

APPROVED

MINUTES OF JANUARY 17, 2017 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00 p.m. and roll was called.

Commissioners present:

Steve Gaines, President
Dudley Onderdonk, Vice President
Lisa Brooks, Treasurer
Andre Lerman, Commissioner
Seth Palatnik, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Mike Lushniak, Director of Recreation/Facilities
Erin Maassen, Manager of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Dan Dorfman, Josh Lutton, David Leibson

Consent Agenda: A motion was made by Commissioner Onderdonk to approve the consent agenda items as presented including Minutes of the October 18, 2016 Finance Committee of the Whole meeting, Minutes of the November 15, 2016 Committee of the Whole meeting, Minutes of the December 13, 2016 Regular Board Meeting, FY2017/18 Board Meeting Schedule, and Approval of the Bills. Commissioner Lerman seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Lerman, Onderdonk, Palatnik, Gaines
NAYS: None
ABSENT: None

Matters from the Public: There was no one wishing to address the Board.

Financial Report: Director of Finance/Human Resources Mensinger stated we are ten months into the fiscal year. The last two months you will see a decrease in our cash payments due to the bond payments that were due December 1. Full-day Kindergarten program has had an impact on revenue in Recreation. Director Lushniak and the Recreation Team continue to strive to find programming ideas and found revenue in new places and are continuing to work on it. Watts is remaining consistent to previous years. The Boating and Swimming Beach did very well this year due to the weather and improved operations. FY2017/18 Budget Books are to be distributed tomorrow; the outlook looks good.

Staff Reports: Staff shared additional information not included in their Board Reports. Director Mensinger had nothing to add to her previous report.

Director Lushniak stated that our winter break programs, basketball camp, and school day off program had higher participation than years past, winter session started last

week, planning for the next brochure is in progress, special events coming up were described, and Watts Below Zero was well attended despite warm weather.

Director Leiner is excited to begin collaborating with AltaManu starting with site visits in the rain on Monday. This enabled AltaManu to see our parks in the worst shape with pooling water and drainage issues; a very educational process for them. Other items focused on were replacing lighting with new low energy LED fixtures and invasive removal on the bluff. Watts Park asphalt path condition was reviewed.

Manager Maassen explained that for Watts Below Zero we purchased a custom Snap Chat filter for the day, geographically targeted, and only during the time of the event. It was a fun experiment to reach the age group who attended the event and we will continue to utilize that feature at future big events. The District's involvement in Unplug Illinois, a state-wide campaign, has brought the attention of IPRA to the District's efforts and asked Manager Maassen to be part of the social media team for the upcoming year as they promote it to the public and also using the Park District is a shining star to be discussed during Conference at a session.

Leiner stated we have not accepted the clock yet, the faces are showing different times and it is being worked on.

Executive Director Report: Executive Director Sheppard stated that Distinguished Accreditation is a two-year project and reviewed major goals. The District will be applying for NRPA's Gold Medal in February; the video will also be used for District advertising. Benefits of both projects for the community was discussed.

Based on feedback at Committee meetings, staff will begin sharing reports on specific topics similar to the Annual Beach Report at Regular Board Meetings monthly.

Executive Director Sheppard reviewed the Board Calendar of upcoming projects and approved the date change of the February Board Meeting to February 28, 2017.

Action Items:

Approval of Policy on Communications: Electronic Devices Policy for Board Members:

A motion was made by Commissioner Palatnik to approve the Policy on

Communications: Electronic Devices Policy for Board Members as presented.

Commissioner Brooks seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Lerman, Onderdonk, Palatnik, Gaines

NAYS: None

ABSENT: None

Approval of Policies on Transgender Issues: A motion was made by Commissioner

Brooks to approve the Policies on Transgender Issues as presented. Commissioner

Lerman seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Lerman, Onderdonk, Palatnik, Gaines

NAYS: None

ABSENT: None

Other Business: There was no other business.

Adjourn to Closed Session: At 7:39 p.m., Commissioner Lerman moved to adjourn into closed session to discuss property as mandated by Section 2.06. 5 ILCS 120/2 (c)(5) Commissioner Onderdonk seconded the motion. Roll call vote taken:

AYES: Brooks, Lerman, Onderdonk, Palatnik, Gaines
NAYS: None
ABSENT: None

Return to Open Session: Commissioner Palatnik moved to return to open session at 8:31 p.m. Commissioner Onderdonk seconded the motion, which passed by unanimous voice vote.

Action taken, if any, from Executive Session: There was no action taken during or following Executive Session.

Adjourn: Commissioner Palatnik moved to adjourn the meeting at 8:32 p.m. Commissioner Lerman seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary