



BOARD REPORT January 2023



**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, January 17, 2023 | 7:00pm
Takiff Center**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Meeting Location: Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of December 20, 2022 Regular Board Meeting
 - B. Approval of the Bills
- IV. Matters from the Public
- V. Financial Report
- VI. Executive Director's Report
- VII. Action Items
 - A. Approval of Contract for Replacing (1) 50 Ton Air-Cooled Condenser for Takiff Center
 - B. Approval of Resolution No. 948 and Authorize the Executive Director to Sign the Taste for Kids, Inc. Contract Renewal for Food Services for Children's Circle
 - C. Approval to Authorize the Executive Director to sign the 2023 Pool/Beachfront Exchange Agreement between Northbrook and Glencoe Park Districts.
- VIII. Other Business
- IX. Executive Session
 - A. Personnel 5ILCS 120/2(c)(1)
- X. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: lsheppard@glencoeParkdistrict.com

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
January 2023 Board Meeting

MINUTES OF DECEMBER 20, 2022 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:02pm and roll was called.

Commissioners present:

Lisa Brooks, President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Bobby Collins, Director of Recreation & Facilities
John Cutrera, Director of Finance & HR
Kyle Kuhs, Director of Parks & Planning
Erin Classen, Supt. of Marketing & Communications
Jenny Runkel, Administrative Assistant

Attend Via Phone Conference:

Stefanie Boron, Vice President

Members of the public in attendance who signed in or spoke: Jordan Spector

Approval for Commissioner Boron to attend via Phone Conference: A motion was made by Commissioner Schneider to permit Commissioner Boron to attend the December 20, 2022 Regular Board meeting via phone conference. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None
ABSTAIN: Boron

The motion passed at 7:03pm.

Commissioner Boron officially entered the meeting at 7:03pm.

Consent Agenda: A motion was made by Commissioner Spain to approve the consent agenda items as presented including Minutes of November 15, 2022 Regular Board Meeting, Minutes of December 5, 2022 Committee of the Whole Meeting, Approval of the FY2023/24 Regular Meeting Schedule, and Approval of the Bills. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Financial Report: The District is nine months into the fiscal year. Director Cutrera gave a synopsis of the report. In the Recreation Dept., the \$100,000 variance in revenue is from Kids Club and ELC. Children's Circle continues to look good including \$86,000 from a one-time grant received. Fitness has a small amount of excess revenue. Watts is starting to crank up as we see pass sales continue. Staff answered a commissioner

question on the reduction in deficits over the last few years compared to previous years. The current scenario is a dip similar to what we saw in beach revenue. Once we moved to the current model it has increased revenue, in addition to higher pass sales and lower maintenance cost. The previous Watts deficit used to be \$100,000-\$150,000 per year. Staff have not determined a pickleball model for Watts yet, but there is potential for increased revenue from use and rentals. In addition, the renovation's fire pit and social areas may create new rental revenue. This year we did not complete general maintenance like painting due to the renovation coming up, which also captured a savings. Director Cutrera continued with his report. The Parks Dept. continues to see a decrease in expenses due to a decrease in salaries attributable to position openings. The District did not receive property taxes in November; however, in December, we received \$850,000, and staff hope to see the tax payments catch up in the next month and a half.

Executive Director Report: Executive Director Sheppard gave a synopsis of her report. Our 2022 accomplishments included in the Board packet shows staff focused on efficiencies and streamlined processes. The District had a great year, despite the pandemic.

Watts Ice Center started its season on November 25. The new boards are up around the rink. Staff are trained and special events have added to the start of the season.

The winter program and camp registration started this month. The new Web site's activity number entry to register was extremely fast. Our School Days Off program is going strong. Staff are hiring more instructors to offer additional programming for our more popular programs.

The District was able to update to LED lighting outside Takiff due to a grant through ComEd. The District paid for the \$2,500 lift rental, but the remainder was covered by the ComEd rebate of \$66,528. The new lighting adjusts to 25%, 50%, 75%, at this time, staff believes the 25% setting seems to be the closest to the old fixtures.

The Community Hall A/V project has made significant progress. The remainder of the project is on hold until the long lead time items arrive.

Staff are working hard on the FY2023-24 Budget. In January, we will bring community group's requests for stipends before the Board for discussion. The budget goes before the Board in February.

Watts skating programs and rentals are picking up post-COVID. We are hoping the renovation will highlight the facility.

The TikTok ad to recruit early childhood staff was successful. We also have ads throughout town. Staff is doing everything they can to recruit staff.

Staff answered a commissioner question on the extremely high registration for Sun Fun and Camp Adventure. The camp strategy is working. The camp refund policy was

changed in the hopes of eliminating double-registering for multiple camps for the same child and then canceling later. Because of this, staff do not expect to see a lot of refunds. At this time, staff do not have a good indication if families are signing up only for Sun Fun and Camp Adventure for the whole summer or mixing and matching camps.

We've enjoyed many special events this year.

Action Items:

Approval of Watts Recreational Center: A motion was made by Commissioner Schneider to approve to authorize the Executive Director to sign a Guaranteed Maximum Price contract with WB Olson in the amount of \$6,140,427 accepting the bid packages for the Watts renovation project as presented and rejecting the players boxes and smaller elevator. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Updated Bereavement Policy: A motion was made by Commissioner Spain to approve the updated Bereavement Policy as presented. Commissioner Schneider seconded the motion. These changes were required by law to be approved prior to January 1, 2023. Commissioner Covey requested these policy changes be discussed in committee prior to approval at a board meeting. Per staff, the District did not have time to discuss at a committee meeting in this case due to the legal deadline to approve the policy. The policy changes were reviewed including required bereavement time off, increased durations dependent upon travel distance, and additional reasons to allow for time off. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval to Cancel the January 10, 2023 Committee of the Whole Meeting: A motion was made by Commissioner Boron to approve to cancel the January 10, 2023 Committee of the Whole meeting as presented. Commissioner Schneider seconded the motion. Everything is approved for Watts and there is no urgent business needing a meeting. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Other Business: There was no other business.

Adjourn to Closed Session: At 7:39pm, Commissioner Schneider moved to adjourn into closed session to discuss personnel – discipline as mandated by Section 2.06. 5 ILCS 120/2 (c)(1). Commissioner Spain seconded the motion, which passed by unanimous voice vote.

Return to Open Session: Commissioner Schneider moved to return to open session at 7:53pm, Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Schneider moved to adjourn the meeting at 7:54pm. Commissioner Spain seconded the motion, which passed by voice vote. No further discussion ensued.

Respectfully submitted,

Lisa M. Sheppard
Secretary



Glencoe Park District

Voucher List of Bills By Vendor Set

Payment Dates 12/15/2022 - 1/10/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 10098 - AFLAC					
AFLAC	12/28/2022	16738	10-00-000-2170	Supplemental Aflac Coverage - (11 of 13)	168.12
Vendor 10098 - AFLAC Total:					168.12
Vendor: 10739 - Airespring					
Airespring	01/06/2023	16762	25-00-000-5210	Takiff Fiber Internet - January 2023	1,949.32
Vendor 10739 - Airespring Total:					1,949.32
Vendor: 10864 - All About Childcare Health, Ltd.					
All About Childcare Health, Ltd.	12/30/2022	16742	25-26-000-5387	Nurse Services - November 2022	90.00
Vendor 10864 - All About Childcare Health, Ltd. Total:					90.00
Vendor: 10056 - Amazing Minds					
Amazing Minds	12/16/2022	16647	25-25-635-5300	Amazing Minds - Fall 2022	4,956.00
Vendor 10056 - Amazing Minds Total:					4,956.00
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	12/21/2022	16685	10-11-000-5342	Holiday Party supplies	114.25
Amazon Capital Services	12/21/2022	16685	10-11-000-5401	Holiday Decor/Stapler/Pens/Highlighters	48.67
Amazon Capital Services	12/21/2022	16685	10-11-000-5425	Holiday Party Staff Appreciation	36.96
Amazon Capital Services	12/21/2022	16685	10-12-000-5420	Coffee Maker Switch/Water Filter Breakroom	73.28
Amazon Capital Services	12/21/2022	16685	10-12-000-5421	Staff work pants	55.71
Amazon Capital Services	12/21/2022	16685	10-12-000-5450	Rust Preventative for Equipment	95.94
Amazon Capital Services	12/21/2022	16685	10-12-000-5491	Apairy Mouse Guards	29.99
Amazon Capital Services	12/21/2022	16685	10-12-000-5585	Parks Garage Door Parts	26.98
Amazon Capital Services	12/21/2022	16685	10-13-000-5401	Arrow Signs/Pens/Rubber Ducks/Batteries/Adapter	173.51
Amazon Capital Services	12/21/2022	16685	25-00-000-5401	Printer Stand Cart	89.98
Amazon Capital Services	12/21/2022	16685	25-00-000-5412	Trash Bags	37.08
Amazon Capital Services	12/21/2022	16685	25-00-000-5422	Building Maintenance Work	85.97
Amazon Capital Services	12/21/2022	16685	25-00-000-5430	Pants	960.70
Amazon Capital Services	12/21/2022	16685	25-00-000-5451	Tourniquets (26) 3in Self-Adhesive House Numbers	6.00
Amazon Capital Services	12/21/2022	16685	25-00-000-5486	Water Hose	27.99
Amazon Capital Services	12/21/2022	16685	25-25-401-5400	Misc/Crafts	63.11
Amazon Capital Services	12/21/2022	16685	25-25-402-5400	Misc/Toys/Snacks/Crafts	94.87
Amazon Capital Services	12/21/2022	16685	25-25-403-5400	Misc/Toys/Snacks/Crafts	106.98
Amazon Capital Services	12/21/2022	16685	25-25-405-5400	Misc/Crafts	40.11
Amazon Capital Services	12/21/2022	16685	25-25-407-5400	Misc/Toys/Snacks/Crafts	20.00
Amazon Capital Services	12/21/2022	16685	25-25-432-5400	Misc/Toys/Snacks/Crafts	200.57
Amazon Capital Services	12/21/2022	16685	25-25-615-5400	Youth Art Show Mirrors	123.00
Amazon Capital Services	12/21/2022	16685	25-25-615-5400	Ceramics Snowglobe Project	16.94
Amazon Capital Services	12/21/2022	16685	25-25-659-5400	Wrapping Paper/Tape	48.96
Amazon Capital Services	12/21/2022	16685	25-25-707-5400	Kraft Paper Bags	35.99
Amazon Capital Services	12/21/2022	16685	25-25-708-5400	Kraft Paper Bags	23.99
Amazon Capital Services	12/21/2022	16685	25-25-770-5400	Ball Bucket (60)	116.07
Amazon Capital Services	12/21/2022	16685	25-25-954-5400	Lights Decorations/Smores/Inflatable Decor/Storage	615.97

Voucher List of Bills

Payment Dates: 12/15/2022 - 1/10/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Amazon Capital Services	12/21/2022	16685	25-25-954-5400	Gingerbread House Kits	176.33
Amazon Capital Services	12/21/2022	16685	25-25-954-5400	Retractable belt barrier	206.52
Amazon Capital Services	12/21/2022	16685	25-25-954-5400	Ribbon/DuctTape/TableCloths	87.18
Amazon Capital Services	12/21/2022	16685	25-25-954-5400	Candy Canes	148.97
Amazon Capital Services	12/21/2022	16685	25-25-954-5400	PhotoBoothProps/ArtificialSnow/ Stakes/Keychains	218.09
Amazon Capital Services	12/21/2022	16685	25-26-000-5401	Scissors/facewipes/StickyNotes/ AdhesiveDots	51.21
Amazon Capital Services	12/21/2022	16685	25-26-000-5401	Calendars	125.81
Amazon Capital Services	12/21/2022	16685	25-26-000-5403	Misc Supplies	452.37
Amazon Capital Services	12/21/2022	16685	25-26-000-5403	Toys	88.98
Amazon Capital Services	12/21/2022	16685	25-26-000-5403	Books	23.94
Amazon Capital Services	12/21/2022	16685	25-26-000-5403	Crafts	221.29
Amazon Capital Services	12/21/2022	16685	25-26-000-5409	Syrup	90.72
Amazon Capital Services	12/21/2022	16685	25-26-000-5430	Face Mask	118.60
Amazon Capital Services	12/21/2022	16685	25-26-000-5430	Nitrile Gloves/Exam Table Paper	440.16
Amazon Capital Services	12/21/2022	16685	25-26-000-5430	Vinyl Gloves	257.70
Amazon Capital Services	12/21/2022	16685	25-26-000-5460	Ice Cream Scoop/Pastry Cutter/Sporks	87.73
Vendor 10946 - Amazon Capital Services Total:					6,165.17
Vendor: 11936 - Applied Communications Group, Inc.					
Applied Communications Group,...	12/21/2022	16688	65-00-022-5510	Community Hall AV (80%)	67,932.45
Vendor 11936 - Applied Communications Group, Inc. Total:					67,932.45
Vendor: 10717 - Applied Controls, LLC					
Applied Controls, LLC	12/16/2022	16648	25-00-000-5352	Gym Roof Top Unit Repair	1,035.00
Applied Controls, LLC	12/16/2022	16648	25-00-000-5352	Gym Roof Top Unit Repair	450.00
Vendor 10717 - Applied Controls, LLC Total:					1,485.00
Vendor: 10162 - AT & T					
AT & T	12/21/2022	16690	10-12-000-5210	Parks AT&T Service 12/13/2022 - 01/12/2023	53.94
AT & T	12/21/2022	16690	10-13-000-5210	Watts AT&T Service 12/13/2022 - 01/12/2023	59.41
AT & T	12/21/2022	16690	25-00-000-5210	Takiff AT&T Service 12/13/2022 - 01/12/2023	740.37
Vendor 10162 - AT & T Total:					853.72
Vendor: 10455 - AT & T					
AT & T	01/06/2023	16763	10-14-000-5210	DSL Service - Beach 12/24/22- 1/23/23	68.06
Vendor 10455 - AT & T Total:					68.06
Vendor: 11670 - AT & T					
AT & T	12/21/2022	16689	25-00-000-5210	Takiff AT&T Service 12/7/2022 - 01/6/2023	684.11
Vendor 11670 - AT & T Total:					684.11
Vendor: 11850 - AT&T Mobility					
AT&T Mobility	12/21/2022	16691	10-14-000-5210	Beach Hotspot 12/11/2022 - 01/10/2023	101.42
Vendor 11850 - AT&T Mobility Total:					101.42
Vendor: 10163 - Atlas Bobcat, LLC					
Atlas Bobcat, LLC	12/16/2022	16649	10-12-000-5370	Trencher Rental	260.00
Atlas Bobcat, LLC	12/30/2022	16743	10-12-000-5351	Wiper Blade Repair Bobcat	45.62
Vendor 10163 - Atlas Bobcat, LLC Total:					305.62
Vendor: 10164 - Automatic Doors, Inc.					
Automatic Doors, Inc.	12/30/2022	16744	25-00-000-5352	EC Playground Door Repair	645.00
Vendor 10164 - Automatic Doors, Inc. Total:					645.00
Vendor: 10179 - Blick Art Materials					
Blick Art Materials	12/21/2022	16692	25-25-615-5400	Youth Ceramics Projects	53.31
Blick Art Materials	12/30/2022	16745	25-25-315-5400	Glaze	125.24

Voucher List of Bills

Payment Dates: 12/15/2022 - 1/10/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Blick Art Materials	12/30/2022	16745	25-25-615-5400	Glaze	125.24
				Vendor 10179 - Blick Art Materials Total:	303.79
Vendor: 10473 - BMO Harris Bank N.A.					
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-11-000-5210	iCloud Storage (LS)	2.99
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-11-000-5342	Holiday Party - Axe Throwing (Remaining Balance)	485.88
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-11-000-5342	Holiday Party - Foods/Drinks	444.30
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-11-000-5342	NBPD Holiday Luncheon	65.00
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-11-000-5355	Bamboo HR - December 2022	1,082.44
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-11-000-5401	Note Pads	81.23
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-11-000-5402	Chicago Tribune Monthly Subscription	27.72
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-11-000-5404	Adobe Annual Subscriptions	2,171.40
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-11-000-5425	Water Bottles	1,216.00
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-12-000-5425	Food	310.85
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-12-000-5491	Beekeeping Supplies	326.75
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-13-000-5415	Glow Light Rental	880.50
BMO Harris Bank N.A.	12/21/2022	DFT0001664	10-13-000-5425	Food for Ice Making	26.69
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-00-000-5210	iCloud Storage (BC/MW/SS)	3.96
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-00-000-5301	Certified Letter - IAPD	7.85
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-00-000-5321	web domain	28.00
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-00-000-5342	Lunch - Team Meeting	76.04
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-00-000-5360	iCloud Storage (EC)	0.99
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-00-000-5360	Design	358.92
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-00-000-5360	Ads	566.33
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-00-000-5362	Stock photos	29.00
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-00-000-5368	email marketing	210.00
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-00-000-5404	Adobe Annual Subscriptions	1,727.28
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-315-5400	Clay	940.46
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-315-5400	Glaze	286.29
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-601-5300	Brightwheel App subscription	150.00
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-601-5400	Books	168.26
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-601-5400	Art Show Drinks	114.34
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-602-5400	Fish Tank Supplies	25.96
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-615-5400	Youth Art Project Epoxy	38.90
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-615-5400	Youth Ceramics Project	138.33
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-615-5400	Art Show Drinks/Snacks	144.30
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-615-5400	Clay	1,017.84
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-932-5300	Field Trip - Enchanted Castle (Deposit)	87.19
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-932-5300	Discount - Pinstripes	-16.88
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-932-5300	Field Trip - Funtopia	958.80
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-932-5400	Food - Domino's Pizza	133.23
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-932-5400	Lunch Juice Boxes	20.65
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-954-5300	Hallmark Holiday - Liquor License	51.13
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-954-5400	Hallmark Holiday Snow Maker	775.50
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-954-5400	Jinglebell Necklaces/Ornaments	155.94
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-25-954-5400	Hallmark Holiday - Wristbands	177.24
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-26-000-5340	Care.com Subscription	38.95
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-26-000-5340	Food Handler Training (MC)	7.00
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-26-000-5404	Brightwheel Monthly Subscription	175.00
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-26-000-5404	Adobe Annual Subscriptions	575.76
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-26-000-5409	Food - Ranch/Allergy Alternatives & Milk	137.65
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-26-000-5409	Food - Ranch/Bananas/DF Yogurt/Milk/Supplies	100.99
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-26-000-5730	Boost membership - Kroger Delivery	59.00

Voucher List of Bills

Payment Dates: 12/15/2022 - 1/10/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	12/21/2022	DFT0001664	25-27-000-5210	Direct TV - Fitness Subscription (Dececeber 2022)	160.99
Vendor 10473 - BMO Harris Bank N.A. Total:					16,752.94
Vendor: 11857 - BMW Plumbing, Inc.					
BMW Plumbing, Inc.	12/16/2022	16650	10-13-000-5486	Water Heater Service Call	174.00
BMW Plumbing, Inc.	12/16/2022	16650	10-13-000-5990	Water Heater Replacement	2,260.00
Vendor 11857 - BMW Plumbing, Inc. Total:					2,434.00
Vendor: 11646 - Capital One					
Capital One	12/30/2022	16746	10-11-000-5342	Tablecloths	13.14
Capital One	12/30/2022	16746	25-25-428-5400	Toys	10.67
Capital One	12/30/2022	16746	25-25-601-5400	Art Supplies/Snacks	129.71
Vendor 11646 - Capital One Total:					153.52
Vendor: 10552 - Chicago Tribune Media Group					
Chicago Tribune Media Group	12/21/2022	16693	10-11-000-5311	Legal Notices - Tax Levy/Mtg Change	141.74
Vendor 10552 - Chicago Tribune Media Group Total:					141.74
Vendor: 11592 - Christopher B. Burke Engineering, Ltd.					
Christopher B. Burke Engineerin...	12/16/2022	16652	67-00-000-5515	Crib Wall Design	3,997.01
Vendor 11592 - Christopher B. Burke Engineering, Ltd. Total:					3,997.01
Vendor: 10202 - Classic Design Awards					
Classic Design Awards	12/21/2022	16694	10-12-000-5585	Bench Donation Plaque	79.50
Vendor 10202 - Classic Design Awards Total:					79.50
Vendor: 10505 - Comcast					
Comcast	12/16/2022	16653	10-12-000-5210	Parks - Internet 12/9/2022- 1/8/2023	173.42
Vendor 10505 - Comcast Total:					173.42
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	01/06/2023	16764	10-12-000-5230	Friends Park 11/22-12/27/22	43.55
Commonwealth Edison	01/06/2023	16764	10-12-000-5230	Duke Park - 11/22/22-12/27/22	24.02
Vendor 10208 - Commonwealth Edison Total:					67.57
Vendor: 10212 - Constellation Newenergy, Inc.					
Constellation Newenergy, Inc.	12/16/2022	16654	10-12-000-5230	Electricity - GYS/Berlin 10/24- 11/22/2022	38.94
Constellation Newenergy, Inc.	12/16/2022	16654	10-15-000-5230	Electricity - Boat House 10/24- 11/22/2022	92.76
Constellation Newenergy, Inc.	12/16/2022	16654	10-14-000-5230	Electricity - Beach 10/24- 11/22/2022	143.36
Constellation Newenergy, Inc.	12/16/2022	16654	10-12-000-5230	Electricity - Maintenance - 10/24-11/22/2022	368.79
Constellation Newenergy, Inc.	12/16/2022	16654	10-13-000-5230	Electricity - Watts 10/24- 11/22/2022	4,752.56
Constellation Newenergy, Inc.	12/16/2022	16654	25-00-000-5230	Electricity - Takiff 10/24- 11/22/2022	8,079.76
Constellation Newenergy, Inc.	01/06/2023	16765	10-12-000-5230	Electricity - GYS 11/22-12/27/22	43.32
Constellation Newenergy, Inc.	01/06/2023	16765	10-15-000-5230	Electricity - boating 11/22- 12/27/22	70.62
Constellation Newenergy, Inc.	01/06/2023	16765	10-14-000-5230	Electricity - Beach 11/22- 12/27/22	110.41
Constellation Newenergy, Inc.	01/06/2023	16765	10-12-000-5230	Electricity - Maintenance 11/22- 12/27/22	1,270.71
Constellation Newenergy, Inc.	01/06/2023	16765	10-13-000-5230	Electricity - Watts 11/22- 12/27/22	12,392.99
Constellation Newenergy, Inc.	01/06/2023	16765	25-00-000-5230	Electricity - Takiff 11/22- 12/27/22	10,515.51
Vendor 10212 - Constellation Newenergy, Inc. Total:					37,879.73
Vendor: 11624 - Diane A. Hardy					
Diane A. Hardy	12/21/2022	16695	25-25-943-5300	Balloon Stand	185.00
Vendor 11624 - Diane A. Hardy Total:					185.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11893 - Direct Energy Marketing, Inc.					
Direct Energy Marketing, Inc.	12/16/2022	16655	10-13-000-5220	Gas - Watts - November 2022	537.63
Direct Energy Marketing, Inc.	12/16/2022	16655	25-00-000-5220	Gas - Takiff - November 2022	3,665.67
Vendor 11893 - Direct Energy Marketing, Inc. Total:					4,203.30
Vendor: 10334 - Discount School Supply					
Discount School Supply	01/06/2023	16766	25-26-000-5403	Art Supplies	47.14
Discount School Supply	01/06/2023	16766	25-26-000-5403	Butcher Paper	1,074.27
Vendor 10334 - Discount School Supply Total:					1,121.41
Vendor: 11734 - Elena Victoria Swingler					
Elena Victoria Swingler	12/16/2022	16657	25-25-660-5300	Jewelry Making - Fall 2022	4,468.80
Vendor 11734 - Elena Victoria Swingler Total:					4,468.80
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corporati...	12/21/2022	16696	65-00-022-5501	UPS for AT&T Hardware	990.74
Excalibur Technology Corporati...	01/06/2023	16767	10-11-000-5355	TSS Maintenance - February 2023	6,194.00
Excalibur Technology Corporati...	01/06/2023	16767	25-00-000-5321	Webtrac Host - February 2023	1,243.29
Vendor 10341 - Excalibur Technology Corporation Total:					8,428.03
Vendor: 11291 - Fambro Management LLC					
Fambro Management LLC	12/16/2022	16658	25-25-629-5300	Chess Scholars - Fall 2022 (West)	1,680.00
Fambro Management LLC	12/16/2022	16658	25-25-629-5300	Chess Scholars - Fall 2022 (Takiff)	1,008.00
Fambro Management LLC	12/16/2022	16658	25-25-629-5300	Chess Scholars - Fall 2022 (South)	4,410.00
Vendor 11291 - Fambro Management LLC Total:					7,098.00
Vendor: 10889 - Friends of the Green Bay Trail					
Friends of the Green Bay Trail	12/30/2022	16747	10-12-000-5350	50% SOSA/Stewardship	2,262.00
Vendor 10889 - Friends of the Green Bay Trail Total:					2,262.00
Vendor: 10346 - Fun Express					
Fun Express	12/21/2022	16697	25-25-954-5400	Hallmark Holiday - Novelty Items	33.92
Vendor 10346 - Fun Express Total:					33.92
Vendor: 11695 - Goldy Locks, Inc					
Goldy Locks, Inc	12/16/2022	16659	45-00-000-5587	Door Hardware/Lock Improvements	14,672.00
Vendor 11695 - Goldy Locks, Inc Total:					14,672.00
Vendor: 10367 - Goodmark Nurseries, LLC.					
Goodmark Nurseries, LLC.	12/16/2022	16660	10-12-000-5492	Fall Tree Plantings	1,010.00
Vendor 10367 - Goodmark Nurseries, LLC. Total:					1,010.00
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	01/06/2023	16768	10-12-000-5412	Hand Soap	527.80
Grainger Inc.	01/06/2023	16768	10-13-000-5484	Light Bulbs	82.10
Grainger Inc.	01/06/2023	16768	25-00-000-5412	Spray Bottles	59.76
Grainger Inc.	01/06/2023	16768	25-00-000-5484	Fluor Ballast (8)	896.00
Grainger Inc.	01/06/2023	16768	25-00-000-5486	Drinking Fountain	1,687.92
Grainger Inc.	01/06/2023	16768	25-00-000-5582	Floor Scrubber	4,513.29
Grainger Inc.	01/06/2023	16768	25-26-000-5460	Plates/Gloves/Forks/Tissue/Spoons	419.65
Vendor 10370 - Grainger Inc. Total:					8,186.52
Vendor: 10596 - Hitchcock Design, Inc.					
Hitchcock Design, Inc.	12/30/2022	16748	67-00-000-5320	Lakefront Design	10,349.50
Vendor 10596 - Hitchcock Design, Inc. Total:					10,349.50
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	12/21/2022	16698	10-12-000-5481	General Shop Supplies	156.04
Home Depot Credit Services	12/21/2022	16698	10-12-000-5481	Community Gardens Drainage Parts	618.76
Home Depot Credit Services	12/21/2022	16698	10-12-000-5486	Plumbing tool boxes	442.00
Home Depot Credit Services	12/21/2022	16698	10-12-000-5487	Staple gun	77.23

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Home Depot Credit Services	12/21/2022	16698	10-12-000-5588	Shipping Container Ventilation	113.00
Home Depot Credit Services	12/21/2022	16698	10-13-000-5481	Hardware for Watts Rink Doors	109.24
Home Depot Credit Services	12/21/2022	16698	10-13-000-5488	Watts Compressor Parts	210.95
Home Depot Credit Services	12/21/2022	16698	10-13-000-5588	Fridge & Parts for Watts	633.92
Home Depot Credit Services	12/21/2022	16698	25-00-000-5412	Takiff Cleaning Supplies	42.80
Vendor 10384 - Home Depot Credit Services Total:					2,403.94
Vendor: 10068 - Hot Shots Sports					
Hot Shots Sports	12/16/2022	16661	25-25-744-5300	Hot Shots Sports - Fall 2022 (Flag Football)	3,808.00
Hot Shots Sports	12/16/2022	16661	25-25-746-5300	Hot Shots Sports - Fall 2022 (Saturday Classes)	3,938.90
Hot Shots Sports	12/16/2022	16661	25-25-747-5300	Hot Shots Sports - Fall 2022 (Youth Programming)	16,076.90
Hot Shots Sports	12/16/2022	16661	25-25-767-5300	Hot Shots Sports - Fall 2022 (Volleyball)	1,176.00
Hot Shots Sports	01/06/2023	16769	25-25-707-5300	House Basketball Evaluations - Fall 2022	300.00
Hot Shots Sports	01/06/2023	16769	25-25-708-5300	House Basketball Evaluations - Fall 2022	150.00
Vendor 10068 - Hot Shots Sports Total:					25,449.80
Vendor: 11736 - HSA Bank, a divison of Webster Bank, N.A.					
HSA Bank, a divison of Webster...	12/16/2022	DFT0001658	10-00-000-2176	HSA Bank	760.40
Vendor 11736 - HSA Bank, a divison of Webster Bank, N.A. Total:					760.40
Vendor: 10388 - IAPD					
IAPD	12/21/2022	16699	10-11-000-5730	Annual Membership Dues 2023	6,326.90
Vendor 10388 - IAPD Total:					6,326.90
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	12/16/2022	DFT0001662	10-00-000-2110	IL State Tax W/H	6,917.93
IL Dept of Revenue	12/30/2022	DFT0001668	10-00-000-2110	IL State Tax W/H	6,967.12
Vendor 10100 - IL Dept of Revenue Total:					13,885.05
Vendor: 10484 - Illinois Govt. Finance Officers Association					
Illinois Govt. Finance Officers As...	12/21/2022	16700	10-11-000-5730	2023 Membership Dues - (BJ)	100.00
Illinois Govt. Finance Officers As...	12/21/2022	16700	10-11-000-5730	2023 Membership Dues - (JC)	200.00
Vendor 10484 - Illinois Govt. Finance Officers Association Total:					300.00
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement Fu...	12/28/2022	DFT0001674	10-00-000-2150	IMRF - December 2022	55,029.06
Illinois Municipal Retirement Fu...	12/28/2022	DFT0001674	10-00-000-2155	IMRF - December 2022	7,167.57
Illinois Municipal Retirement Fu...	12/28/2022	DFT0001674	10-00-000-4910	IMRF - December 2022 (Rounding)	0.04
Vendor 10101 - Illinois Municipal Retirement Fund Total:					62,196.67
Vendor: 10928 - Illinois Office of the State Fire Marshal					
Illinois Office of the State Fire ...	12/30/2022	16749	25-00-000-5355	Takiff Boiler Certs	140.00
Vendor 10928 - Illinois Office of the State Fire Marshal Total:					140.00
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	12/16/2022	DFT0001660	10-00-000-2120	Social Security W/H	18,594.46
IRS/Dept of Treasury	12/16/2022	DFT0001661	10-00-000-2130	Medicare	4,566.26
IRS/Dept of Treasury	12/16/2022	DFT0001663	10-00-000-2100	Fed Income Tax W/H	14,521.40
IRS/Dept of Treasury	12/30/2022	DFT0001666	10-00-000-2120	Social Security W/H	18,773.68
IRS/Dept of Treasury	12/30/2022	DFT0001667	10-00-000-2130	Medicare	4,617.87
IRS/Dept of Treasury	12/30/2022	DFT0001669	10-00-000-2100	Fed Income Tax W/H	14,365.74
Vendor 10106 - IRS/Dept of Treasury Total:					75,439.41
Vendor: 10399 - Jorson & Carlson Company Inc.					
Jorson & Carlson Company Inc.	12/30/2022	16750	10-13-000-5356	Zamboni Blade Sharpening	248.00
Jorson & Carlson Company Inc.	12/30/2022	16750	10-13-000-5356	Zamboni Blade Sharpening	52.50
Jorson & Carlson Company Inc.	01/06/2023	16771	10-13-000-5356	Zamboni Blade Sharpening 12/22/2022	52.50
Vendor 10399 - Jorson & Carlson Company Inc. Total:					353.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11504 - Kimberly Bloomberg					
Kimberly Bloomberg	12/16/2022	16663	25-25-614-5300	Crafting with Kim - Fall 2022	8,129.10
Vendor 11504 - Kimberly Bloomberg Total:					8,129.10
Vendor: 11905 - Klass Electric Company, Inc.					
Klass Electric Company, Inc.	12/30/2022	16751	25-00-000-5484	Lighting Panel Repairs	735.00
Vendor 11905 - Klass Electric Company, Inc. Total:					735.00
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solutio...	12/16/2022	16664	10-11-000-5355	Copy Machine Additional - Admin 11/5/22-12/4/22	58.91
Konica Minolta Business Solutio...	12/16/2022	16664	25-00-000-5355	Copy Machine Additional - Knuckle 11/5/22-12/4/22	223.72
Konica Minolta Business Solutio...	12/16/2022	16664	10-11-000-5355	Copy Machine Mo Maint - Admin 12/5/22-1/4/23	31.50
Konica Minolta Business Solutio...	12/16/2022	16664	25-00-000-5355	Copy Machine Mo Maint - Knuckle 12/5/22-1/4/23	70.00
Konica Minolta Business Solutio...	01/06/2023	16772	10-11-000-5355	Copy Machine addtl Maint Admin-8/5/22-9/4/22	14.64
Konica Minolta Business Solutio...	01/06/2023	16772	25-00-000-5355	Copy Machine Addtl Mo Maint DS - 8/5/22-9/4/22	170.80
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					569.57
Vendor: 10406 - Lakeshore Learning Material					
Lakeshore Learning Material	01/06/2023	16773	25-26-000-5403	Changing pads for diaper tables (jellyfish/frogs)	137.98
Vendor 10406 - Lakeshore Learning Material Total:					137.98
Vendor: 11909 - LifeSport Management, Inc.					
LifeSport Management, Inc.	01/06/2023	16774	25-25-770-5300	Sub for GPD Tennis	1,131.20
Vendor 11909 - LifeSport Management, Inc. Total:					1,131.20
Vendor: 11207 - Lindemann Chimney Co.					
Lindemann Chimney Co.	12/16/2022	16665	10-12-000-5352	Parks Fireplace Inspection	199.00
Lindemann Chimney Co.	12/16/2022	16665	10-13-000-5352	Watts Fireplace Cleaning w/Inspection	299.00
Vendor 11207 - Lindemann Chimney Co. Total:					498.00
Vendor: 10360 - Lowe's Business Acct/GEMB					
Lowe's Business Acct/GEMB	12/21/2022	16702	10-12-000-5481	Duct Tape/Constuction Supplies	238.40
Vendor 10360 - Lowe's Business Acct/GEMB Total:					238.40
Vendor: 11852 - Mad Science of Northern Illinois					
Mad Science of Northern Illinois	12/16/2022	16666	25-25-617-5300	Mad Science - Fall 2022	3,822.00
Vendor 11852 - Mad Science of Northern Illinois Total:					3,822.00
Vendor: 10066 - Maria Kotsinis					
Maria Kotsinis	12/30/2022	16752	25-25-422-5300	(10) Classes - September - December 2022	800.00
Vendor 10066 - Maria Kotsinis Total:					800.00
Vendor: 10174 - MCI					
MCI	01/06/2023	16775	25-00-000-5210	Long Distance Phone Svc - January 2023	63.50
Vendor 10174 - MCI Total:					63.50
Vendor: 11956 - Midwest Institute of Park Executives					
Midwest Institute of Park Execut...	01/06/2023	16776	10-12-000-5730	MIPE Annual Dues	25.00
Vendor 11956 - Midwest Institute of Park Executives Total:					25.00
Vendor: 11519 - Midwest Mechanical					
Midwest Mechanical	12/21/2022	16703	10-12-000-5355	GYS HVAC Maintenance 12/1/22-2/28/23	312.00
Midwest Mechanical	12/21/2022	16703	25-00-000-5355	Takiff HVAC Maintenance 12/1/22-2/28/23	16,726.00
Midwest Mechanical	12/21/2022	16703	10-13-000-5355	Watts HVAC Maintenance 12/1/22-2/28/23	2,179.00
Vendor 11519 - Midwest Mechanical Total:					19,217.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11267 - Milieu Design LLC					
Milieu Design LLC	12/21/2022	16704	10-12-000-5349	Additional Weeding 11/21-11/23/2022 (57hrs)	2,550.60
Vendor 11267 - Milieu Design LLC Total:					2,550.60
Vendor: 11200 - MIP V Onion Parent LLC					
MIP V Onion Parent LLC	01/06/2023	16777	10-13-000-5353	Watts Trash - January 2023	310.44
MIP V Onion Parent LLC	01/06/2023	16777	25-00-000-5353	Takiff Trash - January 2023	497.32
MIP V Onion Parent LLC	01/06/2023	16777	10-12-000-5353	Maintenance Yard Trash - January 2023	1,342.11
Vendor 11200 - MIP V Onion Parent LLC Total:					2,149.87
Vendor: 11926 - National Benefit Services, LLC					
National Benefit Services, LLC	12/16/2022	16668	10-11-000-5600	FSA Cafeteria - Plan Setup	450.00
Vendor 11926 - National Benefit Services, LLC Total:					450.00
Vendor: 11424 - Noggin Builders, LLC					
Noggin Builders, LLC	12/21/2022	16706	25-25-491-5300	Junior Engineers - Fall 2022	6,636.00
Vendor 11424 - Noggin Builders, LLC Total:					6,636.00
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	01/06/2023	16778	10-12-000-5220	NF Park Garage 1 Gas - 11/23 - 12/22/2022	455.41
North Shore Gas Company	01/06/2023	16778	10-12-000-5220	NF Park Garage 5 Gas - 11/23 - 12/22/2022	886.22
North Shore Gas Company	01/06/2023	16778	10-13-000-5220	Watts Gas - November 2022	272.45
North Shore Gas Company	01/06/2023	16778	10-14-000-5220	Beach Gas - 11/23 - 12/22/2022	36.42
North Shore Gas Company	01/06/2023	16778	25-00-000-5220	Takiff Gas - November 2022	1,336.62
Vendor 10224 - North Shore Gas Company Total:					2,987.12
Vendor: 10228 - NSSRA					
NSSRA	01/06/2023	16779	30-00-000-5750	Ist Installment 2023 Member Agency Contribution	54,810.99
Vendor 10228 - NSSRA Total:					54,810.99
Vendor: 11925 - Olson Transportation, Inc.					
Olson Transportation, Inc.	12/21/2022	16707	25-25-932-5300	Transportation - Funtopia 11/23/2022	384.00
Vendor 11925 - Olson Transportation, Inc. Total:					384.00
Vendor: 10233 - Orkin Pest Control					
Orkin Pest Control	12/30/2022	16754	25-00-000-5355	Takiff Mo Exterminator - December 2022	204.00
Orkin Pest Control	12/30/2022	16754	25-00-000-5355	Takiff Mo Exterminator - January 2023	204.00
Vendor 10233 - Orkin Pest Control Total:					408.00
Vendor: 10235 - Otis Elevator Company					
Otis Elevator Company	12/30/2022	16755	25-00-000-5355	Takiff Elevator Mo Maintenance - January 2023	549.57
Vendor 10235 - Otis Elevator Company Total:					549.57
Vendor: 10110 - PACT Administrative Services Corp					
PACT Administrative Services C...	12/28/2022	16739	10-11-000-5600	FSA Contributions - December 2022	520.38
Vendor 10110 - PACT Administrative Services Corp Total:					520.38
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit Uni...	12/16/2022	16645	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	12/16/2022	16645	10-00-000-2180	#86720 Janis	30.00
Partnership Financial Credit Uni...	12/28/2022	16740	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	12/28/2022	16740	10-00-000-2180	#86720 Janis	30.00
Vendor 10104 - Partnership Financial Credit Union Total:					300.00
Vendor: 10242 - PDRMA					
PDRMA	12/30/2022	16756	45-00-000-5650	Member Contributions 7/1/2022 - 12/31/2022	30,878.52

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
PDRMA	12/30/2022	16756	45-00-000-5651	Member Contributions 7/1/2022 - 12/31/2022	14,468.94
PDRMA	12/30/2022	16756	45-00-000-5652	Member Contributions 7/1/2022 - 12/31/2022	5,025.72
PDRMA	12/30/2022	16756	50-00-000-5655	Member Contributions 7/1/2022 - 12/31/2022	19,645.44
PDRMA	12/30/2022	16756	10-11-000-5600	Health Insurance - December 2022	11,971.08
PDRMA	12/30/2022	16756	10-12-000-5600	Health Insurance - December 2022	10,162.00
PDRMA	12/30/2022	16756	10-14-000-5600	Health Insurance - December 2022	957.07
PDRMA	12/30/2022	16756	25-00-000-5600	Health Insurance - December 2022	15,951.93
PDRMA	12/30/2022	16756	25-26-000-5600	Health Insurance - December 2022	13,647.41
Vendor 10242 - PDRMA Total:					122,708.11
Vendor: 11733 - Peerless Network, Inc.					
Peerless Network, Inc.	12/16/2022	16670	25-00-000-5210	T1 Line - Watts 12/15/22 - 1/14/2023	378.08
Vendor 11733 - Peerless Network, Inc. Total:					378.08
Vendor: 10243 - Pentegra Systems, LLC					
Pentegra Systems, LLC	12/16/2022	16671	45-00-000-5587	Takiff Camera Upgrades	21,134.00
Pentegra Systems, LLC	12/16/2022	16671	45-00-000-5587	Door Alarm Install	2,610.00
Vendor 10243 - Pentegra Systems, LLC Total:					23,744.00
Vendor: 10919 - Pizzo & Associates, Ltd.					
Pizzo & Associates, Ltd.	12/30/2022	16757	10-12-000-5585	Shelton Park Rain Garden	13,102.00
Vendor 10919 - Pizzo & Associates, Ltd. Total:					13,102.00
Vendor: 10259 - Quill Corporation					
Quill Corporation	12/21/2022	16709	25-00-000-5401	Envelopes/Pens	35.48
Quill Corporation	12/30/2022	16758	10-13-000-5401	Watts Supplies	82.98
Quill Corporation	01/06/2023	16780	25-00-000-5420	General Office Supplies - Breakroom	9.83
Vendor 10259 - Quill Corporation Total:					128.29
Vendor: 10262 - Raynor Door Company					
Raynor Door Company	12/16/2022	16672	10-15-000-5588	Boat House Garge Door Operator	988.76
Vendor 10262 - Raynor Door Company Total:					988.76
Vendor: 10375 - Record-A-Hit					
Record-A-Hit	12/30/2022	16759	25-25-901-5300	Bumper Cars	2,500.00
Vendor 10375 - Record-A-Hit Total:					2,500.00
Vendor: 10266 - Reliable Fire & Security					
Reliable Fire & Security	12/16/2022	16674	10-13-000-5352	Watts Panel Repair	720.00
Reliable Fire & Security	12/16/2022	16674	10-12-000-5355	Parks Fire Monitoring 1/1/23-12/31/23	720.00
Reliable Fire & Security	12/21/2022	16710	10-12-000-5352	Maintenance Yard Fire Alarm	1,235.00
Reliable Fire & Security	12/21/2022	16710	10-12-000-5352	Panel Repairs	1,322.00
Reliable Fire & Security	12/21/2022	16710	10-13-000-5352	Watts Fire Alarm Panel Repairs	569.00
Vendor 10266 - Reliable Fire & Security Total:					4,566.00
Vendor: 10767 - Rite Portable Restroom Corp					
Rite Portable Restroom Corp	12/16/2022	16675	10-14-000-5353	Portable Toilet Svcs - Glencoe Beach 11/11-12/9/22	168.00
Rite Portable Restroom Corp	12/21/2022	16711	10-14-000-5353	Portable Toilet Svcs -	18.00
Vendor 10767 - Rite Portable Restroom Corp Total:					186.00
Vendor: 11320 - Roundy's Inc.					
Roundy's Inc.	01/06/2023	16781	25-25-405-5400	Candy	25.98
Roundy's Inc.	01/06/2023	16781	25-25-601-5400	Snacks	61.31
Roundy's Inc.	01/06/2023	16781	25-25-954-5400	Cups/Marshmellows	33.45
Vendor 11320 - Roundy's Inc. Total:					120.74

Voucher List of Bills

Payment Dates: 12/15/2022 - 1/10/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10275 - Sam's Club Direct Commercial Account Program					
Sam's Club Direct Commercial A...	12/30/2022	16760	25-25-954-5400	Hot Chocolate/Peppermint	138.86
Vendor 10275 - Sam's Club Direct Commercial Account Program Total:					138.86
Vendor: 10515 - Sarah Hall					
Sarah Hall	12/21/2022	16712	25-25-312-5300	Sarah Hall - Fall 2022	1,361.25
Sarah Hall	12/21/2022	16712	25-25-406-5300	Sarah Hall - Fall 2022	4,190.25
Sarah Hall	12/21/2022	16712	25-25-419-5300	Sarah Hall - Fall 2022	2,160.00
Sarah Hall	12/21/2022	16712	25-25-449-5300	Sarah Hall - Fall 2022	3,953.25
Sarah Hall	12/21/2022	16712	25-25-601-5300	Sarah Hall - Fall 2022	900.00
Sarah Hall	12/21/2022	16712	25-25-607-5300	Sarah Hall - Fall 2022	8,928.00
Sarah Hall	12/21/2022	16712	25-25-608-5300	Sarah Hall - Fall 2022	3,328.50
Sarah Hall	12/21/2022	16712	25-25-649-5300	Sarah Hall - Fall 2022	3,712.50
Sarah Hall	12/21/2022	16712	25-25-652-5300	Sarah Hall - Fall 2022	11,416.50
Vendor 10515 - Sarah Hall Total:					39,950.25
Vendor: 10279 - Sherwin-Williams Company					
Sherwin-Williams Company	01/06/2023	16782	25-00-000-5483	Paint	82.56
Vendor 10279 - Sherwin-Williams Company Total:					82.56
Vendor: 11436 - SportsEngine Inc.					
SportsEngine Inc.	12/16/2022	16676	45-00-000-5335	Background Checks - November 2022	185.00
Vendor 11436 - SportsEngine Inc. Total:					185.00
Vendor: 11906 - Staples, Inc.					
Staples, Inc.	12/16/2022	16677	25-00-000-5401	Office Paper Supply	41.49
Staples, Inc.	12/16/2022	16677	25-25-601-5400	Copy Paper (Kids Club)	41.49
Staples, Inc.	12/21/2022	16713	25-00-000-5401	Phaser Ink/Copy Paper/Tape	360.48
Staples, Inc.	12/21/2022	16713	25-00-000-5420	Breakroom plates	35.88
Staples, Inc.	12/21/2022	16713	25-25-401-5400	Desk Calenders	4.97
Staples, Inc.	12/21/2022	16713	25-25-402-5400	Desk Calenders	4.97
Staples, Inc.	12/21/2022	16713	25-25-403-5400	Desk Calenders	4.97
Staples, Inc.	12/21/2022	16713	25-25-601-5400	Desk Calenders	5.39
Staples, Inc.	12/21/2022	16713	25-26-000-5401	Desk Calenders	4.97
Staples, Inc.	01/06/2023	16783	25-00-000-5401	Sanitizer	15.96
Staples, Inc.	01/06/2023	16783	25-00-000-5420	Tissue/Cups/Sugar	88.73
Staples, Inc.	01/06/2023	16783	25-00-000-5401	Sanitizer	15.96
Staples, Inc.	01/06/2023	16783	25-00-000-5420	Tissue/Cups/Sugar	88.73
Staples, Inc.	01/06/2023	16783	25-00-000-5401	Phaser Ink	435.94
Staples, Inc.	01/06/2023	16783	25-00-000-5401	Calendar (ED)	19.99
Vendor 11906 - Staples, Inc. Total:					1,169.92
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	12/16/2022	16646	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
State Disbursement Unit	12/28/2022	16741	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
Vendor 10108 - State Disbursement Unit Total:					391.80
Vendor: 11773 - Sunset Foods					
Sunset Foods	12/21/2022	16714	25-26-000-5409	Milk	317.63
Vendor 11773 - Sunset Foods Total:					317.63
Vendor: 11698 - Susan Salidor					
Susan Salidor	12/21/2022	16715	25-25-401-5300	Music Classes - December 1,8,15,22	200.00
Susan Salidor	12/21/2022	16715	25-25-402-5300	Music Classes - December 1,8,15,22	200.00
Susan Salidor	12/21/2022	16715	25-25-403-5300	Music Classes - December 1,8,15,22	200.00
Susan Salidor	12/21/2022	16715	25-26-000-5386	Music Classes - December 1,8,15,22	600.00
Vendor 11698 - Susan Salidor Total:					1,200.00

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Payment Dates: 12/15/2022 - 1/10/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11741 - Taste For Kids, Inc.					
Taste For Kids, Inc.	01/06/2023	16784	25-25-405-5300	Lunch Services for KR - December 2022	491.25
Taste For Kids, Inc.	01/06/2023	16784	25-26-000-5385	Lunch Services for CC - December 2022	4,559.50
Vendor 11741 - Taste For Kids, Inc. Total:					5,050.75
Vendor: 10720 - Tebon's Gas Service					
Tebon's Gas Service	01/06/2023	16785	10-13-000-5480	Propane - Zamboni (December 2022)	698.16
Vendor 10720 - Tebon's Gas Service Total:					698.16
Vendor: 11927 - That Special Event, Inc.					
That Special Event, Inc.	12/16/2022	16679	10-11-000-5342	Holiday Party - Staff	594.00
Vendor 11927 - That Special Event, Inc. Total:					594.00
Vendor: 10269 - Thermostat Acquisition Holdings, LP					
Thermostat Acquisition Holding...	01/06/2023	16786	10-13-000-5357	Watts Refrig Mo Maint - January 2023	310.00
Vendor 10269 - Thermostat Acquisition Holdings, LP Total:					310.00
Vendor: 11168 - TimeClock Plus, Inc.					
TimeClock Plus, Inc.	12/16/2022	16680	10-11-000-5355	License Overage	145.53
Vendor 11168 - TimeClock Plus, Inc. Total:					145.53
Vendor: 10517 - Timothy Dana Bowen					
Timothy Dana Bowen	12/21/2022	16716	25-25-594-5300	Playwell - Fall 2022	9,555.00
Vendor 10517 - Timothy Dana Bowen Total:					9,555.00
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	12/16/2022	DFT0001659	10-00-000-2140	ICMA - A/C#301403	1,876.92
Vantagepoint Trf Agents-457	12/30/2022	DFT0001665	10-00-000-2140	ICMA - A/C#301403	1,876.92
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					3,753.84
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	01/06/2023	16787	25-00-000-5210	Cell Phone Svc - 11/22-12/21/22	1,121.77
Vendor 10309 - Verizon Wireless Total:					1,121.77
Vendor: 10308 - Vermont Systems, Inc.					
Vermont Systems, Inc.	01/06/2023	16788	25-00-000-5355	Texting Fees - Oct-Dec 2022	45.00
Vendor 10308 - Vermont Systems, Inc. Total:					45.00
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	01/06/2023	16789	10-12-000-5480	Fuel - November 2022	956.78
Vendor 10457 - Village of Glencoe Total:					956.78
Vendor: 11757 - W.B. Olson, Inc.					
W.B. Olson, Inc.	12/16/2022	16681	67-00-000-5522	Watts Construction Management	14,417.00
W.B. Olson, Inc.	12/16/2022	16681	67-00-000-5523	Watts Construction Management (Dasher Boards)	98,381.00
Vendor 11757 - W.B. Olson, Inc. Total:					112,798.00
Vendor: 10700 - Warehouse Direct Workplace Solutions					
Warehouse Direct Workplace So..	12/21/2022	16717	25-00-000-5412	Cleaner (6)	816.60
Warehouse Direct Workplace So..	12/30/2022	16761	10-12-000-5412	Custodial Supplies	1,041.40
Vendor 10700 - Warehouse Direct Workplace Solutions Total:					1,858.00
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	12/16/2022	16682	25-00-000-5360	Welcome Mailer - December 2022	161.42
Vendor 10882 - Welcome Wagon Total:					161.42
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	12/31/2022	DFT0001678	10-00-000-2111	Wisconsin State WH - December 2022	446.05
Vendor 10102 - Wisconsin Dept of Revenue Total:					446.05

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Payment Dates: 12/15/2022 - 1/10/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11678 - WM Corporate Services, Inc.					
WM Corporate Services, Inc.	12/21/2022	16718	10-12-000-5353	Waste Management - FINAL (Parks)	1,846.67
WM Corporate Services, Inc.	12/21/2022	16718	10-13-000-5353	Waste Management - FINAL (Watts)	430.00
WM Corporate Services, Inc.	12/21/2022	16718	25-00-000-5353	Waste Management - FINAL (Takiff)	430.00
Vendor 11678 - WM Corporate Services, Inc. Total:					2,706.67
Vendor: 10957 - YBA Shirts, Inc.					
YBA Shirts, Inc.	12/21/2022	16719	25-25-707-5400	Basketball Jerseys 2022-23 Season	1,948.50
YBA Shirts, Inc.	12/21/2022	16719	25-25-708-5400	Basketball Jerseys 2022-23 Season	1,299.00
Vendor 10957 - YBA Shirts, Inc. Total:					3,247.50
Vendor Set AP Vendors Total:					859,080.61

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Payment Dates: 12/15/2022 - 1/10/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 7621 - Jenny Runkel					
Jenny Runkel	01/06/2023	16770	10-11-000-5341	Reimbursement - Mileage (JR)	13.75
Vendor 7621 - Jenny Runkel Total:					13.75
Vendor: 5292 - Karen Lloyd					
Karen Lloyd	12/21/2022	16701	25-26-000-5340	Reimbursement - Tuition	876.80
Vendor 5292 - Karen Lloyd Total:					876.80
Vendor: 8956 - Nathan Van Allen					
Nathan Van Allen	12/21/2022	16705	25-25-954-5300	Reimbursement - Hallmark Holiday Face Painter	250.00
Nathan Van Allen	12/30/2022	16753	25-00-000-5341	Reimbursement - Mileage (30 miles)	18.75
Vendor 8956 - Nathan Van Allen Total:					268.75
Vendor Set Employees Total:					1,159.30

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Payment Dates: 12/15/2022 - 1/10/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Refunds - Refunds					
Vendor: 000-23-0070 - Ashley O'Brien					
Ashley O'Brien	12/27/2022	16720	25-00-000-2580	Refund - Household credit balance	643.78
Vendor 000-23-0070 - Ashley O'Brien Total:					643.78
Vendor: 000-23-0072 - Brian Gailey					
Brian Gailey	12/27/2022	16721	25-00-000-2580	Refund: Household credit balance	21.56
Vendor 000-23-0072 - Brian Gailey Total:					21.56
Vendor: 000-23-0056 - Carolyn Higgins					
Carolyn Higgins	12/16/2022	16651	25-00-000-2580	Refund: Household Credit Balance	21.56
Vendor 000-23-0056 - Carolyn Higgins Total:					21.56
Vendor: 000-23-0075 - Danielle Rossini					
Danielle Rossini	12/27/2022	16722	25-00-000-2580	Refund: Household credit balance	30.00
Vendor 000-23-0075 - Danielle Rossini Total:					30.00
Vendor: 000-23-0060 - Edward Bayer					
Edward Bayer	12/16/2022	16656	25-00-000-2580	Refund: Household Credit Balance	31.13
Vendor 000-23-0060 - Edward Bayer Total:					31.13
Vendor: 000-23-0064 - Erika Burton					
Erika Burton	12/27/2022	16723	25-00-000-2580	Refund - Household credit balance	1,144.00
Vendor 000-23-0064 - Erika Burton Total:					1,144.00
Vendor: 000-23-0076 - Evie Rooth					
Evie Rooth	12/27/2022	16724	25-00-000-2580	Refund: Household credit balance	70.00
Vendor 000-23-0076 - Evie Rooth Total:					70.00
Vendor: 000-23-0073 - Jonna Reilly					
Jonna Reilly	12/27/2022	16725	25-00-000-2580	Refund: Household credit balance	44.00
Vendor 000-23-0073 - Jonna Reilly Total:					44.00
Vendor: 000-23-0069 - Julia Fording					
Julia Fording	12/27/2022	16726	25-00-000-2580	Refund - Household credit balance	457.00
Vendor 000-23-0069 - Julia Fording Total:					457.00
Vendor: 000-23-0058 - Julie Ambrose					
Julie Ambrose	12/16/2022	16662	25-00-000-2580	Refund: Household Credit Balance	101.00
Vendor 000-23-0058 - Julie Ambrose Total:					101.00
Vendor: 000-23-0071 - Katie Rios					
Katie Rios	12/27/2022	16727	25-00-000-2580	Refund: Household credit balance	200.00
Vendor 000-23-0071 - Katie Rios Total:					200.00
Vendor: 000-23-0068 - Lauren LeBoyer					
Lauren LeBoyer	12/27/2022	16728	25-00-000-2580	Refund - Household credit balance	15.00
Vendor 000-23-0068 - Lauren LeBoyer Total:					15.00
Vendor: 000-23-0066 - Laurie Mandell					
Laurie Mandell	12/27/2022	16729	25-00-000-2580	Refund - Household credit balance	326.50
Vendor 000-23-0066 - Laurie Mandell Total:					326.50
Vendor: 000-23-0061 - Leslie Forman					
Leslie Forman	12/27/2022	16730	25-00-000-2580	Refund - Household credit balance	92.00
Vendor 000-23-0061 - Leslie Forman Total:					92.00

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Payment Dates: 12/15/2022 - 1/10/2023

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 000-23-0055 - Marc Rettino					
Marc Rettino	12/16/2022	16667	25-00-000-2580	Refund: Household Credit Balance	21.56
Vendor 000-23-0055 - Marc Rettino Total:					21.56
Vendor: 000-23-0063 - Maria DiLorenzo					
Maria DiLorenzo	12/27/2022	16731	25-00-000-2580	Refund - Household credit balance	2,105.00
Vendor 000-23-0063 - Maria DiLorenzo Total:					2,105.00
Vendor: 000-23-0077 - Natasha Rumas					
Natasha Rumas	12/27/2022	16732	25-00-000-2580	Refund: Household credit balance	118.00
Vendor 000-23-0077 - Natasha Rumas Total:					118.00
Vendor: 000-23-0059 - New Trier Township					
New Trier Township	12/16/2022	16669	25-00-000-2580	Refund: Household Credit Balance	200.00
Vendor 000-23-0059 - New Trier Township Total:					200.00
Vendor: 000-23-0062 - Nirmal Raj					
Nirmal Raj	12/27/2022	16733	25-00-000-2580	Refund - Household credit balance	505.08
Vendor 000-23-0062 - Nirmal Raj Total:					505.08
Vendor: 000-23-0065 - Rebecca Howard					
Rebecca Howard	12/27/2022	16734	25-00-000-2580	Refund - Household credit balance	955.00
Vendor 000-23-0065 - Rebecca Howard Total:					955.00
Vendor: 000-23-0067 - Ryan Peterson					
Ryan Peterson	12/27/2022	16735	25-00-000-2580	Refund - Household credit balance	648.00
Vendor 000-23-0067 - Ryan Peterson Total:					648.00
Vendor: 000-23-0074 - Scott Epstein					
Scott Epstein	12/27/2022	16736	25-00-000-2580	Refund: Household credit balance	15.00
Vendor 000-23-0074 - Scott Epstein Total:					15.00
Vendor: 000-23-0078 - Sherri Merel					
Sherri Merel	12/27/2022	16737	25-00-000-2580	Refund: Household credit balance	31.13
Vendor 000-23-0078 - Sherri Merel Total:					31.13
Vendor: 000-23-0053 - Stephanie Dohrer					
Stephanie Dohrer	12/16/2022	16678	25-00-000-2580	Refund: Household Credit Balance	10.00
Vendor 000-23-0053 - Stephanie Dohrer Total:					10.00
Vendor: 000-23-0054 - Wendy Hodes					
Wendy Hodes	12/16/2022	16683	25-00-000-2580	Refund: Household Credit Balance	31.13
Vendor 000-23-0054 - Wendy Hodes Total:					31.13
Vendor: 000-23-0057 - Wendy Tinnon					
Wendy Tinnon	12/16/2022	16684	25-00-000-2580	Refund: Household Credit Balance	28.30
Vendor 000-23-0057 - Wendy Tinnon Total:					28.30
Vendor Set Refunds Total:					7,865.73
Grand Total:					868,105.64

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	266,088.89
25 - RECREATION FUND	242,518.44
30 - SPECIAL RECREATION FUND	54,810.99
45 - LIABILITY INSURANCE FUND	88,974.18
50 - WORKERS COMP FUND	19,645.44
65 - CAPITAL PROJECTS FUND	68,923.19
67 - MASTER PLAN CAPITAL-2020 BOND PROCEEDS	127,144.51

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-2100	FEDERAL WITHHOLDING	28,887.14
10-00-000-2110	IL STATE WITHHOLDING	13,885.05
10-00-000-2111	WI STATE WITHHOLDING	446.05
10-00-000-2120	SOCIAL SECURITY WITHHOLDING	37,368.14
10-00-000-2130	MEDICARE WITHHOLDING	9,184.13
10-00-000-2140	ICMA DEF COMP WITHHOLDING	3,753.84
10-00-000-2150	IMRF WITHHOLDING	55,029.06
10-00-000-2155	IMRF VAC WITHHOLDING	7,167.57
10-00-000-2170	AFLAC WITHHOLDING	168.12
10-00-000-2176	HSA WITHHOLDING	760.40
10-00-000-2180	CREDIT UNION WITHHOLDING	300.00
10-00-000-2190	GARNISHMENT WITHHOLDING	391.80
10-00-000-4910	MISC/UNCLASSIFIED INCOME	0.04
10-11-000-5210	TELEPHONE/INTERNET	2.99
10-11-000-5311	LEGAL NOTICES	141.74
10-11-000-5341	MILEAGE REIMBURSEMENT	13.75
10-11-000-5342	OFFICIALS/MEETING EXPENSES	1,716.57
10-11-000-5355	MAINTENANCE SERVICE AGREEMTS	7,527.02
10-11-000-5401	OFFICE SUPPLIES	129.90
10-11-000-5402	BOOKS/PUBLICATNS/SUBSCRIPTNS	27.72
10-11-000-5404	COMPUTER PROGRAMS	2,171.40
10-11-000-5425	SUPPLIES-STAFF RECOG/TRAINING	1,252.96
10-11-000-5600	HEALTH INSURANCE PREMIUMS	12,941.46
10-11-000-5730	DUES/MEMBERSHIPS	6,626.90
10-12-000-5210	TELEPHONE/INTERNET	227.36
10-12-000-5220	FUEL/HEAT	1,341.63
10-12-000-5230	ELECTRICITY	1,789.33
10-12-000-5349	CONTRACTL-HORT/LANDSCAPING	2,550.60
10-12-000-5350	MAINTENANCE SERVICES	2,262.00
10-12-000-5351	REPAIRS - EQUIPMENT	45.62
10-12-000-5352	REPAIRS - BUILDINGS	2,756.00
10-12-000-5353	DISPOSAL/PORTOLET SERVICE	3,188.78
10-12-000-5355	MAINTENANCE SERVICE AGREEMTS	1,032.00
10-12-000-5370	RENTAL - EQUIPMENT	260.00
10-12-000-5412	CUSTODIAL/CLEANING SUPPLIES	1,569.20
10-12-000-5420	SUPPLIES - GENERAL	73.28
10-12-000-5421	SUPPLIES - UNIFORMS	55.71
10-12-000-5425	SUPPLIES-STAFF RECOGNITION	310.85
10-12-000-5450	SUPPLIES - EQUIPMENT PARTS	95.94
10-12-000-5480	GASOLINE/LUBRICANTS	956.78
10-12-000-5481	SUPPLIES-CONSTRUCTION	1,013.20
10-12-000-5486	SUPPLIES-PLUMBING	442.00
10-12-000-5487	SUPPLIES-HAND TOOLS	77.23
10-12-000-5491	SUPPLIES-GREENHOUSE/BEES	356.74
10-12-000-5492	SUPPLIES-TREES/SHRUBS	1,010.00
10-12-000-5585	PAVEMENT & SITE DEVELOPMENT	13,208.48

Account Summary

Account Number	Account Name	Payment Amount
10-12-000-5588	BUILDING IMPROVEMENTS	113.00
10-12-000-5600	HEALTH INSURANCE PREMIUMS	10,162.00
10-12-000-5730	DUES/MEMBERSHIPS	25.00
10-13-000-5210	TELEPHONE/INTERNET/CABLE TV	59.41
10-13-000-5220	FUEL/HEAT	810.08
10-13-000-5230	ELECTRICITY	17,145.55
10-13-000-5352	REPAIRS - BUILDINGS	1,588.00
10-13-000-5353	DISPOSAL/PORTOLET SERVICE	740.44
10-13-000-5355	MAINTENANCE SERVICE AGREEMTS	2,179.00
10-13-000-5356	MAINT SERVICE/REPAIRS - ZAMBONI	353.00
10-13-000-5357	MAINT SERVICE-REFRIGERATION	310.00
10-13-000-5401	OFFICE SUPPLIES	256.49
10-13-000-5415	SUPPLIES-WATTS SPEC EVENT	880.50
10-13-000-5425	SUPPLIES-STAFF RECOGNITION	26.69
10-13-000-5480	GASOLINE/LUBRICANTS/PROPANE	698.16
10-13-000-5481	SUPPLIES-CONSTRUCTION	109.24
10-13-000-5484	SUPPLIES-ELECTRICAL/BULBS	82.10
10-13-000-5486	SUPPLIES-PLUMBING	174.00
10-13-000-5488	SUPPLIES-HAND TOOLS	210.95
10-13-000-5588	BUILDING IMPROVEMENTS	633.92
10-13-000-5990	CONTINGENCY	2,260.00
10-14-000-5210	TELEPHONE/INTERNET	169.48
10-14-000-5220	FUEL/HEAT	36.42
10-14-000-5230	ELECTRICITY	253.77
10-14-000-5353	DISPOSAL/PORTOLET SERVICE	186.00
10-14-000-5600	HEALTH INSURANCE PREMIUMS	957.07
10-15-000-5230	ELECTRICITY	163.38
10-15-000-5588	BUILDING IMPROVEMENTS	988.76
25-00-000-2580	BALANCE ON ACCOUNT-RECTRAC	7,865.73
25-00-000-5210	TELEPHONE/INTERNET	4,941.11
25-00-000-5220	FUEL/HEAT	5,002.29
25-00-000-5230	ELECTRICITY	18,595.27
25-00-000-5301	POSTAGE	7.85
25-00-000-5321	CONSULTING SERVICES	1,271.29
25-00-000-5341	MILEAGE REIMBURSEMENT	18.75
25-00-000-5342	OFFICIALS/MEETING EXPENSES	76.04
25-00-000-5352	REPAIRS - BUILDINGS	2,130.00
25-00-000-5353	DISPOSAL/PORTOLET SERVICE	927.32
25-00-000-5355	MAINTENANCE SERVICE AGREEMTS	18,333.09
25-00-000-5360	PRINTING/MARKETING/ADVERTISING	1,087.66
25-00-000-5362	PHOTOGRAPHY	29.00
25-00-000-5368	MARKETING-DIGITAL	210.00
25-00-000-5401	OFFICE SUPPLIES	1,015.28
25-00-000-5404	COMPUTER PROGRAMS	1,727.28
25-00-000-5412	CUSTODIAL/CLEANING SUPPLIES	956.24
25-00-000-5420	SUPPLIES - GENERAL	223.17
25-00-000-5422	SUPPLIES-UNIFORMS, BLDG STAFF	85.97
25-00-000-5430	SUPPLIES - FIRST AID	960.70
25-00-000-5451	SUPPLIES - BUILDING PARTS	6.00
25-00-000-5483	SUPPLIES-PAINT	82.56
25-00-000-5484	SUPPLIES-ELECTRICAL/BULBS	1,631.00
25-00-000-5486	SUPPLIES-PLUMBING	1,715.91
25-00-000-5582	EQUIPMENT - MAINTENANCE	4,513.29
25-00-000-5600	HEALTH INSURANCE PREMIUMS	15,951.93
25-25-312-5300	CONTRACTL-ADULT WORKSHOPS	1,361.25
25-25-315-5400	SUPPLIES-ADULT CERAMICS	1,351.99
25-25-401-5300	CONTRACTL-ELC 3YR	200.00
25-25-401-5400	SUPPLIES-ELC 3YR	68.08

Account Summary

Account Number	Account Name	Payment Amount
25-25-402-5300	CONTRACTL-ELC 4YR	200.00
25-25-402-5400	SUPPLIES-ELC 4YR	99.84
25-25-403-5300	CONTRACTL-ELC 2YR	200.00
25-25-403-5400	SUPPLIES-ELC 2YR	111.95
25-25-405-5300	CONTRACTL-KINDERGTN READINESS	491.25
25-25-405-5400	SUPPLIES-KINDERGTN READINESS	66.09
25-25-406-5300	CONTRACTL-PRESCHOOL HIP HOP	4,190.25
25-25-407-5400	SUPPLIES-PARENTS/TOTS PLAYTIME	20.00
25-25-419-5300	CONTRACT-PRESCHOOL BALLET	2,160.00
25-25-422-5300	CONTRACTL-MUSIC & MORE - 3YR	800.00
25-25-428-5400	SUPPLIES-PRESCH w/ CARI & JON	10.67
25-25-432-5400	SUPPLIES-PRESCHOOL DAY OFF	200.57
25-25-449-5300	CONTRACTL-DRAMA-PRESHOO (SARAH HALL)	3,953.25
25-25-491-5300	CONTRACTL-PRESCH JR BUILDERS/ENGINEERS	6,636.00
25-25-594-5300	CONTRACTL-LEGO/PLAY WELL TECHNOLOGIES	9,555.00
25-25-601-5300	CONTRACTL-KIDS CLUB PM	1,050.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	520.50
25-25-602-5400	SUPPLIES-KIDS CLUB AM	25.96
25-25-607-5300	CONTRACTL-YOUTH HIP HOP	8,928.00
25-25-608-5300	CONTRACTL-YOUTH BALLET	3,328.50
25-25-614-5300	CONTRACTL-YOUTH CRAFTING	8,129.10
25-25-615-5400	SUPPLIES-YOUTH CERAMICS	1,657.86
25-25-617-5300	CONTRACTL-MAD SCIENCE	3,822.00
25-25-629-5300	CONTRACTL-CHESS SCHOLARS	7,098.00
25-25-635-5300	CONTRACTL-AMAZING MIND	4,956.00
25-25-649-5300	CONTRACTL-DRAMA-YOUTH	3,712.50
25-25-652-5300	CONTRACTL- FOOTLIGHTERS	11,416.50
25-25-659-5400	SUPPLIES-YOUTH ART	48.96
25-25-660-5300	CONTRACTL-JEWELRY MAKING	4,468.80
25-25-707-5300	CONTRACTL-BOYS HSE BASKETBALL	300.00
25-25-707-5400	SUPPLIES-BOYS HOUSE BASKETBALL	1,984.49
25-25-708-5300	CONTRACTL-GIRLS HOUSE BASKETBALL	150.00
25-25-708-5400	SUPPLIES-GIRLS HOUSE BASKETBALL	1,322.99
25-25-744-5300	CONTRACTL-YOUTH FLAG FOOTBALL	3,808.00
25-25-746-5300	CONTRACTL-HOT SHOT SATURDAYS	3,938.90
25-25-747-5300	CONTRACTL-HOTSHOT SPORT	16,076.90
25-25-767-5300	CONTRACTL-YOUTH VOLLEYBALL	1,176.00
25-25-770-5300	CONTRACTL-YOUTH TENNIS	1,131.20
25-25-770-5400	SUPPLIES-YOUTH TENNIS	116.07
25-25-901-5300	CONTRACTL-WATTS BELOW ZERO	2,500.00
25-25-932-5300	CONTRACTL-SCHOOL DAYS OFF FUN	1,413.11
25-25-932-5400	SUPPLIES-SCHOOL DAYS OFF FUN	153.88
25-25-943-5300	CONTRACTL-ITTY BITTY NEW YEARS	185.00
25-25-954-5300	CONTRACTL-WINTER SPEC EVENTS	301.13
25-25-954-5400	SUPPLIES-WINTER SPEC EVENTS	2,767.97
25-26-000-5340	CONFERENCES AND TRAINING	922.75
25-26-000-5385	FOOD SERVICE	4,559.50
25-26-000-5386	SERVICES-DAYCARE PROGRAM	600.00
25-26-000-5387	NURSE SERVICES	90.00
25-26-000-5401	OFFICE SUPPLIES	181.99
25-26-000-5403	DAYCARE PROGRAM SUPPLIES	2,045.97
25-26-000-5404	COMPUTER PGMS/APPS	750.76
25-26-000-5409	SUPPLIES-INTERNAL FOOD SVC	646.99
25-26-000-5430	SUPPLIES - FIRST AID	816.46
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	507.38
25-26-000-5600	HEALTH INSURANCE PREMIUMS	13,647.41
25-26-000-5730	DUES/MEMBERSHIPS	59.00
25-27-000-5210	DEDICATED TV/INTERNET	160.99

Account Summary

Account Number	Account Name	Payment Amount
30-00-000-5750	NSSRA CONTRIBUTION	54,810.99
45-00-000-5335	WELLNESS/PRE-PLACEMT SERVICES	185.00
45-00-000-5587	SAFETY/SECURITY EQUIP	38,416.00
45-00-000-5650	PROPERTY INSURANCE	30,878.52
45-00-000-5651	GENERAL LIABILITY INSURANCE	14,468.94
45-00-000-5652	EMPLOYMT PRACTICES INSURANCE	5,025.72
50-00-000-5655	WORKER COMP INSURANCE	19,645.44
65-00-022-5501	CONTINGENCY - NETWORK, ROUTERS, SWITCHES, SECURITY	990.74
65-00-022-5510	COMMUNITY HALL AV SYSTEM	67,932.45
67-00-000-5320	ARCHITECT/DESIGN SERVICES	10,349.50
67-00-000-5515	CRIB/RETAIN WALL-Design	3,997.01
67-00-000-5522	WATTS - Owner Items	14,417.00
67-00-000-5523	WATTS - Construction	98,381.00

Project Account Summary

Project Account Key

None

Payment Amount

\$ 868,105.64

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

V. Financial Report

Glencoe Park District
January 2023 Board Meeting



My G/L NEW Pooled Cash Report

Glencoe Park District
For the Period Ending 12/31/2022

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	1,914,755.78	476,177.47	2,390,933.25	
25-00-000-1000	CASH/INVESTMENTS	5,438,747.25	878,227.51	6,316,974.76	
30-00-000-1000	CASH/INVESTMENTS	293,986.90	98,076.56	392,063.46	
35-00-000-1000	CASH/INVESTMENTS	173,107.73	72,531.77	245,639.50	
36-00-000-1000	CASH/INVESTMENTS	46,512.25	51,520.17	98,032.42	
40-00-000-1000	CASH/INVESTMENTS	(107,376.99)	385,996.34	278,619.35	
45-00-000-1000	CASH/INVESTMENTS	176,710.73	(45,461.85)	131,248.88	
50-00-000-1000	CASH/INVESTMENTS	54,416.77	(6,042.68)	48,374.09	
55-00-000-1000	CASH/INVESTMENTS	2,028.12	4,903.77	6,931.89	
65-00-000-1000	CASH/INVESTMENTS	240,922.65	(39,220.25)	201,702.40	
67-00-000-1000	CASH/INVESTMENTS	2,691,929.89	(141,225.82)	2,550,704.07	
69-00-000-1000	CASH/INVESTMENTS	4,757,959.86	13,264.24	4,771,224.10	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		15,683,700.94	1,748,747.23	17,432,448.17	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	Operating Corporate Account	108,981.77	(62,173.09)	46,808.68	
99-00-000-1012	Operating PR Account	2,997.97	2.00	2,999.97	
99-00-000-1013	IL Funds	5,146,856.75	23,214.02	5,170,070.77	
99-00-000-1014	IPDLAF CDs	0.00	950,000.00	950,000.00	
99-00-000-1015	IPDLAF MM	1,825,776.91	826,812.25	2,652,589.16	
99-00-000-1016	PMA CDs	0.00	0.00	0.00	
99-00-000-1017	PMA MM	2,912,899.40	152,117.87	3,065,017.27	
99-00-000-1018	PMA 2020 BOND CDs	492,700.00	0.00	492,700.00	
99-00-000-1019	PMA 2020 BONDS IPrime	445,088.29	(141,225.82)	303,862.47	
99-00-000-1020	IPDLAF-OSLAD	0.00	0.00	0.00	
99-00-000-1021	PMA - TREASURY	1,998,905.89	0.00	1,998,905.89	
99-00-000-1022	PMA 2020 BOND - TREASURY	1,749,493.96	0.00	1,749,493.96	
99-00-000-1023	IPDLAF - ILLINOIS TRUST TERM	1,000,000.00	0.00	1,000,000.00	
TOTAL: Cash in Bank		15,683,700.94	1,748,747.23	17,432,448.17	
TOTAL CASH IN BANK		15,683,700.94	1,748,747.23	17,432,448.17	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	15,683,700.94	1,748,747.23	17,432,448.17	
TOTAL DUE TO OTHER FUNDS		15,683,700.94	1,748,747.23	17,432,448.17	
Claim on Cash	17,432,448.17	Claim on Cash	17,432,448.17	Cash in Bank	17,432,448.17
Cash in Bank	17,432,448.17	Due To Other Funds	17,432,448.17	Due To Other Funds	17,432,448.17
Difference	0.00	Difference	0.00	Difference	0.00

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	(409.90)	409.90	0.00	
25-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
30-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
35-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
36-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
45-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
55-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
65-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
67-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
69-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>(409.90)</u>	<u>409.90</u>	<u>0.00</u>	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	409.90	(409.90)	0.00	
99-00-000-1425	Due From Recreation Fund	0.00	0.00	0.00	
99-00-000-1430	Due From Special Recreation Fund	0.00	0.00	0.00	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	0.00	0.00	0.00	
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00	
99-00-000-1455	Due From Audit Fund	0.00	0.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	0.00	0.00	0.00	
99-00-000-1467	Due From Community Ctr Improvement Fund	0.00	0.00	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	0.00	0.00	0.00	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		<u>409.90</u>	<u>(409.90)</u>	<u>0.00</u>	
ACCOUNTS PAYABLE					
99-00-000-2000	Vouchers Payable	(409.90)	409.90	0.00	
TOTAL ACCOUNTS PAYABLE		<u>(409.90)</u>	<u>409.90</u>	<u>0.00</u>	
AP Pending	0.00	AP Pending	0.00	Due From Other Funds	0.00
Due From Other Funds	0.00	Accounts Payable	0.00	Accounts Payable	0.00
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

Glencoe Park District
Monthly Cash/Investments Report
Decemeber 2022

<u>Operating and Capital Funds:</u>	<u>Rate</u>	<u>November 2022</u>	<u>December 2022</u>
BMO Harris Bank Corporate Account	0.00%	449,102.94	297,053.02
Illinois Park District Liquid Asset Fund GENERAL	3.96%	1,825,776.91	2,652,589.16
IPDLAF - Illinois Trust Term maturing April 14, 2023	4.16%	1,000,000.00	1,000,000.00
IPDLAF Certificates of Deposit:			
1 CD at \$237,000 maturing December 26, 2023	5.05%	0.00	237,000.00
1 CD at \$238,000 maturing December 26, 2023	4.90%	0.00	238,000.00
1 CD at \$237,000 maturing December 26, 2023	5.06%	0.00	237,000.00
1 CD at \$238,000 maturing December 26, 2023	4.90%	0.00	238,000.00
The Illinois Fund (Public Treasurers' Investment Pool)	3.93%	5,146,856.75	5,170,070.77
BMO Harris Bank Payroll Account	0.00%	14,045.84	14,689.49
PMA Financial/IPRIME Account	3.82%	2,720,798.13	2,922,272.26
PMA - US Treasuries	2.92%	999,403.55	999,403.55
PMA - US Treasuries	4.02%	999,502.34	999,502.34
Reconciling Items(Dep in Transit, O/S Checks, etc.)		(350,969.04)	(261,733.86)
Grand Total-Operating and Capital		<u>\$12,804,517.42</u>	<u>\$14,743,846.73</u>
 <u>2020 Bond Proceeds:</u>			
PMA Financial/IPRIME Account	3.82%	637,189.56	446,607.48
PMA - US Treasuries	2.92%	1,749,493.96	1,749,493.96
PMA Certificates of Deposit:			
1 CD at \$247,500 maturing January 11, 2023	3.71%	247,500.00	247,500.00
1 CD at \$245,000 maturing April 11, 2023	4.04%	245,000.00	245,000.00
Grand Total-2020 Bond Proceeds		<u>2,879,183.52</u>	<u>2,688,601.44</u>
 Grand Total - All Funds		<u><u>15,683,700.94</u></u>	<u><u>17,432,448.17</u></u>

Glencoe Park District
Monthly Financial Analysis
December 2022

	As of 12/31/2019	As of 12/31/2020	As of 12/31/2021	As of 12/31/2022	As of 11/30/2022	Variance from Prior Month
Recreation Department - Programs						
Revenues	3,529,697	1,944,295	4,149,832	4,588,736	3,601,150	987,586
Wages	(561,418)	(348,254)	(499,465)	(637,382)	(578,307)	(59,075)
Contractual	(1,232,455)	(862,023)	(1,264,427)	(1,418,725)	(1,261,627)	(157,098)
Supplies	(137,982)	(49,537)	(112,124)	(150,094)	(135,650)	(14,444)
Excess (Deficiency) Rev over Exp	1,597,842	684,481	2,273,816	2,382,535	1,625,566	
Children's Circle Department						
Revenue	1,185,599	1,328,728	1,708,737	1,622,657	1,454,654	168,003
Expense	(1,028,249)	(1,032,836)	(1,174,802)	(1,198,931)	(1,023,841)	(175,090)
Excess (Deficiency) Rev over Exp	157,350	295,892	533,935	423,726	430,813	
Fitness Department						
Revenue	22,401	18,085	31,911	49,353	43,071	6,282
Expense	(39,576)	(26,622)	(31,703)	(44,302)	(38,884)	(5,418)
Excess (Deficiency) Rev over Exp	(17,175)	(8,537)	208	5,051	4,187	
Beach Department						
Revenue	287,959	254,658	551,018	386,684	386,634	50
Expense	(226,891)	(251,690)	(286,317)	(256,048)	(239,583)	(16,465)
Excess (Deficiency) Rev over Exp	61,068	2,968	264,701	130,636	147,051	
Boating Department						
Revenue	108,521	108,458	126,311	120,291	120,291	0
Expense	(150,487)	(116,472)	(158,501)	(136,242)	(124,500)	(11,742)
Excess (Deficiency) Rev over Exp	(41,966)	(8,014)	(32,190)	(15,951)	(4,209)	
Beach/Boating Dept Total:	19,102	(5,046)	232,511	114,685	142,842	
Watts Department						
Revenue	113,115	186,207	242,368	194,125	135,677	58,448
Expenses	(184,637)	(177,540)	(204,861)	(216,076)	(159,356)	(56,720)
Excess (Deficiency) Rev over Exp	(71,522)	8,667	37,507	(21,951)	(23,679)	
G & A (Administration)						
Revenue (excl G&A Tfr)	25,603	26,740	29,703	0	0	0
Expense	(969,082)	(971,748)	(1,141,953)	(905,229)	(792,615)	(112,614)
Excess (Deficiency) Rev over Exp	(943,479)	(945,008)	(1,112,250)	(905,229)	(792,615)	
Parks Department						
Revenue	9,026	15,099	27,168	31,418	17,367	14,051
Expense	(1,011,860)	(820,939)	(1,253,556)	(1,192,433)	(1,034,832)	(157,601)
Excess (Deficiency) Rev over Exp	(1,002,834)	(805,840)	(1,226,388)	(1,161,015)	(1,017,465)	
Rec-Admin/Takiff Department						
Revenues	1,289,288	1,173,339	1,352,162	1,271,178	896,259	374,919
Expenses	(2,333,521)	(2,423,651)	(1,751,264)	(2,371,284)	(2,132,483)	(238,801)
Excess (Deficiency) Rev over Exp	(1,044,233)	(1,250,312)	(399,102)	(1,100,106)	(1,236,224)	
Corporate-Admin						
Revenues			2,238,154	2,065,051	1,375,393	689,658
Expenses			(482,242)	(1,472,500)	(1,430,250)	(42,250)
Excess (Deficiency) Rev over Exp			1,755,912	592,551	(54,857)	

- (a) 2021 revenue includes grant revenue of \$150,255 compared to \$64,395 YTD for 2022
(b) \$400,000 transfer to fund 69 in 2022, no transfer from Recreation fund in 2021
(c) \$1,050,000 transfer to fund 69 in 2022, no transfer from Corporate fund to fund 69 in 2021

VI. Executive Director's Report

Glencoe Park District
January 2023 Board Meeting

**Glencoe Park District
Executive Director's Report
January 2023**

Administration and Business Services

- Request for Proposals have gone out for the District's Comprehensive Plan. We have set a deadline for returning them by January 20. Staff will review them and pick the top two-three firms to interview. Would the Board like to select a commissioner to be a part of the interviews?
- Staff are busy finalizing the first draft of the proposed FY2023/2024 budget, including the full list of proposed capital items. It is my goal to distribute this budget document at the beginning of February for the Committee Meeting scheduled on February 7, 2023.
- Year-end W-2s and 1099s are complete and will be mailed by the required deadlines. There were 276 employees paid by the Park District in 2022, compared to 273 employees in 2021. There are also 70 independent contractors/vendors that will receive 1099s for 2022, compared to 52 contractors in 2021.
- The Front Office Team has been busy with welcome letters, childcare tax letters, transfers, phone calls, etc. with the start of winter programs. Early Learning Center and GJK Preschool preregistration for the next school year will begin January 9-31, and open registration will begin February 1. Childcare tax letters for 2022 were emailed out to participants in the daycare, preschool, and before/after school programs.
- We will be conducting the annual health risk assessment testing/wellness program for the District's full-time staff and their adult dependents. This is a free service provided through the PDRMA Health Program, and for eligible staff, there is a \$400 annual incentive from PDRMA. There is an additional \$400 available to partners of eligible staff. Informational meetings will be conducted and a health questionnaire is now available online for team members to complete. The date of the onsite health testing is set for mid-February.
- The Finance Team was busy in late December coordinating final enrollment paperwork with full-time employees for new plan years for both the District's Section 125 Plan and PDRMA Health Program health insurance plan. The District did switch plan administration vendors for the Section 125 Plan for 2023. The new vendor allows for staff to use a credit card to pay for eligible expenses and a mobile app for claims management. Participation in the FSA increased from three employees in 2022 to nine employees in 2023. Participation in the FSA plan is not only a great benefit to District employees, but also reduces the District's employer payroll taxes.

Parks and Maintenance

- The first big freeze of the season came the week of Christmas causing program and facility closures. On Christmas Day, Takiff AHU #2 sprinkler head burst. Kyle and Matt came in and were able to get in quick enough to limit the damage to some minor drywall repairs and rent commercial floor drying equipment to protect the fitness studio floor. Staff identified the culprit of this as a set of outside air dampers near the sprinkler head and blocked the dampers with insulating board which will be removed in spring when the room relies on those dampers to keep the space at a reasonable temperature. The GYS building also had a frozen water pipe which caused several inches of water to collect in the building ruining the carpet. Aside from the lost carpet, GYS appears to have avoided any major damage to property or equipment. The space is usable with the exposed concrete floor while we wait on carpet installation. Staff repaired the broken pipe fitting and will put into place recurring visits to the building during the winter months to verify the buildings heat is functioning and set to a reasonable temperature.

Both instances were reported to PDRMA as insurance claims. Staff will consolidate photos and invoices for reimbursement when the work is complete.

- We received final confirmation of the ComEd rebate for the Takiff field lights. The ComEd rebate totaled \$86,159 and we should see roughly \$2,700 in annual electricity savings by converting to LED. Following the sport field light upgrades, staff hopes to have the parking lot lights upgraded later this month and four additional building sign lights replaced sometime in February.
- The gas kiln was ordered the week of January 9. We are waiting on more definitive delivery date estimates, but we will likely bid the installation in spring and line the work up with the August shutdown.
- Staff received notice of award for USDA Forest Service and Illinois Department of Natural Resources Urban and Community Forestry Partner grant funding in the amount of \$7,250 for assistance in completing a tree inventory and developing a tree management plan. This funding will help us get a better grasp on our tree canopy as a whole and lay out a road map for tree care, tree removal, and tree replacement in the coming years.
- We are working with the Village of Glencoe and Christopher B. Burke Engineering Ltd. on the advancement of the crib wall project.

Marketing and Communications

- The winter *Inside Glencoe* newsletter was delivered to mailboxes the first week of January. Inside, you will find Park District articles about our green initiatives, our apiary programs, expanded pickleball options, and upcoming special events. The publication is a joint effort by the Village of Glencoe, District 35, Glencoe Public Library, Family Service of Glencoe, and Glencoe Park District. The publication is also available on our website, along with our partner websites.
- In preparation for expected winter closures, we introduced our new text messaging alerts on our website and social media on December 19 (a few days before the first predicted winter storm of the season). The text messaging system is part of RecTrac, and allows us to target program participants, pass holders, or develop custom lists based on registration behavior. To opt-in for alerts, you must sign in to your online account and select "Get GPD text alerts." As the weather forced closures later that week, we sent out our first two automated text messages to 48 individuals who opted-in for the alerts (this is in addition to email blasts, social media posts, and website alerts we published). We're excited for the potential of this new service as we move into 2023!
- Appendix A has more information on our Marketing and Communication efforts.

Recreation and Facilities

- Special Events and Community Engagement:
Hallmark Holiday had a very strong first-year with 313 participants. There was a horse and carriage ride, a petting zoo, carolers, a giant snow globe, fire pits, and S'mores. The Transitions team from the One Stop Trev Shop in Glencoe and GYS were also there to add to the event.

Two days later, Santa visited Watts and was sold out with 104 time slots for pictures. We added an extra hour to the event due to high demand. Everyone who attended received a link to a gallery where they could download professional images of their family at no additional charge.

The Friends of the Green Bay Trail held their annual Winter Solstice event in conjunction with the Glencoe Park District. Approximately 40 people attended and witnessed a dance, gathered around the fire, and enjoyed hot chocolate.

Itty Bitty New Year had games, music, snacks, activities, photo booth, and a balloon drop at noon for the 101 children who attended with their parents. We have been able to accommodate walkup registrants on the day of the event due to the implementation of mobile POS systems.

- **Early Childhood Department:**

The Early Childhood Department hosted the annual Scholastic Book Fair in December. Each Children's Circle and Early Learning Center classroom will receive \$200 in Scholastic Rewards to refresh their classroom libraries.

The Early Learning Center opens priority registration on January 9. This is the first year that registration will be done via RecTrac instead of paper form. We have already fielded many inquiries for next year's registration.

Last month, we said goodbye to one of our ELC 3's teachers, Miss Kat. We hired Miss Stacey Bloom who will assist Miss Stacey Resnik in the ELC 3's classroom.

This month, we have two new Jellyfish starting and one Jellyfish who moved to the Frog Classroom. We filled the Classroom Coordinator-Preschool role. Mr. Zach, our lead Turtle teacher, will take on the role once we have found a teacher to replace him. Children's Circle is still hiring for the following full-time positions, Lead Turtle Teacher, Lead Frog Teacher, and two full time assistants. We also have numerous part-time positions vacant.

- **Youth/Adult/Athletic Programming:**

Summer Camp enrollment has been open for a month. Sun Fun enrollment is very strong compared to the past two years. Staff began the rehiring process for returning staff and posted positions for this summer through our new Bamboo HR software.

- Enrollment for winter athletic programming is up 24%. Many of our contractors were flexible with waitlist numbers and adding additional sections. Our preschool sports numbers have increased significantly from last winter. Appendix B depicts registration numbers.

- School Day Off Fun programs for Grades K-5 continue to see high demand. Our three October School Day Off Fun programs had over 100 participants and received positive feedback. All five days off programs in November are full, and we added staff to accommodate more than 20 kids from the waitlist. Both weeks of our Winter Break Camp program filled with 20 kids attending the first week and 40 kids attending the second week.

- Kids Club is full for PM Care. We are currently coordinating our winter enrichment schedule and making schedule updates for the winter season. Once our lists are finalized, we will determine if we can accommodate more children.

- Enrollment for Ceramics continues to be strong. Our winter programs begin January 9th and are nearly full. Additional storage and studio modifications are currently being made to accommodate the additional students.

- **Glencoe Fitness:**

The fitness center continues to trend positively financially and membership-wise. We saw an uptick in short-term memberships in December as college students were home from school. We are already seeing an increase in the new year for 7-day passes and new memberships.

- **Watts Ice Center:**

We continue to have a successful rink season. Pass sales continue to be strong despite being down from the previous two seasons. Weather has been up and down with several closures due to severe cold, unseasonably warm temperatures, and rainy conditions. This has caused multiple private rental cancelations. The weather also impacts our daily pass sales during our peak winter break skating season.

IPRA/IAPD Conference

The *IAPD/IPRA Soaring to New Heights Conference* holds the unique distinction of being the largest state park and recreation conference in the nation. The conference brings together thousands of professionals, commissioners, and elected officials from around the state for three exciting days of quality educational programming, networking, and professional development. We are sending department heads, managers and supervisors to this annual conference from January 26-28. I will be there Wednesday-Sunday as I take on my role as IPRA Chairperson at the IPRA Annual Meeting on Friday, January 27 at 5:00pm. I will be attending a variety of meetings including the IAPD Annual Meeting on Saturday at 3:30pm.

Lisa Vacation

I will be taking a one-week vacation from February 8-14. I will be out of the office with limited email/cell service. Please refer any questions to the appropriate department head in my absence. As always, I am also available via cell phone for any emergencies.

Submitted by:
Lisa Sheppard, CPRP
Executive Director

Glencoe Park District Marketing/Communications Report January 2023

Online Communication

We had 103,238 pageviews in December, which is +37.55% higher than the same month in 2021. The blue spike leading to December 1 correlates with the start of winter/camp registration. In 2021, those events occurred on December 9 (orange line).

Our most popular pages for the month were Watts Center, Add to Cart, Log In, Event Calendar, and Work with Us. As mentioned last month, we are actively promoting our Work With Us page, which grew +404% from 286 pageviews in November to 1,442 pageviews in December.



Email Marketing

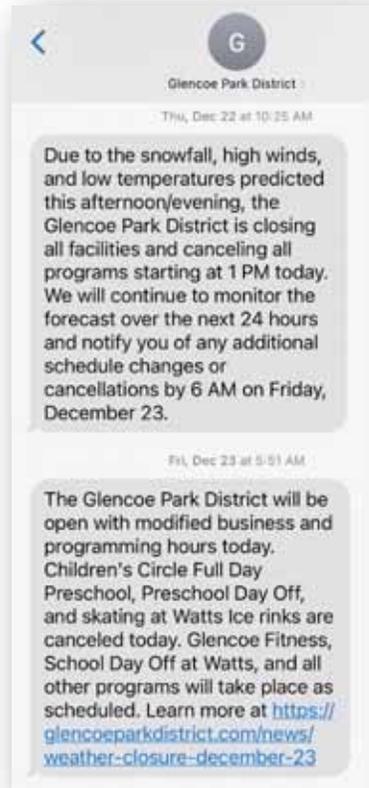
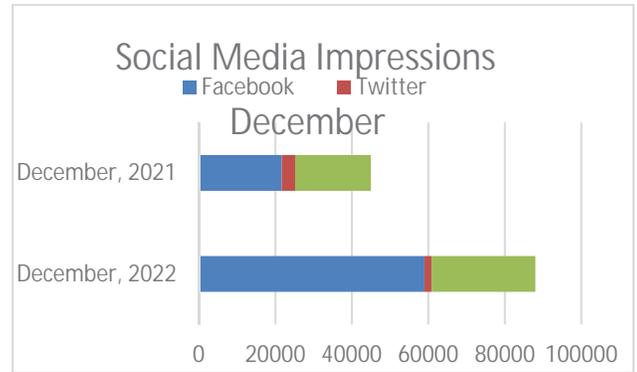
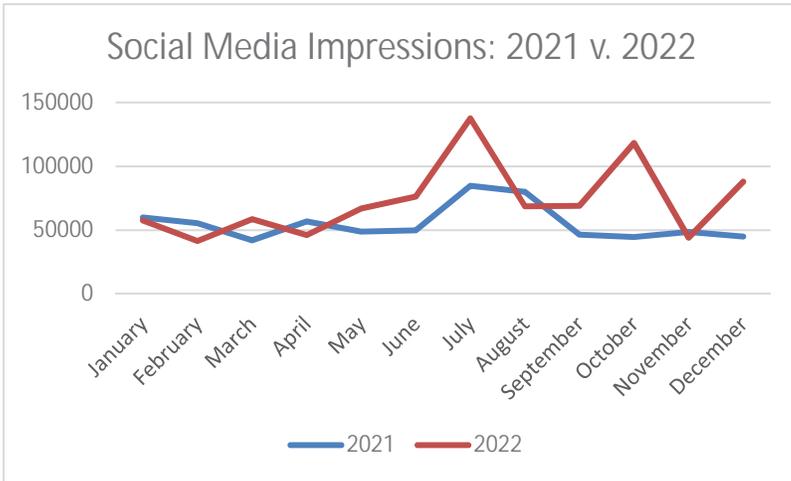
We sent 14 email blasts to 52,991 email addresses. 61% or 32,419 people opened the emails, with a 2% click rate. The open rate is -1% below the previous 30 days and the same as the industry average.

Social Media

Our social media followers and engagement continues to grow. Compared to 2021, our impressions increased +31% in 2022. We had 88,024 social media impressions in the month of December, which is approximately +99% more than November 2022 (44,104). The increase in impressions is due to two paid social media campaigns promoting job opportunities on Facebook/Instagram at the beginning of the month (totaling 36,507 impressions).



Email Marketing Statistics for December



Our most popular Instagram and Twitter posts in December

Submitted by:
 Erin Classen
 Superintendent of Marketing and Communications

**Glencoe Park District
Recreation and Facilities Department Report
January 2023**

Community Engagement & Special Events: Nate Van Allen

We have been able to accommodate walkup registrants on the day of events due to implementation of mobile POS systems. In 2022, these mobile systems captured \$9,449 in revenue. \$5,997 of that is beverage sales at the Fourth of July event, with all other events grossing \$3,452 in sales.

Date	Event	Tickets sold
12/15/22	Hallmark Holiday	313
12/17/22	Visit With Santa	104 timeslots
12/21/22	Friends of the Green Bay Trail's Winter Solstice	40+
12/23/22	Holiday Skate	CANCELED DUE TO WEATHER
12/31/22	Itty Bitty New Year	101
1/16/23	Watts Below Zero	129 As of 1/10

Early Childhood: Jess Stockl and Savannah Martin

ELC Enrollment As of 1/3	2022/23	2021/22	2020/21	2019/20
ELC 2s	12	16	10	16
ELC 3s	13	16	11	14
ELC 4s	18 (3 waitlisted)	18	14	18
Kindergarten Readiness	13	19	11	16
Total	55	69	46	64

Children's Circle Enrollment As of 1/2	2022/23	2021/22	2020/21	2019/20
Jellyfish (6 weeks to 15 months)	11	10	10	10
Frogs (15 months to 2 years old)*	10	14	12	7
Turtles (18 months-youngers 2s)*	15	15	13	13
Starfish (older 2s)	15	15	16	17
Dolphins (3s)	20	19	19	20
Belugas (4s)	20	21	21	16
Total	91	94	91	83

*Turtles are slightly older than Frogs; otherwise, there is no difference.

Youth/Adult/Athletic Programming: Erika Doroghazi, Shannon Stevens, Adam Wohl

Youth and teen summer camps registration has been open for a month. Sun Fun enrollment is very strong compared to the past two years.

Youth/Teen Camps As of 1/3	Enrollment		
	2023	2022	2021*
Sun Fun	124	66	80
Camp Adventure	32	23	26
Action Quest	20	17	13
CIT-Full Day	3	6	10
Summer's End	46	16	15
Game On! Sport Camp – Girls	23	52	96
Game On! Sport Camp – Boys	5	1	-
Total	253	181	240

*Registration in 2021 began in February. These enrollment numbers are through the first 30-days of registration.

Our basketball staff is getting ready for the start of the season. Revenue is slightly down compared to the 2021-22 season, because we are taking off President's Day weekend, which makes it a 9-week season compared to 10-11 weeks. Our first games are scheduled on January 14.

House Basketball As of 1/3	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
Girls House Grades 1-6	90	81	90	\$24,464	\$23,299	\$24,822
Boys House Grades 1-6	142	146	155	\$37,138	\$42,232	\$43,147
Total	232	227	245	\$61,602	\$65,531	\$67,969

Youth tennis numbers are in line with enrollment. Revenue is down due to the number of weeks we are offering tennis. This session is only 9 weeks long.

Tennis Programs As of 1/3	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
Youth Tennis	52	61	17	\$10,048	\$12,794	\$2,037

Athletic Programs As of 1/3	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
Preschool	44	10	66	\$18,740	\$3,200	\$16,462
After School	258	220	197	\$49,190	\$35,000	\$28,783
Weekend	34	24	18	\$4,896	\$3,037	\$1,632
Total	336	254	281	\$72,826	\$41,237	\$46,877

School Day Off Care As of 1/3	Enrollment			Revenue			# of Dates		
	2022	2021	2019	2022	2021	2019	2022	2021	2019
Fall Day Off Care	271	87	230	\$18,184	\$4,892	\$4,872	7	3	6
Thanksgiving Break	140	114	41	\$9,902	\$6,503	\$2,204	3	3	1
Winter Break	62	57	130	\$17,200	\$12,754	\$7,050	8	8	6
Winter 2023	75	120	88	\$5,082	\$5,772	\$4,697	3	4	3
Total	548	378	489	\$50,368	\$29,921	\$18,823	21	18	16

Kids Club is full for PM Care. We are currently coordinating our winter enrichment schedule and making schedule updates for the winter season. Once our lists are finalized, we will determine if we can accommodate more children.

Kids Club As of 1/3	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
AM Kids Club	18	15	16	\$44,616	\$29,196	\$32,037
PM Kids Club	55	40	57	\$259,234	\$165,177	\$261,819
Total	73	55	73	\$303,850	\$194,373	\$293,856

Ceramics enrollment continues to be strong. Our winter programs began January 9th and are nearly full. Additional storage and studio modifications are currently being made to accommodate the additional students.

Ceramic Programs As of 1/3	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
Youth Ceramics	130	111	-	\$59,738	\$42,402	-
Teen Ceramics	21	12	-	\$12,592	\$5,483	-
Adult Ceramics	44	36	16	\$20,640	\$18,205	\$6,925
Total	195	159	16	\$92,970	\$66,090	\$6,925

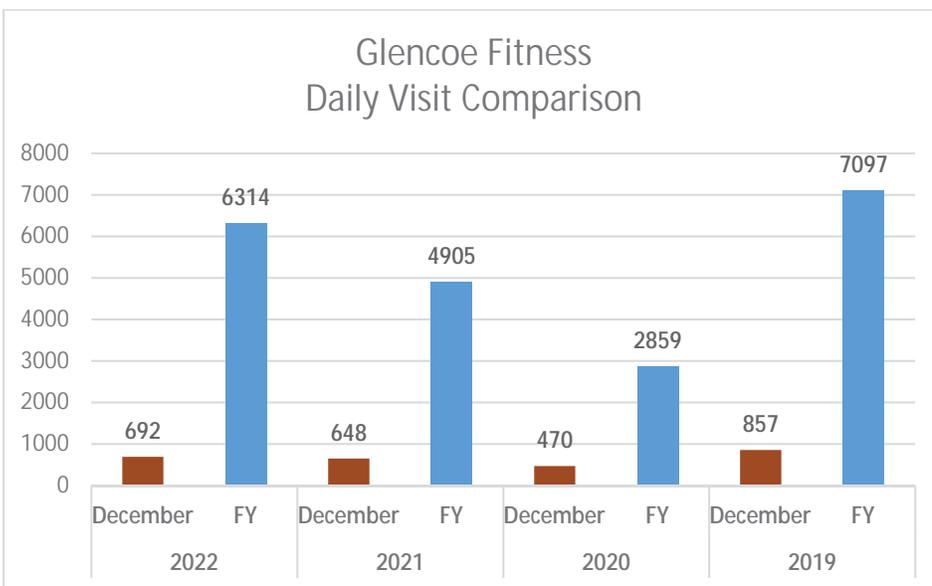
General Enrichment Programs As of 1/3	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
Afterschool Art	54	38	35	\$25,179	\$11,825	\$9,914
Afterschool Enrichment	132	123	63	\$36,512	\$29,604	\$12,877
Adult Art	9	15	30	\$4,307	\$5,343	\$8,823
Total	195	176	128	\$65,998	\$46,772	\$31,614

Dance/Theatre Programs As of 1/3	Enrollment			Revenue		
	2022-23	2021-22	2019-20	2022-23	2021-22	2019-20
Dance	116	96	76	\$74,181	\$58,595	\$33,500
Theatre	96	102	87	\$63,538	\$57,016	\$43,146
Broadway Bound	40	55	69	\$33,370	\$40,067	\$49,968
Total	252	253	232	\$171,089	\$155,678	\$126,614

The fitness center continues to trend positively financially and membership-wise. We saw an uptick in short-term memberships in December as college students were home from school. We are already seeing an increase in the new year for 7-day passes and new memberships.

Fitness Center Memberships As of 12/31	2022	2021	2020
Individual Member	89	59	
Additional Member	3	8	
Senior Member	36	38	
Student Member	21	39	
Short-Term Member	35	22	
Total Members	184	166	170

Fitness Center Revenue As of 12/31	2022-23	2021-22	2020-21
March	\$3,784	\$2,210	\$3,643
April	\$4,407	\$2,648	\$50
May	\$5,576	\$2,570	\$0
June	\$3,861	\$2,858	\$0
July	\$3,457	\$2,593	\$1,542
August	\$4,004	\$3,144	\$1,580
September	\$3,226	\$3,289	\$3,445
October	\$3,778	\$3,443	\$1,883
November	\$4,123	\$3,427	\$2,042
December	\$4,859	\$4,319	\$2,082
Total	\$41,075	\$30,501	\$16,267



Private rentals at Takiff Center continue to be in high demand. We are hosting a variety of events, from birthday parties to family celebrations and continue to receive daily inquiries for Takiff Center usage.

Takiff Center Rentals As of 12/31	2022-23	2021-22	2020-21
Revenue	\$58,377	\$45,382	\$6,628

Watts Ice Center Pass Sales As of 12/31	# Passes			Revenue		
	2022-23	2021-22	2020-21	2022-23	2021-22	2020-21
All Access Pass	1,363	1,799	1,565	\$97,920	\$129,540	\$119,450*
Guest Pass	125	244	176	\$7,025	\$17,750	\$9,200
Total	1,488	2,043	1,831	\$104,945	\$147,290	\$128,615

*Combined data for separate skating and hockey passes.

Watts Skating Classes As of 12/31	Enrollment			Revenue		
	2022-23	2021-22	2020-21	2022-23	2021-22	2020-21
Tot Learn to Skate	132	161	185	\$14,717	\$19,236	\$16,918
USFS Skating	148	182	129	\$17,762	\$21,919	\$12,296
Minor Hawks	37	39	64	\$4,611	\$5,017	\$6,060
Winter Break	45	59	64	\$3,863	\$4,807	\$3,894
Total	343	441	442	\$40,953	\$50,979	\$39,168

*Skating class revenue is down compared to last year due to being one less week of classes.

Watts Rentals As of 12/31	2022-23	2021-22	2020-21
Hockey Rentals	\$49,606	\$44,867	\$39,370
Party/Room Rentals	\$15,779	\$18,958	\$1,186
Totals	\$65,385	\$63,825	\$40,556

Submitted by:
Bobby Collins, CPRP
Director of Recreation and Facilities

**VII. Action Item A:
Approval of Contract for Replacing (1) 50
Ton Air-Cooled Condenser for Takiff Center**

Glencoe Park District
January 2023 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and Kyle Kuhs, Director of Parks & Planning
SUBJECT: Takiff Center HVAC Replacement
DATE: January 6, 2023

The FY 2023/2024 Fund 65 proposed budget includes funding to replace (1) roof top 50-ton air-cooled condenser and cooling coil. This unit provides heating and cooling for the entire community wing along with fitness and ceramics studios, bathrooms, storage areas and two offices at Takiff. As previously discussed at the November 1, 2022 Committee of the Whole meeting where it was advanced for approval, this is the final of three planned replacements. AHU #1 was rebuilt in 2020 and AHU #2 was rebuilt this past August.

NCPA (National Cooperative Purchasing Alliance) leverages a competitive process for the solicitation of products and services, access to this purchasing cooperative is available to the Glencoe Park District as a result of Illinois Statute 220 known as the Illinois Intergovernmental Cooperation Act.

Midwest Mechanical is the awarded NCPA approved vendor for HVAC Services. NCPA is a leading national government purchasing cooperative working to reduce the costs of goods and services by leveraging the purchasing power of public agencies in all 50 states.

Staff is recommending awarding the replacement contract to Midwest Mechanical. Midwest Mechanical is our HVAC contractor with intimate knowledge of our equipment and building, and was awarded the previous two unit rebuilds.

The NCPA cost of the new condenser/coil is **\$207,423**. Included in the price are engineering services, crane rental, R410A refrigerant, and the old unit's disposal. In addition, as was chosen for AHU #2 in 2022, Midwest furnished an installed price for the additional NPBI filter in the amount of **\$11,627**. That brings the total project cost to **\$219,050**.

The cost of AHU #3 is 7% higher than the cost of AHU #2 last year. This increase falls in line with general market increases we have seen this past year.

This equipment has a long lead time (currently a 15 week estimate), which is why we would like to start this process now in order to schedule the start of the installation during the August Takiff shutdown.

The Park District will not take delivery of the unit before March 1, 2023, the start of the next fiscal year.

Recommended Motion: To award the contract for replacing (1) 50-ton air-cooled condenser for \$219,050 to Midwest Mechanical of Lombard, Illinois.



December 29, 2022

Kyle Kuhs
Director of Parks and Planning
999 Green Bay Rd
Glencoe, Illinois 60022

NCPA RQN Proposal #: 2022-1209022120

Dear Kyle,

Midwest Mechanical proposes the replacement of the 50 ton air-cooled condenser which is connected to the air handling unit ASU-3 that serves the Takiff Community Center located at 999 Green Bay Rd, Glencoe, Illinois 60022 for the Glencoe Park District. This project is tentatively scheduled to begin in August of 2023 at the request of the park district.

General

- Project Billing will include a 50% mobilization billing at the time of project booking.
- Provide necessary Project and Construction Management and coordinate all site activities associated to the project.
- Provide equipment submittals for Park District's review prior to equipment being released.
- Provide Off-site disposal for demolished HVAC equipment.
- Provide necessary technical check-out, start-up, commissioning and testing of new equipment to ensure proper operation.
- Provide project close-out paperwork including warranty letters and Operations and Maintenance Manuals on all new equipment.
- Provide Start-Up and testing of the new equipment.
- Moving, storage, floor protection, equipment protection, and security of existing building furnishings, equipment, as needed to accommodate project, will be the responsibility of the Park District.



- *Installation is expected to take place from Monday Aug 12, 2023 through Friday Aug 20, 2023. Final schedule to be determined upon release of equipment and expected lead time.*
- *Current equipment lead time is 15 weeks from time of release.*
- Includes payment and performance bond.

Air Cooled Condenser Installation

- Reclaim the refrigerant from the existing air cooled condenser per Illinois ECC code and guidelines.
- Disconnect piping, electrical, and all other associated connections from the existing unit.
 - Remove the existing unit from the roof via crane and dispose of the unit off site
- Provide new 50-ton air cooled condenser
 - Lift unit via crane.
- Provide new insulated piping from the new condensing unit to the existing air handling unit. If portions of the refrigerant piping can be reused, piping will be inspected, flushed, and cleaned.
- Provide new DX coils at the corresponding air handling unit to accommodate new R410A refrigerant requirements.
- Fill new condensing unit with R410A refrigerant
- Start up and inspect for proper operation

Total Base Price..... \$207,423.00

Needlepoint Bipolar Ionization Installation

- Provide all necessary labor and materials to install the GPS needlepoint bipolar ionization
- Material Required:
 - (2) GPS-iMod 108 Snap
 - (2) GPS- iMod Power Strip
- Provide newly installed GPS equipment startup and commissioning to ensure proper operations.

Total ADD Price..... \$11,627.00



The proposed scope of work does not include the following:

- Any permits or associated fees.
- No premium time
- Any work associated with fire alarm and life safety systems
- BAS controls or system commissioning.
- The project does not include tax.
- Any work done on premium time.

In observance of current factory production and material distribution volatilities, Midwest Mechanical can only guarantee the firm pricing and/or lead time estimations (as stated within) for a period of 27 business days from the date of this proposal. As such, any authorizations to proceed which are received beyond this time period may be subject to a revised final contract pricing and/or lead time projection to reflect market conditions at the time of The Customer's acceptance.

Midwest Mechanical greatly appreciates our opportunity to work with Glencoe Park District and look forward to exceeding your expectations throughout the project. Please contact me if you have any questions or concerns.

Thank you for your consideration.

Sincerely,

Dan Brandolino

Accepted By: _____

Account Executive – Public Sector

Date: _____



Terms and Conditions

1. Midwest Mechanical Group warrants that the workmanship, equipment and materials furnished and installed under this agreement shall be free from defects for one year (365 days) from date of installation.
2. Customer shall permit Midwest Mechanical Group free and timely access to areas and equipment and allow Midwest Mechanical Group to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during Midwest Mechanical Group's normal working hours.
3. Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become thirty (30) days or more delinquent, Midwest Mechanical Group may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
4. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
5. Any alteration to, or deviation from, this Agreement involving extra work, cost of material or labor will become an extra charge (fixed-price amount to be negotiated or on a time-and material basis at Midwest Mechanical Group's rates then in effect) over the sum stated in this Agreement.
6. In the event Midwest Mechanical Group must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Midwest Mechanical Group all court costs and attorneys' fees incurred by Midwest Mechanical Group.
7. Any legal action relating to this Agreement, or the breach thereof, shall be commenced with one (1) year from the date of the work.
8. Midwest Mechanical Group shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Midwest Mechanical Group's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
9. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Midwest Mechanical Group, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to reasonable attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by any active or passive act



or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.

10. Customer shall make available to Midwest Mechanical Group's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
11. Midwest Mechanical Group expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility.
12. Midwest Mechanical Group's obligation under this proposal and any subsequent Agreement does not include the identification, abatement or removal of any asbestos products or other hazardous substances. In the event such products or substances are encountered Midwest Mechanical group's sole obligation will be to notify the Customer of the existence of such products and materials. Midwest Mechanical Group shall have the right thereafter to suspend its work until such products or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the Agreement price equitably adjusted.
13. Under no circumstances, whether arising in contract, tort (including negligence), equity or otherwise, will Midwest Mechanical Group be responsible for loss of use, loss of profit, increased operating or maintenance expenses, claims or customer's tenants or clients, or any special, indirect or consequential damages.

EDUCATION



It's about
**KEEPING
PEOPLE SAFE**



**GPS recognizes the urgent need
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Pathogen control should be the #1 priority for a safe indoor environment – particularly in the education sector. Classrooms, campus buildings, and other school settings are gathering spaces and regularly feature a large number of people in a confined area. In order to reduce the spread of disease and limit a virus's infectivity, you need solutions that are up for a challenge.

Our products are installed at over 250,000 locations including colleges and universities, where GPS technology safely and effectively improves the quality of air.

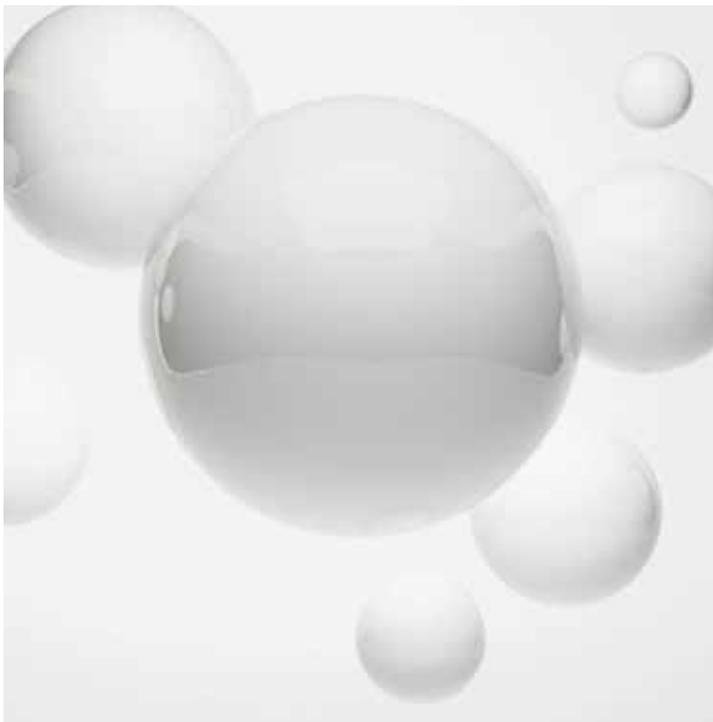
TAKE ACTION

3101 YORKMONT ROAD
SUITE 400
CHARLOTTE, NC 28208
980-279-5622



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The road to **BETTER, CLEANER AIR**



Better, cleaner air starts with reducing particles that contribute to the spread of a virus.

Sanitary practices such as regular deep cleanings and sanitized surfaces are helpful – but they don't clean the air. GPS' ionization technology, through the process of needlepoint bipolar ionization (NPBI)[™], makes a significant impact on air quality.

GPS technology delivers ionization through the HVAC system, reducing the volume of infectious pathogens in the air. Independent laboratory studies have shown reduced infectivity of certain viruses **by 90% or more.***

globalplasmasolutions.com/covid-19

But, how?

GPS technology clears the air of particles faster.

Pollutants, dust, allergens, mold, bacteria, and viruses are all common types of particles in the air. In many cases, you can't see them. Ions collide with particles, resulting in a charge that attracts additional particles of opposite polarity. As a result, the particle grows larger and becomes easier to capture in filtration systems. This is proven by independent laboratory testing to be both safe and effective.

Ionization targets pathogens

Contact with ions disrupts pathogens' surface proteins, rendering them inactive.

GPS technology is SAFE.

Our needlepoint bipolar ionization (NPBI)[™] process is ozone-free and safe to use across commercial, industrial and residential buildings. Traditional bipolar ionization systems produce harmful ozone, but GPS products are certified by independent laboratories to be ozone-free.

DISCLAIMER

* The use of this technology is not intended to take the place of reasonable precautions to prevent the transmission of pathogens (including the novel coronavirus). It is important to comply with all applicable public health laws and guidelines issued by federal, state, and local governments and health authorities as well as official guidance published by the Centers for Disease Control and Prevention (CDC) (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>), including but not limited to social distancing, hand hygiene, cough etiquette, and the use of face masks.

Global Plasma Solutions (GPS) uses multiple data points to formulate performance validation statements. GPS technology is used in a wide range of applications across diverse environmental conditions. Since locations will vary, clients should evaluate their individual application and environmental conditions when making an assessment regarding the technology's potential benefits.

Independent laboratory studies have shown
reduced infectivity of certain viruses
by 90% or more*

STRIVING *for solutions*

Universities have many issues and concerns to address on campus – and the prevention of illness caused by pathogens is one of the top priorities. GPS technology targets particles and limits the spread of active pathogens in the air, making your buildings and their indoor environments safer for students, faculty and staff.

But that's not the only issue that our technology tackles head-on.

Many university buildings are older and require more attention to maintenance and upkeep. As these buildings age, mold becomes more prevalent. GPS technology reduces airborne mold spores, further adding to the benefits of our products.



Making a difference

There's no recurring cost associated with GPS technology – which cannot be said for UV lights (many only last 1-2 years and can cost in excess of \$100 per bulb).

Our technology has a low current draw, which lowers your utility costs and makes installation easier (there's no gauge wiring or heavy conduit needed).

Products



IMOD IONIZATION BAR

Fits small systems and those up to multi-100 tons. Customarily mounts on the cooling coil of a HVAC system.



DM 48

Good up for to 12 tons of cooling and typically featured on a duct mount system.



FC 48

Mounts inside the air fan unit, fan coil or air handlers. Also good for up to 12 tons of cooling.

**VII. Action Item B:
Approval of Resolution No. 948 and
Authorize the Executive Director to Sign the
Taste for Kids, Inc. Contract Renewal for
Food Services for Children's Circle**

Glencoe Park District
January 2023 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Food Service Contract for Children's Circle
DATE: January 9, 2023

The early childhood food service agreement is up for renewal after the initial one-year contract. We have been very happy with the vendor, and they have indicated that they are willing to keep the pricing the same for one more year.

Given the specialty nature of food service for DCFS-licensed facilities, significant challenges with allergies, and the need to be an approved DCFS-licensed food provider, we would like to roll over the contract with Taste for Kids, Inc. for at least one additional year. Last year's contract is attached.

Taste for Kids, Inc. will be the primary food service provider for the District's one daily hot meal/lunch.

Portion Sizes

- Size A: Taste for Kids, Inc. will provide daily meals consisting of, at a minimum, (one) 1.5 oz. of fresh vegetables, (one) 1.5 oz. of fresh fruit, and (one) qualifying protein of 2.0 oz. for the cost of \$3.25 per child, per meal. This meal is intended for infant to 5-year-old children.
- Size B: Taste for Kids, Inc. will provide daily meals consisting of, at a minimum, (one) 1.5 oz. of fresh vegetables, (one) 1.5 oz. of fresh fruit, and (one) qualifying protein of 3.0 oz. for the cost of \$3.75 per child per meal.

Foods quantities will be calculated and provided based on daily counts. Each morning, our staff will check Brightwheel messages for absences and would then report actual numbers to Taste for Kids. Thus, only paying for students actually in attendance.

Taste for Kids, Inc. is an Illinois-licensed food service provider. They have been in business for ten years. Food is cooked from scratch daily with a kid-friendly focus and is prepared in a healthy manner. Taste for Kids uses locally sourced foods whenever possible. They do not use prepared foods that are often high in sodium, high fructose corn syrup, or trans fats. They utilize healthier cooking methods such as roasting, baking, and steaming. These methods use far less fat and help retain vitamins and nutrients, as well as flavor. Taste for Kids has developed locally sourced relationships and aims to support local farms. They also believe organic foods can offer viable benefits and will source them when available and practical. At a minimum, all of their chicken and beef is antibiotic and hormone-free.

They serve other North Shore schools including Glencoe Montessori, Highland Park Montessori, Montessori Connection Deerfield Road, Village Green Montessori, Jacob Duman Early Childhood Center, Guidepost Montessori, JCYS Lutz, and GJK.

With advice from our attorney, pursuant to Section 8-1(c) of the Illinois Park District Code, that currently, for the following reasons, the provision of the Park District's EC food service program is not adapted to being awarded by competitive bidding as it requires an entity with a high degree of

MEMORANDUM

professional skill and the ability of the entity to offer particularized services, including, but not limited to:

1. The specialty nature of food service for DCFS-licensed facilities;
2. The significant challenges experienced by children with allergies;
3. The need to be an approved DCFS-licensed food provider;
4. The need to offer food service of varying sizes;
5. The benefits of providing food cooked from “scratch” with a kid-friendly focus and prepared in a healthy manner;
6. The benefits of using locally sourced foods whenever possible;
7. The benefits of not using prepared foods often high in sodium, fructose corn syrup, or trans fat;
8. The benefits of using healthier cooking methods such as roasting, baking and steaming to use less fat and retain vitamin and nutrients, as well as flavor;
9. The benefits when a food service provider has developed relationships with locally sourced food providers and to support local farms, as has Taste for Kids, Inc.;
10. The benefits of using organic foods when available and practical, as does Taste for Kids, Inc.;
11. The need to use, at a minimum, chicken and beef which are antibiotic and hormone-free;
12. The benefits of using a food service provider which is familiar with the Glencoe and surrounding communities, as does Taste for Kids, Inc,

Recommended Motion: To approve Resolution No. 948 and authorize the Executive Director to sign the contract to renew the contract for food services with Taste For Kids, Inc.

**GLENCOE PARK DISTRICT
RESOLUTION NO. 948**

**A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN A
RENEWAL CONTRACT FOR CHILDREN'S CIRCLE FOOD SERVICES WITH TASTE
FOR KIDS, INC.**

NOW COMES, the Board of Commissioners of the Glencoe Park District, a corporate authority created under the Illinois Park District Code, and hereby Resolves as follows:

WHEREAS, the GPD provides park and recreation services to residents from both within and outside its geographic boundaries; and

WHEREAS, the GPD provides an early childhood (EC) program within its park facilities; and

WHEREAS, a fundamental element of that EC program is to provide daily food service for the children in the EC program; and

WHEREAS, for the last year, the food service provider has been Taste for Kids, Inc., 1301 Clavey Rd., Highland Park, IL, 60035; and

WHEREAS, the GPD finds, pursuant to Section 8-1(c) of the Illinois Park District Code, that currently, for the following reasons, the provision of the Park District's EC foodservice program is not adapted to being awarded by competitive bidding as it requires an entity with a high degree of professional skill and the ability of the entity to offer particularized services including, but not limited to:

1. The specialty nature of food service for DCFS-licensed facilities;
2. The significant challenges experienced by children with allergies;
3. The need to be an approved DCFS-licensed food provider;
4. The need to offer food service of varying sizes;
5. The benefits of providing food cooked from "scratch" with a kid-friendly focus and prepared in a healthy manner;
6. The benefits of using locally sourced foods whenever possible;
7. The benefits of not using prepared foods often high in sodium, fructose corn syrup, or trans fat;
8. The benefits of using healthier cooking methods such as roasting, baking, and steaming to use less fat and retain vitamin and nutrients, as well as flavor;
9. The benefits when a food service provider has developed relationships with locally sourced food providers and to support local farms, as has Taste for Kids, Inc.;
10. The benefits of using organic foods when available and practical, as does Taste for Kids, Inc.;
11. The need to use, at a minimum, chicken and beef which are antibiotic and hormone-free;
12. The benefits of using a food service provider which is familiar with the Glencoe and surrounding communities, as does Taste for Kids, Inc.,

NOW, THEREFORE, BE IT RESOLVED, by the Glencoe Park District Board of Park Commissioners, as follows:

Section 1. That the above-stated WHEREAS clauses are incorporated as though fully set forth herein;

Section 2. That Glencoe Park District shall enter into a new contract with Taste for Kids, Inc., to provide complete food services for the District's early childhood program, for an additional year, under the same terms and conditions, including price, as the expiring contract;

Section 3. That the District's Executive Director is hereby authorized to sign such approved new contract;

Section 4. That this Resolution shall become effective upon its passage by the Glencoe Park District Board of Park Commissioners, at a regular or special meeting of that body.

Adopted this 17th day of January 2023 by the affirmative roll call vote of three-fifths of the members of the Board of Park Commissioners as follows:

Ayes:

Nays:

Abstentions:

Absent:

Lisa M. Brooks, President
Board of Park Commissioners
Glencoe Park District

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Lisa M. Sheppard, do hereby certify that I am Secretary of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District; and,

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of Resolution No. 948:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN A RENEWAL CONTRACT FOR CHILDREN’S CIRCLE FOOD SERVICES WITH TASTE FOR KIDS, INC.

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Glencoe Park District, held at Glencoe, Illinois, in said District at 7:00pm on the 17th day of January 2023.

I DO FURTHER CERTIFY that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Glencoe Park District at Glencoe, Illinois this 17th day of January 2023.

Lisa M. Sheppard, Secretary
Board of Park Commissioners
Glencoe Park District

[SEAL]

This Contract for Food Services is made effective as of November 3rd, 2021, by and between Glencoe Park District Early Childhood, 999 Green Bay Rd, Glencoe, IL 60022(Client) and (Service Provider) Taste for Kids Inc. 1301 Clavey Road Highland Park IL, 60035. Service Provider desires to provide Food Services to Client and Client desires to obtain such services from Service Provider.

THEREFORE, in consideration of the mutual promises set forth below, the parties agree as follows:

DESCRIPTION OF SERVICES. Beginning on December 1st, 2021, under the assumption that all necessary equipment on order is deliverable to hold and deliver meals, Taste For Kids Inc. will provide to Glencoe Park District Early Childhood the following services (collectively, the "Services"):

Taste for Kids Inc. will be the primary food service provider of lunch programs located at Glencoe Park District Early Childhood. Please review options based on portion size below:

- A. Taste For Kids Inc. will provide daily meals consisting of at a minimum (one) 1.5 oz of fresh vegetables, (one) 1.5 oz of Fresh fruit, (one) qualifying Protein of 2.0 oz. and the price will be \$3.25 per child per meal. This meal is intended for infant to 5 year old children.
- B. Taste For Kids Inc. will provide daily meals consisting of at a minimum (one) 1.5 oz of fresh vegetables, (one) 1.5 oz of Fresh fruit, (one) qualifying Protein of 3.0 oz. and the price will be \$ 3.75 per child per meal.

Taste For Kids will follow the IL Department of Education guidelines for food service portioning and nutrition. Regular school meals will consist of Hot meals. Summer camp meals will contain a mix of Hot and Cold meals on different days (i.e. a turkey sandwich on whole wheat roll or bread or similar menu item.)

Foods quantities will be calculated and provided based on daily counts provided by the schools in electronic format i.e. excel. That data will be provided by the end of the month prior to service to accommodate ordering and preparation requirements. Invoices are calculated based on the counts provided by the Client.

Any additional food service needs will be provided on an as needed basis with a separate estimate of costs provided in advance for review and approval by all parties. Foods will be delivered fully cooked hot and ready for consumption. Foods will be transported in NSF approved food containers that meet or exceed Health Department Standards for hot and cold food holding. Foods will be delivered in bulk form for each class room to be portioned for service in room by Glencoe Park District Early Childhood staff. Disposable aluminum containers are available at .75 cents per container. Please note the NSF containers are not suitable for cutting foods. The high heat polycarbonate will be damaged by a knife tip. Replacement costs for cut and damaged containers is \$29.00 per pan and \$14.95 per lid.

Currently the staff and expense of portioning the foods is the responsibility of the schools. Hot holding equipment will be provided by Taste For Kids Inc if needed, at the school location to ensure foods are held at proper temperatures. The cold storage of food will be held in the current refrigeration space maintained and located at Glencoe Park District Early Childhood.

Taste for Kids Inc. will maintain appropriate permits with the County health Department for the kitchen space located at 1301 Clavey Rd Highland Park II 60035.

Taste for Kids Inc. will bill for service rendered on a monthly basis after services have been rendered, i.e. January's meals are billed and due in February. Terms are net payment due within 15 days. Invoices will be considered late after 30 days from date of invoice and may be subject to a late fee of \$50.00 and/or interest of 2% per month which ever is greater.

SERVICE RECIPIENT's Fee. In consideration of the services to be performed by the Service Provider, the Client agrees to compensate the Service Provider for the services rendered as follows:

Daily school Lunch meals provided Monday, Tuesday, Wednesday, Thursday and Friday according to the Schools published calendar. The client agrees to provide timely notice of any closures do to weather or other emergency closing. The client will only be charged for foods delivered. The volume of foods delivered will be calculated based upon the daily counts provided by the client. Adjustments are acceptable with 24 hours notice.

Any additional services not specified above, will be charged to Client on an hourly rate basis on Service Provider's standard hourly rate of \$40.00 per hour plus food costs or by a reviewed and approved estimate in advance.

TERM. This Contract will remain in effect for 12 months and includes the 2021–2022 school year including the 2022 summer camp program as needed, Dates to be provided by the Client as needed.

MENUS. Service Provider shall provide quality, affordable food to the students in the service location(s) at a reasonable cost as outlined in the description of service. All meals are Nut free to prevent allergy concerns our kitchen is nut free. **Notification of any additional allergies other than tree nut allergies is the responsibility of the client.**

Allergy or special dietary concerns should be provided in advance with the daily lunch counts to allow for menu planning and food preparation. We currently offer dairy free, egg free, gluten free and vegetarian food options. Taste for kids will work to develop any needed food options to accommodate special requests if possible, no additional fee is charged for allergy related menu items.

The Service Provider shall prepare food menus on a monthly basis and will be published in PDF format on the company website www.tasteforkids.com prior to the start of the month.

CLEANLINESS. Service Provider shall keep the areas of operation clean, clear of waste, paper, garbage, combustible materials and obstructions, and to not cause or permit any noises or odors which would constitute a nuisance to emanate from the areas of operation.

RETURN OF EQUIPMENT. The Client shall return to the service provider at the expiration of this Contract the food service equipment furnished by the service provider in the condition in which received, except for ordinary wear and tear.

INSURANCE. Service Provider shall procure and maintain in full force and effect during the term of this Contract a general liability insurance policy in compliance with the minimum requirements or greater of state law. Client will be listed as an additional insured.

LICENSE FEES AND TAXES. Service Provider shall secure and pay for, all licenses and permits required for operation of the food service provided for hereunder, as well as pay all sales, excise or other business taxes attributable to

the food service facilities herein. The costs of all such items shall be a direct cost of food service operation. The Client agrees to provide a copy of their Tax exempt letter.

HEALTH DEPARTMENT COMPLIANCE.

Service Provider shall work in compliance with county health department rules and regulations with regard to hygienic preparation and service and holding of food.

INDEMNIFICATION. Taste For Kids Inc. agrees to indemnify and hold Glencoe Park District Early Childhood harmless from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against Glencoe Park District Early Childhood that result from the acts or omissions of Taste For Kids Inc. and/or Taste For Kids Inc.'s employees, agents, or representatives. Glencoe Park District Early Childhood will be a named insured on Taste For Kids commercial insurance policy.

WARRANTY. Taste For Kids Inc. shall provide its services and meet its obligations under this Contract in a timely and workmanlike manner, using knowledge and recommendations for performing the services which meet generally acceptable standards in Taste For Kids Inc.'s community and region, and will provide a standard of care equal to, or superior to, care used by service providers similar to Taste For Kids Inc. on similar projects.

DEFAULT. The occurrence of any of the following shall constitute a material default under this Contract:

REMEDIES. In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Contract (including without limitation the failure to make a monetary payment when due), the other party may terminate the Contract by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have Ten (10) days from the effective date of such notice to cure the default(s). Unless waived by a party providing notice, the failure to cure the default(s) within such time period shall result in the automatic termination of this Contract. This contract may be cancelled by either party for cause with written 30 day notice.

FORCE MAJEURE. If performance of this Contract or any obligation under this Contract is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages, epidemic, pandemic, quarantine or supplier failures. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased.

An act or omission shall be deemed within the reasonable control of a party if committed, omitted, or caused by such party, or its employees, officers, agents, or affiliates.

- a. The failure to make a required payment when due.
- b. The insolvency or bankruptcy of either party.
- c. The subjection of any of either party's property to any levy, seizure, general assignment for the benefit of creditors, application or sale for or by any creditor or government agency.
- d. The failure to make available or deliver the Services in the time and manner provided for in this Contract.

ARBITRATION. Any controversies or disputes arising out of or relating to this Contract shall be resolved by binding arbitration in accordance with the then-current Commercial Arbitration Rules of the American Arbitration Association. The parties shall select a mutually acceptable arbitrator knowledgeable about issues relating to the subject matter of this Contract. In the event the parties are unable to agree to such a selection, each party will select an arbitrator and the two arbitrators in turn shall select a third arbitrator, all three of whom shall preside jointly over the matter. The arbitration shall take place at a location that is reasonably centrally located between the parties, or otherwise mutually agreed upon by the parties. All documents, materials, and information in the possession of each party that are in any way relevant to the dispute shall be made available to the other party for review and copying no later than 30 days after the notice of arbitration is served. The arbitrator(s) shall not have the authority to modify any provision of this Contract or to award punitive damages. The arbitrator(s) shall

have the power to issue mandatory orders and restraint in connection with the arbitration. The decision rendered by the arbitrator(s) shall be final and binding on the parties, and judgment may be entered in conformity with the decision in any court having jurisdiction. The agreement to arbitration shall be specifically enforceable under the prevailing arbitration law. During the continuance of any arbitration proceeding, the parties shall continue to perform their respective obligations under this Contract.

ENTIRE AGREEMENT. This Contract contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Contract. This Contract supersedes any prior written or oral agreements between the parties.

SEVERABILITY. If any provision of this Contract will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

AMENDMENT. This Contract may be modified or amended in writing, if the writing is signed by the party obligated under the amendment.

GOVERNING LAW. This Contract shall be construed in accordance with the laws of the State of Illinois.

NOTICE. Any notice or communication required or permitted under this Contract shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.

WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Contract.

ASSIGNMENT. Neither party may assign or transfer this Contract without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

Client: Glencoe Park District Early Childhood 999 Green Bay Rd, Glencoe, IL
60022

By: _____ Date: _____

Title: _____

Service Provider: Taste For Kids Inc. 1301 Clavey Rd, Highland Park IL 60035

By: _____ Date _____

Title: President.

**VII. Action Item C:
Approval to Authorize the Executive Director
to Sign the 2023 Pool/Beachfront Exchange
Agreement between Northbrook and
Glencoe Park Districts**

Glencoe Park District
January 2023 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Intergovernmental Agreement between Northbrook Park District and Glencoe Park District
DATE: January 9, 2023

The Board discussed in committee to continue the Intergovernmental Agreement with Northbrook Park District and Glencoe Park District for exchange of aquatic services at resident rates.

In addition, this year's agreement also includes Glencoe Park District residents' access to the Northbrook Dog Park at resident rates for passes.

Attached is the 2023 Pool/Beachfront Exchange Agreement between Northbrook and Glencoe Park Districts. We ask for authorization for the Executive Director to sign this agreement.

Recommended Motion: Authorize the Executive Director to sign the 2023 Pool/Beachfront Exchange Agreement between Northbrook and Glencoe Park Districts.

2023 Pool/Beachfront Exchange Agreement Northbrook and Glencoe Park Districts

This Agreement is entered into by and between the Northbrook Park District (“Northbrook”) and the Glencoe Park District (“Glencoe”) to describe and govern the exchange of aquatic service at resident rates. This agreement extends to Northbrook’s access to the Glencoe Beach and to Glencoe’s access to Northbrook’s pool passes and dog park passes for their respective residents. The period of this agreement shall be for the summer 2023 swim season, Memorial Day through Labor Day.

WHEREAS, Northbrook and Glencoe are empowered under the Illinois Constitution [Ill. Const., Art. VII, Sec. 10] and the Intergovernmental Cooperation Act [5 ILCS 220/1 et seq.], to contract, and share or combine services with each other in any manner not prohibited by law; and

WHEREAS, the Board of Commissioners for the Northbrook Park District and Glencoe Park District find it to be in the best interest of the residents of their respective park districts to enter into this Agreement;

NOW THEREFORE, in consideration of the foregoing recitals and the mutual covenants and promises contained herein, the sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

Residency

- A. Residents are defined as those who live in the respective District's boundaries.
- B. Residents of each District will be offered the opportunity to participate in the other's aquatics programs as defined in this agreement and memberships at resident rates.
- C. Customers must produce the approved documentation to be eligible for resident rates as outlined below.
 - a. Residents of the Northbrook Park District must produce a current resident letter, valid State of Illinois Identification Card or Driver’s License, or current utility bill in person, prior to registration at the Glencoe Park District. To obtain a letter, Northbrook Park District residents must visit a Northbrook Park District registration office.
 - b. Residents of the Glencoe Park District must produce a valid State of Illinois Identification Card with a Glencoe address at any of the Northbrook Park District's registration locations.

Northbrook Park District Programs, Passes, and Services Included

A. Summer Passes

All memberships and program options for Glencoe residents are available at Northbrook Sports Center Pool and Meadowhill Aquatics Center and are based on the 2023 Pool Schedule and Summer Program Guide aquatics offerings (available in April).

- a. Pool Passes — Unlimited swipes (Attachment A)
 - i. Individual passes will be available for individuals (2-64), seniors (65+) and senior couples.
 - ii. Household memberships will be available. A household consists of up to two adults and dependent children under 26 years of age who reside at the same address.

- iii. Nanny passes will be available at resident rates. Nanny passes are offered at a reduced fee and can be purchased with family passes. Limit of one per household.
 - b. Family Splash Cards — 10 swipes per family
 - i. Individual passes are required for each family member; punches are taken off of one account.
 - ii. One punch per individual per visit is taken off of the family account.
 - iii. Cards may be replenished; however, unused punches expire at the end of the season.
- B. Programs
 - a. Glencoe residents who have purchased a Northbrook pool pass are eligible to register for any aquatics lessons, programs and/or classes at membership rates.
 - b. The program guide and information will be available online; however online registration is not available for Glencoe residents.
 - c. Available Summer 2023 offerings include:
 - i. Parent/Child, Preschool, Youth, and Private Swimming or Diving Lessons
 - ii. Water Fitness
 - iii. Special Events
- C. Day Camp Field Trips to Pool
 - a. Dates and details of payment must be arranged by May 14 with the Northbrook Park District.
- D. Dog Park Membership
 - a. Membership dates run from July 1st, 2023- June 31st, 2024
- E. Communication and Contact Person
 - a. Recreation Supervisor or Aquatics Manager (attachment B)

Glencoe Park District Tokens, Programs, Rentals and Services Included

- A. Beach Passes — Unlimited Visits
 - a. Passes are available for purchase in person at the Takiff Center during normal business hours (Monday - Friday 8:30am-5pm, Saturdays) or at the Glencoe Beach during operational hours.
 - i. Photo ID pictures must be taken by all individuals that purchase a pass. Pictures may be taken at the Takiff Center or at the Glencoe Beach during operational hours.
 - b. Beach Season dates, fees and times will be available by March 14.
 - c. Beach passes go on sale March 30 and are available for individuals, couples, and families.
- B. Sailing and Aquatics Courses
 - a. Sailing classes offered at Glencoe Boating Beach will be available for registration to Northbrook Park District residents after March 31.
- C. Trellis Rentals
 - a. Resident trellis rental rates are available to current pass holders Monday through Thursday only. On Friday, Saturday, and Sunday the non-resident rental rate applies.
 - b. Rentals are available throughout the beach season (Memorial Day to Labor Day)
 - c. Fourth of July is excluded

- D. Day Camp Field Trips to Beachfront
 - a. Dates and details of payment must be arranged by May 14 with the Glencoe Park District

- E. Communication and Contact person
 - a. Director of Recreation and Facilities (Attachment B)

Tracking

Each agency will track participation in the respective programs outlined above and provide a detailed report at the end of the aquatic season unless requested at more frequent intervals.

Marketing and communications

Each agency will use their respective resources to advertise the exchange of programs and services to the residents. Prior to the distribution of any marketing or communications pieces, including but not limited to seasonal guides, flyers, press releases, posters and banners, each District's contact must approve via email.

Both parties' consent to meet and review this agreement before January 31, 2023. At that time, it will be determined if both parties are in support of continuing this agreement for subsequent seasons.

This agreement will be reviewed periodically during the term and cannot be cancelled at any time before Labor Day, unless just cause warrants termination.

This agreement shall expire on the last day of the aquatics season (September 4, 2023).

Northbrook Park District

Glencoe Park District

By: _____
 Eileen Loftus
 Director of Recreation

By: _____
 Lisa Sheppard
 Executive Director

Date: _____

Date: _____

Attachment A – Fee Tables & Facility Information

Glencoe Park District – 2023 Season Pass Pricing

Pass Type	Regular Rate
Individual (Age 2-64)	Resident - \$35 Non-Resident - \$70
Senior (Ages 65+)	Resident - Free Non-Resident - \$70
Guess Pass (10 visit) *	Resident - \$50 Non-Resident - \$100

*Only available to Glencoe residents ages 65 and older

Takiff Center
 999 Green Bay Rd.
 Glencoe, IL 60022
 Hours: Monday-Friday 8:30-5:00

Glencoe Beach
 55 Hazel Ave.
 Glencoe, IL 60022
 Hours: 10:00am-7:00pm
 (During beach operation only)

Northbrook Park District – Early fee until May 1

Individual	Early Fee \$RES	Early Fee \$NR	\$RES	\$NR
Individual (Age 2-64)	\$155	\$195	\$159	\$199
Senior (age 65+)	\$115	\$145	\$119	\$149
Senior couple	\$165	\$209	\$169	\$215
Households	<i>A household consists of up to two adults and dependent children under 26 years of age who reside at the same address.</i>			
Households of two	\$209	\$265	\$215	\$269
Additional	\$45	\$59	\$49	\$69
Nanny Pass <i>(one per household, purchased with any family pass)</i>	\$109	\$109	\$109	\$109

Dog Park

Season: July 1st, 2023- June 30th, 2024

Yearly Fee: \$55 for first dog/\$25 per additional dog

Attachment B – Staff Contacts

Northbrook Park District

- Recreation Supervisor - Aquatics
 - Bridgette Sterba
 - Direct Line: 847-897-6186
 - Cell Phone: 847-907-1726
 - Email: bsterba@nbparks.org

- Aquatics Manager
 - Joey Sanchez
 - Direct Line: 847-897-6190
 - Cell Phone: 847-505-3381
 - Email: jsanchez@nbparks.org

Glencoe Park District

- Director of Recreation and Facilities
 - Bobby Collins
 - Direct Line: 847-835-7535
 - Email: bcollins@glencoeParkDistrict.com

- Beach/Boathouse Facility Manager
 - Marty Kwiatkowski
 - Direct Line: 847-835-7544
 - Email: mkwiatkowski@glencoeParkDistrict.com