

MINUTES OF SEPTEMBER 20, 2023 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:30pm and roll was called.

Commissioners present:

Carol Spain, President
Michael Covey, Treasurer
Jordan Spector, Commissioner

Staff present:

Lisa Sheppard, Executive Director and Secretary
Bobby Collins, Director of Recreation and Facilities
John Cutrera, Director of Finance and HR
Kyle Kuhs, Director of Parks and Planning
Jenny Runkel, Administrative Assistant

Commissioners absent:

Stefanie Boron, Vice President
Bart Schneider, Commissioner

Members of the public in attendance who signed in or spoke: Brad Janis

Consent Agenda: A motion was made by Commissioner Spector to approve the consent agenda items as presented including Minutes of August 15, 2023 Regular Board Meeting, Minutes of September 5, 2023 Committee of the Whole Meeting, Approval of the Bills, and renewal of ExcalTech IT services contract for a three-year term. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Spector, Spain

NAYS: None

ABSENT: Boron, Schneider

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Financial Report: The District is six months into the fiscal year. Director Cutrera gave a synopsis of the report. The Recreation Department is higher than last year and will continue to increase. The Children's Circle Fund staffing is in an upward trend. The Beach and Boating Dept. revenue was at 85% of budget and staff are fairly confident that it will break even by year end. The G&A Dept. is down due to Comprehensive Plan expenses, increased staffing, and salary increases. The District does not have the final levy rates yet. On the August Cash Report, our 2021 bond proceeds were at \$291,000 as of August 31. Those funds were spent on Watts renovation project. An arbitrage rebate calculation will not be necessary; funds were spent on the specified project in the specified timeframe and were not invested per tax exempt entity regulations. The second tax installment is due by property owners in November. Levy challenges will be reviewed at the next committee meeting and the Takiff bond roll-off at the December committee meeting.

Presentation and Approval of Resolution No. 955: Brad Janis 25 Years of Service: A motion was made by Commissioner Spector to approve Resolution No. 955 for Brad Janis's 25 Years of Service as presented. The resolution was read and staff and

Commissioners noted Brad's skills and excellence these last 25 years. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Spector, Spain

NAYS: None

ABSENT: Boron, Schneider

The motion passed.

Other Business: Jamie Sabbach gave an update on the Comprehensive Plan including the active shooter assessment, park assessment's first set of asset sheets for staff/Board review, statistically valid survey being drafted for release in October, environmental impact study on the beach and lakefront key findings report, and community engagement which started in the last couple of days including focus groups and a community workshop. Next steps will be releasing key findings and touching base with staff on financials, recreation, and partnerships. A couple of the community workshop activities were reviewed. There will be more opportunities for all users to participate and get their feedback heard. The goal is to understand resources and develop a system that is standing strong in 50 years.

Executive Director Report: The Watts renovation is on schedule. A private donor event is set for Wednesday, November 29 from 7:00-9:00pm followed by a ribbon cutting event on Saturday, December 9. The plan is to open the day after Thanksgiving as usual.

Executive Director Sheppard could not thank staff enough for closing out camp and starting before and after school care, preschool, and programs following a great fall registration. Fitness members are coming back to the fitness center. Keep getting the word out that we have a Northbrook Park District reciprocal agreement about their dog park. Bier on the Pier and Trellis Table events were so successful, expect these events to be offered quarterly. Duke Park's splashpad and trains ended Labor Day weekend. An Eagle Scout is working on the Bird Sanctuary project. Tennis courts and chess tables are up and running at Lakefront Park. The bluff stabilization project is underway; note there will be a point when no one can use the ramp for replacement.

Lisa, John, Kyle, Bobby, and Commissioner Spector will be attending NRPA on October 9-12/13.

Director Collins reviewed a change to preschool and program registration for 3-year-olds.

Friends Park's surface deterioration was discussed. Staff are repairing holes to the surface as needed until a full replacement is scheduled as part of the capital project schedule. Teens are hanging out at Friends Park after school. Teens are looking for more free play at Friends Park after school and not more programming. Staff will bring this topic back to the Board for more discussion.

Action Items:

Approval of Biannual Review of Executive Session Minutes 5ILCS 120/2 (c)(21): A motion was made by Commissioner Spector to approve audio tape destruction of closed/ executive session for which official minutes were approved and no litigation under the

Open Meetings Act is pending including 12/7/2021, 1/18/2022, and 2/1/2022 as mandated by 5ILCS120/2 (c)(21) as presented. Commissioner Covey seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Covey, Spector, Spain

NAYS: None

ABSENT: Boron, Schneider

The motion passed.

Adjourn: Commissioner Spector moved to adjourn the meeting at 8:19pm. Commissioner Covey seconded the motion. The motion passes via voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary