

Glencoe Park District MUNICIPAL DIRECTORY

MEETING SCHEDULE

Regular Board Meetings

Held the third Tuesday of every month at 7:00 pm at Takiff Center

Special Board Meetings

May be called from time to time based on need

Committee Meetings

Held on the first Tuesday of every month at 7:00pm with additional meetings called as needed

Advisory Group Meetings

Held intermittently based on need

Notice of meetings are available on our website under 'Events' or 'Public Records'. All meetings, regularly scheduled or special, follow provisions of the Illinois Open Meetings Act.

FREEDOM OF INFORMATION ACT

Freedom of Information Act requests are received during administrative office hours of Monday-Friday 8:30am-5:00pm.

Requests may be filed via email, in-person, or mailed. Forms are available online or at Takiff Center. All requests should be made to the attention of both FOIA officers listed below.

There is no charge for the first 50 black/white letter/legal copies; each additional page is \$0.15 per side. No charge for visual inspection of records. Other recording medium, finishes, sizes, color copies, and mailing expenses will be charge at actual cost. Fee waiver requests must be accompanied with the purpose per 5ILCS 140/6(c).

FOIA Officers

Erika Doroghazi | Administrative Support/Special Projects Manager
847-835-7531 | edoroghazi@glencoeParkDistrict.com

Lisa Sheppard | Executive Director
847-835-7530 | lsheppard@glencoeParkDistrict.com

Visit glencoeParkDistrict.com or 999 Green Bay Road, Glencoe, IL 60022 for more information.



Mission: To enrich lives, foster well-being, build community, and create memorable experiences through exceptional parks, programs, and facilities

Vision: We aspire to be the most innovative, customer-driven, and financially and environmentally sustainable park district for current and future generations.

SPiRiT Values: Safety Driven, Passionate, Integrity Focused, Responsive, Innovative, Team Oriented

Parks: The District maintains and/or manages 37 park sites and maintains 99.78 acres of space.

FY 2024/25 Operating Budget: \$13.372 million

Population: 8,406

2024 Levy Tax Rate: .597

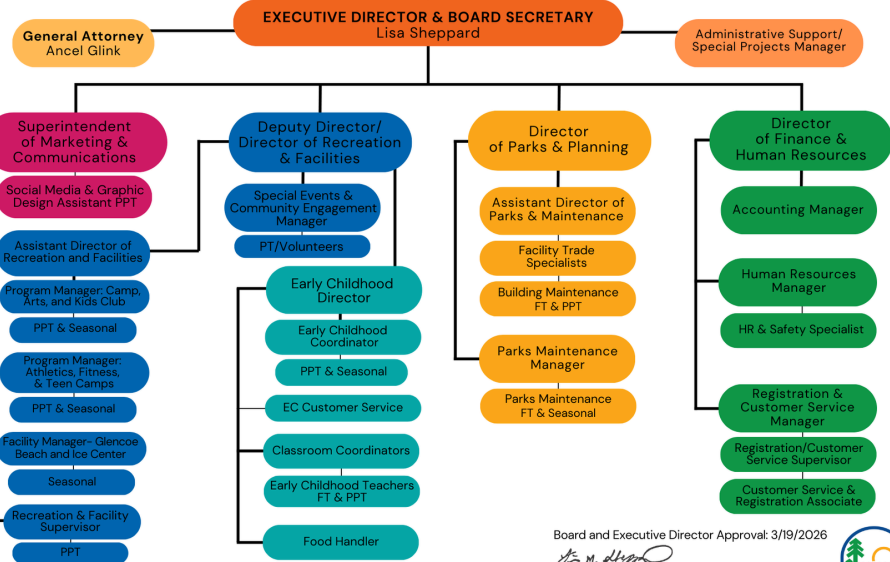




ORGANIZATIONAL CHART

GLENCOE PARK DISTRICT Organizational Chart

Board of Park Commissioners
 President- Michael Covey, Vice President- Nicole Reifman, Treasurer- Jackie Avitia-Guzman,
 Commissioner- Gary Hazan, Commissioner- Megan Cummins



The decision to fill or not fill any position listed on the organization chart lies within the sole discretion of the Board of Park Commissioners and/or the Executive Director.

Board and Executive Director Approval: 3/19/2026

Lisa M. Sheppard
 Lisa M. Sheppard, Executive Director



BOARD OF PARK COMMISSIONERS

The Board of Park Commissioners is the legal governing authority through which business of the district is conducted. Five commissioners are elected by residents to serve four-year terms without pay. At a legally constituted meeting, they have the authority to establish/change park district policy, approve the budget, negotiate agreements, and award contracts. Once the meeting is adjourned, board members return to their role as citizens and taxpayers.

Michael Covey, President
 2nd Term 2023-2027
 mcovey@glencoeprd.com

Gary Hazan, Commissioner
 Term 2025-2029
 ghazan@glencoeprd.com

Nicole Reifman, Vice President
 1st Term 2025-2029
 nreifman@glencoeprd.com

Megan Cummins, Commissioner
 Term 2025-2029
 mcummins@glencoeprd.com

Jackie Avitia-Guzman, Treasurer
 1st Term 2025-2029
 javitiaguzman@glencoeprd.com

ADMINISTRATIVE TEAM & STAFF

The park board appointed a professional staff to manage the operation of the district on a daily basis. Citizen complaints should be directed to staff and only if the problem cannot be resolved should the citizen approach the park board at a legally constituted meeting. The administrative team supervises 45 full-time staff, 50 part-time staff, and between 75 to 150 seasonal staff. Staff are located at the Takiff Center, 999 Green Bay Rd.

Lisa Sheppard
 Executive Director
 lsheppard@glencoeParkDistrict.com
 847-835-7530

John Cutrera
 Director of Finance & HR
 jcutrera@glencoeParkDistrict.com
 847-835-7550

Kyle Kuhs
 Director of Parks & Planning ADA Coordinator
 kkuhs@glencoeParkDistrict.com
 847-835-3030

Erin Classen
 Superintendent of Marketing & Communications
 eclassen@glencoeParkDistrict.com
 847-835-7537

Bobby Collins
 Deputy Director/Director of Recreation & Facilities
 bcollins@glencoeParkDistrict.com
 847-835-7535

STATUS AND STRUCTURE

The Glencoe Park District was incorporated in 1912 as a separate local government entity. The park district has the power to levy taxes within its prescribed limits and possesses all the powers of a public corporation. Commissioners serve on all Board committees which permit in-depth discussions before agenda items are presented to the Board for approval. Commissioners may also serve on advisory groups comprised of residents, patrons, and staff for the specific purpose of seeking advice related to a component of park district activity.

Committee of the Whole
 Michael Covey(Chair), All Commissioners

Early Childhood Advisory Group
 Michael Covey (Chair), Glencoe Park District
 Residents volunteer as group members

Finance Committee of the Whole
 Jackie Avitia-Guzman(Chair), All Commissioners

Glencoe Beach and Lakefront Advisory Group
 Nicole Reifman(Chair), Glencoe Park District
 Residents volunteer as group members for 4-year terms

