

APPROVED

MINUTES OF JULY 5, 2016 SPECIAL PROJECTS AND FACILITIES COMMITTEE
MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:02 p.m. and roll was called.

Committee Members present:

Andre Lerman, Chair/Commissioner
Lisa Brooks, Treasurer
Steve Gaines, President

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Mike Lushniak, Director of Recreation/Facilities
Erin Maassen, Manager of Marketing/Comm.

Commissioners present:

Dudley Onderdonk, Vice President

Commissioners absent:

Seth Palatnik, Commissioner

Members of the Public in Attendance who Signed In or Spoke: Dan Dorfman

Matters from the Public: There was no one wishing to address the Committee.

Staff Presentation on Facility Assessment Report: Executive Director Sheppard stated that we have contracted with ACG to evaluate our infrastructure. Director Leiner provided the Board with the report attached to these minutes and reviewed it briefly with the committee. Executive Director Sheppard asked the Committee to review the draft and compile questions for review at the next Special Projects Committee meeting.

Discussion ensued by the Committee.

Staff Presentation and Committee Discussion on proposed Three Year Capital Project Plan: Executive Director Sheppard stated that the Plan is a fluid document and while we may plan, things may come up that no one can foresee. The Committee reviewed plans for the next year following a presentation attached to these minutes and set a framework for the next three years based on the Master Plan and staff recommendation. Director Mensinger reviewed fund detail in regards to projects attached to these minutes. Commissioners commented on each project and discussion ensued including how these projects will be funded, donors, and adjusted budget based on project costs.

The next meeting would include any action items followed by a bike tour of various parks on Tuesday, August 16 beginning at 5:00 p.m.

Other Business: There was no other business.

Adjourn: The meeting adjourned at 9:10 p.m. by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary