takiff parking lot lights are scheduled for later this month. The Takiff Community Center main entrance LED light fixtures also arrived and will be installed by staff later this month when weather permits.

Staff purchased a skid steer broom that will help clear snow from our paths and building entries in a more streamlined manner. The broom also sweeps things cleaner than a traditional plow or blower, which should help further reduce our reliance on chloride-based ice melts.

We are making progress hiring custodial positions, filling both a full-time and a part-time position. This brings some much-needed relief to staffing level strains in the building and parks maintenance departments. We also began the search for the new full-time parks position whose primary duties will be to lead the mowing crew while also helping out with all other park maintenance activities and custodial duties as needed.

Kyle attended the Friends of the Green Bay Trail offsite event on February 11 to talk about our support for the organization and the various ways in which this is accomplished. Staff continues to work with the Village of Glencoe and Christopher B. Burke Engineering Ltd. on the advancement of the crib wall project. Village staff continues to support the Park District by maintaining vehicles and equipment and our staff continues to support the Village of Glencoe through our shared services mowing agreement.

Staff received a notice of award for USDA Forest Service and Illinois Department of Natural Resources Urban and Community Forestry Partner grant funding in the amount of \$7,250 for assistance in completing a tree inventory and developing a tree management plan. This funding will help us get a better grasp on our tree canopy as a whole and layout a road map for tree care, tree removal, and tree replacement in the coming years. Staff received their first proposal from Great

Lakes Urban Forestry Management and will be soliciting two additional proposals in the coming weeks.

### **Marketing and Communication**

Our online communication this month was active! We had 60,803-page views in January, which is 67.60% higher than the same month in 2022. Our most popular pages for the month were Watts Center, Event Calendar, Add to Cart, Program Guide, and Work with Us. Refer to Appendix A for more detail on our online communication.

We spent January planning for the launch of the **“Love Where You Work” campaign** with Alpha Media that launched February 1. The campaign uses radio, mobile-to-social, and lookback mobile targeting to reach potential daycare workers. With mobile geofencing and polygonning technology, we selected specific geographic locations (in this case, competitor daycare centers and community colleges). Once the area is drawn, we work with the system to pull in device IDs (ID numbers associated with users’ mobile phones) who have been in the location in the past.

Essentially, we go back in time to build out an audience pool based on those who have been at the location for up to two years prior. Once we have this pool of users, we can reach them wherever they go after. Once we’ve drawn precise borders around specific locations for device ID capture, we can download that list and upload it into different environments for a multifaceted approach to increase brand frequency. Once downloaded, we can take those unique device IDs and have each social media platform find corresponding profiles. Through this, we can not only reach users through mobile apps, but we can continue to reach them when they navigate away to open their Facebook, Instagram, and Snapchat apps or desktop pages. Our goal is to generate 165,000 impressions during the month of February and drive people to our online application. If the one-month pilot is successful, we may expand the duration of the campaign.

Our team is busy preparing the Spring/Summer Guide for publication in February. Fourteen team members are part of the production process, and together, they contributed 783 edits over the course of three drafts. The 44-page guide will be in mailboxes the week of February 25. Spring/summer resident registration starts on Thursday, March 9.

### **Recreation and Facilities Department Report**

- **Fall Program Survey**  
As part of our program evaluation process, we survey program participants. The results of the survey are located in Attachment C. Staff is pleased with the overall results and feedback we receive and will use this information to improve our programs.
- **Community Engagement & Special Events: Nate Van Allen**  
Watts Below Zero was postponed to President's Day on February 20 due to rain and unseasonably warm weather. We rescheduled all elements and will run the event rain or shine.

The teachers led the event on Messy Morning with eight different stations for kids to go wild. Attendance was very strong with over 300 participants! The children were all smiles while the parents were thinking how to get their messy kids home!

The Sweetheart Dance was held in the ELA room at NSSRA with 138 participants. Holding the traditional dance at NSSRA gave us an opportunity to introduce residents to this beautiful and newly renovated room as well as the facilities at NSSRA and its mission. Participants enjoyed a DJ, catered food from a local business, face painting for the little ones, and a black and white printable photo booth to commemorate the occasion.

Nate presented a session at IAPD/IPRA Conference called Special Event Bootcamp. Due to high demand, the session had to be moved to a larger venue.

- **Early Childhood: Jess Stockl and Savannah Martin**  
The Early Childhood students have been enjoying this warmer winter weather by exploring snow, taking nature walks, and playing in our nature area. Our Beluga class has been taking weekly ice-skating lessons at Watts.

The Early Learning Center held priority registration for our current families in January. Families were very pleased with having registration available online for the first time. We had many inquiries and tours this past month for our 2s and 4s programs. The 2023/24 school year numbers illustrated in Appendix B only reflect priority registration.

This month in Children's Circle, we had one Jellyfish transition to the Frog classroom. Additionally, this month, we have three new staff scheduled to start, including a full-time assistant for Frogs and two part-time assistants. Children's Circle is still hiring for full-time positions including Lead Turtle Teacher, Lead Frog Teacher, and one full-time assistant. We also have numerous part-time positions available.

- **Youth/Adult/Athletic Programming: Erika Doroghazi, Shannon Stevens, Adam Wohl**  
Summer Camp enrollment has been open for two months. Managers are rehiring seasonal staff, posting seasonal positions through Bamboo HR, and continuing camp program planning. Enrollment should continue to grow when the Spring/Summer Guide is released. Game On! registration is down, but we anticipate revenue is up due to more families participating in the 4-week option. See Appendix B for registration numbers.

School Day Off Fun programs for grades K-5 continue to see substantial enrollment numbers. Participation for the upcoming Spring Break Camp and Winter School Day Off Programs is higher than in the past two years. Registration is still available, so participation is expected to continue to increase. See Appendix B for registration numbers.

Kids Club 2023-2024 registration began February 1 after a month of preregistration for current Kids Club families. Almost all current Kids Club families have registered for the new school year, and many Beluga families will be joining the program. We have increased available enrollment by 10 participants for both the morning and afternoon programs to accommodate more families. Preparation is underway for moving the program to South School due to the Watts renovation. Kids Club will utilize the cafeteria and gym at South School throughout the renovation of Watts. See Appendix B for registration numbers.

As our Youth Tennis program continues to grow, we have not been able to find additional qualified staff to support the number of participants. This winter, we still have 13 people on the waitlist. To help support this program's continued growth, we are looking to partner with Lifesport. Additionally, Lifesport will be running two youth/teen pickleball classes starting this spring/summer. Lifesport is running some of our adult pickleball programs with success after needing to expand capacity due to high demand. Lifesport is currently running tennis/pickleball programs at the Deerfield and Vernon Hills Park Districts. They have racquet clubs in Lincolnshire, Libertyville, Kenosha, and Racine.

We saw the typical jump in visits to the fitness center in January with new year's resolutions and colder weather. Memberships are up slightly compared to December, with a net increase of 10

memberships. We plan to increase our fees for short-term memberships in March to allow us to run specials in the future during the summer and winter months. Overall, members want flexibility with their memberships, especially when traveling or wanting a reprieve from the cold winter months. See Appendix B for participation numbers.

Due to interest in the community, we have expanded our open gym and pickleball offerings. In the first week of new timeslots, we had eight people take advantage of open gym and eight participate in open pickleball. See Appendix B for open gym options.

- **Watts Ice Center: Adam Wohl**  
We continue to have a successful rink season. South School finished up their gym class skating unit February 2. They visited the rink for three weeks as part of their gym classes. West School had its annual Valentine's Day Skate on February 14. We are hosting many community events including Glencoe PTO skates, GJHP teen skates, and a variety of Girl/Boy Scout group outings. Several Highland Park groups also rent the rink for special activities, such as the Highland Park High School Band, Braeside School PTO, and Highland Park Theatre Department. See Appendix B for pass and rental numbers.
- **Glencoe Beach: Marty Kwiatkowski**  
We started hiring for this upcoming 2023 summer beach season. Thus far, we have 36 staff returning, up from the 22 returning staff we had last year. We have split the age groups into two brackets for the Aquatics & Sailing Camp, grades 2–4 and 5–8. See Appendix B for registration numbers.

### **Professional Organizations**

The IPRA/IAPD Annual Conference was a worthwhile learning and networking opportunity for our team members to attend. Attendance and the amount of sessions were back up to pre-COVID numbers. I was sworn in as IPRA Chairperson and will serve in this capacity for one year. I am also serving my second year as NSSRA Chair.

Submitted by:  
Lisa Sheppard, CPRP  
Executive Director

## Marketing/Communications Report February 2023

### Online Communication

We had 60,803 pageviews in January, which is 67.60% higher than the same month in 2022.

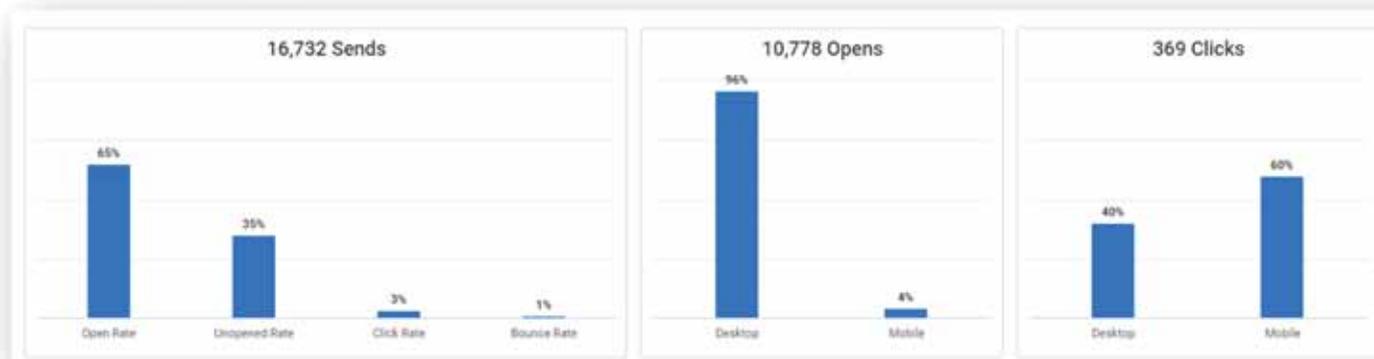
Our most popular pages for the month were Watts Center, Event Calendar, Add to Cart, Program Guide, and Work with Us.



### Email Marketing

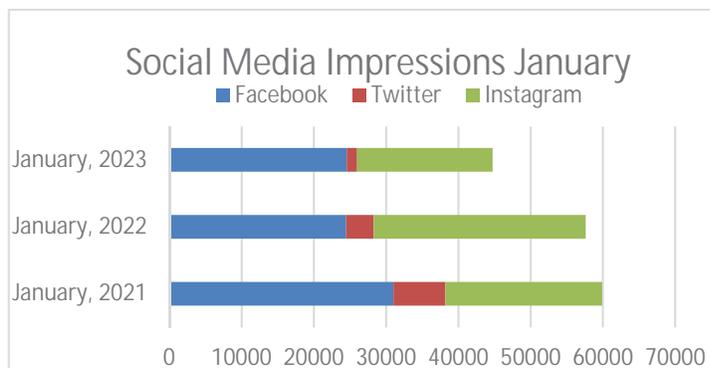
We sent 12 email blasts to 16,732 email addresses in January. 65% or 10,778 people opened the emails, with a 3% click rate. The open rate is on par with the previous 30 days and -1% below the industry average.

#### *Email Marketing Statistics for January*

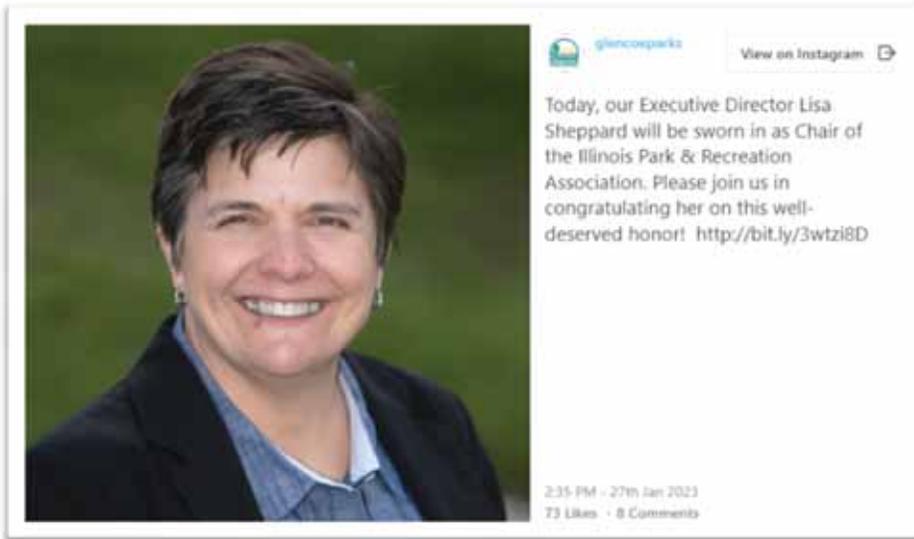


### Social Media

We have 6,626 social media followers and earned 52,650 social media impressions in the month of January.



*Our most popular Instagram and Twitter posts in January*



Submitted by:  
Erin Classen  
Superintendent of Marketing and Communications

**Recreation and Facilities Department Report  
February 2023**

**Fall Program Survey**

As part of our program evaluation process, we survey program participants. The results of the survey are located in Attachment C.

**Community Engagement & Special Events: Nate Van Allen**

| Date    | Event            | Attendance               |
|---------|------------------|--------------------------|
| 1/16/23 | Watts Below Zero | Postponed to February 20 |
| 1/21/23 | Messy Morning    | 300+                     |
| 2/4/23  | Sweetheart Dance | 142                      |

**Early Childhood: Jess Stockl and Savannah Martin**

| ELC Enrollment         | 2023/24   | 2022/23           | 2021/22   | 2020/21   | 2019/20   |
|------------------------|-----------|-------------------|-----------|-----------|-----------|
| ELC 2s                 | 5         | 12                | 16        | 10        | 16        |
| ELC 3s                 | 4         | 13                | 16        | 11        | 14        |
| ELC 4s                 | 10        | 18 (3 waitlisted) | 18        | 14        | 18        |
| Kindergarten Readiness | 3         | 14                | 19        | 11        | 16        |
| <b>Total</b>           | <b>22</b> | <b>55</b>         | <b>69</b> | <b>46</b> | <b>64</b> |

This month, we had one Jellyfish transition to the Frog classroom.

| Children's Circle Enrollment<br>As of 2/5 | 2022/23   | 2021/22   | 2020/21   | 2019/20   |
|---|-----------|-----------|-----------|-----------|
| Jellyfish (6 weeks to 15 months)          | 10        | 10        | 10        | 10        |
| Frogs (15 months to 2 years old)*         | 11        | 14        | 12        | 7         |
| Turtles (18 months-youngers 2s)*          | 15        | 15        | 13        | 13        |
| Starfish (older 2s)                       | 15        | 15        | 16        | 17        |
| Dolphins (3s)                             | 20        | 19        | 19        | 20        |
| Belugas (4s)                              | 20        | 21        | 21        | 16        |
| <b>Total</b>                              | <b>91</b> | <b>94</b> | <b>91</b> | <b>83</b> |

*\*Turtles are slightly older than Frogs; otherwise, there is no difference.*

**Youth/Adult/Athletic Programming: Erika Doroghazi, Shannon Stevens, Adam Wohl****Youth/Teen Camps**

| Summer Camp<br>+As of 2/3/2023<br>*As of 2/4/2022 | Enrollment |            | Projected Revenue | Revenue          |
|---|------------|------------|-------------------|------------------|
|   | 2023+      | 2022*      | 2023+             | 2022*            |
| Sun Fun   | 130        | 95         | \$261,593         | \$176,293        |
| Camp Adventure                                    | 38         | 33         | \$70,631          | \$59,550         |
| Action Quest                                      | 42         | 24         | \$44,118          | \$26,608         |
| Full-Day CIT                                      | 9          | 13         | \$9,943           | \$9,105          |
| Game On! Sports 4 Girls                           | 66         | 96         | \$146,518         | \$128,116        |
| Game On! Sports 4 Boys                            | 5          | 15         | \$9,374           | \$11,256         |
| <b>Total</b>                                      | <b>290</b> | <b>276</b> | <b>\$542,177</b>  | <b>\$410,928</b> |

**School Day Off Care**

Registration is still available, so participation is expected to continue to increase.

| School Day Off Care<br>As of 2/6 | Enrollment |           |           | Revenue         |                |                 | # of Dates |          |          |
|----------------------------------|------------|-----------|-----------|-----------------|----------------|-----------------|------------|----------|----------|
|                                  | 2023       | 2022      | 2021      | 2023            | 2022           | 2021            | 2023       | 2022     | 2021     |
| Winter School Day Off            | 112        | 90        | 54        | \$7,674         | \$5,100        | \$2,936         | 3          | 3        | 4        |
| Spring Break Camp                | 17         | 0*        | 30        | \$6,105         | 0*             | \$8,100         | 5          | 5*       | 5        |
| <b>Total</b>                     | <b>129</b> | <b>90</b> | <b>84</b> | <b>\$13,779</b> | <b>\$5,100</b> | <b>\$11,036</b> | <b>8</b>   | <b>8</b> | <b>9</b> |

\*Spring Break was canceled in 2022 due to low enrollment.

**Kids Club**

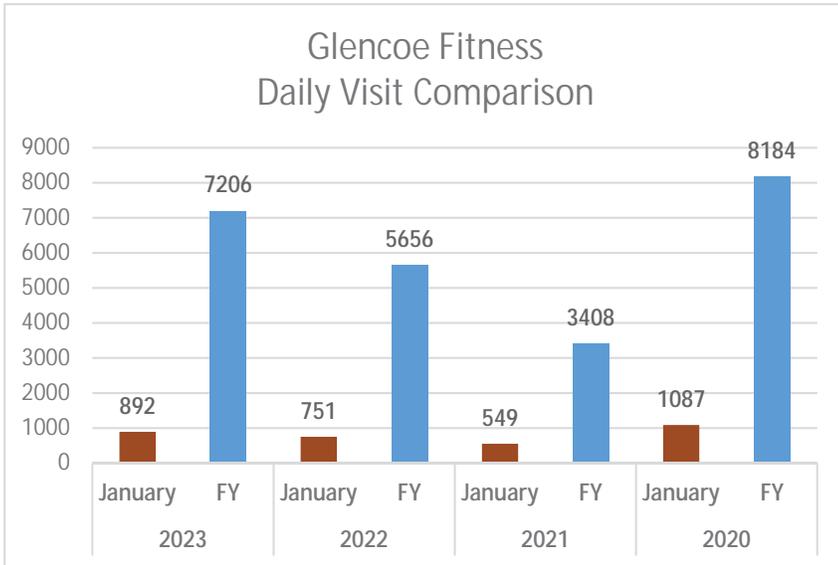
| Kids Club<br>As of 2/6 | Enrollment |           |           | Revenue          |                  |                  |
|------------------------|------------|-----------|-----------|------------------|------------------|------------------|
|                        | 2023-24*   | 2022-23   | 2021-22   | 2023-24*         | 2022-23          | 2021-22          |
| AM Kids Club           | 30         | 19        | 15        | \$45,639         | \$45,920         | \$29,196         |
| PM Kids Club           | 60         | 51        | 40        | \$317,124        | \$259,234        | \$165,177        |
| <b>Total</b>           | <b>90</b>  | <b>73</b> | <b>55</b> | <b>\$362,763</b> | <b>\$303,850</b> | <b>\$194,373</b> |

\*Current enrollment and projected revenue based on enrollment

**Fitness**

| Fitness Center Memberships<br>As of 1/31 | 2023       | 2022       | 2021       |
|--|------------|------------|------------|
| Individual Member                        | 92         | 59         |            |
| Additional Member                        | 2          | 8          |            |
| Senior Member                            | 40         | 34         |            |
| Student Member                           | 21         | 30         |            |
| Short-Term Member                        | 39         | 23         |            |
| <b>Total Members</b>                     | <b>194</b> | <b>154</b> | <b>100</b> |

| Fitness Center Revenue<br>As of 1/31 | 2022-23            | 2021-22            | 2020-21            |
|--------------------------------------|--------------------|--------------------|--------------------|
| March                                | \$3,784            | \$2,210            | \$3,643            |
| April                                | \$4,407            | \$2,648            | \$50               |
| May                                  | \$5,576            | \$2,570            | \$0                |
| June                                 | \$3,861            | \$2,858            | \$0                |
| July                                 | \$3,457            | \$2,593            | \$1,542            |
| August                               | \$4,004            | \$3,144            | \$1,580            |
| September                            | \$3,226            | \$3,289            | \$3,445            |
| October                              | \$3,778            | \$3,443            | \$1,883            |
| November                             | \$4,123            | \$3,427            | \$2,042            |
| December                             | \$4,859            | \$4,319            | \$2,082            |
| January                              | \$3,844            | \$3,543            | \$2,349            |
| <b>Total</b>                         | <b>\$44,918.75</b> | <b>\$34,043.50</b> | <b>\$18,615.75</b> |



**Takiff Center**

We have continued to see a high demand for private rentals at Takiff Center. We are hosting a variety of events, from birthday parties to family celebrations and continue to receive daily inquiries. Popular parties include bringing in current-class vendors such as Mad Science, Magic with Gary, and Hot Shots Sports.

| Takiff Center Rentals<br>As of 1/31 | 2022-23  | 2021-22  | 2020-21 |
|-------------------------------------|----------|----------|---------|
| Revenue                             | \$67,602 | \$47,273 | \$6,628 |

**Open Gym/Pickleball**

Due to interest in the community, we expanded our open gym and pickleball offerings. In the first week, we had eight people take advantage of the new open gym and eight participate in open pickleball. Below is our current schedule through March 24.

**Mondays**

- 5:30-8:30 AM – Open Gym – **Half Gym**
- 9-10:30 AM – Open Pickleball – **2/3s of Gym**
- 5-6:30 PM – Open Gym – **Half Gym**

**Tuesdays**

- 5:30-8:30 AM – Open Gym – **Half Gym**
- 9-10:30 AM – Open Pickleball – **2/3s of Gym**

**Wednesdays**

- 5:30-8:30 AM – Open Gym – **Half Gym**

**Thursdays**

- 5:30-8:30 AM – Open Gym – **Half Gym**
- 9-10:30 AM – Open Pickleball **2/3s of Gym**

**Fridays**

- 5:30-8:30 AM – Open Gym – **Half Gym**
- 9-10:30 AM – Open Pickleball – **2/3s of Gym**
- 3-5 PM – Open Gym – **Half Gym**

**Sundays**

- 12-2 PM – Open Gym – **Half Gym**

**Watts Ice Center**

| <b>Watts Pass Sales</b><br>As of 1/31 | <b># Passes</b> |                |                | <b>Revenue</b>   |                  |                  |
|---------------------------------------|-----------------|----------------|----------------|------------------|------------------|------------------|
|                                       | <b>2022-23</b>  | <b>2021-22</b> | <b>2020-21</b> | <b>2022-23</b>   | <b>2021-22</b>   | <b>2020-21</b>   |
| All Access Pass                       | 1,434           | 1,851          | 1,861*         | \$103,860        | \$133,860        | \$135,975*       |
| Guest Pass                            | 146             | 255            | 243            | \$8,175          | \$20,025         | \$13,000         |
| <b>Total</b>                          | <b>1,580</b>    | <b>2,106</b>   | <b>2,104</b>   | <b>\$112,035</b> | <b>\$153,885</b> | <b>\$148,975</b> |

\*Combined data for separate skating and hockey passes.

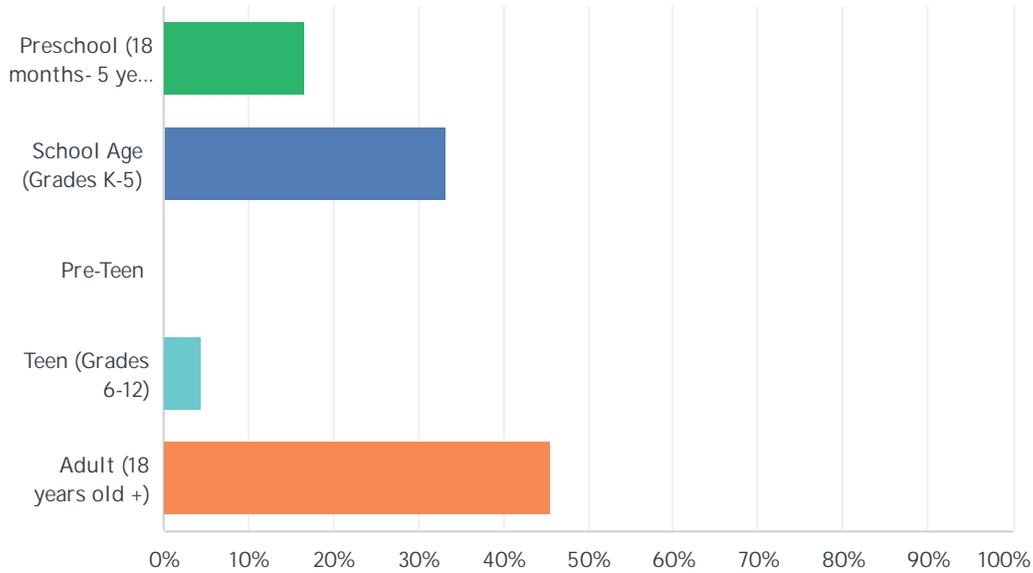
| <b>Watts Rentals</b><br>As of 1/31 | <b>2022-23</b>  | <b>2021-22</b>  | <b>2020-21</b>  |
|------------------------------------|-----------------|-----------------|-----------------|
| Hockey Rentals                     | \$62,761        | \$57,473        | \$59,829        |
| Party/Room Rentals                 | \$19,176        | \$21,595        | \$4,215         |
| <b>Totals</b>                      | <b>\$81,937</b> | <b>\$79,068</b> | <b>\$64,044</b> |

**Glencoe Beach: Marty Kwiatkowski**

| <b>Aquatics Summer Camp</b><br>As of 2/3 | <b>Enrollment</b> |             | <b>Projected Revenue</b> | <b>Revenue</b> |
|--|-------------------|-------------|--------------------------|----------------|
|  | <b>2023</b>       | <b>2022</b> | <b>2023</b>              | <b>2022</b>    |
| Aquatics & Sailing                       | 114               | 100         | \$123,532                | \$102,172      |

## Q2 What age was the program attendee?

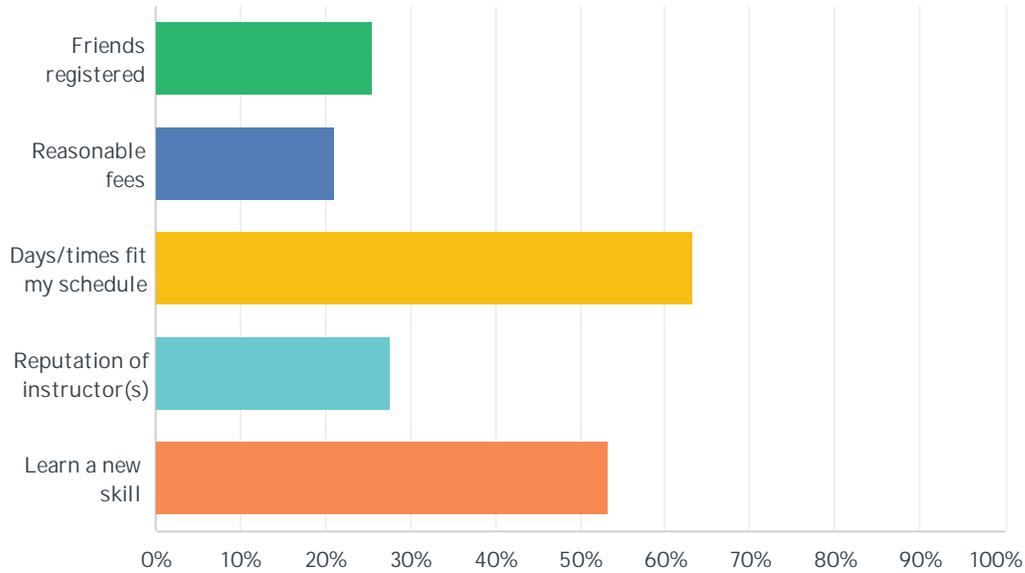
Answered: 90 Skipped: 0



| ANSWER CHOICES                     | RESPONSES |    |
|------------------------------------|-----------|----|
| Preschool (18 months- 5 years old) | 16.67%    | 15 |
| School Age (Grades K-5)            | 33.33%    | 30 |
| Pre-Teen                           | 0.00%     | 0  |
| Teen (Grades 6-12)                 | 4.44%     | 4  |
| Adult (18 years old +)             | 45.56%    | 41 |
| Total Respondents: 90              |           |    |

### Q3 Why did you register for this program? Select all that apply.

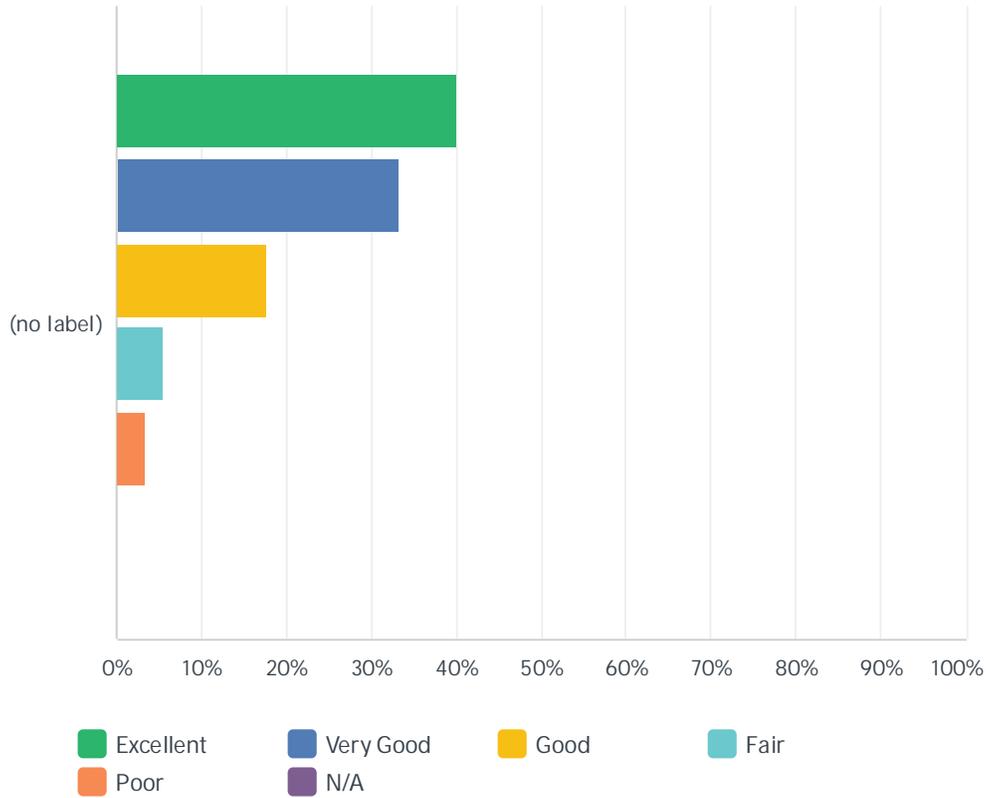
Answered: 90 Skipped: 0



| ANSWER CHOICES              | RESPONSES |    |
|-----------------------------|-----------|----|
| Friends registered          | 25.56%    | 23 |
| Reasonable fees             | 21.11%    | 19 |
| Days/times fit my schedule  | 63.33%    | 57 |
| Reputation of instructor(s) | 27.78%    | 25 |
| Learn a new skill           | 53.33%    | 48 |
| Total Respondents: 90       |           |    |

### Q4 Overall, how would you rate your registration experience?

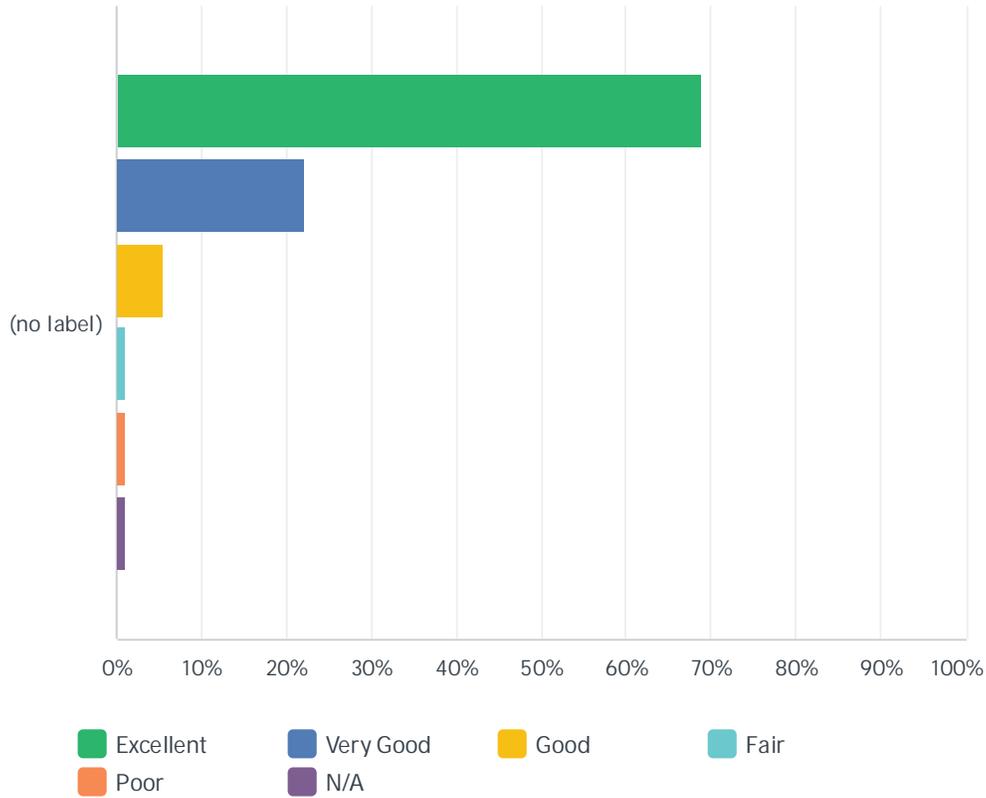
Answered: 90 Skipped: 0



|            | EXCELLENT    | VERY GOOD    | GOOD         | FAIR       | POOR       | N/A        | TOTAL | WEIGHTED AVERAGE |
|------------|--------------|--------------|--------------|------------|------------|------------|-------|------------------|
| (no label) | 40.00%<br>36 | 33.33%<br>30 | 17.78%<br>16 | 5.56%<br>5 | 3.33%<br>3 | 0.00%<br>0 | 90    | 4.01             |

### Q5 Please rate this program's instructor(s).

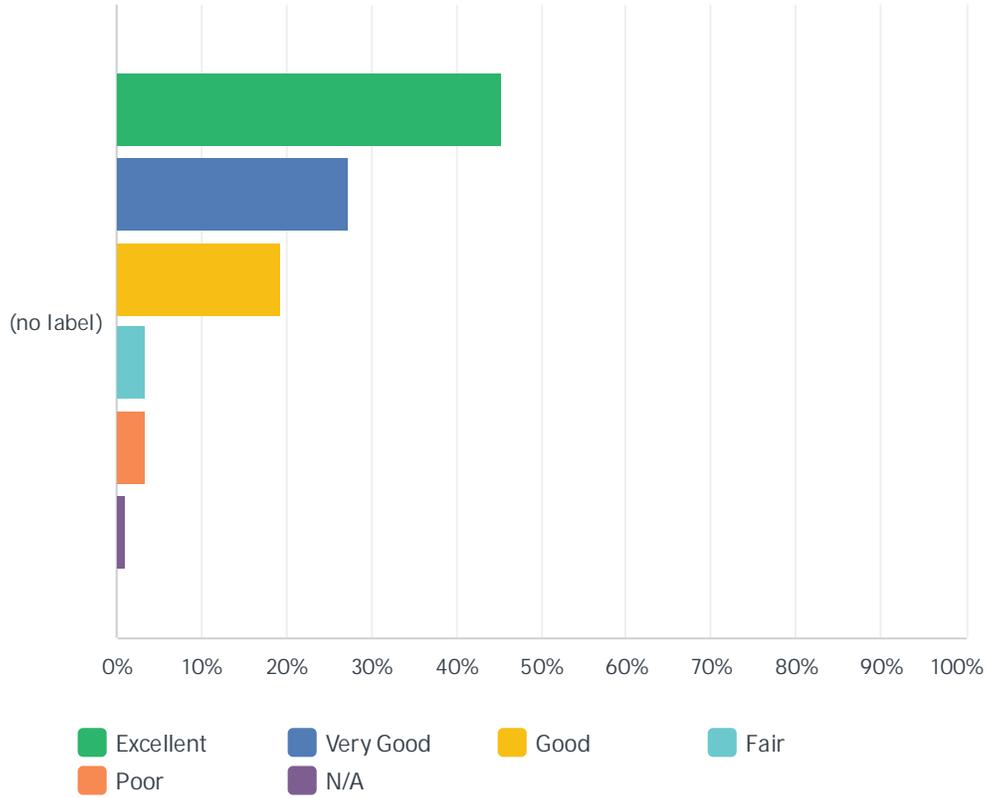
Answered: 90 Skipped: 0



|            | EXCELLENT    | VERY GOOD    | GOOD       | FAIR       | POOR       | N/A        | TOTAL | WEIGHTED AVERAGE |
|------------|--------------|--------------|------------|------------|------------|------------|-------|------------------|
| (no label) | 68.89%<br>62 | 22.22%<br>20 | 5.56%<br>5 | 1.11%<br>1 | 1.11%<br>1 | 1.11%<br>1 | 90    | 4.58             |

## Q6 Overall, how would you rate the communication you received from the program manager?

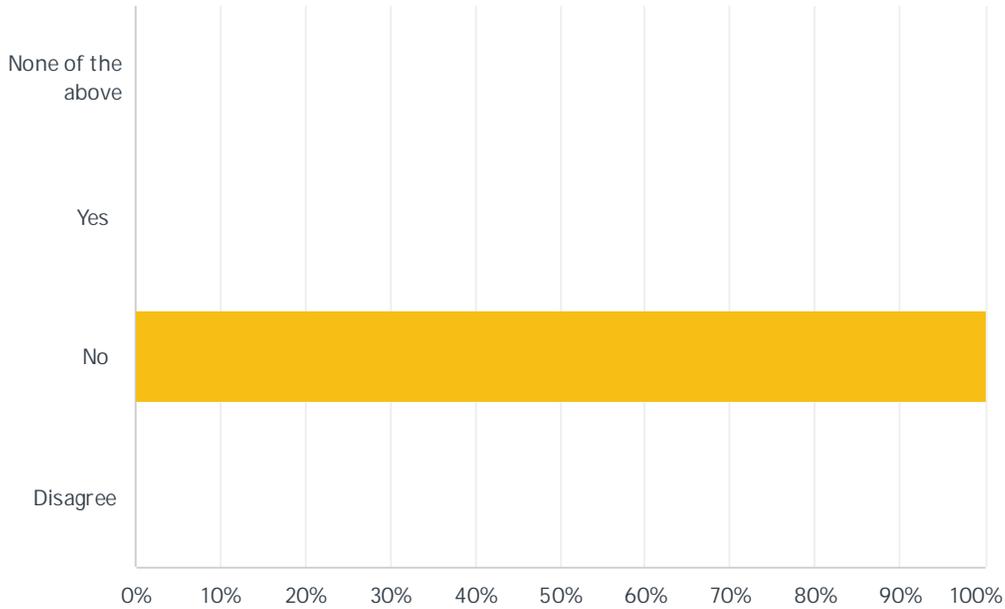
Answered: 88 Skipped: 2



|            | EXCELLENT | VERY GOOD | GOOD   | FAIR  | POOR  | N/A   | TOTAL | WEIGHTED AVERAGE |
|------------|-----------|-----------|--------|-------|-------|-------|-------|------------------|
| (no label) | 45.45%    | 27.27%    | 19.32% | 3.41% | 3.41% | 1.14% | 88    | 4.09             |
|            | 40        | 24        | 17     | 3     | 3     | 1     |       |                  |

### Q7 Did your child require any inclusion assistance during the program?

Answered: 90 Skipped: 0



| ANSWER CHOICES    | RESPONSES  |
|-------------------|------------|
| None of the above | 0.00% 0    |
| Yes               | 0.00% 0    |
| No                | 100.00% 90 |
| Disagree          | 0.00% 0    |
| <b>TOTAL</b>      | <b>90</b>  |

## Q8 Overall, how would you rate the inclusion service provided?

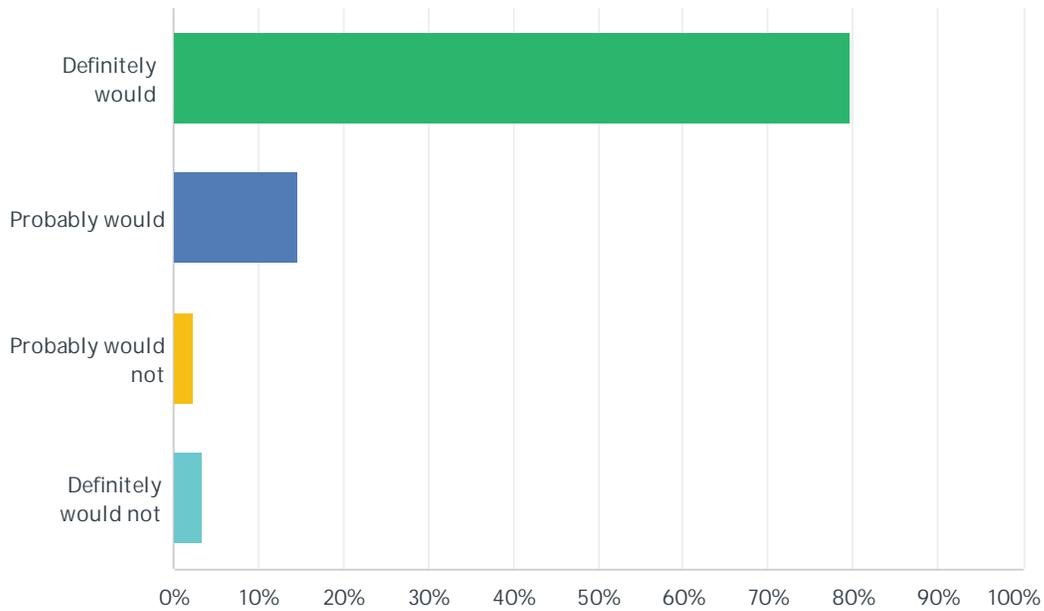
Answered: 0 Skipped: 90

! No matching responses.

|            | EXCELLENT | VERY GOOD | GOOD  | FAIR  | POOR  | TOTAL | WEIGHTED AVERAGE |
|------------|-----------|-----------|-------|-------|-------|-------|------------------|
| (no label) | 0.00%     | 0.00%     | 0.00% | 0.00% | 0.00% | 0     | 0.00             |
|            | 0         | 0         | 0     | 0     | 0     | 0     | 0.00             |

## Q9 Would you register for this program again?

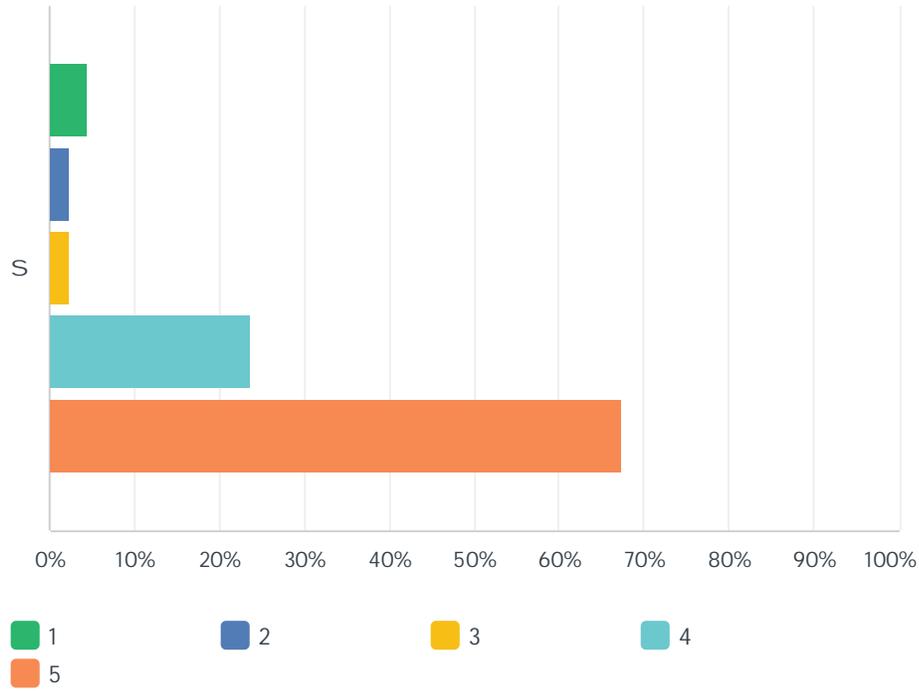
Answered: 89 Skipped: 1



| ANSWER CHOICES        | RESPONSES |    |
|-----------------------|-----------|----|
| Definitely would      | 79.78%    | 71 |
| Probably would        | 14.61%    | 13 |
| Probably would not    | 2.25%     | 2  |
| Definitely would not  | 3.37%     | 3  |
| Total Respondents: 89 |           |    |

### Q10 How would you rate the overall experience with this program?

Answered: 89 Skipped: 1



|   | 1     | 2     | 3     | 4      | 5      | TOTAL | WEIGHTED AVERAGE |
|---|-------|-------|-------|--------|--------|-------|------------------|
| S | 4.49% | 2.25% | 2.25% | 23.60% | 67.42% | 89    | 4.47             |
|   | 4     | 2     | 2     | 21     | 60     |       |                  |

# Workforce Development Trends and Opportunities in Parks and Recreation

January 26, 2023, Feature, by Tim Herd, CPRE



For an enhanced digital experience, [read this story in the eZine.](#)

## As academic institutions across the country modify their programs, what will this mean for the future of the profession?

In western and central Pennsylvania, a recent change in the state's system of higher education shook more than just the trees of knowledge. It started a figurative landslide of park and recreation career climbers, and flatlined a long-established educational track to their summit.

Based on a plan to merge six universities into two to capitalize on collective strengths while reducing administrative costs, Pennsylvania's communities and park and recreation providers experienced the loss of a Bachelor of Science recreation management program in both consolidated colleges — and a key route of entry for many students into the profession.

Bloomsburg, Lock Haven and Mansfield Universities are now collectively known as Commonwealth University. California, Clarion and Edinboro Universities of Pennsylvania are now Pennsylvania Western University, or Penn-West for short.

While sport management, criminal justice and conservation law enforcement are included in the program for the new universities, they do not provide adequate coursework on tourism and event management, outdoor recreation and natural resource management, youth and community development, and other specific studies required for the basic competencies of our industry's working professionals.

## Trends Across Universities

In other colleges, the Recreation and Park major has lost both enrollments and visibility as it becomes absorbed into less-obvious departments. Cheyney University's Recreation and Leisure major is housed in the Department of Business, Education and Professional Studies. East Stroudsburg University has lost its accreditation from the Council on Accreditation for Parks, Recreation, Tourism

and Related Professions (COPART), and its enrollment in its Recreation Services Management program has been declining steadily throughout the past decade.

These trends also carry across other states. The University of Minnesota dropped its Recreation Administration program in 2020, citing declining enrollment. Ithaca College's Recreation and Leisure Studies program is fighting a recommendation to discontinue the entire department. At the University of Utah, the Department of Parks, Recreation and Tourism is found in the College of Health. At Kent State, the program is offered among many others in its School of Foundations, Leadership and Administration.

From the view of park and recreation providers, such tactics not only undercut our future profession, but also our communities' livability and the healthful enrichment of their residents.

But should we really expect our higher education system to embrace a poor return on their educational investments? As they painfully adapt to changing fiscal, social and academic expectations and restrictions, colleges and universities can't afford to offer what students aren't demanding.

That's the reality. To its credit, the new Commonwealth University's website states it is "committed to working with regional and statewide employers to build short-course and credentialing programs for working professionals, as well as traditional students who are looking to pick up specific certifications and credentials as they progress through their education."

And that's the opportunity. Higher education's role as a preparatory network to the production of new and emerging park and recreation professionals is changing nationwide, and with it comes an emerging array of new possibilities.

## Issues and Trends

Overall enrollment in Pennsylvania's state-run colleges peaked in 2010 and has since plummeted about 25 percent, suffering from the same trends troubling higher education at large: historically feeble state investment, a shrinking pool of high school graduates, and a saturated college marketplace.

And after a bruising year of coronavirus (COVID-19) pandemic-related enrollment declines, according to an [October 2022 report](#) by Inside Higher Ed, the current evidence reveals a mixed bag: while some colleges are reporting record first-year classes and enrollment increases, others are facing further declines — especially Black, first-generation and low-income students.

Among that shrinking pool of high school graduates is a widespread lack of awareness among youth, parents and guidance counselors of parks and recreation as a viable career choice. The open secret among faculty at many universities is that parks and recreation is often a "discovered" major, as upper-class students seek a change in their original majors.

A nationwide [State of Education Research brief](#) prepared by GP RED notes that related degree programs are spread across more than 20 names, which may contribute to confusion of a professional identity.

Exasperating the national trend is the recruiting practices among universities to market themselves as a whole, rather than their specific programs or departments.

## Perceptions of the Field

Of course, readiness of the park and recreation workforce and its competencies is not solely the responsibility of higher education, nor is it limited only to various academic challenges. A properly prepared and available workforce is also highly influenced by current and trending social and workplace attitudes, perceptions and choices.

As a majority of park and recreation agencies can attest in a post-pandemic emergence, there is a widespread lack of willing workers for the available jobs in the public sector, especially at largely noncompetitive wages.

The [U.S. labor market](#) is as tight as ever in the modern era, according to Kevin Roth, NRPA's vice president of research, evaluation and technology. "Park and recreation leaders find themselves competing with better-funded employers that can offer higher wages and benefits. Agencies that faced sharp budget cuts during the pandemic and resulting recession are simply unable to keep up with rising labor costs. As a result, parks and recreation must entice workers with nonfinancial benefits that come with their jobs, including the ability to serve their community."

In Philadelphia last year, the city raised the hourly rate for lifeguards to \$16, yet it still could not open 12 of its 65 pools due to the lack of staffing amid the national shortage of lifeguards.

According to the U.S. Occupational Outlook Handbook, recreation workers' median pay in 2021 was \$14.27 per hour, yet the number of jobs for them is expected to rise 10 percent in the next 10 years — faster than the average for all occupations.

The closure of pools and reduced hours and services at recreation centers also have left children in some neighborhoods without a safe, walkable place to go amid a surge in gun violence. Tiffany Fletcher, a Philadelphia Parks and Recreation employee, was shot and killed in September 2022 while on the job at the Mill Creek Recreation Center playground when she was caught in gun crossfire.

These real and perceived gaps in such workplace issues as competitive wages, safety, access, health, diversity and equity; and in workforce capabilities of trust, training, mentoring, leadership and management, also have contributed in no small part to the lack of willing, competent workers.

Further, in too many agencies, ongoing training is neither expected nor required, nor is it an organizational priority. Many professionals lack the necessary time, funding or personal motivation to hone or gain new skills.

## Opportunities

Even without fully documenting the breadth and depth of the issues and trends (which is far beyond the scope of this article), we know enough to embrace such challenges as unique opportunities to exert influence for increasing and improving our future workforces and workplaces.

### Industry Recruitment: How may we better promote recreation and parks as a career choice?

Local park and recreation agencies can use their social media platforms to demonstrate what it's like to work in the field. They should ensure their social media activities direct users to appropriate outlets to continue their exploration of a related career. The Pennsylvania Recreation and Park Society developed a website portal with direct links to all Pennsylvania university departments that offer recreation and park programs of study.

The Colorado Parks and Recreation Association produced a five-minute video to introduce highschoolers to the concept of parks and recreation as a viable career choice, featuring vignettes of working professionals at their jobs enthusiastically showing what they do for a living. Such a promotion could be shown at summer seasonal orientations and trainings throughout every state and locality.

In every state, the NRPA State Association Affiliates can renew their relationships with each of their state's educational institutions to connect what they are teaching in the classrooms to practical experience in professional responsibilities. Through their regions, districts and member agencies, affiliates can appeal to alumni and coordinate in-classroom visits by working practitioners.

### Workforce Readiness: What are emerging ways to recruit and train students and those already in the workforce?

The traditional models of higher education are shifting as trends in work, tech and student expectations demand new curricula, modes of instruction and funding models. Specialized, virtual access to certificate programs, such as Denver University's Leadership in the Outdoor Recreation Industry program, focuses on core business skills, like accounting, finance and marketing.

Stackable certificates are becoming increasingly popular among students and working professionals — particularly those who want to acquire specific career skills without the long-term commitment and high costs of earning an additional degree.

Independent, university-aligned training programs — like Colorado University's Parks and Recreation Emerging Professionals Program and Indiana University's Executive Development Program for Park and Recreation Professionals — and outdoor industry capacity-developing consortiums, such as Oregon State University's Center for Outdoor Recreation Economy, are building engaging entrepreneurial niches.

Community colleges also are stepping up. Those that establish and maintain relationships with local employers not only are better informed to respond to actual needs, but also build a strong incentive for those employers to work with them, like Lorraine County (Ohio) Community College's Business Growth Services. They can work together through apprenticeships, leadership training, noncredit and continuing education courses. Northwest Arkansas Community College offers an accredited certification in bicycle assembly and repair. McHenry County (Illinois) College offers open-enrollment training on workplace skills, technology, occupational languages, safety and wellness.

## Other Routes to Park and Recreation Careers

Of course, many jobs in the park and recreation sector don't require higher education degrees, but nonetheless, contribute to the health and welfare of their communities, and the local park and recreation agency need not develop that workforce all on its own.

NRPA's [\*Workforce Development and Career Exploration in Parks and Recreation\*](#) report notes that 88 percent of agencies partner with other organizations to implement workforce development programs to recruit, train and connect people to jobs. One prime partner to local agencies is often the state professional park and recreation association — many offer training in professional competency skills via in-person and online/on-demand curricula; microlearning modules; and job shadowing, mentoring and certificate programs specific to the industry.

In New York City, the Parks Opportunity Program (POP) hires people referred by the Human Resources Administration/Department of Social Services to clean and green its parks, playgrounds and other facilities citywide. POP workers receive career coaching and specialized on-the-job training during their six months of employment, which not only benefit the parks, but also their future employability.

Nationally, The Corps Network engages young adults and veterans in community and conservation jobs to gain work experience and develop skills. Youth Build, with 273 programs in the United States and an annual capacity of 10,000 students, focuses on young people who lack jobs, finances and a high school diploma to build skillsets and mindsets.

Government programs, like Pennsylvania's Outdoor Corps, offer job training and environmental educational opportunities to young people paid to complete recreation and conservation projects on the state's public lands. Others, like Arizona's Youth Employment Center, offer more general work-based learning, which can be applied in a broad range of parks, conservation and leisure services settings.

And as 35 percent of the total U.S. workforce is now choosing to work freelance, the gig economy has begun to encompass all types of roles — just as savvy agencies are adapting existing jobs to be performed in different ways. Moreover, enlisting such a major talent pool of seasonal, consultant and

gig workers is no longer limited to print or online ads. Customizable apps and digital platforms, like MuniTask, can connect employers with local gig workers.

As nature demonstrates, changes to our environment always demand a successful adaptive response from those who continue to thrive. And the indispensable park and recreation profession, populated by some of the most creative and mission-driven people, is up for the challenge.

*To hear Tim Herd speak more about workforce development, tune in to the [February bonus episode](#) of Open Space Radio.*

**[Tim Herd](#), CPRE, is the CEO of the Pennsylvania Recreation and Park Society.**

**VII. Action Item A:  
Approval of Resolution No. 949 for the  
Commitment of \$850,000 of the Corporate  
Fund Balance and \$550,000 of the  
Recreation Fund Balance for Future Capital  
Projects**

Glencoe Park District  
February 2023 Board Meeting

**GLENCOE PARK DISTRICT  
RESOLUTION No. 949**

**A RESOLUTION FOR THE COMMITMENT OF \$850,000 OF THE CORPORATE  
FUND BALANCE AND \$550,000 OF THE RECREATION FUND BALANCE  
FOR FUTURE CAPITAL PROJECTS OF THE GLENCOE PARK DISTRICT**

**WHEREAS**, the Board of Park Commissioners (the “*Board*”) of the Glencoe Park District, has a Fund Balance Policy which was adopted by the Board in December 2011 and amended in August 2012 and again in February 2017;

**WHEREAS**, the District has more than the 50% required fund balance reserve in the Corporate Fund of the District and more than 50% required fund balance reserve in the Recreation Fund; and

**WHEREAS**, as the District has completed its master plan process which identifies future capital needs of the District;

**NOW THEREFORE**, Be It and It is Hereby Ordained by the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois that

**Section 1:** In the current Fiscal Year 2022/2023, the Park District will commit an amount of \$850,000 in the Corporate Fund and an additional \$550,000 in the Recreation Fund as “committed fund balance” to be used specifically for “Future Capital Projects of the District” as specifically outlined in the Master Plan.

**Section 2:** The Resolution shall be in full force and effect from after its adoption as provided by law.

Adopted by roll call vote on February 21, 2023:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

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Michael Covey, Treasurer  
Board of Park Commissioners

ATTEST:

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Lisa M. Sheppard, Secretary  
Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS     )  
  ) **SS**  
COUNTY OF COOK        )

**SECRETARY'S CERTIFICATE**

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

**I HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of Resolution No. 949:

**A RESOLUTION FOR THE COMMITMENT OF \$850,000 OF THE CORPORATE FUND BALANCE AND \$550,000 OF THE RECREATION FUND BALANCE FOR FUTURE CAPITAL PROJECTS OF THE GLENCOE PARK DISTRICT**

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 21<sup>st</sup> day of February 2023.

**I DO FURTHER CERTIFY** that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

**IN WITNESS WHEREOF**, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 21<sup>st</sup> day of February 2023.

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Lisa M. Sheppard, Secretary  
Board of Park Commissioners  
Glencoe Park District

[SEAL]

**VII. Action Item B:  
Approve and authorize the Executive  
Director to sign a contract not to exceed 12  
months in duration through NIMEC for  
electricity services**

Glencoe Park District  
February 2023 Board Meeting

# MEMORANDUM

**TO:** Board of Park Commissioners  
**FROM:** Lisa Sheppard, Executive Director and Kyle Kuhs, Director of Parks and Planning  
**SUBJECT:** Natural Gas and Electricity Fixed Rate Contract  
**DATE:** February 10, 2023

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At the July 19, 2022 meeting, the Board approved and authorized staff to enter into a 10-month fixed rate electricity contract with Northern Illinois Municipal Electricity Cooperative (NIMEC). NIMEC's rates were the lowest of the three brokers that supplied proposals. At that time, staff informed the Board that the 10-month contract was recommended due to the rates being the lowest of the three proposals, while also lining up the District for a contract renewal during NIMEC's annual group bid in March of 2023. This group bid allows NIMEC to capture lower utility rates for their members by leveraging the buying power of their 175+ municipalities, park districts, and non-profits.

The NIMEC group bid is set to take place on March 2, and while we won't know exact rates until the day of the group bid, the forecast from NIMEC is that rates will be somewhere in the \$0.07/KWH range, which is 30% lower than our current rate of \$0.10/KWH.

**Recommended Motion:**

Approve and authorize the Executive Director to sign a 12-month contract through NIMEC for electricity services.

**VII. Action Item C:  
Approval for the purchase of 6 modular  
pickleball courts from Sportcourt through  
Sourcewell contract**

Glencoe Park District  
February 2023 Board Meeting

# MEMORANDUM

**TO:** Board of Park Commissioners  
**FROM:** Lisa Sheppard, Executive Director and Kyle Kuhs, Director of Parks and Planning  
**SUBJECT:** Purchase of Modular Pickleball Courts  
**DATE:** February 8, 2023

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As discussed at previous meetings and presented at the November Committee of the Whole meeting as a FY 2023/24 Fund 65 project, staff has been investigating pickleball court options to install on the Watts Ice Rink. During summer of 2022, staff had two manufacturers demo their modular pickleball court systems at Watts. The courts from SnapSports and Sportcourt were installed for extended periods of time for patrons and staff to play on and provide feedback to guide our decision-making process. Both systems were well received as good recreational pickleball options with a slight advantage being given to the Sportcourt product for playability and aesthetics.

The Sportcourt system was the more cost-effective option and can be purchased through a Sourcewell cooperative purchasing agreement without the need for a public bid to be held.

The budgeted amount for this project in Fund 65 is \$90,000. The total cost for six pickleball courts will be \$79,971. The remaining \$10,029 will be used to fund the professional installation, cleaning, and removal as well as nets and site furnishings.

There is currently a four- to six-week lead time on product delivery. If we place the order after March 1, we can schedule the court installation for early May. The courts will be accessible during the Watts construction process; however, it should be noted that for this season, patron access to the runway and building will not be available.

Attached is the proposal for the pickleball courts with a reference to the Sourcewell contract number and some informational brochures on the product as a refresher.

## **Recommended Motion:**

Approval of the purchase of six (6) modular pickleball courts from Sportcourt through the Sourcewell contract in the amount of \$79,971.



747 Church Road #G10, Elmhurst, IL 60126 Office 630-350-8652 Fax 630-350-8657

**PRE-CONSTRUCTION SALES Quote**

Submitted By: Pat Walker  
Cell 630 615 0049

1/24/23

SUBMITTED TO:  
Kyle Kuhs  
Director of Parks and Planning  
Glencoe Park District  
847-835-4648 Office

**SCOPE of work: Sport Game Pickleball Surface** over 60'x180' (10,800') area. Sport Game Pickleball surface, with ramp edge, installed for 6 Pickleball courts, and painted. The Best wet traction in the industry, low maintenance, 8 colors, and 15-year warranty. Prevailing Wage labor. The official Modular Pickleball Surface for USA PICKLEBALL.

Total: \$79,971.00

SOURCEWELL PRICING -Connor Sport Court name – Vendor # [031022-GER](#).

*PLEASE NOTE – DUE TO THE UNSTABLE INFLATIONARY PRICING OF MATERIALS, THIS ESTIMATE IS PREPARED WITH A 30-DAY ACCEPTANCE PERIOD FROM THE DATE THE QUOTE IS WRITTEN. IT SHALL BE UPDATED UPON REQUEST OR UNTIL COMMUNICATED OTHERWISE. THIS PRE-CONSTRUCTION SALES ESTIMATE IS PREPARED WITHOUT SITE VISIT OF THE FINAL STRUCTURAL CONDITIONS AND IS SUBJECT TO CHANGE. OTHER OPTIONS ARE AVAILABLE AND AN ESTIMATE CAN BE PREPARED UPON REQUEST AS DESIRED.*

We hereby propose to furnish labor and materials – complete in accordance with the above specifications, for the quoted amounts listed above. This proposal does not include any special site preparation except as noted above. All material is guaranteed to be as specified. All work to be completed in workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control, including availability of materials to complete the project.

**This proposal subject to acceptance within 30 days and is void thereafter at the option of the undersigned. Payment to be made as follows: Half down to order materials and start project, remainder due upon completion.**

**ACCEPTANCE OF PROPOSAL**

**The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.**

ACCEPTED By \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



## USA Pickleball Inks Agreement With Sport Court As The Official Modular Tile Surface Partner of USA Pickleball

**SCOTTSDALE, AZ (January 18, 2023)** — USA Pickleball, the National Governing Body for the sport of pickleball, today announced a three-year partnership with sports surface company Sport Court®.

The agreement, which went into effect January 1, 2023, designates Sport Court as an Official Supplier and the Official Modular Tile Surface Partner of USA Pickleball.

“With the demand for pickleball facilities higher than ever, we are thrilled to partner with a sports industry leader like Sport Court to help meet the ever-growing need,” said **Stu Upson, USA Pickleball CEO**. “This partnership will be critical in helping local communities, entrepreneurs and individuals build courts of the highest quality. We are excited for Sport Court’s commitment to deliver safe, custom-designed pickleball courts to further expand our sport across the country.”

Dedicated to providing lasting, safe, quality courts that create memories and foster talent for over 45 years, Sport Court supports the world’s largest network of CourtBuilders™. Every court is custom-designed and installed by a local CourtBuilder who helps identify exactly what’s important to the customer in order to deliver high-caliber sports flooring.

“As a leader in sport surfaces, we are thrilled to partner with the authority on pickleball,” said **Ryan Day, Managing Director, Sport Court**. “We are proud to be the Official Modular Tile Surface Partner of USA Pickleball. This partnership will allow us to bring the sport of pickleball to more families and communities around the country.”

Through the partnership, USA Pickleball members are eligible for an exclusive \$500 discount on any Sport Court full-size pickleball playing surface (with a minimum size of 30 feet by 50 feet). Sport Court’s partners include the NCAA, Professional Pickleball Association (PPA) and USA Volleyball.

###

### **About Sport Court:**

Founded in 1974 with the mission of bringing a safe, high-quality sports surface to backyards across the United States, Sport Court® has grown into an international brand providing safe and high performing indoor and outdoor sport surfaces to families, schools, community facilities, parks districts, and the world’s top athletic organizations including the NCAA®, USA Volleyball, USA Pickleball, FIBA and FIVB. With surfaces specially designed for basketball, volleyball, pickleball, and more, Sport Court engineers

and manufactures high quality sport floors focusing on authentic playability while improving the safety for athletes that practice, learn, and compete on their surfaces. Sport Court is part of Gerflor, a global provider of sport surface and flooring solutions whose portfolio also includes Connor Sports and Taraflex. Sport Court can be found online at [www.sportcourt.com](http://www.sportcourt.com) and on social media platforms @SportCourt1974. Sport Court, Connor Sports and Taraflex are registered trademarks of Gerflor.

**About USA Pickleball:**

[USA Pickleball](http://www.usapickleball.org) is the National Governing Body for the sport of pickleball in the U.S. and provides players with official rules, tournaments, rankings and promotional materials. The mission of USA Pickleball is to promote the development and growth of pickleball in the United States and its territories. The association is a nonprofit 501(c)(3) corporation and governed by a board of directors and professional staff who provide the guidance and infrastructure for the continued growth and development of the sport.

**Media Contact:**

Melissa Zhang, Director of Communications & Content  
[mzhang@usapickleball.org](mailto:mzhang@usapickleball.org)

Chuck Menke, Chief Marketing Officer  
[cmenke@usapickleball.org](mailto:cmenke@usapickleball.org)



SPORT COURT MIDWEST

# OUTDOOR COMMERCIAL BROCHURE

Chicagoland's largest,  
safest, most trusted  
court builder!



# Outdoor Commercial Multi-Use Courts



# Outdoor Commercial Multi-Use Courts



Before

River Trails Park District



After

# Outdoor Commercial Basketball Courts



Northfield, IL



Chicago Police Department

# Basketball Courts



Illinois State University



Microsoft Headquarters

# Basketball Courts



Horizon Therapeutics



Fort Wayne, IN

# Tennis Courts Before And After



# Outdoor Commercial Tennis Courts



Lake Forest, IL



Lake Forest Academy

# Outdoor Commercial Courts



Ivy Tech College



Salt Creek Club

# Outdoor Commercial Pickleball Courts



# Pickleball Courts



Birchwood Park



Medinah CC

# Why Sport Court?

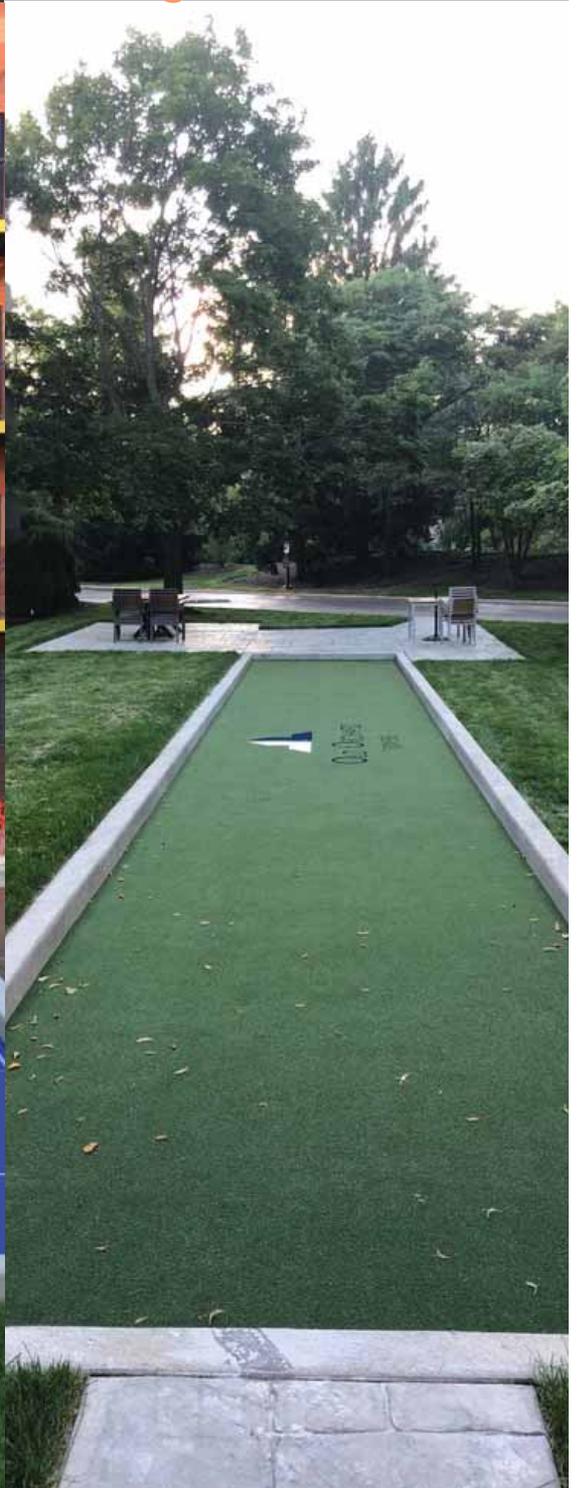


"There are too many injuries, those who run the circuit should think about it more. I do not speak only for myself, but for the health of all of us players. There is life after tennis, and if we continue to play on such hard courts, I do not know what will happen to us."



Rafael Nadal – 2018

# Custom Projects



# Custom Projects



# Custom Projects



# Everything is customizable!



For the best athletic surfaces in Illinois and Indiana, trust Sport Court Midwest. Call or visit us at [courtofSPORT.com](http://courtofSPORT.com) today!



SPORT COURT MIDWEST ~ 630-350-8652 ~ [COURTOFSPORT.COM](http://COURTOFSPORT.COM)



Sport Court Technology offers  
Up to 35% more impact  
absorption over asphalt and  
concrete.

Reduces Energy Exertion in the  
ankles by up to 20%.

Reduces overall stress on the  
body.

Playing is easier, Recovery is  
Faster, and you feel better after  
the game!

---

**Make your body  
work less. So, you  
can play more!**

## Pickleball Courts by Sport Court Midwest



Play on a surface that is engineered to your exact game! SportGame PB is an authentic, suspended sport surface, designed to last for over 15-years, that is specially engineered for recreational and competitive pickleball play while maximizing safety, reducing the risk of injury, and supporting physical play for hours at a time

- Consistent ball bounce response
- Ball responds with an arc, not a straight skip
- Angle of bounce more similarly mirrors that of acrylic than any other modular surface

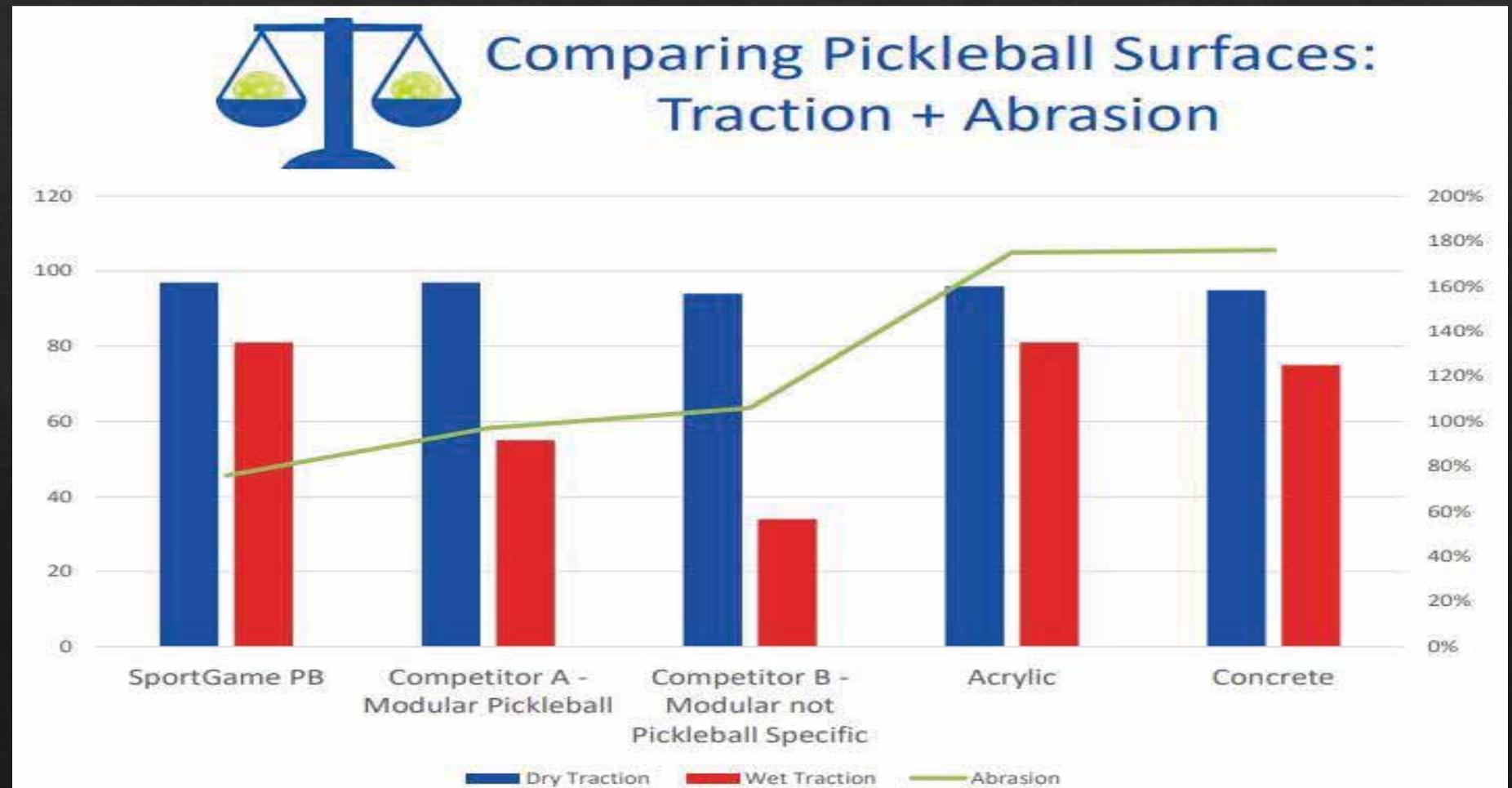


# Traction & Abrasion on Pickleball Surfaces

-Improved traction over other modular surfaces

-Test results comparable with acrylic

-Traction levels achieved while maintaining relatively low skin abrasion values-



# Shock Absorption Levels for Sport Game PB

Play longer and play safer with Sport Court!

At Sport Court, our product engineers worked to develop a pickleball surface with safety and performance in mind. Our surface allows you to play for hours at a time with less stress and impact on your joints.



**ASTM F2772 Class One Shock Absorption = 10% - 21%**

**With <1% shock absorption, painted acrylic is not a safe sports surface for injury prevention**

# Commercial Pickleball Courts

• **Medinah Country Club –  
Medinah, IL (Top Right)**

• **Birchwood Country Club –  
Highland Park, IL (Bottom Right)**



# Commercial Pickleball Courts

- **Burning Bush Trails Park –  
River Trails Park District – Mt.  
Prospect, IL (Top Right)**
- **Rob Roy Country Club –  
Prospect Heights, IL (Bottom  
Right)**



# Residential Pickleball Courts

- Make any Sport Court surface Multi-Purpose with a Basketball Hoop or a Multi-Net System!
- Great Area for Spring/Summer Parties with Family and Friends



# Why Sport Court?

“There are too many injuries, those who run the circuit should think about it more. I do not speak only for myself, but for the health of all of us players. There is life after tennis, and if we continue to play on such hard courts, I do not know what will happen to us.” Rafael Nadal – 2018



# Sport Court's Featured Pickleball Surface: SportGame PB



## Proven

Custom engineered design optimized for authentic pickleball play and while reducing the risk of injury, from a company with over 45 years of experience building game courts.



## Performance

Specially engineered to maximize performance while optimizing safety for pickleball players of all ages. The UV stabilizers and patented formula keeps your outdoor court looking and playing at peak performance for the life of the court.



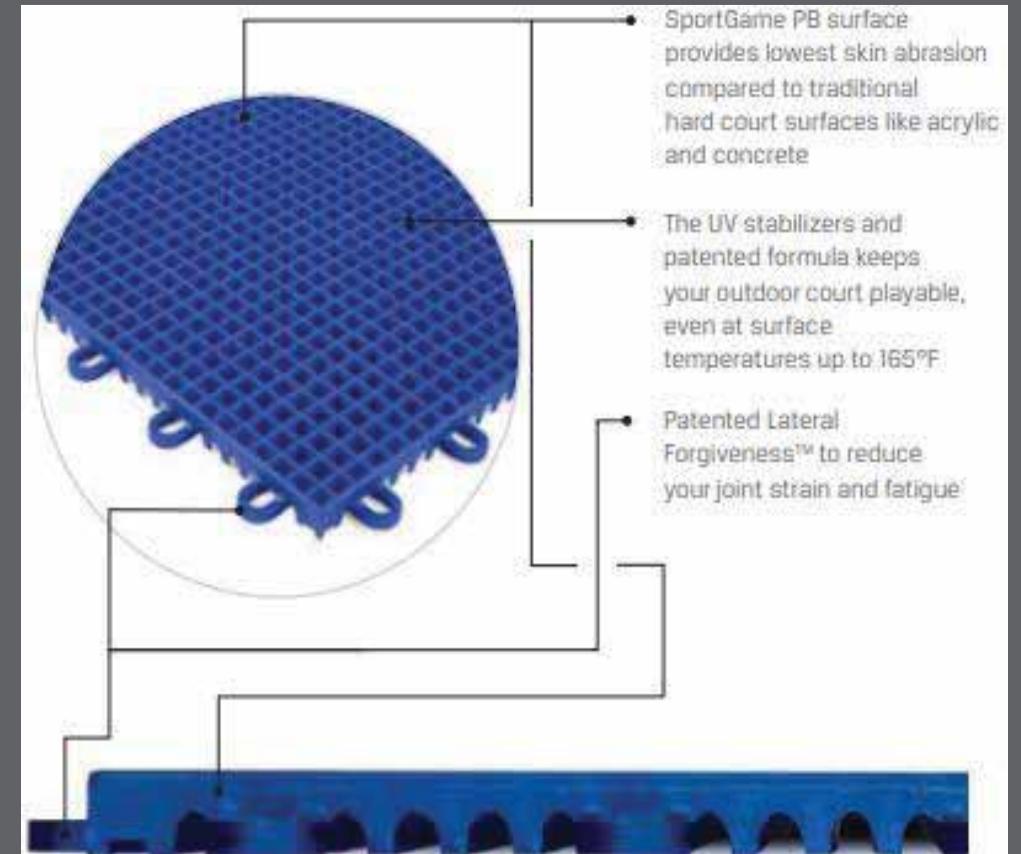
## Ball Response

Developed to optimize ball bounce and response for pickleball. The skip and arc of the ball is similar to acrylic, with the added benefits of injury protection, maximizing play.



## Safe

Lateral Forgiveness™ technology absorbs shock, lessening impact and risk of injuries, and SportGame PB's textured surface and tile formulation provide the balance between traction and low skin abrasion keeping athletes safe.



## Available Colors



**VII. Action Item D:  
Approval of the purchase of the playground  
surfacing for Lakefront Park Playground**

Glencoe Park District  
February 2023 Board Meeting

# MEMORANDUM

**TO:** Board of Park Commissioners  
**FROM:** Lisa Sheppard, Executive Director and Kyle Kuhs, Director of Parks and Planning  
**SUBJECT:** Playground surfacing for Lakefront Park playground  
**DATE:** February 8, 2023

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Staff finalized construction and bid documents with Hitchcock Design Group for the Lakefront Park playground and tennis court renovation project. The bid package is currently on the street and we are awaiting bid results on March 9, 2023. The results will be brought before the Board in March for consideration.

There are several items with long lead times that staff is recommending we purchase now in order to stay on track with the targeted project completion date of July 1, 2023. The playground surface, mounds, and associated materials from Forever Lawn are a few of these items and their cost exceeds the Executive Director's approval threshold of \$30,000. These particular items cost \$133,139.30 and are available to purchase through Sourcewell cooperative purchasing alliance, which eliminates the need for a public bid.

In addition to the playground surfacing, several play structures (swings/slides and "euroflex balls") also have lead times that warrant the advance order. These items are below the \$30,000 threshold and do not require Board approval; however, staff wanted to make the Board aware of these advanced purchases as well.

Attached is the proposal from ForeverLawn with a reference to the Sourcewell contract number.

**Recommended Motion:**

Approval of the purchase of the playground surfacing from ForeverLawn in the amount of \$133,139.30 through the Sourcewell cooperative purchasing agreement.

**Project Name:** Lakefront Park

**Sourcewell Member:** Glencoe Park Distict - #44124

**Project Location:** 647-699 Longwood Avenue, Glencoe, IL 60022

**Project Description:** ForeverLawn Chicago (FLC) is pleased to submit this proposal for the following materials and installation. The following published items are being provided through our contracted Sourcewell pricing and are included in the total project price:

|                                     |  |                        |                     |
|-------------------------------------|--|------------------------|---------------------|
| • <b>Item # FPUA:</b>               | Playground Grass Ultra (Green)                 | <i>(4,185 sq. ft.)</i> | <b>\$ 26,114.40</b> |
| • <b>Item # FPUA Colors:</b>        | Playground Grass Ultra Colors (Lagoon Blue)    | <i>(1,980 sq. ft.)</i> | <b>\$ 12,454.20</b> |
| • <b>Item # MT000-120-036:</b>      | Standard 10' PlayMound with Tunnel             | <i>(Qty: 1)</i>        | <b>\$ 3,726.00</b>  |
| • <b>Item # M000-048-010T:</b>      | Turfed Mini 4' PlayMound (Green)               | <i>(Qty: 1)</i>        | <b>\$ 1,711.13</b>  |
| • <b>Item # M000-096-018T:</b>      | Turfed Medium 8' PlayMound (Lagoon Blue)       | <i>(Qty: 1)</i>        | <b>\$ 3,334.50</b>  |
| • <b>Item # SFP10:</b>              | SafetyFoam Pro 1"                              | <i>(264 panels)</i>    | <b>\$ 3,065.04</b>  |
| • <b>Item # SFP20:</b>              | SafetyFoam Pro 2"                              | <i>(169 panels)</i>    | <b>\$ 3,711.24</b>  |
| • <b>Item # SFP-TBAR:</b>           | SafetyFoam Pro T Bar 4" x 48"                  | <i>(10 T-Bars)</i>     | <b>\$ 132.30</b>    |
| • <b>Item # Aplix10-162:</b>        | Aplix 10"-162'                                 | <i>(5 rolls)</i>       | <b>\$ 1,903.50</b>  |
| • <b>Item # ENVG-12/20-62:</b>      | Envirofill Coated Sand 12/20 mesh pallet of 62 | <i>(2 pallets)</i>     | <b>\$ 1,685.44</b>  |
| • <b>Item # MAPGT:</b>              | Mapei Glue Tubes – 12 per pack                 | <i>(2 packs)</i>       | <b>\$ 336.60</b>    |
| • <b>Item # Bear Board/Install:</b> | Installation of EPS by Bear Board              | <i>(240 LF)</i>        | <b>\$ 1,080.00</b>  |
| • <b>Item # FLIns:</b>              | Standard Installation                          |                        | <b>\$ 19,041.75</b> |
| • <b>Item # Cutouts:</b>            | Playground Equipment Cutouts                   |                        | <b>\$ 1,361.25</b>  |
| <b>Total Published Items:</b>       |  |                        | <b>\$ 79,657.35</b> |

The following unpublished items are included in the total project price at their listed cost:

|   |                 |                     |
|---|-----------------|---------------------|
| • Custom PlayMound (Approximately 21'6" x 27' x 4') | <i>(Qty: 1)</i> | <b>\$ 26,965.00</b> |
| • Shipping of Playground Grass & SafetyFoam Pro -   |                 | <b>\$ 3,390.75</b>  |
| • Shipping of Sand Infill -                         |                 | <b>\$ 1,798.00</b>  |
| • Shipping of PlayMounds -                          |                 | <b>\$ 1,017.00</b>  |
| • Prevailing Wage Installation Surcharge -          |                 | <b>\$ 20,311.20</b> |
| <b>Total Unpublished Items:</b>                     |                 | <b>\$ 53,481.95</b> |

All pricing assumes that the general contractor awarded the project will prepare the project site as defined in the bid documents. This includes all excavation, disposal, all stonework through final compaction, and installation of the playground equipment. Costs associated with site prep are excluded in the project price. The aggregate throughout the area featuring 2" SafetyFoam Pro panels shall be approximately 2.5" from the bottom edge of the concrete curb (if troweled). The aggregate throughout the area featuring 1" SafetyFoam Pro panels shall be approximately 1.5" from the bottom edge of the concrete curb (if troweled). The thickness of our premium backing will make up the remaining ½" difference once installed over the SafetyFoam Pro.

FLC will provide and install the EPS perimeter boards ½" below the bottom edge of the concrete curb (if troweled). FLC will section off individual areas of stone to pour and sink the steel poles for the (3) standard PlayMounds. The custom PlayMound does not require poles to secure it into the ground. Individual SafetyFoam Pro panels will be interlocked throughout their designated areas. T-Bars will be provided and installed by FLC between



varying thicknesses of SafetyFoam Pro panels to prevent aggregate from migrating over. The Playground Grass Ultra will then be unrolled over the SafetyFoam Pro, cut, and seamed throughout the playground to replicate the surfacing design. All seams will feature our proprietary micromechanical seaming system.

Individual PlayMounds will then be wrapped in their designated Playground Grass Ultra colors and set in place. The custom PlayMound will be assembled onsite by FLC. The general contractor is responsible for setting the embankment slide posts in the exact area defined in drawing prior to FLC arrival. Owner will ship hand grips directly to the manufacturer of the custom PlayMound, so they can be set in place.

Envirofill sand infill will be provided and applied by FLC at a rate of approximately 2.25 lbs. per sf throughout the fall-zone within the swings and approximately 2 lbs. per sq. ft. throughout the remainder of the playground. Infill will not be applied under or on individual PlayMounds.

This proposal excludes all applicable taxes. Freight and associated materials charges are included. Prevailing wage rates apply. This proposal does not include costs associated with performing and scheduling onsite fall height testing upon completion. All unpublished pricing is based on Standard FLC Pricing. **All published pricing is based off Sourcewell contracted pricing.**

**Project Pricing:**

**\$133,139.<sup>30</sup>**

**Project Size:**

3,025 square feet

**Project Terms:**

25% of the project price is due upon acceptance of this proposal. Balance is due upon completion of work. Pricing is valid for 30 days from proposal date.

**Project Timeline:**

Project completion will be scheduled upon acceptance of this proposal. This is contingent upon timely payment for the project to allow for shipment of materials and scheduling of crew.

**Approval:**

\_\_\_\_\_

Authorized Signature

Date

**Remit Payments to:** ForeverLawn Chicago, LLC – 3426 Colony Bay Drive, Rockford, IL 61109

We are proud to offer quality products, service, performance, and support that no other company can offer. The ForeverLawn difference includes, but is not limited to:

- Installation and support
- STC (Synthetic Turf Council) Certified Builders
- Ownership of the entire project
- 2 – year installation warranty
- 15 – year turf warranty (Years 1-3 in full; Years 4-15 prorated)
- Greater Chicago references available upon request



**VII. Action Item E:  
Approval of the Comprehensive Plan  
Proposal**

Glencoe Park District  
February 2023 Board Meeting

# MEMORANDUM

**TO:** Board of Park Commissioners  
**FROM:** Lisa Sheppard, Executive Director and Kyle Kuhs, Director of Parks and Planning  
**SUBJECT:** Comprehensive Plan  
**DATE:** February 15, 2023

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## General Importance of Comprehensive Plan

The Comprehensive Plan is a living document that guides us to ensure we provide the best parks, facilities, and services for our residents.

- Data and information from a Comprehensive Plan will help guide future Board decisions, direct budget allocations, and understand the community's wants/needs.
- It is an essential tool for accreditation, grant applications, and referendums.
- Data gathered in our 2015 Master Plan was used to develop 24+ major projects in the District. It also helped us secure \$5+ million in grants and private donations to fund these projects.
- Past master/strategic plans cost \$150,000; over ten years, that equals approximately \$15,000 per year.

This plan will combine the District's Master Plan and Strategic Plan, offering a comprehensive view of facilities, parks, services, technology, strategy, and financial sustainability.

- It will complement existing District plans and expand to include recreation/program analysis and a focus on future projects.
- The Comprehensive Plan will make future recommendations for the District based on extensive data collected from key stakeholders, staff, Board, Park District users, and non-users.
- The two proposals are attached for the Board to review.

## Staff/Board Representative Group Consensus

- Interviews were held with both teams. The interview team included President Lisa Brooks, Commissioner Bart Schneider, Executive Director Lisa Sheppard, Recreation and Facilities Director Bobby Collins, Parks and Planning Director Kyle Kuhs, Finance and HR Director John Cutrera, and Superintendent of Marketing Erin Classen.
- Detailed discussions on the companies were held individually with each commissioner. These discussions included President Lisa Brooks, Executive Director Lisa Sheppard, and a Commissioner.
- After reviewing proposals and presentations for two qualified firms, the group preferred the proposal provided by Firm A. In particular, the group preferred several unique elements of the proposal:
  - **Community Input:** Collecting essential qualitative and quantitative data involved a mix of in-person events and technology outlets to increase community input and gather as much data as possible.
  - **Planning Approach:** One of the unique aspects Firm A offered was a LEGO SERIOUS PLAY, a planning approach exercise designed to stimulate ideas, drive conversation, and bring teams to effective solutions.
  - **Analysis:** In addition to a traditional SWOT analysis, the Firm A team would create a PEST analysis (political, environmental, societal, and technological climate).
  - The group found the Firm B proposal to meet all the required elements and were very

# MEMORANDUM

professional and experienced but felt the presentation lacked innovation. In addition, the firm has worked for the Park District in the past and we felt a new prospective may benefit the park district into the future.

- Firm B team did not include a representative from the survey company.
  - In contrast, Firm A team provided representatives from two companies and the group enjoyed a dynamic conversation on their approach to gathering qualitative/quantitative information.

## Cost Difference

- Firm B offers 581 hours of work, totaling \$168,158
  - Average hourly rate \$289
- Firm A plan includes 975 hours of work, totaling \$196,875
  - Average hourly rate \$202
  - They have close to double number of hours for staff, Board, and community engagement.
  - They provide a Recreation Programming Analysis.
  - They provide an Implementation Plan.

## Recommended Motion:

To approve a contract with Firm A for Comprehensive Plan not to exceed \$198,000.

**VII. Action Item F:  
Approval to change the March Regular  
Committee Meeting to March 14, 2023**

**No Documents**

Glencoe Park District  
February 2023 Board Meeting