

MARCH 2022 Board Report

**GLENCOE PARK DISTRICT
REGULAR BOARD MEETING
Tuesday, March 15, 2022 | 7:00pm
Takiff Center**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting is at the Takiff Center, 999 Green Bay Rd, Glencoe, IL 60022

AGENDA

- I. Call to Order
- II. Roll Call
- III. Consent Agenda Items
 - A. Minutes of February 15, 2022 Finance Committee Meeting
 - B. Minutes of February 15, 2022 Regular Board Meeting
 - C. Minutes of March 1, 2022 Committee of the Whole Meeting
 - D. Approval of the Bills
- IV. Matters from the Public
- V. Financial Report
- VI. Executive Director's Report
- VII. Action Items
 - A. Approval of Fiscal Year 2022/23 Budget – Approval Draft
 - B. Approval of Gym Resurfacing Bid
 - C. Approval of Executive Director Agreement
 - D. Approval of Bi-annual Review of Executive Session Minutes 5ILCS 120/2(c)(21)
- VIII. Other Business
- IX. Executive Session
 - A. Bi-annual Review of Executive Session Minutes 5ILCS 120/2(c)(21)
- X. Adjournment

The Glencoe Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847-835-3030. Executive Director email: Isheppard@glencoeParkDistrict.com

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

III. Consent Agenda Items

Section 2.06(b) of the Open Meetings Act allows a public entity to approve minutes either within 30 days after the relevant meeting OR at the public body's second subsequent regular meeting, whichever is LATER. For consistency, all minutes will be approved at the subsequent Regular Board Meeting.

Items on the Consent Agenda are representative of routine actions by the Board of Directors or staff. Members of the Board of Park Commissioners are invited and encouraged to call the Executive Director prior to the meeting with any questions about consent agenda items.

The Board President asks for a motion to adopt the consent agenda items. However, if any member of the Board wishes to discuss any item on the consent agenda, for *any* reason whatsoever, he or she may ask that the item be removed from the consent agenda and the President will change the agenda per the request.

The Executive Director recommends approval of the consent agenda.

Glencoe Park District
March 2022 Board Meeting

MINUTES OF FEBRUARY 15, 2022 FINANCE COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear. The meeting was called to order at 6:00pm and the roll was called. All commissioners gave permission to be recorded.

Commissioners present:

Michael Covey, Chair/Treasurer
Lisa Brooks, President
Stefanie Boron, Vice President
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
Erin Classen, Supt. of Marketing/Communications
Jenny Runkel, Administrative Assistant

Members of the public in attendance: Matt Walker, Jill Siragusa, Adam Wohl

Matters from the Public: There was no one wishing to address the Committee.

FY 2022/23 Budget – First Draft Review: The Board reviewed the First Draft Proposed Budget for Fiscal Year 2022/23 document. The Approval Draft Budget then goes before the Board for approval at the March 15 Board meeting, followed by the Budget and Appropriations Ordinance that goes before the Board for approval at the April 19 Board meeting.

Director Cutrera reviewed the Budget draft and staff answered Board questions. Discussion ensued throughout the presentation of the budget draft. As of February 28, 2022, the projected fund balances in the Corporate Fund will be at \$2,150,629 and the Recreation Fund will be at \$3,752,239 meeting the reserve guideline of 50% of operating expenditures. Revenue, expenditures, allocations, and excess revenue budget and projections were reviewed. The capital fund transfers scheduled for March 2023 Board-approval and the actual transfer in June 2023 are \$1,107,000 from the Corporate Fund leaving a 66.57% fund balance and \$850,000 from the Recreation Fund leaving a 60.67% fund balance.

Capital projects from Fund 67 and Fund 65, merit pool, training/conference/tuition, 5-year budget projections, and program and facility fees were reviewed. Discussion ensued and staff answered committee questions. Project funding, grants, maintenance center renovation, bond debt service, and property tax fund allocation were discussed.

Staff are available for questions at any time.

Other: There was no other business.

Executive Session: There was no reason to go into closed session.

Adjourn: Commissioner Boron moved to adjourn the meeting at 6:58pm. Commissioner Spain seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks

NAYS: None

ABSENT: None

The motion passed.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF FEBRUARY 15, 2022 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
ZOOM and 999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear. The meeting was called to order at 6:59pm and roll was called. All commissioners gave permission to be recorded.

Commissioners present:

Lisa Brooks, President
Stefanie Boron, Vice President
Michael Covey, Treasurer
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Chris Leiner, Director of Parks/Maintenance
Bobby Collins, Director of Recreation/Facilities
John Cutrera, Director of Finance/HR
Erin Classen, Supt. of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Jill Siragusa, Matt Walker, Adam Wohl

Consent Agenda: A motion was made by Commissioner Boron to approve the consent agenda items as presented including Minutes of January 4, 2022 Committee of the Whole Meeting, Minutes of January 18, 2022 Regular Board Meeting, Minutes of February 1, 2022 Committee of the Whole Meeting, and Approval of the Bills. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Financial Report: The District is eleven months into the fiscal year. A good portion of the Recreation Department revenue was from camp registrations that will be deferred when closing out the fiscal year. Children's Circle revenue is strong. Fitness is showing a profit around breakeven. Watts is showing excess, however; it remains to be seen how it shakes out in the month of February based on weather. G&A did not include a health insurance payment this month based on timing, but will catch up. Admin/Takiff was hit with credit card processing fees for registration. Staff are researching ACH to see if we can benefit on cost savings.

Executive Director's Report: Despite School District 35 being included in a lawsuit resulting in a restraining order rescinding the mask order, the park district is not included. DCFS is still mandating masks for licensed facilities meaning our early childhood wing programming. Masks do not need to be worn outside. If the Governor rescinds his order on February 28, we will follow the order and IDPH guidelines. Day

care is not included in the rescinded order. Staff reopened the Watts building which had been closed because staff had a hard time getting participants to follow the mask mandate around the holidays.

There is a possibility the vaccine mandate requirement for guests will be lifted at the same time as the mask mandate, nothing is firm at this point. It would affect adult classes, group fitness, fitness center, and programs like that. We follow state and Cook County mandates who make mandate change announcements at 5pm on Fridays, effective on the following Monday.

Staff worked extremely hard on the RecTrac migration for the last year and we love it. Director Collins stated that staff are still working out the kinks on modules and, in 2022, looking to make operational improvements and add-ons to the software including signed contracts, text messages, how we sell daily passes for special events. Staff have already seen huge improvements in the new RecTrac.

Supt. Classen indicated that the WebTrac redesign just completed a soft launch. There were a few kinks and the site was down for a few days last week. Once our new brochure comes out in a couple of weeks, the site will be pushed. Executive Director Sheppard and Director Cutrera thanked Lauren, Jill, and Amy for their hard work getting RecTrac up and running.

Staff are working on evaluations and goals for the year. Efficiencies are the focus of this year's goals aligning to the strategic plan. COVID stopped our momentum in our strategic plan and that will gear back up. A staff survey is going out this month; staff will report back to the Board in May. The part-time survey is scheduled for summer.

Director Leiner offered good news on the Watts ice rinks cooling floor. Preceding with repairs prior the season, the Board authorized Lisa Sheppard to make the repairs not to exceed \$65,000. The repairs were made and as of February 15, the repairs are still good. We were able to source a specialized stop leak product in the existing system is working and did not need excavation. There have been no issues. The infrastructure should be here for decades without needing a million dollar replacement and only \$35,000 of the \$65,000 was spent.

Our Watts renovation is progressing nicely. Staff are meeting with Wight's and Olsen's staff weekly to review the project.

Director of Parks and Planning Chris Leiner resigned his position for the same role at Northbrook Park District, a larger district with room to grow. He exceeded all our expectations. Staff and commissioners showered him with compliments and wished him luck. Chris Leiner shared his experiences at the District and thanked staff and the Board for standing behind staff decisions and putting their trust in staff. \$17 million in capital projects completed within seven years is unbelievable at any park district.

Executive Director Sheppard was sworn in as the IPRA Board Chair-Elect at conference. This role also requires her to serve as the Finance Committee Chair and

the Foundation Liaison. At the same time it was her turn to be the NSSRA Board President which is a two-year position. These are a couple of professional things Sheppard is doing to represent Glencoe Park District.

Action Items:

Approval of Ordinance No. 936 to Sell Park District Property; 310 South Avenue PIN #05-07-402-018-0000: A motion was made by Commissioner Schneider to approve Ordinance No. 936: An Ordinance making certain findings of fact and authorizing the sale of certain property commonly known as 310 South Avenue PIN #05-07-402-018-0000 Glencoe, Illinois under the Park Commissioners Land Sale Act 70 ILCS 1235/1 as presented. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Approval of Air Conditioner Bid: A motion was made by Commissioner Boron to approve to award the contract for replacing (1) 50-ton air-cooled condenser for \$201,461 to Midwest Mechanical of Lombard, Illinois as presented. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Other Business: The daddy/daughter dance was moved to outdoors at the beach in August due to COVID restrictions.

Adjourn to Closed Session: The closed session topic was tabled in order to post the meeting packet for six days per regulations.

Adjourn: Commissioner Boron moved to adjourn the meeting at 7:39pm. Commissioner Schneider seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks
NAYS: None
ABSENT: None

The motion passed.

Respectfully submitted,

Lisa M. Sheppard
Secretary

MINUTES OF MARCH 1, 2022 COMMITTEE OF THE WHOLE MEETING
GLENCOE PARK DISTRICT
ZOOM AND 999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

Commissioners and members of the public confirmed they could see and hear. The meeting was called to order at 7:04pm and roll was called. All commissioners gave permission to be recorded.

Committee Members present:

Lisa Brooks, President
Stefanie Boron, Vice President
Bart Schneider, Commissioner
Carol Spain, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Bobby Collins, Director of Recreation/Facilities
John Cutrera, Director of Finance/HR
Erin Classen, Supt. of Marketing/Communications
Jenny Runkel, Administrative Assistant

Committee Members absent:

Michael Covey, Treasurer

Members of the Public in attendance who signed in or spoke: Eve Angulo, Erica Block, Stephani Briskman, Bridget Daly, Mark Deming, Matthew Duggan, Susan Felts, Robert Gray, Nisha Hakhu, Jackie Kozelka, Marny Kravenas, Karen Lloyd, Rachel Mallik, Melissa Trumbull Mitchell, Cheryl Myhre, Abbey Paulson, Jackie Perez, Francisco Rios, Kelly Schade, Ania Szulc, Katherine Unger, James Wigoda, Adam Wohl, Jennifer Yeo, Steven (no last name), and one unidentified attendee

Motion to move Other Business: A motion was made by Commissioner Schneider to approve to moving 'Other Business' up in the agenda. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Schneider, Spain, Brooks

NAYS: None

ABSENT: Covey

The motion passed.

Other Business: Masks in early childhood settings: Executive Director Sheppard reviewed the State of Illinois and DCFS day care center change in the mask order that happened about 24 hours ago. There was no indication of this change coming prior to the announcement. Immediately following the announcement, our teachers were surveyed and separately, early childhood program parents were surveyed, mostly from Children's Circle and ELC (full-day and part-time preschool). Individual day cares or park districts have the legally authority to require precautions above state requirements. If the Board chooses to do that, an emergency Board meeting would be called for approval. To date, when making COVID decisions throughout the last two years, the District has followed all CDC mandates, the Dept. of Health recommended guidelines, and the Governor's mandates. Before going to mask optional, staff wanted to make sure the Board was aware of all the ramifications and underlying factors that may come into

play with that decision. For the parent survey, 203 were invited and 147 responded, a 72% response rate. The District's struggle with ongoing shortages and a change in the mask policy may result in a disruption of care, which could include a temporary reduction in school hours, reduction in class population, or room closures. Staff will be unable to follow each individual families' mask preference. The policy may change again based on rates and metrics. If staff feel uncomfortable with everyone taking their mask off and then leave us, it may result in a staff shortage. The District wants to be very honest about the ramifications of a decision. The parent survey indicated that 65.3% of parents want masks optional, 34.7% prefer to continue with mask wearing. The Board received the full survey results and additional comments from the public. For the staff survey, 46 were invited and 37 responded. 67.9% would be open to mask optional, 24.3% would be concerned and continue to work and 8.1% (3) would not feel safe and look for work elsewhere. The District and all child care centers since the pandemic are still staffed below 88%.

Director of Early Childhood Jessica Stockl reviewed the extremes to which our staff and parents are recruiting and newly hired staff not showing up on their first day. The whole child care industry is experiencing full closures, rolling closures, shortened hours, and sending children home due to a lack of staff.

Executive Director Sheppard explained that this decision is not just about masks, but also about quality of child care service. Staff cannot guarantee which child is supposed to wear a mask or that it is consistent throughout the day.

Director Stockl reviewed current quarantine requirements. Jellyfish, frogs, and turtles have an immediate 10-day closure should a child or adult test positive for COVID. For older children, there is the option of a 5-day closure and, if masks are optional, only the child with COVID would need to wear their mask properly all day in order to return after the five days. These guidelines have not changed.

Glencoe is not a high-transmission area. If the rates rise, we would likely go back to a mask mandate following the CDC. Based on the survey, Glencoe families want to drop the mask mandate.

President Brooks opened commissioner discussion by sharing that we feel great empathy for our families and children and we are very aware of the angst from the last two years raising little ones in this environment. Staff has born the weight of the challenges of all the regulations and requirements to provide something that is desperately needed, which is quality child care.

Executive Director Sheppard reminded the Board that there is no vote tonight. At the beginning of the pandemic, the Board gave staff direction to follow CDC guidelines. We would need a special Board meeting to vote, but only if the Board wants to continue the mask mandate. If the Board decides to continue to follow CDC guidelines, then no vote is necessary.

Staff who leave would most likely leave the child care industry as a whole. We are one of the few DCFS-licensed Park District child care facilities. One other DCFS facility is mask optional, another is discussing it now. Per Director Stockl, it is about ½ and ½, KinderCare has not gone mask optional.

Discussion continued including reasons to lift the mask mandate, lack of age 5 and under vaccines, waiting until the rate goes down even further, the indicator that ends mask requirements, not being able to demand lower rates than we have now, balancing the risk of learning delays versus illness, no right answer, learning delays are not reduced if teachers continue to wear masks, if we go mask optional that includes teachers and staff, and specific age groups adaptation to masks.

Matters from the Public on masks in early childhood settings:

Bridget Daly commented that there is not a lot of transmission at this point, be a policy maker not a policy follower, mask optional parent, wants to see data on why it's safer for children to be in masks, and metric should not be a moving target.

Robert Gray shared that he is a physician and surgeon used to weighing life/death decisions, would never jeopardize people but it is past time, children are safe, the risk of disease is extremely low, masks never really helped and current rates are low, and that it is time.

Nisha Hakhu's daughter had no problems wearing a mask, a physician who experienced the drastic December outbreak, staff shortages, masks won't be forever, children do well with acute COVID infections, long-term effects, masking doesn't cause developmental concerns and there are adaptations for those already delayed, infants can acknowledge expression with or without masks, everyone should mask until there is a vaccination available for all and reevaluate in the future, and staff do a fantastic job keeping everyone safe.

Erica Block, commented that teachers have come and gone, appreciative of staff, her son has a speech delay that he receives care and has no problems wearing a mask, and follow DCFS recommendations.

Abbey Paulson, reiterated that a loss of three teachers is critical with staff already working extra hours, re-evaluate in a few weeks.

Eve Angulo, an allergy and immunology specialist, vocalized concern regarding unvaccinated children and at-risk staff, potential vaccine in the coming months, doesn't see the rush, there is no evidence that masks are the cause of speech delay, and major concerns of putting kids at the risk of long-term consequences.

James Wigoda commented that kids can be anywhere without masks, the only kids that have to mask up are 2-5-year-olds and only when in ELC, vaccines are only to protect from serious effects, when assessing risk no one has died under the age of 30 in area

communities and all were over the age of 60, the transmission is so low when is the ending point, and tons of evidence regarding mask speech disruptions.

Jennifer Yeo is for the mask optional policy, the 3 teachers who would look for other opportunities does not mean they will find another opportunity and will leave, the argument could go either way, a majority of the parents want mask optional at over 60%, and how many of those would choose to find another school that is mask optional.

Jackie Perez, a Children's Circle 2's teacher, shared that it has taken a couple months for the 2-year-olds to keep their masks on all day, a lot of the kids are having speech delays and additional anxiety, for mask optional, there is a difference in kids without masks, the kids have lost a part of who they are, with masks it is hard to emphasis what they are saying and sharing emotions, move forward without masks and help kids needing help.

There were no other members of the public wishing to comment.

Commissioner discussion continued including continued consistency following state guidelines, what metric is the indicator of change when the rates are already so low, dynamic staff in Lisa and the team during the pandemic leading to comfort with their recommendations but would, in this case, lean toward following advice from the medical field and the state with more medical expertise, always followed the school district when not following DCFS, comfort level in staying with DCFS even if the guidance reverts back, aligned with teachers, favoring compliance with DCFS, IDPH, and CDC who oversee these larger issues, complicated, staff are exhausted, and follow the groups that have more knowledge.

Chair Brooks, following community input and committee discussion, directed staff to continue following CDC and governor mandates as was approved at the beginning of the pandemic.

Presentation on Watts Renovation Final Design: Executive Director Sheppard indicated we received a PARC grant for the Watts Recreational Center renovation project. She introduced Matthew Duggan and Ania Szulc of Wight and Company who presented the final Watts renovation design including site plan and elevations, changes and additions to the building designed to solve issues, create a better user experience, and be more visually appealing.

Commissioners made comments, suggestions, and staff responded to their questions including the design's beauty, re-orientating the front desk and office space, bathrooms are staying in the same place with a better design, hope to fund the outside fireplace within budget, the spectator/player boxes would be donor items, the indoor TV would be used for hockey games, special events, trivia nights, likes the multi-use feel, fireplace, and two level counter in the lobby, the graphic wall is not locked in, looking for something meaningful, make sure it has all genders and both hockey and ice skating, make sure there are enough garbage cans, put benches anywhere they fit, likes the open concept storage as the cubbies get really dirty and are hard to keep clean, the

open space under the benches will fit hockey bags nicely, players get fully dressing in their hockey gear in the lower level locker rooms and then come upstairs, and all floors, stairs, and new elevator are all skate blade safe.

Executive Director Sheppard indicated that Chris Leiner is coming back to review the final design as well as Bobby, Adam, Bill, and Matt to make sure nothing is missing or incorrect. Staff meet weekly with Wight & Company and WB Olson.

Other Business: Other business was moved up in the agenda to the beginning of the meeting.

Adjourn: Commissioner Schneider moved to adjourn the meeting at 8:43pm. Commissioner Boron seconded the motion. Roll call vote taken:

AYES: Boron, Covey, Schneider, Spain, Brooks

NAYS: None

ABSENT: Covey

Respectfully submitted,

Lisa M. Sheppard
Secretary



Glencoe Park District

Voucher List of Bills By Vendor Set

Payment Dates 2/10/2022 - 3/8/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: AP Vendors - AP Vendors					
Vendor: 11781 - Aaron Fink					
Aaron Fink	02/28/2022	15256	25-25-707-5300	Referee 1/29/2022	76.00
Vendor 11781 - Aaron Fink Total:					76.00
Vendor: 11325 - ABC Monuments					
ABC Monuments	02/22/2022	15193	69-00-000-5572	Commissioner Plaque Duke Park	840.00
Vendor 11325 - ABC Monuments Total:					840.00
Vendor: 10098 - AFLAC					
AFLAC	02/22/2022	15194	10-00-000-2170	Supplemental Aflac Coverage 2/24/2022	168.12
AFLAC	02/22/2022	15194	10-00-000-2170	Supplemental Aflac Coverage 12/15/2021	103.85
AFLAC	02/22/2022	15194	10-11-000-5600	Supplemental Aflac Coverage 12/15/2021	103.85
Vendor 10098 - AFLAC Total:					375.82
Vendor: 10864 - All About Childcare Health, Ltd.					
All About Childcare Health, Ltd.	02/22/2022	15195	25-26-000-5387	Day Care Nurse Services - January 2022	90.00
All About Childcare Health, Ltd.	02/22/2022	15195	25-26-000-5387	Day Care Nurse Services - February 2022	90.00
Vendor 10864 - All About Childcare Health, Ltd. Total:					180.00
Vendor: 10056 - Amazing Minds					
Amazing Minds	02/28/2022	15257	25-25-635-5300	Winer 2022 - Amazing Minds	1,620.00
Vendor 10056 - Amazing Minds Total:					1,620.00
Vendor: 10946 - Amazon Capital Services					
Amazon Capital Services	02/22/2022	15196	10-11-000-5342	Desk Light/Memory Cards	99.72
Amazon Capital Services	02/22/2022	15196	10-11-000-5401	BudgetBinders/LaptopCharger/ MonitorArm/MailBox	344.04
Amazon Capital Services	02/22/2022	15196	10-12-000-5401	Mouse/Keyboard/USB Charger Cable	40.67
Amazon Capital Services	02/22/2022	15196	10-12-000-5421	Work Gloves	287.94
Amazon Capital Services	02/22/2022	15196	10-12-000-5450	RubberSPlow/CylinderCover/Wo rkGloves/ThreadRepair	271.63
Amazon Capital Services	02/22/2022	15196	10-13-000-5415	Party Decor and Supplies	338.97
Amazon Capital Services	02/22/2022	15196	25-00-000-5210	iPhone case - JB	51.05
Amazon Capital Services	02/22/2022	15196	25-00-000-5401	Sheet Protectors	14.89
Amazon Capital Services	02/22/2022	15196	25-00-000-5488	Flashlights/PressureWasherHose /Magnifiers/Makers	327.93
Amazon Capital Services	02/22/2022	15196	25-25-941-5400	PowerStrip/Cables	194.24
Amazon Capital Services	02/22/2022	15196	25-25-951-5400	St. Patrick Day Supplies	80.94
Amazon Capital Services	02/22/2022	15196	25-26-000-5403	SleepingCot/UtilityWagon/Scotc hTape/SockShoes	358.33
Amazon Capital Services	02/22/2022	15196	25-26-000-5430	Face Mask	128.60
Amazon Capital Services	02/22/2022	15196	45-00-000-5420	COVID Test	99.52
Vendor 10946 - Amazon Capital Services Total:					2,638.47
Vendor: 10147 - American Outfitters, Ltd.					
American Outfitters, Ltd.	02/22/2022	15197	10-12-000-5421	Uniform T- shirts/Hats/Sweatshirts/Outdoor PPE	655.00
American Outfitters, Ltd.	02/22/2022	15197	10-12-000-5421	Uniform T- shirts/Hats/Sweatshirts/Outdoor PPE	180.00

Voucher List of Bills

Payment Dates: 2/10/2022 - 3/8/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
American Outfitters, Ltd.	02/22/2022	15197	25-00-000-5422	Uniform T-shirts/Hats/Sweatshirts/Outdoor PPE	1,000.00
American Outfitters, Ltd.	02/22/2022	15197	10-12-000-5421	Uniform T-shirts/Hats/Sweatshirts/Outdoor PPE	317.75
American Outfitters, Ltd.	02/22/2022	15197	10-12-000-5421	Uniform T-shirts/Hats/Sweatshirts/Outdoor PPE	180.00
American Outfitters, Ltd.	02/22/2022	15197	10-13-000-5421	Watts Staff Apparel	1,399.20
Vendor 10147 - American Outfitters, Ltd. Total:					3,731.95
Vendor: 10050 - Ancel, Glink P.C.					
Ancel, Glink P.C.	02/22/2022	15198	10-11-000-5310	Legal Services -	1,125.00
Vendor 10050 - Ancel, Glink P.C. Total:					1,125.00
Vendor: 10159 - Arlington Power Equipment					
Arlington Power Equipment	02/22/2022	15199	10-12-000-5351	Repair Sidewalk Edger	206.25
Vendor 10159 - Arlington Power Equipment Total:					206.25
Vendor: 11609 - ASP Services LLC					
ASP Services LLC	02/22/2022	15200	25-25-706-5300	Winter Soccer Shots Class	2,240.00
Vendor 11609 - ASP Services LLC Total:					2,240.00
Vendor: 10162 - AT & T					
AT & T	02/23/2022	15232	10-12-000-5210	AT&T Service 2/13/22 - 3/12/22 Parks	52.21
AT & T	02/23/2022	15232	10-13-000-5210	AT&T Service 2/13/22 - 3/12/22 Watts	61.03
AT & T	02/23/2022	15232	10-15-000-5210	AT&T Service 2/13/22 - 3/12/22 Boathouse	102.06
AT & T	02/23/2022	15232	25-00-000-5210	AT&T Service 2/13/22 - 3/12/22 Takiff	731.96
Vendor 10162 - AT & T Total:					947.26
Vendor: 11670 - AT & T					
AT & T	02/22/2022	15201	25-00-000-5210	Phone Service 2/7/2022 - 3/6/2022	712.99
Vendor 11670 - AT & T Total:					712.99
Vendor: 10473 - BMO Harris Bank N.A.					
BMO Harris Bank N.A.	02/23/2022	15233	10-00-000-1300	GFOA Conference	475.00
BMO Harris Bank N.A.	02/23/2022	15233	10-11-000-5340	IPRA Conference - Refunds	-525.00
BMO Harris Bank N.A.	02/23/2022	15233	10-11-000-5340	IPRA Conference Hotels - BM, LS	1,064.66
BMO Harris Bank N.A.	02/23/2022	15233	10-11-000-5342	Staff Thank You Lunch/Sympathy Flowers for AB	297.01
BMO Harris Bank N.A.	02/23/2022	15233	10-11-000-5402	IAPD Law Handbook 8th Edition	284.00
BMO Harris Bank N.A.	02/23/2022	15233	10-11-000-5404	ACD Operations - Cloud	73.09
BMO Harris Bank N.A.	02/23/2022	15233	10-12-000-5210	Comcast Internet - Parks	133.41
BMO Harris Bank N.A.	02/23/2022	15233	10-12-000-5340	IPRA Conference Refunds	-620.00
BMO Harris Bank N.A.	02/23/2022	15233	10-12-000-5361	Job Posting - Director of Parks / Laborer	630.00
BMO Harris Bank N.A.	02/23/2022	15233	10-12-000-5450	Forklift Parts	485.92
BMO Harris Bank N.A.	02/23/2022	15233	10-12-000-5496	Score Board Controller	662.51
BMO Harris Bank N.A.	02/23/2022	15233	10-12-000-5497	Book - Playground Safety	25.00
BMO Harris Bank N.A.	02/23/2022	15233	10-12-000-5582	CM25 Chainsaw	1,299.95
BMO Harris Bank N.A.	02/23/2022	15233	10-13-000-5210	Comcast Internet - Watts	330.51
BMO Harris Bank N.A.	02/23/2022	15233	10-13-000-5415	Graphics - TikTok Night	8.00
BMO Harris Bank N.A.	02/23/2022	15233	10-13-000-5420	(12) Radius Rings for Skate Sharpening	552.99
BMO Harris Bank N.A.	02/23/2022	15233	25-00-000-1300	25th Annual Infant Conference 3/5/2022	200.00
BMO Harris Bank N.A.	02/23/2022	15233	25-00-000-1300	NERF Games Arena Rental 3/19/2022	983.40

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
BMO Harris Bank N.A.	02/23/2022	15233	25-00-000-5301	Postage/Packaging IRS/TM	31.58
BMO Harris Bank N.A.	02/23/2022	15233	25-00-000-5340	CPRP Renewal	65.00
BMO Harris Bank N.A.	02/23/2022	15233	25-00-000-5340	IPRA Conference Team Dinner	350.77
BMO Harris Bank N.A.	02/23/2022	15233	25-00-000-5340	IPRA Conference Hotels - SS, BC	605.72
BMO Harris Bank N.A.	02/23/2022	15233	25-00-000-5342	Team Meetings - Lunch/Coffee	74.15
BMO Harris Bank N.A.	02/23/2022	15233	25-00-000-5482	Light Bollards - Takiff	2,234.95
BMO Harris Bank N.A.	02/23/2022	15233	25-00-000-5482	Dejamming Tool	242.00
BMO Harris Bank N.A.	02/23/2022	15233	25-25-315-5400	Clay/Glaze	187.29
BMO Harris Bank N.A.	02/23/2022	15233	25-25-401-5400	Books for class rooms	50.00
BMO Harris Bank N.A.	02/23/2022	15233	25-25-615-5400	Clay/Glaze	187.30
BMO Harris Bank N.A.	02/23/2022	15233	25-25-791-5400	Heavy duty court tape	59.33
BMO Harris Bank N.A.	02/23/2022	15233	25-25-901-5300	DJ, Siberian Rescue Donation	1,155.50
BMO Harris Bank N.A.	02/23/2022	15233	25-25-954-5400	Audio adapter	16.53
BMO Harris Bank N.A.	02/23/2022	15233	25-26-000-5340	Food handler training - Bellau/Becela	14.95
BMO Harris Bank N.A.	02/23/2022	15233	25-26-000-5403	Books for class rooms	203.55
Vendor 10473 - BMO Harris Bank N.A. Total:					11,839.07
Vendor: 11210 - Bruce Carlsen					
Bruce Carlsen	02/11/2022	15153	25-25-707-5300	Referee 1/29/2022	114.00
Bruce Carlsen	02/11/2022	15153	25-25-708-5300	Referee 1/29/2022	76.00
Vendor 11210 - Bruce Carlsen Total:					190.00
Vendor: 10182 - BSN Sports					
BSN Sports	02/28/2022	15258	25-25-770-5400	Edwards Center Straps	166.94
Vendor 10182 - BSN Sports Total:					166.94
Vendor: 11705 - Celeste Cifala Roy					
Celeste Cifala Roy	02/22/2022	15202	25-25-490-5300	EC Movement & Music 1/21 - 2/25/2022	772.80
Vendor 11705 - Celeste Cifala Roy Total:					772.80
Vendor: 10552 - Chicago Tribune Media Group					
Chicago Tribune Media Group	02/11/2022	15154	10-11-000-5311	Legal Notices	43.17
Vendor 10552 - Chicago Tribune Media Group Total:					43.17
Vendor: 10204 - Club Momentum Athletics					
Club Momentum Athletics	02/23/2022	15236	25-25-767-5300	Winter 2022 Volleyball Payment	1,820.00
Vendor 10204 - Club Momentum Athletics Total:					1,820.00
Vendor: 10505 - Comcast					
Comcast	02/11/2022	15155	10-12-000-5210	Internet Svc - Parks 2/9/22 - 3/8/22	163.41
Comcast	02/23/2022	15237	10-13-000-5210	Internet Svc - Watts 2/18/22 - 3/17/22	345.64
Vendor 10505 - Comcast Total:					509.05
Vendor: 10208 - Commonwealth Edison					
Commonwealth Edison	02/28/2022	15259	10-12-000-5230	Comed Service 1/27/2022 - 2/25/2022	1,281.99
Commonwealth Edison	02/28/2022	15259	10-13-000-5230	Comed Service 1/27/2022 - 2/25/2022	9,248.56
Commonwealth Edison	02/28/2022	15259	10-14-000-5230	Comed Service 1/27/2022 - 2/25/2022	105.05
Commonwealth Edison	02/28/2022	15259	10-15-000-5230	Comed Service 1/27/2022 - 2/25/2022	44.05
Commonwealth Edison	02/28/2022	15259	25-00-000-5230	Comed Service 1/27/2022 - 2/25/2022	10,236.41
Vendor 10208 - Commonwealth Edison Total:					20,916.06
Vendor: 10210 - Conserv FS					
Conserv FS	02/11/2022	15156	10-12-000-5485	Bag Ice Melter	373.15
Conserv FS	02/11/2022	15156	10-13-000-5485	Bag Ice Melter	373.15
Conserv FS	02/11/2022	15156	25-00-000-5485	Bag Ice Melter	746.30
Vendor 10210 - Conserv FS Total:					1,492.60

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10969 - Cook County Clerk					
Cook County Clerk	02/11/2022	15157	10-11-000-5730	Notary Commission Filing - JR	10.00
Vendor 10969 - Cook County Clerk Total:					10.00
Vendor: 10215 - Craftwood Lumber Company					
Craftwood Lumber Company	02/28/2022	15260	10-12-000-5481	Batteries/DoorPull/Padlock/Pilers/SNB	126.82
Craftwood Lumber Company	02/28/2022	15260	25-00-000-5481	Batteries/CornerIrons/SNB	56.30
Craftwood Lumber Company	02/28/2022	15260	25-00-000-5482	TolietSeat/WindowScrapper/SNB	51.75
Craftwood Lumber Company	02/28/2022	15260	25-00-000-5486	Steel Galvanized Hardware	53.40
Vendor 10215 - Craftwood Lumber Company Total:					288.27
Vendor: 11752 - Cyrus Oelerich					
Cyrus Oelerich	02/11/2022	15159	25-25-707-5300	Referee 2/5/2022	114.00
Cyrus Oelerich	02/11/2022	15159	25-25-708-5300	Referee 2/5/2022	76.00
Vendor 11752 - Cyrus Oelerich Total:					190.00
Vendor: 11746 - David Dillon					
David Dillon	02/11/2022	15160	25-25-707-5300	Referee 2/5/2022	114.00
David Dillon	02/11/2022	15160	25-25-708-5300	Referee 2/5/2022	76.00
David Dillon	02/28/2022	15261	25-25-707-5300	Referee 2/12 & 2/19/2022	228.00
David Dillon	02/28/2022	15261	25-25-708-5300	Referee 2/12 & 2/19/2022	152.00
David Dillon	02/28/2022	15261	25-25-707-5300	Referee 2/26/2022	114.00
David Dillon	02/28/2022	15261	25-25-708-5300	Referee 2/26/2022	76.00
Vendor 11746 - David Dillon Total:					760.00
Vendor: 11751 - David Manna					
David Manna	02/11/2022	15161	25-25-707-5300	Referee 1/29/2022	114.00
David Manna	02/11/2022	15161	25-25-708-5300	Referee 1/29/2022	76.00
David Manna	02/28/2022	15262	25-25-707-5300	Referee 2/12 & 2/19/2022	228.00
David Manna	02/28/2022	15262	25-25-708-5300	Referee 2/12 & 2/19/2022	152.00
David Manna	02/28/2022	15262	25-25-707-5300	Referee 2/26/2022	114.00
David Manna	02/28/2022	15262	25-25-708-5300	Referee 2/26/2022	76.00
Vendor 11751 - David Manna Total:					760.00
Vendor: 10335 - Domino's Pizza					
Domino's Pizza	02/28/2022	15263	25-25-932-5400	Pizza Lunch 2/21/2022	42.34
Vendor 10335 - Domino's Pizza Total:					42.34
Vendor: 10341 - Excalibur Technology Corporation					
Excalibur Technology Corporati...	02/22/2022	15203	10-00-000-1300	TSS Maintenance - March 2022	5,828.72
Excalibur Technology Corporati...	02/22/2022	15203	25-00-000-1300	Webtrac Hosting - March 2022	1,128.00
Vendor 10341 - Excalibur Technology Corporation Total:					6,956.72
Vendor: 10402 - F.J. Kerrigan Plumbing Co.					
F.J. Kerrigan Plumbing Co.	02/23/2022	15238	10-12-000-5352	Boiler Repairs - Ignitor	616.00
F.J. Kerrigan Plumbing Co.	02/28/2022	15264	25-00-000-5352	Drain Pipe from Ceramic's Room	3,123.50
Vendor 10402 - F.J. Kerrigan Plumbing Co. Total:					3,739.50
Vendor: 11291 - Fambro Management LLC					
Fambro Management LLC	02/28/2022	15265	25-25-629-5300	Winter 2022 Chess Scholars	5,247.00
Vendor 11291 - Fambro Management LLC Total:					5,247.00
Vendor: 10344 - FedEx					
FedEx	02/22/2022	15204	67-00-000-5502	Shipping - Pier Contract	26.69
Vendor 10344 - FedEx Total:					26.69
Vendor: 11375 - Game On! LLC					
Game On! LLC	02/28/2022	15266	25-25-752-5300	Winter Game On! Boys/Girls Class	5,460.00
Vendor 11375 - Game On! LLC Total:					5,460.00
Vendor: 11650 - Georjanna Grace Atlan					
Georjanna Grace Atlan	02/22/2022	15205	25-00-000-5360	Photos-SpookySkate/BooBash/WattsOpenin/GrinchSkate	475.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Georjanna Grace Atlan	02/28/2022	15267	25-00-000-5360	Stock/Event Photos - 1/22/2022 - 2/18/2022	462.50
Georjanna Grace Atlan	02/28/2022	15267	25-00-000-5360	Event Photos - 2/26/2022	50.00
Vendor 11650 - Georjanna Grace Atlan Total:					987.50
Vendor: 10076 - Glencoe Junior Kindergarten					
Glencoe Junior Kindergarten	02/28/2022	15247	25-00-000-1300	Winter Enrichment 2022 (PREPAID)	21,354.21
Glencoe Junior Kindergarten	02/28/2022	15247	25-25-471-5300	2021-22 School Year - Playtime Partners	699.00
Glencoe Junior Kindergarten	02/28/2022	15247	25-25-475-5300	Winter Enrichment 2022	13,589.04
Glencoe Junior Kindergarten	03/01/2022	15248	25-25-471-5300	2022-23 School Year - Payment #1	3,750.00
Glencoe Junior Kindergarten	03/01/2022	15248	25-25-472-5300	2022-23 School Year - Payment #1	5,062.50
Glencoe Junior Kindergarten	03/01/2022	15248	25-25-473-5300	2022-23 School Year - Payment #1	6,000.00
Glencoe Junior Kindergarten	03/01/2022	15248	25-25-474-5300	2022-23 School Year - Payment #1	5,812.50
Glencoe Junior Kindergarten	03/01/2022	15248	25-25-476-5300	Spring/Summer Camps 2022 - Payment #1	35,568.75
Vendor 10076 - Glencoe Junior Kindergarten Total:					91,836.00
Vendor: 10370 - Grainger Inc.					
Grainger Inc.	02/28/2022	15268	25-00-000-5412	Soap/Spray Bottles	943.57
Grainger Inc.	02/28/2022	15268	25-00-000-5482	CoaxStripper/CoaxialConnector/DoorWedges	105.28
Grainger Inc.	02/28/2022	15268	25-00-000-5484	Battery Recycling Kit	1,739.85
Grainger Inc.	02/28/2022	15268	25-26-000-5460	PaperPlates,Bowls/Napkins/Spoons	935.14
Vendor 10370 - Grainger Inc. Total:					3,723.84
Vendor: 10325 - Grand Food Center					
Grand Food Center	02/22/2022	15206	25-26-000-5409	Milk Orders	159.71
Vendor 10325 - Grand Food Center Total:					159.71
Vendor: 10596 - Hitchcock Design, Inc.					
Hitchcock Design, Inc.	02/28/2022	15269	67-00-000-5320	Lake Park Concept Plan as of 2/28/2022	3,559.21
Vendor 10596 - Hitchcock Design, Inc. Total:					3,559.21
Vendor: 10384 - Home Depot Credit Services					
Home Depot Credit Services	02/23/2022	15239	10-12-000-5481	Floor Oil, Bar Flat, Carpet Nail	23.00
Home Depot Credit Services	02/23/2022	15239	10-12-000-5481	Mop/Cleaner/Bucket	84.69
Home Depot Credit Services	02/23/2022	15239	10-12-000-5481	Cedar/SandPaper/TolietFlap/Scr ews	565.28
Home Depot Credit Services	02/23/2022	15239	10-12-000-5583	Personal Heaters	72.24
Home Depot Credit Services	02/23/2022	15239	25-00-000-5486	F-Connectors	23.94
Home Depot Credit Services	02/23/2022	15239	25-00-000-5582	Car Cleaning Set/Utility Knives	69.82
Vendor 10384 - Home Depot Credit Services Total:					838.97
Vendor: 11736 - HSA Bank, a divison of Webster Bank, N.A.					
HSA Bank, a divison of Webster...	02/11/2022	DFT0001389	10-00-000-2176	HSA Bank	988.52
HSA Bank, a divison of Webster...	02/25/2022	DFT0001400	10-00-000-2176	HSA Bank	1,064.56
Vendor 11736 - HSA Bank, a divison of Webster Bank, N.A. Total:					2,053.08
Vendor: 10100 - IL Dept of Revenue					
IL Dept of Revenue	02/11/2022	DFT0001393	10-00-000-2110	IL State Tax W/H	6,200.37
IL Dept of Revenue	02/18/2022	DFT0001398	10-00-000-2110	PATH 2/16/2022 - Jill & Adam	21.52
IL Dept of Revenue	02/25/2022	DFT0001404	10-00-000-2110	IL State Tax W/H	6,547.82
IL Dept of Revenue	02/22/2022	DFT0001413	10-00-000-2110	2/25/2022 - Ashley M.	57.88
IL Dept of Revenue	02/22/2022	DFT0001414	10-00-000-2110	Feb 2022 - Path Incentive	58.72
Vendor 10100 - IL Dept of Revenue Total:					12,886.31
Vendor: 10101 - Illinois Municipal Retirement Fund					
Illinois Municipal Retirement Fu...	02/22/2022	DFT0001410	10-00-000-2150	February 2022	37,166.79

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Illinois Municipal Retirement Fu...	02/22/2022	DFT0001410	10-00-000-2155	February 2022	7,581.00
Vendor 10101 - Illinois Municipal Retirement Fund Total:					44,747.79
Vendor: 10106 - IRS/Dept of Treasury					
IRS/Dept of Treasury	02/11/2022	DFT0001391	10-00-000-2120	Social Security W/H	17,426.96
IRS/Dept of Treasury	02/11/2022	DFT0001392	10-00-000-2130	Medicare	4,075.66
IRS/Dept of Treasury	02/11/2022	DFT0001394	10-00-000-2100	Fed Income Tax W/H	10,698.93
IRS/Dept of Treasury	02/18/2022	DFT0001399	10-00-000-2120	PATH - Jill & Adam 2/16/2022	99.20
IRS/Dept of Treasury	02/18/2022	DFT0001399	10-00-000-2130	PATH - Jill & Adam 2/16/2022	23.20
IRS/Dept of Treasury	02/25/2022	DFT0001402	10-00-000-2120	Social Security W/H	18,374.60
IRS/Dept of Treasury	02/25/2022	DFT0001403	10-00-000-2130	Medicare	4,297.28
IRS/Dept of Treasury	02/25/2022	DFT0001405	10-00-000-2100	Fed Income Tax W/H	12,181.59
IRS/Dept of Treasury	02/22/2022	DFT0001415	10-00-000-2120	FEB 2022 - Path Incentive	239.32
IRS/Dept of Treasury	02/22/2022	DFT0001415	10-00-000-2130	FEB 2022 - Path Incentive	56.04
IRS/Dept of Treasury	02/22/2022	DFT0001416	10-00-000-2100	2/25/2022 - Ashley M.	83.60
IRS/Dept of Treasury	02/22/2022	DFT0001416	10-00-000-2120	2/25/2022 - Ashley M.	163.68
IRS/Dept of Treasury	02/22/2022	DFT0001416	10-00-000-2130	2/25/2022 - Ashley M.	38.28
Vendor 10106 - IRS/Dept of Treasury Total:					67,758.34
Vendor: 10128 - Jay Zimmerman					
Jay Zimmerman	02/11/2022	15162	25-25-707-5300	Payment for Referee Assigners Fee 1/29/22 & 2/5/22	54.00
Jay Zimmerman	02/11/2022	15162	25-25-708-5300	Payment for Referee Assigners Fee 1/29/22 & 2/5/22	30.00
Jay Zimmerman	02/28/2022	15270	25-25-707-5300	Referee 2/19	114.00
Jay Zimmerman	02/28/2022	15270	25-25-707-5300	Assigners Fee 2/12 & 2/19/22	54.00
Jay Zimmerman	02/28/2022	15270	25-25-708-5300	Assigners Fee 2/12 & 2/19/22	30.00
Jay Zimmerman	02/28/2022	15270	25-25-707-5300	Assigner fee game on 2/26/2022	27.00
Jay Zimmerman	02/28/2022	15270	25-25-708-5300	Assigner fee game on 2/26/2022	18.00
Vendor 10128 - Jay Zimmerman Total:					327.00
Vendor: 11632 - Jonathan Yates Knipping					
Jonathan Yates Knipping	02/22/2022	15207	25-25-787-5300	Tai Chi 1/6/22 - 2/10/22 J.K.	498.75
Vendor 11632 - Jonathan Yates Knipping Total:					498.75
Vendor: 10089 - Julie Kaplan					
Julie Kaplan	02/11/2022	15163	25-25-785-5300	Julie Kaplan Fitness January 2022	331.50
Julie Kaplan	02/11/2022	15163	25-25-786-5300	Julie Kaplan Fitness January 2022	132.00
Vendor 10089 - Julie Kaplan Total:					463.50
Vendor: 11418 - Kids HeArt Yoga, LLC					
Kids HeArt Yoga, LLC	02/22/2022	15208	25-25-439-5300	Yoga/Art Winter 2022	2,688.00
Vendor 11418 - Kids HeArt Yoga, LLC Total:					2,688.00
Vendor: 11504 - Kimberly Bloomberg					
Kimberly Bloomberg	02/28/2022	15272	25-25-614-5300	Winter 2022 Crafting	7,301.00
Vendor 11504 - Kimberly Bloomberg Total:					7,301.00
Vendor: 10404 - Konica Minolta Business Solutions USA Inc.					
Konica Minolta Business Solutio...	02/22/2022	15209	10-11-000-5355	Additional usage for copier - Ad 1/5/22-2/4/22	15.50
Konica Minolta Business Solutio...	02/22/2022	15209	25-00-000-5355	Additional usage for copier - DS 1/5/22-2/4/22	417.68
Konica Minolta Business Solutio...	02/22/2022	15209	25-00-000-5355	Monthly maintenace for copier - DS 2/5/22-3/4/22	70.00
Konica Minolta Business Solutio...	02/22/2022	15209	10-11-000-5355	Monthly maintenace for copier - Ad 2/5/22-3/4/22	31.50
Vendor 10404 - Konica Minolta Business Solutions USA Inc. Total:					534.68
Vendor: 11774 - Leo Graphics Chicago, LLC					
Leo Graphics Chicago, LLC	02/23/2022	15240	30-00-000-5590	Installation of Sensory Path	1,550.00
Vendor 11774 - Leo Graphics Chicago, LLC Total:					1,550.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10360 - Lowe's Business Acct/GEMB					
Lowe's Business Acct/GEMB	02/11/2022	15164	10-12-000-5482	CompressionBNC/SpliceAdapter	15.74
Lowe's Business Acct/GEMB	02/11/2022	15164	25-00-000-5412	Rugs/AirDuster/5-Gal Tote	111.04
Vendor 10360 - Lowe's Business Acct/GEMB Total:					126.78
Vendor: 10066 - Maria Kotsinis					
Maria Kotsinis	02/22/2022	15210	25-25-422-5300	Presch Music Enrichment Classes 1/18 - 2/15	400.00
Vendor 10066 - Maria Kotsinis Total:					400.00
Vendor: 10169 - Master Truck & Trailer, LLC					
Master Truck & Trailer, LLC	02/11/2022	15165	10-12-000-5450	Plow Parts	160.19
Vendor 10169 - Master Truck & Trailer, LLC Total:					160.19
Vendor: 11748 - Michael Corrigan					
Michael Corrigan	02/11/2022	15166	25-25-707-5300	Referee 1/29/22 & 2/5/22	152.00
Michael Corrigan	02/11/2022	15166	25-25-708-5300	Referee 1/29/22 & 2/5/22	76.00
Michael Corrigan	02/28/2022	15273	25-25-707-5300	Referee 2/12/2022	114.00
Michael Corrigan	02/28/2022	15273	25-25-707-5300	Referee 2/26/2022	38.00
Michael Corrigan	02/28/2022	15273	25-25-708-5300	Referee 2/26/2022	76.00
Vendor 11748 - Michael Corrigan Total:					456.00
Vendor: 11519 - Midwest Mechanical					
Midwest Mechanical	02/28/2022	15274	10-13-000-5356	Zamboni Ignition Board Repair	972.98
Vendor 11519 - Midwest Mechanical Total:					972.98
Vendor: 11319 - Monica McCarthy O'Connor					
Monica McCarthy O'Connor	02/11/2022	15167	25-25-785-5300	Monica O'Conner Fitness January 2022	148.50
Monica McCarthy O'Connor	02/28/2022	15275	25-25-785-5300	February 2022 - Monica O'Connor	318.38
Monica McCarthy O'Connor	02/28/2022	15275	25-25-786-5300	February 2022 - Monica O'Connor	33.00
Vendor 11319 - Monica McCarthy O'Connor Total:					499.88
Vendor: 10929 - Morris Schwartz					
Morris Schwartz	02/11/2022	15168	25-25-707-5300	Referee 1/29/22 & 2/5/22	228.00
Morris Schwartz	02/28/2022	15276	25-25-707-5300	Referee 2/12 & 2/19/2022	228.00
Morris Schwartz	02/28/2022	15276	25-25-707-5300	Referee 2/26/2022	114.00
Vendor 10929 - Morris Schwartz Total:					570.00
Vendor: 10213 - Mutual Ace Hardware					
Mutual Ace Hardware	02/28/2022	15277	10-12-000-5481	Door Knobs/Locks	233.93
Mutual Ace Hardware	02/28/2022	15277	10-12-000-5482	Boots/Special Order for Master Lock	311.23
Mutual Ace Hardware	02/28/2022	15277	25-00-000-5412	Air Freshner/Winter Gloves	27.51
Mutual Ace Hardware	02/28/2022	15277	25-00-000-5481	RainDefenderLooseFitHeavyWei ghtSweatShirt	65.69
Vendor 10213 - Mutual Ace Hardware Total:					638.36
Vendor: 11425 - NAPA Auto Parts					
NAPA Auto Parts	02/11/2022	15169	10-12-000-5450	Wiper Blades/Snow Brush, Scrapper	125.94
Vendor 11425 - NAPA Auto Parts Total:					125.94
Vendor: 11424 - Noggin Builders, LLC					
Noggin Builders, LLC	02/22/2022	15212	25-25-491-5300	Junior Engineer Builders 1/20/22 - 2/24/22	4,200.00
Vendor 11424 - Noggin Builders, LLC Total:					4,200.00
Vendor: 10224 - North Shore Gas Company					
North Shore Gas Company	02/23/2022	15241	10-13-000-5220	Northshore Gas - January 2022 Service - Watts	397.78
North Shore Gas Company	02/23/2022	15241	25-00-000-5220	Northshore Gas - January 2022 Service - Takiff	1,845.53
North Shore Gas Company	02/28/2022	15278	10-12-000-5220	Gas Service 1/22/2022 - 2/23/2022 (NF Garages)	1,754.71

Voucher List of Bills

Payment Dates: 2/10/2022 - 3/8/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
North Shore Gas Company	02/28/2022	15278	10-14-000-5220	Gas Service 1/22/2022 - 2/23/2022 (Beach)	40.09
Vendor 10224 - North Shore Gas Company Total:					4,038.11
Vendor: 11666 - Northbrook Speed Skating Club					
Northbrook Speed Skating Club	02/28/2022	15279	25-25-208-5300	Speed & Agility Winter 2022	2,220.40
Vendor 11666 - Northbrook Speed Skating Club Total:					2,220.40
Vendor: 10340 - Northshore Omega					
Northshore Omega	02/22/2022	15213	45-00-000-5335	Pre-Employment Exam - Julia Becela	527.00
Vendor 10340 - Northshore Omega Total:					527.00
Vendor: 11527 - P & J HP LLC					
P & J HP LLC	02/22/2022	15214	25-25-613-5300	Winter 2022 Payment Mini Ninjas	1,680.00
Vendor 11527 - P & J HP LLC Total:					1,680.00
Vendor: 10110 - PACT Administrative Services Corp					
PACT Administrative Services C...	02/22/2022	15215	10-00-000-2175	February 2022	731.52
PACT Administrative Services C...	02/22/2022	15215	10-00-000-2175	December 2021	973.00
Vendor 10110 - PACT Administrative Services Corp Total:					1,704.52
Vendor: 10104 - Partnership Financial Credit Union					
Partnership Financial Credit Uni...	02/21/2022	15191	10-00-000-2180	#110071680 Barrios	120.00
Partnership Financial Credit Uni...	02/21/2022	15191	10-00-000-2180	#86720 Janis	30.00
Vendor 10104 - Partnership Financial Credit Union Total:					150.00
Vendor: 10242 - PDRMA					
PDRMA	02/22/2022	15216	10-11-000-5600	Health Insurance January 2022	32,049.96
PDRMA	02/22/2022	15216	10-11-000-5600	HRA Year 2021	325.24
PDRMA	02/22/2022	15216	25-26-000-5600	Health Insurance January 2022	10,422.98
Vendor 10242 - PDRMA Total:					42,798.18
Vendor: 11733 - Peerless Network, Inc.					
Peerless Network, Inc.	02/22/2022	15217	25-00-000-5210	T1 Line - Watts 2/15-3/14/2022	365.82
Vendor 11733 - Peerless Network, Inc. Total:					365.82
Vendor: 10374 - Postmaster Glencoe					
Postmaster Glencoe	02/25/2022	15246	25-00-000-5301	Postage - Spring 2022 Brochure	1,000.00
Vendor 10374 - Postmaster Glencoe Total:					1,000.00
Vendor: 10090 - Pride Dojo Inc.					
Pride Dojo Inc.	02/22/2022	15218	25-25-725-5300	Full Winter 2022 Payment	9,753.45
Vendor 10090 - Pride Dojo Inc. Total:					9,753.45
Vendor: 10259 - Quill Corporation					
Quill Corporation	02/22/2022	15219	25-00-000-5401	Foot cushion	34.00
Quill Corporation	02/22/2022	15219	25-00-000-5401	pencil and paper	55.27
Quill Corporation	02/22/2022	15219	25-00-000-5401	Toner, Copy Paper	204.95
Quill Corporation	02/28/2022	15280	25-00-000-5420	Lysol Spray	15.62
Quill Corporation	02/28/2022	15280	25-25-401-5400	office supplies for EC front desk	61.18
Quill Corporation	02/28/2022	15280	25-25-402-5400	office supplies for EC front desk	61.18
Quill Corporation	02/28/2022	15280	25-25-403-5400	office supplies for EC front desk	61.19
Quill Corporation	02/28/2022	15280	25-26-000-5401	office supplies for EC front desk	61.18
Quill Corporation	02/28/2022	15280	25-00-000-5401	Office Paper	75.96
Quill Corporation	02/28/2022	15280	25-00-000-5401	Office Paper	69.68
Quill Corporation	02/28/2022	15280	25-00-000-5401	Office Paper	112.98
Quill Corporation	02/28/2022	15280	25-00-000-5401	Office ink for Bill and Matt	107.96
Vendor 10259 - Quill Corporation Total:					921.15
Vendor: 11593 - Reading Rookies, LLC					
Reading Rookies, LLC	02/22/2022	15220	25-25-450-5300	January/February 2022 AM/PM Classes	3,132.00
Vendor 11593 - Reading Rookies, LLC Total:					3,132.00
Vendor: 10375 - Record-A-Hit					
Record-A-Hit	02/22/2022	15222	25-00-000-1300	Trackless Train 5/14/2022	895.00

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Payment Dates: 2/10/2022 - 3/8/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Record-A-Hit	02/22/2022	15222	25-00-000-1300	Face Painting 3/12/2022	325.00
Vendor 10375 - Record-A-Hit Total:					1,220.00
Vendor: 11412 - Recreation Results, LLC					
Recreation Results, LLC	02/28/2022	15281	65-00-021-5504	Retrac 3.1 - 3rd Payment	3,000.00
Vendor 11412 - Recreation Results, LLC Total:					3,000.00
Vendor: 1232 - Ronald P. Cadarian					
Ronald P. Cadarian	02/11/2022	15170	25-27-000-5365	Ron Cadarian fitness January 2022	75.00
Vendor 1232 - Ronald P. Cadarian Total:					75.00
Vendor: 11320 - Roundy's Inc.					
Roundy's Inc.	02/22/2022	15223	25-25-601-5400	Cooking Supplies	85.66
Roundy's Inc.	02/22/2022	15223	25-26-000-5403	Batteries	41.98
Roundy's Inc.	02/22/2022	15223	25-26-000-5409	Food	137.26
Roundy's Inc.	02/28/2022	15282	25-25-601-5400	Food (Mariano's)	94.50
Roundy's Inc.	02/28/2022	15282	25-25-932-5400	Food (Mariano's)	35.28
Roundy's Inc.	02/28/2022	15282	25-26-000-5342	Food/Beverage (Mariano's)	62.73
Roundy's Inc.	02/28/2022	15282	25-26-000-5409	Bread (Mariano's)	11.45
Roundy's Inc.	02/28/2022	15282	25-26-000-5409	Food (Mariano's)	283.56
Vendor 11320 - Roundy's Inc. Total:					752.42
Vendor: 10271 - Russo's Power Equipment Inc.					
Russo's Power Equipment Inc.	02/11/2022	15171	10-12-000-5450	Chainsaw Supplies	203.95
Vendor 10271 - Russo's Power Equipment Inc. Total:					203.95
Vendor: 10274 - Safety Team, Inc.					
Safety Team, Inc.	02/23/2022	15242	25-26-000-5340	EC Staff - CPR/First Aid Training 2/19/2022	1,507.00
Vendor 10274 - Safety Team, Inc. Total:					1,507.00
Vendor: 10654 - Sandra K Culver					
Sandra K Culver	02/11/2022	15172	25-25-785-5300	Sandy Culver Fitness Janaury 2022	1,066.50
Sandra K Culver	02/11/2022	15172	25-25-786-5300	Sandy Culver Fitness Janaury 2022	33.00
Sandra K Culver	02/28/2022	15283	25-25-728-5300	February 2022 - Sandy Culver	1,680.00
Sandra K Culver	02/28/2022	15283	25-25-785-5300	February 2022 - Sandy Culver	832.50
Sandra K Culver	02/28/2022	15283	25-25-786-5300	February 2022 - Sandy Culver	49.50
Vendor 10654 - Sandra K Culver Total:					3,661.50
Vendor: 10515 - Sarah Hall					
Sarah Hall	02/22/2022	15224	25-25-312-5300	Winter/Spring 2022	983.07
Sarah Hall	02/22/2022	15224	25-25-406-5300	Winter/Spring 2022	3,561.00
Sarah Hall	02/22/2022	15224	25-25-419-5300	Winter/Spring 2022	1,215.00
Sarah Hall	02/22/2022	15224	25-25-449-5300	Winter/Spring 2022	7,219.20
Sarah Hall	02/22/2022	15224	25-25-601-5300	Winter/Spring 2022	700.00
Sarah Hall	02/22/2022	15224	25-25-607-5300	Winter/Spring 2022	7,404.30
Sarah Hall	02/22/2022	15224	25-25-608-5300	Winter/Spring 2022	4,536.00
Sarah Hall	02/22/2022	15224	25-25-649-5300	Winter/Spring 2022	2,088.00
Sarah Hall	02/22/2022	15224	25-25-652-5300	Winter/Spring 2022	7,734.90
Sarah Hall	02/22/2022	15224	25-25-653-5300	Winter/Spring 2022	7,920.00
Sarah Hall	02/22/2022	15224	25-25-653-5402	Winter/Spring 2022	6,971.40
Vendor 10515 - Sarah Hall Total:					50,332.87
Vendor: 10787 - School Health Corp					
School Health Corp	02/28/2022	15284	25-00-000-5430	Band Aids	181.96
Vendor 10787 - School Health Corp Total:					181.96
Vendor: 11778 - Scott Fine					
Scott Fine	02/28/2022	15285	25-25-708-5300	Referee 2/12/2022	152.00
Scott Fine	02/28/2022	15285	25-25-708-5300	Referee 2/26/2022	76.00
Vendor 11778 - Scott Fine Total:					228.00

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Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 11780 - Scott Zachar					
Scott Zachar	02/28/2022	15286	25-25-707-5300	Referee 2/26/2022	76.00
Vendor 11780 - Scott Zachar Total:					76.00
Vendor: 11472 - Silvia Strazzarino					
Silvia Strazzarino	02/11/2022	15173	25-25-785-5300	Silvia Strazzino fitness Janaury 2022	51.75
Silvia Strazzarino	02/28/2022	15287	25-25-785-5300	February 2022 - Silvia Strazzarino	76.88
Silvia Strazzarino	02/28/2022	15287	25-25-786-5300	February 2022 - Silvia Strazzarino	16.50
Vendor 11472 - Silvia Strazzarino Total:					145.13
Vendor: 11436 - SportsEngine Inc.					
SportsEngine Inc.	02/11/2022	15174	45-00-000-5335	Background Checks - January 2022	259.00
SportsEngine Inc.	02/28/2022	15288	45-00-000-5335	Background Checks - February 2022	55.50
Vendor 11436 - SportsEngine Inc. Total:					314.50
Vendor: 10108 - State Disbursement Unit					
State Disbursement Unit	02/21/2022	15192	10-00-000-2190	M Barrios,FIPS#1703100/2013D025 0098,335-98-0452	195.90
Vendor 10108 - State Disbursement Unit Total:					195.90
Vendor: 10068 - Stephen Duman					
Stephen Duman	02/28/2022	15289	25-25-740-5300	Winter 2022 Travel Basketball	12,720.00
Stephen Duman	02/28/2022	15289	25-25-746-5300	Winter 2022 Preschool/Saturday Classes	4,699.80
Stephen Duman	02/28/2022	15289	25-25-747-5300	Winter 2022 Youth Programming	9,654.40
Vendor 10068 - Stephen Duman Total:					27,074.20
Vendor: 11773 - Sunset Foods					
Sunset Foods	02/23/2022	15243	10-12-000-5425	Refreshments	10.50
Sunset Foods	02/23/2022	15243	25-26-000-5409	Milk	445.61
Vendor 11773 - Sunset Foods Total:					456.11
Vendor: 10289 - Sunshine Arts and Crafts, Inc.					
Sunshine Arts and Crafts, Inc.	02/28/2022	15290	25-25-659-5300	Winter Amazing Art	3,276.00
Vendor 10289 - Sunshine Arts and Crafts, Inc. Total:					3,276.00
Vendor: 11698 - Susan Salidor					
Susan Salidor	02/11/2022	15175	25-25-401-5300	Music Classes 1/20, 1/27, 2/3, 2/10	200.00
Susan Salidor	02/11/2022	15175	25-25-402-5300	Music Classes 1/20, 1/27, 2/3, 2/10	200.00
Susan Salidor	02/11/2022	15175	25-25-403-5300	Music Classes 1/20, 1/27, 2/3, 2/10	200.00
Susan Salidor	02/11/2022	15175	25-26-000-5386	Music Classes 1/20, 1/27, 2/3, 2/10	600.00
Susan Salidor	02/22/2022	15225	25-26-000-5386	CC Music Classes 2/17/22 & 2/20/22	600.00
Vendor 11698 - Susan Salidor Total:					1,800.00
Vendor: 11741 - Taste For Kids, Inc.					
Taste For Kids, Inc.	02/23/2022	15244	25-25-405-5300	Lunch - CC + KR	735.00
Taste For Kids, Inc.	02/23/2022	15244	25-26-000-5385	Lunch - CC + KR	5,040.25
Vendor 11741 - Taste For Kids, Inc. Total:					5,775.25
Vendor: 10720 - Tebon's Gas Service					
Tebon's Gas Service	02/11/2022	15176	10-13-000-5480	Propane - Zamboni 12/31/2021 - 1/31/2022	1,510.30
Tebon's Gas Service	02/28/2022	15291	10-13-000-5480	Propane - Zamboni February 2022	976.10
Vendor 10720 - Tebon's Gas Service Total:					2,486.40

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Payment Dates: 2/10/2022 - 3/8/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10517 - Timothy Dana Bowen					
Timothy Dana Bowen	02/28/2022	15292	25-25-594-5300	Winter 2022 - Play Well	5,796.00
Vendor 10517 - Timothy Dana Bowen Total:					5,796.00
Vendor: 11575 - Tree Holdings LLC - North Shore Series					
Tree Holdings LLC - North Shore...	02/28/2022	15293	25-25-650-5300	Winter 2022 Coding	5,582.50
Vendor 11575 - Tree Holdings LLC - North Shore Series Total:					5,582.50
Vendor: 10307 - Vanguard Energy Service, LLC					
Vanguard Energy Service, LLC	02/22/2022	15226	10-13-000-5220	Natural Gas January 2022 - Watts	649.98
Vanguard Energy Service, LLC	02/22/2022	15226	25-00-000-5220	Natural Gas January 2022 - Takiff	3,619.15
Vendor 10307 - Vanguard Energy Service, LLC Total:					4,269.13
Vendor: 10099 - Vantagepoint Trf Agents-457					
Vantagepoint Trf Agents-457	02/11/2022	DFT0001390	10-00-000-2140	ICMA - A/C#301403	1,926.92
Vantagepoint Trf Agents-457	02/25/2022	DFT0001401	10-00-000-2140	ICMA - A/C#301403	1,926.92
Vendor 10099 - Vantagepoint Trf Agents-457 Total:					3,853.84
Vendor: 10309 - Verizon Wireless					
Verizon Wireless	02/28/2022	15294	25-00-000-5210	Cell Phone Svc - 1/22/2022 - 2/21/2022	1,219.18
Vendor 10309 - Verizon Wireless Total:					1,219.18
Vendor: 10308 - Vermont Systems, Inc.					
Vermont Systems, Inc.	02/28/2022	15295	65-00-021-5504	RECTRAC Migration and Module Training	250.00
Vermont Systems, Inc.	02/28/2022	15295	65-00-021-5504	RECTRAC Migration & Module Training	3,475.00
Vendor 10308 - Vermont Systems, Inc. Total:					3,725.00
Vendor: 10457 - Village of Glencoe					
Village of Glencoe	02/11/2022	15177	10-12-000-5480	Fuel - December 2021	1,108.71
Village of Glencoe	02/28/2022	15296	25-00-000-5360	Winter 2022 Inside Glencoe Newsletter	750.18
Village of Glencoe	02/28/2022	15296	25-00-000-1300	2022 Elevator Inspection License	300.00
Village of Glencoe	02/28/2022	15296	10-12-000-5480	Fuel - January 2022	1,401.15
Vendor 10457 - Village of Glencoe Total:					3,560.04
Vendor: 10312 - VJ Killian Co.					
VJ Killian Co.	02/23/2022	15245	10-12-000-5990	Break room Heat System Service	304.00
Vendor 10312 - VJ Killian Co. Total:					304.00
Vendor: 10700 - Warehouse Direct Workplace Solutions					
Warehouse Direct Workplace So..	02/11/2022	15178	25-00-000-5412	Towels/Tissue/Cleaner/Garbage Bags	2,803.40
Warehouse Direct Workplace So..	02/11/2022	15178	25-26-000-5412	Towels/Tissue/Cleaner/Garbage Bags	1,750.00
Warehouse Direct Workplace So..	02/22/2022	15227	25-00-000-5412	Custodial Supplies -Takiff	598.15
Vendor 10700 - Warehouse Direct Workplace Solutions Total:					5,151.55
Vendor: 10882 - Welcome Wagon					
Welcome Wagon	02/22/2022	15228	25-00-000-5360	Marketing	161.42
Vendor 10882 - Welcome Wagon Total:					161.42
Vendor: 11619 - Whisk Taker LLC					
Whisk Taker LLC	02/22/2022	15229	25-25-413-5300	Jr. Chef Classes 1/17/2022 - 2/28/2022	1,800.00
Whisk Taker LLC	02/28/2022	15297	25-25-648-5300	Winter 2022 - Junior Chefs	2,875.00
Vendor 11619 - Whisk Taker LLC Total:					4,675.00
Vendor: 11102 - Wight & Company					
Wight & Company	02/22/2022	15230	67-00-000-5521	Design Watts Rec Center	34,559.42
Vendor 11102 - Wight & Company Total:					34,559.42

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Payment Dates: 2/10/2022 - 3/8/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor: 10102 - Wisconsin Dept of Revenue					
Wisconsin Dept of Revenue	02/22/2022	DFT0001411	10-00-000-2111	February 2022	207.85
Vendor 10102 - Wisconsin Dept of Revenue Total:					207.85
Vendor: 11678 - WM Corporate Services, Inc.					
WM Corporate Services, Inc.	02/22/2022	15231	10-12-000-5353	Parks - Jan/Feb 2022	929.90
WM Corporate Services, Inc.	02/22/2022	15231	10-13-000-5353	Watts - February 2022	165.20
WM Corporate Services, Inc.	02/22/2022	15231	25-00-000-5353	Takiff - February 2022	461.47
Vendor 11678 - WM Corporate Services, Inc. Total:					1,556.57
Vendor Set AP Vendors Total:					571,662.08

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Payment Dates: 2/10/2022 - 3/8/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Employees - Employees					
Vendor: 7994 - Cori Smith					
Cori Smith	02/11/2022	15158	25-26-000-5340	Reimbursement - Food Handler Training	7.00
Vendor 7994 - Cori Smith Total:					7.00
Vendor: 8170 - Jessica Stockl					
Jessica Stockl	02/28/2022	15271	25-26-000-5409	Reimbursement - Pizza for Kid's Night Out	247.88
Vendor 8170 - Jessica Stockl Total:					247.88
Vendor: 9190 - Matt Walker					
Matt Walker	02/22/2022	15211	25-00-000-5340	Reimbursement - IPRA Conference Hotel M.W.	302.86
Vendor 9190 - Matt Walker Total:					302.86
Vendor: 5796 - Rebecca Moore					
Rebecca Moore	02/22/2022	15221	10-11-000-5340	Reimbursement - IPRA Conference 1/27-1/29/22 B.M.	49.30
Vendor 5796 - Rebecca Moore Total:					49.30
Vendor Set Employees Total:					607.04

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Payment Dates: 2/10/2022 - 3/8/2022

Vendor Name	Payment Date	Payment Number	Account Number	Description (Item)	Amount
Vendor Set: Refunds - Refunds					
Vendor: 000-00-0001 - Alison Joseph					
Alison Joseph	02/18/2022	15179	25-00-000-4910	Web Refund 2/4/2022	1,240.00
Vendor 000-00-0001 - Alison Joseph Total:					1,240.00
Vendor: 000-00-0008 - Amy Kaniff					
Amy Kaniff	02/18/2022	15180	25-00-000-4910	Web Refund 2/6 & 2/7/2022	750.00
Vendor 000-00-0008 - Amy Kaniff Total:					750.00
Vendor: 000-00-0002 - Carol Spain					
Carol Spain	02/18/2022	15181	25-00-000-4910	Web Refund 2/7/2022	100.00
Vendor 000-00-0002 - Carol Spain Total:					100.00
Vendor: 000-00-0007 - Dana Fortman					
Dana Fortman	02/18/2022	15182	25-00-000-4910	Web Refund 2/5/2022	50.00
Vendor 000-00-0007 - Dana Fortman Total:					50.00
Vendor: 000-00-0009 - Elizabeth Handelman					
Elizabeth Handelman	02/18/2022	15183	25-00-000-4910	Web Refund 2/6/2022	6,962.00
Vendor 000-00-0009 - Elizabeth Handelman Total:					6,962.00
Vendor: 000-00-0010 - Jennifer Mordini					
Jennifer Mordini	02/18/2022	15184	25-00-000-4910	Web Refund 2/6 & 2/7/2022	744.00
Vendor 000-00-0010 - Jennifer Mordini Total:					744.00
Vendor: 000-00-0005 - Kathryn Martin					
Kathryn Martin	02/18/2022	15185	25-00-000-4910	Web Refund 2/6/2022	1,240.00
Vendor 000-00-0005 - Kathryn Martin Total:					1,240.00
Vendor: 000-00-0004 - Laura La Porte					
Laura La Porte	02/18/2022	15186	25-00-000-4910	Web Refund 2/5/2022	2,128.00
Vendor 000-00-0004 - Laura La Porte Total:					2,128.00
Vendor: 000-00-0003 - Natalie Espinosa					
Natalie Espinosa	02/18/2022	15187	25-00-000-4910	Web Refund 2/5/2022	840.00
Vendor 000-00-0003 - Natalie Espinosa Total:					840.00
Vendor: 000-00-0011 - Olga Kalantarov Hautin					
Olga Kalantarov Hautin	02/18/2022	15188	25-00-000-4910	Web Refund 2/6/2022	224.00
Vendor 000-00-0011 - Olga Kalantarov Hautin Total:					224.00
Vendor: 000-00-0006 - Phil Shlimon					
Phil Shlimon	02/18/2022	15189	25-00-000-4910	Web Refund 2/5/2022	249.34
Vendor 000-00-0006 - Phil Shlimon Total:					249.34
Vendor: 000-00-0012 - Sarah Israel					
Sarah Israel	02/18/2022	15190	25-00-000-4910	Web Refund 2/7/2022	50.00
Vendor 000-00-0012 - Sarah Israel Total:					50.00
Vendor Set Refunds Total:					14,577.34
Grand Total:					586,846.46

Report Summary

Fund Summary

Fund	Payment Amount
10 - CORPORATE FUND	207,820.77
25 - RECREATION FUND	330,824.35
30 - SPECIAL RECREATION FUND	1,550.00
45 - LIABILITY INSURANCE FUND	941.02
65 - CAPITAL PROJECTS FUND	6,725.00
67 - MASTER PLAN CAPITAL-2020 BOND PROCEEDS	38,145.32
69 - MASTER PLAN CAPITAL PROJECTS	840.00

Account Summary

Account Number	Account Name	Payment Amount
10-00-000-1300	PREPAID EXPENSES	6,303.72
10-00-000-2100	FEDERAL WITHHOLDING	22,964.12
10-00-000-2110	IL STATE WITHHOLDING	12,886.31
10-00-000-2111	WI STATE WITHHOLDING	207.85
10-00-000-2120	SOCIAL SECURITY WITHHOLDING	36,303.76
10-00-000-2130	MEDICARE WITHHOLDING	8,490.46
10-00-000-2140	ICMA DEF COMP WITHHOLDING	3,853.84
10-00-000-2150	IMRF WITHHOLDING	37,166.79
10-00-000-2155	IMRF VAC WITHHOLDING	7,581.00
10-00-000-2170	AFLAC WITHHOLDING	271.97
10-00-000-2175	FSA PLAN WITHHOLDING	1,704.52
10-00-000-2176	HSA WITHHOLDING	2,053.08
10-00-000-2180	CREDIT UNION WITHHOLDING	150.00
10-00-000-2190	GARNISHMENT WITHHOLDING	195.90
10-11-000-5310	LEGAL SERVICES	1,125.00
10-11-000-5311	LEGAL NOTICES	43.17
10-11-000-5340	CONFERENCES AND TRAINING	588.96
10-11-000-5342	OFFICIALS/MEETING EXPENSES	396.73
10-11-000-5355	MAINTENANCE SERVICE AGREEMTS	47.00
10-11-000-5401	OFFICE SUPPLIES	344.04
10-11-000-5402	BOOKS/PUBLICATNS/SUBSCRIPTNS	284.00
10-11-000-5404	COMPUTER PROGRAMS	73.09
10-11-000-5600	HEALTH INSURANCE PREMIUMS	32,479.05
10-11-000-5730	DUES/MEMBERSHIPS	10.00
10-12-000-5210	TELEPHONE/INTERNET	349.03
10-12-000-5220	FUEL/HEAT	1,754.71
10-12-000-5230	ELECTRICITY	1,281.99
10-12-000-5340	CONFERENCES AND TRAINING	(620.00)
10-12-000-5351	REPAIRS - EQUIPMENT	206.25
10-12-000-5352	REPAIRS - BUILDINGS	616.00
10-12-000-5353	DISPOSAL/PORTOLET SERVICE	929.90
10-12-000-5361	PRINTING - EMPLOYMENT ADS	630.00
10-12-000-5401	OFFICE SUPPLIES	40.67
10-12-000-5421	SUPPLIES - UNIFORMS	1,620.69
10-12-000-5425	SUPPLIES-STAFF RECOGNITION	10.50
10-12-000-5450	SUPPLIES - EQUIPMENT PARTS	1,247.63
10-12-000-5480	GASOLINE/LUBRICANTS	2,509.86
10-12-000-5481	SUPPLIES-CONSTRUCTION	1,033.72
10-12-000-5482	SUPPLIES-HARDWARE	326.97
10-12-000-5485	SUPPLIES-ICEMELT/SALT	373.15
10-12-000-5496	SUPPLIES-ATHLETIC MAINT	662.51
10-12-000-5497	SUPPLIES-PLAYGRD/SURFACES	25.00
10-12-000-5582	EQUIPMENT - MAINTENANCE	1,299.95
10-12-000-5583	EQUIPMENT - OFFICE	72.24
10-12-000-5990	CONTINGENCY	304.00
10-13-000-5210	TELEPHONE/INTERNET/CABLE TV	737.18

Account Summary

Account Number	Account Name	Payment Amount
10-13-000-5220	FUEL/HEAT	1,047.76
10-13-000-5230	ELECTRICITY	9,248.56
10-13-000-5353	DISPOSAL/PORTOLET SERVICE	165.20
10-13-000-5356	MAINT SERVICE/REPAIRS - ZAMBONI	972.98
10-13-000-5415	SUPPLIES-WATTS SPEC EVENT	346.97
10-13-000-5420	SUPPLIES - GENERAL	552.99
10-13-000-5421	SUPPLIES - UNIFORMS	1,399.20
10-13-000-5480	GASOLINE/LUBRICANTS/PROPANE	2,486.40
10-13-000-5485	SUPPLIES-ICEMELT/SALT	373.15
10-14-000-5220	FUEL/HEAT	40.09
10-14-000-5230	ELECTRICITY	105.05
10-15-000-5210	TELEPHONE	102.06
10-15-000-5230	ELECTRICITY	44.05
25-00-000-1300	PREPAID EXPENSES	25,185.61
25-00-000-4910	MISC/UNCLASSIFIED INCOME	14,577.34
25-00-000-5210	TELEPHONE/INTERNET	3,081.00
25-00-000-5220	FUEL/HEAT	5,464.68
25-00-000-5230	ELECTRICITY	10,236.41
25-00-000-5301	POSTAGE	1,031.58
25-00-000-5340	CONFERENCES AND TRAINING	1,324.35
25-00-000-5342	OFFICIALS/MEETING EXPENSES	74.15
25-00-000-5352	REPAIRS - BUILDINGS	3,123.50
25-00-000-5353	DISPOSAL/PORTOLET SERVICE	461.47
25-00-000-5355	MAINTENANCE SERVICE AGREEMTS	487.68
25-00-000-5360	PRINTING/MARKETING/ADVERTISING	1,899.10
25-00-000-5401	OFFICE SUPPLIES	675.69
25-00-000-5412	CUSTODIAL/CLEANING SUPPLIES	4,483.67
25-00-000-5420	SUPPLIES - GENERAL	15.62
25-00-000-5422	SUPPLIES-UNIFORMS, BLDG STAFF	1,000.00
25-00-000-5430	SUPPLIES - FIRST AID	181.96
25-00-000-5481	SUPPLIES-CONSTRUCTION	121.99
25-00-000-5482	SUPPLIES-HARDWARE	2,633.98
25-00-000-5484	SUPPLIES-ELECTRICAL/BULBS	1,739.85
25-00-000-5485	SUPPLIES-ICEMELT/SALT	746.30
25-00-000-5486	SUPPLIES-PLUMBING	77.34
25-00-000-5488	SUPPLIES-HAND TOOLS	327.93
25-00-000-5582	EQUIPMENT - MAINTENANCE	69.82
25-25-208-5300	CONTRACTL-SPEED SKATING/FITNESS	2,220.40
25-25-312-5300	CONTRACTL-ADULT WORKSHOPS	983.07
25-25-315-5400	SUPPLIES-ADULT CERAMICS	187.29
25-25-401-5300	CONTRACTL-ELC 3YR	200.00
25-25-401-5400	SUPPLIES-ELC 3YR	111.18
25-25-402-5300	CONTRACTL-ELC 4YR	200.00
25-25-402-5400	SUPPLIES-ELC 4YR	61.18
25-25-403-5300	CONTRACTL-ELC 2YR	200.00
25-25-403-5400	SUPPLIES-ELC 2YR	61.19
25-25-405-5300	CONTRACTL-KINDERGTN READINESS	735.00
25-25-406-5300	CONTRACTL-PRESCHOOL HIP HOP	3,561.00
25-25-413-5300	CONTRACTL-PRESCHOOL COOKING	1,800.00
25-25-419-5300	CONTRACT-PRESCHOOL BALLET	1,215.00
25-25-422-5300	CONTRACTL-MUSIC & MORE - 3YR	400.00
25-25-439-5300	CONTRACTL-PRESCHOOL YOGA	2,688.00
25-25-449-5300	CONTRACTL-DRAMA-PRESHOOL (SARAH HALL)	7,219.20
25-25-450-5300	CONTRACTL-READING ROOKIES PM	3,132.00
25-25-471-5300	CONTRACTL-GJK PLAYTIME PARTNRS	4,449.00
25-25-472-5300	CONTRACTL-GJK 2'S	5,062.50
25-25-473-5300	CONTRACTL- GJK 3'S	6,000.00
25-25-474-5300	CONTRACTL-GJK 4'S	5,812.50

Account Summary

Account Number	Account Name	Payment Amount
25-25-475-5300	CONTRACTL-GJK ENRICHMENT	13,589.04
25-25-476-5300	CONTRACTL-GJK CAMPS	35,568.75
25-25-490-5300	CONTRACTL-JR. TRAVELERS - FUN AROUND THE WORLD	772.80
25-25-491-5300	CONTRACTL-PRESCH JR BUILDERS/ENGINEERS	4,200.00
25-25-594-5300	CONTRACTL-LEGO/PLAY WELL TECHNOLOGIES	5,796.00
25-25-601-5300	CONTRACTL-KIDS CLUB PM	700.00
25-25-601-5400	SUPPLIES-KIDS CLUB PM	180.16
25-25-607-5300	CONTRACTL-YOUTH HIP HOP	7,404.30
25-25-608-5300	CONTRACTL-YOUTH BALLET	4,536.00
25-25-613-5300	CONTRACTL-PULSE	1,680.00
25-25-614-5300	CONTRACTL-YOUTH CRAFTING	7,301.00
25-25-615-5400	SUPPLIES-YOUTH CERAMICS	187.30
25-25-629-5300	CONTRACTL-CHESS SCHOLARS	5,247.00
25-25-635-5300	CONTRACTL-AMAZING MIND	1,620.00
25-25-648-5300	CONTRACTL-STICKY FINGERS COOKING	2,875.00
25-25-649-5300	CONTRACTL-DRAMA-YOUTH	2,088.00
25-25-650-5300	CONTRACTL-TECH/CODING/COMP EXPL	5,582.50
25-25-652-5300	CONTRACTL- FOOTLIGHTERS	7,734.90
25-25-653-5300	CONTRACTL-BROADWAY BOUND	7,920.00
25-25-653-5402	BROADWAY BOUND - (TICKETLEAP)	6,971.40
25-25-659-5300	CONTRACTL-SUNSHINE CRAFT/ART	3,276.00
25-25-706-5300	CONTRACTL-SOCCER SHOTS	2,240.00
25-25-707-5300	CONTRACTL-BOYS HSE BASKETBALL	2,415.00
25-25-708-5300	CONTRACTL-GIRLS HOUSE BASKETBALL	1,218.00
25-25-725-5300	CONTRACTL-KARATE CLASSES	9,753.45
25-25-728-5300	CONTRACTL-YOUTH ROWING	1,680.00
25-25-740-5300	COTNRACTL-TRAVELING BASKETBALL	12,720.00
25-25-746-5300	CONTRACTL-HOT SHOT SATURDAYS	4,699.80
25-25-747-5300	CONTRACTL-HOTSHOT SPORT	9,654.40
25-25-752-5300	CONTRACTL-GAME ONISPORTS 4 GIRLS	5,460.00
25-25-767-5300	CONTRACTL-YOUTH VOLLEYBALL	1,820.00
25-25-770-5400	SUPPLIES-YOUTH TENNIS	166.94
25-25-785-5300	CONTRACTL-FITNESS PUNCHCARDS	2,826.01
25-25-786-5300	CONTRACTL-FITNESS DROP-IN	264.00
25-25-787-5300	CONTRACTL-GENERAL FITNESS	498.75
25-25-791-5400	SUPPLIES-PICKLEBALL	59.33
25-25-901-5300	CONTRACTL-WATTS BELOW ZERO	1,155.50
25-25-932-5400	SUPPLIES-SCHOOL DAYS OFF FUN	77.62
25-25-941-5400	SUPPLIES-GREAT MUD RUN	194.24
25-25-951-5400	SUPPLIES-SPRING SPEC EVENTS	80.94
25-25-954-5400	SUPPLIES-WINTER SPEC EVENTS	16.53
25-26-000-5340	CONFERENCES AND TRAINING	1,528.95
25-26-000-5342	OFFICIALS/MEETINGS EXPENSES	62.73
25-26-000-5385	FOOD SERVICE	5,040.25
25-26-000-5386	SERVICES-DAYCARE PROGRAM	1,200.00
25-26-000-5387	NURSE SERVICES	180.00
25-26-000-5401	OFFICE SUPPLIES	61.18
25-26-000-5403	DAYCARE PROGRAM SUPPLIES	603.86
25-26-000-5409	SUPPLIES-INTERNAL FOOD SVC	1,285.47
25-26-000-5412	SUPPLIES-CLEANING/CUSTODIAL	1,750.00
25-26-000-5430	SUPPLIES - FIRST AID	128.60
25-26-000-5460	SUPPLIES-FOOD EQUIPMT	935.14
25-26-000-5600	HEALTH INSURANCE PREMIUMS	10,422.98
25-27-000-5365	CONTRACTL-PERSONAL TRAINERS	75.00
30-00-000-5590	ADA TRANSITION PLAN/CAPITAL	1,550.00
45-00-000-5335	WELLNESS/PRE-PLACEMT SERVICES	841.50
45-00-000-5420	GENERAL SUPPLIES	99.52
65-00-021-5504	REGISTRATION SOFTWARE UPGRADES	6,725.00

Account Summary

Account Number

67-00-000-5320

67-00-000-5502

67-00-000-5521

69-00-000-5572

Account Name

ARCHITECT/DESIGN SERVICES

PIER-Owner Items

WATTS - Design

DUKE PLAY AREA PROJ-Owner Items

Payment Amount

3,559.21

26.69

34,559.42

840.00

Project Account Summary

Project Account Key

None

Payment Amount

586,846.46

Authorization Signatures

To the Board of Commissioners

The payment of the above listed accounts has been approved by the Board of Commissioners at their meeting held on _____ and you are hereby authorized to pay them from the appropriate funds.

Treasurer, Park Board of Commissioners

Secretary/Executive Director

V. Financial Report

Glencoe Park District
March 2022 Board Meeting



My G/L NEW Pooled Cash Report

Glencoe Park District
For the Period Ending 2/28/2022

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
10-00-000-1000	CASH/INVESTMENTS	3,052,876.25	(136,331.31)	2,916,544.94	
25-00-000-1000	CASH/INVESTMENTS	5,861,327.94	(217,629.75)	5,643,698.19	
30-00-000-1000	CASH/INVESTMENTS	377,158.54	(201,550.00)	175,608.54	
35-00-000-1000	CASH/INVESTMENTS	239,910.99	(31,376.43)	208,534.56	
36-00-000-1000	CASH/INVESTMENTS	142,874.49	(27,238.39)	115,636.10	
40-00-000-1000	CASH/INVESTMENTS	452,496.36	18.26	452,514.62	
45-00-000-1000	CASH/INVESTMENTS	203,978.91	(4,498.03)	199,480.88	
50-00-000-1000	CASH/INVESTMENTS	47,364.15	1.91	47,366.06	
55-00-000-1000	CASH/INVESTMENTS	8,103.26	0.00	8,103.26	
65-00-000-1000	CASH/INVESTMENTS	176,325.08	(3,232.51)	173,092.57	
67-00-000-1000	CASH/INVESTMENTS	3,478,306.73	(48,098.95)	3,430,207.78	
69-00-000-1000	CASH/INVESTMENTS	2,651,136.90	197,166.97	2,848,303.87	
70-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
75-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
80-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
90-00-000-1000	CASH/INVESTMENTS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		<u>16,691,859.60</u>	<u>(472,768.23)</u>	<u>16,219,091.37</u>	
CASH IN BANK					
Cash in Bank					
99-00-000-1011	Operating Corporate Account	582,029.02	(422,345.45)	159,683.57	
99-00-000-1012	Operating PR Account	7,643.24	(2,438.69)	5,204.55	
99-00-000-1013	IL Funds	5,298,768.38	473.08	5,299,241.46	
99-00-000-1014	IPDLAF CDs	496,000.00	0.00	496,000.00	
99-00-000-1015	IPDLAF MM	2,561,425.51	71.65	2,561,497.16	
99-00-000-1016	PMA CDs	748,800.00	0.00	748,800.00	
99-00-000-1017	PMA MM	3,318,846.67	44,667.43	3,363,514.10	
99-00-000-1018	PMA 2020 BOND CDs	2,744,003.82	0.00	2,744,003.82	
99-00-000-1019	PMA 2020 BONDS IPrime	734,302.91	(44,539.75)	689,763.16	
99-00-000-1020	IPDLAF-OSLAD	200,040.05	4.36	200,044.41	
TOTAL: Cash in Bank		<u>16,691,859.60</u>	<u>(424,107.37)</u>	<u>16,267,752.23</u>	
TOTAL CASH IN BANK		<u>16,691,859.60</u>	<u>(424,107.37)</u>	<u>16,267,752.23</u>	
DUE TO OTHER FUNDS					
99-00-000-2400	Due To Other Funds	16,691,859.60	(472,768.23)	16,219,091.37	
TOTAL DUE TO OTHER FUNDS		<u>16,691,859.60</u>	<u>(472,768.23)</u>	<u>16,219,091.37</u>	
Claim on Cash	16,219,091.37	Claim on Cash	16,219,091.37	Cash in Bank	16,267,752.23
Cash in Bank	16,267,752.23	Due To Other Funds	16,219,091.37	Due To Other Funds	16,219,091.37
Difference	<u>(48,660.86)</u>	Difference	<u>0.00</u>	Difference	<u>48,660.86</u>

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
ACCOUNTS PAYABLE PENDING					
10-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
25-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
30-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
35-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
36-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
40-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
45-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
50-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
55-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
65-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
67-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
69-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
70-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
75-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
80-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
90-00-000-2000	VOUCHER PAYABLES	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
DUE FROM OTHER FUNDS					
99-00-000-1410	Due From Corporate Fund	0.00	0.00	0.00	
99-00-000-1425	Due From Recreation Fund	0.00	0.00	0.00	
99-00-000-1430	Due From Special Recreation Fund	0.00	0.00	0.00	
99-00-000-1435	Due From IMRF Retirement Fund	0.00	0.00	0.00	
99-00-000-1436	Due From Social Security Fund	0.00	0.00	0.00	
99-00-000-1440	Due From Bond & Interest Fund	0.00	0.00	0.00	
99-00-000-1445	Due From Liability Insurance Fund	0.00	0.00	0.00	
99-00-000-1450	Due From Workers Comp Fund	0.00	0.00	0.00	
99-00-000-1455	Due From Audit Fund	0.00	0.00	0.00	
99-00-000-1465	Due From Capital Projects Fund	0.00	0.00	0.00	
99-00-000-1467	Due From Community Ctr Improvement Fund	0.00	0.00	0.00	
99-00-000-1469	Due From Master Plan Capital Projects	0.00	0.00	0.00	
99-00-000-1470	Due From Special Trust/Donation Fund	0.00	0.00	0.00	
99-00-000-1475	Due From Impact Fee Fund	0.00	0.00	0.00	
99-00-000-1480	Due From Gen L/T Debt	0.00	0.00	0.00	
99-00-000-1490	Due From Gen Fixed Assets	0.00	0.00	0.00	
TOTAL DUE FROM OTHER FUNDS		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
ACCOUNTS PAYABLE					
99-00-000-2000	Vouchers Payable	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
AP Pending	0.00	AP Pending	0.00	Due From Other Funds	0.00
Due From Other Funds	0.00	Accounts Payable	0.00	Accounts Payable	0.00
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

**Glencoe Park District
Monthly Cash/Investments Report
February 2022**

Operating and Capital Funds:

	<u>January 2022</u>	<u>February 2022</u>
BMO Harris Bank Corporate Account 0.08%	720,339.03	450,703.07
Illinois Park District Liquid Asset Fund GENERAL 0.03%	3,057,425.51	4,236,914.84
Illinois Park District Liquid Asset Fund OSLAD 0.03%	200,040.05	200,044.41
The Illinois Fund (Public Treasurers' Investment Pool) 0.116%	5,298,768.38	5,299,241.46
BMO Harris Bank Payroll Account 0.08%	12,233.90	10,102.21
PMA Financial/IPRIME Account 0.03%	3,419,915.18	3,568,627.99
Reconciling Items(Dep in Transit, O/S Checks, etc.)	(143,057.34)	(1,523,995.70)

PMA Certificates of Deposit:

1 CD at \$249,600 maturing March 3, 2022 (0.15% net)	249,600.00	249,600.00
1 CDs at \$249,500 maturing June 15, 2022 (0.16% net)	249,500.00	249,500.00
Grand Total-Operating and Capital	\$13,064,764.71	\$12,740,738.28

2020 Bond Proceeds:

PMA Financial/IPRIME Account 0.03%	2,132,738.22	1,984,153.09
PMA Certificates of Deposit:		
1 CD at \$249,400 maturing April 4, 2022 (0.14% net)	249,400.00	249,400.00
1 CD at \$248,900 maturing April 12, 2022 (0.24% net)	248,900.00	248,900.00
3 CDs at \$747,300 maturing October 11, 2022 (0.17% net)	747,300.00	747,300.00
1 CD at \$248,600 maturing October 14, 2022 (0.15% net)	248,600.00	248,600.00
Grand Total-2020 Bond Proceeds	3,626,938.22	3,478,353.09
Grand Total - All Funds	16,691,702.93	16,219,091.37

Glencoe Park District
Monthly Financial Analysis
February 2022

	As of 2/28/2019	As of 2/29/2020	As of 2/28/2021	As of 2/28/2022	As of 1/31/2022	Variance from Prior Month
Recreation Department - Programs						
Revenues	3,336,510	3,521,397	2,185,058	4,445,494	4,283,573	161,921
Wages	(682,423)	(675,501)	(458,099)	(585,093)	(526,855)	(58,238)
Contractual	(1,282,944)	(1,412,447)	(974,985)	(1,465,307)	(1,278,785)	(186,522)
Supplies	(119,986)	(150,891)	(56,021)	(136,301)	(124,913)	(11,388)
Net Surplus	1,251,157	1,282,558	695,953	2,258,793	2,353,020	
Children's Circle Department						
Revenue	1,259,393	1,457,400	1,653,810	2,086,077 (1)	1,858,396	227,681
Expense	(1,086,686)	(1,281,702)	(1,293,419)	(1,412,133)	(1,258,177)	(153,956)
Net Surplus/(Deficit)	172,707	175,698	360,391	673,944	600,219	
Fitness Department						
Revenue	50,513	29,381	22,876	38,985	35,454	3,531
Expense	(41,394)	(48,688)	(34,656)	(38,241)	(35,090)	(3,151)
Net Surplus/(Deficit)	9,119	(19,307)	(11,780)	744	364	
Beach Department						
Revenue	322,001	287,959	254,708	551,018	551,018	0
Expense	(250,583)	(251,611)	(277,257)	(322,573)	(299,624)	(22,949)
Net Surplus/(Deficit)	71,418	36,348	(22,549)	228,445	251,394	
Boating Department						
Revenue	106,663	108,520	108,458	126,311	126,311	0
Expense	(157,474)	(167,302)	(133,924)	(176,182)	(167,441)	(8,741)
Net Surplus/(Deficit)	(50,811)	(58,782)	(25,466)	(49,871)	(41,130)	
Beach/Boating Dept Total:	20,607	(22,434)	(48,015)	178,574	210,264	
Watts Department						
Revenue	151,730	181,696	261,652	266,934	266,934	0
Expenses	(236,345)	(269,039)	(269,359)	(264,784)	(241,668)	(23,116)
Net Surplus/(Deficit)	(84,615)	(87,343)	(7,707)	2,150	25,266	
G & A (Administration)						
Revenue (excl G&A Tfr)	33,078	30,902	32,370	34,303	32,003	2,300
Expense	(1,170,282)	(1,178,448)	(1,194,578)	(1,301,972)	(1,210,611)	(91,361)
Net Surplus/(Deficit)	(1,137,204)	(1,147,546)	(1,162,208)	(1,267,669)	(1,178,608)	
Parks Department						
Revenue	20,210	12,406	15,099	38,001	27,224	10,777
Expense	(1,026,693)	(1,162,595)	(1,038,602)	(1,427,168)	(1,332,204)	(94,964)
Net Surplus/(Deficit)	(1,006,483)	(1,150,189)	(1,023,503)	(1,389,167)	(1,304,980)	
Rec-Admin/Takiff Department						
Revenues	1,325,585	1,358,699	1,205,302	1,371,084	1,359,021	12,063
Expenses	(2,433,125)	(2,704,244)	(2,766,856)	(2,120,062) (2)	(1,928,360)	(191,702)
Net Surplus/(Deficit)	(1,107,540)	(1,345,545)	(1,561,554)	(748,978)	(569,339)	

(1) Includes additional Children's Circle grants for \$213,615
(2) Fund 69 transfer not made in FY 2021/22

VI. Executive Director's Report

Glencoe Park District
March 2022 Board Meeting

**Glencoe Park District
Executive Director's Report
March 2022**

COVID-19 Pandemic

On March 12, 2020, we announced that we would be closing our doors for COVID-19. It's been almost two years full of challenges and curveballs. At the State of the Union, the President indicated that we are close to the end and life can start to return to normal. I will feel that way once we have a vaccine for our younger children (for those who wish to take it) and can continue to relax some of those quarantine regulations. In the meantime, we will continue to keep high sanitization practices and hope for nice weather so that we can do more outdoor activities.

With that said, I need to reflect on the silver linings of the pandemic. Here are three that I have noticed:

- **Newfound Love for the Outdoors:** Since the pandemic began, our parks and paths have seen more visitors than ever before. Season pass sales for Glencoe Beach and Watts Ice Rinks have reached all-time highs as we see families walking in the parks and playing on our playgrounds. We saw a new appreciation for the wonderful parks and spaces we have developed and maintain and I hope that never goes away.
- **Community Support:** The Glencoe community trusted us to provide safe recreation activities in the midst of uncertainty. They supported us by attending our full day and half day preschool, Kids Club, visiting Glencoe Beach, skating at Watts, attending our events, and participating in programs, both in-person and virtual. We were honored to continue serving the community in these difficult times and humbled by the many kind words of support and gratitude we received. The Glencoe community has proved that the Park District is an essential service and an attribute to their quality of life.
- **Unprecedented Teamwork:** I am proud to be a part of a dedicated hardworking team who have done and continue to do whatever they can to keep the programs running. In the coming weeks you will see our full-time staff pitching in at Children Circle to keep the doors open, as we see an unprecedented labor shortage in the child care industry. Even when our doors closed, we were still able to help the community. It reminds us why we do what we do. During a time filled with unknowns, our team has stepped up as emergency day care staff, beach ambassadors, camp staff, park crew members, and maintenance staff. They pivoted to ensure safety, and fun followed each change in state guidelines. I'm honestly amazed by the dedication, flexibility, and the all-hands-on deck approach my team displayed.

As we went to mask optional in all our facilities, we will continue to mandate vaccines or testing for our staff members and follow CDC, IDPH, DCFS, State of Illinois, and federal COVID-19 regulations while continually monitoring and pivoting when regulations change.

Lakefront Park Playground and Racquet Court Community Meeting

We held a meeting with the community on design concepts for Lakefront Park and racquet courts. A Hitchcock Design representative provided the presentation and I was there to answer any questions. We had a good crowd both in-person and virtually providing feedback. We also had a number of e-mailed comments. We are compiling the survey results and comments and plan to present the designs and other information at the April 5 Committee of the Whole meeting.

Administration and Business Services (John Cutrera)

- **FY2022/23 Approval Budget:** Based on *final* FY2021/22 year-to-date amounts, as well as the Board's approval of items discussed at the Finance Committee of the Whole meeting on February 15, staff incorporated all changes into the FY2022/23 Budget-Approval Draft. The Approval Draft

of the FY2022/23 Budget will be distributed to Commissioners prior to the meeting, and is scheduled to be approved at the regular meeting on March 15. Following the public hearing on April 19, the Budget and Appropriations Ordinance (BAO) will be approved at the regular meeting on that same evening. The BAO will then get filed with the County Clerk's Office, well before the May 31 filing deadline.

- **FY 2021/22 Audit:** Staff has been busy preparing final adjusting journal entries to "close" FY 2021/22, as well as preparing audit confirmations and all work papers/schedules that are required for the annual audit. The District's audit firm, Lauterbach & Amen LLP, is scheduled to begin their preliminary fieldwork at our District offices on March 7, and will return for final fieldwork the week of April 18.
- **Spring/Summer Registration:** Online spring/summer registration, including beach pass sales, opens on Thursday, March 10 at 7:00am for District residents. Non-resident registration begins on Monday, March 14 at 9:00am. This will be the first seasonal registration since migrating to the new registration software and website. The spring/summer digital guide online includes direct links to upcoming programs and passes, as well as a video Erin created sharing some of the changes to the site and registration process.
- **Performance Evaluations:** Performance evaluations for all full-time AND part-time staff were conducted. Merit-based salary adjustments have now been allocated for the new fiscal year, and are reflected in the FY2022/23 Budget-Approval Draft.
- **ACA Reporting:** Staff completed and distributed the 1094-C and 1095-C forms which are required to be sent to employees and the IRS for ACA reporting purposes to show proof of coverage of health insurance.

Parks/Maintenance/Planning (Kyle Kuhs)

- I am happy to welcome Kyle Kuhs to his first meeting as our new Director of Parks and Planning. Kyle has over 15 years of progressive experience at the Park District of Arlington Heights and over four years of part-time experience at Buffalo Grove Park District. He will be an asset to the Park District as we continue our goal of excellence in park and facility maintenance.
- Spring park preparations benefitted from the weather allowing staff to begin seasonal cleanups at the beach, playgrounds, and athletic fields. Staff also started the process of preparing the tennis courts for seasonal use.
- We opened bids for gym floor refinishing, the bid results can be found in action items. This work will be completed during the facility shut down in August.

Recreation and Facilities (Bobby Collins)

- **Watts Ice Rink (Adam Wohl):** Watts continues to be a popular destination this winter. We reopened the inside of the building on February 10 for rink user access. The ice rinks officially closed for the 2021/22 season on March 7. This was seven days later than scheduled due to colder weather. Both the facility and parks staff provided excellent service to the participants along with exciting themed Friday night events. A final report will be presented to the Board at the April meeting. Kudos to Adam Wohl and his team on an amazing season. (see details in Appendix A).
- **Special Events (Nate Van Allen):** Nate took our Watts Special Event Nights to a new level. In addition, he is also gearing up for the Leprechaun Hunt and Spring Egg Hunt and have been booking food, music, and content out to October.
- **Early Childhood: (Jess Stockl):**
 - The Early Childhood Wing had the Sensory Path installed. This path provides sensory output experiences and more gross motor space within the wing. We are currently in the process of renewing our DCFS license. This is a six-month process that will be finalized in April.

- On February 18, Early Childhood staff took part in a 6-hour in-service training. Public Safety spoke on intruder/lockdown drills. Other portions of the day included Code ADAM, Emergency Action Plans, COVID-19 and staffing updates, DCFS policy review, and team meetings.
- Registration continues for our Early Learning Center. The 4s class is already fully enrolled, with three children on the waitlist. We expect to see these numbers increase during spring as families move into the community.
- Children's Circle completed a waitlist review. During this process, the Early Childhood Director reached out to the families on the waitlist to see if they were still interested. The reasons for dropping included already finding care, aging out of the program soon, and never responding to the email request for confirmation. The average wait time for those who dropped was 1 year and 9 months. (See Appendix A for detail on waitlist)
- Children Circle is very challenged due to the child care teach shortage. Jessica, Bobby, and I are reviewing options on how to proceed if we do not have adequate teacher coverage. This may mean combining classrooms in the morning and late afternoon and closing the center at 5:30pm. Recreation managers are currently getting DCFS Director Licenses to assist in required coverage when needed.
- **Youth/Adult (non-Athletics) (Stephani Briskman):** Stephani completed the final steps of building the new camp app launching for this summer. The Glencoe Camp App will be available in the Apple and Google Play stores. The app will allow staff to share photos and videos, receive instant push notifications regarding schedules, field trips, and reminders. They can then upload the camp calendar directly into their personal calendar. More information will be sent out to camp families in April. Sun Fun and Camp Adventure's leadership staff have been hired for the summer. They have started the beginning steps of planning. We are continuing the hiring process for camp counselors. Enrollment numbers can be found in Appendix A.
- **Athletics/Teen Camps (Shannon Stevens):** On Friday, February 15, Shannon partnered with Game On! Sports 4 Boys to host a school day off event to help promote their new camp in Glencoe. The event was filled with 23 boys, and we received a lot of positive feedback from parents. We hope to plan a few more events before camp starts.

Marketing and Communication (Erin Classen)

The spring/summer digital guide was posted to our website on February 23. Email and social media marketing of the digital guide began on February 28. A print copy was sent to Glencoe mailboxes the first week of March. Online registration starts March 10 for Glencoe residents.

We had 19,155 visitors in February. Compared to previous time periods, traffic is down 72%, however, this does not account for RecTrac traffic (previous time periods included RecTrac data, our analytics is not currently hooked to our new RecTrac/website). Our top ten pages with the most traffic were all related to Watts, program guide, and calendar. For more details on marketing and communications statistics, refer to Appendix B attached to this report.

Bi-Annual Review of Executive Session Minutes

I will be providing the Board with executive session minutes for review prior to the meeting. Please review before the meeting begins. If there are no changes or discussion needed, we can approve them. If changes or discussion are needed, we would need to enter into executive session to discuss and then go back into open session to approve. Please retain the copies and bring them to the meeting and Jenny will collect the hard copies of the minutes after the meeting.

Submitted by:
 Lisa Sheppard, CPRP
 Executive Director

**Recreation and Facilities Department Report
March 2022**

Community Engagement & Special Events: Nate Van Allen

Our Watts events were a fun activity for families. Colder nights were a bit slower than warm nights. Staff dressed up for Decades Night with decorations and a musical playlist from the 50's to the 2000's. Valentines skated with Snoopy (played by one of our Watts staff) and since the indoors was newly reopened, we decorated inside and out. Kids received sunglasses, grass skirts, and lei's for Moana Skate Night, in which the island theme made for a nice contrast to the freezing weather and wind. We turned off the overhead lights at Watts and lit up the rink with UV light (blacklight). Kids could get squeeze bottles of washable paint to color the ice, the boards, and even themselves. We went through at least 10 gallons of paint, and the results were visually stunning. Weather permitting, there will be one final skate on Friday, March 4 called Leprechaun Skate. We are gearing up for the Leprechaun Hunt, Spring Egg Hunt, and are booking food, music, and content out to October.

Date	Event	Attendance Estimate
2/6/22	Watts Event: Decades Night	40
2/11/22	Watts Event: Snoopy Sweetheart Skate	50
2/18/22	Watts Event: Moana Luau	40
2/25/22	Watts Event: Highlighter Party	100

Early Childhood: Jess Stockl

Registration continues for our Early Learning Center. The 4s class is already full, with three children on the waitlist. We expect to see these numbers increase during the spring as families move into the community.

ELC Enrollment As of 2/28	2022/23	2021/22	2020/21	2019/20
ELC 2s	11	16	10	16
ELC 3s	10	16	11	14
ELC 4s	18 (3 waitlisted)	18	14	18
Kindergarten Readiness	11	19	11	16
Total	50	69	46	64

Children's Circle enrollment has not changed. We are currently not adding any children into our care as our staffing levels continue to drop. We have several full and part-time staff who have been working many hours to ensure that we can provide care for our current children.

Children's Circle Enrollment As of 2/28	2021/22	2020/21	2019/20	2018/19
Jellyfish (6 weeks to 15 months)	10	10	10	5
Frogs (15 months to 2 years old)*	11	12	7	7
Turtles (18 months-youngers 2s)*	15	13	13	6
Starfish (older 2s)	15	16	17	16
Dolphins (3s)	19	19	20	18
Belugas (4s)	21	21	16	14
Total	91	91	83	66

**Turtles are slightly older than Frogs; otherwise, there is no difference.*

Children's Circle completed a waitlist review as shown below.

Children's Circle Waitlist	Res	NR	Res Drops	NR Drops
Jellyfish (6 weeks to 15 months)	7	13	1	2
Frogs (15 months to 2 years old)*	9	0	0	0
Turtles (18 months-youngers 2s)*	3	4	1	2
Starfish (older 2s)	6	6	1	1
Dolphins (3s)	2	3	0	2
Belugas (4s)	2	1	2	1
Total	29	27	5	8

Youth/Adult (non-Athletics): Stephani Briskman

We anticipate camp enrollment to continue increasing especially with 2-week options becoming available in spring/summer registration.

Camp Enrollment As of 2/28	Enrollment			Revenue		
	2022	2021	2019	2022	2021	2019
Sun Fun	100	79	86	*\$179,595	\$134,796	\$130,843
Camp Adventure	44	25	30	*\$73,213	\$41,267	\$32,854
Full-Day CIT	21	9	7	*\$17,073	\$7,763	\$6,491
Total	165	113	123	\$269,881	\$183,826	\$170,188

*Anticipated revenue based on participants paying in full. Participants have the option of paying a \$150 deposit.

Athletics/Teen Camps: Shannon Stevens

Game On! Sports 4 Boys Event

On Friday, February 15, Shannon partnered with Game On! Sports 4 Boys to host a school day off event to help promote their new camp in Glencoe. The event was filled with 23 boys, and we received a lot of positive feedback from parents. We hope to plan a few more events before camp starts.

Teen and Sports Camp

Below is a year-to-date comparison of Action Quest and Game On! Camps. Looking at the data below, Action Quest and Game On! Sports 4 Girls are ahead in enrollment and revenue compared to previous years. We anticipate enrollment to continue increasing during spring/summer registration.

Camp Enrollment As of 2/28	Enrollment			Revenue		
	2022	2021	2019	2022	2021	2019
Action Quest	27	13	26	*\$34,770	\$31,674	\$33,005
Game On! Sports 4 Girls	167	112		\$191,164	\$133,080	
Game On! Sports 4 Boys	21			\$20,308		
Total	215	125	26	\$246,242	\$164,754	\$33,005

*Anticipated revenue based on participants paying in full. Participants have the option of paying a \$150 deposit.

Takiff, Fitness, & Watts: Adam Wohl

Takiff Center Rentals are beginning to pick up. We are fielding calls every day for availability and rental options for Takiff and our park system. We have five birthday parties booked for March.

Takiff Center Rentals As of 2/28	2022	2021	2020
Total	\$50,867	\$6,628	\$69,454

Watts Ice Center

Watts continues to be a popular destination this winter. We reopened the inside of the building on February 10 for rink user access.

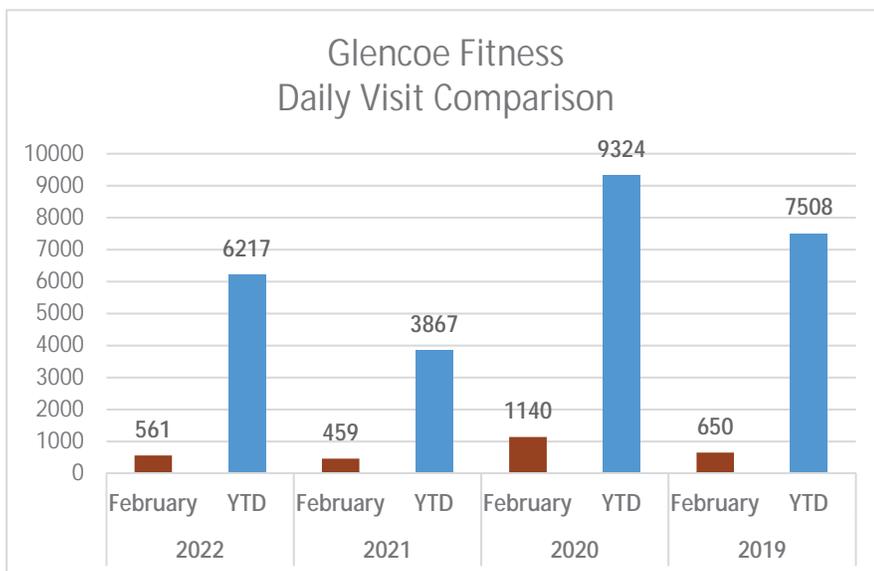
Watts Center Rentals As of 2/28	2022	2021	2020
Hockey Rentals	\$73,045	\$59,829	\$75,417
Party/Room Rentals	\$22,158	\$4,215	\$30,532
Total	\$95,203	\$64,044	\$105,949

Watts Pass Sales As of 2/28	2022		2021		2020	
	# Passes	Revenue	# Passes	Revenue	# Passes	Revenue
Skating Pass	1,859	\$134,580	1,569	\$82,350	242	\$10,862
Hockey Pass			292	\$53,625	56	\$6,086
Guest Pass	261	\$20,800	243	\$13,000	-	-
Total	2,120	\$155,380	2,104	\$148,975	298	\$16,948

Glencoe Fitness

In February, we had eight new fitness members (4 annual and 4 short-term). With the mask and vaccine mandates removed, we will be working with Erin to kick start our marketing to attract interest in joining the fitness center.

Fitness Center Memberships As of 2/28	2022	2021	2020
Individual Member	60		
Additional Member	8		
Senior Member	35		
Student Member	31		
3-month Member	20		
Total Members	154	100	213



Submitted by:
 Bobby Collins, CPRP
 Director of Recreation and Facilities

Marketing/Communications Report March 2022

Online Communication

We had 19,155 visitors in February. Compared to previous time periods, traffic is down 72%, however, this does not account for RecTrac traffic (previous time periods included RecTrac data, our analytics is not currently hooked to our new RecTrac/website). Our top ten pages with the most traffic were all related to Watts, program guide, and calendar.

Please note, we are still working to fine details on both the website and RecTrac.



Spring/Summer Guide

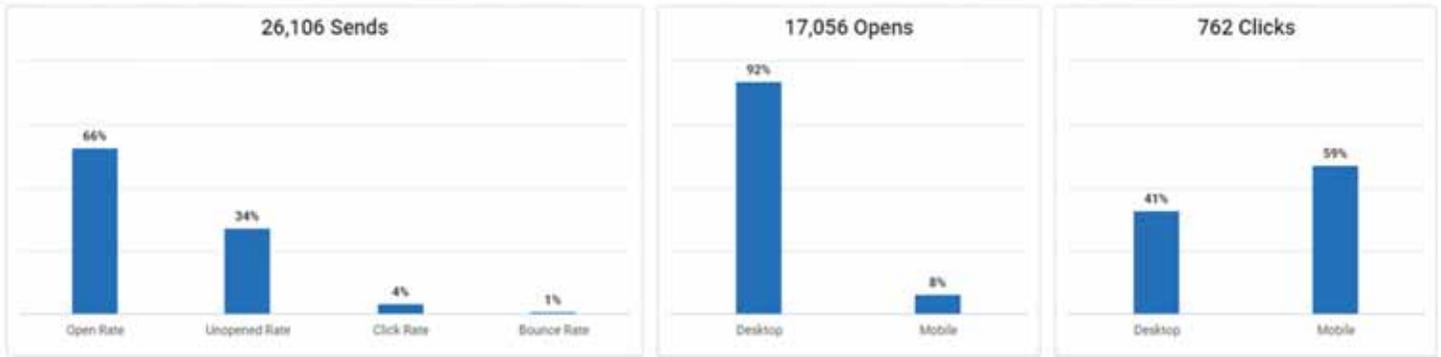
The spring/summer digital guide was posted to our website on February 23. Email and social media marketing of the digital guide began on February 28. A print copy was sent to Glencoe mailboxes the first week of March.

Just during the month of February, the digital guide had 2.7K views, 85.4K page views, 35 downloads, and 1.5K link clicks. The five most clicked on links were for Pickleball Workshops (71), Beach Passes (65), a YouTube video about the new site (65), Glencoe Junior Kindergarten (61) and the Early Learning Center (60). Online registration starts March 10 for Glencoe residents.



Email Marketing

We sent 9 email blasts to 26,106 email addresses. 66% or 17,056 people opened the emails, with a 4% click rate. This is a 38% open rate increase from January.



Trends

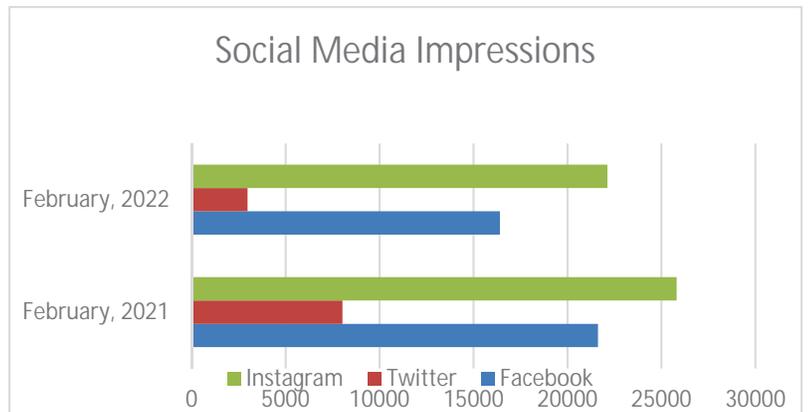
Check out how your numbers compare over time.

Metric	Your Value	vs. previous 27 days	vs. industry average
Your open rate:	66%	+38% ▲	+33% ▲
Your click rate:	4%	-3% ▼	-1% ▼

Social Media

We ended the month of February with 16,411 Facebook impressions (January with 24,474). February had 2,975 impressions on Twitter (compared to 3,804 in January). Instagram had 22,125 impressions in February (compared to 29,350 impressions in January).

Submitted by:
Erin Classen, Superintendent of Marketing and Communications



Our most popular Instagram and Twitter posts in February

**VII. Action Item A:
Approval of Fiscal Year 2022/23 Budget –
Approval Draft**

Glencoe Park District
March 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director and John Cutrera, Director of Finance/HR
SUBJECT: Approval of FY2022/23 Budget
DATE: March 3, 2022

Based on *updated* FY2021/22 year-to-date amounts, as well as the Board's approval of items discussed at the Finance Committee of the Whole meeting on February 15, staff has incorporated all changes into the FY2022/23 Approval Budget. The main changes from the first draft to the approval draft are as follows:

Capital Operating

- Increased the gym floor resurfacing budget to lowest responsible bid - \$37,100 (originally budgeted at \$26,500)
- Increased Community Hall AV System budget from \$60,000 to \$75,000 based on increased scope
- Increased AC Coil/Condenser budget from \$203,000 to \$211,000 for enhanced filtration
- Added budgeted line item for EC wing lockers in the amount of \$12,000
- Eliminated the R-22 bulk purchase in the amount of \$35,000 to account for the increase on the items above
- Reduced Beach House tuckpointing/window work budget from \$125,000 to \$114,400 to account for increases in items above

Recreation

- Increased credit card service fees line item by \$15,000 to account for potential change in merchant bank or cost to implement ability for ACH collection

Other

- Adjusted beginning fund balance for updated projections in recreation fund and made other minor shifts between accounts within the same department that had no impact on overall change in fund balance

After all adjustments above were made, the budgeted ending fund balance for the Corporate and Recreation Funds improved slightly from 62.69% of expenditures to 63.53% of expenditures. The Approval Draft of the FY2022/23 Budget was distributed to the Board prior to the meeting. After approval and following the public hearing on April 19, the Budget and Appropriations Ordinance (BAO) will be approved at the regular meeting on that same evening. Public notice will go out prior to 30 days from the approval of the BAO and the budget will be available for public inspection during that time. The BAO will then get filed with the County Clerk's Office, well before the May 31 filing deadline.

Recommended Motion: Approval of the FY2022/23 Budget – Approval Draft as presented

VII. Action Item B: Approval of Gym Resurfacing Bid

Glencoe Park District
March 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Contractor Approval for Gym Floor Refinishing
DATE: February 22, 2022

Included in the approved FY2022/23 Fund 65 budget is \$26,000 for gym floor refinishing. **One** qualified bid was received and opened at the February 1, 2022 bid opening for Gym Floor Refinishing.

Gym Floor Refinish Bid Table	
Contractor	Total Bid
Floors Incorporated	\$37,100

Therefore, the lowest qualified bid is from **Floors Incorporated**, for a total base bid of **\$37,100**. **Floors Incorporated** provided excellent references.

The initial project budget was provided by the Park Districts regular gym floor contractor at the start of the budget cycle. The low bid contractor indicated that based on material availability and labor costs bids are coming in higher than anticipated earlier this bid season.

Recommended Motion: The approval of the lowest responsible bidder, **Floors Incorporated** of Woodstock, IL, for a total base bid of **\$37,100**

BID FORM

1. The below figures will be binding for a period of 45 days from the bid opening date.
2. Bidder should include references from similar work. References shall have names, agencies and phone numbers of reference.
3. **BID OPENING DATE-TIME THURSDAY 2/17/22 @12:00PM**
4. **BASE BID SHOULD BE BID AS A STAND-ALONE PROJECT.**

Date: 2/17/22

Firm Name: Floors Incorporated By: _____ (title)

Official Address: 1341 Cobblestone Way (name) _____ (title)

Phone: 615 3386566 Woodstock IL 60098

Email: sfantuzzi@floorsinc-illinois.com

Where Bidder is a Corporation, Add:

Attest: Natasha E. Smith
(Secretary)

Sfantuzzi
Vice President

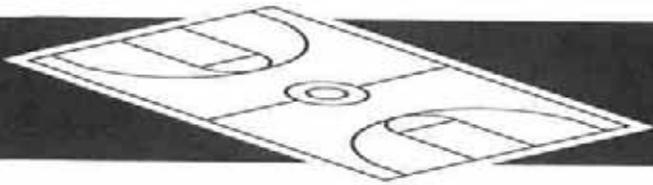
SEAL:

BIDDER REMINDERS:

- 10% Bid Bond Required
- Include 3 references in bid packet
- Glencoe Park District is Tax Exempt
- General Conditions/Performance Bond Costs should be included in each base bid.



BID TABULATION TAKIFF GYMNASIUM FLOOR RESURFACE/STRIPE	
SITE NAME	COST
TAKIFF GYMNASIUM RESURFACE/STRIPE 8268 SQ. FT.	37,100
TOTAL BASE BID	37,100



FLOORS Incorporated

1341 Cobblestone Way • P.O. Box 700 • Woodstock, IL 60098 • Phone: (815) 338-6566 • Fax: (815) 338-6679

February 10, 2022

Glencoe Park District
999 Green Bay Rd.
Glencoe, IL 60022

Re: Gymnasium floor resurface-stripping

Thank you for the opportunity to provide you with a proposal for the above referenced project.

References which may be contacted or visited (let me know and I can arrange a visit) are:

1. University of Illinois, Chicago, IL – gymnasium
Contact – Jessica Adkisson (312) 413-5168
2. Sacred Heart School, Chicago, IL – gymnasium
Contact – John Ptak (312) 217-6586
3. Chicago Bulls, Chicago, IL – gymnasium
Contact – Karen Stack-Umlahf (312) 455-4000

Thank you for considering Floors Incorporated to complete this work and please call me if you have any questions or require further information.

Sincerely,

Steven M. Fantuzzi
Vice-President



Selective Insurance Company of America
40 Wantage Avenue
Branchville, New Jersey 07890
973-948-3000

**AIA Document A310
BID BOND**

KNOW ALL MEN BY THESE PRESENTS, that we
Floors Incorporated

1341 Cobblestone Way, PO Box 700 Woodstock, IL 60098 (Here insert full name and address or legal title of contractor)
as Principal, hereinafter called the Principal, and Selective Insurance Company of America

a corporation duly organized under the laws of the State of New Jersey
as Surety, hereinafter called the Surety, are held and firmly bound unto
Glencoe Park District

999 Green Bay Road Glencoe, IL 60022 (Here insert full name and address or legal title of owner)
as Obligee, hereinafter called the Obligee, in the sum of

10 % Percent of the Total Bid (\$ **10 % Percent**)

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors,
administrators, successors and assigns, jointly and severally, firmly by these presents.

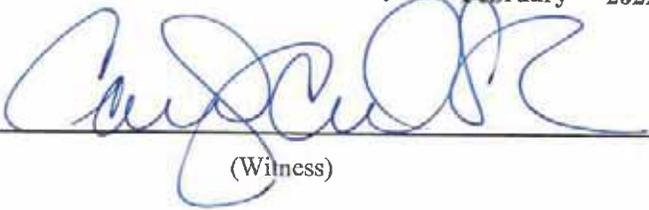
WHEREAS, the Principal has submitted a bid for

Gymnasium Floor resurfacing and striping

(Here insert full name and address and description of project)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in
accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good
and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the
prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall
pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for
which the Obligee may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null
and void, otherwise to remain in full force and effect.

Signed and Sealed this **17th** day of **February** **2022**

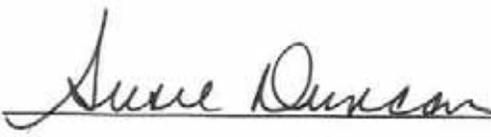


(Witness)

Floors Incorporated 

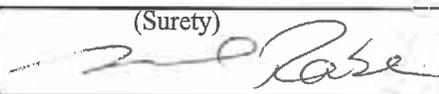
(Principal) (Seal)
Principal

(Title)



(Witness)

SELECTIVE INSURANCE COMPANY OF AMERICA

(Surety) (Seal)


(Title) Attorney-in-Fact
Michael Rabe

“Printed in cooperation with the American Institute of Architects (AIA) by the Selective Insurance Company of America. The language in this document conforms exactly to the language used in AIA Document A310, February 1970 edition.”

**VII. Action Item C:
Approval of Executive Director Agreement**

Glencoe Park District
March 2022 Board Meeting

MEMORANDUM

TO: Board of Park Commissioners
FROM: Lisa Sheppard, Executive Director
SUBJECT: Executive Director Agreement
DATE: February 22, 2022

Attached is the Executive Director Agreement that the Board of Park Commissioners asked to have posted and approved at the March Board meeting.

This posting complies with Section 7.3(b) of the Open Meetings Act which requires that any compensation package in excess of \$150,000 per year be posted at least 6 days before approval on the District's website.

A physical copy of the agreement is available at the Executive Director's office and can be viewed Monday-Friday from 8:30am-5:00pm.

Recommended Motion: Approve the Executive Director Agreement for March 15, 2022 – March 14, 2025, as presented

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement") is made as of this 15th day of March, 2022 by and between the GLENCOE PARK DISTRICT, Cook County, Illinois, an Illinois park district and unit of local government ("Park District") and Park District and LISA SHEPPARD, CPRP ("Sheppard") are hereinafter sometimes individually referred to as a "Party" and together referred to as the "Parties".

AGREEMENT

In consideration of the promises hereinafter contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

Section 1. **Employment:** The Park District hereby agrees to employ Sheppard as its Executive Director subject to the terms and conditions contained in this Agreement, and to the provisions of the Park District's Full-Time Employee Personnel Policy Manual ("Personnel Manual") which the Park District reserves the right to amend or revise at any time at its sole discretion. In the event of any conflict between a provision of this Agreement and a provision of the Personnel Manual, the provision of this Agreement shall control. As the Executive Director, Sheppard shall have all responsibilities, duties and authority normally associated with that position in the State of Illinois, including but not limited to those described in Exhibit A, which is attached as part of this Agreement and which may be amended from time to time by the Park District, and such other or different duties as shall reasonably be assigned by the Park District's Board of Park Commissioners ("Park Board"). In general, Sheppard shall be responsible for directing all operations of the Park District as authorized by and in accordance with the directives and policy determinations of the Park Board, and shall be in charge of the management of all Park District personnel.

Sheppard hereby agrees to accept such employment and to devote her full time and her best efforts and capabilities to the performance of her duties hereunder and the promotion of the interests of the Glencoe Park District, under and subject to the terms and conditions of this Agreement. Sheppard shall not accept or engage in any outside employment except as may be permitted by the Park Board in its sole discretion. Sheppard shall not engage in outside activities or accept or retain positions in outside organizations that would present a possible conflict of interest with her duties for the Park District, or that would interfere with her ability to perform her duties and responsibilities under this Agreement. Except at such times as she is on vacation leave pursuant to Section 9 of this Agreement, Sheppard shall make herself reasonably available at all times by telephone, pager, or other effective electronic means. Notwithstanding the foregoing, while on vacation leave, she shall make herself similarly available in the event of a Park District emergency requiring consultation with her by providing to the President of the Board of Park Commissioners adequate contact information.

Section 2. **Term:** Unless terminated prior to its expiration in accordance with Section 3 of this Agreement, or renewed in accordance with Section 4 of this Agreement, Sheppard's employment as the Executive Director shall be for a term of three (3) years commencing on March 15, 2022 (the "Commencement Date") and expiring March 14, 2025 (the "Term"). The date on which the Term, or any "Renewal Term" as that term is defined in Section 4, below, expires, is hereinafter sometimes referred to as the "Expiration Date". The anniversary of the Commencement Date each year of the Terms and any Renewal Term, is hereinafter sometimes referred to as an, or the, "Anniversary Date."

Section 3. **Termination:** Sheppard's employment may be terminated prior to the Expiration Date as follows:

- a. **Termination for Cause.** The Park Board shall have the right to terminate Sheppard's employment for cause by serving written notice as described herein to that effect upon Sheppard. The termination shall be in effect immediately upon the giving of such notice to Sheppard or on such subsequent date as set forth in the termination notice. "For cause" shall mean:
- (i) willful failure to comply with any of the material terms of this Agreement;
 - (ii) persistent failure to comply with any of the material terms of this Agreement;
 - (iii) commission of an act of dishonesty in the course of her employment or assisting another employee to commit such an act;
 - (iv) conviction of a felony or an infamous crime under State and Federal law, or of a misdemeanor involving moral turpitude or official misconduct defined under State law, or conviction of an offense that would be the basis for denial of employment with the Park District under Section 8-23 of the Park District Code;
 - (v) violating any ordinance, resolution, policy, regulation or rule of the Park District or the Park Board, or failing to obey any lawful direction given to her by the Park Board when such violation or failure to obey amounts to insubordination or serious breach of discipline that reasonably results in a material loss or injury to the Park District or the public;
 - (vi) deliberately and improperly misusing, destroying or damaging Park District, public or another employee's property;
 - (vii) unlawful, immoral, indecent or otherwise clearly inappropriate conduct or behavior, either on or off the job, which is of such a nature that it would have the effect of materially adversely affecting Sheppard's ability to perform the essential functions of Sheppard's

position, her relationship with fellow workers, or Sheppard or the Park District's reputation or good will in the community, or would have the effect of materially adversely affecting the proper functioning of the Park District or would place at substantial risk of loss Park District funds or property, including without limitation, reporting to work, being on Park District property or using or knowingly permitting another person to use the Park District's property, including without limitation a Park District vehicle, while legally intoxicated by alcoholic beverages or under the influence of illegal drugs and/or controlled substances.

- (viii) failing to return from an authorized leave of absence on the scheduled return date except for good reason and notification to the Park Board President; and
 - (ix) death, or any disability that prevents her from performing the essential functions of her job with reasonable accommodation following the expiration of any disability leave required to be given to Park District employees under the Park District's Personnel Manual or under applicable law.
 - (x) misconduct, as that term is defined in Illinois Public Act 100-895.
- (aa) In the event the Board determines that Sheppard may be subject to termination for any of the reasons described above, with the exception of the conviction of a felony or the conviction of a misdemeanor involving moral turpitude or official misconduct or her death or disability,
- (i) Prior to taking final action on any such termination, a hearing shall be held before the Board to determine whether sufficient cause exists for termination. Sheppard shall be given at least seven (7) days prior notice of the hearing. Sheppard shall be compensated and receive benefits during any such hearings, and until receipt of official notice of termination, if any.
 - (ii) The hearing notice shall include notice of possible termination, the date, time and location of the hearing and a reasonably detailed description of the reasons the Board believes constitutes sufficient cause for termination.
 - (iii) Sheppard shall have the right to be present at and to participate in the hearing and to be represented by counsel prior, during, and after the hearing.
 - (iv) The Board may, upon good cause shown, grant Sheppard one extension of the hearing date to a date not more than seven (7) days after the original hearing date set by the Board, provided that

Sheppard notifies the Board of her request within five (5) days after her receipt of the hearing notice.

- (v) During the hearing, Sheppard may present oral and/or written evidence and/or present any witnesses to counter any charges that have been made against her and/or that would support her continued employment with the District. Sheppard may also cross-examine any adverse witnesses that have given either written or oral testimony. It shall be within the Board's sole discretion to determine what witnesses and/or evidence shall be permitted as relevant. The Board may also set time limits for both the direct and cross-examination testimony of any and all witnesses. The parties recognize the Board does not have the authority to compel the attendance of any witness at any such hearing. The Board will not consider any evidence provided by any person or document not presented at the Board's hearing in reaching its decision.
- (vi) Within ten (10) days after the conclusion of the hearing, the Board shall provide Sheppard with its written decision on her termination of continued employment.
- (vii) Prior to and following the Board rendering a final decision, all evidence and proceedings pertaining to Sheppard's employment status shall be held in strictest confidence subject to the then current requirements of the Illinois Freedom of Information Act or any other applicable laws.
- (viii) The Board and Sheppard may mutually agree in writing to modify any of the procedures provided for in this paragraph. The Board also reserves the right, depending upon the substance of Sheppard's misconduct, to take any and all necessary actions to protect the reputation credibility and operation of the Park District.
- (ix) Subject to other provisions of this Agreement, unless waived by Sheppard, she may not be terminated for cause from her employment as Executive Director without a hearing as provided for in this paragraph, except for the instances listed in paragraph 3(aa) above.
- (x) Subject to a claim of wrongful discrimination, under the jurisdiction of federal or state civil rights law, Sheppard will have no right of appeal from any termination or other negative employment action implemented by the Board under this Agreement.
- (xi) The Park District shall be responsible to pay any reasonable legal fees incurred by Sheppard in defending any charges that she is found to not to have violated.

- b. Termination for Convenience. The Park Board may terminate Sheppard's employment for convenience and without cause by giving the Sheppard not less than (90) ninety days' prior written notice of such termination; provided, however, in the event the Park District shall:
- (i) pay Sheppard for any accrued but unpaid vacation leave and sick leave to which she is entitled through the effective date of termination in accordance with the Personnel Manual.
 - (ii) reimburse Sheppard for all outstanding reimbursable expenses incurred by her prior to the effective date of termination subject to and in accordance with the Park District's expense reimbursement policies and Personnel Manual.
 - (iii) subject to and conditioned upon Sheppard's execution and delivery to the Park District of a general release and covenant not to sue attached to this Agreement and unless otherwise directed by the Park Board also subject to Sheppard's continued proper performance of her duties in accordance with this Agreement until the effective date of termination:
 - pay Sheppard severance pay equal to twenty (20) weeks salary, exclusive of any merit or cost of living salary increases which are not already in effect on the effective date of Sheppard's termination. Severance pay under this provision shall also not include any contribution to any deferred compensation plan which had not already been made on said effective date. Such severance shall be paid out in the same manner and at the same time as regular payroll for full-time employees. In no case shall Sheppard receive any severance pay if terminated for misconduct as defined by Illinois Public Act 100-895.
 - Pay and provide to Sheppard the other amounts and benefits that would have been paid and provided to her under this Agreement for the same days or number of days on which Sheppard's severance pay under this Section 3.b is calculated, or such greater provisions or continuation of benefits as mandated by applicable law.
- c. Voluntary Termination by Sheppard. Sheppard may terminate employment with the Park District prior to the expiration of the Term or any Renewal Term by resigning effective on the last day of a month during the Term or Renewal Term upon at least ninety (90) days' prior written notice to the Park Board. In such event, unless otherwise determined by the Park Board, Sheppard will continue to faithfully and

properly render her services as the Executive Director and receive her normal compensation until the effective date of the termination. Prior to the expiration of the Term or any Renewal Term, she will not be entitled to receive any severance pay or any other bonuses or salary increases, group medical insurance or other benefits provided to her during what would have been the remainder of the Term, or if applicable the remainder of a Renewal Term of this notwithstanding this Agreement and applicable to the Park District in this situation, the Park District shall have no obligation to Sheppard, other than to pay such expenses, that are due and payable to her under the Park District's Personnel Manual, including paying Sheppard for any accrued but unpaid vacation leave and sick leave to which she is entitled through the effective date of resignation in accordance with the then applicable Personnel Manual. Such payments shall be made within the time required by law.

- d. Effect of Termination of Employment. Except as otherwise specifically provided in this Agreement or required by law, or unless otherwise agreed to by the Park Board in writing, as of the effective date of the termination of Sheppard's employment for any reason, all obligations of the Park District to her and all rights and benefits of Sheppard as an employee of the Park District under the Park District's policies and under this Agreement shall cease. On or before the effective date of the termination of her employment, unless otherwise provided in this Agreement or in a separate written agreement with the Parties entered into subsequent to the date of this Agreement, Sheppard shall deliver to the Park District all Park District property in her possession including but not limited to documents, keys and items identifying her as an employee of the Park District.

Section 4. **Renewal:** Effective on the date of the expiration of the Term or any Renewal Term of this Agreement, the Term of this Agreement shall automatically be renewed for another three (3) year term subject to the termination rights of the Parties elsewhere provided in this Agreement, unless either Party has provided at least one hundred eighty (180) days written notice to the other Party prior to the expiration date of its or her objection to such renewal of the Term. It shall be Sheppard's obligation to give the Board written notice of this renewal provision no less than two hundred ten (210) days and no more than two hundred forty (240) days prior to the expiration date. Failure to provide such written notice by Sheppard may be considered a waiver of the automatic renewal effect of this provision. The renewal, if any, of the Term of this Agreement is referred to in this Agreement as a, or the, "Renewal Term". Subject only to the Notice provision described above, Sheppard acknowledges and agrees that the Park Board has no obligation to extend or renew this Agreement or to offer her continued employment upon the expiration of the

Term, or a Renewal Term, if any, under any terms or conditions. Sheppard shall not be entitled to receive any severance pay upon the expiration of the Term or any Renewal Term, if any, under any terms or conditions. Sheppard shall not be entitled to receive any severance pay upon the expiration of the Term or any Renewal Term, and the Park District shall have no further obligation to Sheppard other than to her such regular salary, accumulated but unpaid to her under the Personnel Manual as of the date of the expiration of the Term, or if applicable, the expiration of the Renewal Term, of this Agreement. Such payments shall be made within the time required by law.

Section 5. **Evaluation:**

- a. Not less than one hundred twenty (120) days prior to each annual Anniversary Date, the Park Board will use its reasonable efforts to evaluate Sheppard's performance as Executive Director, in writing and conduct an evaluation meeting during which the Park Board and Sheppard will review Sheppard's performance at such other times it determines advisable.
- b. Sheppard shall work with the Park Board in establishing mutually acceptable performance expectations, goals, objectives and time lines against which such goals, objectives and time lines the performance of Sheppard shall be measured and evaluated. It is the intent of the Parties that these performance criteria be established and attached to and incorporated in this Agreement within sixty (60) days following each annual Anniversary Date. The Parties may, by written agreement, from time to time, amend any performance expectations, goals, objectives and time lines, in whole or in part.
- c. The failure by Park Board to meet the time lines or carry out its obligations under this Section shall not constitute a breach by the Park District of this Agreement.

Section 6. **Compensation:**

- a. For Sheppard's services as the Executive Director, the Park District shall pay Sheppard a base salary of \$188,125 annually. The District also agrees Sheppard shall be paid a bonus of \$8,000 in a lump sum no later than March 25, 2022. Thereafter, the Board of Commissioners shall determine yearly an annual merit increase and bonus for Sheppard as outlined in 6b.
- b. Based on its evaluation of Sheppard's performance, the Park Board, in its discretion, may determine an annual merit increase (that may include an increase in Sheppard's base salary), but under no

circumstances shall Sheppard's base salary not be annually increased by at least the average raise given to Park District employees in general. The Park Board, in its sole discretion, considering Sheppard's performance, experience, expertise and professional standing, as well as the financial condition of the Park District, and the state of the national, Illinois and local economies, shall determine the amount of any merit increase.

Section 7. **Professional Development and Business Expenses:**

As long as Sheppard remains employed as the Park District's Executive Director, Sheppard is authorized to incur reasonable expenses in the performance of her duties hereunder and may avail herself of a reasonable number of continuing education opportunities, subscriptions to professional publications and attendance at a reasonable number of appropriate conferences, including, without limitation, the National Recreation and Parks Association, the Illinois Park and Recreation Association, and the Illinois Association of Park Districts and training sessions, subject only to the budgeting and actual availability of reasonably sufficient funds for these purposes. Sheppard shall obtain the prior written approval of the Park Board in order to attend any national conference or training session.

As the Executive Director, Sheppard is encouraged to participate in professional and other organizations related to the field of parks and recreation, including without limitation, membership in the National Recreation and Park Association and the Illinois Park and Recreation Association, and to participate in community business and service organizations, in order to further develop expertise, acquire new skills and ideas and establish a community presence, which will assist her in successfully carrying out her duties as the Executive Director. The Park District agrees that it is in the best interest of the Park District for Sheppard to be a member of such organizations and to meet other governmental and community leaders in order to establish and maintain a policy of intergovernmental cooperation. Accordingly, subject to Park Board authorization prior to her incurring each such expense, Park District shall reimburse reasonable expenses for such activities, including without limitation job related travel, upon presentation of the usual and customary proof of such expenditures, or as otherwise generally required of Park District employees in accordance with the Park District policies approved by the Park Board.

Section 8. **Motor Vehicle:**

Sheppard shall use her own vehicle for Park District business. The Park District shall pay Sheppard an automobile allowance of \$600 per month, with annual adjustments based on the CPI-U. Sheppard shall be responsible for paying all of her other automobile expenses, including but not limited to insurance.

Section 9. **Vacation:**

Sheppard shall be entitled to receive four (4) weeks paid vacation leave during each year of the term, and each year of any Renewal Term, of this Agreement. Any vacation leave shall be taken at such time or times as the Park Board and Sheppard reasonably determine to be appropriate. Such vacation leave shall be subject to the same accrual and forfeiture provisions as are contained in the Park District's Personnel Manual with respect to all full-time employees.

Section 10. **Health, Disability and Life Insurance:**

As long as Sheppard remains employed as the Park District's Executive Director, the Park District shall provide Sheppard's group insurance coverage (if and as provided to, and on a basis no less favorable to Sheppard than to, any other full-time employee of the Park District) including for life, accident, health, hospitalization, disability, dental and vision care if and as provided under the group insurance policy (policies). Sheppard shall pay the same percentage of the cost of such coverage as the Park District charges its other full-time employees. Subject to a determination by the Park District's life insurance provider that Sheppard is in general good health, Sheppard shall be entitled to term life insurance in the amount of \$350,000. Should said life insurance provider determine otherwise, the parties agree to renegotiate this term of the Agreement.

Section 11. **Miscellaneous Benefits:**

Except as otherwise provided in this Agreement, Sheppard shall be entitled to participate fully in and to receive the benefit of (on a basis no less favorable to Sheppard than to any other employee of the Park District) all privileges made available to any one or more employees of the Park District, including without limitation, use of Park District facilities. Sheppard shall also be entitled to any previously approved benefits offered as exceptions to the Personnel Manual. It is intended by the parties, however, that the provisions in this Agreement regarding any benefits specifically addressed shall be exclusive and supersede any provisions contained in the Park District's Personnel Manual or elsewhere. In addition, effective February 15, 2022, Sheppard shall be credited with four (4) personal leave days in addition to any leave days granted by the Park District's Manual or elsewhere.

Section 12. **Notices:**

Any notice required to be given under this Agreement shall be deemed properly served if in writing and delivered by hand or sent by registered or certified mail, return receipt requested, postage prepaid to Sheppard, at her principal residence located at 33440 N. Lake Shore Drive, Grayslake, IL or such other address last on file with the Park District, and in the case of notice to the

Park District, to the address of its principal office to the attention of the President of the Board of Park Commissioners of the Park District.

Section 13. Other:

- a. If any provisions of the Agreement shall be or become illegal or unenforceable in whole or in part of any reason whatsoever, the remaining provisions shall nevertheless be deemed valid, binding and subsisting.
- b. The waiver by either Party of a breach or violation of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach or violation thereof.
- c. This writing represents the entire agreement and understanding of the Parties with respect to the subject matter hereof; it may not be altered or amended except by subsequent agreement in writing signed by both parties.
- d. This Agreement has been made in and its validity, performance and effect shall be determined in accordance with the laws of the State of Illinois.
- e. The headings of sections in this Agreement are for convenience only; they form no part of this Agreement and shall not affect its interpretation.
- f. Both parties have been represented by legal counsel of their own choosing with respect to this Agreement and both Parties have participated equally in the negotiation and drafting of the terms of this Agreement.

IN WITNESS WHEREOF, and intended to be legally bound, the Parties have executed this Agreement as of the day and year first above written.

LISA M. BROOKS

LISA SHEPPARD, CPRP

By: _____
President, Board of Park Commissioners

Executive Director

Dated: _____, 2022.

Dated: _____, 2022.

**VII. Action Item D:
Approval of Bi-annual Review of Executive
Session Minutes 5ILCS (c)(21)**

Hardcopies given to Commissioners prior the meeting.

Glencoe Park District
March 2022 Board Meeting