

APPROVED

MINUTES OF A REGULAR MEETING OF
THE COMMISSIONERS AND OFFICERS OF
THE GLENCOE PARK DISTRICT
999 GREEN BAY ROAD, GLENCOE, ILLINOIS 60022
HELD TUESDAY, APRIL 17, 2012

The meeting was called to order at 7:35 p.m. and the roll was called. Present were Commissioners Trent Cornell (President), Bob Kimble (Treasurer), Hilary Lee, and Andre Lerman. Staff present included Executive Director/Secretary Don Van Arsdale, Director of Parks Rick Bold, Director of Finance/Human Resources Carol Mensinger, Director of Operations Steve Nagle, Manager of Marketing and Communication Sandra LoCascio, and Executive Assistant Nancy Symonds.

Members of the public in attendance included Glencoe residents Carolyn Birkenstein, 892 Thornapple, and Village Trustee Joe Keefe, 411 Randolph. Also in attendance was Irv Leavitt, Pioneer Press reporter.

Consent Agenda President Cornell moved to approve the consent agenda items as presented. Commissioner Kimble seconded the motion. The result of a roll call vote follows:

AYES: Lee, Lerman, Kimble, Cornell
NAYS: None
ABSENT: Retsky

Matters from the Public President Cornell asked those in attendance if anyone wished to address the Board. Mr. Cornell then recognized Mr. Keefe.

Mr. Keefe began his comments by thanking the Board for giving him the opportunity to speak. He stated he was replying as a Village resident and as a Village Trustee. He was concerned about an article in a recent issue of the Glencoe News, which misstated his concerns regarding Dell Place and other street ends in Glencoe. He stated the beach at Dell Place is a concern for Village officials as residents and non-residents use it to launch their kayaks and Jet skis, have parties, and swim in Lake Michigan. He is concerned about the activities that take place at Dell Place beach. He continued by stating safety is a major concern because it is very difficult for emergency services to the beach. As a Village Trustee, he has spoken to representatives on the Street Ends Task Force and expressed that he has no interest in the Park District taking control of the beach at Dell Place or other street ends. He concluded his comments by stating he does not want the Park District to take over this beach because the District's public beach is just north of Dell Place.

President Cornell thanked Mr. Keefe for attending this meeting.

Executive Director Report Mr. Van Arsdale began his remarks by stating he has been working with staff to restructure the part-time front desk personnel at the Takiff Center. This will increase the responsibilities of building attendants to provide more customer service to patrons. He thanked the front office staff for their input on this change.

He then stated he has been in contact with members of the Safran family regarding setting a date for the dedication of the sprayground at the Glencoe Beach. He said Tom Safran, who lives in Los Angeles, would be available on Saturday, June 2. He said the dedication would be in the morning. Invitations will be sent to dignitaries and friends of the Safran family.

Next, he stated staff members and he recently visited the Gurnee Park District. The Gurnee Park District recently changed its recreation registration program to RecTrac, the system the District is proposing to purchase. He stated the conversion timetable is about ten months.

He then reminded the Board of the next Centennial event at 10 a.m. on April 28. He stated a tree expert would discuss North American Indian trails. Other activities include tree plantings and tree scavenger hunt.

Financial Report Director of Finance/Human Resources Mensinger stated the District's financials are good compared with the last two years. She stated Beach and Boating revenues would start to come in when people start purchasing their beach tokens.

Public Hearing: 2012/2013 Budget and Appropriations Ordinance No. 770 At 7:40 p.m. President Cornell declared a public hearing on the proposed Budget and Appropriations Ordinance No. 7770 open. There being no one wishing to make a comment or ask a question, President Cornell declared the public hearing closed.

Ordinance No. 770 President Cornell stated the annual Budget and Appropriations Ordinance ("BAO") establishes the Board's legal spending limits for various funds and line items within the Annual Budget. It does not reflect the Board's "intention" to spend – only its "capacity." The Annual Budget remains the financial tool which guides the District and to which the Board holds the staff accountable. Ms. Mensinger stated the Ordinance includes a less than ½% increase from the previous year. After its approval, the Ordinance is filed with Cook County.

Commissioner Kimble moved to approve Ordinance No. 770: An Ordinance Making a Combined Annual Budget and Appropriations for Funds for the Glencoe Park District for the Fiscal Year Beginning March 1, 2012 Ending February 28, 2013. Commissioner Lee seconded the motion. The result of a roll call vote follows:

AYES: Lee, Lerman, Kimble, Cornell
NAYS: None
ABSENT: Retsky

Centennial Celebration

A. *Financial Report on Centennial Events* President Cornell stated the financial summary for centennial events was enclosed for Board informational purposes.

Recreation Committee Report President Cornell stated for Board approval was a Resolution extending Ms. Boris' license agreement to provide recreational programming until August 26, 2012. Director of Recreation DeClerck stated Ms. Boris would not offer adult fitness classes after August 26, 2012; however, she will continue providing programs for children. President Cornell then moved to approve Resolution No. 771 Extending the Agreement to Provide Recreational Programming Services Between the Glencoe Park District and Helen's Ultimate Workout Center, Inc. until August 26, 2012 as presented. Commissioner Kimble seconded the motion. The result of a roll call vote follows:

AYES: Lee, Lerman, Kimble, Cornell
NAYS: None
ABSENT: Retsky

Special Projects and Facilities Committee Report

A. *Glencoe Beach and Lakefront Advisory Group Meeting Report* Committee Chair Lerman stated there was a meeting of the Advisory Group on April 3. He stated seven members attended. Director of Operations Nagle stated items discussed included overseeing planning procedures, updating procedural manuals, capital items, and increasing the swimming beach. Commissioner Lerman stated the staff did a great job.

B. *Strategic Road Map Milestones* Committee Chair Lerman stated he would defer this item until the Town Hall meeting in May.

Old Business

A. *Update on Watts Advisory Group* Commissioner Lee indicated she had nothing to report.

B. *Update on Street Ends Task Force* President Cornell stated he had nothing to report. He stated once a report on Dell Place and the street ends is completed, it would be presented to the Village Trustees.

C. *Update on Shared Services with Village of Glencoe* Executive Director/Secretary Van Arsdale the District has taken over the mowing responsibilities for Village and District property. Director of Parks Bold stated the Village has been servicing the District's vehicles.

D. *Update on Board Size and Length of Term Survey* Commissioner Lerman stated the survey was placed on the District's website and there were 52 responses. Information about the survey was included in e-mail blasts to residents.

E. *Town Hall Meeting in May* President Cornell stated this meeting is planned to begin at 7 p.m. on Tuesday, May 15 and he would like the agenda to include highlights from

the past year. He asked the Commissioners to contact Mr. Van Arsdale or him for items to be included on the agenda for a coherent meeting.

F. Discussion of Board Retreat President Cornell stated he felt it was important to have a Board retreat. He stated the retreat should be in closed session with a facilitator approved by the Illinois Association of Park Districts (IAPD). He then directed Mr. Van Arsdale to contact an approved IAPD facilitator and contact Commissioners to select a date and time for this retreat.

G. Sprayground Opening Event Executive Director/Secretary Van Arsdale indicated this item was discussed in his Executive Director Report earlier in the meeting. The dedication will begin at 10 a.m. He then asked Commissioners to inform him of other dignitaries who should be invited to the dedication.

New Business

A. Discussion and Approval of Resolution 722: Approving a Tax-exempt Bond Record-Keeping Policy President Cornell stated this Resolution is recommended by the District's bond counsel as a "best practices" item to ensure the District is in compliance with the tax-exempt bonds which were issued for the renovation of the Community Center, now Takiff Center. President Cornell then moved to approve Resolution 772: Approving a Tax-exempt Bond Record-Keeping Policy as presented. Commissioner Lerman seconded the motion. The result of a roll call vote follows:

AYES: Lee, Lerman, Kimble, Cornell
NAYS: None
ABSENT: Retsky

B. Discussion and Possible Approve of Resolution 773: Resolution Providing that the Term of Office for Commissioners of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois Shall Be Four Years. President Cornell indicated he wanted some Board discussion on this agenda item. Commissioner Kimble indicated this could make it easier for the caucus to solicit candidates. Commissioner Lerman felt with the shorter term, there could be more candidates to consider.

Discussion continued. The Board reviewed a memorandum from the District's attorney. If the Board decides to reduce the length of term from six years to four years, current Board members would continue to serve the length of the term to which they were elected. Then, beginning with the April 9, 2013 election, Commissioners thereafter elected will be elected for a term of 4 years. In order to provide for the transition from 6-year terms to 4-year terms, if two Commissioners are to be elected at the first such election (April 9, 2013) and if the term of only one Commissioner is scheduled to expire in the year of the next election at which Commissioners are elected, of the two Commissioners elected, one shall serve a 2-year term and one a 4-year term, to be determined by lot between the 2 persons elected within 30 days after the election. There will be two Commissioner vacancies for election on April 9, 2013.

After discussion, Commissioner Lerman moved to approve Resolution No. 773: Resolution Providing that the Term of Office for Commissioners of the Board of Park

Commissioners of the Board of Park Commissioners of the Glencoe Park District, Cook County, Illinois Shall be Four Years. Commissioner Kimble seconded the motion. The result of a roll call vote follows:

AYES: Lee, Lerman, Kimble, Cornell
NAYS: None
ABSENT: Retsky

C. Discussion and Possible Approval of Resolution No. 774: A Resolution Providing that the Board of the Glencoe Park District, Cook County, Illinois Shall Be Comprised of Seven Members. President Cornell then asked Commissioners of their comments on this agenda item. Commissioner Lee thought it might be difficult to five qualified candidates. However, she felt with the new 4-year term, candidates might come forward. Commissioner Kimble stated he has mixed feelings about the proposed change. He also expressed concern about the how many candidates would apply and their qualifications. He said with the slots on the Village, Library, and School Boards, as well as the Village President, the caucus would need about 60 – 70 candidates to interview and subsequently slate. Commissioner Lerman said there was nothing wrong with seven Board members and he felt it would increase a sense of democracy and also shortening the term might get additional candidates.

Discussion ensued. The Board reviewed a memorandum from Ancel Glink Diamond Bush DiCianni & Krafthefer that outlined the details involved in changing the number of Board members to seven. If the number of Commissioners is increased either by resolution or referendum, the election of the additional Commissioners would take place at the next election at which Commissioners will be elected, which will be held on April 9, 2013.

After further discussion, President Cornell moved to defer until September Resolution No. 774: A Resolution Providing that the Board of the Glencoe Park District, Cook County, Illinois, Shall Be Comprised of Seven Commissioners. Commissioner Lerman seconded the motion. The result of a roll call vote follows:

AYES: Lee, Lerman, Kimble, Cornell
NAYS: None
ABSENT: Retsky

It was the consensus of the Board to defer this item until the caucus has received applications for residents who are interested in servicing on Village governmental boards.

D. Distribution of Board Packet Material Executive Director/Secretary Van Arsdale indicated this request was from Commissioner Retsky. He stated the District could send Board and Committee packets electronically, which would reduce the reproduction of material for Board discussion. Discussion ensued. President Cornell stated sending the material electronically is fine and to have paper copies available for Commissioners who prefer to receive the material that way. Magazines and other publications can be

held until an upcoming Board or Committee meeting or mailed, depending on the timeliness of the information.

Freedom of Information Act Requests Executive Director/Secretary Van Arsdale stated the District has not received any Freedom of Information Act (FOIA) requests since the last regular Board meeting.

Staff Reports President Cornell asked if anyone had any comments to add to the written reports contained in the Board packet. Commissioner Lerman inquired about hiring lifeguards for Glencoe Beach. Director of Operations Nagle indicated that ten lifeguards have been hired. Beach/Watts Facilities Manager Johnson and he are continuing to interview candidates and they have not heard from all the returning staff.

President Cornell complimented staff on the increased enrollment for summer camps and he has heard many good comments on the revitalized camps.

Director of Operations Nagle stated the arrangement for sharing aquatic services with the Northbrook Park District is going well. The Northbrook summer brochure was just delivered to its residents; he is confident many Glencoe and Northbrook residents will take advantage of using the pools in Northbrook and the beach in Glencoe.

Commissioner Lee stated she was pleased the shared services pilot program with the Village is successful.

Executive Director/Secretary Van Arsdale stated the District will be launching a new Facebook, social media website (www.facebook.com/glencoe parks) and is developing a District application for Smartphone and Android telephone systems. These new technologies will enable parents and patrons of District events to receive information quickly from the District regarding upcoming events or changes.

President Cornell inquired about the timeline for Americans with Disabilities Act (ADA) transition requirements. Director of Parks Bold indicated staff would be meeting with representatives of Recreation Accessibility Consultants, LLC., the firm that recently completed the ADA transition report for the District, to determine what items, should be addressed first.

Matters from the Public There was no one wishing to address the Board.

Closed Session to Consider Employment, Discipline, Performance or Dismissal of Specific Employees Under Section 2(c)1 of the Open Meetings Act. President Cornell stated there was no closed session needed.

Action, If Any, To Be Taken on Matters Discussion in Closed Session There is no action required.

Other There was no other business brought forward.

Adjourn With no further business, at 8:35 p.m. the meeting adjourned on a motion from Commissioner Lee and a second from Commissioner Lerman.

Respectfully submitted,

Donald P. Van Arsdale
Secretary