

APPROVED

MINUTES OF FEBRUARY 19, 2013 REGULAR BOARD MEETING
GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022

The meeting was called to order at 7:36 p.m. and the roll was called. Present: Commissioners Max Retsky (President), Trent Cornell (Vice President), Bob Kimble (Treasurer), and Hilary Lee. Absent: Andre Lerman. Staff present included Interim Executive Director/Secretary Steve Nagle, Director of Finance/Human Resources Carol Mensinger, Director of Parks Rick Bold, Director of Recreation Cheryl DeClerck, and Manager of Marketing and Communications Sandra LoCascio.

Members of the public in attendance included Glencoe residents Steve Gaines, 655 Greenwood; Seth Palatnik, 1191 Fairfield; Barb and Scott Padiak, 1170 Terrace; and Nicole Wineman, 470 Greenwood. Also in attendance was Irv Leavitt from the Pioneer Press.

Consent Agenda Commissioner Cornell moved to approve the consent agenda items with an amendment to the regular meeting minutes as presented. Commissioner Lee seconded the motion. The result of a roll call vote follows:

AYES: Lee, Kimble, Cornell, Retsky
NAYS: None
ABSENT: Lerman

Matters from the Public There was no one in attendance who wished to address the Board.

10 Year Service Resolution Number 793: Natalia Marinovska President Retsky read with pleasure the service resolution in honor of Ms. Marinovska for her service to the District. Commissioner Cornell then moved to approve the 10 year service resolution as presented. Commissioner Lee seconded the motion. The following is the result of the roll call vote:

AYES: Lee, Kimble, Cornell, Retsky
NAYS: None
ABSENT: Lerman

Interim Executive Director Report Interim Executive Director Nagle stated with regret the resignation from the District of Manager of Marketing and Communications Sandra LoCascio. Mr. Nagle expressed his appreciation for her service to the District.

Financial Report Director of Finance/Human Resources Mensinger stated the District has completed eleven months of the fiscal year and the numbers are good.

Finance Committee of the Whole Report Treasurer Kimble stated the Finance Committee of the Whole met immediately before this meeting. Ms. Mensinger stated the Approval Draft Budget based on the discussion at the Finance Committee of the Whole recommended changes would be presented at the March 19, 2013 regular Board meeting for Board approval. The Budget and Appropriations Ordinance will be presented at the regular April 16, 2013 Board meeting.

Special Projects and Facilities Committee Report Commissioner Cornell began his comments by stating there were several items for Board discussion and possible approval.

Discussion and Possible Approval of Friends Park Renovation Concept Plan and Budget Commissioner Cornell stated the concept plan enclosed in the packet was developed through input from staff and residents as well as Commissioners. The footprint for the proposed plan has been expanded from what was previously discussed. The design elements are more open. Commissioner Kimble stated the design includes more accessible elements. Mr. Cornell stated he felt comfortable with the concept plan and the proposed budget; the plans will be available for community comment and possible revision. Changes include the new surface for the playground and required safety changes in the play equipment since the 1990s when Friends Park was last renovated.

To a question from President Retsky regarding the bid process, Mr. Nagle stated there would be specific playground equipment to review and specific manufacturers to contact when appropriate. Discussion continued with regard to the budgeted amount and any contingency amount that should be included. Commissioner Lee asked if the current Jens Jensen design drinking fountain could remain and include an accessible drinking fountain. Interim Executive Director Nagle stated including a second drinking fountain would require additional piping. Director of Parks Bold stated when the weather gets warmer staff would begin the demolition of the remaining playground equipment. The train play piece will be removed because it has deteriorated.

A resident commented an accessible swing would be a great addition. However, she stated she is unable to place a child in a wheelchair in an accessible swing. Mr. Cornell stated there are two different surfaces in the proposed plan. The resident then expressed concerned with the limited accessible playground there would be limited play experiences for children with special needs. Discussion ensued with regard to the possible placement of an accessible swing and any re-design which could be considered.

Discussion continued with regard to the bid documents and the recommended items and add-alternate items that could be included in the bid documents.

After further discussion, President Retsky moved to approve the Friends Park conceptual plan as amended dated February 11, 2013 and to approve a project budget not to exceed \$450,000, and authorize and direct staff to proceed with the bidding

process subject to legal counsel review. Commissioner Lee seconded the motion. The result of the roll call follows:

AYES: Lee, Kimble, Cornell, Retsky
NAYS : None
ABSENT: Lerman

Vice President Cornell thanked staff for all their work and continued dedication to this project as it moves forward.

Discussion and Possible Approval of 2012/2013 Glencoe Lakefront Report and Recommendations Committee Chair Cornell stated the next item for discussion is the Lakefront report. He stated it is a very complete report. Mr. Cornell then asked Interim Executive Director Nagle to provide a review of the report. Mr. Nagle stated several of the proposed changes are recommendations received from the District's risk management agency. He continued by stating there will be additional staff at the beach during weekends. To a question from President Retsky regarding the sailing program, Mr. Nagle stated there are sailing classes for children and adults, as well as sailing classes for children enrolled in the District's summer camps. Discussion ensued.

Mr. Nagle stated there is a Zumro inflatable boat that is difficult to use as a rescue vehicle and it will be taken out of service as recommended by the District's risk management agency.

Commissioner Cornell then moved to approve the 2012/2013 Glencoe Lakefront Report and Recommendations as presented. Commissioner Lee seconded the motion. The result of the roll call vote follows:

AYES: Lee, Kimble, Cornell, Retsky
NAYS: None
ABSENT: Lerman

Discussion and Possible Approval of Northbrook Aquatic Service Agreement Renewal Mr. Cornell stated last year the District entered into an agreement with the Northbrook Park District whereby Glencoe residents are able to use Northbrook's pools at resident rates and Northbrook residents are able to purchase Glencoe season beach passes at resident rates. This was a success for both Districts. Mr. Nagle informed the board that included in this year's agreement is offering trellis rentals on Mondays – Thursdays at Glencoe resident rates.

Commissioner Cornell then moved to approve the 2013 Northbrook Aquatic Service agreement as presented. Commissioner Lee seconded the motion. The result of the roll call vote follows:

AYES: Lee, Kimble, Cornell, Retsky
NAYS: None
ABSENT: Lerman

Discussion of Glencoe Park District Real Estate, including 233 Linden Committee Chair Cornell stated District property came up in discussions at recent Special Projects and Facilities Committee meetings. He stated there are two properties he would like to discuss. The first property, 292 Green Bay Road, is an empty District-owned house that was slated for demolition two years ago. The house has been vacant for years, is not habitable at this time and would be expensive to remediate or use.

The second house is 233 Linden. Mr. Cornell stated this property has been used as a residence of the District's previous Executive Directors. Mr. Cornell stated one possible option is to rent this house so the property provides revenue and doesn't deteriorate from being vacant.

Commissioner Lee stated she would like to table further discussion of the Linden house until the new Executive Director has started and the new Board is sworn in in May. President Retsky stated she felt it was important for the new Executive Director to become familiar with all possible options for both properties.

Commissioner Kimble was in agreement with the demolition of the 292 Green Bay Road property. He expressed concern about selling 233 Linden because of legal issues and he would like to include the use of the house, since it is on park property, in a comprehensive master plan for the District. Mr. Kimble felt it was important to have the residents' input in the possible sale of the house.

Discussion ensued. President Retsky indicated that the District's new Executive Director was interested in researching possible options for the park district houses.

Mr. Cornell suggested that the current cost for the demolition and landscaping restoration of the 292 Green Bay Road house be calculated and reviewed with the Board at the March regular meeting. Director of Finance/Human Resources Mensinger stated there are sufficient monies in fund balances and a contingency amount to include the demolition and landscaping restoration of 292 Green Bay Road, if that is the desire of the Board.

Discussion and Possible Approval of Agreement with Melrose Pyrotechnics, Inc.

Director of Recreation DeClerck stated the past 4th of the July was the last year of a 3-year agreement with Melrose Pyrotechnics to provide fireworks display on the 4th of July. She proposed that we enter a 3-year agreement holding constant \$21,000 for each of the years. The Village of Glencoe pays 50% of the barge charge. President Retsky moved to approve the three-year agreement with Melrose Pyrotechnics to provide a fireworks display for 4th of July 2013, 4th of July 2014, and 4th of July 2015 for \$21,000 per year, subject to legal counsel review of the agreement. Commissioner Lee seconded the motion. The result of the roll call vote follows:

AYES: Lee, Kimble, Cornell, Retsky
NAYS: None
ABSENT: Lerman

Staff Safety Committee Interim Executive Director Nagle stated the staff recently completed intruder training at Watts Center with the assistance of Village of Glencoe Public Safety and pre-event safety checks, and a quarterly staff safety meeting.

Old Business There was no old business to discuss.

New Business President Retsky thanked Interim Executive Director Nagle and the department heads for the efforts done during the search for a new Executive Director.

President Retsky moved to appoint Lisa Sheppard the Glencoe Park District's representative to the International City Managers Association (ICMA), alternate representative to Park District Risk Management Association (PDRMA), representative to the Northern Suburban Special Recreation Association (NSSRA), and co-representative to the Illinois State Police (ISP) Criminal History Record Information System (CHRI) effective February 20, 2013. Commissioner Kimble seconded the motion. The result of the roll call vote follows:

AYES:	Lee, Kimble, Cornell, Retsky
NAYS:	None
ABSENT:	Lerman

Freedom of Information Act Request Report There have been no Freedom of Information Action requests received since the last regular Board meeting.

Staff Reports President Retsky congratulated Director of Recreation DeClerck on the success of the early-bird registration program for summer camps. Ms. DeClerck stated there are 251 children enrolled in summer camps compared to only 76 at this time in 2012. The early-bird fee deadline coincided with the registration lottery. She stated summer camp registrations are ongoing. She indicated the Dad/Daughter Prom was a success.

Interim Executive Director Nagle stated the second annual Leap in the Lake is scheduled for Saturday, February 23. To a question from Vice President Cornell of when a decision would be made on whether to cancel the event due to low enrollment, Mr. Nagle stated there will probably be additional participants who will register the day of the event.

Matters from the Public There were no audience members wishing to address the Board.

Other There was no other business.

Closed Session in Accordance with Section 2(c)1 of the Open Meetings Act At 9:10 p.m. President Retsky moved to adjourn into Closed Session in accordance with Section 2(c)1 of the Open Meetings Act. Commissioner Cornell seconded the motion. The result of the roll call vote follows:

AYES: Lee, Kimble, Retsky, Cornell
NAYS: None
ABSENT: Lerman

The meeting reconvened in regular session at 9:55 p.m.

Action, if Any, on Item(s) Taken in Closed Session There was no action taken in closed session.

Adjourn With no further business, at 9:56 p.m. the meeting adjourned on a motion from Commissioner Kimble and a second from Vice President Cornell

Respectfully submitted,

Lisa M. Sheppard
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Secretary