

**APPROVED**

MINUTES OF NOVEMBER 19, 2019 REGULAR BOARD MEETING  
GLENCOE PARK DISTRICT  
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:04pm and roll was called.

Commissioners present:

Lisa Brooks, President  
Stefanie Boron, Vice President  
Michael Covey, Treasurer  
Josh Lutton, Commissioner  
Dudley Onderdonk, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary  
Carol Mensinger, Director of Finance/HR  
Chris Leiner, Director of Parks/Maintenance  
Bobby Collins, Director of Recreation/Facilities  
Erin Classen, Supt. of Marketing/Comm.  
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Sam Rakestraw

Consent Agenda: A motion was made by Commissioner Onderdonk to approve the consent agenda items as presented including Minutes of October 15 Finance Committee of the Whole Meeting, Minutes of October 15 Regular Board Meeting with a change to remove Boron from Ayes under Return to Open Session, Minutes of the October 4, 2019 Committee of the Whole Meeting, Minutes of October 5, 2019 Community Meeting on Watts Recreational Center, and Approval of the Bills. Commissioner Boron seconded the motion. No further discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks  
NAYS: None  
ABSENT: None

The motion passed.

Matters from the Public: There was no one wishing to address the Board.

Truth in Taxation Hearing: An Ordinance Levying the Taxes for the Glencoe Park District, Cook County, IL for 2019: President Brooks opened the hearing. No members of the public or commissioners asked questions or offered comments. President Brooks closed the hearing.

Approval of Ordinance No. 906: Levying the Taxes for the 2019 Tax Year: A motion was made by Commissioner Boron to approve Ordinance No. 906 – Levying the Taxes for the 2019 Tax Year as presented. Commissioner Covey seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Boron, Covey, Lutton, Onderdonk, Brooks  
NAYS: None  
ABSENT: None

The motion passed.

Financial Report: Director of Finance/Human Resources Mensinger stated we are eight months into the fiscal year. Fitness, recreation, beach, and daycare were reviewed in detail.

Staff Reports: Staff shared additional information not included in their Board Reports.

Business Dept.: Staff are getting into budget process, insurance renewals are coming in with a shift of employees taking insurance who did not in past years, and winter registration is tomorrow at 7:00am for winter and summer camps.

Recreation and Facilities Dept.: All recreation staff will be on-site for registration tomorrow, Watts is on track to open if weather is good the day after Thanksgiving, and Itty Bitty New Year will be held at Takiff Center.

Marketing and Communications Dept.: A fitness push including a post card and Web site banner ads pushed 16 new members. Registration dates will be made larger at Commissioner Boron's request.

Safety and Wellness Committee: The Risk Management Institute was attended by staff last week on a variety of safety issues. In answer to Commissioner Onderdonk's question, Excalibur backs up and secures our information and hardware daily on a platinum plan.

Parks and Maintenance Dept.: Watts Recreational Center is up and running and staff are building ice. Staff is also working on wrapping up fall preparations, projects are proceeding, Takiff playground is wrapping up with work going on through rain and snow, and grants were reviewed.

Regarding the Connect Glencoe project, staff will pass on to the Village that the heavy vegetation coming southbound at Maple Hill blocks the view of traffic.

Executive Director Report: Executive Director Sheppard reviewed Watts opening next Friday, the team holiday party is Thursday, December 12, IPRA conference is on January 24 if commissioners would like to attend, the Sesquicentennial Celebration ends with the Light the Lights event held by the Village, our ceramics studio and Glencoe Historical Society paired up fundraising \$3,400 from ceramic bowls and restaurant gift cards, and the beach overlook restoration and halfway house projects were delayed due to weather. Director Leiner and Sheppard went to Springfield on November 5 to present on the Lincoln project to present for the OSLAD grant along with 135 other communities. Sheppard along with Directors Leiner, Collins, and Mensinger attended the Legal Symposium including topics on the Freedom of Information Act, employment, and weed in the workplace. Regarding the NSSRA article included in packet, renovations won't begin until after the new year. Smoking and vaping in parks was reviewed and an updated policy will go before the Board for approval before the end of the year.

Other Business: There was no other business.

Adjourn to Closed Session: At 7:47 pm, Commissioner Lutton moved to adjourn into closed session to discuss lease property as mandated by Section 2.06. 5 ILCS 120/2 (c)(5) Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Return to Open Session: Commissioner Boron moved to return to open session at 9:02pm, Commissioner Covey seconded the motion, which passed by unanimous voice vote.

Action taken, if any, from Executive Session: There was no action taken during or after closed session.

Adjourn: Commissioner Onderdonk moved to adjourn the meeting at 9:02pm. Commissioner Boron seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

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Lisa M. Sheppard  
Secretary