

APPROVED

MINUTES OF MAY 14, 2013 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:35 p.m. and roll was called. Present: Commissioners Max Retsky (President), Trent Cornell (Vice President), Bob Kimble (Treasurer), Hilary Lee, and Andre Lerman. Staff present: Executive Director/ Secretary Lisa Sheppard, Director of Finance/Human Resources Carol Mensinger, Director of Operations Steve Nagle, Director of Parks Rick Bold, and Manager of Marketing and Communications Erin Maassen.

Members of the public in attendance included Glencoe residents: Catherine Cooper, 374 South Avenue; Steve Gaines, 655 Greenwood; Brian Homans, 271 Hawthorn; Peggy Kimble, 241 Wentworth Avenue; Patty Kozar, 655 Greenwood; Laurie Morse, 271 Hawthorn; Seth, Mike, Barbara, Evan and Ava Palatnik, 1191 Fairfield Avenue; Jonathan, Jacob and Jeremy Retsky, 167 Euclid; and Mr. and Mrs. Jack Weinberg, 111 Ravine Glade. Also, in attendance: Rob Bush, Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer; Mr. and Mrs. Gaines, June Gaines, Carol Rothstein; and Irv Leavitt, a reporter for the Pioneer Press.

Consent Agenda A motion was made by Vice President Cornell to approve consent agenda items as presented. Commissioner Kimble seconded the motion. Roll call vote taken.

AYES: Lerman, Lee, Kimble, Cornell, Retsky
NAYS: None
ABSENT: None

Matters from the Public There was no one present wishing to address the Board.

Financial Report Director of Finance/Human Resources Mensinger stated the District is only two months into its current fiscal year. The District collected revenue for summer camps earlier than in past years because the District offered early bird enrollment this year. Beach token sales will increase as the weather improves.

Public Hearing: 2013/2014 Budget and Appropriations Ordinance No. 796 At 7:36 p.m. President Retsky declared the public hearing on the proposed Budget and Appropriations Ordinance No. 796 open. Director Mensinger stated the Budget and Appropriations Ordinance has been on public display for over 30-days and a notice was placed in the Glencoe News. She then gave a brief outline of the details of the Budget and Appropriation Ordinance. There being no one wishing to make a comment or ask a question, President Retsky declared the public hearing closed.

Action Item

Ordinance No. 796: An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Glencoe Park District for the Fiscal Year Beginning March 1, 2013 Ending February 28, 2014. President Retsky stated the annual Budget and Appropriations Ordinance (“BAO”) establishes the Board’s legal spending limits for various funds and line items within the Annual Budget. It does not reflect the Board’s “intention” to spend – only its “capacity.” The Annual Budget remains the financial tool which guides the District and to which the Board holds the staff accountable. After its approval, the Ordinance is filed with Cook County.

Commissioner Lerman moved to approve Ordinance No. 796: An Ordinance Making a Combined Annual Budget and Appropriations for Funds for the Glencoe Park District for the Fiscal Year Beginning March 1, 2013 Ending February 28, 2014. Commissioner Kimble seconded the motion. Roll call vote taken:

AYES: Lerman, Lee, Kimble, Cornell, Retsky
NAYS: None
ABSENT: None

Comments from Retiring Commissioners President Retsky thanked her fellow Board members and the staff for all the accomplishments during her term including new computer registration software, increased summer camp opportunities, the parks, and the renovation of Friends Park, and the hiring of the District’s Executive Director. She continued her comments by thanking her family for their support as she served on the Board.

Vice President Cornell thanked the department heads for their assistance as he learned about the District. He then thanked the other Commissioners for their input about discussing important issues when the Board came together to serve the community. He welcomed Mr. Gaines and Mr. Palatnik to the Board. Vice President Cornell appreciated the commitment of the Board and the staff to serving the District. Past Board Presidents told Vice President Cornell that it is important to continue to improve an organization.

Recognition of Retiring Commissioners Treasurer Kimble asked if there was anyone in the audience wishing to recognize the retiring Commissioner. Mr. Weinberg stated that he appreciated the hard work of President Retsky and Vice President Cornell and looks forward to continuing to assist the District. Mr. Weinberg welcomed Mr. Gaines and Mr. Palatnik to the Board.

Mr. Kimble then asked Commissioners for their comments. Commissioner Lerman was the first to speak. Mr. Lerman began his comments by thanking President Retsky and Vice President Cornell. He indicated even though all the Board members did not always agree, the Board worked in the best interest of the residents of Glencoe. Next to speak was Mr. Kimble. He reminded that this is a volunteer commitment and involves lots of time. Mr. Kimble thanked President Retsky and Vice President Cornell for their service.

Director of Finance/Human Resources Mensinger thanked President Retsky and Vice President Cornell. Director Mensinger appreciated Vice President Cornell for his expertise and she thanked President Retsky contributions to the District. Director of Operations Nagle thanked the retiring Commissioners and appreciated that they realize how much time and effort all staff members devote to the District. Director of Parks Bold thanked President Retsky and Vice President Cornell for their commitment to the District. Manager of Marketing and Communications Maassen thanked the retiring Commissioners for their service.

Executive Director Sheppard stated that Director of Recreation DeClerck was unable to attend the meeting this evening due to a family commitment. Executive Director Sheppard thanked the Commissioners for their support for the past three months and for giving her the opportunity to serve Glencoe Park District as the Executive Director.

Executive Director Sheppard then presented the retiring Commissioners with plaques, which will be placed on park benches in the park that President Retsky and Vice President Cornell select.

At 8:05 p.m. Treasurer Kimble than stated there would be a brief recess so the audience could personally thank the retiring Commissioners and welcome the new Commissioners.

The meeting reconvened at 8:20 p.m.

Oath of Office: Steven Gaines and Seth Palatnik As Secretary, Executive Director Sheppard gave the Oath of Office to new Commissioners Gaines and Palatnik.

After taking the oath, Commissioners Gaines and Palatnik joined the other Board members at the Board table.

Election of President and Vice President As Board Secretary, Executive Director Sheppard opened the nominations for President. Commissioner Lerman nominated Commissioner Kimble. Commissioner Lee seconded the motion. Hearing no further nominations, the nominations closed. Roll call vote taken:

AYES: Gaines, Kimble, Lee, Lerman, Palatnik
NAYS: None
ABSENT: None

As Board Secretary, Executive Director Sheppard then opened the nominations for Vice President. Commissioner Lerman nominated Commissioner Lee. Commissioner Gaines seconded the motion. Hearing no further nominations, the nominations were closed. Roll call vote taken.

AYES: Gaines, Kimble, Lee, Lerman, Palatnik
NAYS: None
ABSENT: None

Executive Director Sheppard congratulated President Kimble and Vice President Lee.

President Kimble stated the next agenda item would be recognizing former Commissioners Retsky and Cornell.

Action Items

Resolutions Number 797 and 798: Service Resolutions – Maxine Lans Retsky and Trent P. Cornell. President Kimble read aloud two service resolutions in honor of Ms. Retsky and Mr. Cornell. Commissioner Lee moved to approved Resolutions Number 797 and 798 as presented. Commissioner Lerman seconded the motion. Roll call vote taken.

AYES: Gaines, Kimble, Lee, Lerman, Palatnik
NAYS: None
ABSENT: None

Appointment of Officers and Representatives President Kimble moved to appoint the following officers and representatives: Seth Palatnik, Treasurer; Robert Bush, Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, General Legal Counsel and Ethics Officers; Lisa M. Sheppard, Secretary to the Board/Executive Director, and Andre Lerman, representative to the Glencoe Plan Commission. Commissioner Lee seconded the motion. Roll call vote taken.

AYES: Gaines, Lerman, Palatnik, Lee, Kimble
NAYS: None
ABSENT: None

Board Committee Appointments President Kimble moved to appoint Seth Palatnik, Chair, Finance Committee of the Whole, and Steve Gaines, Chair, Policy Committee with Committee members Hilary Lee and Seth Palatnik. Vice President Lee seconded the motion. Roll call vote taken.

AYES: Gaines, Lerman, Palatnik, Lee, Kimble
NAYS: None
ABSENT: None

Staff Reports President Kimble then asked if there were any questions or comments on written staff reports. Director Mensinger stated Mr. Ron Amen, a representative from Lauterbach & Amen, the District’s auditing firm, would not be available in June to review the District’s annual audit. She has a draft of the audit already. Director Mensinger indicated she was inquiring about a possible Finance Committee of the Whole meeting in July prior to the regular Board meeting on July 16 to accept the audit.

President Kimble stated he would like to schedule Board workshops in June or July.

Executive Director Sheppard then recognized Mr. Bush. Mr. Bush welcomed Commissioners Gaines and Palatnik to the Board and looked forward to working with

the Board. Mr. Bush stated there is a special place for Commissioners for their volunteer commitment to the community they serve.

Executive Director Report Executive Director Sheppard invited the Board to attend the all staff meeting scheduled for May 30 from 4:30 p.m. – 7 p.m. She has retained Ian Hill, The Changing Point, as the speaker for the training. The Friends Park redevelopment project is going well. She indicated President Kimble would be speaking at the Memorial Day Ceremony on behalf of the Park District.

Action Items

Summer Transportation Bid Executive Director Sheppard stated there was only one bid received for summer transportation. She indicated that District has used the firm previously. Discussion ensued regarding the need for seat belts on the buses. Executive Director Sheppard stated she would confirm this. Commissioner Gaines moved to approve the base bid from First Student of Naperville for \$24,689.50. Commissioner Palatnik seconded the motion. Roll call vote taken:

AYES: Gaines, Lerman, Palatnik, Lee, Kimble
NAYS: None
ABSENT: None

Ordinance Number 799: An Ordinance Declaring as Surplus and Authorizing the Sale or Other Conveyance or Disposal of Surplus Personal Property of the Glencoe Park District, Cook County, Illinois. Director Mensinger stated law requires this ordinance, if the District is disposing property as a part of a trade-in, selling directly, or recycling. The items include play pieces from Friends Park, an old laptop computer, rescue boat, and motor. Vice President Lee moved to approve Resolution Number 800 as presented. Commissioner Palatnik seconded the motion. Roll call vote taken.

AYES: Gaines, Lerman, Palatnik, Lee, Kimble
NAYS: None
ABSENT: None

Resolution Number 800: Bank Depository Relationship – BMO Harris Bank, Glencoe, Park District, Cook County, Illinois. President Kimble stated this resolution would update the authorized signers on the District’s accounts at BMO Harris. He then moved to approve Resolution Number 800 as presented. Vice President Lee seconded the motion. Roll call vote taken.

AYES: Gaines, Lerman, Palatnik, Lee, Kimble
NAYS: None
ABSENT: None

Matters from the Public There was no one present wishing to address the Board

Other Business President Kimble wanted to inform of the Board of several items. He stated Executive Director Peggy Hamil will be retiring and there will be a reception for

her at the library on Sunday, May 19. He then expressed his condolences on the death of Village Trustee Keki Bhote. President Kimble stated Mr. Bhote was a very accomplished executive with Motorola. Mr. Bhote served on the School Board before his term as a Village Trustee.

Executive Director Sheppard indicated there would be an open house on Wednesday, May 15 at the Village Hall for the unveiling of the proposed design for Writers' Theatre building on the Woman's Library Club property. She has seen the proposed design. She encouraged Board members to attend the open house if they can.

The Board Will Enter Closed Session President Kimble stated there was no need to adjourn into closed session.

Adjourn With no further business, at 8:47 p.m., Commissioner Lerman moved to adjourn the meeting at 8:47 p.m. Vice President Lee seconded the motion.

Respectfully submitted,

Lisa M. Sheppard
Secretary