

MINUTES OF SEPTEMBER 20, 2016 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00 p.m. and roll was called.

Commissioners present:

Steve Gaines, President
Dudley Onderdonk, Vice President
Lisa Brooks, Treasurer
Andre Lerman, Commissioner
Seth Palatnik, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Mike Lushniak, Director of Recreation/Facilities
Erin Maassen, Manager of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Eleanor Black, Michael Covey, Dan Dorfman, Elsabe Drost, Ellie Forman, Kim Hirsch, Lia Imhoff, Jon Katz, Betsy Leibson, David Leibson, Jen Mallamud, Michelle Mulholland, Magda Rauscher, Barton Schneider, Jessica Stockl, Haley Stone, Ashlee Thompson

Consent Agenda: A motion was made by Commissioner Onderdonk to approve the consent agenda items as presented including Minutes of the July 19, 2016 Regular Board Meeting, August 16, 2016 Regular Board Meeting, and Approval of the Bills. Commissioner Lerman seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Lerman, Onderdonk, Palatnik, Gaines
NAYS: None
ABSENT: None

Matters from the Public: Betsy Leibson from Friends of the Green Bay Trail spoke about her appreciation that the Park District is partnering with the Friends of the Green Bay Trail for restoration work on a piece of property along the Green Bay Trail and Shelton Park. She also invited the Board to the upcoming Buckthorn BBQ fundraiser on October 6.

Michelle Mulholland, Ellie Forman, Lia Imhoff, and Hailey Stone spoke about concerns regarding recent changes in the Children's Circle program including, management, infant care, communication, lunch, and classroom divisions. President Gaines directed staff to set up a meeting with Children's Circle parents.

Financial Report: Director of Finance/Human Resources Mensinger stated we are six months into the fiscal year. The Beach season has seen excellent revenue due to weather and staff. Fall registration without Kindergarten programs, showed a significant reduction in revenue at about \$200,000.

Camp Report: Director Lushniak along with camp managers Stephani Briskman, Naomi Garvett, and Chris Pietrini gave a presentation on the 2016 Camp Report included in the Board Packet. Commissioner discussion ensued.

Staff Reports: Staff shared additional information not included in their Board Reports.

Director Mensinger stated the budget process for the next fiscal year is beginning. The 2016/17 Legal Calendar was included in the Board packet.

Director Lushniak shared that the Beach had a great season and the Boat House will remain open until October 16. Fall programming has begun. Delinquent boater fees are still being collected.

Director Leiner reported that the Melvin Berlin Park restroom shelter is almost complete and masonry work has been completed on the dugouts. Shade structures, netting, and posts are in place, most of the flat work is done, and the bleachers have been delivered to the site. Clauss is working on the irrigation. Once approved, staff will install sod. At Kalk Park, Liza's Gazebo paver inlay is installed, the gazebo is partially constructed, the drinking fountain is ready for use, the swing bench is being prepped for installation, and brick pavers will be installed in the rest of the park in the coming weeks. Staff will be installing park signs at Kalk and Veterans this week. Shelton Park punch list items, such as touch up paint, are underway, but the project is otherwise complete. Fall field maintenance has commenced. Takiff facility maintenance shutdown in August included floor replacement, parking lot seal-coat, light bollards replaced with new energy efficient LED models, classrooms painted, and transition of the new infant room. Watts Ice Center is being prepped for the upcoming season. Takiff's roof custom gutter inlays are in the approval process. The slate was demoed and some rotting wood needed replacement. The clock is being custom manufactured. The ELC roof was completed during the facility maintenance closure.

Manager Maassen had no further information to add to her report.

Executive Director Report: Executive Director Sheppard described the Doggie Dip with over 100 dogs attending along with over 400 humans. We are promoting Unplug N Play utilizing exciting events including a Step Challenge, Find the Logo Scavenger Hunt, trail maps of existing trails, and Unplug into Outdoor Fitness. At the Phil Thomas Playground Grand Opening today were family and community members who knew Phil and appreciated the opportunity to remember and honor him. Kalk Park & Liza's Gazebo Grand Opening is Friday, November 25 at 3:00pm. We are taking advantage of the opportunity to have Liza's classmates attend, who will be town for their 20th reunion. The rededication will include a band, petting zoo, and more followed by the Village's Tree Lighting and the Watts opening. The Summer Staff Survey showed us ways to improve internal customer service and training. Following the start of District 35's full-time kindergarten, we did see a revenue increase in our after-school program. The location for our before and after school program was changed to Watts Ice Center based on parent input.

Discussion occurred to change the December Board Meeting from the 20th to the 13th.
Action for approval would occur at the October Board Meeting.

Action Items:

Approval of the FY2017/18 Master Plan Capital Projects: Special Projects & Facilities Committee Chair Lerman gave a summary of the discussion held at the last Committee meeting. A motion was made by Commissioner Lerman to approve the FY2017/18 Master Plan Capital Projects as presented. Commissioner Brooks seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Lerman, Onderdonk, Palatnik, Gaines
NAYS: None
ABSENT: None

Other Business: There was no other business.

Adjourn: Commissioner Palatnik moved to adjourn the meeting at 8:13 p.m.
Commissioner Lerman seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary