

MINUTES OF JULY 19, 2016 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:00 p.m. and roll was called.

Commissioners present:

Steve Gaines, President
Dudley Onderdonk, Vice President
Lisa Brooks, Treasurer
Andre Lerman, Commissioner
Seth Palatnik, Commissioner

Staff present:

Lisa Sheppard, Executive Director/Secretary
Carol Mensinger, Director of Finance/HR
Chris Leiner, Director of Parks/Maintenance
Mike Lushniak, Director of Recreation/Facilities
Erin Maassen, Manager of Marketing/Comm.
Jenny Runkel, Administrative Assistant

Members of the public in attendance who signed in or spoke: Hilary Anderson, Dan Dorfman, Brook Handwerker

Consent Agenda: A request was made to pull both committee meeting minutes for approval at those committee's next meeting. The Board verbally agreed to approve committee meeting minutes at that committee's next meeting going forward. Also reviewed was a possible change in minute's style; however, no changes were made.

Commissioner Lerman requested to amend the Regular Board Meeting Minutes as shown below.

A motion was made by Commissioner Gaines to approve the amended Minutes of the June 21, 2016 Regular Board Meeting including changing "No further discussion ensued in favor of the amended motion" to "No further discussion ensued on the amended motion" just prior the roll call vote for the Takiff Roof Action Item. Commissioner Palatnik seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik
NAYS: None
ABSENT: None

A motion was made by Commissioner Onderdonk for Approval of the Bills.

Commissioner Brooks seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik
NAYS: None
ABSENT: None

Matters from the Public: There were no matters from the public.

Financial Report: Director Mensinger stated we are four months into the fiscal year and continued with never before seen high Beach revenue numbers, program revenue caught up and is now even to last year, and fall registration begins Wednesday. The

second installment of the tax receipts will be coming in, the due date was August 1. EAV was reviewed.

Staff Reports: Staff shared additional information not included in their Board Reports.

Director Mensinger stated that the audit and budget are complete and the required filing is underway, staff are gearing up for fall registration next week, and Liz Stowick, our new Accounting Manager, has been doing a wonderful job in her absence.

Director Lushniak described the Fourth of July as a great team effort. Dory at the Beach, Camp Campout, and Family Campout are this week at the Beach all during a busy Beach season. Camp is booked with field trips and plans at Takiff. Our DCFS Infant Room walk-thru went well with help from the Parks and Facilities Team. A Pokeman event is ongoing as a great opportunity to get out to our parks.

Director Leiner shared detail on a busy community use parks season along with updates including installation of a new irrigation system controller at Watts, preparing the interior of Watts for the winter season, the Parks/Recreation team effort to keep the Beach clean, and all three capital projects are moving forward. In order to reduce further delays on the gazebo, all other aspects are moving forward in order to speed up the installation process, so when the gazebo arrives it can be installed immediately.

Manager Maassen communicated that July is National Parks and Rec month with NRPA calling it Super Month. We delivered Gatorades to staff in GPD capes and a video was created. Our Marketing Intern has been working on Unplug Illinois, a state-wide campaign. IPRA has noticed we are doing a lot on social media and asked Manager Maassen to speak at IPRA regarding Unplug and Play efforts at their next Rec meeting.

The Safety Committee has been working on staff training, accident reports are reviewed monthly, and staff will be extra vigilant this week for the extreme weather coming.

Executive Director Report: Executive Director Sheppard expounded upon items in her report including the team effort on Fourth of July, fall registration includes very creative programs, the Back to School special event on August 27. Takiff will be closed for maintenance on August 16-17 for floor refinishing, parking lot updates, and deep cleaning. A reminder that the August Board Meeting will start at Takiff at 5:00pm for a Bike Tour.

Action Items:

Approval of Resolution No. 851 for the Commitment of \$300,000 of the Corporate Fund Balance and \$1,000,000 of the Recreation Fund Balance for Future Capital Projects of the Glencoe Park District: A motion was made by Commissioner Lerman to approve Resolution No. 851 as presented. Commissioner Onderdonk seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik

NAYS: None
ABSENT: None

Approval of the Annual Treasurer's Report: A motion was made by Commissioner Brooks to approve the Annual Treasurer's Report as presented. Commissioner Onderdonk seconded the motion. No discussion ensued. Roll call vote taken:

AYES: Brooks, Gaines, Lerman, Onderdonk, Palatnik
NAYS: None
ABSENT: None

Other Business: There was no other business.

Adjourn to Closed Session: There was no reason to adjourn to Executive Session.

Adjourn: Commissioner Palatnik moved to adjourn the meeting at 7:35 p.m. Commissioner Lerman seconded the motion, which passed by unanimous voice vote.

Respectfully submitted,

Lisa M. Sheppard
Secretary